



Agenda
Library Board Meeting
Tuesday, September 8, 2015
Library Board Room | 955 Northgate Drive

Board Members: Chair Lunstad, Vice-Chair Somasundaram and Board Members O'Neal, Aebersold and Mitchell

Liaisons: Council Liaison Kent
Staff Liaison Library Manager Roseberry

Regular Meeting – 5:30 p.m.

Call to Order / Attendance:

Introduction of Guests:

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

- I. August 11, 2015
 - Ann Roseberry, Library Manager

Report of the Library Manager:

- I. September 8, 2015 Library Manager's Report
 - Ann Roseberry, Library Manager

Public Comments: (Please Limit Comments to 3 Minutes per Person and Not More than 15 Minutes per Topic)

Approval of Bills: (Approved by Motion)

- I. Approval of bills for August 1, 2015 thru August 31, 2015
 - Ann Roseberry, Library Manager

Unfinished Business:

1. 2016 Budget - Update
2. Three Boards Meeting

New Business:

Round Robin:

Agenda Items for Upcoming Board Meeting:

- I. Business Plan
 - Ann Roseberry, Library Manager
2. Policy Revision - Patron Behavior
 - Ann Roseberry, Library Manager

3. Library Staff Presentation
 - Ann Roseberry, Library Manager

Adjournment

The next Library Board Meeting is Tuesday, October 13, 2015

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the Library Board Meeting by calling the City Clerk's Office at 942-7388.



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
August 11, 2015, 5:30-6:30 p.m.

CALL TO ORDER:

Chair Lunstad called the meeting to order at 5:30 p.m.

ATTENDANCE:

Chair Lunstad, Vice Chair Somasundaram and Board Members Mitchell and O'Neal were present. Board Member Aebersold was excused. Council Liaison Kent was present. Library Manager Roseberry was present.

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER O'NEAL SECONDED THE MOTION TO APPROVE THE CALL TO ORDER AND ATTENDANCE. THE MOTION CARRIED 4-0.

INTRODUCTION OF GUESTS:

Annanaomi Sams, President of the Foundation Board and Steve Slate, President of the Friends Board, were present. Also present was Ms. Peggy Penesco, a citizen of West Richland.

APPROVAL OF AGENDA:

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER O'NEAL SECONDED THE MOTION TO APPROVE THE AGENDA AS AMENDED. THE MOTION CARRIED 4-0.

APPROVAL OF MINUTES:

VICE CHAIR SOMASUNDARAM MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE MINUTES OF JULY 2015 AS SUBMITTED. THE MOTION CARRIED 4-0.

MANAGER'S REPORT:

Attached

PUBLIC COMMENTS:

Ms. Penesco introduced herself as a citizen of West Richland, interested in the possibility of Richland providing library service to West Richland. Council Member Kent provided an overview of the process that would occur should West Richland indicate an interest in library service provided by the City of Richland. No indication of interest has occurred.

APPROVAL OF BILLS:

BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR JULY 2015 IN THE AMOUNT OF \$122,362.39. THE MOTION CARRIED 4-0.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no budget update.

Per the amended agenda, Steve Slate, President of the Friends Board, provided an update on the potential STEAM space. This will be the primary topic of the Three Boards meeting on September 26.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. Business Plan
2. 2016 Budget
3. Staff presentation

ADJOURNMENT:

Chair Lunstad adjourned the meeting at 6:39 p.m.

Next Regular Meeting of the Richland Library Board is Tuesday, September 8, at 5:30 p.m.

Submitted by: Ann Roseberry, Library Manager

Reviewed by: Library Manager Ann Roseberry

Minutes Approved on: _____



LIBRARY MANAGER'S REPORT

Richland Public Library Board

September 2015

Library Foundation

The Foundation met August 13. They will be interviewing two or three possible investment firms at the October meeting.

Friends of the Library

The Friends met August 31. Planning is going forward for the October book sale.

Statistics:

Attached

Revenue / Expense / Voucher Listing:

Revenue

Revenue shows 73% collected as of August 31.

Expense

Salaries will be on balance by the end of the fiscal year. Copier fees (based on use) are running high, but the overall category will be in the black by year's end.

Voucher Listing

The majority are for supplies or materials. The final expenses for the manager's trip to ECA are shown. Brianna Hoffman was accepted into the PNLA Leadership Institute. The Library is covering her registration fees.

Budget 2016

The Director of Parks and Facilities met with the City Manager, Head of Administrative Services, and the Finance Director on August 25. The budget as submitted will go forward. The Expanded Programs decision packages will be evaluated later in the process.

Staff Presentation

Deferred to a later meeting.

Business Plan

This has been deferred until after the Three Boards meeting.

Library Board Vacancy

The Library Board Chair and Council Liaison will interview the candidates, per city process. The interviews will be scheduled for mid-September.

Three Boards

September 26 has been set for a full meeting of the Three Boards. The tentative time is 10-12 in the Library Gallery. We will allow ten minutes per Board for an update, followed by a presentation by Steve Slate, President of the Friends Board, on the creation of a Library STEAM space.

CITY OF RICHLAND

Revenue Report for Library Accounts

January 1 through August 31, 2015

ACCT	ACCOUNT DESCRIPTION	ORIG BUDGET	ADJ BUDGET	MONTHLY RECEIPTS	Y-T-D	UNCOLLECTED REVENUE	PERCENT COLLECTED	PREVIOUS Y-T-D
CHARGES FOR GOODS & SVCS								
341691	LIBRARY: COPY SERVICES	12,000	12,000	961.05	8,104.65	3,895.35	67.54%	8,768.68
347220	LIBRARY: MISC CHARGES	4,500	4,500	153.00	2,415.29	2,084.71	53.67%	2,787.10
347270	LIBRARY: NON-RESIDENT FEES	5,750	5,750	440.00	3,788.55	1,961.45	65.89%	3,480.00
Total	CHARGES FOR GOODS & SVCS	22,250	22,250	1,554.05	14,308.49	7,941.51	64.31%	15,035.78
FINES & FORFEITS								
356501	LIBRARY: COURT RESTITUTION	0	0	0.00	0.00	0.00	0.00%	269.22
357360	LIBRARY COLLECTION AGENCY REFUNDS	0	0	75.00	465.00	-465.00	0.00%	1,296.00
359700	LIBRARY: MISC FINES	40,000	40,000	3,323.28	31,196.95	8,803.05	77.99%	29,900.76
Total	FINES & FORFEITS	40,000	40,000	3,398.28	31,661.95	8,338.05	79.15%	31,465.98
MISCELLANEOUS REVENUES								
362509	LIBRARY: BUILDING RENTAL	0	1,800		1,400.00	400.00	77.78%	1,440.00
Total	MISCELLANEOUS REVENUES	0	1,800	0.00	1,400.00	400.00	77.78%	1,440.00
TOTAL		62,250	64,050	4,952.33	47,370.44	16,679.56	73.96%	47,941.76

City of Richland Revenue Report for August, 2015

Fin-2 City of Richland Expense Summary - Object Types by Fund by Division

Fund	001	GENERAL FUND			Current		Current	Unencumbered	Y-T-D %	Previous
			Orig.Budget	Adj.Budget	Month	Y-T-D	Encumbered	Balance	Committed	Y-T-D
Type:	1	SALARIES								
1101	SALARIES & WAGES-REGULAR		785,273	760,206	51,569.44	464,927.28	0.00	295,278.72	61.2%	0.00
1102	SALARIES-PART TIME		191,302	191,302	12,632.53	115,929.32	0.00	75,372.68	60.6%	0.00
1104	SALARIES-INTERMITTENT/TEMP		35,339	35,339	884.40	11,664.36	0.00	23,674.64	33.0%	0.00
1201	SALARIES & WAGES-OVERTIME		800	800	0.00	9.12	0.00	790.88	1.1%	0.00
1302	VACATION/PTO CASHOUT		35,758	60,825	1,841.60	59,018.38	0.00	1,806.62	97.0%	0.00
			1,048,472	1,048,472	66,927.97	651,548.46	0.00	396,923.54		0.00
Type:	2	BENEFITS								
2101	SOCIAL SECURITY-FICA		80,212	80,212	5,047.74	48,827.92	0.00	31,384.08	60.9%	0.00
2103	PENSION CONTRIBUTIONS-PERS		94,733	94,733	7,045.32	55,072.24	0.00	39,660.76	58.1%	0.00
2105	INDUSTRIAL INS & MED AID		9,622	9,622	523.59	6,596.00	0.00	3,026.00	68.6%	0.00
2106	UNEMPLOYMENT		4,544	4,544	291.82	2,840.80	0.00	1,703.20	62.5%	0.00
2107	LIFE & DISABILITY INSURANCE		8,783	8,783	557.80	4,705.53	0.00	4,077.47	53.6%	0.00
2108	DENTAL INSURANCE		23,106	23,106	1,713.92	14,363.92	0.00	8,742.08	62.2%	0.00
2109	HEALTH INSURANCE		218,414	218,414	12,434.70	132,042.06	0.00	86,371.94	60.5%	0.00
2110	VISION INSURANCE		3,738	3,738	289.77	2,340.45	0.00	1,397.55	62.6%	0.00
2112	DEFERRED COMPENSATION		44,644	44,644	2,658.42	24,294.35	0.00	20,349.65	54.4%	0.00
2118	POST EMPLOYEE HEALTH BENE		28,707	28,707	2,126.56	17,809.94	0.00	10,897.06	62.0%	0.00
			516,503	516,503	32,689.64	308,893.21	0.00	207,609.79		0.00
Type:	3	SUPPLIES								
3102	OPERATING SUPPLIES & MATERI		32,850	32,850	4,699.59	22,766.37	0.00	10,083.63	69.3%	0.00
3105	COPIER SUPPLIES		800	800	0.00	538.46	0.00	261.54	67.3%	0.00
3401	LIBRARY RESOURCES		216,500	216,500	14,395.84	169,746.72	0.00	46,753.28	78.4%	0.00
3583	SOFTWARE-LICENSING & UPGR		40,707	40,707	0.00	26,696.88	0.00	14,010.12	65.6%	0.00
3993	SUPPLIES - PIP AWARDS		0	0	0.00	0.00	0.00	0.00	0.0%	0.00
			290,857	290,857	19,095.43	219,748.43	0.00	71,108.57		0.00
Type:	4	OTHER SERVICES & CHARGES								
4107	OTHER PROFESSIONAL SERVIC		26,500	26,500	1,977.70	7,899.67	0.00	18,600.33	29.8%	0.00
4135	SHARED VALUES PROGRAM		488	488	137.79	415.57	0.00	72.43	85.2%	0.00
4201	TELEPHONE & COMM SVCS		7,620	7,620	510.64	4,148.62	0.00	3,471.38	54.4%	0.00
4202	POSTAGE		4,498	4,498	408.49	4,867.43	0.00	369.43	108.2%	0.00
4301	TRAVEL EXPENSES		5,010	5,010	143.58	3,577.60	0.00	1,432.40	71.4%	0.00

Fin-2 City of Richland Expense Summary - Object Types by Fund by Division

Fund	001	GENERAL FUND	Orig.Budget	Adj.Budget	Current Month	Y-T-D	Current Encumbered	Unencumbered Balance	Y-T-D % Committed	Previous Y-T-D
4504		COPIER/FAX LEASE RENTAL MAI	3,570	3,570	502.31	3,175.54	0.00	394.46	89.0%	0.00
4505		RENTALS-OTHER	4,683	4,683	397.06	2,955.17	0.00	1,727.83	63.1%	0.00
4601		INSURANCE	35,369	35,369	0.00	31,502.00	0.00	3,867.00	89.1%	0.00
4700		UTILITIES	62,240	61,414	5,503.54	31,927.83	0.00	29,486.17	52.0%	0.00
4802		REPAIRS AND MAINT-EQUIPMEN	3,690	3,690	0.00	3,078.40	0.00	611.60	83.4%	0.00
4806		REPAIRS AND MAINT-STRUCTUR	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
4815		REPAIR & MAINT - PUBLIC ART	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
4902		DUES & SUBSCRIPTIONS	783	783	0.00	783.00	0.00	0.00	100.0%	0.00
4903		PRINT SHOP SERVICES	400	1,226	0.00	725.66	0.00	500.34	59.2%	0.00
4912		TUITION/CONFERENCE FEES	3,140	3,140	500.00	2,441.24	0.00	698.76	77.7%	0.00
4913		COLLECTION SERVICES	3,222	3,222	152.15	1,288.80	0.00	1,933.20	40.0%	0.00
4993		SERVICES & CHARGES PIP AWA	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
			161,213	161,213	9,946.10	98,786.53	0.00	62,426.47		0.00
Type:	5	INTERGOVERNMENTAL SERVICES								
5117		INTERLIBRARY SVCS	200	200	0.00	105.00	0.00	95.00	52.5%	0.00
5301		STATE TAXES	2,100	2,100	74.05	648.28	0.00	1,451.72	30.9%	0.00
			2,300	2,300	74.05	753.28	0.00	1,546.72		0.00
Type:	6	CAPITAL								
6340		PUBLIC ARTS IMPROVEMENT	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6406		FURNITURE & FIXTURES > \$5,000	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6414		MACHINERY & EQUIP > \$5,000	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6440		BOOKS - LIBRARY	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6441		PERIODICALS - LIBRARY	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6442		NONPRINT - LIBRARY	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6443		DATABASES - LIBRARY	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6481		COMPUTER SOFTWARE	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
6993		CAPITAL - PIP AWARDS	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
			0	0	0.00	0.00	0.00	0.00		0.00
Type:	9	INTERFUND SERVICES								
9141		INTFND SVCS - SYSTEMS DIVISI	500	500	0.00	0.00	0.00	500.00	0.0%	0.00
9986		LIBRARY FACILITY MAINT RESER	0	0	0.00	0.00	0.00	0.00	0.0%	0.00
9992		DESIGNATED RESERVE	0	0	0.00	0.00	0.00	0.00	0.0%	0.00

Fin-2 City of Richland Expense Summary - Object Types by Fund by Division

Fund	001	GENERAL FUND	Orig.Budget	Adj.Budget	Current Month	Y-T-D	Current Encumbered	Unencumbered Balance	Y-T-D % Committed	Previous Y-T-D
9993	PIP RESERVE		0	0	0.00	0.00	0.00	0.00	0.0%	0.00
9999	UNAPPROPRIATED FUND BALAN		0	0	0.00	0.00	0.00	0.00	0.0%	0.00
			500	500	0.00	0.00	0.00	500.00		0.00
Total Fund	001		2,019,845	2,019,845	128,733.19	1,279,729.91	0.00	740,115.09	63.4%	0.00

Fin-2 City of Richland Expense Summary - Object Types by Fund by Division

Grand Totals	2,019,845	2,019,845		128,733.19	1,279,729.91		0.00	740,115.09	63.4%	0.00
--------------	-----------	-----------	--	------------	--------------	--	------	------------	-------	------



RICHLAND PUBLIC LIBRARY
CERTIFICATION OF CLAIMS FOR PAYMENT
SEPTEMBER 2015

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$97,694.86 this 8th day of September 2015.

Claims for payment certified by the Library Manager and consolidated are as follows:

Voucher Listings	Amount
August 1, 2015 thru August 31, 2015 (29,495.45 + 1271.44)	\$30,766.89
Interdepartmental Billings	
None	\$0.00
Transfer Advice (Salaries)	
Salaries for the weeks of 08/13/15 & 08/27/15	\$66,927.97
TOTAL MONTHLY EXPENSES	\$97,694.86

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.



City Of Richland

VL-1 Voucher Listing

From: 8/1/2015 To: 8/31/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001		GENERAL FUND			
Division:	303	LIBRARY			
BANK OF AMERICA		TXN00022364	226259	INGRAM BOOKS	\$128.14
		TXN00022374		INGRAM BOOKS	\$26.01
		TXN00022375		INGRAM BOOKS	\$1,067.24
		TXN00022376		INGRAM BOOKS	\$20.35
		TXN00022387		INGRAM BOOKS	\$203.71
		TXN00022393		DVD CASES & LABELS	\$2,337.54
		TXN00022417		INGRAM BOOKS	\$206.59
		TXN00022421		BAKER & TAYLOR BOOKS	\$150.12
		TXN00022422		BOOKMARKS	\$311.40
		TXN00022433		INGRAM BOOKS	\$149.81
		TXN00022434		INGRAM BOOKS	\$537.89
		TXN00022437		INGRAM BOOKS	\$33.20
		TXN00022440		INGRAM BOOKS	\$206.44
		TXN00022455		INGRAM BOOKS	\$283.42
		TXN00022467		GALE LARGE PRINT	\$96.52
		TXN00022476		RECORDED BOOKS	\$45.68
		TXN00022477		INGRAM BOOKS	\$1,201.52
		TXN00022482		SIGN HOLDERS	\$242.69
		TXN00022491		INGRAM BOOKS	\$70.32
		TXN00022503		INGRAM BOOKS	\$47.55
		TXN00022514		INGRAM BOOKS	\$74.33
		TXN00022515		INGRAM BOOKS	\$65.24
		TXN00022520		INGRAM BOOKS	\$56.66
		TXN00022521		BOOKMARKS	\$340.85
		TXN00022528		STAFF RM SUPPLIES	\$45.93
		TXN00022529		INGRAM BOOKS	\$169.07
		TXN00022530		MEETING SUPPLIES	\$37.84
		TXN00022533		STAFF RM SUPPLIES	\$91.86
		TXN00022539		MEETING SUPPLIES	\$26.06
		TXN00022540		OVERDRIVE DIGITAL BOOKS	\$106.69
		TXN00022557		INGRAM BOOKS	\$397.42
		TXN00022560		INGRAM BOOKS	\$114.64
		TXN00022569		INGRAM BOOKS	\$794.38
		TXN00022583		INGRAM BOOKS	\$55.70
		TXN00022609		OVERDRIVE DIGITAL BOOKS	\$103.90
		TXN00022611		INGRAM BOOKS	\$57.96
		TXN00022615		AMAZON BOOKS	\$28.49
		TXN00022621		MARKERS	\$19.74



City Of Richland

VL-1 Voucher Listing

From: 8/1/2015 To: 8/31/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00022628	226259	AR LOS ALOMOS TRP# 15-306	\$211.12
		TXN00022632		TONER CARTRIDGE	\$170.90
		TXN00022641		INGRAM BOOKS	\$41.61
		TXN00022648		OVERDRIVE DIGITAL BOOKS	\$490.85
		TXN00022660		INGRAM BOOKS	\$48.76
		TXN00022665		INGRAM BOOKS	\$35.91
		TXN00022674		BLACKSTONE AUDIO BOOKS	\$384.69
		TXN00022678		INGRAM BOOKS	\$123.81
		TXN00022689		INGRAM BOOKS	\$980.33
		TXN00022716		INGRAM BOOKS	\$12.75
		TXN00022718		INGRAM BOOKS	\$37.13
		TXN00022722		INGRAM BOOKS	\$19.90
		TXN00022724		INGRAM BOOKS	\$375.00
		TXN00022727		INGRAM BOOKS	\$187.07
		TXN00022731		INGRAM BOOKS	\$162.97
		TXN00022736		INGRAM BOOKS	\$20.84
		TXN00022737		LABELS & LAMINATE	\$944.11
		TXN00022739		INGRAM BOOKS	\$24.80
		TXN00022740		INGRAM BOOKS	\$35.38
		TXN00022745		INGRAM BOOKS	\$58.82
		TXN00022760		INGRAM BOOKS	\$94.94
		TXN00022763		INGRAM BOOKS	\$37.25
		TXN00022765		INGRAM BOOKS	\$403.55
		TXN00022766		INGRAM BOOKS	\$123.68
		TXN00022771		GALE LARGE PRINT	\$639.92
		TXN00022779		INGRAM BOOKS	\$110.55
		TXN00022780		INK/FOOTREST/INDEX CARDS	\$138.98
		TXN00022791		OVERDRIVE DIGITAL BOOKS	\$412.27
		TXN00022792		BLACKSTONELIBRARY.COM - Purcha	\$164.18
		TXN00022795		INGRAM BOOKS	\$1,212.70
		TXN00022797		GALE LARGE PRINT	\$120.84
		TXN00022803		INGRAM BOOKS	\$270.82
		TXN00022804		INGRAM BOOKS	\$113.53
CASCADE NATURAL GAS CORP		7/15-61897100006	225636	NAT GAS 955 NORTHGATE6/19-7/17	\$20.17
CITY OF RICHLAND		7/2015 JULY	226111	CITY UTILITY BILLS/JULY 2015	\$5,483.37
FRONTIER	S016489	8/15-509-943-3152	226147	TELEPHONE CHARGE 8/4/15 - 9/3/	\$367.63
MORNINGSTAR INC		11791475/2015	225922	DATABASES-ONLINE 9/2015-9/2016	\$1,152.00
OCLC INC		0000402901	226182	CATALOGING SRVCS - JUNE	\$916.01
		0000409951		CATALOGING SRVCS - JULY	\$971.69
PACIFIC NW LIBRARY ASSN		PNLA LEADS 2015	226048	PNLA INSTITUTE - HOFFMAN	\$500.00
PITNEY BOWES PURCHASE POWER		8/2015-14823173	226196	14823173 POSTAGE 7/1-7/31/15	\$408.49



City Of Richland

VL-1 Voucher Listing

From: 8/1/2015 To: 8/31/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ROSEBERRY, ANN		15-306 ROSEBERRY	226057	ECA MTG/LOS ALAMOS/ROSEBERRY	\$195.50
UNIQUE MANAGEMENT SERVICES INC		310530	226395	COLLECTION SERVICES-JULY	\$152.15
US LINEN & UNIFORM DBA		156079	226398	MAHATTEN PROJECT POLO SHIRTS	\$33.20
WASHINGTON STATE PATROL		I15009482	225701	VOLUNTEER BACKGROUND CHECKS	\$20.00
		I16000581	226231	VOLUNTEER BACKGROUND CHECKS	\$70.00
XEROX CORPORATION		080755038	226408	W7225 BASE CHRG/PRINTS-JULY	\$361.27
		080755039		W7225 BASE CHRG/PRINTS-JULY	\$168.89
		080755040		W7225 BASE CHRG/PRINTS-JULY	\$141.04
		080755041		W7225 BASE CHRG/PRINTS-JULY	\$228.17
XO HOLDINGS LLC DBA		0276349598	225708	PHONE CHARGES 7/23-8/22/15	\$143.01
LIBRARY TOTAL****					\$29,495.45
GENERAL FUND Total ***					\$29,495.45
FUND 110	LIBRARY				
Division:	303	LIBRARY			
IDENTISYS INC		260781	225667	SOFTWARE UPGRADE & SUPPORT	\$1,271.44
LIBRARY TOTAL****					\$1,271.44
LIBRARY Total ***					\$1,271.44



City Of Richland
VL-1 Voucher Listing

From: 8/1/2015 To: 8/31/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
--------	-------------	----------------	---------	---------------------	----------------

Invoice Total: ****

\$30,766.89

Number of Invoices

Amount

Vouchers In Richland	1	\$33.20
Vouchers In Tri Cities	0	
Vouchers In WA	2	
Vouchers Outside WA	87	\$30,643.69
Vouchers Final Total.....	90	

Ob ject Category	Title	Total	Percentage
3	SUPPLIES	\$20,270.59	65.88%
4	OTHER SERVICES & CHARGES	\$10,496.30	34.12%
	Total	\$30,766.89	



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 09/08/2015

Agenda Category: Unfinished Business

Prepared By: Ann Roseberry, Library Manager

Subject:

2016 Budget - Update

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 09/08/2015

Agenda Category: Unfinished Business

Prepared By: Ann Roseberry, Library Manager

Subject:

Three Boards Meeting

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Attachments: