

Note: City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. The Personnel Committee will meet remotely for this meeting. Members of the public may attend this meeting remotely by calling the phone number provided.



Agenda
Personnel Committee Meeting
Wednesday, January 26, 2022
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 363 276 1823

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaisons: Lacey Paulsen

Staff Liaison's Assistant: Katie Crusselle

Regular Meeting - 8:15 a.m. via Zoom

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

Approval of the December 17, 2021 Personnel Committee meeting minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Police Officer
 - Katie Crusselle, Human Resources Generalist
4. Certification List for Lateral Police Officer
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

5. Personnel Committee Members
6. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 1/26/2022

Agenda Category: Approval of Minutes

Prepared By: Lacey Paulsen, Human Resources Director

Subject:

Approval of the December 17, 2021 Personnel Committee meeting minutes

Department:

Human Resources

Recommended Motion:

Approve the minutes of the Personnel Committee meeting held on December 17, 2021.

Summary:

Draft meeting minutes from the December 17, 2021 Personnel Committee meeting are presented for review and approval.

Attachments:

1. Draft- 2022.12.17 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Friday, December 17, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 3:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Stephen Lorence and Anh-Thu Mai-Windle were present.

Also present were Human Resources Manager Lacey Paulsen (Staff Liaison) and Human Resources Generalist Katie Crusselle (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Mr. Lorence seconded to approve the November 2, 2021 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held for Entry Level Police Officer consisted of six candidates, and three candidates were certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the entry level Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

2. Personnel Committee Members
None.
3. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at 3:05 p.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 1/26/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:
Certification List for Entry Level Police Officer

Department:
Human Resources

Recommended Motion:
Move to approve the certification list for entry level Police Officer from the oral board process held on January 25, 2022.

Summary:
The certification list for entry level Police Officer from the oral board process held on January 25, 2022 is presented for review and approval.

Attachments:



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 1/26/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Lateral Police Officer

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for lateral Police Officer from the oral board process held on January 25, 2022.

Summary:

The certification list for lateral Police Officer from the oral board process held on January 25, 2022 is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: