



**MINUTES
PLANNING COMMISSION MEETING
WEDNESDAY, APRIL 28, 2021
VIA ZOOM MEETINGS
6:00 p.m.**

Call to Order:

Chairwoman Maier called the meeting to order at 6:00 p.m. and welcomed attendees.

Attendance:

Present: Chairwoman Maier, Vice-Chair Townsend, Commissioners Eadie, Mealer, Smith, Ridley, and Palmer. Council Liaison Alvarez, Director Jensen, Planning Manager Stevens, and Permit Technician Ghbein were also present.

Approval of Agenda:

Chair Maier asked for a motion to approve the agenda.

COMMISSIONER PALMER MOVED AND COMMISSIONER MEALER SECONDED THE MOTION TO APPROVE THE APRIL 28, 2021 MEETING AGENDA AS WRITTEN. MOTION CARRIED 7-0.

Approval of Minutes:

Chair Maier presented the minutes for the March 24th workshop and meeting for approval.

VICE CHAIR TOWNSEND MOTIONED AND COMMISSIONER EADIE SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MARCH 24, 2021 WORKSHOP AND MEETING AS WRITTEN. THE MOTION PASSED 7-0.

Public Comments:

Chairwoman Maier opened the public comment period at 6:04 p.m. Hearing no public comments, Chair Maier closed the public comment period at 6:04 p.m.

Unfinished Business:

1. CA2021-101 CBD ZONE MINIMUM DWELLING UNIT SIZE REQUIREMENTS

Chairwoman Maier introduced the item and asked Planning Manager Stevens to speak on it. Mr. Stevens provided a recap of this public hearing item from the March 24, 2021 Planning Commission meeting. He stated that the Planning Department staff did not make a formal recommendation at the previous public hearing, nor did they include findings and conclusions. The Planning Commission directed the Planning Department staff to provide findings and conclusions to support a positive recommendation of the proposed code amendment to City Council. Those written findings and conclusions were provided to the Planning Commission prior to tonight's meeting. Mr. Stevens requested a motion to approve the findings and conclusions to support the Planning Commission's recommendation to City Council.

Chair Maier thanked Mr. Stevens and asked the commissioners if they had any questions for him. Hearing none, she opened the floor for a motion on this item.

VICE CHAIR TOWNSEND MOVED AND COMMISSIONER MEALER SECONDED THE MOTION THAT THE PLANNING COMMISSION RECOMMEND APPROVAL OF THE PROPOSED CODE AMENDMENT TO SECTION 23.22.040 BASED UPON THE FINDINGS OF FACT AND CONCLUSIONS OF LAW PROVIDED BY THE PLANNING DEPARTMENT STAFF. MOTION PASSED 7-0 ON A ROLL CALL VOTE.

Communications:

Planning Manager Stevens noted that staff will be bringing forth additional code amendments in the near future, including zoning code amendments and the update to the Shoreline Master Program. Additional feedback was received from the Department of Ecology on the draft shoreline revisions that had been prepared by Planning Department staff. Staff is in the process of making changes to the draft revisions, per the feedback received, and will bring that forth in a timely manner.

Vice Chair Townsend asked staff if there were thoughts as to what the criteria would be or when the Planning Commission would start meeting in person again.

Director Jensen answered Vice Chair Townsend's question. He stated that has been discussed with City Council, and there is no definitive date at this point as to when the Planning Commission or the other advisory boards will be able to meet in person. The current desire of the Council is to continue meeting virtually.

No other communications from commission members.

Adjournment:

Chairwoman Maier adjourned the meeting at 6:10 PM.

PREPARED BY: _____
Briana Ghbein, Permit Technician

REVIEWED BY: _____
Mike Stevens, Planning Manager

APPROVED BY: _____
Francesca Maier, Chairwoman