

Note: City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. The Personnel Committee will meet remotely for this meeting. Members of the public may attend this meeting remotely by calling the phone number provided.



Agenda
Personnel Committee Meeting
Friday, March 4, 2022
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 363 276 1823

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaisons: Lacey Paulsen

Staff Liaison's Assistant: Katie Crusselle

Regular Meeting - 10:00 a.m. via Zoom

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the January 26, 2022 Personnel Committee meeting minutes
 - Lacey Paulsen, Human Resources Director

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Police Officer
 - Katie Crusselle, Human Resources Generalist
4. Certification List for Exceptional Entry Level Police Officer
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

5. Personnel Committee Members
6. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/4/2022

Agenda Category: Approval of Minutes

Prepared By: Lacey Paulsen, Human Resources Director

Subject:

Approval of the January 26, 2022 Personnel Committee meeting minutes

Department:

Human Resources

Recommended Motion:

Approve the minutes of the Personnel Committee meeting held on January 26, 2022.

Summary:

Draft meeting minutes from the January 26, 2022 Personnel Committee meeting are presented for review and approval.

Attachments:

1. Draft- 2022.01.26 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Wednesday, January 26, 2022

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting – 8:15 a.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle (Assistant Staff Liaison) and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Mr. Lorence moved and Ms. Newell seconded to approve the December 17, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the oral board process held for Entry Level Police Officer consisted of five candidates, and three candidates were certified to the list.

Ms. Newell moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 3-0.

2. Certification List for Lateral Police Officer

Ms. Crusselle informed the committee that the oral board process held for Lateral Police Officer consisted of one candidate, and one candidate was certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Lateral Police Officer certification list as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.
4. HR Staff Liaison
None.

Adjournment:

Ms. Crusselle adjourned the meeting at 8:21 a.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/4/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:
Certification List for Entry Level Police Officer

Department:
Human Resources

Recommended Motion:
Move to approve the certification list for Entry Level Police Officer from the oral board process held on March 3, 2022.

Summary:
The certification list for entry level Police Officer from the oral board process held on March 3, 2022 is presented for review and approval.

Attachments:



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/4/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Exceptional Entry Level Police Officer

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for Exceptional Entry Level Police Officer from the oral board process on March 3, 2022.

Summary:

The certification list for Exceptional Entry Level Police Officer from the oral board process held on March 3, 2022 is presented for review and approval.

Attachments: