



Agenda
City Council Regular Meeting
Tuesday, March 15, 2022
Richland City Hall ~ 625 Swift Boulevard
[Zoom](#) - Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 505 625 7380

This meeting will accommodate virtual and in-person attendance. Those desiring to participate virtually are encouraged to join the meeting via Zoom using the information provided. If you are a virtual participant wishing to provide comments for the Public Hearing and/or Public Comment portion of the meeting, please [register here](#) by 4:00 p.m. on the day of the meeting. Only those virtual participants who register by the 4:00 p.m. deadline will be permitted to speak during the meeting. Individuals attending in-person may offer comments during the Public Hearing and/or Public Comment portions of the meeting at Richland City Hall. The meeting will be conducted remotely via Zoom and broadcast live on CityView Channel 192, on the City's website, and on the City's YouTube Channel.

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

1. Visit TRI-CITIES 2021 Annual Report, 2022 Work Plan and Request for Funds from the Tri-City Regional Hotel-Motel Commission Reserve
 - Mike Novakovich, Visit Tri-Cities President & CEO
2. Proposed Recovery Center and Mobile Crisis Response Teams
 - Matthew Rasmussen, Benton County Deputy County Administrator
3. Annual Parks and Recreation Commission Presentation
 - James Buelt, Parks & Recreation Commission Chair

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk by 4:00 p.m. the day of the meeting for distribution.

4. Proposed Rezone of 3.9 Acres Located at 1842 Jadwin Avenue from Neighborhood Commercial (C-1) to Limited Business (C-LB)(Closed Record), Ordinance No. 2022-12
 - Mike Stevens, Planning Manager
5. Proposed Rezone of 9.4 Acres Located at 2500 Chester Road from Agriculture (AG) to General Business (C-3)(Closed Record), Ordinance No. 2022-13
 - Mike Stevens, Planning Manager

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk by 4:00 p.m. the day of the meeting for

distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

6. Approval of the March 1, 2022 City Council Regular Meeting Minutes
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

7. Ordinance No. 2022-04, Amending Chapter 9.16 of the Richland Municipal Code related to Noise
 - Heather Kintzley, City Attorney
8. Ordinance No. 2022-10, Amending Chapter 17.56 of the Richland Municipal Code related to Sewer Rates and Charges
 - Pete Rogalsky, Public Works Director
9. Ordinance No. 2022-11, Amending Title 18 of the Richland Municipal Code related to Water Rates
 - Pete Rogalsky, Public Works Director

Ordinances - Second Reading & Passage:

Resolutions - Adoption:

10. Resolution No. 2022-36, Authorizing \$428,800 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2022
 - Jon Amundson, City Manager
11. Resolution No. 2022-37, Restating City of Richland 401(a) Plan No. 107162 and Closing City Manager 401(a) Plan No. 107151
 - Lacey Paulsen, Human Resources Director

Items - Approval:

12. Appointment to the Americans with Disabilities Act (ADA) Citizens Review Committee: Douglas Nolan
 - Heather Kintzley, City Attorney
13. Appointments to the Arts Commission: Colette Miller and Harry Staven
 - Heather Kintzley, City Attorney
14. Appointment to the Board of Adjustment: Bradley Bricker
 - Heather Kintzley, City Attorney
15. Appointments to the Code Enforcement Board: Jeff Huber and Skye White
 - Heather Kintzley, City Attorney
16. Appointment to the Economic Development Committee: Wendi Warner
 - Heather Kintzley, City Attorney
17. Appointments to the Parks & Recreation Commission: Darin Ladd, Jana Kay Lunstad and Srithan Thallapally

- Heather Kintzley, City Attorney

Expenditures - Approval:

18. Expenditures from February 1, 2022 to February 28, 2022 for \$27,012,464.27 including Travel Check Nos. 20075-20084, Accounts Payable Check Nos. 297753-298392, Accounts Payable Wire Nos. 8924-8960, Payroll Wires & ACH Nos. 12554-12607, Payroll Direct Deposit & Check Nos. 189271-190372 and Pension Check Nos. 6081-6109.

- Brandon Allen, Finance Director

Items of Business:

19. Ordinance No. 2022-12, Approving the Rezone of 3.9 Acres Located at 1842 Jadwin Avenue from Retail Business (C-1) to Commercial Limited Business (C-LB)(Closed Record-First Reading)

- Mike Stevens, Planning Manager

20. Ordinance No. 2022-13, Approving the Rezone of 9.4 Acres Located at 2500 Chester Road from Agriculture (AG) to General Business (C-3) (Closed Record-First Reading)

- Mike Stevens, Planning Manager

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council meetings are broadcast live on CityView Channel 192 and online at ci.richland.wa.us

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Visit TRI-CITIES 2021 Annual Report, 2022 Work Plan and Request for Funds from the Tri-City Regional Hotel-Motel Commission Reserve

Department:
City Council

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Visit TRI-CITIES President & CEO, Michael Novakovich, will present the Visit TRI-CITIES 2021 Annual Report and 2022 Work Plan, and will request funds from the Tri-City Regional Hotel-Motel Commission Reserve. See Resolution No. 2022-36 for additional details.

Fiscal Impact: None.

Attachments:

1. 2021 Annual Report - Richland Presentation
2. 2021 Annual Report
3. 2022 WorkPlan
4. 2022 TPA Fund Request Letter



ANNUAL REPORT

2021

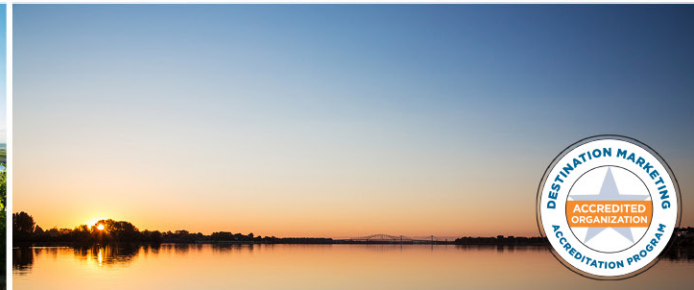
A Year in Review

[VisitTri-Cities.com](https://www.VisitTri-Cities.com)

CITY OF RICHLAND | MARCH 15, 2022

ITEMS FOR DISCUSSION

- 2021 State of the Tourism Industry
- 2022 Work Plan
- TPA Reserve Account Requests



WHY TOURISM MATTERS

We make the Tri-Cities bigger, bolder, brighter, better and more cool through tourism. Thanks to over \$340 million in visitor spending annually, tourism helps build a safe community, educated community, employed community, and a community filled with many amenities for all Tri-Citians to enjoy.

2020
VISITOR SPENDING

**\$344.7
million**

2020
STATE & LOCAL
TAXES

**\$49.1
million**

2020
CREATES

4,132

**JOBS IN BENTON &
FRANKLIN
COUNTIES**

**Tax revenue generated
through visitor spending
can help fund**



POLICE OFFICERS



FIREMEN



ROAD WORK



SCHOOLS & TEACHERS



PARKS



TRI-CITIES GUEST ROOMS SOLD

	2020	2021	Variance
Richland	208,559 rooms	349,882 rooms	+141,323 (+67.8%)
Kennewick	234,121 rooms	341,612 rooms	+107,491 (+45.9%)
Pasco	168,952 rooms	200,105 rooms	+31,153 (+18.4%)
Tri-Cities	611,632 rooms	891,599 rooms	+279,967 (+45.8%)

Source: December 2021 STR Report



HOTELS

IMPERATIVE: ADVOCATE FOR THE DEVELOPMENT OF CRITICAL TOURISM INFRASTRUCTURE

3,776 HOTEL GUEST ROOMS AVAILABLE

HOTEL MOTEL TAX COLLECTIONS

	Kennewick	Pasco	Richland	Totals
2017	\$568,745	\$323,445	\$536,682	\$1,428,872
2018	\$592,249	\$343,642	\$598,997	\$1,534,888
2019	\$592,210	\$324,642	\$633,862	\$1,550,963
2020	\$277,886	\$151,941	\$270,733	\$700,560
2021	\$502,862	\$332,854	\$581,566	\$1,417,282



CONVENTION & SPORTS

- Hosted **77** conventions & sporting events in 2021
- **\$12.6 million** in visitor spending
- **113 new** events secured for **2022 and beyond**
- **\$24.3 million** estimated future visitor spending



MEDIA OUTREACH & ADVERTISING

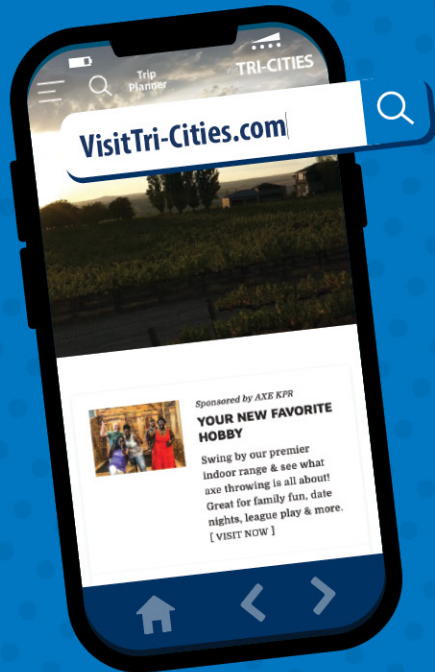


- **70** Tri-Cities travel related stories
- **10** travel writers and bloggers hosted
- **1,074,733,123** total media impressions

Tourism campaigns deployed in 2021 earned:
33,784,839 impressions and **83,264** click throughs



DIGITAL AND SOCIAL MEDIA MARKETING



WEBSITE HIGHLIGHTS

518,475 Pageviews

231,359 Unique Visitors

SOCIAL MEDIA



26,505 Facebook followers



10,721 Instagram followers



6,218 Twitter followers



1,584 LinkedIn followers



NEW DIGITAL TECHNOLOGIES

- New website
- SkyNav
- Kuula
- Datafy
- Bandwango
- True Omni



VISIT TRI-CITIES PUBLICATIONS

- Official Tri-Cities Visitor Guide
- Golf & Wine Brochure
- Tourism News
- Shop Map
- Dine Map
- Wine Map
- Meeting Planner's Guide
- Annual Report
- Mid-Year Report



Work Plan 2022



THE FOLLOWING IS A SUMMARY OF VISIT TRI-CITIES ACTIVITIES TO SUPPORT TOURISM.

VISITOR SERVICES

- Manage and operate the Tri-Cities Visitor Center, providing a place for visitors and residents to gather information on local attractions, services and tourism-related businesses.
- Produce and distribute the official Tri-Cities Visitor Guide, a publication highlighting the community, attractions and activities to promote the Tri-Cities as a preferred travel destination.
- Fulfill the estimated 10,000 written and telephone requests for information on the Tri-Cities.
- Produce the Tri-Cities Calendar of Events.
- Act as a resource and provide materials to local companies for their recruitment and employee relocation efforts.
- Offer a "Hot Dates" program to assist visitors in finding accommodations during high demand dates.
- Stock the Satellite Visitor Centers with visitor information and brochures.
- Provide visitor services and maintain the interactive Tri-Cities kiosk at the Tri-Cities Airport and Three Rivers Convention Center.

CONVENTION AND GROUP SALES

- Generate 175 sales leads (Request for Proposals) to industry partners.
- Secure conventions, meetings and sporting events that will attract 38,000 future overnight stays.
- Host familiarization tours for meeting planners and tournament directors, escorting each on a scheduled set of appointments specific to their event needs.
- Attend 5 industry events and trade shows (some virtual) such as Meeting Planners International, Washington Society of Association Executives, Pacific Northwest Chapter of Society of Government Meeting Professionals, National Tour Association, etc., to meet with decision makers and promote the Tri-Cities as a destination of choice for conventions.
- Coordinate Spring Customer Appreciation Luncheon for up to 50 Washington State Association meeting planners.
- Coordinate Fall Sales Blitz, featuring customer events and appointments with meeting planners.
- Support local tourism-related businesses by hosting monthly Director of Sales meetings.

MARKETING

- Place Tri-Cities television advertisements in the Puget Sound region and other key markets, including large metropolitan areas with direct flights.
- Generate 30 million impressions through targeted digital campaigns.
- Manage and promote VisitTri-Cities.com, an optimized and mobile-friendly website.
- Strategically direct \$705,000 in advertising, promoting the Tri-Cities as a destination of choice.
- Promote the Tri-Cities through effective social media campaigns on Facebook (more than 26,000 followers), Twitter (more than 6,000 followers) and Instagram (more than 10,000 followers) to drive user-generated content.
- Create and distribute the official Visitor Guide and complementary materials featuring local amenities.
- Distribute monthly consumer newsletters, focusing on wine, outdoor recreation and STEM.
- Execute Tourism Week events and promotions.

MEMBER SERVICES

- Promote local businesses through Visit Tri-Cities website, which receives more than 331,000 visitors annually.
- Develop and distribute Tri-Cities Small Business Spotlights.
- Report on the state of the Tourism Industry at the 2022 Annual Meeting.
- Apprise members on industry events through monthly newsletters.
- Promote local businesses to out-of-town visitors through the "Show Your Badge" program.

MEDIA OUTREACH

- Host qualified wine, travel, lifestyle and food writers for familiarization tours, escorting each on a scheduled set of appointments specific to their story needs.
- Direct the efforts of public relations firm to create interest and a positive image for the Tri-Cities.
- Conduct face-to-face meetings with writers representing key publications/programs to promote story ideas about the Tri-Cities region.
- Work with Tourism Officials in primary destination/gateway cities (Seattle/Portland) to create cooperative opportunities targeting national and international travelers.
- Attend media conferences to promote the Tri-Cities region to travel writers.
- Coordinate with the Washington Tourism Alliance to amplify efforts in promoting the state to domestic and international travelers.

VISIT TRI-CITIES SPORTS COUNCIL

- Research and attract new sporting events that fit the profile of the existing venues.
- Manage the cooperative efforts of the Tri-Cities Sports Council serving high school athletic directors, municipal recreation departments, local sports clubs and sports officials.
- Work with the athletic directors and sports venue directors to create attractive proposals for high school athletic district and state-wide championships.
- Coordinate venue costs and accommodation pricing for tournament directors.
- Secure volunteers for events taking place in the Tri-Cities.
- Attend national trade shows and secure one-on-one appointments with decision makers to promote the Tri-Cities as a premier Northwest destination, including TEAMS, National Association of Sports Commissions, Connect Sports Marketplace and ESports Travel Summit.
- Secure hotel room blocks and complimentary rooms as needed by tournament directors.
- Provide direction and guidance for recommendations outlined in the Sports Facilities Market analysis and Feasibility Study.

TRI-CITIES WINE TOURISM COUNCIL

- Manage the cooperative efforts of the Wine Tourism Council serving wineries, wine-related venues, hotels, restaurants and transportation providers in Benton and Franklin counties.
- Distribute a wine map highlighting Mid-Columbia wineries.
- Coordinate the development of wine tourism packages with hotels, restaurants, transportation and cultural events.
- Promote and market wine-related events to increase visitation.
- Work with food and wine writers to secure positive stories about the region's wineries and vineyards.
- Coordinate and promote the Tri-Cities Region Wine Trail Pass.

ADMINISTRATIVE & OTHER SERVICES

- Promote STEM Tourism to drive economic impact while educating families about educational and career opportunities in the Tri-Cities.
- Coordinate the efforts of the Tri-Cities National Park Committee.
- Organize and manage the efforts of the Tri-Cities Rivershore Enhancement Council.
- Provide direction and guidance for recommendations outlined in the Rivershore Master Plan II.
- Participate and provide leadership in tourism industry organizations such as Washington State Destination Marketing Organizations (WSDMO), the Washington Tourism Alliance (WTA), Destination Marketing Association (DMA) West and Destination International (DI).
- Manage the proceeds of tourism promotion assessments as directed by the Commissioners of the Tri-City Hotel-Motel Commission and city councils.
- Promote and manage the Tri-Cities "Excellence in Service" program to stimulate customer service region-wide.

WORK PLAN 2022



TPA RESERVES AVAILABLE

TPA funds available	\$1,125,487
Previously approved projects	\$549,822
Funds available for reinvestment:	\$ 575,665



TPA RESERVE ACCOUNT REQUESTS

FUNDS AVAILABLE FOR REINVESTMENT \$575,665

• Playeasy Platform	\$10,000
• Convention Sales Manager	\$80,000
• Olympia Sales Blitz hotel rooms for Hospitality Partners	\$3,000
• Meeting Planner FAM	\$20,000
• Photo & Video Production	\$100,000
• Seattle Out of Home Advertising	\$100,000
• Creative Testing Consumer Research	\$27,800
• TBEX FAM	\$5,000
• TREAD MAP App	\$60,000
• Tourism Recovery Education	\$18,000
• Security for Visit Tri-Cities Office (Access Control)	\$5,000

Total All Requests: \$428,800



You're Invited!

Join TBEX for the Opening Night Reception
at the REACH Museum on April 19
from 7:00 PM - 9:00 PM.



Thank you

FOR YOUR SUPPORT

VisitTri-Cities.com



Visit 
TRI-CITIES
WASHINGTON



ANNUAL REPORT

2021

A Year in Review

A Message from the **Chairman of the Board and the President and CEO**

Dear Tourism Partners,

It seems like an understatement to say the pandemic continued to upset our normal routines and business activities in this past year. This was certainly true of tourism. That said, we more than survived, we made significant investments to position our community well to achieve greater outcomes for years to come. It is with the greatest of appreciation that we report to you the significant accomplishments we achieved thanks to your support and partnership. The following Annual Report showcases the many ways we championed tourism recovery together.

To bring back the safe return of tourism while preserving local businesses, jobs, community health and economic vitality, Visit Tri-Cities partnered with Benton and Franklin Counties, the Cities of Kennewick, Pasco, Richland, West Richland, Prosser, Benton City and the Benton Franklin Health District to provide COVID mitigation communications to our region. In fact, our team was recognized in late 2021 by the Destination Marketing Association of the West with an Outstanding Achievement Best Idea Award for our innovative [COVID mitigation communications](#).

As excited as we are about our many accomplishments, 2021 got off to a slow start as our State was still operating under a phased approach, which crippled our ability to host meetings, conventions, and sports. Visit Tri-Cities worked directly with the Governor's Policy Office, Washington State Department of Health, and Labor & Industries through a small coalition of tourism leaders across the State to safely bring back meetings and conventions business. Our group, the Washington Safe Meetings Coalition, had success in advancing these opportunities that are significant economic drivers.

Early spring of 2021 sports teams were unable to compete due to phased restrictions. However, once teams had the ability to hit the fields it was game on! We were excited to host nearly 100 teams for our largest baseball tournament in June and 80 softball teams who competed in late season play in October. These are only two examples of the many sporting events that took place, which also included the Tri-Cities Water Follies and the WIAA State Cross Country Meet. Sports truly were a bright spot.

Leisure travel continued to reign supreme as we saw a steady stream of visitors in our community enjoying the Heart of Washington Wine Country, outdoor recreation, and our growing food and craft beverage scene. The return of performing arts aided in attracting visitors to our region as did the return of many of our festivals like Art in the Park. Our partners in the leisure and hospitality space have done a dynamite job of safely hosting visitors. Hospitality workforce shortages continue to be an issue for many. To address this, Visit Tri-Cities ran a [hospitality workforce recruitment campaign](#) highlighting how these jobs can provide ladder opportunities to managerial positions.



COREY PEARSON
Chairman of the Board



MICHAEL NOVAKOVICH
President & CEO

To aid these businesses and drive economic recovery, in July of last year we launched our new membership model, which eliminates dues for qualifying tourism-related businesses that attract visitation to Benton and Franklin Counties. This change allows us to better serve our community by showcasing all tourism-related aspects of our region rather than only dues paying members. This gives the Tri-Cities a more competitive position as a visitor destination. It also provides greater opportunity to embrace the diversity of our community in an inclusive manner.

Additionally, we launched a suite of digital products to compel visitation, enrich visitors' experiences, and influence visitor spending. Residents can enjoy these same offerings, which include the new digital passes like our Indoor Adventure Pass. We also launched a virtual tour called [SkyNav](#), which provides 360-degree bird's eye views of the Tri-Cities as well as tours of various local establishments.

We officially launched our new [VisitTri-Cities.com](#) website in November that includes an itinerary builder, user generated content and image gallery. Visitors can book a room, find great dining, entertainment, SkyNav, our digital passes, our new Calendar of Events and more.

Tourism is big business and a significant economic engine for our region. Even during COVID. In 2020 Visit Tri-Cities helped drive \$345 million in visitor spending locally and generated nearly \$40 million in state and local tax revenue. We are expecting the outcomes of 2021 to look substantially better when we receive our official visitor impact statement in Q2 of this year.

Our Annual Report serves as a reminder that tourism helps small businesses thrive and helps attract new business and supports thousands of local jobs. The nearly \$40 million in state and local taxes generated by visitors last year helps lower Tri-Citians' tax burden by roughly \$400 per household. Even better, these taxes help to fund police and fire, schools and teachers, roads, parks and more. In short, the work we do touches every Tri-Citizen in a positive way and helps to build a safe, educated, employed and beautiful community filled with many amenities for all to enjoy. The work of Visit Tri-Cities together with you, our partners, enhances quality of life for every Tri-Citizen. So, get out there, enjoy our community, share it on your socials and invite your friends and family for a visit. You truly are helping to champion the return of tourism and enhanced quality of life for every single Tri-Citizen to enjoy.

OUR
VISION

Inspire wanderlust for a bold yet casual, geeky but cool, magical experience in wide-open spaces.

We make the Tri-Cities bigger, bolder, brighter, better and more cool through tourism.

OUR
MISSION

WHY *Tourism* MATTERS

VISITOR SPENDING

**\$344.7
million**

IMPERATIVE: DEMONSTRATE VALUE TO OUR PARTNERS, MEMBERS AND COMMUNITY

Creates **4,132 jobs**
in Benton and
Franklin Counties

Sales tax revenue generated by
tourism reduces each household's
annual tax burden in Benton and
Franklin Counties by an average of

\$391

Visitor Spending represented in this report reflect the economic impact of tourism in the Tri-Cities for the year of 2020. The economic impacts of tourism in our community for 2021 are not yet available.

SPENDING BREAKDOWN

FOOD & BEVERAGE

**\$85.4
million**

25%

TRANSPORTATION

**\$55.1
million**

16%

RETAIL

**\$90.4
million**

26%

RECREATION

**\$52.0
million**

15%

HOTELS

**\$61.8
million**

18%

HOTELS

IMPERATIVE: ADVOCATE FOR THE DEVELOPMENT OF CRITICAL TOURISM INFRASTRUCTURE

3,776 HOTEL GUEST ROOMS AVAILABLE

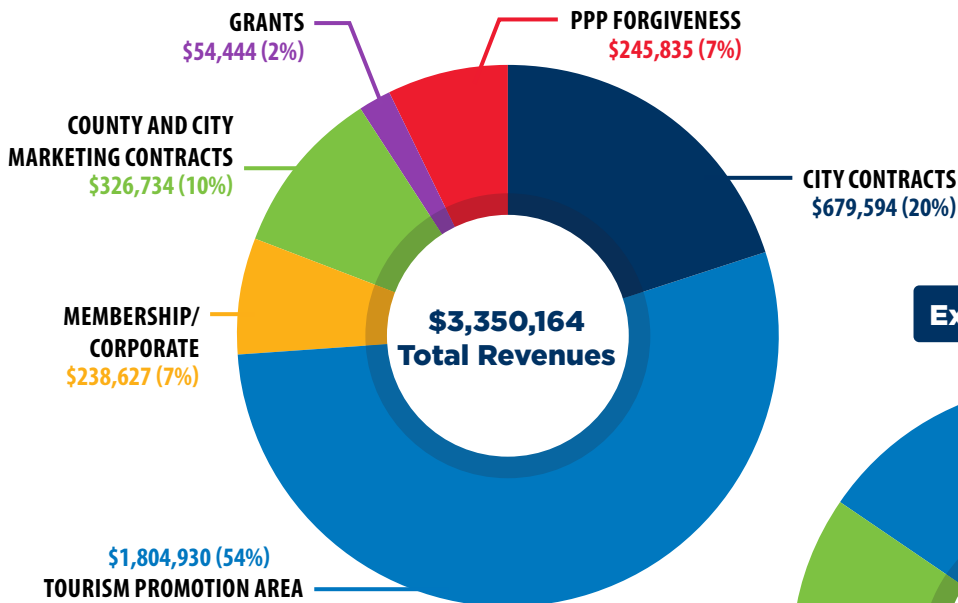
HOTEL MOTEL TAX DISTRIBUTIONS

	Kennewick	Pasco	Richland	Totals
2017	\$568,745	\$323,445	\$536,682	\$1,428,872
2018	\$592,249	\$343,642	\$598,997	\$1,534,888
2019	\$592,210	\$324,642	\$633,862	\$1,550,963
2020	\$277,886	\$151,941	\$270,733	\$700,560
2021	\$502,862	\$332,854	\$581,566	\$1,417,282

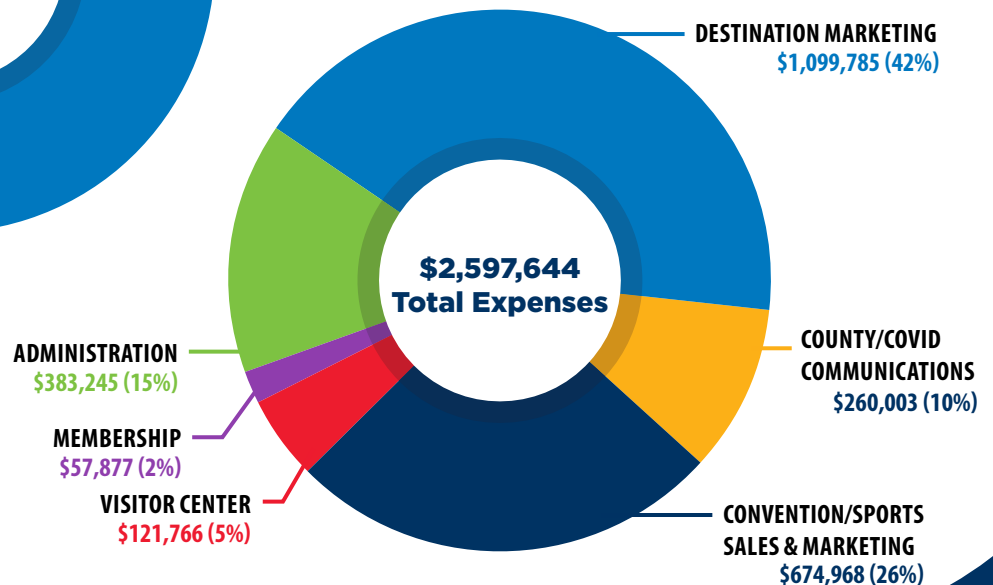
**IMPERATIVE: DEMONSTRATE VALUE TO OUR STAKEHOLDERS,
PARTNERS AND COMMUNITIES**

Visit Tri-Cities *at a Glance*

Revenue Summary



Expense Summary



MARKETING & PRODUCT DEVELOPMENT

Generating additional cash flow into the region through visitor spending is important for the local economy. Visitor spending improves the business climate and offers opportunities for new endeavors to thrive. Visit Tri-Cities promotes the region as a premier destination for meetings, conventions, sports and leisure travel.

Visit Tri-Cities' Convention Marketing, Sports Marketing and Marketing Department departments all incorporate sales-driven strategies directed at markets with the greatest potential to bring new visitor dollars to the region. While marketing is important,

product development is a priority as well. Through the Tri-Cities Rivershore Enhancement Council (TREC), Visit Tri-Cities works with local jurisdictions and hospitality partners to ensure that attractions are upgraded or added to the community in order to continue offering fresh experiences for visitors.

IMPERATIVE: ESTABLISH BRAND CLARITY AND INCREASE AWARENESS THROUGH UNIFIED EFFORTS

TOURISM DEVELOPMENT

CORPORATE SPONSOR:
Washington River Protection Solutions



Visit Tri-Cities manages tourism-related programs and infrastructure within the community to position the Tri-Cities as a desirable and compelling visitor destination.

The Visit Tri-Cities' website was emphasized as a community portal in all advertisements and visitor publications throughout the year. We actively encouraged all visitors to visit our website.

AIRPORT/CONVENTION CENTER KIOSKS

2,735 UNIQUE VISITOR
12,914 PAGE VIEWS



Website Highlights

518,475 PAGEVIEWS
231,359 UNIQUE VISITORS

MEDIA OUTREACH

CORPORATE SPONSOR:
Hanford Mission Integration Solutions (HMIS)



26,505 FACEBOOK FOLLOWERS



6,218 TWITTER FOLLOWERS



10,721 INSTAGRAM FOLLOWERS



1,584 LINKEDIN FOLLOWERS

70 STORIES

1,074,733,123 IMPRESSIONS

10 TRAVEL CONTENT CREATORS HOSTED

ADVERTISING & MARKETING

Visit Tri-Cities develops and deploys a robust marketing plan annually, using a variety of effective tactics to raise brand awareness of the Tri-Cities

In an effort to reach as many visitors as possible, Visit Tri-Cities maximizes destination exposure through digital, social advertising, broadcast media (TV and radio) and print. This approach reaches a broad and diverse audience.

Tourism campaigns deployed in 2021 earned:
33,784,839 IMPRESSIONS AND 83,264 CLICK THROUGHS

COVID-19 COMMUNICATIONS

Visit Tri-Cities secured CARES ACT grant money from local jurisdictions to develop and execute in-market advertising campaigns to encourage COVID-19 mitigation behaviors and information regarding the vaccine, improve the health of our community and continue economic recovery.

34 creatives developed and deployed through digital, broadcast (TV & radio) and social.

ENGLISH:
2,252 TV SPOTS
1,604 RADIO SPOTS

SPANISH:
1,922 TV SPOTS
1,684 RADIO SPOTS

The digital and social campaigns earned **3,340,392** impressions and **7,846** click throughs to promoted websites.

CONVENTIONS & SPORTS

The sales department's primary focus is to market to convention, sports and group meeting planners through direct sales contacts, advertising in targeted periodicals and attending industry events. These activities mean "heads in beds" that generate significant tax revenues for our community.

2021 PROGRAM HIGHLIGHTS

77 CONVENTIONS, SPORTS & GROUP ACTIVITIES

68,157 VISITORS ATTRACTED

\$12,623,485 CONVENTION AND SPORTS SPENDING TO REGION

21 events scheduled to take place in 2021 were canceled due to COVID-19, representing 6,510 visitors and \$3,081,830 in visitor spending.

2022 & BEYOND

113 FUTURE CONVENTIONS, MEETINGS AND SPORTS EVENTS BOOKED.

87,895 FUTURE VISITORS

\$24,273,806 FUTURE VISITOR SPENDING

1 event scheduled to take place in 2022 was canceled due to COVID-19, representing 60 visitors and \$66,855 in visitor spending.

TRI-CITY REGIONAL HOTEL-MOTEL COMMISSION

KENNEWICK

Mark Blotz, Clover Island Inn
Jerry Beach, A-1 Hospitality
Marie Mosley, Ex Officio, City of Kennewick

PASCO

Monica Hammerberg, Hampton Inn & Suites Pasco / Tri-Cities
Vijay Patel, A-1 Hospitality
Dave Zabell, Ex Officio, City of Pasco

RICHLAND

Wendy Higgins, The Lodge at Columbia Point
Linda Hendricks, Hampton Inn Richland
Jon Amundson, Ex Officio, City of Richland

VISIT TRI-CITIES COUNCILS

- Tri-Cities Rivershore Enhancement Council
- Tri-Cities Sports Council
- Tri-Cities Wine Tourism Council
- Tri-Cities National Park Committee

2021 *A Year in Review*

JANUARY

- Launched weekly Tri-Cities Business Spotlight video series
- Launched local vaccination distribution campaign in partnership with the Benton-Franklin Health District and eight jurisdictional partners
- Continued to execute an in-market advertising campaign to encourage COVID-19 safety protocols and improve the health of our community to re-open businesses and welcome in visitors.
- Actively involved with Washington State Legislation Bills: SB 5114 – Safely Reopening Washington, HB 1069 – Use of Lodging Tax and HB 1018 – Boater Education
- January 8: Coffee with Karl – Community Resolutions Guest Speaker
- January 13: Testified Opposing State House Bill 1069 – Use of Lodging Tax
- January 19: Visit Tri-Cities Staff Strategic Planning Session
- January 21: Confederated Tribes of the Umatilla Indian Reservation Presentation on Cultural Resources Protection Program & First Food Program
- January 26: U.S. Congressman Dan Newhouse Community Priorities Meeting
- January 28: Community Conversations with Fire Departments

FEBRUARY

- Launched an outbound campaign titled, “When it’s time for you to travel”
- Board Member and Stakeholder/CEO One-on-One Meetings
- February 5: Columbia Basin Fund/Snake River Dams Meeting
- February 12: Tourism Recovery Strategy Session with Hotel Partners
- February 15: Benton and Franklin advanced into Phase 2 of the Washington State Roadmap to Recovery Map
- February 15-16: Performing Arts Sector Reopening Plan Meetings
- February 16: New Board Member Orientation Meeting
- February 26: Wander Washington Tri-Cities Virtual Experience
- February 26: Go West Summit Digital Event

MARCH

- Presentations of the 2020 Annual Report, 2021 Work Plan and TPA Reserve Requests to Kennewick, Pasco and Richland City Council
- Launched an outbound marketing campaign to capitalize on the Return of the Road Trip
- VTC Board Member and Stakeholder/CEO One-on-One Meetings
- March 3-18: DMA West Tech Summit Digital Sessions
- March 5: Coffee with Karl - TRIDEC’s Economic Outlook Life in the Tri Guest Speaker
- March 9: Washington State Safe Meetings Coalition Meeting with the Governor’s Office
- March 13: Emcee – Mid-Columbia Arts Fundraiser
- March 22: Benton and Franklin Counties advanced into Phase 2 of the Washington State Roadmap to Recovery Map
- March 25: Tri-Cities Virtual Customer Appreciation Luncheon and Keynote Presentation from Peggy Vasquez, “Harnessing a Positive Mindset” for 43 key meeting professionals
- March 30: Provided public comment to the State of Washington Energy Facility Site Evaluation Council on the Horse Heaven Wind Farm Project

APRIL

- Board Member and Stakeholder/CEO One-on-One Meetings
- Launched an immersive 360° tour of the Tri-Cities produced by SKYNAV, a marketing platform that creates a dynamic virtual experience with stunning aerial to ground spherical imagery.
- Launched Paddle, Pedal and Relax advertising campaign
- April 1: TPA Assessment Increases from \$2.00 to \$3.00
- April 1: Port of Kennewick COVID-19 Economic Impact Study Meeting
- April 1: Richland Lodging Tax Advisory Committee
- April 2: Columbia Basin College Strategic Planning Community Feedback Session
- April 6: Presentation of Visit Tri-Cities 2020 Annual Report to West Richland City Council

- April 7: Destinations International (DI) Sales and Services Summit
- April 17: American Society of Travel Advisors (ASTA), Eastern Washington Virtual Showcase
- April 17-25: Produced videos to highlight Tri-Cities attractions during National Park Week
- April 20: Manhattan Project National Historical Park Stakeholder Engagement Meeting
- April 20 -22: SkyNAV Presentations and Demo to Hospitality Partners
- April 21: Meeting with Governor’s Office and the States Policy Office to create a feasible path forward for Outdoor Special Events
- April 22: Visit Tri-Cities in partnership with Benton & Franklin counties and the Benton-Franklin Health District submitted a proposal for Outdoor Special Events guidelines to the Governor’s Office.
- April 27: Hanford Communities Community Conversation and presentation of marketing strategies

MAY

- Board Member and Stakeholder/CEO One-on-One Meetings
- Launched Tri-Cities Summer Savings Pass and the Tri-Cities Wine Pass available on VTC website
- Launched advertising campaign in San Diego
- May 3: Launched Excellence in Service Award Program
- May 3-7: National Tourism Week
- May 18-20: Sports ETA SportsBIZ XChange II
- May 18-19: SkyNAV Presentation and Demo to Tri-Cities Wine Council and Stakeholders
- May 20: In partnership with the Washington State Safe Meetings Coalition, Visit Tri-Cities supported efforts to increase meeting occupancies from 400 to 1,000 attendees through the Governor’s Office
- May 20: MyTRI! All Council Meeting
- May 25L: Tri-Cities Presentation to Kiwanis Club
- May 25-28: Hosted TBEX (Travel Bloggers Exchange) Site Visit

JUNE

- Launched weekly “Your Weekend Starts Here” videos
- June 9: Washington Tourism Alliance (WTA) Wine Country Destination Development Workshop
- June 9: VTC Board Member and Stakeholder/CEO One-on-One Meetings VTC
- June 10-11: Washington Society of Association Executives (WSAE) Annual Conference - Co-Chair, Emcee
- June 14: Washington Tourism Alliance (WTA) Agri-Tourism Meeting
- June 15-16: Washington Tourism Alliance (WTA) Board of Directors Retreat, Yakima
- June 16: Island View to Vista Field Public Advisory Committee
- June 24: Micro Mobility Pilot Program Feasibility Meeting
- June 30: Benton and Franklin Counties fully opened under the Governor’s Ready Washington Plan

JULY

- Launched new membership program
- Launched Water Follies advertising campaign in the Puget Sound region
- July 1: Coffee with Karl, “Tourism & Economic Recovery” Guest Speaker
- July 6: MMYG Strategic Planning Kick-off Meeting
- July 8: Tri-Cities Presentation to Day Break Columbia Rotary Club
- July 8: Tri-Cities Presentation to the Pasco Kiwanis Club
- July 12-16: Destinations International (DI) Annual Convention, Baltimore, MD
- July 15: Launched Destination Next assessment survey for VTC Strategic Plan
- July 29: Visit Tri-Cities Staff Retreat

AUGUST

- MMGY Consultants conducted meetings with community leaders and key stakeholders to assist in developing VTC Strategic Plan
- August 10: City of Pasco Business Advisory Council Meeting
- August 13: COVID-19 Mitigation Press Conference with Benton Franklin Health District
- August 16: Value of Tourism and VTC to Sportsman's Caucus with Legislative Elected Officials
- August 20: Launch of Visit Tri-Cities new Website
- August 23: Tri-Cities Presentation to Horse Heaven Hill Kiwanis Club
- August 25: Pasco Lodging Tax Advisory Committee (LTAC) Meeting

SEPTEMBER

- September 8: VTC Board of Directors Strategic Planning with MMGY Consultants
- September 9: VTC Executive Leadership Team (ELT) Strategic Planning with MMGY Consultants
- September 21: PRSA Presentation – “Building Bridges and Collaborating Across Communities”
- September 27- 30: TEAMS Conference, Atlantic City, NJ
- September 28: Received the Best Idea Program Outstanding Achievement Award by the Destination Marketing Association of the West (DMA West) for our Pandemic Response Campaign
- September 28-October 1: DMA West Education Summit, Vancouver, WA

OCTOBER

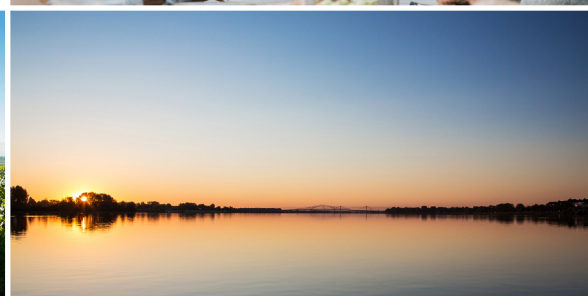
- Presentations of the 2022 TPA Budget and Marketing Plan to Kennewick, Pasco and Richland City Councils
- October 6: City of Pasco Lewis Street Open House
- October 7: CEO/Board Meeting Collaboration Meeting
- October 11-13: S.P.O.R.T.S. Relationship Conference, Colorado Springs, CO
- October 14: Kennewick Lodging Tax Advisory Committee (LTAC) Meeting
- October 15: EWU Edge Program: Powering the Hispanic Workforce
- October 15: Tri-Cities Presentation to Kiwanis Club
- October 20: Business Group Meeting with King County Officials
- October 25-29: Sports ETA Sports Event Symposium, Birmingham, AL
- October 27: Horse Heaven Wind Project Driving Tour with Scout Clean Energy

NOVEMBER

- November 2: City of Pasco Master Plan Advisory Committee
- November 4: Visit Tri-Cities Annual Meeting: Champions of Tourism Recovery
- November 10: Society of Government Meeting Professionals November Meeting
- November 15: Columbia Basin College Performing Arts Center Meeting
- November 16: Richland Lodging Tax Advisory Council (LTAC) Meeting
- November 18-19: Olympia Sales Trip
- November 24: Michael Novakovich, President & CEO of Visit Tri-Cities, guest on DMO Proz Podcast with Bill Geist

DECEMBER

- Launched Consumer Sentiment In-Depth Interviews
- Launched New Tourism Membership Campaign
- Tri-Cities Indoor Adventure Pass Launched
- Launched Tri-Cities Meeting Planner's Guide
- December 1: Arts Center Task Force Fundraising Breakfast - Emcee
- December 2: Benton-Franklin River Heritage Foundation Annual Meeting
- December 6-8: US Sports Congress, Frisco, TX
- December 9: Visit Tri-Cities Virtual FAM Tour and Lunch for 39 Meeting Professionals



2021 *Visitor Inquiries*

1,961

Telephone Email & Direct Mail

450

In-person Visitors

Visit Tri-Cities is the only organization dedicated to promoting the entire Tri-Cities area for leisure and group travel.

Visit Tri-Cities offers a U.S. toll-free number for visitor inquiries and responds to requests for relocation, vacations, meetings, sports and community information.

Visitor Center staff provide travel information, manage a community-wide events calendar and website, provide information through the Visitor Center, and maintain an informational kiosk at the Tri-Cities Airport and two satellite Visitor Centers.

RIVERSHORE, HERITAGE & ECO-TOURISM

The Tri-Cities Rivershore Enhancement Council (TREC) is made up of executive leaders from the cities of Kennewick, Pasco, Richland and West Richland; Benton and Franklin Counties; the ports of Benton, Kennewick and Pasco; and Visit Tri-Cities; and is sponsored by Bechtel National, Inc.

TREC's mission is to act as a community catalyst for shoreline enhancement to achieve economic diversification and to improve quality of life. The Rivershore Master Plan II outlines overarching themes for improving shoreline areas including: wayfinding signage; art, culture and heritage; viewpoints and user amenities; water oriented activities; birding and wildlife viewing; inland linkages; and organized events.

Each of the participating jurisdictions also worked on individual projects along the shoreline and adjacent parks that will add to the overall positive experience of visitors to the region.

RIVERSHORE ENHANCEMENT
CORPORATE SPONSOR:
BECHTEL NATIONAL INC.



STEM TOURISM

Visit Tri-Cities' STEM Tourism focuses on the unique STEM-related aspects of our community. STEM tourism endeavors enhance the livelihoods of residents, recruits and employees through STEM assets and attractions as well as our rich cultural history.

STEM TOURISM
CORPORATE SPONSOR:
BATTELLE

BATTELLE

Visit Tri-Cities Governance

2021 EXECUTIVE COMMITTEE

CHAIR:	Rob Roxburgh , Central Plateau Cleanup Company
PAST CHAIR:	Kathy Moore , The Hotel Group
FIRST VICE CHAIR:	Corey Pearson , Three Rivers Campus
VICE CHAIR:	Vijay Patel , A-1 Hospitality
VICE CHAIR:	Buck Taft , Tri-Cities Airport/Port of Pasco
VICE CHAIR:	Staci West , Bechtel National, Inc.
TREASURER:	Ron Hue
LEGAL COUNSEL:	John Raschko , Miller Mertens & Comfort, P.L.L.C.
CPA:	Monte Nail , CPA

VISIT TRI-CITIES STAFF

Michael Novakovich, President & CEO
Kim Shugart, Senior Vice President
Hector Cruz, Vice President
Gretchen Guerrero, Director of Operations
Lara Watkins, Director of Convention Sales
Karisa Saywers, Director of Marketing
Maria Alleman, Convention Sales Manager
Natalie Clifton, Sports & Conventions Sales Manager
Linda Tedone, Sales Administrative Assistant
Chase Wharton, Business Development Manager
Austin Wingle, Marketing Manager
Amber Maiden, Guest & Group Service Specialist

OVERVIEW

FOUNDED:	1969 as a non-profit organization
STAFF:	12 full-time employees
STRUCTURE:	Governed by a 42-member Board of Directors
MEMBERS:	315
WEBSITES:	www.VisitTriCities.com www.VisitTri-Cities.com www.VisitTri-Cities.org www.VisitTri-Cities.travel www.TravelTri-Cities.com www.TravelTriCities.com www.GolfWineCountry.com www.FriendsofOurTrail.com

2021 BOARD OF DIRECTORS

- **Deborah Barnard**, Barnard Griffin Winery
- **Commissioner Don Barnes**, Port of Kennewick
- **Jerry Beach**, A-1 Hospitality
- **Troy Berglund**, West Richland Chamber of Commerce
- **Mark Blotz**, Clover Island Inn
- **Washington State Representative Matt Boehnke**
- **Washington State Senator Sharon Brown**
- **Council Member Rich Buel**, City of West Richland
- **Jennifer Cunningham**, Movement Mortgage
- **Karl Dye**, TRIDEC
- **Colleen French**, Department of Energy
- **Shae Frichette**, Frichette Winery
- **Mike Hall**, Ice Harbor Brewing
- **Monica Hammerberg**, Hampton Inn + Suites Pasco
- **Colin Hastings**, Pasco Chamber of Commerce
- **Sandra Haynes**, WSU Tri-Cities
- **Trish Herron**, Battelle
- **Wendy Higgins**, The Lodge at Columbia Point
- **Diahann Howard**, Port of Benton
- **Council Member Phillip Lemley**, City of Richland
- **Brian Lubanski**, Townsquare Media
- **Lori Mattson**, Tri-City Regional Chamber of Commerce
- **Commissioner Will McKay**, Benton County
- **Brent Miles**, Tri-City Dust Devils
- **Commissioner Rocky Mullen**, Franklin County
- **Maynard Plahuta**, B Reactor Museum Association
- **Gabriel Portugal**, Tri-Cities Hispanic Chamber of Commerce
- **Dara Quinn**, Emerald of Siam
- **Justin Raffa**, Mid-Columbia Mastersingers
- **Council Member Zahra Roach**, City of Pasco
- **Rosanna Sharpe**, The REACH Museum
- **Council Member Chuck Torelli**, City of Kennewick
- **Rebekah Woods**, Columbia Basin College

Visit Tri-Cities membership is the foundation of our organization's programs and our ability to attract visitors to our region. Our members provide unique and inclusive opportunities that are of interest to travelers and help build better quality of life for residents. In turn, Visit Tri-Cities is devoted to promoting and celebrating our memberships through tourism marketing, high quality publications, advertising, educational forums, video content and newsletters. To best serve the tourism community, Visit Tri-Cities implemented the updated membership model by eliminating annual dues to provide complimentary memberships for qualifying tourism-related businesses. In 2021, Visit Tri-Cities' membership total reached **315**.

ECONOMIC DEVELOPMENT PARTNERS

City of Kennewick
City of Pasco
City of Richland
Tri-City Regional Hotel Motel Commission

DIAMOND

Battelle
Bechtel National, Inc.
Central Plateau Cleanup Company
Hanford Mission Integration Solutions
Three Rivers Convention Center
Toyota Center
Washington River Protection Solutions

PLATINUM

Ben Franklin Transit
Benton County
Benton PUD
City of West Richland
Energy Northwest
Franklin County
Franklin PUD
Port of Benton
Port of Kennewick
Port of Pasco
The HAPO Center

GOLD

Best Western Premier Pasco Inn & Suites
Clover Island Inn
Comfort Suites Kennewick at Southridge
Courtyard by Marriott Richland Columbia Point
Hilton Garden Inn Kennewick
Holiday Inn Express & Suites Pasco Tri-Cities
Holiday Inn Richland on the River
Red Lion Hotel & Conference Center Pasco
Red Lion Hotel Kennewick Columbia Center
Riverfront Hotel, SureStay Collection by Best Western
SpringHill Suites by Marriott Kennewick

SILVER

Baymont Inn & Suites
Best Western Kennewick Tri-Cities Center Hotel
Best Western Plus Kennewick Inn
Comfort Inn
Courtyard by Marriott Pasco Tri-Cities Airport
Fairfield Inn
Hampton Inn & Suites Pasco/Tri-Cities
Hampton Inn Kennewick at Southridge
Hampton Inn Richland
Holiday Inn Express Hotel & Suites Richland
Home2 Suites by Hilton

Homewood Suites by Hilton - Richland
Kennewick Suites
La Quinta Inn & Suites
Motel 6/Studio 6 Kennewick
My Place Hotel
Red Lion Inn & Suites Kennewick Tri-Cities
Sleep Inn Pasco Tri-Cities
Super 8 Kennewick
The Lodge at Columbia Point
TownePlace Suites by Marriott
Woodspring Suites

STANDARD MEMBERSHIP

14 Hands Winery
3 Eyed Fish Kitchen + Wine Bar
3 Rivers Folklife Society
A & A Motorcoach
AAA Washington
Academy of Children's Theatre
Ace Jewelry & Loan
Adventures Underground
Airfield Estates
AJ's Edible Arts, Inc.
Alaska Airlines
Alexandria Nicole Cellars
Alexandria Nicole Cellars Destiny Ridge Tasting Room
Allied Arts Association - Gallery at the Park
Anelare Winery
Anthology Event Venue by Castle Event Catering
Anthony's at Columbia Point
Arlene's Flowers & Gifts
Art on the Columbia
Arts Center Task Force
Aspen Limo Tours
At Michele's
Atomic Ale Brewpub & Eatery
Atomic Bowl & Jokers Lounge & Casino
AXE KPR Hatchet Range
Azteca
B Reactor Museum Association (BRMA)
Badger Mountain Vineyard/Powers Winery
Barnard Griffin Winery
Baum's
Bella Italia Restaurant
Bergstrom Aircraft, Inc.
Bill's Berry Farm
Bingo Boulevard
Bite at the Landing
Black Heron Spirits, LLC
Bob's Burgers and Brew - Kennewick
Bob's Burgers and Brew - Richland
Boiada Brazilian Grill
Bombing Range Brewing Company
Brews Taphouse & Growler Fills
Brick House Pizza
Budd's Broiler by Anthony's Restaurants
Buds and Blossoms too
Burger Ranch, Kennewick
Burger Ranch - Pasco
Canyon Lakes Golf Course
Catering to You
Cave B Estate Winery
Cedars at Pier 1
CG Public House & Catering
Chandler Reach Vineyards
Chapala Express
Chaplaincy Repeat Boutique
Cherry Chalet Bed & Breakfast
Chuck E. Cheese
Chukar Cherries

Membership

Cigar Savvy Shop, LLC
Clover Island Marina
Col Solare Winery
Columbia Basin BMX
Columbia Basin College
Columbia Basin Racquet Club
Columbia Center
Columbia Crest Winery
Columbia Park Golf Tri-Plex
Columbia Point Golf Course
Columbia Sun RV Resort
Community Concerts of the Tri-Cities
Country Mercantile
Country Mercantile - Pasco
Coyote Bob's Roadhouse Casino
Coyote Canyon Mammoth Site
Coyote Canyon Winery
Crazy Moose Casino
Cyber Art 509
D-Bat Columbia Basin
DermaCare
Desert Food Mart (Conoco)
Desert Wind Winery
Divots Golf
DownUnderSportFishing
DrewBoy Creative
East Benton County Historical Society & Museum
Eastern Washington Transportation
Emerald of Siam Thai Restaurant & Lounge
Encanto Arts
Europa Italian & Spanish Cuisine
Events at Sunset
Experience 46 Degrees
Farmhand Winery
Fast and Curryous
Fat Olives Restaurant & Catering
Fidelitas
Five Guys Burgers & Fries
Franklin County Historical Society & Museum
Franklin County RV Park
FreshPicks WA Smoothies
Frichette Winery
Friends of Sacajawea State Park
Frost Me Sweet Bakery & Bistro
Fujiyama Japanese Steak House & Bar
Garden Hot Pot
Gesa Carousel of Dreams
Glass Studio at Barnard Griffin Winery
Going Fishing Guide Service
Goose Ridge Estate Vineyard & Winery
Gordon Estate Winery
GRAZE
Great Harvest Bread Company Kennewick
Greenies
Hamilton Cellars
Havana Café
Hedges Family Estate
Hightower Cellars
HoneyBaked Ham Café
Hops n Drops
Hops n Drops - Kennewick
Horn Rapids Golf Course
Horn Rapids RV Resort & Mini Mart
Hot Tamales, LLC
Ice Harbor Brewing Co.
Ice Harbor Brewing Company at the Marina
IHOP Restaurants
Image Fashions
InterMountain Alpine Club
iplay Experience

It's All in the Details
J&S Dreamland Express
J. Bookwalter
Kennewick Inn & Suites
Kickstand Tours
Kiona Vineyards and Winery
Kitzke Cellars
Lakeside Gem and Mineral Club
Lemon Grass
LIGO Hanford Observatory
Longship Cellars
Lower Columbia Basin Audubon Society
LU LU Craft Bar + Kitchen
Lucky Flowers
Magills Restaurant & Catering
Market Vineyards
Martinez & Martinez Winery
Masala Indian Cuisine
Master Gardener Foundation of
Benton-Franklin County
McDonald's Restaurants
Mercer Wine Estates
Mid-Columbia Ballet
Mid-Columbia Libraries
Mid-Columbia Mastersingers
Mid-Columbia Musical Theatre
Mid-Columbia Symphony
Middleton Six Sons Farms
Milbrandt Vineyards/Ryan Patrick Wines
Miss Tamale
Monarcha Winery
Moonshot Brewing
Northwest Paddleboarding
Nouveau Day Spa
Octopus' Garden
Pacific Shorz Powersports
Pasco Aviation Museum
Pasco Golfland
Pasco Specialty Kitchen
Polka Dot Pottery
Porter's Real BBQ Kennewick
Porter's Real BBQ Pasco
Porter's Real BBQ Richland
Power Up Arcade Bar
Preszler's Guide Service, LLC
Proof Gastropub
Purple Star Wines
Ranch & Home
Rattlesnake Mountain Harley - Davidson
REACH Museum
Red Dot Paintball
Red Lobster
Red Mountain AVA Alliance
Red Mountain Event Center
Red Mountain Trails
Red Mountain Trails Winery
Restaurante El Chapala
Richland Players
RideNow Powersports Tri-Cities
Roads2 Travel Company
Rollarena Skating Center
Rolling Hills Chorus
Roxy Theatre Antiques & Gifts
RRoyal Rides
Runners of the Sage
Sacajawea State Park
Sage Brewing Company
Sageland Center
Sandollar Farms & Alpacas
Sandy's Fabrics & Machines

Seoul Fusion Korean Restaurant
Shade Cafe
Sheep's Clothing
Shelby's Floral & Gifts
Simplified Celebrations
Skippers Seafood 'n Chowder
Sleep Inn Pasco-Tri-Cities
Sleeping Dog Wines
Solar Spirits Distillery
Spare Time Lanes
Spencer Carlson Furniture & Design
Sporthaus
Sun Willows Golf Course
Sundance Aviation
SunWest Sportswear
SuperMex El Pueblo Market
Swadee Thai Cuisine
Swampy's BBQ Sauce & Catering
Tagaris Winery
Take a Break Tri-Cities
Tapteal Greenway
TC Black
Terra Blanca Winery & Estate Vineyard
The Bradley
The Crazy Crab Place
The Edge Steakhouse & Sports Lounge
The Educated Cigar, LLC
The Endive Eatery
The Garden TriCities
The Grain Bin Flower Farm & Inn
The Moore Mansion
The Olive Garden
The Pita Pit
The Pub
The Rude Mechanicals
The Tinte Red Mountain Retreat
Thurston Wolfe Winery
Tip Pit BBQ
Treveri Cellars
Tri-Cities Local Events
Tri-Cities Newcomers Club
Tri-Cities Wine Society
Tri-City Americans Hockey
Tri-City Dust Devils
Tri-City Rage Semi-Pro Football Team
Tri-City Tappers
Tucannon Cellars
Tumbleweeds Mexican Flair
Twigs Bistro & Martini Bar
Uptown Antique Market
US Army Corp of Engineers
Vintner's Lodge
Washington State University Tri-Cities
Water2Wine Cruises
Wautoma Springs
West Richland Golf Course
Wet Palette Uncork + Create Studio
Wheelhouse Community Bike Shop
White Bluffs Brewing
White Bluffs Quilt Museum
Wingstop Pasco
Z Place Salon & Spa
Zintel Creek Golf Club

2021 Chairman's Circle Members

We acknowledge with pride and appreciation the support of our Chairman's Circle members. It is their extra commitment to Visit Tri-Cities that helps us distribute our message about the Tri-Cities and welcome guests to our area.

ECONOMIC DEVELOPMENT PARTNERS

City of Kennewick
City of Pasco
City of Richland
Tri-City Regional Hotel Motel Commission

DIAMOND

Battelle
Bechtel National, Inc.
Central Plateau Cleanup Company
Hanford Mission Integration Solutions
Three Rivers Convention Center
Toyota Center
Washington River Protection Solutions

PLATINUM

Ben Franklin Transit
Benton County
Benton PUD
City of West Richland
Energy Northwest
Franklin County
Franklin PUD
Port of Benton
Port of Kennewick
Port of Pasco
The HAPO Center

GOLD

Best Western Premier Pasco Inn & Suites
Clover Island Inn
Comfort Suites Kennewick at Southridge
Courtyard by Marriott Richland Columbia Point
Hilton Garden Inn Kennewick
Holiday Inn Express & Suites Pasco Tri-Cities
Holiday Inn Richland on the River
Red Lion Hotel & Conference Center Pasco
Red Lion Hotel Kennewick Columbia Center
Riverfront Hotel, SureStay Collection by Best Western
SpringHill Suites by Marriott Kennewick

Work Plan 2022



THE FOLLOWING IS A SUMMARY OF VISIT TRI-CITIES ACTIVITIES TO SUPPORT TOURISM.

VISITOR SERVICES

- Manage and operate the Tri-Cities Visitor Center, providing a place for visitors and residents to gather information on local attractions, services and tourism-related businesses.
- Produce and distribute the official Tri-Cities Visitor Guide, a publication highlighting the community, attractions and activities to promote the Tri-Cities as a preferred travel destination.
- Fulfill the estimated 10,000 written and telephone requests for information on the Tri-Cities.
- Produce the Tri-Cities Calendar of Events.
- Act as a resource and provide materials to local companies for their recruitment and employee relocation efforts.
- Offer a "Hot Dates" program to assist visitors in finding accommodations during high demand dates.
- Stock the Satellite Visitor Centers with visitor information and brochures.
- Provide visitor services and maintain the interactive Tri-Cities kiosk at the Tri-Cities Airport and Three Rivers Convention Center.

CONVENTION AND GROUP SALES

- Generate 175 sales leads (Request for Proposals) to industry partners.
- Secure conventions, meetings and sporting events that will attract 38,000 future overnight stays.
- Host familiarization tours for meeting planners and tournament directors, escorting each on a scheduled set of appointments specific to their event needs.
- Attend 5 industry events and trade shows (some virtual) such as Meeting Planners International, Washington Society of Association Executives, Pacific Northwest Chapter of Society of Government Meeting Professionals, National Tour Association, etc., to meet with decision makers and promote the Tri-Cities as a destination of choice for conventions.
- Coordinate Spring Customer Appreciation Luncheon for up to 50 Washington State Association meeting planners.
- Coordinate Fall Sales Blitz, featuring customer events and appointments with meeting planners.
- Host a Familiarization (FAM) Tour in the Tri-Cities for up to 15 qualified meeting planners in September.
- Support local tourism-related businesses by hosting monthly Director of Sales meetings.

MARKETING

- Place Tri-Cities television advertisements in the Puget Sound region and other key markets, including large metropolitan areas with direct flights.
- Generate 30 million impressions through targeted digital campaigns.
- Manage and promote VisitTri-Cities.com, an optimized and mobile-friendly website including virtual tours and user generated content.
- Strategically direct \$705,000 in advertising, promoting the Tri-Cities as a destination of choice.
- Promote the Tri-Cities through effective social media campaigns on Facebook (more than 26,000 followers), Twitter (more than 6,000 followers) and Instagram (more than 10,000 followers) to drive user generated content.
- Create and distribute the official Visitor Guide and complementary materials featuring local amenities.
- Distribute monthly consumer newsletters, focusing on wine, outdoor recreation and STEM.
- Execute Tourism Week events and promotions.
- Develop multiple mobile passes to promote tourism-related businesses in the Tri-Cities.

MEMBER SERVICES

- Promote local businesses through Visit Tri-Cities website, which receives more than 331,000 visitors annually.
- Develop and distribute Tri-Cities Small Business Spotlights.
- Report on the state of the Tourism Industry at the 2022 Annual Meeting.
- Apprise members on industry events through monthly newsletters.
- Promote local businesses to out-of-town visitors through the "Show Your Badge" program.
- Create programs to support tourism employment and workforce development.
- Work with Federal and State legislators on tourism related priorities.

MEDIA OUTREACH

- Host qualified wine, travel, lifestyle and food writers for familiarization tours, escorting each on a scheduled set of appointments specific to their story needs.
- Direct the efforts of public relations firm to create interest and a positive image for the Tri-Cities.
- Conduct face-to-face meetings with writers representing key publications/programs to promote story ideas about the Tri-Cities region.
- Work with Tourism Officials in primary destination/gateway cities (Seattle/Portland) to create cooperative opportunities targeting national and international travelers.
- Attend media conferences to promote the Tri-Cities region to travel writers.
- Host TBEX North America and attract more than 200 travel media attendees to create travel content about the Tri-Cities and Washington State.
- Coordinate with State of Washington Tourism to amplify efforts in promoting the state to domestic and international travelers.

VISIT TRI-CITIES SPORTS COUNCIL

- Research and attract new sporting events that fit the profile of the existing venues.
- Manage the cooperative efforts of the Tri-Cities Sports Council serving high school athletic directors, municipal recreation departments, local sports clubs and sports officials.
- Work with the athletic directors and sports venue directors to create attractive proposals for high school athletic district and state-wide championships.
- Coordinate venue costs and accommodation pricing for tournament directors.
- Secure volunteers for events taking place in the Tri-Cities.
- Attend national trade shows and secure one-on-one appointments with decision makers to promote the Tri-Cities as a premier Northwest destination, including TEAMS, National Association of Sports Commissions, Connect Sports Marketplace and ESports Travel Summit.
- Secure hotel room blocks and complimentary rooms as needed by tournament directors.
- Provide direction and guidance for recommendations outlined in the Sports Facilities Market analysis and Feasibility Study.

TRI-CITIES WINE TOURISM COUNCIL

- Manage the cooperative efforts of the Wine Tourism Council serving wineries, wine-related venues, hotels, restaurants and transportation providers in Benton and Franklin counties.
- Distribute a wine map highlighting Mid-Columbia wineries.
- Coordinate the development of wine tourism packages with hotels, restaurants, transportation and cultural events.
- Promote and market wine-related events to increase visitation.
- Work with food and wine writers to secure positive stories about the region's wineries and vineyards.
- Coordinate and promote the Tri-Cities Region Wine Trail Pass.

ADMINISTRATIVE & OTHER SERVICES

- Promote STEM Tourism to drive economic impact while educating families about educational and career opportunities in the Tri-Cities.
- Coordinate the efforts of the Tri-Cities National Park Committee.
- Organize and manage the efforts of the Tri-Cities Rivershore Enhancement Council.
- Provide direction and guidance for recommendations outlined in the Rivershore Master Plan II.
- Participate and provide leadership in tourism industry organizations such as Washington State Destination Marketing Organizations (WSDMO), State of Washington Tourism, Destination Marketing Association (DMA) West and Destination International (DI).
- Manage the proceeds of tourism promotion assessments as directed by the Commissioners of the Tri-City Hotel-Motel Commission and city councils.
- Promote and manage the Tri-Cities "Excellence in Service" program to stimulate customer service region-wide.



7130 W. Grandridge Blvd., Suite B
Kennewick, WA 99336
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

February 25, 2022

Mr. Jon Amundson
City of Richland
625 Swift Blvd., MS-04
Richland, WA 99352

Dear Mr. Amundson:

Thank you for the opportunity to present the Visit Tri-Cities 2021 Annual Report, 2022 Work Plan and to make a request to utilize Tourism Promotion Area reserve funds to the Richland City Council on Tuesday, March 15, 2022.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit Tri-Cities would like to request the transfer of \$428,800 from Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, the TPA Commissioners have identified \$575,665 in funds available for reinvestment in tourism related projects.

The funds available for project investment are in addition to the minimum reserve requirement of \$500,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri Cities as a destination; creating increased visitor spending in the community. In addition to this capital investments are often included in reserve requests. The projects under consideration accomplish these goals.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the level of \$500,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$428,800 that will help tourism related projects including digital advertising campaigns, online platforms, staffing and promotions to increase leisure travel stays and secure new conventions and sports tournaments, high-end photo and video production, destination brand research, tourism education and control security. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Novakovich", with a stylized flourish at the end.

Michael Novakovich, CDME
President and CEO

Enclosure

2022 Proposed TPA Reserve Reinvestments

Playeasy Platform

\$10,000

Playeasy is a networking and lead generation platform with the largest online network of sports destinations and athletic facilities in the United States. This tool enables event organizers, sports facilities and destinations to create profiles and streamline the ability to search, find, communicate, post events and connect through one seamless platform. The platform would provide access to approximately 400 event holders within the RFP Marketplace to support our on-going sports development efforts. Advertising opportunities are available within the platform.

Convention Sales Manager

\$80,000

Adding an additional Sales Manager will amplify our efforts to increase group room nights for the community. The Convention Sales Manager will be the primary contact for the Government and Corporate Group Market Segment. The individual will also be responsible for researching and pursuing new market opportunities for the Tri-Cities as well as reviving the Show Your Badge program. We are forecasting an additional 7,000 group room nights and fifty leads to be generated in the first twelve months of employment. We expect the individual to have a start date of May 1st. This request covers employee costs for the twelve-month period (salary, benefits, etc.,).

Olympia Sales Blitz hotel rooms for Hospitality Partners

\$3,000

To help ease travel budget concerns caused by the pandemic, Visit Tri-Cities will cover the cost of two night's lodging for one representative from each participating hotel property or meeting venue to attend the 2022 Spring Sales Blitz in Olympia. All other costs including travel to and from Olympia and meals will be the responsibility of each participant. The requested amount will cover costs for up to ten partners.

Meeting Planner FAM

\$20,000

The Convention Department will host an in-person Familiarization (FAM) Tour in the Tri-Cities for up to fifteen qualified meeting planners in September. Qualified planners will be invited to apply. Selections will be made based on the following criteria: 1) New Business i.e., events that are new to the Tri-Cities or have not taken place for more than five years; 2) Business taking place in shoulder season; and/or 3) Business large enough to impact multiple lodging facilities.

Photo & Video Production

\$100,000

Engage with a high-end photo and video production company to create compelling visual content for creative storytelling rivaling tier one global destination content. Deliverables would include cinema quality longform videos (2+ minutes); :30 and :15 distribution ready commercials; a gallery of photos for promotional purposes and made available for stakeholder and media usage. The casting and experiences featured will be diverse and inclusive. The products will supplement the robust video content VTC staff is currently producing in-house on a weekly basis.

Seattle Out of Home Advertising**\$100,000**

For this campaign, Visit Tri-Cities will focus advertising efforts on our primary drive-in markets, particularly Seattle, to attract visitors to the Tri-Cities through multiple and repeated touchpoints. In addition to broadcast, streaming, digital, social and print tactics already in place for the year, the supplemental budget will support out of home advertising tactics in the Seattle, including but not limited to, billboards, transportation and wallsapes.

Creative Testing Consumer Research**\$27,800**

Visit Tri-Cities would contract with Destination Analysts to provide follow-up to the Consumer Sentiment Study recently completed for Visit Tri-Cities. Creative Testing Research would be conducted twice a year on our ongoing marketing campaigns. This would include measuring favorability, engagement of creative and desire to take action, as well as awareness and understanding of the Tri-Cities through in-depth interviews.

TBEX FAM**\$5,000**

The Tri-Cities will be hosting TBEX North America, April 18-21, where nearly 300 travel content creators will spend four days exploring the region. Above and beyond the conference program, Visit Tri-Cities will host a FAM tour of up to five travel writers, specifically selected by VTC, to enjoy an immersive experience of our rivers, restaurants, wine and other attractions to develop storytelling content. The FAM will include an exploration of Downtown Kennewick and the Public Market at Columbia Warehouse, a horse drawn wagon ride and luxury picnic on Red Mountain, a progressive experience in Richland gathering places The Parkway and Uptown Shopping Center, a mini taco crawl in Downtown Pasco, a welcome amenity featuring VTC logo'd travel item (e.g. crossbody bag or backpack) featuring local items and more.

TREAD MAP App**\$60,000**

Outdoor recreation has been a key asset bringing about the return of the tourism economy. Recognizing the multi-faceted value of outdoor recreation, the State of Washington Tourism in partnership with Dharma Maps created TREAD Map. The expense to develop TREAD is \$30,000 each per county for Benton and Franklin counties. The State of Washington Tourism is offering \$30,000 match per county to aid in the development of a statewide tool used to draw visitors to our community while engaging sustainable tourism and stewardship of our open spaces. TREAD Map is a hyper-local trail mapping app built by trail enthusiasts who understand what users want to know:

- Plan outings
- Access and provide real-time trail conditions
- Post-trip reports, photos, and videos
- Share local experiences
- Connect with other trail enthusiasts
- Engage in two-way communication with land managers
- Learn more about local events, fundraisers, work parties and advocacy groups
- Get exclusive deals from sponsors

Tourism Recovery Education**\$18,000**

Destinations International, DMA West and other industry associations are hosting several in-person summits, conferences and events that focus on tourism recovery education and initiatives. These events target two key segments of our business: group business (meetings, conventions, and sports) and leisure travel. Funding of tourism recovery education provides additional opportunities for the Visit Tri-Cities senior staff to learn new tactics, strategies, and best practices from presenters as well as in-valuable peer-to-peer exchanges with the intent of driving an expedited return of our local tourism economy.

Security for Visit Tri-Cities Office (Access Control)**\$5,000**

A controlled access and security system for Visit Tri-Cities office is a vital component to further protect the organization's significant investments in technology and equipment and enhance the level of security and safety for employees. Such a system will grant people access for specific days and times based upon their job requirements. It provides added security measures and tracks who enters the office. The need to re-key locks after turnover or lost keys will be eliminated resulting in cost savings in the future. Additional cost savings may be recognized through an associated reduction in insurance premiums.

Total All Requests:**\$428,800**



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Annual Parks and Recreation Commission Presentation

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Each year, the Parks & Recreation Commission presents its annual work plan to the Richland City Council as required by Richland Municipal Code. Tonight's presentation will be delivered by Chair Buelt.

Fiscal Impact:

None.

Attachments:

- I. Parks Presentation 2022



Parks and Recreation Commission Annual Presentation to Council

What have we done and where are we going?

March 15th, 2022



PRC Commission Members

Jim Buelt Chair
Meaghan Brooks Vice Chair

Maria Gutierrez
Isaac Arnquist
Steve Sullivan*
Jana Kay Lunstad
Samantha Mason
Darin Ladd**

Youth Members:

William Henry*
Annabella Aldous*
Srithan Thallapally**

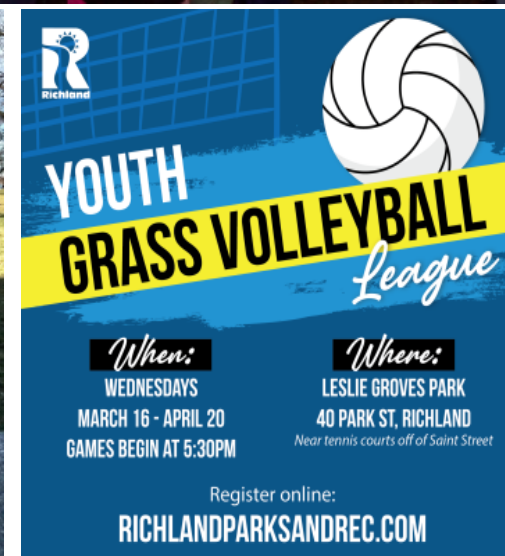
*Term expiring in March

**Term beginning in April

2021 In Review

Public relied on Parks and Recreation Programs during COVID restrictions

- Virtual Recreation Center
- Youth and Adult Sports
- Pop Up Play Days
- Festival of Lights
- Arts in the Park



Ball Wall

- Partnership With Lacrosse To Approve Wall Design For Training
- Public Input Sought
- Concurrence on Moveable Design



Multi Use Pathway Safety

- E-Bikes Are A Healthy Addition To Richland Parks
- Extensive Public Input Helped Develop Recommendations
- Restrictions Recommended Based On Use



West Village Park

- Draft Master Plan Prepared
- Public Input
 - Two Interactive Sessions
 - Public Survey



Leslie Groves

- Non-Motorized Boat Zone
- Vita Parcours upgrade
- Tennis court resurfacing



Pickleball

- Claybell Park Refurbishment
 - Six (6) brand new dedicated courts
 - Ready for play in Spring 2022



Park Partnership Program

- Five new projects selected
 - Crested Hills Park – trees
 - Little Badger Mountain Trail
 - Off Road Motorsports Park Fencing
 - Richland Horse Park Improvements
 - Heritage Hills Park Landscaping
- Four worthy projects declined
- Expanded the Program for 2022



2022 – What's in Store?

- Enhanced Student Involvement
- Recommendations For Water Play Amenities
- Hanford Legacy, West Village Park, Little Badger Trail Maps
- Leslie Groves Maintenance Practices
- Safety Survey
- Algae Bloom Mitigation
- Recommendations For Curtailing After Hour Use



2021 Goals and Objectives

Goal 1 – Work with staff in their effort to provide programs and recreational activities for Richland. (SLP Focus 3 & 5)

Objective 1 – As a result of Visit Tri Cities recommendations to expand Hanford Legacy Park, review and modify the Master Plan to meet the growing needs for multipurpose fields and continue to advocate field development to City Council.

Objective 2 –Offer input and support staff in revitalizing the Vita Parcours in Leslie Groves park to fit current recreation demands.

Objective 3 –Work with staff to develop a Master Plan for South Orchard Park

Goal 2 – Support staff in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant landforms, and appropriate native vegetation areas to protect as natural open spaces (SLP, Focus 4)

Objective 1 – Partner with Friends of Badger Mountain to establish the long-term vision and Master Plan for the Little Badger Mountain trail system.

Objective 2 – Review the maintenance agreements of park partners such as Friends of Badger, et. Al



Goal 3 – Promote user friendliness and safety in Richland Parks and Recreation facilities by reviewing safety data and use of facilities. (SLP, Focus 6)

Objective 1 – Develop a survey or other methods to obtain public input regarding safety in Richland Parks, Trails, and Recreation Facilities.

Objective 2 –Coordinate with City agencies in establishing mitigated measures (e.g. speed, signage, and restrictions) for electronically assisted bikes and scooters on Richland Parks Trails.

Objective 3 – Review, revise, and update the following policy document: City of Richland – Parks & Recreation Policy for Memorials, Gifts, Monuments, Statues, Works of Art, and Naming Procedure.



2022 Goals and Objectives

- **P&RC Goal 1 – Work with staff in their effort to provide programs and recreational activities for Richland. (Strategic Leadership Plan Focus 3 & 5)**
- **Objective 1** – As a result of Visit Tri Cities recommendations to expand Hanford Legacy Park, review and modify the Master Plan to meet the growing needs for multipurpose fields and continue to advocate field development to City Council as contemplated in the Capital Improvement Plan.
- **Objective 2** –Work with staff to develop a Master Plan for West Village Park in preparation for start of construction in summer 2022.
- **Objective 3** – Enhance student involvement through PRC youth memberships and student roundtable discussions to develop volunteer opportunities, recreation ideas, and recreation programming.
- **Objective 4** – Develop recommendations for aquatic and water play amenities



2022 Goals and Objectives

- **P&RC Goal 2** – Support staff in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant land forms, and appropriate native vegetation areas to protect as natural open spaces (Strategic Leadership Plan Focus 4)
- **Objective 1** – Partner with Friends of Badger Mountain to establish the long-term vision and Master Plan for the Little Badger Mountain trail system.
- **Objective 2** – Review the maintenance agreements of relevant park partners to identify and recommend best practices with such groups as Friends of Badger and Tapteal Greenway Association.
- **Objective 3** – Partner with stakeholders to make recommendations for the maintenance, long term development and land use designation of Leslie Groves Park south of Snyder Street and north of Hains Levee comfort station.

2022 Goals and Objectives

- **P&RC Goal 3 – Promote user friendliness and safety in Richland Parks and Recreation facilities by reviewing safety data and use of facilities. (Strategic Leadership Plan 6)**
- **Objective 1** – Develop and implement a survey or other methods to obtain public input regarding safety in Richland Parks, Trails, and Recreation Facilities.
- **Objective 2** –Coordinate with City staff in establishing respectful cycling (e.g. education, speed, signage, and restrictions) on Richland Shared Use Pathways.
- **Objective 3** – Review, revise, and update document regarding naming and memorializing significant landmarks, etc.
- **Objective 4** – Advocate potential mitigation strategies for toxic algae bloom by implementing a regional, scientific approach with relevant agencies.
- **Objective 5** – Review and support implementation of the City’s American Disabilities Act Transition Plan
- **Objective 6** – Develop recommendations for after-hours usage of parks and their associated facilities, including the exploration of technology solutions.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Approval of the March 1, 2022 City Council Regular Meeting Minutes

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:

Approve the meeting minutes from the City Council regular meeting held on March 1, 2022.

Summary:

Draft minutes from the March 1, 2022 City Council regular meeting are presented for Council's consideration and approval.

Fiscal Impact:

None.

Attachments:

- I. Draft March 1, 2022 City Council Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Tuesday, March 1, 2022

Zoom - Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 505 625 7380

City Council Regular Meeting - 6:00 p.m. via Zoom

Mayor Alvarez called the remote Council meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Alvarez welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Alvarez, Mayor Pro Tem Christensen, and Councilmembers Jones, Kent, Lukson, Lemley and Richardson were present.

Also present were City Manager Amundson, Assistant City Manager Florence, City Attorney Kintzley, Interim Chief of Police Clary, Fire Chief Huntington, Development Services Director Jensen, Public Works Director Rogalsky, Parks & Public Facilities Director Schiessl, Energy Services Director Whitney, Finance Director Allen, Human Resources Director Paulsen, Economic Development Manager Wallner, and City Clerk Rogers.

Pledge of Allegiance

Councilmember Richardson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER LUKSON MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 7-0.

Presentations

1. New Hires & Retirements

A video featuring the new hires for the end of January and February was played for the audience. There were no retirement announcements.

2 Fire & Emergency Services Annual Report

With the aid of a PowerPoint presentation, Fire Chief Huntington provided a high-level overview of the 2021 Fire & Emergency Services Annual Report which included:

- Station Deployment Model Inputs
- Call Response Data
- Emergency Response Times
- 2021 Highlights
- Heart Safe Richland Initiative
- Station 76 Response Time Comparison
- Next Steps, Future Projects and Goals

Councilmember Lemley shared a personal event with the EMS response team. Councilmember Richardson thanked Chief Huntington for hosting the Heart Safe Richland event the previous week.

Council engaged in a question and answer session with staff.

3. Police Department Annual Report

With the aid of a PowerPoint presentation, Interim Chief of Police Clary presented a high-level overview of the 2021 Police Department annual report which included:

- 2021 Staffing and Hiring Challenges
- 12 Comprehensive Law Enforcement Reform Laws Passed
- Body-Worn Camera Implementation
- National Incident Based Reporting System (NIBRS) Summary
- Calls for Service
- Operations, Support Services, Benton County Emergency Services (BCES)
- 2022 Goals

Council provided comments and engaged in a lengthy question and answer session with staff.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

4. Proposed Relinquishment of an Access and Utility Easement at Bradley Boulevard, Resolution No. 2022-31

Mayor Alvarez opened the public hearing at 7:26 p.m.

Randy Slovic - 74 Newcomer Street, Richland, WA: Ms. Slovic provided testimony opposing Resolution No. 2022-31.

Mayor Alvarez closed the public hearing at 7: 29 p.m.

5. Proposed Relinquishment of a Utility Easement at Stevens Drive, Resolution No. 2022-32

Mayor Alvarez opened and closed the public hearing at 7: 29 p.m. No testimony was offered.

Public Comments

The following individuals provided remote comments:

Kevin Nicholson - 4717 Barbera Street, Richland, WA: Mr. Nicholson thanked Planning Manager Stevens, Parks & Public Facilities Director Schiessl and staff for their guidance, perspective, responsiveness to inquiries and for attending numerous meetings in support of the Badger Mountain South community. Mr. Nicholson then thanked members of the Planning Commission and Parks & Recreation Commission for their volunteerism. Lastly, Mr. Nicholson thanked Mayor Alvarez and Councilmembers Jones and Richardson for attending the recent Planning Commission meeting.

Guy Steen - 126 Cimarron Street, Richland, WA: Mr. Steen stated that he provided Council with photographs of an alleged hazardous waste site located within the City of Richland city limits, but with unknown property ownership. Mr. Steen urged Council to initiate a clean-up.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER RICHARDSON SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. MOTION CARRIED 7-0.

Minutes

6. Approval of the February 15, 2022 City Council Regular Meeting Minutes and the February 22, 2022 City Council Workshop Meeting Minutes

Ordinances - First Reading

None.

Ordinances - Second Reading & Passage

7. Ordinance No. 2022-05, Amending Chapter 12.08 of the Richland Municipal Code related to Right-of-Way Construction
8. Ordinance No. 2022-06, Amending Richland Municipal Code Section 11.040.030 related to Seasonal Parking at the Lee Boulevard Cul-de-sac in Howard Amon Park
9. Ordinance No. 2022-07, Amending Richland Municipal Code Section 9.22.075 related to Park Hours

10. Ordinance No. 2022-08, Amending Richland Municipal Code Section 9.22.070 Related to Speed Limits on Shared Use Pathways

Resolutions - Adoption

11. Resolution No. 2022-28, Authorizing an Amendment to a Consultant Agreement with H.W. Lochner, Inc. for the Design of the South George Washington Way Project
12. Resolution No. 2022-29, Authorizing Submittal of a Washington Hazard Mitigation Grant Program Application for the Water Facilities Energy Resiliency Improvements Project
13. Resolution No. 2022-33, Authorizing Submittal of Grant Applications to the Washington State Department of Transportation's Safety Program
14. Resolution No. 2022-34, Authorizing Submittal of a Grant Application to the Washington State Library for Voluntary Online Patron Reading Progress Services

Items – Approval

None.

Items of Business

15. Resolution No. 2022-31, Relinquishing an Access and Utility Easement lying within Lots 1, 2, 3 and 4 of Short Plat 2214 along Bradley Boulevard

Public Works Director Rogalsky provided an overview of the facts surrounding the proposed relinquishment. The easement is no longer needed for municipal purposes.

Council engaged in a question and answer session with staff.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LEMLEY SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2022-31, RELINQUISHING AN ACCESS AND UTILITY EASEMENT LYING WITHIN LOTS 1, 2, 3 AND 4 OF SHORT PLAT 2214 ALONG BRADLEY BOULEVARD. THOSE IN FAVOR: MAYOR ALVAREZ, MAYOR PRO TEM CHRISTENSEN, AND COUNCILMEMBERS KENT, LEMLEY, LUKSON AND RICHARDSON. THOSE OPPOSED: JONES. MOTION CARRIED 6-1.

16. Resolution No. 2022-32, Relinquishing a Public Utility Easement at 1409 Stevens Drive

Public Works Director Rogalsky provided an overview of the facts surrounding the proposed relinquishment of portions of a public utility easement at 1409 Stevens Drive to enable expansion of existing structures. The easement is no longer needed for municipal purposes.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LEMLEY SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2022-32, RELINQUISHING PORTIONS OF A PUBLIC UTILITY EASEMENT AT 1409 STEVENS DRIVE. MOTION CARRIED 7-0.

17. Resolution No. 2022-35, Ratifying a Purchase and Sale Agreement for Purchase of 515 George Washington Way

Economic Development Manager Wallner provided an overview of the purchase and sale agreement for the property located at 515 George Washington Way (former Economy Inn). The City negotiated the purchase of the property for the purpose of future municipal needs (possible fire station) and redevelopment. An offer of \$1.2M was made and accepted by the owners, MD Sayed Ali and Jasmine Ali.

Council engaged in a lengthy question and answer session with staff regarding the potential relocation of Fire Station 71 to this site.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2022-35, RATIFYING A PURCHASE AND SALE AGREEMENT FOR PURCHASE OF 515 GEORGE WASHINGTON WAY. MOTION CARRIED 7-0.

Reports and Comments

City Manager

City Manager Amundson announced that the indoor mask mandate will no longer be in effect beginning March 12, 2022, and that the March 15, 2022 City Council meeting will accommodate both in-person and remote attendance. The hybrid meeting option will apply to all City boards, commissions and committees while Governor Inslee's Proclamation 20-28 is in effect, and in-person meetings will be the practice so long as an effective remote component can also be provided to the public.

Next, City Manager Amundson announced that Benton County Deputy County Administrator Matthew Rasmussen will be in attendance at the March 15, 2022 City Council meeting to present on the proposed Recovery Center and Mobile Crisis Response Teams and to answer any questions regarding the Public Safety Sales Tax and revenue allocated towards mental health programs.

City Council

Councilmember Jones thanked staff for the presentations and for their responses to council inquiries. Councilmember Jones spoke of Council's obligation to represent the community.

Councilmember Lemley had no comments.

Councilmember Lukson congratulated Benton County Prosecutor Andy Miller on his recent retirement announcement after 36 years of service, and shared that Mr. Miller's name is synonymous with public safety in the community. Councilmember Lukson wished Mr. Miller well in his retirement.

Councilmember Richardson stated that she is impressed with the collaborative efforts demonstrated by the community regarding mental health issues and future city developments.

Councilmember Kent echoed comments made by Councilmember Lukson regarding the retirement of Mr. Miller and his contributions over his lengthy tenure as Benton County Prosecutor. Councilmember Kent praised City Manager Amundson and Interim Chief of Police Clary for their leadership through the various difficult events occurring over the last few months.

Mayor Pro Tem Christensen also congratulated Benton County Prosecutor Andy Miller on his retirement and wished him well. Mayor Pro Tem Christensen then expressed excitement over the purchase of 515 George Washington Way and its future use as a municipal facility. Lastly, Mayor Pro Tem Christensen provided comments on the possible active shooter lockdown incident that took place at the Hanford nuclear site earlier in the day. After investigation by the Benton County Sheriff's Office and Hanford Patrol, the incident was determined to be a false alarm.

Councilmember Kent added that she was on site at Hanford when the possible active shooter incident occurred. Councilmember Kent praised Hanford staff, Hanford Patrol, and regional law enforcement for their quick response and guidance during the incident. Councilmember Kent encouraged citizens to reach out to the Richland Police Department or the Richland Fire Department if they would like to receive information on what to do in the event of an active shooter incident.

Mayor

Mayor Alvarez spoke positively of the property acquisition at 515 George Washington Way. Mayor Alvarez then thanked members of the public for their comments and added that he looks forward to resuming in-person meetings.

Adjournment

Mayor Alvarez adjourned the meeting at 8:17 p.m.

This space intentionally left blank.

APPROVED:

ATTEST:

Michael Alvarez, Mayor

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:

Draft



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Ordinances - First Reading

Core Focus Area 3 - Increase Economic Vitality

Core Focus Area 5 - Maximize Community Amenities

Core Focus Area 6 - Enhance Neighborhood & Community Safety

Subject:

Ordinance No. 2022-04, Amending Chapter 9.16 of the Richland Municipal Code related to Noise

Department:
City Attorney

Ordinance/Resolution Number:
2022-04

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-04, amending Chapter 9.16 of the Richland Municipal Code related to Noise.

Summary:

The City has need, from time to time, to update the Richland Municipal Code (RMC) to eliminate ambiguity and improve effectiveness.

RMC Title 9.16, the City's Noise Ordinance, currently contains outdated and ambiguous language that is in need of updating. Further, the Richland Police Department has identified certain provisions of the Noise Ordinance that require amending in order to effectively address the increasing number of individuals purposefully using motor vehicles in a manner that disrupts the quiet enjoyment of Richland citizens.

Ordinance No. 2022-04 is a housekeeping measure intended to clarify ambiguous language, eliminate antiquated references to outdated technology, and adequately cover additional sources of nuisance noise.

Staff recommends adoption of Ordinance No. 2022-04 for first reading, by title only.

Fiscal Impact: None.

Attachments:

- I. Ordinance No. 2022-04

ORDINANCE NO. 2022-04

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTER 9.16 OF THE RICHLAND MUNICIPAL CODE RELATED TO PUBLIC NUISANCE NOISE - PROHIBITED.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code (RMC) to eliminate ambiguity and improve effectiveness; and

WHEREAS, certain portions of Chapter 9.16 RMC related to nuisance noise are outdated or ambiguous; and

WHEREAS, Ordinance No. 2022-04 is a housekeeping measure intended to clarify ambiguous language and eliminate antiquated references to outdated technology.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 9.16 of the Richland Municipal Code, entitled Public Nuisance Noise – Prohibited, as first enacted by Ordinance No. 10-86, and last amended by Ordinance No. 18-12, is hereby amended as follows:

Chapter 9.16 PUBLIC NUISANCE NOISE – PROHIBITED

Sections:

9.16.010 Purpose.

9.16.045 Public nuisance noise prohibited.

9.16.050 Exceptions.

9.16.055 Exemptions.

9.16.060 Permit allowing noise.

9.16.070 Violations and penalties.

9.16.080 Liability.

9.16.010 Purpose.

It is the express purpose and intention of this chapter to provide for and promote the peace, health and safety of the general public and to minimize the exposure of citizens to the effects of excessive noise and to control the level of noise which inhibits the use, value and enjoyment of property; sleep and repose; and the quality of the environment.

9.16.045 Public nuisance noise prohibited.

No person, whether or not that person is in actual possession of the noise source, shall create, continue, or cause to be created or continued any public disturbance noise. “Public nuisance noise” means any noise which:

A. Is specifically included in, but not limited to, those listed in this section; or

B. That unreasonably disturbs or interferes with the peace, comfort, and repose of another person.

Public disturbance noises for the purposes of this section shall include, but shall not be limited to, the following specified sounds:

1. Any sound made by the use of a musical instrument or other device capable of producing sound when struck by an object, a whistle, or a sound amplifier or other device capable of producing, amplifying or reproducing sound ~~jukebox, radio, television, or other similar device~~ which emanates from a building, structure, or property between the hours of 9:00 p.m. and 7:00 a.m. so as to be audible greater than 50 feet from the building, structure or property.
2. Any sound made by the unamplified human voice that emanates from a building, structure or property between the hours of 9:00 p.m. and 7:00 a.m. so as to be audible greater than 50 feet from the building, structure or property.
3. Any sound made from motor vehicle tires that causes or allows to be emitted squealing, screeching, or other sounds from the tires because of rapid acceleration or excessive speed around corners or other reasons. Sounds resulting from emergency braking to avoid imminent danger are not a violation of this section.
4. Any sound made by the discharge of gases from an internal combustion engine except through an unmodified muffler.
5. Any sound made by the operation of any motorcycle, motorbike, off-road or all-terrain vehicle in the city on any property not a part of the street system of the city when such motorcycle, motorbike, off-road or terrain vehicle does not conform to the muffler standard required for operation on the public streets.
6. Any sound made by a horn or other similar signaling device attached to a motor vehicle which is audible greater than 50 feet from the vehicle except when reasonably necessary to ensure safe operation as permitted in RCW 46.37.380.
7. Any sound made by a loudspeaker or sound amplifier exterior to any building for commercial advertising or sales purposes or for attracting the attention of the public to any performance, show or other event so as to be audible greater than 50 feet from the building, structure, or property.
8. Any sound which is audible greater than 50 feet from any school, other institution of learning, court, hospital, nursing or convalescent facility, or other area where exceptional quiet is necessary; provided signs are displayed in adjacent or contiguous streets indicating that the area is a quiet zone.
9. Any sound made by the construction, excavation, repair, demolition, destruction, or alteration of any building, property or upon any building site between the hours of 9:00 p.m. and 7:00 a.m. which is audible greater than 50 feet from a residential district.
10. Any sound made by operating or permitting the operation of any mechanically powered saw, drill, sander, grinder, lawn or garden tool or air conditioner, fan or blower, or similar device which is audible greater than 50 feet from residential areas between the hours of 9:00 p.m. and 7:00 a.m.

so as to cause a noise disturbance across a boundary.

11. Any sound made by speaker, sound amplifier or motor vehicle audio system exterior to the passenger sitting compartment of a motor vehicle on a public street or highway (anywhere within the right-of-way thereof) of a ~~commercial radio station~~ broadcast, or music ~~from an audio tape cassette, compact disc, or other recording medium~~ so as to be audible at a distance of 50 feet or more from the source of the sound.

12. Any sound from a motor vehicle audio system, ~~such as tape players, radios, and compact disc players,~~ operated at a volume and under conditions so as to be audible greater than 50 feet from the vehicle itself.

13. Any sound from portable audio equipment, ~~such as a radio, tape player, or compact disc player,~~ which is operated at such a volume so as to be audible at a distance of 50 feet or more from the source of the sound.

14. Any sound made by speaker, sound amplifier, audio system, television, or other device capable of producing, amplifying or reproducing sound ~~music from an audio tape cassette, compact disc, or other recording medium~~ emanating from a structure so as to be audible from within an enclosed structure upon the property of another.

15. Any sound made by repeated rapid throttle advance (revving) of an internal combustion engine.

9.16.050 Exceptions.

The following shall be exempt from the provisions of RMC 9.16.045 between the hours of 7:00 a.m. and 9:00 p.m.:

- A. Sounds originating from residential property related to temporary projects for the maintenance, repair or improvement of homes, grounds and/or accessory buildings.
- B. Sounds created by the installation or repair of essential utility services.
- C. Sounds originating from temporary construction sites as a result of construction activity.

9.16.055 Exemptions.

The following shall be exempt from the requirements of RMC 9.16.045 at all times:

- A. Sounds originating from aircraft in flight and sounds that originate at airports which are directly related to flight operations.
- B. Sounds or whistles originating from trains in transit which are directly related to train operations.
- C. Sounds created by safety and protective devices where noise suppression would defeat the intent of the device or is not economically feasible.

D. Sounds created by work ~~authorized~~ performed by or on behalf of the public works, energy services, parks & public facilities, or development services departments, ~~and/or building and inspection division.~~

E. Sounds created by emergency equipment and work necessary in the interests of public safety.

9.16.060 Permit allowing noise.

Any person who obtains a special permit issued by the city manager or designee which would allow the permittee to exceed the noise level limitations of this chapter for a specified period of time is not in violation of this section. Such permit will provide a date, time, and signature of the responsible party and shall be submitted at least 14 days prior to a planned event taking place. Permit shall be kept on site and available upon request of a city official.

9.16.070 Violations and penalties.

Any person violating any provision of this chapter shall be guilty of a misdemeanor and subject to the penalty provided in RMC 9.02.020(C).

9.16.080 Liability.

Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the city, its officers, employees or agents, for any injury or damage resulting from the failure of anyone to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement pursuant to this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

This space intentionally left blank.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Ordinances - First Reading

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2022-10, Amending Chapter 17.56 of the Richland Municipal Code related to Sewer Rates and Charges

Department:
Public Works

Ordinance/Resolution Number:
2022-10

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-10, amending Chapter 17.56 of the Richland Municipal Code related to sewer rates and charges.

Summary:

From time to time, the City updates the Richland Municipal Code to improve clarity and accuracy. Proposed Ordinance 2022-10 amends the Richland Municipal Code to improve accuracy in the sewer system's rate structure.

According to established policy, Richland's utility rates are set to recover the City's costs for each service and class of customer. The City periodically reviews the revenue requirements and rate structures for each of its utilities. Further, pursuant to RCW 35.92.025, the City may charge fees for new customers connecting to its water and sewer systems. Connection fees may not exceed the equitable share of the system costs.

A 2021 analysis of the City's current sewer connection fees indicated that the fees are well below the maximum level that corresponds with the equitable share of system costs. In keeping with the City's approach to new development, it is common practice for cities to assess connection fees lower than the calculated maximum equitable share.

At its January 11, 2022 meeting, the Utility Advisory Committee (UAC) recommended that the Richland City Council increase its sewer connection fees, thereby contributing more revenue to the sewer system's capital improvement program costs. Since these fees are assessed only on new connections, the amount of revenue received is entirely dependent on new building activity.

The terms and rate structure of some multi-family sewer customers are also in need of updating to better align with recent multi-family developments.

Staff recommends adoption of Ordinance No. 2022-10 for first reading, by title only.

Fiscal Impact:

Based on 2021 development activity and facility fee revenues, this rate increase will add approximately \$243,800 or 20% to sewer facility fee revenues.

Attachments:

1. Ordinance No. 2022-10

ORDINANCE NO. 2022-10

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTER 17.56 OF THE RICHLAND MUNICIPAL CODE RELATED TO SEWER RATES AND CHARGES.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code (RMC) to improve clarity and accuracy; and

WHEREAS, according to established policy, Richland's utility rates are set to recover the City's costs for each service and class of customers; and

WHEREAS, the City periodically reviews the revenue requirements and rate structures for each of its utilities; and

WHEREAS, pursuant to RCW 35.92.025, the City may charge connection fees for new customers to its water and sewer systems; and

WHEREAS, connection fees may not exceed the equitable share of system costs; and

WHEREAS, a 2021 analysis of the City's current sewer connection fees indicated that the fees are well below the maximum level that corresponds with the equitable share of system costs; and

WHEREAS, at its January 11, 2022 meeting, the Utility Advisory Committee (UAC) recommended that the Richland City Council increase sewer connection fees; and

WHEREAS, the City's best interests are served by increasing sewer connection fees so that new customers contribute more revenue to the sewer system's capital improvement program costs; and

WHEREAS, the terms and rate structure of some multi-family sewer customers are in need of updating to better align with recent multi-family developments in the City of Richland.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 17.56 of the Richland Municipal Code, entitled Rates and Charges, as first enacted by Ordinance No. 77, and last amended by Ordinance No. 05-17A, is hereby amended as follows:

Chapter 17.56 RATES AND CHARGES

Sections:

17.56.010 Schedule I – Residences and multifamily residences.

17.56.020 Schedule II – Commercial, etc.

17.56.025 Economic development rate.

17.56.028 Special residential rates – Low income senior citizens and low-income disabled citizens.

17.56.030 Applicability.

17.56.040 Sewer facilities assessment.

17.56.050 Latecomer agreements.

17.56.060 Imposition of adjusted facilities assessment.

17.56.010 Schedule I – Residences and multifamily residences.

A. Billings shall be monthly, to the building owner and/or the tenant on the basis of one month in arrears and include applicable taxes.

B. Residences and condominiums will be billed the monthly residential charge.

C. The city may furnish sewer to customers at locations outside the corporate limits of the city. The monthly rates for sewer furnished to out-of-city customers shall be the rates set forth in this title for the applicable class of service plus 50 percent of such rates.

D. Residences with less than three living units shall be billed the monthly residential charge per month per living unit. These monthly charges are due whether the living unit is occupied or not.

~~Effective the first billing of December 2009, the multifamily~~ Multifamily residences will be billed a per unit charge for each living unit, whether occupied or not, plus consumption charges based on water usage. Sewer charges will be billed on the owner's/manager's monthly bill along with the associated water charges.

For multifamily facilities served by a water meter for each unit, sewer will be billed at the residential charge to each unit regardless of whether the living unit is occupied.

E. Rates shall be charged according to the following table:

	Rate as of 1-1-2010
Monthly residential charge:	\$25.60
Monthly multifamily per unit charge:	\$12.40
Monthly multifamily consumption charge:	\$2.15

17.56.020 Schedule II – Commercial, etc.

A. All commercial customers, including recreational vehicle parks, mixed-use and other customers not specifically included in Schedule I, shall be included in this schedule, except for industries which discharge chemical waste, food processing waste, other unusual waste, or unusual amounts of water. Industries discharging such wastes, if their waste is accepted for treatment by the city, shall be subject to individually negotiated contracts. Water usage will be used as the basis for computing monthly sewer charge. Sewer charges will be billed on the customer's monthly bill along with the associated water charges.

B. Billing shall be monthly to the owner or the tenant of the commercial establishment on the basis of one month in arrears and include applicable taxes. For the purposes of this section, “billing month” means the month which includes the last day of the period of water consumption for which the customer will be billed.

C. Rates shall be charged according to the following table:

	Rate as of 1-1-2010
Minimum monthly charge:	\$61.50
Additional charge – per 100 cubic feet:	\$2.15

D. Users billed under this schedule who use large volumes of water that is not returned to the sewer shall have the option of installing a separate water meter for the irrigation system or installing an effluent meter in a control manhole as specified in RMC 17.44.010. Separate water meters or effluent meters shall be installed at the owner’s expense and in compliance with city standards. All meters shall be dedicated to the city for operation and maintenance.

17.56.025 Economic development rate.

- A. Terms and conditions of negotiated rate will be by contract.
- B. Will be based upon the benefits derived from the new load and/or employment opportunities that expand the local economy.
- C. Will utilize marginal costing concept.

17.56.028 Special residential rates – Low-income senior citizens and low income disabled citizens.

There shall be a 60 percent discount applied to rates specified in RMC 17.56.010(E) for sewer service supplied to residential customers qualifying as low income senior citizens or low income disabled citizens.

17.56.030 Applicability.

The monthly sewer service charge shall be charged to all residences and commercial establishments within the city having a sewer on the premises or within 300 feet of the property line, regardless of whether connection to the sewer system has been made.

17.56.040 Sewer facilities assessment.

Sewer treatment, lift station, interceptor facilities and frontage charges shall be assessed and collected as a condition precedent to providing sewer service connections by the city of Richland according to the following table:

Size of Water Meter	Facilities Assessment	Facilities Assessment Effective 7-1-2017	<u>Facilities Assessment</u>	Frontage Charge
3/4"	\$1,995	\$2,495	<u>\$2,995</u>	\$30/ft.
1"	\$1,995	\$2,495	<u>\$2,995</u>	\$30/ft.
1 1/2"	\$6,643	\$8,308	<u>\$9,973</u>	\$30/ft.
2"	\$10,633	\$13,298	<u>\$15,963</u>	\$30/ft.
3"	\$19,950	\$24,950	<u>\$29,950</u>	\$30/ft.
4"	By Contract	By Contract	By Contract	\$30/ft.
6"	By Contract	By Contract	By Contract	By Contract

Duplexes, tri-plexes and four-plexes shall be assessed facility assessments for each residential unit regardless of the number of water meters installed.

The frontage fee shall apply to all connections to the public sewer system except:

- A. When the existing main crosses the entire property frontage and was installed by the property owner or developer of the property; or
- B. When the existing main crosses the entire property frontage and was included in an approved latecomer agreement pursuant to the Municipal Water and Sewer Facilities Act (Chapter 35.91 RCW).

For a corner lot, the frontage fee shall be calculated on the longest side of the lot.

The sewer facilities assessment may be waived by the Richland city council when providing a sewer service connection, or connections, to previously existing residences where the cost of providing a sewer service connection, or connections, is paid in whole or in part by a state or federal grant in aid of community rehabilitation, or to newly constructed residences where the cost of providing a sewer service connection, or connections, is paid in whole or in part by a state or federal grant to provide housing for low-income families or handicapped persons and may likewise be waived by the Richland city council when providing a sewer service connection or connections for new publicly funded facilities built for public use.

The charges set forth in this section assume normal chemical composition and biochemical oxygen demand based on residential sewage. The public works director may negotiate facilities assessment charges for waste with significantly different characteristics.

17.56.050 Latecomer agreements.

Any developer using private funds to construct utility system improvements in the city or within the city's utility service area may request to enter into a latecomer agreement with the city in order to recover a pro rata share of the costs of construction from other property owners that will later

derive a benefit from the utility system improvements made by the developer. The procedure for entering into such an agreement is administered by the city and provided in Chapter 3.10 RMC.

17.56.060 Imposition of adjusted facilities assessment.

All existing customers, notwithstanding their exemption from the imposition of a facilities assessment by virtue of having received a side sewer connection prior to the effective date of the ordinance codified in RMC 17.56.040 and this section shall be required to pay an adjusted facilities assessment where an increased capacity sewer service connection permit is requested after March 15, 1994; provided, however, that in no event shall such an assessment be made where a side sewer inspection has been made prior to the effective date of the ordinance codified in RMC 17.56.040 and this section. The amount to be assessed in such instances shall be the difference between the facilities charge that would have been required for the earlier installed service and that charge imposed upon the size water service installed.

A customer having paid an initial sewer facilities assessment shall also be required to pay an adjusted facilities assessment where an increased capacity sewer service connection permit is obtained after the effective date of the ordinance codified in RMC 17.56.040 and this section. The adjusted facilities charge shall be determined as provided in this section.

Section 2. This Ordinance shall be published in the official newspaper of the City of Richland on April 10, 2022 and take effect on June 1, 2022.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Ordinances - First Reading

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2022-11, Amending Title 18 of the Richland Municipal Code related to Water Rates

Department:
Public Works

Ordinance/Resolution Number:
2022-11

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-11, amending Title 18 of the Richland Municipal Code related to water rates.

Summary:

From time to time, the City updates the Richland Municipal Code to reflect current conditions. Proposed Ordinance No. 2022-11 amends the Richland Municipal Code to align with established policy and current processes.

According to established policy, Richland's utility rates are set to recover the City's costs for each service and class of customers. The City periodically reviews the revenue requirements and rate structures for each of its utilities. A 2021 review of the water utility's revenue requirements indicated that current rates provide more revenue than is required to recover the City's costs, even when considering anticipated expenses over the coming several years.

At its January 11, 2022 meeting, the Utility Advisory Committee (UAC) recommended that Richland City Council reduce water service rates by ten percent (10%). Lastly, outdated terms of service for temporary water service require updating to maintain consistency with the City's terms of service and costs of providing that service.

Staff recommends Ordinance No. 2022-11 for first reading, by title only.

Fiscal Impact:

The water rate payers will experience a 10% rate decrease which will amount to approximately \$1,530,000 in lower Water Fund revenue, based on 2021 revenues.

Attachments:

- I. Ordinance No. 2022-11

ORDINANCE NO. 2022-11

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING RICHLAND MUNICIPAL CODE TITLE 18: WATER.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code to reflect current conditions; and

WHEREAS, according to established policy, Richland's utility rates are set to recover the City's costs for each service and class of customers; and

WHEREAS, the City periodically reviews the revenue requirements and rate structures for each of its utilities; and

WHEREAS, a 2021 review of the water utility's revenue requirements indicated that current rates provide more revenue than is required to recover the City's costs, even when considering anticipated expenses over the coming several years; and

WHEREAS, at its January 11, 2022 meeting, the Utility Advisory Committee (UAC) recommended that Richland City Council reduce water service rates by ten (10) percent; and

WHEREAS, outdated terms of service for temporary water service require updating to maintain consistency with the City's terms of service and costs of providing that service.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 18.12 of the Richland Municipal Code, entitled Application of Services, as first enacted by Ordinance No. 80, and last amended by Ordinance No. 43-14, is hereby amended as follows:

Chapter 18.12 APPLICATION FOR SERVICES

Sections:

- 18.12.010 Application for installation of service line.**
- 18.12.030 Installation of service line.**
- 18.12.040 Service lines installed by customer.**
- 18.12.050 Maintenance of certain existing lines.**
- 18.12.060 Water service application.**
- 18.12.081 Temporary supply – Metered fire hydrant deposit/refund.**
- 18.12.082 Relocation of fire hydrant meters.**
- 18.12.083 Temporary supply during residential construction.**
- 18.12.085 Temporary supply – Mobile fire hydrant meter.**
- 18.12.086 Irrigation service for commercial properties.**
- 18.12.087 Unauthorized use of water (theft).**
- 18.12.100 Meter installation on unmetered service lines.**

18.12.110 Ownership of meters.

18.12.120 Responsibility for protection of city property.

18.12.140 Inspections.

18.12.150 Right of access.

18.12.010 Application for installation of service line.

A person desiring the installation of a water service line to a building or property shall make application therefor with the public works development department and at the time of submitting his application pay a fee according to the schedule of fees in RMC 18.24.050. Application and fee must be submitted at least 30 days before the applicant's requested completion date.

The installation of any water service line is dependent on the available water distribution facilities and the department is not required to install a water service line in areas not served by the existing water distribution system or where the system is inadequate to handle the increased demand that would result from the applicant's proposed use. [Ord. 80; Ord. 12-94; Ord. 06-04; amended during 2011 recodification].

18.12.030 Installation of service line.

The service line from the water main up to and including a curb stop at the point of delivery shall be installed by the developer/contractor. In areas where the water main is installed by the customer, the service line shall be installed to the department's specifications and the department will maintain the service line from the main up to and including a curb stop at the point of delivery.

For other situations, upon approval of the application by the department and payment of the appropriate installation fees, the department will install and maintain the connection on the water main in a right-of-way or easement, and the service line from this connection up to and including the point of delivery.

18.12.040 Service lines installed by customer.

The service line from the point of delivery to the customer's building shall be installed and maintained by the customer, shall be placed at least 30 inches below the surface of the ground, and shall be provided with a valve in the building with which the customer may shut off the water supply to perform repair or alteration work.

18.12.050 Maintenance of certain existing lines.

Where on the effective date of the ordinance codified in this title one service line services two or more residential properties, the common service line shall be maintained by the city, and each property owner shall maintain the line serving only his own property; provided, however, that city maintenance responsibility shall not extend beyond the limits of public easements. The department at its discretion may require the rearranging of the piping system to provide for separate services. In such cases the rearranging of piping shall be done by the customer, and a fee for meter installation shall be paid by the customer.

18.12.060 Water service application.

The occupant, lessee or owner of any property desiring the city to provide water to such property shall make application for utility services before water is provided at such property. The person

signing the application shall be responsible for payment for water supplied to the property and water bills will be forwarded to this person.

18.12.081 Temporary supply – Metered fire hydrant deposit/refund.

Any persons making application for temporary construction water from a fire hydrant shall pay a deposit of ~~\$750.00~~ 1,500.00 for a hydrant meter; said deposit is to guarantee the return of the meter in good condition to the city.

When any person no longer needs temporary water service from a fire hydrant meter, notice shall be given to the water division ~~department~~ to have the meter recovered and a final reading taken.

For service durations less than thirty (30) days, the service charge, consumption charge, and any repair costs will be charged against the deposit. If charges exceed the deposit, the City will issue an invoice to the user. If charges are less than the deposit, the balance remaining will be refunded to the user.

For service durations in excess of thirty (30) days, each month the City will read the meter to determine consumption, after which the City will issue an invoice capturing the service charge, consumption charge, and repair charges. Users who fail to promptly pay the invoiced amount are subject to discontinuance of service. When service is discontinued, either by notice from the user or discontinuance by the City, charges consisting of outstanding balances owed, current service charges, consumption charges, and repair charges will be charged against the deposit. If charges exceed the deposit, the City will issue an invoice to the user. If charges are less than the deposit, the balance remaining will be refunded to the user. ~~All final charges, including those for monthly service charges, water consumption and repairs to damaged city property and equipment, will be deducted from the deposit amount and the balance refunded to the person. If charges exceed the amount deposited, the person will be billed for the remaining balance.~~

18.12.082 Relocation of fire hydrant meters.

If any person wants a fire hydrant meter moved to a different location ~~on the job~~, notice shall be given to the water division ~~department~~ 24 hours not less than two (2) business days in advance. ~~Failure to provide sufficient notice shall not constitute justification for the contractor or person to relocate the meter themselves. Moving or otherwise tampering with the meter by the contractor or person shall be cause for~~ is prohibited unless specific written authorization is provided by the water division to the user as provided in RMC 18.12.085. Violations of this section may result in charges for repair of damaged equipment, an administrative fine of up to \$250.00, or the discontinuance of temporary water service. ~~Water service will be restored upon payment of all costs incurred by the department to locate the meter (\$50.00) and replace damaged locks and locking devices (\$25.00 each).~~

18.12.083 Temporary supply during residential construction.

Any contractor or person seeking construction water for single-family residential construction may obtain metered water service on the property. Application for service and payment of a one-time \$50.00 fee for water usage shall be made at the time of taking out a building permit. Upon payment of the building permit and related fees, a water meter will be scheduled to be installed in the location identified by the contractor on the building permit plat drawing. The contractor may

connect a water tap/stand pipe to this service stub for dust control or construction water needs. The contractor is responsible for protecting the meter as indicated in RMC 18.12.120 and notifying the city if damages occur.

18.12.085 Temporary supply – Mobile fire hydrant meter.

At the sole discretion of the City, as determined by the Public Works Director or designee ~~Under limited circumstances, the City department may authorize issue a fire hydrant meter to the custody of a company or contractor representative~~ to retain and relocate a fire hydrant meter which may be moved by the representative from hydrant to hydrant within the city of Richland water system. Fees associated with this arrangement of temporary water supply are the same as stated in RMC 18.12.081. A user so authorized under this section ~~By accepting custody of a hydrant meter under this arrangement, the company or contractor representative agrees to~~ shall report the meter readings to the water division ~~water maintenance shop~~ within the first ~~10~~ five (5) days of each month. Failure to do so may result in discontinuance of mobility privileges extended to the company or contractor. Once a year, the City will test and inspect the hydrant meter condition and validate the meter read. The authorization granted under this section may be revoked by the City at its sole discretion and without recourse to the user.

18.12.086 Irrigation service for commercial properties.

Commercial properties may apply for a separate meter to measure water used for landscape irrigation and/or any use that will not result in discharge to the sanitary sewer. The department shall determine the location of the requested irrigation meter. If the irrigation meter is connected directly to the city's public water main via a service line the applicant shall pay fees associated with a new service connection, including a water facility fee, meter fee, and service line fees. If the irrigation meter is connected downstream of the customer's meter, the applicant shall pay fees associated with the new meter only.

18.12.087 Unauthorized use of water (theft).

Persons caught taking water from fire hydrants, curb stops or other water valves without proper authorization or metering are subject to an administrative fine from the city of \$500.00. Payment shall be made before the city will provide authorized water service under any circumstances.

18.12.100 Meter installation on unmetered service lines.

The department may at any time require the installation of a water meter on an unmetered service line. The fee for such installation, amounting to actual labor and material costs, shall be paid by the customer.

Where water is now supplied to more than one building through a single service line, the department at its discretion may require the rearranging of the piping system to provide for separate metering. In such cases, the rearrangement of piping shall be done by the customer, and a fee for meter installation shall be paid by the customer.

18.12.110 Ownership of meters.

All water meters shall be the property of the city.

18.12.120 Responsibility for protection of city property.

It shall be the responsibility of each customer to protect the water meter, service line, and shutoff device inside customer's property or building from damage due to frost. All such equipment, either inside or outside, must also be protected by the customer from damage from backed up hot water or steam. The repair costs for any damage due to negligence of the customer shall be charged to the customer.

18.12.140 Inspections.

The duly authorized and properly identified employees of the department shall have the right, but shall not be obligated, to inspect the water supply, piping and plumbing at any customer's premises before or after water service is turned on; service may be refused or discontinued where such piping or plumbing is not in conformance with the applicable city ordinances. Such inspection, or failure to inspect, or failure to refuse or discontinue service shall not render the city liable or responsible for any loss, damage, or injury resulting from defects in the piping or plumbing.

18.12.150 Right of access.

The duly authorized and properly identified employees of the department shall have access to the customer's premises at all reasonable times for the purposes of: inspecting water supply, piping and plumbing; inspecting, testing or repairing water department equipment; and for reading water meters.

Section 2. Chapter 18.24 of the Richland Municipal Code, entitled Domestic Water Rates and Charges, as first enacted by Ordinance No. 80, and last amended by Ordinance No. 57-15, is hereby amended as follows:

Chapter 18.24
DOMESTIC WATER RATES AND CHARGES

Sections:**18.24.010 Delinquency.****18.24.020 Water rate schedule (metered).****18.24.030 Water – Economic development rate.****18.24.040 Users outside of city limits – Contracts authorized.****18.24.050 Water facilities assessment.****18.24.060 Effective date of assessment.****18.24.070 Imposition of adjusted facilities assessment.****18.24.075 Latecomer agreements.****18.24.080 Severability.****18.24.010 Delinquency.**

Bills are due and payable upon receipt, and are delinquent after 20 days from date of billing. Late fees and interest will be charged on all delinquent accounts according to RMC 3.30.040. Failure to receive bill will not release customer from payment of the obligation due.

18.24.020 Water rate schedule (metered).

A. Residential, multifamily, commercial and large user customers serviced through a water meter

will be charged monthly for metered water consumption on the basis of Table 1 below, which includes applicable taxes:

TABLE 1
Water Rates (Metered)

RESIDENTIAL, MULTIFAMILY AND COMMERCIAL RATES

Meter Size	Rate Effective 4-1-2015	<u>Rate</u>
1" or less	\$27.25	<u>\$24.55</u>
1 1/2"	90.85	<u>81.80</u>
2"	145.35	<u>130.80</u>
3"	272.50	<u>245.25</u>
4"	454.15	<u>408.75</u>
6"	908.35	<u>817.50</u>
8" or larger	1,453.35	<u>1,308.00</u>
Fire hydrant meter <u>monthly rent charge</u>	30.00	<u>30.00</u>

Additional Charge per 100 cf	2012 Rate	<u>Rate</u>
Residential and fire hydrant meter	\$0.95	<u>\$0.85</u>
Multifamily and irrigation	0.85	<u>0.75</u>
Commercial/municipal	0.70	<u>0.65</u>

LARGE USER RATES

Meter Size	Rate Effective 4-1-2015	<u>Rate</u>
1" or less	\$239.80	<u>\$215.80</u>
1 1/2"	799.33	<u>719.40</u>
2"	1,278.93	<u>1,515.05</u>
3"	2,398.00	<u>2,158.20</u>
4"	3,996.67	<u>3,597.00</u>
6"	7,993.33	<u>7,194.00</u>
8" or larger	12,789.33	<u>11,510.40</u>
Additional charge per 100 cf:	0.67	<u>.60</u>

B. The city may furnish water to customers at locations outside the corporate limits of the city. The monthly rates for water furnished to out-of-city customers shall be the rates set forth in this title for the applicable class of service plus 50 percent of such rates.

C. Residential customers serviced through a single meter will be billed at the one-inch or less base rate per living unit, plus consumption charges. Consumption charges will be billed to the account to which the meter is addressed.

D. Commercial and mixed-use customers serviced through a single meter, where multiple units are served, will be billed the appropriate commercial rate, plus consumption charges. This utility charge, including all consumption charges, will be billed to the one account where the meter is addressed.

E. Condominiums and townhouses, which share a single meter, will be billed at the multifamily rate with the bill going to a homeowners' association or like account. Condos and townhouses which are individually metered will be billed at the residential rate with charges based on the meter size.

F. The rates for water supplied to the residential customers qualifying as low-income senior citizens or low-income disabled citizens shall be discounted by 60 percent. Additional rate information regarding low income senior citizens and low-income disabled citizens can be found in Chapter 3.29 RMC (Utility Low Income Program).

G. Commercial customers utilizing the domestic water system for irrigation purposes as described in RMC 18.12.086 will be charged the appropriate commercial rates for usage during the months of April through October of each year. The appropriate commercial rates will be charged if consumption is detected outside of this time period.

18.24.030 Water – Economic development rate.

A. Terms and conditions of negotiated rate will be by contract.

B. Will be based upon the benefits derived from the new load and/or employment opportunities that expand the local economy.

C. Will utilize marginal costing concept.

18.24.040 Users outside of city limits – Contracts authorized.

The city manager may, with the approval of the city council, enter into contracts with customers at locations outside the corporate limits of the city, at a rate lower than those prescribed in RMC 18.24.020, but not less than those prescribed for the users of the same class located in the city, when the extraordinarily high volume of use warrants such a lower rate.

18.24.050 Water facilities assessment.

Water transmission, storage, source of supply and frontage facilities charges shall be assessed and collected as a condition precedent to providing water service connection by the city of Richland according to the following table:

Size of Water Meter	Facilities Assessment for Indoor and Non-irrigation Uses Only¹	Facilities Assessment for Uses that Include Outdoor Landscape Irrigation and Car Washes²	Facilities Assessment for Badger South^{3,4}	Frontage Charge⁵
3/4"	\$2,100.00	\$2,990.00	\$2,235.00	\$15/ft.
1"	2,100.00	2,990.00	2,235.00	15/ft.
1 1/2"	6,993.00	9,957.00	7,443.00	15/ft.
2"	11,193.00	15,937.00	11,913.00	15/ft.
3"	21,000.00	29,900.00	22,350.00	15/ft.
4"	By Contract	By Contract	By Contract	15/ft.
6"	By Contract	By Contract	By Contract	By Contract

1. This charge is for residential and commercial lots which have a separate irrigation source and typically do not have a high demand water usage season.
2. This charge is for residential and commercial lots which do not have a separate irrigation source or do have a high demand water usage season (i.e., a car wash).
3. The Badger South facilities assessments will be collected by the city as part of the building permit approval process. The city will reimburse the Badger Mountain Irrigation District \$300.00 per ERU (ERU is an equivalent residential unit or a service provided by up to one-inch meter size) on the first 350 ERUs collected and reimburse \$192.00 per ERU thereafter.
4. The Badger South area is defined as shown in Exhibit A attached to the ordinance codified in this section.
5. The frontage fee shall apply to all connections to the public water system except:
 - A. When the existing main crosses the entire property frontage and was installed by the property owner or developer of the property; or
 - B. When the existing main crosses the entire property frontage and was included in an approved latecomer agreement.

For a corner lot, the frontage fee shall be calculated on the longest side of the lot.

The city, as part of the Tri-Cities Estates Local Improvement District (LID) No. 190, constructed water main lines in Oxford Avenue and Oregon Street. Three residences did not participate in the water portion of the LID. The following three properties are required to pay a lump sum frontage charge of \$3,166.45, in addition to the applicable meter charge and facility assessment, at the time of connection to the city water system. These three properties are: 1366 Baywood, 1381 Baywood, and 1391 Baywood. On January 1st of each year, beginning in 2009, the lump sum amount shall be adjusted to compensate for inflation as documented in the Consumer Price Index – Urban (CPI-U) using the Pacific Cities, West – B/C data for July of the previous year. [As of January 1, 2022, the rate has been updated to \\$4,150.09.](#)

Original Price per Lot	2009 West-BC CPI-U= 5.4%	2010 West-BC CPI-U= -2.4%	2011 West-BC CPI-U= 0.7%	2012 West-BC CPI-U= 3.3%	2013 West-BC CPI-U= 1.1%	2014 West-BC CPI-U= 1.6%	2015 West-BC CPI-U= 1.8%	2016 West-BC CPI-U= 0.3%
\$3,166.45	\$3,337.44	\$3,257.34	\$3,280.14	\$3,388.39	\$3,425.66	\$3,480.47	\$3,543.12	\$3,553.75

Editor's note: The Tri-Cities Estates water latecomer rates in RMC 18.24.050 were updated ~~by the public-works department~~ on January 1, ~~2016~~ 2022.

The water facilities assessment may be waived by the Richland city council when providing a water service connection, or connections, to any municipally owned public park, where the cost of constructing such municipally owned public park, or a portion of such cost, has been borne by the property owners specially benefitted thereby and may likewise be waived by the Richland city council when providing water service connection, or connections, to previously existing residences where the cost of providing a water service connection, or connections, is paid in whole or in part by a state or federal grant-in-aid community rehabilitation, or to newly constructed residences where the cost of providing a water service connection, or connections, is paid in whole or in part by a state or federal grant to provide housing for low-income families or handicapped persons and may likewise be waived by Richland city council when providing a water service connection or connections for new publicly funded facilities built for public use.

18.24.060 Effective date of assessment.

The water transmission, storage and source of supply facilities assessment as described in RMC 18.24.050 is imposed upon all property owners who have requested a new water service connection or increased capacity water service by their purchase of a water services connection permit on or after December 9, 1975; provided, however, that in no event shall such assessment be charged where the actual connection was made prior to the effective date of the ordinance codified in RMC 18.24.050 through 18.24.070. Such assessment shall become due and owing at the time the water services connection permit is obtained; provided further, that in those instances where the permit was obtained prior to the effective date of the ordinance codified in RMC 18.24.050 through 18.24.070, such fee shall become due at the time the actual connection is made.

18.24.070 Imposition of adjusted facilities assessment.

All existing customers, notwithstanding their exemption from the imposition of a facilities assessment by virtue of having received a meter connection prior to the effective date of the ordinance codified in RMC 18.24.050 through 18.24.070, shall be required to pay an adjusted facilities assessment where an increased capacity water service connection permit is requested after December 9, 1975; provided, however, that in no event shall such an assessment be made where the actual increased capacity connection is made prior to the effective date of the ordinance codified in RMC 18.24.050 through 18.24.070. The amount to be assessed in such instances shall be the difference between the facilities charge that would have been required for the earlier installed service and that charge imposed upon the size water service connection installed.

A customer having paid an initial water facilities assessment shall also be required to pay an adjusted facilities assessment where an increased capacity water service connection permit is

obtained after the effective date of the ordinance codified in RMC 18.24.050 through 18.24.070. The adjusted facilities charge shall be determined as provided in this section.

18.24.075 Latecomer agreements.

Any developer using private funds to construct utility system improvements in the city or within the city's utility service area may request to enter into a latecomer agreement with the city in order to recover a pro rata share of the costs of construction from other property owners that will later derive a benefit from the utility system improvements made by the developer. The procedure for entering into such an agreement is administered by the city and provided in Chapter 3.10 RMC.

18.24.080 Severability.

The invalidity of any section, subsection, provision, clause or portion thereof, or the invalidity of the application thereof to any person or circumstances, shall not affect the validity of the remainder of this chapter or the validity of its application to other persons or circumstances.

Section 3. This Ordinance shall be published in the official newspaper of the City of Richland on April 10, 2022 and take effect on June 1, 2022.

Section 4. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 2022-36, Authorizing \$428,800 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2022

Department:
City Manager

Ordinance/Resolution Number:
2022-36

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 2022-36, Approving use of \$428,800 from the Tourism Promotion Area Reserve Account for supplemental tourism-related projects in 2022.

Summary:

On June 1, 2004, the cities of Kennewick, Pasco and Richland entered into an Interlocal Cooperation Agreement to establish a Tri-City Regional Tourism Promotion Area (TPA), and created the Tri-Cities Regional Hotel-Motel Commission to advise on the expenditure of the Special Lodging Assessment revenue generated in the TPA. The interlocal agreement also appointed Visit TRI-CITIES to manage the TPA.

Each year, Visit TRI-CITIES submits an annual TPA Business & Marketing Plan and Budget for approval by the City of Richland and the other participating agencies. Richland City Council approved the 2021 TPA Business & Marketing Plan and Budget at its regular meeting on March 16, 2021 with the adoption of Resolution No. 37-21.

The Tri-City Regional Hotel-Motel Commission has identified \$428,800 in funds available for reinvestment in tourism-related projects. The Commission requests a transfer of excess funds in the amount of \$428,800 from the Reserve Account for supplemental tourism-related projects this year.

For more information, please see the Visit TRI-CITIES Reserve Request Details attachment.

Staff recommends adoption of Resolution No. 2022-36.

Fiscal Impact:

This action will have no fiscal impacts to the City of Richland budget. Recommended projects will be funded by the Special Lodging Reserves.

Attachments:

1. Resolution No. 2022-36
2. 2022 Letter to Richland Re: Reinvestments

RESOLUTION NO. 2022-36

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING USE OF 2022 TOURISM PROMOTION AREA
RESERVE ACCOUNT FUNDS FOR SUPPLEMENTAL PROJECTS
IN 2022.**

WHEREAS, in 2004, the Tri-Cities Area Hotel and Lodging Association proposed that Tourism Promotion Areas (TPA) be formed in each of the three principal cities in the Tri-Cities area; and

WHEREAS, the TPA Reserve Account currently exceeds the acceptable level of \$500,000 available for reinvestment in tourism-related projects; and

WHEREAS, the Tri-City Regional Hotel-Motel Commission requests the transfer of excess funds in the amount of \$428,800 from the TPA Reserve Account to the Tri-City Regional Hotel-Motel Commission for supplemental projects supporting tourism promotion in 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that a transfer of excess funds in the amount of \$428,800 from the TPA Reserve Account to the Tri-City Regional Hotel-Motel Commission is hereby approved.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of March, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



7130 W. Grandridge Blvd., Suite B
Kennewick, WA 99336
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

February 25, 2022

Mr. Jon Amundson
City of Richland
625 Swift Blvd., MS-04
Richland, WA 99352

Dear Mr. Amundson:

Thank you for the opportunity to present the Visit Tri-Cities 2021 Annual Report, 2022 Work Plan and to make a request to utilize Tourism Promotion Area reserve funds to the Richland City Council on Tuesday, March 15, 2022.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit Tri-Cities would like to request the transfer of \$428,800 from Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, the TPA Commissioners have identified \$575,665 in funds available for reinvestment in tourism related projects.

The funds available for project investment are in addition to the minimum reserve requirement of \$500,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri Cities as a destination; creating increased visitor spending in the community. In addition to this capital investments are often included in reserve requests. The projects under consideration accomplish these goals.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the level of \$500,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$428,800 that will help tourism related projects including digital advertising campaigns, online platforms, staffing and promotions to increase leisure travel stays and secure new conventions and sports tournaments, high-end photo and video production, destination brand research, tourism education and control security. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Novakovich", with a stylized flourish at the end.

Michael Novakovich, CDME
President and CEO

Enclosure

2022 Proposed TPA Reserve Reinvestments

Playeasy Platform

\$10,000

Playeasy is a networking and lead generation platform with the largest online network of sports destinations and athletic facilities in the United States. This tool enables event organizers, sports facilities and destinations to create profiles and streamline the ability to search, find, communicate, post events and connect through one seamless platform. The platform would provide access to approximately 400 event holders within the RFP Marketplace to support our on-going sports development efforts. Advertising opportunities are available within the platform.

Convention Sales Manager

\$80,000

Adding an additional Sales Manager will amplify our efforts to increase group room nights for the community. The Convention Sales Manager will be the primary contact for the Government and Corporate Group Market Segment. The individual will also be responsible for researching and pursuing new market opportunities for the Tri-Cities as well as reviving the Show Your Badge program. We are forecasting an additional 7,000 group room nights and fifty leads to be generated in the first twelve months of employment. We expect the individual to have a start date of May 1st. This request covers employee costs for the twelve-month period (salary, benefits, etc.,).

Olympia Sales Blitz hotel rooms for Hospitality Partners

\$3,000

To help ease travel budget concerns caused by the pandemic, Visit Tri-Cities will cover the cost of two night's lodging for one representative from each participating hotel property or meeting venue to attend the 2022 Spring Sales Blitz in Olympia. All other costs including travel to and from Olympia and meals will be the responsibility of each participant. The requested amount will cover costs for up to ten partners.

Meeting Planner FAM

\$20,000

The Convention Department will host an in-person Familiarization (FAM) Tour in the Tri-Cities for up to fifteen qualified meeting planners in September. Qualified planners will be invited to apply. Selections will be made based on the following criteria: 1) New Business i.e., events that are new to the Tri-Cities or have not taken place for more than five years; 2) Business taking place in shoulder season; and/or 3) Business large enough to impact multiple lodging facilities.

Photo & Video Production

\$100,000

Engage with a high-end photo and video production company to create compelling visual content for creative storytelling rivaling tier one global destination content. Deliverables would include cinema quality longform videos (2+ minutes); :30 and :15 distribution ready commercials; a gallery of photos for promotional purposes and made available for stakeholder and media usage. The casting and experiences featured will be diverse and inclusive. The products will supplement the robust video content VTC staff is currently producing in-house on a weekly basis.

Seattle Out of Home Advertising**\$100,000**

For this campaign, Visit Tri-Cities will focus advertising efforts on our primary drive-in markets, particularly Seattle, to attract visitors to the Tri-Cities through multiple and repeated touchpoints. In addition to broadcast, streaming, digital, social and print tactics already in place for the year, the supplemental budget will support out of home advertising tactics in the Seattle, including but not limited to, billboards, transportation and wallsapes.

Creative Testing Consumer Research**\$27,800**

Visit Tri-Cities would contract with Destination Analysts to provide follow-up to the Consumer Sentiment Study recently completed for Visit Tri-Cities. Creative Testing Research would be conducted twice a year on our ongoing marketing campaigns. This would include measuring favorability, engagement of creative and desire to take action, as well as awareness and understanding of the Tri-Cities through in-depth interviews.

TBEX FAM**\$5,000**

The Tri-Cities will be hosting TBEX North America, April 18-21, where nearly 300 travel content creators will spend four days exploring the region. Above and beyond the conference program, Visit Tri-Cities will host a FAM tour of up to five travel writers, specifically selected by VTC, to enjoy an immersive experience of our rivers, restaurants, wine and other attractions to develop storytelling content. The FAM will include an exploration of Downtown Kennewick and the Public Market at Columbia Warehouse, a horse drawn wagon ride and luxury picnic on Red Mountain, a progressive experience in Richland gathering places The Parkway and Uptown Shopping Center, a mini taco crawl in Downtown Pasco, a welcome amenity featuring VTC logo'd travel item (e.g. crossbody bag or backpack) featuring local items and more.

TREAD MAP App**\$60,000**

Outdoor recreation has been a key asset bringing about the return of the tourism economy. Recognizing the multi-faceted value of outdoor recreation, the State of Washington Tourism in partnership with Dharma Maps created TREAD Map. The expense to develop TREAD is \$30,000 each per county for Benton and Franklin counties. The State of Washington Tourism is offering \$30,000 match per county to aid in the development of a statewide tool used to draw visitors to our community while engaging sustainable tourism and stewardship of our open spaces. TREAD Map is a hyper-local trail mapping app built by trail enthusiasts who understand what users want to know:

- Plan outings
- Access and provide real-time trail conditions
- Post-trip reports, photos, and videos
- Share local experiences
- Connect with other trail enthusiasts
- Engage in two-way communication with land managers
- Learn more about local events, fundraisers, work parties and advocacy groups
- Get exclusive deals from sponsors

Tourism Recovery Education**\$18,000**

Destinations International, DMA West and other industry associations are hosting several in-person summits, conferences and events that focus on tourism recovery education and initiatives. These events target two key segments of our business: group business (meetings, conventions, and sports) and leisure travel. Funding of tourism recovery education provides additional opportunities for the Visit Tri-Cities senior staff to learn new tactics, strategies, and best practices from presenters as well as in-valuable peer-to-peer exchanges with the intent of driving an expedited return of our local tourism economy.

Security for Visit Tri-Cities Office (Access Control)**\$5,000**

A controlled access and security system for Visit Tri-Cities office is a vital component to further protect the organization's significant investments in technology and equipment and enhance the level of security and safety for employees. Such a system will grant people access for specific days and times based upon their job requirements. It provides added security measures and tracks who enters the office. The need to re-key locks after turnover or lost keys will be eliminated resulting in cost savings in the future. Additional cost savings may be recognized through an associated reduction in insurance premiums.

Total All Requests: \$428,800



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 2022-37, Restating City of Richland 401(a) Plan No. 107162 and Closing City Manager 401(a) Plan No. 107151

Department:

Human Resources

Ordinance/Resolution Number:

2022-37

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 2022-37, authorizing the City Manager to sign and execute the documents necessary to restate City of Richland 401(a) Plan No. 107162 and to close City Manager 401(a) Plan No. 107151.

Summary:

As a significant regional employer, the City of Richland has employees rendering valuable services that adhere to the benefit of the City. As part of its ongoing effort to recruit and maintain top talent, the City provides retirement plans for employees that are eligible and/or elect to participate.

To ensure the 401(a) plan is kept up-to-date with legislative and regulatory changes, Resolution No. 2022-37 allows the City to execute a new adoption agreement with ICMA Retirement Corporation, d/b/a MissionSquare Retirement ("MissionSquare") to restate the City of Richland 401(a) Plan No. 107162. The Internal Revenue Service (IRS) requires execution of a new adoption agreement for 401(a) plans every six (6) years to avoid jeopardizing the plan's favorable tax status. The adoption agreement has been updated in accordance with IRS plan guidelines and an addendum has been added to clearly define employee eligibility requirements and contribution provisions.

Additionally, staff recommends closure of City Manager 401(a) Plan No. 107151 since the Plan has no active employees. Any 401(a) benefit change that might be negotiated in the future can be effectuated by updating the addendum to City of Richland 401(a) Plan No. 107162 to define contribution provisions specific to the City Manager. This eliminates the need to create and maintain a separate 401(a) plan specific to the city manager position/classification.

Staff recommends adoption of Resolution No. 2022-37.

Fiscal Impact:

None.

Attachments:

1. Resolution No. 2022-37
2. Draft 401(a) Adoption Agreement for Plan No 107162

RESOLUTION NO. 2022-37

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
RESTATING CITY OF RICHLAND 401(a) PLAN NO. 107162 AND
CLOSING CITY MANAGER 401(a) PLAN NO. 107151.**

WHEREAS, the City of Richland (“Employer”) has employees rendering valuable services that adhere to the benefit of the City; and

WHEREAS, Employer has established a 401(a) Governmental Money Purchase Plan and Trust (“the Plan”) for such employees that serves the interest of Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, Employer has determined that the continuance of the City of Richland 401(a) Plan No. 107162 will serve these objectives; and

WHEREAS, Employer has determined that there are no current employees enrolled in the City of Richland City Manager 401(a) Plan No. 107151; and

WHEREAS, the IRS requires execution of a new adoption agreement for 401(a) plans every six (6) years to ensure compliance with legislative and regulatory changes. The last adoption agreement for the City’s 401(a) plans was executed on April 19, 2016 pursuant to Resolution No. 94-16.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the qualified City of Richland 401(a) Plan No. 107162 is hereby restated upon execution of the MissionSquare Retirement Governmental Money Purchase Plan Adoption Agreement, which is authorized to be signed by the City Manager.

BE IT FURTHER RESOLVED that Employer will close City of Richland City Manager 401(a) Plan No. 107151 due to lack of active employees enrolled in the Plan. The City Manager is authorized to sign documents necessary to effectuate this action.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of March, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

ICMA Retirement Corporation
doing business as

**MissionSquare Retirement
Governmental Money
Purchase Plan
Adoption Agreement**

MissionSquare
RETIREMENT



MissionSquare Retirement Governmental Money Purchase Plan Adoption Agreement

Plan Number: 107162

The Employer hereby establishes a Money Purchase Plan to be known as CITY OF RICHLAND - Savings Plan #3
(the "Plan") in the form of the MissionSquare Retirement Governmental Money Purchase Plan.

New Plan or Amendment and Restatement (Check One):

☒ Amendment and Restatement

This Plan is an amendment and restatement of an existing defined contribution Money Purchase Plan. Please specify the name of the defined contribution Money Purchase Plan which this Plan hereby amends and restates:

CITY OF RICHLAND - Savings Plan #3

Effective Date of Restatement. The effective date of the Plan shall be:
March 15, 2022

(Note: The effective date can be no earlier than the first day of the Plan Year in which this restatement is adopted. If no date is provided, by default, the effective date will be the first day of the Plan Year in which the restatement is adopted.)

☐ New Plan

Effective Date of New Plan. The effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than the first day of the Plan Year in which the Plan is adopted.)

I. EMPLOYER: CITY OF RICHLAND

(The Employer must be a governmental entity under Internal Revenue Code § 414(d))

II. SPECIAL EFFECTIVE DATES

Please note here any elections in the Adoption Agreement with an effective date that is different from that noted above.

(Note provision and effective date.)

III. PLAN YEAR

The Plan Year will be:

☒ January 1 – December 31 (**Default**)

☐ The 12 month period ending _____
Month Day

IV. Normal Retirement Age shall be age 55 (not less than 55 nor in excess of 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

In 2016, the Internal Revenue Service proposed regulations that would provide rules for determining whether a governmental pension plan's normal retirement age satisfies the Internal Revenue Code's qualification requirements. A normal retirement age that is age 62 or later is deemed to be not earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. Whether an age below 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, says that a normal retirement age that is age 50 or later is deemed to be not earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed if the participants to which this normal retirement age applies are qualified public safety employees (within the meaning of section 72(t)(10)(B)). These regulations are proposed to be effective for employees hired during plan years beginning on or after the later of: (1) January 1, 2017; or (2) the close of the first regular legislative session of the legislative body with the authority to amend the plan that begins on or after the date that is 3 months after the final regulations are published in the Federal Register. In the meantime, however, governmental plan sponsors may rely on these proposed regulations.

In lieu of age-based Normal Retirement Age, the Plan shall use the following age and service-based Normal Retirement Age _____

Important Note to Employers: Before using a Normal Retirement Age based on age and service, a plan sponsor should review the proposed regulations (81 Fed. Reg. 4599 (Jan. 27, 2016)) and consult counsel.

V. COVERED EMPLOYMENT CLASSIFICATIONS

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
- ☒ All Full Time Employees
- ☐ Salaried Employees
- ☐ Non union Employees
- ☐ Management Employees
- ☐ Public Safety Employees
- ☐ General Employees
- ☒ Other Employees (Specify the group(s) of eligible Employees below. Do not specify Employees by name. Specific positions are acceptable.) All Regular Part Time unless excluded by CBA

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment.

Note: As stated in Sections 4.08 and 4.09, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. Period of Service required for participation

☒ N/A – The Employer hereby waives the requirement of a Period of Service for participation. Employees are eligible to participate upon employment. (*“N/A” is the default provision under the Plan if no selection is made.*)

☐ Yes. The required Period of Service shall be _____ months (not to exceed 12 months).

The Period of Service selected by the Employer shall apply to all Employees within the Covered Employment Classification.

3. Minimum Age (Select One) – A minimum age requirement is hereby specified for eligibility to participate.

☐ Yes. Age _____ (*not to exceed age 21*).

☒ N/A – No minimum age applies (*“N/A” is the default provision under the Plan if no selection is made.*)

VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Mandatory Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

☒ A. Fixed Employer Contributions. The Employer shall contribute on behalf of each Participant See Addendum % of Earnings or

\$_____ for the Plan Year (subject to the limitations of Article V of the Plan).

Mandatory Participant Contributions

☐ are required ☐ are not required

to be eligible for this Employer Contribution.

☒ B. Mandatory Participant Contributions for Plan Participation

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☐ Yes

☒ No

Employee Opt-In Mandatory Contributions. To the extent that Mandatory Participant Contributions are not required by the Plan, each Employee eligible to participate in the Plan shall be given the opportunity, when first eligible to participate in the Plan or any other plan or arrangement of the Employer described in Code section 219(g)(5)(A) to irrevocably elect to contribute Mandatory Participant Contributions by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☒ Yes

☐ No

Contribution Schedule. (Any percentage or dollar amount entered below must be greater than 0% or \$0.)

i. See Addendum

_____ % of Earnings,

ii. \$ _____, or

iii. a whole percentage of Earnings between the range of _____ (*insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)*), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹ (pickup is required if Option A is not selected)

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

☒ C. Election Window (Complete if Option B is selected):

Newly eligible Employees shall be provided an election window of 60 Days days (no more than 60 calendar- days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to make Employer Matching Contributions as follows:

☐ **Fixed Employer Match of After-Tax Voluntary Participant Contributions.** (Do not complete this section unless the Plan permits after-tax Voluntary Participant Contributions under Section VI.3 of the Adoption Agreement.)

The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____ % of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer Contributions, but a Participant may decline to make the Voluntary Participant Contributions in any Plan Year, in which case no Employer Contribution will be made on the Participant's behalf in that Plan Year.

¹Neither an IRS opinion letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private

letter rulings; however, if an adopting Employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

Draft

[] Variable Employer Match of After-Tax Voluntary Participant Contributions. (Do not complete unless the Plan permits after-tax Voluntary Participant Contributions under Section VI.3 of the Adoption Agreement.)

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Voluntary Participant Contributions exceeding _____ % of Earnings or \$ _____);

PLUS _____ % of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____ % of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____ % of Earnings, whichever is [] more or [] less.

[] Fixed Employer Match of Participant 457(b) Plan Deferrals. The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has deferred _____ % of Earnings or \$ _____ to the Employer's 457(b) deferred compensation plan. Under this option, there is a single, fixed rate of Employer Contributions, but a Participant may decline to make the required 457(b) deferrals in any Plan Year, in which case no Employer Contribution will be made on the Participant's behalf in that Plan Year.

[] Variable Employer Match of Participant 457(b) Plan Deferrals.

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____ % of the elective deferrals made by the Participant to the Employer's 457(b) plan for the Plan Year (not including Participant contributions exceeding _____ % of Earnings or \$ _____);

PLUS _____ % of the elective deferrals made by the Participant to the Employer's 457(b) plan for the Plan Year in excess of those included in the above paragraph (but not including elective deferrals made by a Participant to the Employer's 457(b) plan exceeding in the aggregate _____ % of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____ % of Earnings, whichever is [] more or [] less.

3. Each Participant may make a Voluntary Participant Contribution, subject to the limitations of Section 4.06 and Article V of the Plan

[] Yes [X] No (*"No" is the default provision under the Plan if no selection is made.*)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation Year ends, or in accordance with applicable law):

[] Weekly [X] Biweekly [] Monthly [] Annually in _____ (*specify month*)

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation Year ends, or in accordance with applicable law):

☐ Weekly ☒ Biweekly ☐ Monthly ☐ Annually in _____ (*specify month*)

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

A. Plan contributions will be made based on differential wage payments:

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

VII. Earnings

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime

☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

2. Bonuses

☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit Rollover Contributions in accordance with Section 4.13 of the Plan:

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply, unless another method has been indicated below.

[] Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any Excess Amounts, in a manner that precludes Employer discretion.) _____

2. The Limitation Year is the following 12 consecutive month period: 1/1 through 12/31

X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the Code's vesting requirements in effect on September 1, 1974 and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percentage - from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

The following vesting schedule may apply to a Participant's interest in his/her Employer Contribution Account. The vesting schedule does not apply to Elective Deferrals, Catch-up Contributions, Mandatory Participant Contributions, Rollover Contributions, Voluntary Participant Contributions, Deductible Employee Contributions, Employee Designated Final Pay Contributions, and Employee Designated Accrued Leave Contributions, and the earnings thereon.

Period of Service Completed	Percent Vested
Zero	100%
One	%
Two	%
Three	%
Four	%
Five	%
Six	%
Seven	%
Eight	%
Nine	%
Ten	%

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a Participant attains (select one of the below options):
☐ Normal Retirement Age
☒ 70 ½ (*"70 ½" is the default provision under the Plan if no selection is made.*)
☐ Alternate age (after Normal Retirement Age): _____
☐ Not permitted at any age
2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.
☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)
3. Tax-free distributions of up to \$3,000 for the direct payment of Qualified Health Insurance Premiums for Eligible Retired Public Safety Officers are available under the Plan.
☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)
4. In-service distributions of the Rollover Account are permitted under the Plan as provided in Section 9.07
☒ Yes ☐ No (*"No" is the default provision under the Plan if no selection is made.*)
5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:
☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum.
The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☒ 2. Beneficiary Spousal Consent Election (Article XII of the Plan will apply if option 2 is selected).
The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (*"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.*)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If option 3 is selected, the spousal consent requirements in Article XII of the Plan also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

(Under the Plan's definitions, Earnings automatically include leave cashouts paid by the later of 2 ½ months after severance from employment or the end of the calendar year. If the Plan will provide additional contributions based on the Participant's final paycheck attributable to Accrued Leave, please provide instructions in this section. Otherwise, leave this section blank.)

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected. The following group of Employees shall be eligible for Final Pay Contributions:

☐ 1. Employees within the Covered Employment Classification identified in section V of the Adoption Agreement.

☐ 2. Other: _____

(This must be a subset of the Covered Employment Classification identified in section V of the Adoption Agreement.)

Final Pay shall be defined as (select one):

☐ A. Accrued unpaid vacation

☐ B. Accrued unpaid sick leave

☐ C. Accrued unpaid vacation and sick leave

☐ D. Other *(insert definition of Final Pay - must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave):*

☐ **1. Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____% of their Final Pay to the Plan (subject to the limitations of Article V of the Plan).

☐ **2. Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of Final Pay to be contributed) or up to _____% (insert maximum percentage of Final Pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for unpaid Accrued Leave Contributions annually if either 1 or 2 is selected below. The following group of Employees shall be eligible for Accrued Leave Contributions:

☐ 1. Employees within the Covered Employment Classification identified in section V of the Adoption Agreement.

☐ 2. Other: _____

(This must be a subset of the Covered Employment Classification identified in section V of the Adoption Agreement.)

Accrued Leave shall be defined as (select one):

☐ A. Accrued unpaid vacation

☐ B. Accrued unpaid sick leave

☐ C. Accrued unpaid vacation and sick leave

☐ D. Other (insert definition of Accrued Leave that is bona fide vacation and/or sick leave):

[] 1. Employer Accrued Leave Contribution. The Employer shall contribute as follows

(choose one of the following options):

[] For each Plan Year, the Employer shall contribute on behalf of each eligible Participant the unused Accrued Leave in excess of _____ to the Plan (subject to the limitations of Article V of the Plan).

[] For each Plan Year, the Employer shall contribute on behalf of each eligible Participant _____% of un- used Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

[] 2. Employee Designated Accrued Leave Contribution

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to annually contribute _____% (insert fixed percentage of unpaid Accrued Leave to be contributed) or up to _____% (insert maximum percentage of unpaid Accrued Leave to be contributed) of unpaid Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the MissionSquare Retirement Money Purchase Plan. This MissionSquare Retirement Governmental Money Purchase Plan is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on December 31, 2018 and received approval on June 30, 2020.

The Plan Administrator will inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer

notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation, doing business as MissionSquare Retirement, as the Plan Administrator pursuant to the terms and conditions of the MISSIONSQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN.

The Employer hereby agrees to the provisions of the Plan.

XVIII. The Employer understands that it must complete a new Adoption Agreement upon first adoption of the Plan. Additionally, upon any modifications to a prior election, making of new elections, or restatements of the Plan, a new Adoption Agreement must be completed. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an Opinion Letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code only to the extent provided in Rev. Proc. 2017-41. The Employer may not rely on the Opinion Letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the Opinion Letter issued with respect to the Plan and in Rev. Proc. 2017-41.

In Witness Whereof, the Employer hereby causes this Money Purchase Plan Adoption Agreement to be executed.

EMPLOYER SIGNATURE & DATE

Signature of Authorized Plan Representative: _____

Print Name: _____

Title: _____

Attest: _____

Date: ____/____/____.

Draft

For inquiries regarding adoption of the plan, the meaning of plan provisions, or the effect of the Opinion Letter, contact:

MissionSquare Retirement
777 N. Capitol St. NE Suite 600
Washington, DC 20002
800-326-7272

52582-0621-W1304

**MissionSquare Retirement
Governmental Money Purchase Plan
Adoption Agreement
Addendum – City of Richland 107162**

V. Eligibility Requirements:

Effective: 3/15/2022

1. The following groups of employees are eligible to participate in the Plan:

Group 1: IUOE Employees are eligible to participate.

Group 2: IBEW Employees are eligible to participate.

Group 3: SEWTG Employees are eligible to participate.

Group 4: Unaffiliated Employees are eligible to participate.

Group 5: Exempt Employees are eligible to participate.

Group 6: Management Employees are eligible to participate.

Group 7: Director Employees are eligible to participate.

2. Period of Service Required for participation:

Employer hereby waives the requirement of a Period of Service for participation for all groups except Group 3 (SEWTG employees). The required Period of Service for Group 3 (SEWTG employees) shall be twelve (12) months.

VI. Contribution Provisions:

1. The employer shall contribute as follows:

A. Fixed Employer Contributions of:

Group 1 (IUOE): 3% of base pay.

Group 2 (IBEW): 4% of base pay.

Group 3 (SEWTG): 3% of base pay.

Group 4 (Unaffiliated): 4% of base pay.

Group 5 (Exempt): 1% of base pay.

Group 6 (Management): 3% of base pay.

Group 7 (Director): 4% of base pay.

B. Mandatory Participant Contributions for Plan Participation

Employee Opt-In Mandatory Contributions. To the extent that Mandatory Participant Contributions are not required by the Plan, each Employee eligible to participate in the Plan shall be given the opportunity, when first eligible to participate in the Plan or any other plan or arrangement of the Employer described in Code section 219(g)(5)(A) to irrevocably elect to contribute Mandatory Participant Contributions by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

[X] Yes, except for Groups 5, 6, and 7 (Exempt, Management, and Directors).

Contribution Schedule. (Any percentage or dollar amount entered below must be greater than 0% or \$0.)

i. Eligible Employees may elect one of the following:

1. Equal to City matching and/or City-paid contribution
2. 5% of earnings
3. 7% of earnings
4. 10% of earnings
5. 25% of earnings



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointment to the Americans with Disabilities Act (ADA) Citizens Review Committee: Douglas Nolan

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Douglas Nolan to Position No. 2 on the Americans with Disabilities Act (ADA) Citizens Review Committee.

Summary:

In January 2022, a vacancy was declared in Position No. 2 on the Americans with Disabilities Act (ADA) Citizens Review Committee. Upon review of applications and qualifications, the ADA Citizens Review Committee interview panel recommends Mr. Douglas Nolan for appointment to Position No. 2.

The unexpired term for Position No. 2 will expire on September 30, 2023.

Candidate application information is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

- I. ADA Citizens Review Committee Appointment Memo



MEMORANDUM

TO: Richland City Council

FROM: Heather Kintzley, City Attorney/ADA Coordinator

DATE: February 24, 2022

SUBJECT: Recommendation for appointment to the ADA Citizens Review Committee

On February 23, 2022, I reviewed the application and qualifications for Douglas Nolan, candidate for the ADA Citizens Review Committee Position No. 2 vacancy.

Douglas Nolan is recommended for appointment to the ADA Citizens Review Committee. The term for this position expires on September 30, 2023.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Arts Commission: Colette Miller and Harry Staven

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Colette Miller to Position No. 7 and Harry Staven to Position No. 3 on the Richland Arts Commission.

Summary:

The following positions on the Richland Arts Commission will expire on March 31, 2022.

Position No. 3 - Eldrick Hereford

Position No. 5 - Eboni Lovell

Position No. 7 - Emilie Cooper (Youth Position)

The Arts Commission interview panel recommends the following appointments:

Position No. 3 - Harry Staven

Position No. 7 - Colette Miller

The term for Position No. 3 is three (3) years, effective April 1, 2022 through March 31, 2025.

The term for Position No. 7 (Youth Position) is one (1) year, effective April 1, 2022 through March 31, 2023.

The recruitment period for unexpired Position No. 5 has been extended to allow for additional applications. A recommendation for appointment will be brought forward at a future meeting for review and approval.

Application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

I. Arts Commission Appointment Recommendation Memo



MEMORANDUM

TO: City Clerk, Jennifer Rogers

FROM: Administrative Assistant II, Patty Roe

THROUGH: Arts Commission Staff Liaison, Julie Jackson

DATE: March 7, 2022

SUBJECT: Arts Commission Vacancy Interview Selection

Three (3) applications were received as a result of advertising for the two (2) vacancies on the Arts Commission for Adult Positions No. 3 and Youth Position No. 7.

Chair Kissel, Commissioner Jet Richardson, Council Liaison Michael Alvarez and Recreation Manager Julie Jackson conducted the interviews of the candidates. Interview procedures were followed on Wednesday, March 2, 2022, no conflict of interests was identified.

As a result of these interviews the recommendations are:

Adult Position No. 3	Harry Staven	Term expiring 2025
Youth Position No. 7	Colette Miller	Term expiring 2023



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointment to the Board of Adjustment: Bradley Bricker

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Bradley Bricker to Position No. 1 on the City of Richland Board of Adjustment.

Summary:

The term for Position No. 1 on the Board of Adjustment (BOA) will expire on March 31, 2022. This position is currently held by Bradley Bricker. The BOA interview panel recommends the reappointment of Mr. Bricker for an additional term. The term for Position No. 1 is five (5) years, to and through March 31, 2027.

Application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

- I. BoA Appointment Memo



BOARD OF ADJUSTMENT

MEMORANDUM

TO: City Council

THROUGH: Jennifer Rogers, Richland City Clerk

FROM: Carl Van Hoff, Board of Adjustment

DATE: February 11, 2022

SUBJECT: Board of Adjustment Term Expiration

The candidate recommended to fill the upcoming term expiration for position #1 is:

Position #1:

Term Expiration:

Brad Bricker

Selected Candidate:

Brad Bricker

If you have any questions, please feel free to contact me.

Carl Van Hoff

Carl Van Hoff, Chairman
Board of Adjustment



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Code Enforcement Board: Jeff Huber and Skye White

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Jeff Huber to Position No. 2 and Sky White to Position No. 1 on the Richland Code Enforcement Board.

Summary:

The following Code Enforcement Board Positions will expire March 31, 2022.

Position No. 1 - Skye White
Position No. 2 - Gregory Levy
Position No. 3 - Derenda Bialy

The Code Enforcement Board interview panel conducted interviews and is recommending the following appointments:

Skye White to Position No. 1
Jeff Huber to Position No. 2

The term for both positions are for two (2) years, effective April 1, 2022 through March 31, 2024.

Candidate application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

I. Code Enforcement Board Appointment Recommendation Memo



POLICE SERVICES DEPARTMENT

MEMORANDUM

To: Richland City Council

From: Code Enforcement Board Interview Panel

Date: March 7, 2022

Re: Code Enforcement Board Vacancy Interviews

A total of two application packets were received as a result of advertising for the three vacant positions.

On Thursday, March 7, 2022, Lieutenant David Neher and Sergeant/Liaison Shawn Swanson interviewed candidate Jeff Huber. Interview procedures were followed and no conflict of interest was identified. Based on this interview, we recommend Mr. Huber be appointed to fill position No. 2 which is being vacated by Gregory Levy.

Skye White is a current Code Board member. Based on her past performance, we recommend re-appointing Skye White to Position No. 1.

The term for the Code Enforcement Board positions will be for two years from April 1, 2022 through March 31, 2024.

Position No. 3 vacated by Derenda Bialy will remain unfilled at this time, and recruitment efforts will be ongoing.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointment to the Economic Development Committee: Wendi Warner

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Wendi Warner to Position No. 7 on the Economic Development Committee.

Summary:

After a successful campaign, Theresa Richardson took office as a city of Richland councilmember on January 4, 2022.

A vacancy in Position No. 7 on the Economic Development Committee (EDC) was created by Ms. Richardson's resignation on December 31, 2021. The EDC interview panel considered two (2) candidates for Position No. 7, and recommends appointment of Wendi Warner to serve the remaining term. The term for Position No. 7 will expire on September 30, 2023.

Application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

- I. Economic Development Committee Recommendation Memo



ECONOMIC DEVELOPMENT COMMITTEE

MEMORANDUM

TO: Richland City Council

THROUGH: Richland City Clerk

FROM: Brad Bricker, Economic Development Committee Chairman

DATE: March 3, 2022

SUBJECT: Economic Development Committee Vacancy

On March 3, 2022, City Council Liaison Jones and I considered 2 candidates for the Economic Development Committee position 7 vacancy.

The candidates recommended for appointment are:

Position #7: At Large

Vacated by:

Theresa Richardson

Selected Candidate:

Wendi Warner

If you have any questions, please feel free to contact me.

Brad Bricker, Chairman
Economic Development Committee

cc: File



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Parks & Recreation Commission: Darin Ladd, Jana Kay Lunstad and Srithan Thallapally

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Appoint Darin Ladd to Position No. 3, Jana Kay Lunstad to Position No. 6, and Srithan Thallapally to Position No. 8 on the Richland Parks & Recreation Commission.

Summary:

The following positions on the Parks & Recreation Commission will expire on March 31, 2022:

Position No. 3 - Steve Sullivan

Position No. 6 - Jana Kay Lunstad

Position No. 8 - William Henry (Youth Position)

Position No. 9 - Annabella Aldous (Youth Position)

The Richland Parks & Recreation Commission interview panel is recommending the following appointments:

Position No. 3 - Darin Ladd

Position No. 6 - Jana Kay Lunstad

Position No. 8 - Srithan Thallapally

The terms for Position Nos. 3 and 6 are for three (3) years, effective April 1, 2022 through March 31, 2025.

The term for Position No. 8 (Youth Position) is for one (1) year, effective April 1, 2022 through March 31, 2023.

The recruitment period for Position No. 9 has been extended to allow for additional applications. A recommendation for appointment will be brought forward at a future meeting for review and approval.

Application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

I. Parks & Recreation Recommendation of Appointment Memo



MEMORANDUM

TO: City Council

FROM: Parks and Public Facilities Director, Joe Schiessl

THROUGH: Jon Amundson, City Manager

DATE: March 7, 2022

SUBJECT: Parks and Recreation Commission Vacancy Interview Selection

Seven (7) applications were received as a result of advertising for the four (4) vacancies of expiring terms for Adult Positions No. 3 and 6 and Youth Positions No. 8 and 9 on the Parks and Recreation Commission.

Chair Buelt, Vice Chair Brooks, Council Liaison Kent, and Staff Liaison Schiessl conducted the interviews of the candidates. Interview procedures were followed on Thursday, March 3, 2022 and Friday, March 4, 2022, no conflict of interests was identified.

As a result of these interviews the recommendations are:

Adult:
Position No. 3 – Darin Ladd
Position No. 6 – Jana Kay Lunstad

Youth:
Position No. 8 – Srithan Thallapally
Position No. 9 – Vacant

The term for the Adult Positions No. 3 and 6 will be for three years and the Youth Positions No. 8 and 9 will be one year.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Expenditures - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Expenditures from February 1, 2022 to February 28, 2022 for \$27,012,464.27 including Travel Check Nos. 20075-20084, Accounts Payable Check Nos. 297753-298392, Accounts Payable Wire Nos. 8924-8960, Payroll Wires & ACH Nos. 12554-12607, Payroll Direct Deposit & Check Nos. 189271-190372 and Pension Check Nos. 6081-6109.

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from February 1, 2022 to February 28, 2022 in the amount of \$27,012,464.27

Summary:

Breakdown of Expenditures:

Travel Checks	20075-20084	\$8,120.79
Accounts Payable Checks	297753-298392	\$6,654,538.28
Accounts Payable Wires	8924-8960	\$15,360,374.83
Payroll Wires & ACH	12554-12607	\$2,406,479.37
Payroll Direct Deposit & Checks	189271-190372	\$2,552,156.83
Pension Checks	6081-6109	\$30,794.17
TOTAL		\$27,012,464.27

Fiscal Impact:

Total Disbursements: \$27,012,464.27

Attachments:

1. Expenditure Summary
2. Travel Checks
3. Accounts Payable Checks
4. Accounts Payable Wires
5. Payroll Wires & ACH
6. Payroll Direct Deposit & Checks
7. Pension Checks

Expenditure Summary - 2/1/2022 - 2/28/2022

AP-EXP-SUMMARY-001

Expenditure Breakdown Summary

	REPORT	START CHECK	END CHECK	CHECK COUNT	CHECK TOTALS	VOID AMT
Travel Checks	(AP-TRVLCHKS-001)	20075	20084	10	\$8,120.79	\$0.00
Accounts Payable Checks	(AP-CHKHIST-DETAIL-001)	297753	298392	640	\$6,654,538.28	\$546.93
Accounts Payable Wires	(AP-WIRENOS-001)	8924	8960	36	\$15,360,374.83	\$0.00
Payroll Wires & ACH	(PR-WIRESACH-001)	12554	12607	52	\$2,406,479.37	\$0.00
Payroll Direct Deposit & Checks	(PR-CHKHIST-DETAIL-001)	189271	190372	1102	\$2,552,156.83	\$6,284.26
Pension Checks	(PR-CHKHIST-DETAIL-002)	6081	6109	29	\$30,794.17	\$0.00

\$27,012,464.27

AP Travel Checks - MUNIS 2/1/2022 - 2/28/2022

Travel Check Summary Information

CHECK DATE	START CHECK	END CHECK	CHECK KNT	CHECK TOTALS	VOID AMT
02/02/2022	20075	20076	2	\$1,309.63	\$0.00
02/09/2022	20077	20077	1	\$515.96	\$0.00
02/16/2022	20078	20084	7	\$6,295.20	\$0.00
			10	\$8,120.79	\$0.00

Travel Check Detail Information

CHECK DATE	START CHECK	VOID	PAYEE	CHECK AMT	CHK COMMENT	VOID AMT	VOID COMMENT
02/02/2022	20075		MASON NELSON	\$552.67	22-011 WDM I & II CERT EXAM PR	\$0.00	
02/02/2022	20076		JONATHON WITT	\$756.96	22-042 INHS EMT SCHOOL CERT	\$0.00	
02/09/2022	20077		JONATHON WITT	\$515.96	22-043 INHS EMT SCHOOL CERTIFI	\$0.00	
02/16/2022	20078		DEVIN DESPARTE	\$781.64	22-026 BAT REFRESHER & EXAM	\$0.00	
02/16/2022	20079		ERIC J EDWARDS	\$393.96	22-052 CANDIDATE BACKGROUND CH	\$0.00	
02/16/2022	20080		RYAN MILLER	\$158.00	22-032 BASIC TACTICAL INSTRUCT	\$0.00	
02/16/2022	20081		JEFF MUAI	\$1460.16	22-047 INVESTIGATION TECHNIQUE	\$0.00	
02/16/2022	20082		BRADDON STIGALL	\$1114.91	22-039 LSAW CONFERENCE	\$0.00	
02/16/2022	20083		AMANDA WALLNER	\$926.37	22-031 WEDA CONFERENCE	\$0.00	
02/16/2022	20084		JARIN WHITBY	\$1460.16	22-046 INVESTIGATION TECHNIQUE	\$0.00	
				\$8120.79		\$0.00	

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/01/2022	297753	P	10004	MARSHALL R BAKER	\$144.60	0	020122FP	MEDICARE PREMIUM/BAKER
02/01/2022	297754	P	10005	RON BEARDEMPHL	\$148.50	0	020122FP	MEDICARE PREMIUM/BEARDEMPHL
02/01/2022	297755	P	10180	CANFIELD, HARRY R	\$144.60	0	020122FP	MEDICARE PREMIUM/CANFIELD
02/01/2022	297756	P	10023	HENRY CARRICK	\$134.00	0	020122FP	MEDICARE PREMIUM/CARRICK
02/01/2022	297757	P	10040	DANNY DOWNS	\$148.50	0	020122FP	MEDICARE PREMIUM/DOWNS
02/01/2022	297758	P	10704	HAROLD JONES	\$144.60	0	020122FP	MEDICARE PREMIUM/JONES
02/01/2022	297759	P	10185	ROGER P LAHTI	\$117.50	0	020122FP	MEDICARE PREMIUM/LAHTI
02/01/2022	297760	P	10085	JAMES P MULROY	\$191.70	0	020122FP	MEDICARE PREMIUM/MULROY
02/01/2022	297761	P	10086	DAVID MURRAY	\$155.70	0	020122FP	MEDICARE PREMIUM/MURRAY
02/01/2022	297762	P	10087	MYERS, EDWARD A	\$191.70	0	020122FP	MEDICARE PREMIUM/MYERS
02/01/2022	297763	P	10820	OWEN, MICHAEL	\$123.50	0	020122FP	MEDICARE PREMIUM/OWEN
02/01/2022	297764	P	10533	POLLARD, JAMES	\$135.50	0	020122FP	MEDICARE PREMIUM/POLLARD
02/01/2022	297765	P	10109	RODGERS, GARY H	\$168.30	0	020122FP	MEDICARE PREMIUM/RODGERS
02/01/2022	297766	P	10111	LARRY RONEY	\$177.70	0	020122FP	MEDICARE PREMIUM/RONEY
02/01/2022	297767	P	10116	DONALD SIEMENS	\$191.70	0	020122FP	MEDICARE PREMIUM/SIEMENS
02/01/2022	297768	P	12440	MARK STRATTON	\$204.70	0	020122FP	MEDICARE PREMIUM/STRATTON
02/01/2022	297769	P	10142	WEST, ROYAL	\$116.00	0	020122FP	MEDICARE PREMIUM/WEST
02/01/2022	297770	P	10148	CRAIG E WILLIAMSON	\$116.50	0	020122FP	MEDICARE PREMIUM/WILLIAMSON
02/01/2022	297771	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020122PP	MEDICARE PREMIUM/BADGLEY
02/01/2022	297772	P	10160	LAURIE VERN BATES JR	\$135.50	0	020122PP	MEDICARE PREMIUM/BATES
02/01/2022	297773	P	10855	BEDEN, LARRY	\$148.50	0	020122PP	MEDICARE PREMIUM/BEDEN
02/01/2022	297774	P	10169	DALE A BRUNSON	\$167.70	0	020122PP	MEDICARE PREMIUM/BRUNSON
02/01/2022	297775	P	10170	RANDY H CARPER	\$718.70	0	020122PP	MEDICARE PREMIUM/CARPER
02/01/2022	297776	P	10167	MIKE CASE	\$144.50	0	020122PP	MEDICARE PREMIUM/CASE
02/01/2022	297777	P	10029	MICHAEL CLEAVENGER	\$213.30	0	020122PP	MEDICARE PREMIUM/CLEAVENGER
02/01/2022	297778	P	10028	WILL J CLEAVENGER	\$191.70	0	020122PP	MEDICARE PREMIUM/CLEAVENGER
02/01/2022	297779	P	10038	LARRY COUCH	\$191.70	0	020122PP	MEDICARE PREMIUM/COUCH
02/01/2022	297780	P	10166	JAMES J DEMYER	\$191.70	0	020122PP	MEDICARE PREMIUM/DEMYER
02/01/2022	297781	P	10048	DOUGLAS D DRIVER	\$213.30	0	020122PP	MEDICARE PREMIUM/DRIVER
02/01/2022	297782	P	10165	JOHN M GANLEY	\$191.70	0	020122PP	MEDICARE PREMIUM/GANLEY
02/01/2022	297783	P	12445	JAMES GREG GILL	\$191.70	0	020122PP	MEDICARE PREMIUM/GILL
02/01/2022	297784	P	31042	JAMES B GOULD	\$144.60	0	020122PP	MEDICARE PREMIUM/GOULD
02/01/2022	297785	P	10251	HIGGINS, FRED C	\$125.50	0	020122PP	MEDICARE PREMIUM/HIGGINS

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/01/2022	297786	P	10271	SCOTT K LARSON	\$191.70	0	020122PP	MEDICARE PREMIUM/LARSON
02/01/2022	297787	P	10156	DAVID L LEWIS	\$139.70	0	020122PP	MEDICARE PREMIUM/LEWIS
02/01/2022	297788	P	10164	ROBERT MOORE	\$191.70	0	020122PP	MEDICARE PREMIUM/MOORE
02/01/2022	297789	P	31512	JERALD S MORRELL	\$148.50	0	020122PP	MEDICARE PREMIUM/MORRELL
02/01/2022	297790	P	10117	DAVID W SPARKS	\$148.50	0	020122PP	MEDICARE PREMIUM/SPARKS
02/01/2022	297791	P	10119	WILLIAM TANNER	\$149.80	0	020122PP	MEDICARE PREMIUM/TANNER
02/01/2022	297792	P	10332	RANDAL L TAYLOR	\$191.70	0	020122PP	MEDICARE PREMIUM/TAYLOR
02/01/2022	297793	P	10163	GERALD D THOMAS	\$191.70	0	020122PP	MEDICARE PREMIUM/THOMAS
02/01/2022	297794	P	10800	ROY TURNER	\$191.70	0	020122PP	MEDICARE PREMIUM/TURNER
02/01/2022	297795	P	10151	GERALD ZIMMERMAN	\$148.50	0	020122PP	MEDICARE PREMIUM/ZIMMERMAN
02/03/2022	297796	P	10247	3M	\$5,607.55	0	010122	Sign Film
02/03/2022	297797	P	11328	911 SUPPLY LLC	\$206.33	0	010122	BOOTS DENSLOW
02/03/2022	297798	P	10838	GRIGG ENTERPRISES INC	\$176.44	0	010122	SHOVELS (2) FOR SW JET TRUCK 3
02/03/2022	297799	P	10598	AMERICAN CASTING & MANUFACTURING CORP	\$6,244.50	0	010122	METER SEALS
02/03/2022	297800	P	30004	AMERICAN PUBLIC POWER ASSOCIATION	\$18,455.33	0	010122	2022 DUES ASSESSMENT
02/03/2022	297801	P	10644	ANIXTER INC	\$4,818.58	0	010122	BOLTS
02/03/2022	297802	P	31115	BIG DATA USA LLC	\$1,575.00	0	010122	ATOZDATABASES ONE YEAR SUB 12/
02/03/2022	297803	P	999000	AUREF - Utility Customer Refunds	\$102.20	0	010122	3077 TWIN BRIDGES RD
02/03/2022	297804	P	999000	AUREF - Utility Customer Refunds	\$29.61	0	010122	650 GEORGE WASHINGTON WAY Apt
02/03/2022	297805	P	999000	AUREF - Utility Customer Refunds	\$1.36	0	010122	49 COMPTON LN
02/03/2022	297806	P	999000	AUREF - Utility Customer Refunds	\$1,645.95	0	010122	4050 KEENE RD
02/03/2022	297807	P	999000	AUREF - Utility Customer Refunds	\$120.78	0	010122	1420 FARRELL LN
02/03/2022	297808	P	999000	AUREF - Utility Customer Refunds	\$182.53	0	010122	700 ADAMS ST
02/03/2022	297809	P	999000	AUREF - Utility Customer Refunds	\$75.75	0	010122	1900 STEVENS DR 831
02/03/2022	297810	P	999000	AUREF - Utility Customer Refunds	\$482.18	0	010122	1802 COLUMBIA PARK TRL
02/03/2022	297811	P	999000	AUREF - Utility Customer Refunds	\$97.14	0	010122	402 ABERT AVE
02/03/2022	297812	P	999000	AUREF - Utility Customer Refunds	\$99.17	0	010122	1000 SUNHAVEN PL
02/03/2022	297813	P	999000	AUREF - Utility Customer Refunds	\$3.93	0	010122	69 JADWIN AVE 27
02/03/2022	297814	P	999000	AUREF - Utility Customer Refunds	\$148.09	0	010122	2513 DUPORTAIL ST Apt 258
02/03/2022	297815	P	999000	AUREF - Utility Customer Refunds	\$70.91	0	010122	4877 CORVINA ST
02/03/2022	297816	P	999000	AUREF - Utility Customer Refunds	\$3.01	0	010122	4877 CORVINA ST
02/03/2022	297817	P	999000	AUREF - Utility Customer Refunds	\$69.32	0	010122	2211 MORENCY DR
02/03/2022	297818	P	999000	AUREF - Utility Customer Refunds	\$313.01	0	010122	1887 TERMINAL DR

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2022	297819	P	999000	AUREF - Utility Customer Refunds	\$247.05	0	010122	1900 LUTHER PL
02/03/2022	297820	P	999000	AUREF - Utility Customer Refunds	\$24.80	0	010122	2609 SUNRAY AVE
02/03/2022	297821	P	999000	AUREF - Utility Customer Refunds	\$20.89	0	010122	2355 COPPERHILL ST
02/03/2022	297822	P	999000	AUREF - Utility Customer Refunds	\$83.74	0	010122	2780 KETCH RD
02/03/2022	297823	P	999000	AUREF - Utility Customer Refunds	\$190.00	0	010122	1310 THAYER DR
02/03/2022	297824	P	999000	AUREF - Utility Customer Refunds	\$27.92	0	010122	3003 QUEENSGATE DR Apt 145
02/03/2022	297825	P	999000	AUREF - Utility Customer Refunds	\$108.05	0	010122	364 WRIGHT AVE
02/03/2022	297826	P	999000	AUREF - Utility Customer Refunds	\$500.60	0	010122	401 WELLSIAN WAY
02/03/2022	297827	P	999000	AUREF - Utility Customer Refunds	\$146.58	0	010122	2149 HARRIS AVE
02/03/2022	297828	VOID	999000	AUREF - Utility Customer Refunds	\$0.00	546.93	010122	VOID AFTER UPDATE 02/15/2022
02/03/2022	297829	P	999000	AUREF - Utility Customer Refunds	\$246.50	0	010122	850 AARON DR 102
02/03/2022	297830	P	10207	BENTON COUNTY AUDITOR	\$114,831.16	0	010122	2021 ANNUAL VOTER REGISTRATION
02/03/2022	297831	P	10009	COUNTY OF BENTON	\$52,436.03	0	010122	BENTON COUNTY DISTRICT COURT &
02/03/2022	297832	P	10008	BENTON PUD	\$1,976.80	0	010122	C-SC157A PRE-NOTIFICATION SERV
02/03/2022	297833	P	11272	BOYD'S TREE SERVICE LLC	\$46,860.92	0	010122	TREE PRUNING & VEGETATION MANA
02/03/2022	297834	P	31720	C.H. JOHNSON CONSULTING GROUP	\$30,000.00	0	010122	Hanford Legacy Park Analysis &
02/03/2022	297835	P	10026	CASCADE NATURAL GAS CORP	\$44.90	0	010122	NATURAL GAS FOR GENERATOR SUND
02/03/2022	297836	P	10240	CENTRAL HOSE & FITTINGS INC	\$153.88	0	010122	VINYL TUBING 3/8 ID 1/2 OD FOR
02/03/2022	297837	P	11112	CENTURYLINK COMMUNICATIONS LLC	\$108.86	0	010122	LONG DISTANCE 01/06-02/05/22
02/03/2022	297838	P	10847	CERIUM NETWORKS INC	\$1,030.86	0	010122	SMARTNET RENEWAL 2022 COTERMIN
02/03/2022	297839	P	10250	CH2O INC	\$64.49	0	010122	BOILER TESTING WWTF - JAN '22
02/03/2022	297840	P	30045	CHARTER COMMUNICATIONS HOLDINGS, LLC	\$222.97	0	010122	RPD INTERNET ULTRA WIFI
02/03/2022	297841	P	11516	COLEMAN OIL COMPANY	\$27,135.80	0	010122	DYED DIESEL FUEL (WWTF HEATING
02/03/2022	297842	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,415.63	0	010122	WIRE FOR WWTP GENR BLOCK HEATE
02/03/2022	297843	P	31736	D E HARVEY BUILDERS	\$750.00	0	010122	REFUND-HYDRANT METER 391
02/03/2022	297844	P	10042	EBSCO	\$12,602.00	0	010122	CONSUMER REPORTS LEARNEXPRESS
02/03/2022	297845	P	11115	ELECTRIC POWER SYSTEMS INC	\$727.00	0	010122	CONTRACT #28-20; Gateway Subst
02/03/2022	297846	P	11362	ELIJAH FAMILY HOMES	\$5,922.81	0	010122	TTS PROGRAM Q42021 GRANT PAYME
02/03/2022	297847	P	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$40,077.82	0	010122	4th Qtr 2021 Unemploy
02/03/2022	297848	P	31528	EXCELERON SOFTWARE LLC	\$15,000.00	0	010122	166-21 AMI PREPAY SOFTWARE CON
02/03/2022	297849	P	10268	FEDERAL EXPRESS CORP	\$47.40	0	010122	PRTMT SAMPLE SHIP FPO DEL 12/1
02/03/2022	297850	P	10315	FERGUSON US HOLDINGS INC	\$492.57	0	010122	CONNECTORS FOR INFLU MANIFOLD

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2022	297851	P	11264	FINANCIAL CONSULTING SOLUTIONS GROUP INC.	\$1,137.50	0	010122	WATER & SEWER RATE REVENUE & F
02/03/2022	297852	P	11011	FINLEY BUTTES-LIMITED PARTNERSHIP	\$465.08	0	010122	Tire Disposal 1/19/2022
02/03/2022	297853	P	10184	FISHER SCIENTIFIC CO	\$335.14	0	010122	GGA FOR BOD 500 ML (9) - LAB
02/03/2022	297854	P	31702	FLEXERA SOFTWARE LLC	\$537.58	0	010122	INSTALLSHIELD EXPRESS SILBER M
02/03/2022	297855	P	31469	FORCEPOINT LLC	\$18,713.63	0	010122	FORCEPOINT TRITON APWEB SOFTWA
02/03/2022	297856	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$5,424.18	0	010122	TELEPHONE CHARGES 1/19/22-2/18
02/03/2022	297857	P	10220	FRONTIER FENCE INC	\$4,710.28	0	010122	WAREHOUSE FRONT GATE REPAIR
02/03/2022	297858	P	31421	GARY A TUCCI	\$1,629.00	0	010122	HRSST PASS THRU FEES DEC 2021
02/03/2022	297859	P	10011	BENTON FRANKLIN WALLA WALLA GOOD ROADS AND	\$250.00	0	010122	2022 Membership Dues P Rogalsky
02/03/2022	297860	P	10203	W.W. GRAINGER, INC	\$2,298.41	0	010122	WAREHOUSE STOCK ITEMS
02/03/2022	297861	P	12200	HUGHES FIRE EQUIPMENT, INC	\$335,406.00	0	010122	FIRST PAYMENT NEW 2021 PIERCE
02/03/2022	297862	P	10063	JACOBS & RHODES INC	\$500.00	0	010122	HP REBATE - 225 ORCHARD
02/03/2022	297863	P	30585	KANOPY INC	\$5,000.00	0	010122	KANOPY SUBSCRIPTION 2022
02/03/2022	297864	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$963.43	0	010122	11/25-12/24/21 After Hours Eme
02/03/2022	297865	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$61.94	0	010122	RTRN SUPER BLUE FUNNY PIPE 100
02/03/2022	297866	P	31681	KG FENCING LLC	\$8,161.91	0	010122	Shop 100 Gate Project (Contrac
02/03/2022	297867	P	12246	MCALLISTER HOLDINGS	\$192.00	0	010122	VEHICLE WASH (24) OCT-DEC 2021
02/03/2022	297868	P	10384	M CAMPBELL & COMPANY INC	\$1,200.00	0	010122	HP REBATE - 206 GREENVIEW
02/03/2022	297869	P	31741	DAWN MACDONALD	\$52.50	0	010122	CONTRACT NO.334-21 D. MACDONAL
02/03/2022	297870	P	30780	CREATIVE EMPIRE, LLC	\$4,220.24	0	010122	MANGO CONVERSATION ENTERPRISE
02/03/2022	297871	P	10578	MIDWEST TAPE	\$4,145.37	0	010122	HOOPLA DECEMBER 2021
02/03/2022	297872	P	10358	MOON SECURITY SERVICES INC	\$109.63	0	010122	BASIC FIRE TOTAL CONNECT COMM
02/03/2022	297873	P	11124	MYERS POWER PRODUCTS INC	\$13,283.45	0	010122	PURCHASE CONTRACT 322-20; META
02/03/2022	297874	P	11259	NEWSBANK INC	\$7,871.00	0	010122	ANNUAL SUBSCRIPTION TRI CITY H
02/03/2022	297875	P	30272	CLEAN CONCEPTS GROUP, INC	\$640.74	0	010122	RIPPER DEGREASER 55 GAL KAR HC
02/03/2022	297876	P	10472	OCLC INC	\$1,071.57	0	010122	CATALOGING METADATA ILL 1/1-1/
02/03/2022	297877	P	999002	PERMIT REFUND	\$607.12	0	010122	1185 BRIDLE DR REFUND 2021-003
02/03/2022	297878	P	11258	PRATER ELECTRIC INC	\$227,661.00	0	010122	WWTF STANDBY GENERATOR REPLACE
02/03/2022	297879	P	31515	PRO-PIPE INC	\$207,573.22	0	010122	2021 LARGE DIAMETER SEWER CLEA
02/03/2022	297880	P	10653	PROQUEST LP	\$1,046.09	0	010122	HERITAGE QUEST ONLINE JAN 2022
02/03/2022	297881	P	30460	PUBLIC LIBRARIES OF WASHINGTON	\$398.34	0	010122	2022 ORGANIZATION MEMBERSHIP
02/03/2022	297882	P	31737	QUALITY HYDROSEEDING	\$716.20	0	010122	REFUND-HYDRANT METER #307

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2022	297883	P	31641	RAILROAD TOOLS AND SOLUTIONS LLC	\$3,092.60	0	010122	RAILROAD TOOLS
02/03/2022	297884	P	31066	RECAST SOFTWARE	\$2,215.44	0	010122	RECAST RENEWAL TIER 1 ANNUAL S
02/03/2022	297885	P	10978	THE REACH	\$7,500.00	0	010122	HOTEL-MOTEL CONTRACT 149-21 TH
02/03/2022	297886	P	12318	RINGOLD EMBROIDERY	\$6,805.00	0	010122	FD 2021 SHIRT ORDER
02/03/2022	297887	P	11926	SD MYERS LLC	\$21.00	0	010122	LAB EXPRESS LIQUID SCREEN ITEM
02/03/2022	297888	P	10397	STATE OF WASHINGTON	\$35,568.82	0	010122	2022 WDLG JAN-DEC
02/03/2022	297889	P	11799	SERV-A-PURE COMPANY	\$1,352.26	0	010122	RETURN SHIPPING LABELS (4) FOR
02/03/2022	297890	P	10536	SPRAGUE PEST SOLUTIONS	\$69.55	0	010122	Pest Control Solid Waste Nov 2
02/03/2022	297891	P	10393	STONEWAY ELECTRIC SUPPLY	\$447.68	0	010122	GATES - SHOPS 100 NEW READERS
02/03/2022	297892	P	31719	LINDA STRAND	\$300.00	0	010122	EV CHARGER REBATE - 3080 BLUFF
02/03/2022	297893	P	11195	STRATEGIC GOVERNMENT RESOURCES INC	\$4,800.00	0	010122	2022 VIRTUAL CONFERENCE
02/03/2022	297894	P	31699	SUN LIFE ASSURANCE COMPANY OF CANADA	\$15,424.96	0	010122	January 2022 Police 947737-001
02/03/2022	297895	P	10961	TACOMA SCREW PRODUCTS INC	\$795.85	0	010122	FITTINGS FOR INFLUENT WATER MA
02/03/2022	297896	P	10612	EUROFINS ENVIRONMENT TESTING AMERICA HOLDINGS INC	\$7,151.00	0	010122	2021 LANDFILL GROUNDWATER MON
02/03/2022	297897	P	31735	BUNKER TRI CITIES LLC	\$1,544.26	0	010122	BUTTON INSTALL NEHER
02/03/2022	297898	P	10655	TOTEM PACIFIC CORP	\$7,618.54	0	010122	33.67 TONS OF ROAD SALT
02/03/2022	297899	P	10861	TRICOMP INC	\$400.00	0	010122	JAN WEB ADVERTISING
02/03/2022	297900	P	10126	TRI CITIES BATTERY & AUTO REPAIR	\$81.08	0	010122	Battery for Jadwin/Wilson RRFB
02/03/2022	297901	P	31597	TRI CITIES TABLE TENNIS ASSOCIATION	\$324.80	0	010122	CONTRACT NO. 31597 NOVEMBER 20
02/03/2022	297902	P	12160	TYLER TECHNOLOGIES, INC	\$2,100.00	0	010122	PM Dec 10
02/03/2022	297903	P	10243	URM STORES INC	\$30.60	0	010122	DISH SOAP FOR WHSE STOCK
02/03/2022	297904	P	10132	HD SUPPLY FACILITIES MAINTENANCE LTD	\$751.90	0	010122	LABSOLUTIONS NEUTRALIZING ACID
02/03/2022	297905	P	11054	VALUE LINE PUBLISHING INC	\$5,000.00	0	010122	VALUE LINE RESEARCH CENTER ONL
02/03/2022	297906	P	31718	ROBERT O VOSBURGH	\$300.00	0	010122	EV CHARGER REBATE - 2031 WEISK
02/03/2022	297907	P	10194	XEROX CORPORATION	\$10.86	0	010122	7HB-469027 JANUARY MONTHLY BAS
02/09/2022	297908	P	10838	GRIGG ENTERPRISES INC	\$359.57	0	0209221	CODY - JUMBER CABLES
02/09/2022	297909	P	31451	SHOK ENTERPRISES, LLC	\$848.95	0	0209221	ZOLL AED PLUS TRAINER2
02/09/2022	297910	P	11532	AIR REPS LLC	\$213.52	0	0209221	STATION 74 - HVAC PARTS
02/09/2022	297911	P	10347	AIREFCO INC	\$51.34	0	0209221	SHOPS 200 - HVAC FILTER
02/09/2022	297912	P	10644	ANIXTER INC	\$19,691.77	0	0209221	SWITCH & DEADENDS
02/09/2022	297913	P	11079	AUTOZONE STORES LLC	\$265.72	0	0209221	FILTERS VEH#2503 WO#64640
02/09/2022	297914	P	12407	AVANTECH INC	\$1,229.41	0	0209221	MIKE CHARBONEAU
02/09/2022	297915	P	10518	BEAVER BARK & ROCK	\$380.06	0	0209221	CITY HALL - CONCRETE FOR PAD

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/09/2022	297916	P	31242	BOOTH AND SONS CONSTRUCTION INC.	\$21,462.90	0	0209221	Wayfinding Signage and Gateway
02/09/2022	297917	P	31391	LEE BROWN	\$102.00	0	0209221	REIMB EXAM FEE WW CERT II EXAM
02/09/2022	297918	P	12229	CANON FINANCIAL SERVICES, INC	\$230.05	0	0209221	JAN COPIER CHARGE PURCHASING/W
02/09/2022	297919	P	11075	CHINOOK HEATING & AIR INC	\$16,072.80	0	0209221	WEATHERWISE LOAN HP-2507 HARRI
02/09/2022	297920	P	10261	CITY OF RICHLAND	\$2,110.02	0	0209221	22-016 DATA STATS ANALYSIS RED
02/09/2022	297921	P	10261	CITY OF RICHLAND	\$6,200.00	0	0209221	HP REBATE - 1313 ROBERDEAU
02/09/2022	297922	P	11516	COLEMAN OIL COMPANY	\$14,548.73	0	0209221	WEEKLY CARD LOCK FUEL 2/1-2/6/
02/09/2022	297923	P	10470	COMMERCIAL TIRE INC	\$2,156.22	0	0209221	TIRE CHANGE VEH#3364 WO#64700
02/09/2022	297924	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$2,373.77	0	0209221	WP & COPPER WIRE
02/09/2022	297925	P	11881	TARGETSOLUTIONS LEARNING, LLC	\$808.38	0	0209221	DECEMBER - CREWSENSE MONTHLY U
02/09/2022	297926	P	10039	DAILY JOURNAL OF COMMERCE	\$172.25	0	0209221	RFQ #22-0011 ENGINEERING SERVI
02/09/2022	297927	P	10453	DELTA HEATING & COOLING INC	\$28,387.10	0	0209221	HP REBATE - 2448 ALEXANDER
02/09/2022	297928	P	11251	ENDRESS & HAUSER INC	\$542.93	0	0209221	CCS120 CL2 MAINTENANCE SET
02/09/2022	297929	P	31707	ENGINEERED EQUIPMENT COMPANY OF ALASKA INC	\$347.63	0	0209221	ITRANS REPLACEMENT SENSOR FOR
02/09/2022	297930	P	10821	ENVIRO-CLEAN EQUIPMENT INC	\$951.67	0	0209221	SEAL,PISTON,RING VEH#3337 WO#6
02/09/2022	297931	P	11585	GALLS, LLC	\$1,783.18	0	0209221	Schwarder & Skinner Class A, S
02/09/2022	297932	P	10050	GENERAL PACIFIC INC	\$195,444.38	0	0209221	CONNECTOR E4
02/09/2022	297933	P	11410	GENUINE AUTO GLASS OF TRI CITIES	\$581.03	0	0209221	WINDSHIELD VEH#2519 WO#64705
02/09/2022	297934	P	10203	W.W. GRAINGER, INC	\$8,601.55	0	0209221	OUTLET STRIP
02/09/2022	297935	P	10203	W.W. GRAINGER, INC	\$3,898.81	0	0209221	WAREHOUSE STOCK ITEMS
02/09/2022	297936	P	10628	CPM DEVELOPMENT CORPORATION	\$13,266.09	0	0209221	HORN RAPID ORV PARK ACCESS ROA
02/09/2022	297937	P	10037	INTERMOUNTAIN WEST INSULATION	\$465.12	0	0209221	INSULATION REBATE - 1880 BIRCH
02/09/2022	297938	P	10063	JACOBS & RHODES INC	\$1,500.00	0	0209221	DHP REBATE - 103 BARTH
02/09/2022	297939	P	10290	JIM'S PACIFIC GARAGES INC	\$77.39	0	0209221	GLADHAND VEH#7143 WO#64631
02/09/2022	297940	P	10449	KING COUNTY DIRECTORS ASN PURCHASING DEPT	\$7,377.13	0	0209221	Richland Community Center Roof
02/09/2022	297941	P	12275	LOCUTION SYSTEMS, INC	\$25,465.61	0	0209221	LOCUTION MAINTENANCE RENEWAL F
02/09/2022	297942	P	10463	LUDLUM MEASUREMENTS INC	\$379.01	0	0209221	CALIBRATE LUDLUM 12 INSTRUMENT
02/09/2022	297943	P	10384	M CAMPBELL & COMPANY INC	\$16,517.30	0	0209221	HP LOAN - 1505 WOODBURY
02/09/2022	297944	P	31633	MERCURY ASSOCIATES INC	\$14,771.00	0	0209221	Diagnostic Fleet Assessment Co
02/09/2022	297945	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$1,583.22	0	0209221	FILTERS VEH#3305 WO#64649
02/09/2022	297946	P	11008	GOVERNMENTJOBS.COM INC	\$58,885.45	0	0209221	NEOGOV RENEWAL 2022, CONTRACT
02/09/2022	297947	P	31490	NW TEL LLC	\$11,012.30	0	0209221	FIBER BUILD- 2574 ROBERTSON DR

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/09/2022	297948	P	31049	PROFIBER, LLC	\$1,183.74	0	0209221	PRO FIBER INLAND ASPHALT FIBER
02/09/2022	297949	P	10047	R.D. OFFUTT COMPANY	\$590.39	0	0209221	FILTER KIT VEH#6614 WO#64556
02/09/2022	297950	P	10595	ROBERTS CONSTRUCTION INC	\$2,198.82	0	0209221	WINDOW REBATE - 1600 GWW
02/09/2022	297951	P	11058	SCHWEITZER ENGINEERING LABORATORIES INC	\$4,027.44	0	0209221	SEL-735 W MONOCHROMATIC DISPLA
02/09/2022	297952	P	10617	SIEMENS INDUSTRY INC	\$2,227.39	0	0209221	ULTRASONIC LEVEL CONTROLLER FO
02/09/2022	297953	P	11785	SOLENIS LLC	\$12,758.00	0	0209221	POLYMER FOR BFPS
02/09/2022	297954	P	11493	PICARD CORPORATION	\$33.00	0	0209221	ADJUSTMENT/CORRECTION TO PTO &
02/09/2022	297955	P	10227	TECH PRODUCTS INC	\$4,905.71	0	0209221	E8_E9 Misc
02/09/2022	297956	P	10027	THE PAPE' GROUP	\$349.24	0	0209221	FILTERS VEH#7142 WO#64699
02/09/2022	297957	P	10395	TOTAL ENERGY MANAGEMENT INC	\$12,934.05	0	0209221	HP REBATE - 603 BERKSHIRE & 19
02/09/2022	297958	P	30962	TOTAL QUALITY AIR LLC	\$9,934.57	0	0209221	HP LOAN - 704 ADAMS
02/09/2022	297959	P	10655	TOTEM PACIFIC CORP	\$4,259.55	0	0209221	33.06 TONS OF ROAD SALT
02/09/2022	297960	P	10326	VERMEER ROCKY MOUNTAIN INC	\$168,531.22	0	0209221	ONE NEW 2022 VERMEER BC1500XL
02/09/2022	297961	P	10212	WAGNER SMITH EQUIPMENT CO	\$247.61	0	0209221	JAN HOT ARM RENTAL
02/09/2022	297962	P	31550	BEECHER EMISSIONS SOLUTIONS TECHNOLOGIES	\$562.84	0	0209221	SOLENOID,AIR CYLINDER VEH#5039
02/09/2022	297963	P	10778	WASHINGTON ASPHALT PAVEMENT ASSOCIATION	\$65.00	0	0209221	WSDOT/WAPA JOINT ASPHALT PAVEM
02/09/2022	297964	P	10145	WESCO DISTRIBUTION INC	\$444.37	0	0209221	LINEMEN TOOLS
02/09/2022	297965	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$26,546.68	0	0209221	ONE NEW 2022 CAT 300.9D MINI-E
02/09/2022	297966	P	12400	WESTERN SYSTEMS, INC.	\$1,081.73	0	0209221	ASTRO-BRAC CLAMP KIT & MOUNTIN
02/09/2022	297967	P	30939	DOBBS HEAVY DUTY HOLDINGS LLC	\$1,354.45	0	0209221	RETURNED CLAMP, GASKET VEH#334
02/09/2022	297968	P	10147	WILBUR-ELLIS HOLDINGS II, INC	\$1,938.93	0	0209221	PORTFOLIO & MILESTONE
02/11/2022	297969	P	12310	AAA CONCRETE, INC	\$1,754.97	0	0211221	CONCRETE - 3500 PSI EXT QTY 6C
02/11/2022	297970	P	10838	GRIGG ENTERPRISES INC	\$269.12	0	0211221	ADAPTR LOCK EXT 12/3 10"
02/11/2022	297971	P	11197	LUCAS M MILLER	\$350.00	0	0211221	2021 RAILROAD CROSSING INSPECT
02/11/2022	297972	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$411.55	0	0211221	32.81 TON ROCK - 5/8 TOP COURS
02/11/2022	297973	P	10537	APOLLO INC	\$374,526.50	0	0211221	COLUMBIA PARK TRAIL-EAST - 334
02/11/2022	297974	P	11230	NAT'L INSTITUTE FOR AUTOMOTIVE SERVICE EXCELLENCE	\$91.22	0	0211221	ASE T6R TESTING FOR LARRY HUSK
02/11/2022	297975	P	999000	AUREF - Utility Customer Refunds	\$97.72	0	0211221	2894 SALK AVE Apt 267
02/11/2022	297976	P	999000	AUREF - Utility Customer Refunds	\$155.20	0	0211221	301 COLUMBIA PARK TRL
02/11/2022	297977	P	999000	AUREF - Utility Customer Refunds	\$147.50	0	0211221	2455 GEORGE WASHINGTON WAY C21
02/11/2022	297978	P	999000	AUREF - Utility Customer Refunds	\$43.28	0	0211221	2011 TINKLE ST
02/11/2022	297979	P	999000	AUREF - Utility Customer Refunds	\$162.19	0	0211221	2112 LEE BLVD

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/11/2022	297980	P	999000	AUREF - Utility Customer Refunds	\$90.72	0	0211221	2555 BELLA COOLA LN Apt 345
02/11/2022	297981	P	999000	AUREF - Utility Customer Refunds	\$9.53	0	0211221	976 CAYUSE DR
02/11/2022	297982	P	999000	AUREF - Utility Customer Refunds	\$149.98	0	0211221	250 BATTELLE BLVD Apt 307
02/11/2022	297983	P	999000	AUREF - Utility Customer Refunds	\$26.99	0	0211221	1213 GEORGE WASHINGTON WAY 54
02/11/2022	297984	P	999000	AUREF - Utility Customer Refunds	\$132.62	0	0211221	2895 PAULING AVE Apt 218
02/11/2022	297985	P	999000	AUREF - Utility Customer Refunds	\$138.50	0	0211221	4837 WHITE DR
02/11/2022	297986	P	999000	AUREF - Utility Customer Refunds	\$101.50	0	0211221	1900 STEVENS DR 414
02/11/2022	297987	P	999000	AUREF - Utility Customer Refunds	\$227.30	0	0211221	1616 TERMINAL DR
02/11/2022	297988	P	999000	AUREF - Utility Customer Refunds	\$75.56	0	0211221	1618 TERMINAL DR
02/11/2022	297989	P	999000	AUREF - Utility Customer Refunds	\$84.80	0	0211221	3041 LESA MARIE CT
02/11/2022	297990	P	999000	AUREF - Utility Customer Refunds	\$19.55	0	0211221	227 UNIVERSITY DR Apt 308
02/11/2022	297991	P	999000	AUREF - Utility Customer Refunds	\$12.36	0	0211221	3003 QUEENSGATE DR Apt 273
02/11/2022	297992	P	999000	AUREF - Utility Customer Refunds	\$21.38	0	0211221	2974 CASHMERE DR
02/11/2022	297993	P	999000	AUREF - Utility Customer Refunds	\$78.17	0	0211221	2895 PAULING AVE Apt 252
02/11/2022	297994	P	999000	AUREF - Utility Customer Refunds	\$38.50	0	0211221	250 GAGE BLVD 1017
02/11/2022	297995	P	999000	AUREF - Utility Customer Refunds	\$10.00	0	0211221	1845 LESLIE RD X29
02/11/2022	297996	P	999000	AUREF - Utility Customer Refunds	\$1.73	0	0211221	1900 STEVENS DR 610
02/11/2022	297997	P	999000	AUREF - Utility Customer Refunds	\$360.65	0	0211221	2424 MICHAEL AVE
02/11/2022	297998	P	999000	AUREF - Utility Customer Refunds	\$9.59	0	0211221	1639 VENUS CIR
02/11/2022	297999	P	999000	AUREF - Utility Customer Refunds	\$98.75	0	0211221	810 TORBETT ST
02/11/2022	298000	P	999000	AUREF - Utility Customer Refunds	\$164.73	0	0211221	1933 MEADOWS DR N
02/11/2022	298001	P	999000	AUREF - Utility Customer Refunds	\$146.08	0	0211221	1035 CHINOOK DR
02/11/2022	298002	P	999000	AUREF - Utility Customer Refunds	\$38.55	0	0211221	2015 NEWCOMER AVE
02/11/2022	298003	P	999000	AUREF - Utility Customer Refunds	\$134.88	0	0211221	2961 SEDONA CIR
02/11/2022	298004	P	999000	AUREF - Utility Customer Refunds	\$42.12	0	0211221	2908 BELLERIVE DR
02/11/2022	298005	P	999000	AUREF - Utility Customer Refunds	\$134.54	0	0211221	2455 GEORGE WASHINGTON WAY D12
02/11/2022	298006	P	999000	AUREF - Utility Customer Refunds	\$77.60	0	0211221	2367 SKYVIEW LOOP
02/11/2022	298007	P	999000	AUREF - Utility Customer Refunds	\$135.73	0	0211221	1685 VENUS CIR
02/11/2022	298008	P	999000	AUREF - Utility Customer Refunds	\$190.00	0	0211221	1310 THAYER DR
02/11/2022	298009	P	999000	AUREF - Utility Customer Refunds	\$38.75	0	0211221	3003 QUEENSGATE DR Apt 242
02/11/2022	298010	P	999000	AUREF - Utility Customer Refunds	\$72.69	0	0211221	2100 BELLERIVE DR BB20
02/11/2022	298011	P	999000	AUREF - Utility Customer Refunds	\$176.68	0	0211221	4219 BARBERA ST
02/11/2022	298012	P	999000	AUREF - Utility Customer Refunds	\$141.08	0	0211221	207 DELAFIELD AVE

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/11/2022	298013	P	999000	AUREF - Utility Customer Refunds	\$43.30	0	0211221	250 GAGE BLVD 1062
02/11/2022	298014	P	999000	AUREF - Utility Customer Refunds	\$200.00	0	0211221	1950 BELLERIVE DR 211
02/11/2022	298015	P	999000	AUREF - Utility Customer Refunds	\$299.76	0	0211221	1770 LESLIE RD 321
02/11/2022	298016	P	999000	AUREF - Utility Customer Refunds	\$82.81	0	0211221	250 GAGE BLVD 1076
02/11/2022	298017	P	11079	AUTOZONE STORES LLC	\$204.49	0	0211221	OIL, AIR FILTERS VEH#2532 WO#6
02/11/2022	298018	P	10367	BANK OF AMERICA	\$2,560.87	0	0211221	BANK ANALYSIS FEES
02/11/2022	298019	P	11076	BELL BROWN & RIO PLLC	\$25,639.82	0	0211221	PROSECUTION SERVICES FEBRUARY
02/11/2022	298020	P	10009	COUNTY OF BENTON	\$455.21	0	0211221	CRIME VICTIMS BCDC JANUARY 22
02/11/2022	298021	P	10713	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE	\$10.00	0	0211221	C32-20 LOW-INCOME ENERGY EFFIC
02/11/2022	298022	P	10008	BENTON PUD	\$82.22	0	0211221	02/2022 (9) WYE LIGHTS-BADGER
02/11/2022	298023	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$1,892.14	0	0211221	KENNEDY BOOSTER STATION
02/11/2022	298024	P	12320	BUILDERS FIRSTSOURCE, INC	\$134.38	0	0211221	1"X2" -48" WOOD STAKES 50PCS T
02/11/2022	298025	P	11005	DANA CAMARENA	\$1,134.00	0	0211221	JANUARY CLASSES 8844
02/11/2022	298026	P	11398	CARPENTER DRILLING LLC	\$78,477.00	0	0211221	CHIEF JOSEPH MIDDLE SCHOOL IRR
02/11/2022	298027	P	10025	CASCADE FIRE EQUIPMENT CORP	\$1,539.80	0	0211221	RIVITS VEH#5039 WO#64535
02/11/2022	298028	P	10026	CASCADE NATURAL GAS CORP	\$24,896.24	0	0211221	SHOPS 200 - GAS BILL - JANUARY
02/11/2022	298029	P	10240	CENTRAL HOSE & FITTINGS INC	\$2,517.00	0	0211221	2 1/2" FNST X 3" MNPT SW ADPTR
02/11/2022	298030	P	30116	CHRISTENSEN, INC.	\$2,122.65	0	0211221	HYDRAULIC FLUID,COOLANT, DEF F
02/11/2022	298031	P	10261	CITY OF RICHLAND	\$160,205.90	0	0211221	CITY UTILITY BILLS/JAN 2022
02/11/2022	298032	P	10261	CITY OF RICHLAND	\$405.00	0	0211221	SEPA REVIEW - HENDERSON LOOP
02/11/2022	298033	P	10877	CLAYTON WARD COMPANY	\$40,878.53	0	0211221	Dec 21 Curbside Recycling
02/11/2022	298034	P	11516	COLEMAN OIL COMPANY	\$4,558.02	0	0211221	LANDFILL DYED DIESEL AND CLEAR
02/11/2022	298035	P	10542	FIANDER & ASSOCIATES LLC	\$578.79	0	0211221	ELEPTICAL REPAIR
02/11/2022	298036	P	10470	COMMERCIAL TIRE INC	\$701.03	0	0211221	FLAT REPAIR SVC 2/1/22 VEH#334
02/11/2022	298037	P	11205	CONCRETE SPECIAL TIES INC	\$287.20	0	0211221	KNEELER BOARD/HANDLE/BLANKET C
02/11/2022	298038	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$882.20	0	0211221	RCC - LIGHTS
02/11/2022	298039	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$987.12	0	0211221	LED - RPD LIGHTS
02/11/2022	298040	P	11526	CORWIN OF PASCO LLC	\$1,777.75	0	0211221	BATTERY VEH#2487 WO#64703
02/11/2022	298041	P	10139	DEPARTMENT OF ECOLOGY	\$6,489.34	0	0211221	Stormwater Loan L9700040-PMT 3
02/11/2022	298042	P	10177	DEPARTMENT OF LABOR & INDUSTRIES	\$250.00	0	0211221	EXPLOSIVE USER LICENSE EXUS000
02/11/2022	298043	P	31557	BELEN DIAZ	\$35.28	0	0211221	JAN 2022 MILEAGE BDIAZ
02/11/2022	298044	P	11762	ENTERPRISE HOLDINGS INC	\$294.07	0	0211221	21-154 FANCHER RA#555669354
02/11/2022	298045	P	10821	ENVIRO-CLEAN EQUIPMENT INC	\$708.85	0	0211221	SHIFT ADAPTER VEH#3338 WO#6428

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/11/2022	298046	P	31170	HIS DIME, LLC	\$79.58	0	0211221	DECALS VEH#6652 WO#64726
02/11/2022	298047	P	10508	FASTENAL COMPANY	\$630.69	0	0211221	WASERS/NUTS/SCREW/BITS
02/11/2022	298048	P	10276	FEDERAL SIGNAL CORPORATION	\$2,506.68	0	0211221	PATHFINDER FOR UPFIT VEH#2527
02/11/2022	298049	P	10315	FERGUSON US HOLDINGS INC	\$973.31	0	0211221	CITY HALL - PLUMBING PARTS
02/11/2022	298050	P	10289	FIELD INSTRUMENTS & CONTROLS INC	\$8,811.13	0	0211221	ACCUVIEW LED ONLINE UV ANALYZE
02/11/2022	298051	P	12450	FIRST AMERICAN TITLE INSURANCE COMPANY	\$814.50	0	0211221	PLAT CERT. FOR BLA
02/11/2022	298052	P	30874	BRENT THOMAS	\$217.20	0	0211221	HORN RAPIDS - STORAGE UNIT - J
02/11/2022	298053	P	31564	FNS COLLISION GROUP INC	\$4,120.28	0	0211221	BODY WORK VEH#3304 WO#64425
02/11/2022	298054	P	11410	GENUINE AUTO GLASS OF TRI CITIES	\$92.31	0	0211221	FIX LEAK ON TOP R W/S VEH#5051
02/11/2022	298055	P	10203	W.W. GRAINGER, INC	\$740.74	0	0211221	GRAINGER ITEMS
02/11/2022	298056	P	10256	HACH COMPANY	\$3,825.72	0	0211221	LAB TURBIDIMETER EPA EU 0-4000
02/11/2022	298057	P	10046	HD FOWLER CO	\$163.18	0	0211221	CTS QUICK JOINT X CTS QUICK JO
02/11/2022	298058	P	11813	HERC RENTALS INC	\$2,997.25	0	0211221	EQUIP RENTAL - WWL TAKE DOWN
02/11/2022	298059	P	30058	INFOSEND, INC.	\$18,815.55	0	0211221	November 2021 InfoSend
02/11/2022	298060	P	10406	JUB ENGINEERS INC	\$9,357.50	0	0211221	CLEARWATER/LESLIE INTERSECTION
02/11/2022	298061	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$183.81	0	0211221	Answering Service Usage Jan 20
02/11/2022	298062	P	10868	KEMIRA WATER SOLUTIONS INC	\$12,992.40	0	0211221	PAX-XL 19 BULK WTP QTY 48120LB
02/11/2022	298063	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$79.34	0	0211221	RPD - PLUMBING GASKET
02/11/2022	298064	P	11667	KENWORTH SALES COMPANY	\$332.68	0	0211221	AIR FITTING VEH#3336 WO#64746
02/11/2022	298065	P	10432	LANGUAGE LINE SERVICES INC	\$9.70	0	0211221	INTERPRETRATION SERVICES FOR J
02/11/2022	298066	P	31742	JAMES LEGARD	\$200.00	0	0211221	CENTER PARKWAY N
02/11/2022	298067	P	11199	LIBERTY LAWN & SAW SHOP	\$423.53	0	0211221	FUEL TANK VEH#3319 WO#64380
02/11/2022	298068	P	11064	MASCOTT EQUIPMENT CO INC	\$419.20	0	0211221	FUEL NOZZLE FOR DEF TANK AT SH
02/11/2022	298069	P	11473	PATTI L MASON	\$356.30	0	0211221	JANUARY CLASS 8747, 8735
02/11/2022	298070	P	10093	MCCURLEY INTEGRITY DEALERSHIPS, LLC	\$1,111.90	0	0211221	RETURNED SEALS VEH#3304 WO#644
02/11/2022	298071	P	30908	MEDICAL BILLING AND CONSULTING LLC	\$1,100.00	0	0211221	JAN 2022 FIREFIGHTERS SEC MONT
02/11/2022	298072	P	11103	FREMAREK INC	\$881.82	0	0211221	JANITORIAL - URINAL SCREENS, W
02/11/2022	298073	P	11428	MIGHTY JOHNS PORTABLE TOILET & SEPTIC SERVICE INC	\$254.00	0	0211221	SKATE PARK - PORT-A-POTTY RENT
02/11/2022	298074	P	11835	MILLER PAINT COMPANY INC	\$93.56	0	0211221	PAINTING - COLUMBIA PLAYFIELD
02/11/2022	298075	P	10751	CAR WASH PARTNERS INC	\$401.82	0	0211221	CITY CAR WASHES
02/11/2022	298076	P	10143	MOBILE FLEET SERVICE INC	\$1,178.21	0	0211221	LINED SHOE KIT VEH#3341 WO#645
02/11/2022	298077	P	10083	MONARCH MACHINE & TOOL CO INC	\$68.20	0	0211221	METAL VEH#3341 WO#63517
02/11/2022	298078	P	10358	MOON SECURITY SERVICES INC	\$497.29	0	0211221	MULTIPLE FACILITIES - FIRE MON

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/11/2022	298079	P	12494	MURRAYSMITH, INC	\$30,323.91	0	0211221	WWTF AERATION BASIN #2 RETROFI
02/11/2022	298080	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$737.72	0	0211221	FILTERS VEH#3332 WO#64652
02/11/2022	298081	P	30272	CLEAN CONCEPTS GROUP, INC	\$388.07	0	0211221	VANDALISM - TAGINATOR
02/11/2022	298082	P	10383	NORTHWEST BIOSOLIDS MGMT ASN	\$2,989.00	0	0211221	2022 MEMBERSHIP DUES
02/11/2022	298083	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$1,586.76	0	0211221	FILTERS RETURNED VEH#3345 WO#6
02/11/2022	298084	P	12427	NORTHWEST TURF SOLUTIONS, INC.	\$2,555.36	0	0211221	FENCING - JEFFERSON BACKSTOP
02/11/2022	298085	P	10981	OIL RE-REFINING CO	\$275.00	0	0211221	Used oil recycle haul 2/2022
02/11/2022	298086	P	10357	OXARC INC	\$726.94	0	0211221	SHOP WELDING SUPPLIES
02/11/2022	298087	P	12238	REXEL USA, INC	\$256.35	0	0211221	Locking Plug, Pliers (4)
02/11/2022	298088	P	31515	PRO-PIPE INC	\$243,895.96	0	0211221	2021 LARGE DIAMETER SEWER CLEA
02/11/2022	298089	P	10102	PASCO RANCH AND HOME INC	\$1,698.54	0	0211221	STRA BALE 3 STRING QTY 35/RATC
02/11/2022	298090	P	10647	RIVER CITY TOWING INC	\$48.87	0	0211221	TOW TO SHOPS VEH#2404 WO#64743
02/11/2022	298091	P	30590	ROOS, MICHAEL CODY	\$136.00	0	0211221	ROOS - CDL LICENSE REIMBURSEME
02/11/2022	298092	P	11098	SCHINDLER ELEVATOR CORPORATION	\$259.24	0	0211221	JANUARY CHAIR LIFT INSPECTION
02/11/2022	298093	P	30023	TAIFEI SCOTT	\$301.00	0	0211221	JANUARY CLASS 8723
02/11/2022	298094	P	10536	SPRAGUE PEST SOLUTIONS	\$179.19	0	0211221	LIBRARY - PEST CONTROL
02/11/2022	298095	P	10393	STONEWAY ELECTRIC SUPPLY	\$648.66	0	0211221	STATION 71 CODING - OFFICE REM
02/11/2022	298096	P	10961	TACOMA SCREW PRODUCTS INC	\$5.15	0	0211221	COLUMBIA PT DOCK - ELECTRICAL
02/11/2022	298097	P	10961	TACOMA SCREW PRODUCTS INC	\$4,183.01	0	0211221	SCREWS VEH#4149 WO#64446
02/11/2022	298098	P	10027	THE PAPE' GROUP	\$5,342.04	0	0211221	EQUIP RENTAL -LIFT - WWL REMOV
02/11/2022	298099	P	11108	THE PERSONAL TOUCH CLEANING INC	\$28,703.09	0	0211221	SHOPS 100 - JANITORIAL - JANUA
02/11/2022	298100	P	11392	THE SUPPLY CO LLC	\$269.59	0	0211221	FLOOR CLEANER FOR SHOPS
02/11/2022	298101	P	10126	TRI CITIES BATTERY & AUTO REPAIR	\$138.95	0	0211221	Deep Cycle Battery
02/11/2022	298102	P	10106	US LINEN & UNIFORM	\$326.32	0	0211221	SHOP UNIFORMS
02/11/2022	298103	P	10132	HD SUPPLY FACILITIES MAINTENANCE LTD	\$396.29	0	0211221	WISE GRIP 1" REROUNDING
02/11/2022	298104	P	10860	VERIZON COMMUNICATIONS INC	\$18,442.53	0	0211221	NASPO JANUARY WIRELESS
02/11/2022	298105	P	31196	VINCENT BROTHERS LLP	\$119,509.92	0	0211221	WWTP DIGESTER FACILITY IMPROVE
02/11/2022	298106	P	10173	WASHINGTON STATE TREASURER	\$21,093.99	0	0211221	01/22 FINES & FORFEITURES BC
02/11/2022	298107	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$541.61	0	0211221	OIL SAMPLES VEH#7143 WO#64695
02/11/2022	298108	P	10267	WSF, LLC	\$1,382.77	0	0211221	PNEUMATIC J STICK VEH#3315 WO#
02/11/2022	298109	P	30939	DOBBS HEAVY DUTY HOLDINGS LLC	\$205.22	0	0211221	SOLENOID VALVE VEH#3336 WO#647
02/11/2022	298110	P	10414	WILDLANDS INC	\$1,286.72	0	0211221	2021 Logston Wetland Maintenanc
02/11/2022	298111	P	10194	XEROX CORPORATION	\$270.72	0	0211221	XEROX LEASE: C8045H/8TB-338231

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298112	P	10439	PYC LLC	\$368.16	0	0217221	UNIFORM LAUNDRY SERVICE JANUAR
02/17/2022	298113	P	10247	3M	\$1,781.32	0	0217221	Sign Film
02/17/2022	298114	P	11057	A DIFFERENT SHADE	\$345.10	0	0217221	Window Tinting at City Shops F
02/17/2022	298115	P	31318	A WORKSAFE SERVICE INC	\$110.00	0	0217221	PRE-EMP DRUG TESTING: B RUSSEL
02/17/2022	298116	P	31250	AARDVARK	\$6,043.59	0	0217221	Peltor headsets
02/17/2022	298117	P	31231	ABM INDUSTRIES INC	\$16,265.96	0	0217221	MULTIPLE FACILITIES JANITORIAL
02/17/2022	298118	P	10838	GRIGG ENTERPRISES INC	\$1,255.68	0	0217221	Landfill Ele Parabolic Htr
02/17/2022	298119	P	31632	ADCOMM ENGINEERING LLC	\$23,420.75	0	0217221	RED MOUNTAIN SITE ENGINEERING
02/17/2022	298120	P	11492	ALS GROUP USA CORP	\$336.00	0	0217221	U.S. LINEN SAMPLING EVENT 12-2
02/17/2022	298121	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$829.49	0	0217221	6 CY CONCRETE - 3500 PSI 5.5 S
02/17/2022	298122	P	10157	AMERIGAS	\$3,414.98	0	0217221	PROPANE REFILL - GOLGOTHA
02/17/2022	298123	P	10644	ANIXTER INC	\$5,600.63	0	0217221	POWER OPS FUSES
02/17/2022	298124	P	31205	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC	\$563.35	0	0217221	LINEN CHARGES FOR JANUARY
02/17/2022	298125	P	31678	AT&T CORP	\$70.24	0	0217221	FAX LINES 12/22/21-01/21/22
02/17/2022	298126	P	30307	AT&T MOBILITY	\$330.90	0	0217221	CELL PHONE CHARGE 12/27/21 - 1
02/17/2022	298127	P	999000	AUREF - Utility Customer Refunds	\$28.59	0	0217221	1074 KLIKITAT ST
02/17/2022	298128	P	999000	AUREF - Utility Customer Refunds	\$45.90	0	0217221	1650 MOWRY SQ 110
02/17/2022	298129	P	999000	AUREF - Utility Customer Refunds	\$200.00	0	0217221	245 HIGH MEADOWS ST
02/17/2022	298130	P	999000	AUREF - Utility Customer Refunds	\$259.91	0	0217221	403 BROADMOOR ST
02/17/2022	298131	P	999000	AUREF - Utility Customer Refunds	\$0.29	0	0217221	2894 SALK AVE Apt 101
02/17/2022	298132	P	999000	AUREF - Utility Customer Refunds	\$1,746.73	0	0217221	1211 SUNSET ST
02/17/2022	298133	P	999000	AUREF - Utility Customer Refunds	\$117.55	0	0217221	575 COLUMBIA POINT DR Apt 303
02/17/2022	298134	P	999000	AUREF - Utility Customer Refunds	\$87.53	0	0217221	202 PIPER ST
02/17/2022	298135	P	999000	AUREF - Utility Customer Refunds	\$4,958.37	0	0217221	436 ADAIR DR
02/17/2022	298136	P	999000	AUREF - Utility Customer Refunds	\$0.69	0	0217221	2550 DUPORTAIL ST F232
02/17/2022	298137	P	999000	AUREF - Utility Customer Refunds	\$194.67	0	0217221	2305 COPPERLEAF ST
02/17/2022	298138	P	999000	AUREF - Utility Customer Refunds	\$205.25	0	0217221	1322 TUNIS AVE
02/17/2022	298139	P	999000	AUREF - Utility Customer Refunds	\$76.00	0	0217221	3962 BARBERA ST
02/17/2022	298140	P	999000	AUREF - Utility Customer Refunds	\$21.33	0	0217221	1425 MCPHERSON AVE
02/17/2022	298141	P	999000	AUREF - Utility Customer Refunds	\$171.05	0	0217221	650 GEORGE WASHINGTON WAY Apt
02/17/2022	298142	P	11079	AUTOZONE STORES LLC	\$67.67	0	0217221	WHEEL HUB ASSY CAPS VEH#2376 W
02/17/2022	298143	P	12002	AXON ENTERPRISE, INC	\$12,912.09	0	0217221	TASER 60 YR 5 PAYMENT X26P BAS
02/17/2022	298144	P	11432	BDP INDUSTRIES INC	\$140.82	0	0217221	GASKETS FOR BFP SHOWER(S)

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298145	P	10001	BENTON CLEAN AIR AGENCY	\$371.00	0	0217221	WWTP FACILITY REGISTRATION 202
02/17/2022	298146	P	10281	BENTON COUNTY	\$274,099.04	0	0217221	CUSTODY COSTS DECEMBER 2021
02/17/2022	298147	P	10482	BENTON COUNTY PROSECUTOR'S OFFICE	\$2,893.13	0	0217221	KIDS HAVEN COR PERCENTAGE 4TH
02/17/2022	298148	P	10009	COUNTY OF BENTON	\$51,292.73	0	0217221	BENTON COUNTY OPD JANUARY 2022
02/17/2022	298149	P	10713	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE	\$305.00	0	0217221	HHANDS APPLICATIONS Q4-2021
02/17/2022	298150	P	10008	BENTON PUD	\$2,412.18	0	0217221	BADGER/SILLUSI UTILITIES 12/26
02/17/2022	298151	P	10008	BENTON PUD	\$571.76	0	0217221	2021 OCT-DEC RATTLESNAKE MTN.
02/17/2022	298152	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$85.97	0	0217221	COLLINS RD RADIO TOWER 12-27-2
02/17/2022	298153	P	11778	DSD CAPITAL LLC	\$81.00	0	0217221	Outhouse for Landfill - Jan 22
02/17/2022	298154	P	10546	BOUND TREE MEDICAL LLC	\$285.05	0	0217221	FASPLINT - SPLINT KIT W/ CASE
02/17/2022	298155	P	11272	BOYD'S TREE SERVICE LLC	\$4,540.43	0	0217221	TREE PRUNING & VEGETATION MANA
02/17/2022	298156	P	10832	BRUCE INC	\$1,400.00	0	0217221	HP REBATE - 2120 DUORTAIL #8
02/17/2022	298157	P	10019	BRUTZMAN'S OFFICE SOLUTIONS	\$1,353.59	0	0217221	RANDY - DESK
02/17/2022	298158	P	12499	VARSITY BRANDS HOLDING CO., INC	\$955.84	0	0217221	COLUMBIA PLAYFIELD - HITTING S
02/17/2022	298159	P	12320	BUILDERS FIRSTSOURCE, INC	\$608.16	0	0217221	2X4-12' STD&BTR DF*CUT INTO 2'
02/17/2022	298160	P	12229	CANON FINANCIAL SERVICES, INC	\$248.78	0	0217221	FEB COPIER CHARGE PURCHASING/W
02/17/2022	298161	P	11685	CARDINAL HEALTH 130, LLC	\$1,477.00	0	0217221	ETOMIDATE, THIAMINE
02/17/2022	298162	P	10026	CASCADE NATURAL GAS CORP	\$1,752.30	0	0217221	NATURAL GAS USAGE 12/16/21-01/
02/17/2022	298163	P	10841	CASELLE INC	\$169.33	0	0217221	CONTRACT SUPPORT AND MAINTENAN
02/17/2022	298164	P	11149	CELLEBRITE INC.	\$12,718.58	0	0217221	PHYSICAL ANALYZER/INSPECTOR SW
02/17/2022	298165	P	31406	CENTER POINT INC	\$2,406.60	0	0217221	CHOICE OPTION LEVEL III
02/17/2022	298166	P	10240	CENTRAL HOSE & FITTINGS INC	\$120.29	0	0217221	SUMP PUMP PARTS - WELLHOUSE L/
02/17/2022	298167	P	10597	CHARTER COMMUNICATIONS	\$166.72	0	0217221	CABLE SERVICES 01/30-02/28/22
02/17/2022	298168	P	10597	CHARTER COMMUNICATIONS	\$88.13	0	0217221	INTERNET PLUS FEBRUARY 2022
02/17/2022	298169	P	31388	CI TECHNOLOGIES, INC.	\$3,100.00	0	0217221	IA PRO SOFTWARE MAINTENANCE RE
02/17/2022	298170	P	10055	CITY OF PASCO	\$7,867.34	0	0217221	1/3 COST OF NEW ANIMAL SHELTER
02/17/2022	298171	P	10261	CITY OF RICHLAND	\$4,165.16	0	0217221	UTILITIES 01/03-02/01/22
02/17/2022	298172	P	10261	CITY OF RICHLAND	\$230.00	0	0217221	BLA - 2929 HORN RAPIDS RD
02/17/2022	298173	P	10261	CITY OF RICHLAND	\$110.00	0	0217221	PERMIT FEE - LESLIE GROVES SHO
02/17/2022	298174	P	10261	CITY OF RICHLAND	\$2,323.27	0	0217221	22-002 PARISH SHOT SHOW
02/17/2022	298175	P	10261	CITY OF RICHLAND	\$200.00	0	0217221	PARTIAL HP REBATE - 1454 AMON
02/17/2022	298176	P	10877	CLAYTON WARD COMPANY	\$18,901.61	0	0217221	Jan 22 Curbside Recycling
02/17/2022	298177	P	11516	COLEMAN OIL COMPANY	\$17,687.54	0	0217221	WEEKLY CARD LOCK FUEL 2/7-2/13

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298178	P	10031	COLUMBIA BASIN COLLEGE	\$5,092.58	0	0217221	WINTER 2022 - ALMON, JUBB, LAR
02/17/2022	298179	P	11907	SYCURE CORP	\$300.00	0	0217221	100 MBPS FULL DUPLEX INTERNET
02/17/2022	298180	P	10542	FIANDER & ASSOCIATES LLC	\$192.02	0	0217221	ST. 71 REPLACED DRIVE BELT
02/17/2022	298181	P	10135	CI SUPPORT LLC	\$85.08	0	0217221	ON SITE SHRED SERVICES
02/17/2022	298182	P	10470	COMMERCIAL TIRE INC	\$443.31	0	0217221	MOUNT,DISMOUNT ROTATE VEH#3405
02/17/2022	298183	P	12270	COMPUNET, INC	\$11,004.21	0	0217221	VEEAM RENEWAL
02/17/2022	298184	P	31734	OCCUPATIONAL HEALTH CENTERS OF WASHINGTON PS	\$1,385.50	0	0217221	PRE-EMP PHYSICAL: I STROBLE
02/17/2022	298185	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$15,570.81	0	0217221	OUTLET, SWITCH PLATE - NEW CAP
02/17/2022	298186	P	11444	CORPORATE TRANSLATION SERVICES	\$508.86	0	0217221	TRANSLATION SERVICES 01/01-01/
02/17/2022	298187	P	11526	CORWIN OF PASCO LLC	\$451.56	0	0217221	NERF BARS VEH#3322 WO#64741
02/17/2022	298188	P	11881	TARGETSOLUTIONS LEARNING, LLC	\$404.19	0	0217221	FEBRUARY - CREWSENSE MONTHLY U
02/17/2022	298189	P	12235	CRITICAL INFORMATICS INC	\$21,360.00	0	0217221	CYBERSECURITY ASSESSMENT, CONT
02/17/2022	298190	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$1,074.71	0	0217221	JANITORIAL PAPER PRODUCTS
02/17/2022	298191	P	11663	D&D TELECOMMUNICATION PROPERTIES LLC	\$752.24	0	0217221	FEBRUARY 2022 - INSPIRATION PO
02/17/2022	298192	P	31562	KATHY DEE	\$352.80	0	0217221	178-21/JANUARY 2022
02/17/2022	298193	P	10453	DELTA HEATING & COOLING INC	\$3,300.00	0	0217221	HP REBATE - 144 ENGLEWOOD
02/17/2022	298194	P	10392	DEPARTMENT OF ENTERPRISE SERVICES	\$198.46	0	0217221	SELF-INSURED REGULATORY FEE 1/
02/17/2022	298195	P	10177	DEPARTMENT OF LABOR & INDUSTRIES	\$38,064.50	0	0217221	4th Qtr 2021 L&I
02/17/2022	298196	P	11226	DGR GRANT CONSTRUCTION INC	\$610.00	0	0217221	Police Firing Station Improvem
02/17/2022	298197	P	10801	DOMESTIC VIOLENCE SVCS OF BNTN & FRNKLN COUNTIES	\$888.50	0	0217221	DOMESTIC VIOLENCE ADVOCACY SER
02/17/2022	298198	P	10825	ECONOLITE CONTROL PRODUCTS INC	\$1,629.00	0	0217221	GUARDIAN YELLOW & GREEN ACTUAT
02/17/2022	298199	P	31725	EMISSIVE ENERGY INC	\$1,653.00	0	0217221	INFORCE WEAPON MOUNTED LIGHTS
02/17/2022	298200	P	11251	ENDRESS & HAUSER INC	\$3,693.53	0	0217221	FILTER FLOW - DELTABAR
02/17/2022	298201	P	11981	ENVIROTECH SERVICES INC	\$6,848.19	0	0217221	28-19 TONS OF DE-ICER
02/17/2022	298202	P	30356	JOHN T CLARY	\$300.00	0	0217221	PRE-EMP POLYGRAPH: B PAGE
02/17/2022	298203	P	31658	ESO SOLUTIONS INC	\$824.28	0	0217221	ANNUAL SUBSCRIPTION FOR HISTOR
02/17/2022	298204	P	11142	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	\$60,816.00	0	0217221	ESRI ENTERPRISE LICENSE YEAR 1
02/17/2022	298205	P	11044	EWING IRRIGATION PRODUCTS INC	\$1,335.87	0	0217221	IRR - GILLESPIE - MANIFOLD
02/17/2022	298206	P	31170	HIS DIME, LLC	\$74.26	0	0217221	VEH DECALS VEH#2440 WO#64735
02/17/2022	298207	P	10508	FASTENAL COMPANY	\$61.64	0	0217221	FENCING - JEFFERSON - BACKSTOP
02/17/2022	298208	P	10315	FERGUSON US HOLDINGS INC	\$23.73	0	0217221	2 PVC S80 90 ELL WTP MECH
02/17/2022	298209	P	10315	FERGUSON US HOLDINGS INC	\$127.37	0	0217221	SNYDER COMFORT - PLUMBING PART

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298210	P	11264	FINANCIAL CONSULTING SOLUTIONS GROUP INC.	\$1,930.00	0	0217221	22-22 COSA AND FINANCIAL ANALY
02/17/2022	298211	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$902.17	0	0217221	FAX LINES 01/19-02/18/22
02/17/2022	298212	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$73.59	0	0217221	PHONE LINES 02/04-03/03/22
02/17/2022	298213	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$2,127.88	0	0217221	PHONE SERVICES 02/10-03/09/22
02/17/2022	298214	P	11585	GALLS, LLC	\$714.94	0	0217221	EAGLE FIRE SHIELD BADGES
02/17/2022	298215	P	31421	GARY A TUCCI	\$4,637.98	0	0217221	HRSST GENERATION JANUARY 2022
02/17/2022	298216	P	10050	GENERAL PACIFIC INC	\$983.89	0	0217221	CONNECTOR E4
02/17/2022	298217	P	31715	GENERAL PACIFIC INC	\$1,800.00	0	0217221	HYBRID WATER HEATER REBATES
02/17/2022	298218	P	11813	HERC RENTALS INC	\$364.82	0	0217221	EQUIP RENTAL - JASON LEE - VAU
02/17/2022	298219	P	11198	IDENTISYS INC	\$217.91	0	0217221	PRINT RIBBON FOR CARD MACHINE
02/17/2022	298220	P	31219	INSIGHT PUBLIC SECTOR INC.	\$60,903.28	0	0217221	MICROSOFT LICENSE RENEWAL 2/1/
02/17/2022	298221	P	11843	IRON MOUNTAIN INC	\$205.20	0	0217221	SHRED SERVICE THRU 1/25/22
02/17/2022	298222	P	31532	JOHN H CALLOW	\$660.00	0	0217221	TECHNICAL ASSISTANT CONSULTANT
02/17/2022	298223	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$1,311.91	0	0217221	IRR - GILLESPIE MANIFOLD
02/17/2022	298224	P	10285	KENNEWICK IRRIGATION DISTRICT	\$224,327.71	0	0217221	Lorayne J Water System costs &
02/17/2022	298225	P	12188	KENNEWICK IRRIGATION DISTRICT	\$720.00	0	0217221	HYDRANT METER REFUND #331
02/17/2022	298226	P	11110	PUD NO. 1 OF KLIKITAT COUNTY	\$347.44	0	0217221	GOLGOTHA UTILITIES 12/30/21-01
02/17/2022	298227	P	10432	LANGUAGE LINE SERVICES INC	\$1,101.54	0	0217221	TRANSLATION SERVICES 01/01-01/
02/17/2022	298228	P	10262	LIFE ASSIST INC	\$1,829.56	0	0217221	SODIUM CHLORIDE IV SOLUTION
02/17/2022	298229	P	10298	LN CURTIS & SONS	\$193.30	0	0217221	4 EA UTILITY POUCHES
02/17/2022	298230	P	10384	M CAMPBELL & COMPANY INC	\$1,900.00	0	0217221	HP REBATE - 1107 WILLARD
02/17/2022	298231	P	30892	MAGNUM POWER LLC	\$481,558.91	0	0217221	215-21 GATEWAY SUBSTATION CONS
02/17/2022	298232	P	31486	MARSH MUNDORF PRATT SULLIVAN & MCKENZIE	\$27.50	0	0217221	NET BILLING AGMT ACQUISITION R
02/17/2022	298233	P	11652	MENKE JACKSON BEYER LLP	\$2,995.20	0	0217221	ACCT. #487-TARR ABATEMENT (141
02/17/2022	298234	P	31503	MERCY CORPS	\$3,437.90	0	0217221	MICRO BUSINESS GRANTS - PRIOR
02/17/2022	298235	P	11214	MIDWEST LABORATORIES INC	\$435.00	0	0217221	COR LANDFILL COMPOST FAC 12-14
02/17/2022	298236	P	11040	FRANK MITCHELL	\$43.12	0	0217221	Mileage Jan 22 FMitchell
02/17/2022	298237	P	10358	MOON SECURITY SERVICES INC	\$133.47	0	0217221	STATION 74 - FIRE MONITORING -
02/17/2022	298238	P	10942	MUNICIPAL EMERGENCY SERVICES INC	\$1,422.69	0	0217221	Inert pepperball projectiles
02/17/2022	298239	P	31716	MERCURY ENTERPRISES INC	\$356.99	0	0217221	AIRTRAQ SP REGULAR SIZE 3
02/17/2022	298240	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$2,186.05	0	0217221	SILICONE VEH#3294 WO#64698

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298241	P	30088	NCR PAYMENT SOLUTIONS CORPORATION	\$7,157.50	0	0217221	MERCHANT SERVICE CHARGES JANUA
02/17/2022	298242	P	31505	SPORTSENGINE INC	\$629.00	0	0217221	BACKGROUND CHECKS: RECREATION
02/17/2022	298243	P	31712	MASON NELSON	\$65.48	0	0217221	NELSON GAS FOR TRIP 22-011 GAS
02/17/2022	298244	P	30262	MATT NELSON	\$486.14	0	0217221	22-036 NELSON CELLS SITE ANALY
02/17/2022	298245	P	11021	NET TRANSCRIPTS INC	\$155.22	0	0217221	TRANSCRIPTION SERVICE #21-0392
02/17/2022	298246	P	31135	NORTHWEST RIVERPARTNERS	\$193,860.00	0	0217221	2022 PRO-LSRD FUNDING
02/17/2022	298247	P	10972	LAKEYLAND INC	\$41.03	0	0217221	COAT POCKET REPAIR - ZUKOWSKI
02/17/2022	298248	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$5,149.00	0	0217221	PRE EMP PHYS/DOT/CDL PHYSICALS
02/17/2022	298249	P	10357	OXARC INC	\$782.35	0	0217221	FIRE EXTINGUISHER MAINTENANCE
02/17/2022	298250	P	10476	PAINTMASTER SERVICES INC	\$620.00	0	0217221	Exterior Painting at Fire Stat
02/17/2022	298251	P	31663	PALOUSE POWER LLC	\$241,131.22	0	0217221	383-21 - 2021 BORING, TRENCHIN
02/17/2022	298252	P	31206	CI - PW LLC	\$101.01	0	0217221	Jan 21 Water Landfill
02/17/2022	298253	P	10971	PARAMOUNT COMMUNICATIONS INC	\$1,283.65	0	0217221	PARAMOUNT POLICE STATION CABLI
02/17/2022	298254	P	30429	JORY PARISH	\$189.81	0	0217221	22-002 PARISH SHOT SHOW LAS VE
02/17/2022	298255	P	10232	PERFECTION GLASS INC	\$541.02	0	0217221	WINDOW REBATE - 1630 CHERRY LA
02/17/2022	298256	P	999002	PERMIT REFUND	\$200.00	0	0217221	Quality Signs - 1373GWW - refu
02/17/2022	298257	P	10456	PERMIT SURVEYING INC	\$652.50	0	0217221	2021 General Surveying Service
02/17/2022	298258	P	12238	REXEL USA, INC	\$914.93	0	0217221	VFD INSTALL THHN-500MCM-BLK ST
02/17/2022	298259	P	10102	PASCO RANCH AND HOME INC	\$655.17	0	0217221	DAY BOOTS - STOVALL
02/17/2022	298260	P	11136	RICHARD SCHURFELD	\$258.00	0	0217221	PORTAL SERVICE LOCATES JANUARY
02/17/2022	298261	P	31669	CAMI S REINKE	\$9,075.00	0	0217221	RMS/CAD INTEGRATION ASSISTANCE
02/17/2022	298262	P	10939	RETAIL LOCKBOX INC	\$2,894.21	0	0217221	UB PAYMENT PROCESSING JANUARY
02/17/2022	298263	P	10957	RICHLAND DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	\$6,444.90	0	0217221	Q2-Q4 2021 BID PAYMENT
02/17/2022	298264	P	12318	RINGOLD EMBROIDERY	\$5,298.87	0	0217221	DAY STAFF CLOTHING ORDER 10-20
02/17/2022	298265	P	10647	RIVER CITY TOWING INC	\$901.92	0	0217221	TOW CHARGE
02/17/2022	298266	P	11273	ROUTEWARE INC	\$2,707.86	0	0217221	Heavy Duty Tablet 10in Pro Tab
02/17/2022	298267	P	11488	RWC INTERNATIONAL LTD	\$63.37	0	0217221	HVAC RECIRC FLAP VEH#3294 WO#6
02/17/2022	298268	P	30599	JARED SANDERS	\$136.00	0	0217221	REIMB CDL RENEWAL 8 YR
02/17/2022	298269	P	31710	JONATHAN SCHWARDER	\$94.20	0	0217221	22-010 SCHWARDER FBI LEEDA MED
02/17/2022	298270	P	10311	SEA WESTERN INC	\$1,496.02	0	0217221	FD FEMALE UNIFORM PANTS
02/17/2022	298271	P	11022	MARY LOU GNOZA	\$168.33	0	0217221	CROSHAW - PANTS HEMMED
02/17/2022	298272	P	12003	SHI INTERNATIONAL CORP	\$370.25	0	0217221	SHI ADOBE ACROBAT PRO 2020 Q#
02/17/2022	298273	P	10270	SIEFKEN & SONS CONSTRUCTION INC	\$27,107.77	0	0217221	Claybell Pickleball Courts Rep

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/17/2022	298274	P	10334	SIRCHIE FINGER PRINT LABORATORIES	\$650.00	0	0217221	VIRTUAL CRIME SCENE PROCESSING
02/17/2022	298275	P	11629	TRUCKPRO HOLDING CORPORATION	\$342.70	0	0217221	SWIVEL JACKS VEH#6408 WO#64722
02/17/2022	298276	P	31744	SOF'FALL INC	\$3,948.40	0	0217221	STOCK - SOFT FALL
02/17/2022	298277	P	10536	SPRAGUE PEST SOLUTIONS	\$1,115.45	0	0217221	Pest Control -Collections
02/17/2022	298278	P	10393	STONEWAY ELECTRIC SUPPLY	\$85.34	0	0217221	ELECTRICAL RECEPTACLE FOR WELL
02/17/2022	298279	P	12430	SYSTEMS DESIGN WEST, LLC	\$7,203.40	0	0217221	EMS BILLING - DECEMBER 2021
02/17/2022	298280	P	10961	TACOMA SCREW PRODUCTS INC	\$38.05	0	0217221	STATION 71 - HVAC PARTS
02/17/2022	298281	P	10961	TACOMA SCREW PRODUCTS INC	\$13.94	0	0217221	SOCKET HEAD PLUG/ROLL PINS WTP
02/17/2022	298282	P	10374	TELCO WIRING & REPAIR INC	\$135.75	0	0217221	REPAIR FIBER ON SPOOL PARTS &
02/17/2022	298283	P	10481	WEST PUBLISHING CORPORATION	\$2,421.98	0	0217221	ONLINE/SOFTWARE SUBSCRIPTION C
02/17/2022	298284	P	31640	BRENT L HOUSE	\$4,645.00	0	0217221	COVID-19 TESTING - EMS EMPLOYE
02/17/2022	298285	P	11771	TOTAL COLLISION AND INJURY CARE LLC	\$100.00	0	0217221	DOT PHYS: B SCHOENBERG
02/17/2022	298286	P	10655	TOTEM PACIFIC CORP	\$6,905.06	0	0217221	29.24 TONS OF ROAD SALT
02/17/2022	298287	P	10187	TRANS UNION LLC	\$70.59	0	0217221	CREDIT REPORT FEE - JANUARY
02/17/2022	298288	P	31743	TRI CITIES WATER STORE INC	\$2,834.46	0	0217221	RPLCD DISTRIBUTORS/RESN WTP OS
02/17/2022	298289	P	10793	UPTOWN BUSINESS IMPROVEMENT DISTRICT BOARD	\$10,067.70	0	0217221	Q2-Q4 2021 BID PAYMENT
02/17/2022	298290	P	11131	SANDRA R NINEMIRE	\$1,024.37	0	0217221	UNIFORM LAUNDRY SERVICES
02/17/2022	298291	P	10132	HD SUPPLY FACILITIES MAINTENANCE LTD	\$285.89	0	0217221	MEDIA PLATES M-FC 10/PK AQUAPL
02/17/2022	298292	P	10202	NORTHWEST ONE CALL SUBSURFACE WARNING SYSTEM	\$376.68	0	0217221	Locate Services Jan 22
02/17/2022	298293	P	11395	INLAND NW FRANCHISING INC	\$775.00	0	0217221	JANITORIAL SERVICES 02/01-02/2
02/17/2022	298294	P	10860	VERIZON COMMUNICATIONS INC	\$180.17	0	0217221	JANUARY LIFEPACKS
02/17/2022	298295	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$75,121.19	0	0217221	VISIT TRI-CITIES CONTRACT DUES
02/17/2022	298296	P	10136	WASHINGTON ASN OF SHERIFFS & POLICE CHIEFS	\$75.00	0	0217221	ASSOCIATE DUES FOR BRIGIT CLAR
02/17/2022	298297	P	10140	WASHINGTON STATE PATROL	\$44.00	0	0217221	BACKGROUND CHECKS: (4)
02/17/2022	298298	P	10815	WATER SOLUTIONS INC	\$67.33	0	0217221	WATER FILTRATION 02/07-03/06/2
02/17/2022	298299	P	11015	WEBCHECK INC	\$1,002.38	0	0217221	WEBCHECK SERVICE JANUARY 2022
02/17/2022	298300	P	10145	WESCO DISTRIBUTION INC	\$761.82	0	0217221	LINEMEN TOOLS
02/17/2022	298301	P	12370	WEST RICHLAND CHAMBER OF COMMERCE	\$1,000.00	0	0217221	2022 MEMBER DUES
02/17/2022	298302	P	31732	WESTERN PLANNING RESOURCES INC	\$55.00	0	0217221	SENIOR PLANNER JOB POSTING
02/17/2022	298303	P	10419	WASHINGTON STATE UNIVERSITY	\$15,000.00	0	0217221	SBDC REIMB. FOR SMALL BIZ COUN
02/17/2022	298304	P	10194	XEROX CORPORATION	\$184.83	0	0217221	8TB-626038 COPIER SVCS 12/21/2
02/17/2022	298305	P	12483	ZOLL MEDICAL SUPPLY	\$3,038.78	0	0217221	RESQPOD ITD

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/25/2022	298306	P	31745	3T EQUIPMENT COMPANY INC	\$30.72	0	0225221	FUEL FLOW FITTING VEH#6618 WO#
02/25/2022	298307	P	10599	A L COMPRESSED GASES INC	\$15.20	0	0225221	SWEATBANDS FOR SHOPS
02/25/2022	298308	P	10838	GRIGG ENTERPRISES INC	\$492.02	0	0225221	ELEC TAPE, REFLCTRS, TIES - SW
02/25/2022	298309	P	10644	ANIXTER INC	\$806.90	0	0225221	PREFORMED TIES
02/25/2022	298310	P	999000	AUREF - Utility Customer Refunds	\$82.38	0	0225221	1032 NEZ PERCE LN
02/25/2022	298311	P	999000	AUREF - Utility Customer Refunds	\$609.56	0	0225221	1882 BRANTINGHAM RD
02/25/2022	298312	P	999000	AUREF - Utility Customer Refunds	\$109.76	0	0225221	3003 QUEENSGATE DR Apt 304
02/25/2022	298313	P	999000	AUREF - Utility Customer Refunds	\$98.89	0	0225221	50 JADWIN AVE Unit 57
02/25/2022	298314	P	11079	AUTOZONE STORES LLC	\$172.28	0	0225221	RADIATOR VEH#2404 WO#64743
02/25/2022	298315	P	30317	JUSTIN BABLER	\$102.00	0	0225221	REIMB J BABLER CDL
02/25/2022	298316	P	10012	BENTON FRANKLIN COUNCIL OF GOVERNMENTS	\$40,596.00	0	0225221	CY22 MEMBERSHIP ASSESSMENT
02/25/2022	298317	P	10468	BLACKSTONE AUDIOBOOKS	\$479.08	0	0225221	BLACKSTONE AUDIO BOOKS
02/25/2022	298318	P	11272	BOYD'S TREE SERVICE LLC	\$18,161.72	0	0225221	TREE PRUNING & VEGETATION MANA
02/25/2022	298319	P	12229	CANON FINANCIAL SERVICES, INC	\$328.66	0	0225221	CANON-IRC55501-XLG04984 - JANU
02/25/2022	298320	P	10026	CASCADE NATURAL GAS CORP	\$17,577.90	0	0225221	SHOPS 200 - GAS BILL - FEBRUAR
02/25/2022	298321	P	10943	CASCADE RECREATION INC	\$312.77	0	0225221	PLAYGROUNDS - SWING SET PARTS
02/25/2022	298322	P	10261	CITY OF RICHLAND	\$1,525.75	0	0225221	#1901 Drop Box Disp/Hauling
02/25/2022	298323	P	11312	COEUR D'ALENE SERVICE STATION EQUIPMENT INC	\$555.05	0	0225221	FACEPLATE KIT AT LANDFILL VEH#
02/25/2022	298324	P	11516	COLEMAN OIL COMPANY	\$19,562.69	0	0225221	WEEKLY CARD LOCK FUEL 2/14-2/2
02/25/2022	298325	P	10135	CI SUPPORT LLC	\$39.36	0	0225221	CI SHRED SERVICE - WO CODE 022
02/25/2022	298326	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,451.51	0	0225221	LED OUTDOOR LIGHT BULBS FOR OP
02/25/2022	298327	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,367.02	0	0225221	MATERIAL FOR BPA METERING RACK
02/25/2022	298328	P	11526	CORWIN OF PASCO LLC	\$4,164.08	0	0225221	CORWIN FORD REPAIRS VEH#5046 W
02/25/2022	298329	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$3,270.86	0	0225221	JANITORIAL PAPER PRODUCTS
02/25/2022	298330	P	30185	JOHN DESKINS	\$116.00	0	0225221	22-051 WA State ITE and IMSA C
02/25/2022	298331	P	11169	EFFICIENCY SOLUTIONS LLC	\$6,741.00	0	0225221	C244-17 LOAD FORECAST AND INTE
02/25/2022	298332	P	10043	THE ABY MFG GROUP INC DBA	\$448.50	0	0225221	Awards bars
02/25/2022	298333	P	10821	ENVIRO-CLEAN EQUIPMENT INC	\$52.59	0	0225221	PISTON SEAL VEH#3338 WO#64876
02/25/2022	298334	P	31170	HIS DIME, LLC	\$352.54	0	0225221	DECALS VEH#6553 WO#64734
02/25/2022	298335	P	12450	FIRST AMERICAN TITLE INSURANCE COMPANY	\$103,815.98	0	0225221	CENTER PARKWAY NORTH-ROW @ COL
02/25/2022	298336	P	31564	FNS COLLISION GROUP INC	\$2,420.78	0	0225221	BODY REPAIR VEH#5039 WO#64535
02/25/2022	298337	P	11585	GALLS, LLC	\$426.86	0	0225221	Class A Shirts - Menges, stock

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/25/2022	298338	P	10050	GENERAL PACIFIC INC	\$57,232.20	0	0225221	SECONDARY WIRE
02/25/2022	298339	P	10203	W.W. GRAINGER, INC	\$398.50	0	0225221	SOCKET, STEEL 5/8 IN
02/25/2022	298340	P	31398	H.W. LOCHNER INC	\$3,251.84	0	0225221	SOUTH GWW INTERSECTION IMPROVE
02/25/2022	298341	P	11274	HENKE MANUFACTURING CORPORATION	\$312.03	0	0225221	RUBBER STOPS VEH#6640 WO#64514
02/25/2022	298342	P	11165	HYAS GROUP LLC	\$12,750.00	0	0225221	1Q 2022 401A & 457B CONSULTING
02/25/2022	298343	P	11198	IDENTISYS INC	\$4,443.83	0	0225221	PREPRINTED LIBRARY CARDS
02/25/2022	298344	P	31209	WALTEK II, INCORPORATED	\$2,937.50	0	0225221	White Bluffs Ph 7 - Nov 2021
02/25/2022	298345	P	10496	ITRON INC	\$780.00	0	0225221	C69-20 AMI INSTALLATION & DEPL
02/25/2022	298346	P	10168	J & L HYDRAULICS INC	\$5.01	0	0225221	HYD ADAPTER VEH#6408 WO#64722
02/25/2022	298347	P	10290	JIM'S PACIFIC GARAGES INC	\$149.35	0	0225221	CHECK VALVE VEH#5038 WO#64859
02/25/2022	298348	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$512.60	0	0225221	AFTER HOURS EMERGENCY CALLS 20
02/25/2022	298349	P	31587	HOUSING AUTHORITY CITY OF KENNEWICK	\$94,040.88	0	0225221	MICRO HOME DEVELOPMENT PROJECT
02/25/2022	298350	P	11667	KENWORTH SALES COMPANY	\$230.60	0	0225221	FILTER VEH#5051 WO#64832
02/25/2022	298351	P	10093	MCCURLEY INTEGRITY DEALERSHIPS, LLC	\$3,115.03	0	0225221	RETURNS WRONG BRAKE SHOES VEH#
02/25/2022	298352	P	11576	MERCER (US) INC	\$10,416.67	0	0225221	2022 Benefits Consulting & Bro
02/25/2022	298353	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$1,515.14	0	0225221	AIR CHUCKS FOR SHOPS
02/25/2022	298354	P	10809	NORTH CENTRAL LABORATORIES	\$100.26	0	0225221	ALK, HARDNESS, AMMONIA STDS -
02/25/2022	298355	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$315.49	0	0225221	DOSAGE VALVE VEH#3351 WO#64840
02/25/2022	298356	P	11863	OGDEN MURPHY WALLACE, PLLC	\$103.50	0	0225221	MATTER #080003 WIRELESS CODE
02/25/2022	298357	P	11838	PACWEST MACHINERY LLC	\$21,720.00	0	0225221	2021 Ecoverse SM 720K Trommel
02/25/2022	298358	P	10862	PARAMETRIX INC	\$12,369.66	0	0225221	HORN RAPIDS LANDFILL CLOSURE P
02/25/2022	298359	P	10540	CONSTRUCTION AHEAD INC	\$53.78	0	0225221	SIGN "DO NOT ENTER" SW POND 12
02/25/2022	298360	P	12238	REXEL USA, INC	\$457.55	0	0225221	PLUGS, CONNECTORS VEH#5058 WO#
02/25/2022	298361	P	31515	PRO-PIPE INC	\$599,596.55	0	0225221	2021 LARGE DIAMETER SEWER CLEA
02/25/2022	298362	P	11994	PROFESSIONAL SALES AND SERVICE LC	\$278.31	0	0225221	DOOR SPRING VEH#5052 WO#64295
02/25/2022	298363	P	31210	LEPS-PSS, PLLC	\$945.00	0	0225221	POST-COE PSYCH EVALUATION: CRO
02/25/2022	298364	P	12255	SERVATRON, INC	\$624.61	0	0225221	CONSOLE VEH#2495 WO#64539
02/25/2022	298365	P	11629	TRUCKPRO HOLDING CORPORATION	\$67.71	0	0225221	SPINDLES, BEARINGS VEH#4114 WO#
02/25/2022	298366	P	11563	SMARSH, INC.	\$3,034.65	0	0225221	SMARSH ANNUAL RENEWAL, CONTRAC
02/25/2022	298367	P	10440	SOLID WASTE SYSTEMS INC	\$217.66	0	0225221	TAILGATE SENSOR VEH#3337 WO#6
02/25/2022	298368	P	30894	STERLING INFOSYSTEMS, INC	\$10.86	0	0225221	01/01/2022 - 01/31/2022 BACKGR
02/25/2022	298369	P	31699	SUN LIFE ASSURANCE COMPANY OF CANADA	\$15,327.64	0	0225221	February 2022 Policy 947737-00
02/25/2022	298370	P	10961	TACOMA SCREW PRODUCTS INC	\$1,351.28	0	0225221	BALL VALVES FOR WWTF SHOP STOC

Accounts Payable Checks

2/1/2022 - 2/28/2022

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/25/2022	298371	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$185.41	0	0225221	MNT&DSMT TIRES VEH#2478 WO#647
02/25/2022	298372	P	10027	THE PAPE' GROUP	\$862.23	0	0225221	FILTERS VEH#7147 WO#64693
02/25/2022	298373	P	10442	TITAN TRUCK EQUIPMENT	\$1,826.80	0	0225221	OUTRIGGER PAD VEH#3294 WO#6468
02/25/2022	298374	P	11771	TOTAL COLLISION AND INJURY CARE LLC	\$120.00	0	0225221	DOT PHYS: K ROESSLER
02/25/2022	298375	P	10128	THE MCCLATCHY COMPANY	\$1,710.63	0	0225221	ORD 44-21 IPL0054458
02/25/2022	298376	P	31597	TRI CITIES TABLE TENNIS ASSOCIATION	\$221.20	0	0225221	TABLE TENNIS JANUARY
02/25/2022	298377	P	12160	TYLER TECHNOLOGIES, INC	\$3,840.00	0	0225221	YE Support Cam Miles IC
02/25/2022	298378	P	11175	TYNDALE ENTERPRISES INC	\$3,418.36	0	0225221	2022 FR CLOTHING PER SEATTLE C
02/25/2022	298379	P	10106	US LINEN & UNIFORM	\$16.29	0	0225221	SGR Kickoff Meeting Expense -
02/25/2022	298380	P	31326	E SOURCE COMPANIES LLC	\$11,025.00	0	0225221	C95-19 SMART GRID PROGRAM MANA
02/25/2022	298381	P	31462	WELLABLE LLC	\$525.00	0	0225221	COR WELLNESS - Wellable Conten
02/25/2022	298382	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$12,775.30	0	0225221	EMER GEN RENTAL INFLU PLUS XTR
02/25/2022	298383	P	10267	WSF, LLC	\$697.77	0	0225221	PNEUMATIC VALVE VEH#3315 WO#64
02/25/2022	298384	P	10419	WASHINGTON STATE UNIVERSITY	\$260.00	0	0225221	PROCESSING AND STORAGE FEE
02/25/2022	298385	P	10194	XEROX CORPORATION	\$361.61	0	0225221	XEROX LEASE: C8045H/8TB-338231
02/25/2022	298386	P	31539	RYAN YATES	\$250.00	0	0225221	PRE-EMP POLYGRAPH: WOLKEN
02/28/2022	298387	P	10023	HENRY CARRICK	\$6,667.95	0	022822FP	NON COVERED MEDICAL
02/28/2022	298388	P	10704	HAROLD JONES	\$212.81	0	022822FP	NON COVERED RX
02/28/2022	298389	P	10185	ROGER P LAHTI	\$253.30	0	022822FP	NON COVERED RX
02/28/2022	298390	P	31433	RYAN A MILLET	\$175.72	0	022822FP	NON COVERED DENTAL
02/28/2022	298391	P	10109	RODGERS, GARY H	\$200.00	0	022822FP	NON COVERED DENTAL
02/28/2022	298392	P	10116	DONALD SIEMENS	\$1,220.00	0	022822FP	NON COVERED VISION
					\$6,654,538.28	\$546.93		

Accounts Payable Wires 2/1/2022 - 2/28/2022

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
02/01/2022	8924	100,000.00	CORVEL ENTERPRISE COMP INC	Prefund escrow	W
02/01/2022	8925	176,969.48	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 1/24-1/30/22	W
02/01/2022	8926	250.00	A.W. REHN & ASSOCIATES INC	2022 Renewal Fee	W
02/01/2022	8927	2,616.60	4MYBENEFITS, INC	February 2022 Admin Fees	W
02/01/2022	8928	4,173.53	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA DEDUCTION ON 01/31/2022	W
02/01/2022	8929	44,439.80	WA STATE DEPARTMENT OF REVENUE	Leasehold Tax 4TH QRT 2021	W
02/02/2022	8930	3,895.13	PAYMENT PROCESSING INC	LANDFILL MERCHANT SERVICES FEE	W
02/02/2022	8931	77.71	BANK OF AMERICA	LIBRARY MERCHANT SERVICES	W
02/08/2022	8932	88,530.71	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 1/31-2/6/22	W
02/04/2022	8933	13.00	WASHINGTON STATE TREASURER	Employee Driving Extract	W
02/04/2022	8934	2,300,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	INVESTING CITY WIDE IDLE CASH	W
02/08/2022	8935	4,596.42	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA DEDUCTIONS ON 02/07/2022	W
02/09/2022	8936	1,400,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE OF LGIP #1920	W
02/10/2022	8937	240,789.69	RICHLAND GOLF MANAGEMENT CORPORATION	CPGC Op Reimb - 01/22	W
02/10/2022	8938	157,320.00	NW INTERGOVERNMENTAL ENERGY SUPPLY	TransAlta Purchase FY 2022 Apr	W
02/11/2022	8939	423,930.68	US BANK N A	PURCHASE ENERGY NW REV #29270C	W
02/15/2022	8940	182,632.81	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 2/7/22-2/13/22	W
02/15/2022	8941	658.12	PLANSOURCE BENEFITS ADMINISTRATION, INC	February Admin Fees	W
02/18/2022	8942	135,549.28	BANK OF AMERICA	JANUARY 2022 PCARD 47152900066	W
02/14/2022	8943	1,131,948.74	US BANK N A	REV#833102ZH2 - 0.549% (12/23)	W
02/14/2022	8944	102,353.00	BONNEVILLE POWER ADMINISTRATION	NOVEMBER 2021-PAT02-10089	W
02/15/2022	8945	1,989,801.35	WELLS FARGO	UST #91282CAR2 - 0.125% (10/31)	W
02/28/2022	8946	429,837.96	WA STATE DEPARTMENT OF REVENUE	COMBINED EXCISE TAX-JANUARY 20	W
02/16/2022	8947	2,804.00	DEPARTMENT OF LICENSING	Firearms Online Payment for Concealed Pistol	W
02/17/2022	8948	1,992,467.22	WELLS FARGO	Purchase UST #912796T41- 0.745	W
02/22/2022	8949	37,372.67	PAYMENTUS CORPORATION	PAYMENTUS MERCHANT SERVICES FE	W
02/24/2022	8950	181,199.56	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 2/14-2/20/22	W
02/25/2022	8951	18,783.91	CIGNA HEALTH AND LIFE INSURANCE COMPANY	February 2022 Admin Fees	W
02/25/2022	8952	736.06	MAGELLAN HEALTHCARE INC	February 2022 EAP Premium	W

Accounts Payable Wires 2/1/2022 - 2/28/2022

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
02/25/2022	8953	66,280.48	QBE INSURANCE CORPORATION	February 2022 Stop Loss Premiu	W
02/25/2022	8954	127,066.57	LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS	Mar 2022 Premium	W
02/25/2022	8955	372.75	A.W. REHN & ASSOCIATES INC	January 2022 Admin Fee	W
02/23/2022	8956	2,000,000.00	US BANK N A	FHLB #3130AQTC7 - 1.90% (02/23	W
02/23/2022	8957	3,023.65	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA Deduction on 02/22/2022	W
02/24/2022	8958	579.00	BANK OF AMERICA	DEPOSIT SUPPLIES-13"BAGS,17"BA	W
02/28/2022	8959	2,000,000.00	US BANK N A	FHLB #3130AQYA5 - 2.25% (02/28	W
02/24/2022	8960	9,304.95	VISION SERVICE PLAN (WA)	VISION SERVICE PLAN-MONTHLY IN	W
TOTAL WIRE		\$15,360,374.83			

Payroll Wires and ACH 2/1/2022 thru 2/28/2022

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
02/03/2022	12554	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$382.99	
02/03/2022	12555	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$291,767.65	
02/03/2022	12556	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$202,159.48	
02/03/2022	12557	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$12,033.59	
02/03/2022	12558	10573	A.W. REHN & ASSOCIATES INC	\$25,312.50	
02/03/2022	12559	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$7,561.17	
02/03/2022	12560	10696	UNITED STATES TREASURY	\$429,682.08	
02/03/2022	12561	10698	RICHLAND POLICE GUILD	\$7,970.00	
02/03/2022	12562	10699	IUOE LOCAL #280	\$6,994.50	
02/03/2022	12563	10700	INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS	\$3,997.45	
02/03/2022	12564	10701	SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD	\$979.51	
02/03/2022	12565	10702	DIVISION OF CHILD SUPPORT	\$4,631.31	
02/03/2022	12566	10736	CITY OF RICHLAND	\$5,659.04	
02/03/2022	12567	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$958.36	
02/03/2022	12568	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$108,667.21	
02/03/2022	12569	10784	CITY OF RICHLAND UNEMPLOYMENT	\$3,018.83	
02/03/2022	12570	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$27,285.74	
02/03/2022	12571	10786	CITY OF RICHLAND CIGNA DISABILITY	\$3,042.70	
02/03/2022	12572	10787	CITY OF RICHLAND CIGNA LIFE	\$4,764.97	
02/03/2022	12573	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$2,008.30	
02/03/2022	12574	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$1,020.00	
02/03/2022	12575	10790	CITY OF RICHLAND CIGNA DEPENDENT L	\$158.00	
02/03/2022	12576	10791	CITY OF RICHLAND ER POST RETIREMENT	\$65,664.00	
02/03/2022	12577	10792	CITY OF RICHLAND ER MEDICAL INS PR	\$25,536.00	
02/03/2022	12578	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$35,823.76	
02/03/2022	12579	31627	PROVIDENT LIFE	\$5,677.18	
			EFFECTIVE DATE TOTAL	\$1,282,756.32	
02/17/2022	12580	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$382.99	
02/17/2022	12581	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$293,611.74	
02/17/2022	12582	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$209,396.63	
02/17/2022	12583	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$11,717.69	
02/17/2022	12584	10573	A.W. REHN & ASSOCIATES INC	\$562.50	
02/17/2022	12585	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$7,561.17	
02/17/2022	12586	10696	UNITED STATES TREASURY	\$386,970.53	
02/17/2022	12587	10701	SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD	\$979.51	

Payroll Wires and ACH 2/1/2022 thru 2/28/2022

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
02/17/2022	12588	10702	DIVISION OF CHILD SUPPORT	\$4,156.11	
02/17/2022	12589	10736	CITY OF RICHLAND	\$5,425.70	
02/17/2022	12590	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$1,375.03	
02/17/2022	12591	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$113,027.54	
02/17/2022	12592	10784	CITY OF RICHLAND UNEMPLOYMENT	\$2,915.81	
02/17/2022	12593	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$33,287.78	
02/17/2022	12594	10786	CITY OF RICHLAND CIGNA DISABILITY	\$2,987.79	
02/17/2022	12595	10787	CITY OF RICHLAND CIGNA LIFE	\$18.90	
02/17/2022	12596	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$20.65	
02/17/2022	12597	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$2.16	
02/17/2022	12598	10790	CITY OF RICHLAND CIGNA DEPENDENT L	(\$0.40)	
02/17/2022	12599	10791	CITY OF RICHLAND ER POST RETIREMENT	(\$864.00)	
02/17/2022	12600	10792	CITY OF RICHLAND ER MEDICAL INS PR	(\$336.00)	
02/17/2022	12601	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$36,820.00	
02/17/2022	12602	31408	AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS	\$4,805.96	
02/17/2022	12603	31409	NATIONWIDE	\$721.41	
02/17/2022	12604	31410	ARAG	\$644.25	
02/17/2022	12605	31411	ALLSTATE	\$721.00	
02/17/2022	12606	31627	PROVIDENT LIFE	\$5,629.47	
			EFFECTIVE DATE TOTAL	\$1,122,541.92	
02/28/2022	12607	10696	UNITED STATES TREASURY	\$1,181.13	
			EFFECTIVE DATE TOTAL	\$1,181.13	
Total			WIRE TOTAL FOR SELECTED TIME PERIOD	\$2,406,479.37	7

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189271		0		\$2201.30	0
PAYROLL - 2022-02-03	2/3/2022	189272		0		\$1088.01	0
PAYROLL - 2022-02-03	2/3/2022	189273		0		\$2387.92	0
PAYROLL - 2022-02-03	2/3/2022	189274		0		\$1458.02	0
PAYROLL - 2022-02-03	2/3/2022	189275		0		\$1986.01	0
PAYROLL - 2022-02-03	2/3/2022	189276		0		\$3535.19	0
PAYROLL - 2022-02-03	2/3/2022	189277		0		\$2372.93	0
PAYROLL - 2022-02-03	2/3/2022	189278		0		\$1500.37	0
PAYROLL - 2022-02-03	2/3/2022	189279		0		\$2104.07	0
PAYROLL - 2022-02-03	2/3/2022	189280		0		\$2458.36	0
PAYROLL - 2022-02-03	2/3/2022	189281		0		\$1360.79	0
PAYROLL - 2022-02-03	2/3/2022	189282		0		\$4151.26	0
PAYROLL - 2022-02-03	2/3/2022	189283		0		\$2439.88	0
PAYROLL - 2022-02-03	2/3/2022	189284		0		\$5750.96	0
PAYROLL - 2022-02-03	2/3/2022	189285		0		\$1816.65	0
PAYROLL - 2022-02-03	2/3/2022	189286		0		\$1964.77	0
PAYROLL - 2022-02-03	2/3/2022	189287		0		\$1334.81	0
PAYROLL - 2022-02-03	2/3/2022	189288		0		\$2108.61	0
PAYROLL - 2022-02-03	2/3/2022	189289		0		\$2045.53	0
PAYROLL - 2022-02-03	2/3/2022	189290		0		\$1648.11	0
PAYROLL - 2022-02-03	2/3/2022	189291		0		\$2620.23	0
PAYROLL - 2022-02-03	2/3/2022	189292		0		\$1221.40	0
PAYROLL - 2022-02-03	2/3/2022	189293		0		\$1679.58	0
PAYROLL - 2022-02-03	2/3/2022	189294		0		\$10293.93	0
PAYROLL - 2022-02-03	2/3/2022	189295		0		\$1885.59	0
PAYROLL - 2022-02-03	2/3/2022	189296		0		\$1280.08	0
PAYROLL - 2022-02-03	2/3/2022	189297		0		\$1664.13	0
PAYROLL - 2022-02-03	2/3/2022	189298		0		\$1631.24	0
PAYROLL - 2022-02-03	2/3/2022	189299		0		\$1525.40	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189300		0		\$1981.22	0
PAYROLL - 2022-02-03	2/3/2022	189301		0		\$1358.68	0
PAYROLL - 2022-02-03	2/3/2022	189302		0		\$1902.22	0
PAYROLL - 2022-02-03	2/3/2022	189303		0		\$1863.19	0
PAYROLL - 2022-02-03	2/3/2022	189304		0		\$1820.76	0
PAYROLL - 2022-02-03	2/3/2022	189305		0		\$1682.41	0
PAYROLL - 2022-02-03	2/3/2022	189306		0		\$1276.40	0
PAYROLL - 2022-02-03	2/3/2022	189307		0		\$1649.62	0
PAYROLL - 2022-02-03	2/3/2022	189308		0		\$1706.17	0
PAYROLL - 2022-02-03	2/3/2022	189309		0		\$1960.90	0
PAYROLL - 2022-02-03	2/3/2022	189310		0		\$2325.43	0
PAYROLL - 2022-02-03	2/3/2022	189311		0		\$2134.01	0
PAYROLL - 2022-02-03	2/3/2022	189312		0		\$1498.35	0
PAYROLL - 2022-02-03	2/3/2022	189313		0		\$2127.76	0
PAYROLL - 2022-02-03	2/3/2022	189314		0		\$3983.71	0
PAYROLL - 2022-02-03	2/3/2022	189315		0		\$2506.95	0
PAYROLL - 2022-02-03	2/3/2022	189316		0		\$2409.74	0
PAYROLL - 2022-02-03	2/3/2022	189317		0		\$4389.69	0
PAYROLL - 2022-02-03	2/3/2022	189318		0		\$1538.33	0
PAYROLL - 2022-02-03	2/3/2022	189319		0		\$638.73	0
PAYROLL - 2022-02-03	2/3/2022	189320		0		\$1584.58	0
PAYROLL - 2022-02-03	2/3/2022	189321		0		\$1978.94	0
PAYROLL - 2022-02-03	2/3/2022	189322		0		\$1447.21	0
PAYROLL - 2022-02-03	2/3/2022	189323		0		\$1478.23	0
PAYROLL - 2022-02-03	2/3/2022	189324		0		\$2613.30	0
PAYROLL - 2022-02-03	2/3/2022	189325		0		\$1582.60	0
PAYROLL - 2022-02-03	2/3/2022	189326		0		\$2423.81	0
PAYROLL - 2022-02-03	2/3/2022	189327		0		\$1428.54	0
PAYROLL - 2022-02-03	2/3/2022	189328		0		\$1400.18	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189329		0		\$1598.59	0
PAYROLL - 2022-02-03	2/3/2022	189330		0		\$2063.76	0
PAYROLL - 2022-02-03	2/3/2022	189331		0		\$2078.10	0
PAYROLL - 2022-02-03	2/3/2022	189332		0		\$1899.58	0
PAYROLL - 2022-02-03	2/3/2022	189333		0		\$1918.32	0
PAYROLL - 2022-02-03	2/3/2022	189334		0		\$2371.07	0
PAYROLL - 2022-02-03	2/3/2022	189335		0		\$4930.95	0
PAYROLL - 2022-02-03	2/3/2022	189336		0		\$1593.44	0
PAYROLL - 2022-02-03	2/3/2022	189337		0		\$1522.12	0
PAYROLL - 2022-02-03	2/3/2022	189338		0		\$1359.94	0
PAYROLL - 2022-02-03	2/3/2022	189339		0		\$2005.05	0
PAYROLL - 2022-02-03	2/3/2022	189340		0		\$1547.55	0
PAYROLL - 2022-02-03	2/3/2022	189341		0		\$1840.25	0
PAYROLL - 2022-02-03	2/3/2022	189342		0		\$1690.51	0
PAYROLL - 2022-02-03	2/3/2022	189343		0		\$1862.75	0
PAYROLL - 2022-02-03	2/3/2022	189344		0		\$1571.74	0
PAYROLL - 2022-02-03	2/3/2022	189345		0		\$1855.36	0
PAYROLL - 2022-02-03	2/3/2022	189346		0		\$1910.56	0
PAYROLL - 2022-02-03	2/3/2022	189347		0		\$1537.65	0
PAYROLL - 2022-02-03	2/3/2022	189348		0		\$1880.26	0
PAYROLL - 2022-02-03	2/3/2022	189349		0		\$1947.20	0
PAYROLL - 2022-02-03	2/3/2022	189350		0		\$46.37	0
PAYROLL - 2022-02-03	2/3/2022	189351		0		\$3456.24	0
PAYROLL - 2022-02-03	2/3/2022	189352		0		\$732.53	0
PAYROLL - 2022-02-03	2/3/2022	189353		0		\$1862.69	0
PAYROLL - 2022-02-03	2/3/2022	189354		0		\$671.52	0
PAYROLL - 2022-02-03	2/3/2022	189355		0		\$1762.96	0
PAYROLL - 2022-02-03	2/3/2022	189356		0		\$699.32	0
PAYROLL - 2022-02-03	2/3/2022	189357		0		\$185.35	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189358		0		\$567.89	0
PAYROLL - 2022-02-03	2/3/2022	189359		0		\$1440.95	0
PAYROLL - 2022-02-03	2/3/2022	189360		0		\$1442.13	0
PAYROLL - 2022-02-03	2/3/2022	189361		0		\$994.97	0
PAYROLL - 2022-02-03	2/3/2022	189362		0		\$158.88	0
PAYROLL - 2022-02-03	2/3/2022	189363		0		\$2213.39	0
PAYROLL - 2022-02-03	2/3/2022	189364		0		\$1845.69	0
PAYROLL - 2022-02-03	2/3/2022	189365		0		\$2382.23	0
PAYROLL - 2022-02-03	2/3/2022	189366		0		\$119.17	0
PAYROLL - 2022-02-03	2/3/2022	189367		0		\$1556.33	0
PAYROLL - 2022-02-03	2/3/2022	189368		0		\$139.02	0
PAYROLL - 2022-02-03	2/3/2022	189369		0		\$185.35	0
PAYROLL - 2022-02-03	2/3/2022	189370		0		\$86.06	0
PAYROLL - 2022-02-03	2/3/2022	189371		0		\$1496.73	0
PAYROLL - 2022-02-03	2/3/2022	189372		0		\$79.44	0
PAYROLL - 2022-02-03	2/3/2022	189373		0		\$132.40	0
PAYROLL - 2022-02-03	2/3/2022	189374		0		\$4000.11	0
PAYROLL - 2022-02-03	2/3/2022	189375		0		\$185.35	0
PAYROLL - 2022-02-03	2/3/2022	189376		0		\$726.27	0
PAYROLL - 2022-02-03	2/3/2022	189377		0		\$690.89	0
PAYROLL - 2022-02-03	2/3/2022	189378		0		\$178.73	0
PAYROLL - 2022-02-03	2/3/2022	189379		0		\$696.69	0
PAYROLL - 2022-02-03	2/3/2022	189380		0		\$1634.81	0
PAYROLL - 2022-02-03	2/3/2022	189381		0		\$2348.63	0
PAYROLL - 2022-02-03	2/3/2022	189382		0		\$2732.67	0
PAYROLL - 2022-02-03	2/3/2022	189383		0		\$1787.50	0
PAYROLL - 2022-02-03	2/3/2022	189384		0		\$2031.34	0
PAYROLL - 2022-02-03	2/3/2022	189385		0		\$1927.79	0
PAYROLL - 2022-02-03	2/3/2022	189386		0		\$2063.99	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189387		0		\$2074.38	0
PAYROLL - 2022-02-03	2/3/2022	189388		0		\$2257.39	0
PAYROLL - 2022-02-03	2/3/2022	189389		0		\$3017.93	0
PAYROLL - 2022-02-03	2/3/2022	189390		0		\$2536.86	0
PAYROLL - 2022-02-03	2/3/2022	189391		0		\$1887.69	0
PAYROLL - 2022-02-03	2/3/2022	189392		0		\$1704.44	0
PAYROLL - 2022-02-03	2/3/2022	189393		0		\$1832.34	0
PAYROLL - 2022-02-03	2/3/2022	189394		0		\$2415.38	0
PAYROLL - 2022-02-03	2/3/2022	189395		0		\$1979.36	0
PAYROLL - 2022-02-03	2/3/2022	189396		0		\$2154.97	0
PAYROLL - 2022-02-03	2/3/2022	189397		0		\$1699.43	0
PAYROLL - 2022-02-03	2/3/2022	189398		0		\$2216.82	0
PAYROLL - 2022-02-03	2/3/2022	189399		0		\$1853.47	0
PAYROLL - 2022-02-03	2/3/2022	189400		0		\$2204.94	0
PAYROLL - 2022-02-03	2/3/2022	189401		0		\$2069.78	0
PAYROLL - 2022-02-03	2/3/2022	189402		0		\$1883.66	0
PAYROLL - 2022-02-03	2/3/2022	189403		0		\$2226.23	0
PAYROLL - 2022-02-03	2/3/2022	189404		0		\$1677.63	0
PAYROLL - 2022-02-03	2/3/2022	189405		0		\$2127.44	0
PAYROLL - 2022-02-03	2/3/2022	189406		0		\$1813.62	0
PAYROLL - 2022-02-03	2/3/2022	189407		0		\$1645.43	0
PAYROLL - 2022-02-03	2/3/2022	189408		0		\$185.45	0
PAYROLL - 2022-02-03	2/3/2022	189409		0		\$2139.79	0
PAYROLL - 2022-02-03	2/3/2022	189410		0		\$1616.75	0
PAYROLL - 2022-02-03	2/3/2022	189411		0		\$1982.36	0
PAYROLL - 2022-02-03	2/3/2022	189412		0		\$2037.77	0
PAYROLL - 2022-02-03	2/3/2022	189413		0		\$2051.56	0
PAYROLL - 2022-02-03	2/3/2022	189414		0		\$1762.67	0
PAYROLL - 2022-02-03	2/3/2022	189415		0		\$1960.32	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189416		0		\$5916.71	0
PAYROLL - 2022-02-03	2/3/2022	189417		0		\$2872.42	0
PAYROLL - 2022-02-03	2/3/2022	189418		0		\$1462.62	0
PAYROLL - 2022-02-03	2/3/2022	189419		0		\$2422.82	0
PAYROLL - 2022-02-03	2/3/2022	189420		0		\$3186.65	0
PAYROLL - 2022-02-03	2/3/2022	189421		0		\$3062.60	0
PAYROLL - 2022-02-03	2/3/2022	189422		0		\$3713.92	0
PAYROLL - 2022-02-03	2/3/2022	189423		0		\$4232.04	0
PAYROLL - 2022-02-03	2/3/2022	189424		0		\$3292.12	0
PAYROLL - 2022-02-03	2/3/2022	189425		0		\$2857.76	0
PAYROLL - 2022-02-03	2/3/2022	189426		0		\$2299.48	0
PAYROLL - 2022-02-03	2/3/2022	189427		0		\$1739.60	0
PAYROLL - 2022-02-03	2/3/2022	189428		0		\$2433.15	0
PAYROLL - 2022-02-03	2/3/2022	189429		0		\$4062.54	0
PAYROLL - 2022-02-03	2/3/2022	189430		0		\$2595.06	0
PAYROLL - 2022-02-03	2/3/2022	189431		0		\$2383.64	0
PAYROLL - 2022-02-03	2/3/2022	189432		0		\$3913.32	0
PAYROLL - 2022-02-03	2/3/2022	189433		0		\$3855.36	0
PAYROLL - 2022-02-03	2/3/2022	189434		0		\$3129.34	0
PAYROLL - 2022-02-03	2/3/2022	189435		0		\$3213.55	0
PAYROLL - 2022-02-03	2/3/2022	189436		0		\$2461.40	0
PAYROLL - 2022-02-03	2/3/2022	189437		0		\$3209.62	0
PAYROLL - 2022-02-03	2/3/2022	189438		0		\$1705.43	0
PAYROLL - 2022-02-03	2/3/2022	189439		0		\$1941.72	0
PAYROLL - 2022-02-03	2/3/2022	189440		0		\$3154.20	0
PAYROLL - 2022-02-03	2/3/2022	189441		0		\$1372.51	0
PAYROLL - 2022-02-03	2/3/2022	189442		0		\$4052.44	0
PAYROLL - 2022-02-03	2/3/2022	189443		0		\$1336.07	0
PAYROLL - 2022-02-03	2/3/2022	189444		0		\$2496.86	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189445		0		\$4182.36	0
PAYROLL - 2022-02-03	2/3/2022	189446		0		\$3983.84	0
PAYROLL - 2022-02-03	2/3/2022	189447		0		\$5262.67	0
PAYROLL - 2022-02-03	2/3/2022	189448		0		\$3560.03	0
PAYROLL - 2022-02-03	2/3/2022	189449		0		\$3261.20	0
PAYROLL - 2022-02-03	2/3/2022	189450		0		\$1771.38	0
PAYROLL - 2022-02-03	2/3/2022	189451		0		\$2752.56	0
PAYROLL - 2022-02-03	2/3/2022	189452		0		\$1889.64	0
PAYROLL - 2022-02-03	2/3/2022	189453		0		\$3702.28	0
PAYROLL - 2022-02-03	2/3/2022	189454		0		\$2341.81	0
PAYROLL - 2022-02-03	2/3/2022	189455		0		\$2007.98	0
PAYROLL - 2022-02-03	2/3/2022	189456		0		\$2238.83	0
PAYROLL - 2022-02-03	2/3/2022	189457		0		\$3431.28	0
PAYROLL - 2022-02-03	2/3/2022	189458		0		\$1522.97	0
PAYROLL - 2022-02-03	2/3/2022	189459		0		\$1894.31	0
PAYROLL - 2022-02-03	2/3/2022	189460		0		\$1937.77	0
PAYROLL - 2022-02-03	2/3/2022	189461		0		\$2023.30	0
PAYROLL - 2022-02-03	2/3/2022	189462		0		\$2368.87	0
PAYROLL - 2022-02-03	2/3/2022	189463		0		\$2037.86	0
PAYROLL - 2022-02-03	2/3/2022	189464		0		\$2488.24	0
PAYROLL - 2022-02-03	2/3/2022	189465		0		\$3116.98	0
PAYROLL - 2022-02-03	2/3/2022	189466		0		\$2694.26	0
PAYROLL - 2022-02-03	2/3/2022	189467		0		\$3309.42	0
PAYROLL - 2022-02-03	2/3/2022	189468		0		\$3327.95	0
PAYROLL - 2022-02-03	2/3/2022	189469		0		\$3260.72	0
PAYROLL - 2022-02-03	2/3/2022	189470		0		\$5503.92	0
PAYROLL - 2022-02-03	2/3/2022	189471		0		\$2457.16	0
PAYROLL - 2022-02-03	2/3/2022	189472		0		\$4301.61	0
PAYROLL - 2022-02-03	2/3/2022	189473		0		\$1655.35	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189474		0		\$3509.35	0
PAYROLL - 2022-02-03	2/3/2022	189475		0		\$2056.41	0
PAYROLL - 2022-02-03	2/3/2022	189476		0		\$4593.93	0
PAYROLL - 2022-02-03	2/3/2022	189477		0		\$3154.50	0
PAYROLL - 2022-02-03	2/3/2022	189478		0		\$2981.93	0
PAYROLL - 2022-02-03	2/3/2022	189479		0		\$1228.89	0
PAYROLL - 2022-02-03	2/3/2022	189480		0		\$1919.31	0
PAYROLL - 2022-02-03	2/3/2022	189481		0		\$5068.04	0
PAYROLL - 2022-02-03	2/3/2022	189482		0		\$2073.96	0
PAYROLL - 2022-02-03	2/3/2022	189483		0		\$3176.25	0
PAYROLL - 2022-02-03	2/3/2022	189484		0		\$2576.67	0
PAYROLL - 2022-02-03	2/3/2022	189485		0		\$2383.99	0
PAYROLL - 2022-02-03	2/3/2022	189486		0		\$1385.71	0
PAYROLL - 2022-02-03	2/3/2022	189487		0		\$5154.52	0
PAYROLL - 2022-02-03	2/3/2022	189488		0		\$3104.14	0
PAYROLL - 2022-02-03	2/3/2022	189489		0		\$1778.70	0
PAYROLL - 2022-02-03	2/3/2022	189490		0		\$3618.17	0
PAYROLL - 2022-02-03	2/3/2022	189491		0		\$3594.06	0
PAYROLL - 2022-02-03	2/3/2022	189492		0		\$1720.43	0
PAYROLL - 2022-02-03	2/3/2022	189493		0		\$2907.41	0
PAYROLL - 2022-02-03	2/3/2022	189494		0		\$1127.91	0
PAYROLL - 2022-02-03	2/3/2022	189495		0		\$84716.42	0
PAYROLL - 2022-02-03	2/3/2022	189496		0		\$1899.65	0
PAYROLL - 2022-02-03	2/3/2022	189497		0		\$3729.24	0
PAYROLL - 2022-02-03	2/3/2022	189498		0		\$3156.86	0
PAYROLL - 2022-02-03	2/3/2022	189499		0		\$2169.87	0
PAYROLL - 2022-02-03	2/3/2022	189500		0		\$2029.93	0
PAYROLL - 2022-02-03	2/3/2022	189501		0		\$1763.11	0
PAYROLL - 2022-02-03	2/3/2022	189502		0		\$2958.43	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189503		0		\$5203.38	0
PAYROLL - 2022-02-03	2/3/2022	189504		0		\$2789.41	0
PAYROLL - 2022-02-03	2/3/2022	189505		0		\$2967.98	0
PAYROLL - 2022-02-03	2/3/2022	189506		0		\$3949.58	0
PAYROLL - 2022-02-03	2/3/2022	189507		0		\$3405.40	0
PAYROLL - 2022-02-03	2/3/2022	189508		0		\$3422.96	0
PAYROLL - 2022-02-03	2/3/2022	189509		0		\$1545.18	0
PAYROLL - 2022-02-03	2/3/2022	189510		0		\$1859.53	0
PAYROLL - 2022-02-03	2/3/2022	189511		0		\$2589.47	0
PAYROLL - 2022-02-03	2/3/2022	189512		0		\$2004.26	0
PAYROLL - 2022-02-03	2/3/2022	189513		0		\$1578.64	0
PAYROLL - 2022-02-03	2/3/2022	189514		0		\$2571.00	0
PAYROLL - 2022-02-03	2/3/2022	189515		0		\$2728.96	0
PAYROLL - 2022-02-03	2/3/2022	189516		0		\$2713.80	0
PAYROLL - 2022-02-03	2/3/2022	189517		0		\$1887.76	0
PAYROLL - 2022-02-03	2/3/2022	189518		0		\$4363.97	0
PAYROLL - 2022-02-03	2/3/2022	189519		0		\$3336.52	0
PAYROLL - 2022-02-03	2/3/2022	189520		0		\$2742.94	0
PAYROLL - 2022-02-03	2/3/2022	189521		0		\$3537.96	0
PAYROLL - 2022-02-03	2/3/2022	189522		0		\$1897.59	0
PAYROLL - 2022-02-03	2/3/2022	189523		0		\$3724.11	0
PAYROLL - 2022-02-03	2/3/2022	189524		0		\$3138.19	0
PAYROLL - 2022-02-03	2/3/2022	189525		0		\$1464.80	0
PAYROLL - 2022-02-03	2/3/2022	189526		0		\$1404.51	0
PAYROLL - 2022-02-03	2/3/2022	189527		0		\$2351.54	0
PAYROLL - 2022-02-03	2/3/2022	189528		0		\$2677.67	0
PAYROLL - 2022-02-03	2/3/2022	189529		0		\$3775.04	0
PAYROLL - 2022-02-03	2/3/2022	189530		0		\$1524.14	0
PAYROLL - 2022-02-03	2/3/2022	189531		0		\$2770.23	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189532		0		\$2749.26	0
PAYROLL - 2022-02-03	2/3/2022	189533		0		\$2651.93	0
PAYROLL - 2022-02-03	2/3/2022	189534		0		\$1631.76	0
PAYROLL - 2022-02-03	2/3/2022	189535		0		\$1613.65	0
PAYROLL - 2022-02-03	2/3/2022	189536		0		\$3789.53	0
PAYROLL - 2022-02-03	2/3/2022	189537		0		\$3315.09	0
PAYROLL - 2022-02-03	2/3/2022	189538		0		\$2273.60	0
PAYROLL - 2022-02-03	2/3/2022	189539		0		\$2258.06	0
PAYROLL - 2022-02-03	2/3/2022	189540		0		\$2887.07	0
PAYROLL - 2022-02-03	2/3/2022	189541		0		\$3371.72	0
PAYROLL - 2022-02-03	2/3/2022	189542		0		\$2945.99	0
PAYROLL - 2022-02-03	2/3/2022	189543		0		\$1467.83	0
PAYROLL - 2022-02-03	2/3/2022	189544		0		\$2994.69	0
PAYROLL - 2022-02-03	2/3/2022	189545		0		\$3977.46	0
PAYROLL - 2022-02-03	2/3/2022	189546		0		\$3631.13	0
PAYROLL - 2022-02-03	2/3/2022	189547		0		\$2718.57	0
PAYROLL - 2022-02-03	2/3/2022	189548		0		\$2695.12	0
PAYROLL - 2022-02-03	2/3/2022	189549		0		\$3157.80	0
PAYROLL - 2022-02-03	2/3/2022	189550		0		\$2515.98	0
PAYROLL - 2022-02-03	2/3/2022	189551		0		\$3597.10	0
PAYROLL - 2022-02-03	2/3/2022	189552		0		\$3747.28	0
PAYROLL - 2022-02-03	2/3/2022	189553		0		\$2906.41	0
PAYROLL - 2022-02-03	2/3/2022	189554		0		\$2375.29	0
PAYROLL - 2022-02-03	2/3/2022	189555		0		\$2619.00	0
PAYROLL - 2022-02-03	2/3/2022	189556		0		\$2609.59	0
PAYROLL - 2022-02-03	2/3/2022	189557		0		\$3450.90	0
PAYROLL - 2022-02-03	2/3/2022	189558		0		\$3306.20	0
PAYROLL - 2022-02-03	2/3/2022	189559		0		\$2632.49	0
PAYROLL - 2022-02-03	2/3/2022	189560		0		\$1432.71	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189561		0		\$3799.13	0
PAYROLL - 2022-02-03	2/3/2022	189562		0		\$1284.73	0
PAYROLL - 2022-02-03	2/3/2022	189563		0		\$3189.82	0
PAYROLL - 2022-02-03	2/3/2022	189564		0		\$3037.67	0
PAYROLL - 2022-02-03	2/3/2022	189565		0		\$2195.78	0
PAYROLL - 2022-02-03	2/3/2022	189566		0		\$2418.16	0
PAYROLL - 2022-02-03	2/3/2022	189567		0		\$1522.76	0
PAYROLL - 2022-02-03	2/3/2022	189568		0		\$2037.62	0
PAYROLL - 2022-02-03	2/3/2022	189569		0		\$3588.02	0
PAYROLL - 2022-02-03	2/3/2022	189570		0		\$1939.96	0
PAYROLL - 2022-02-03	2/3/2022	189571		0		\$3989.61	0
PAYROLL - 2022-02-03	2/3/2022	189572		0		\$2167.97	0
PAYROLL - 2022-02-03	2/3/2022	189573		0		\$2497.03	0
PAYROLL - 2022-02-03	2/3/2022	189574		0		\$2214.27	0
PAYROLL - 2022-02-03	2/3/2022	189575		0		\$4437.84	0
PAYROLL - 2022-02-03	2/3/2022	189576		0		\$1629.56	0
PAYROLL - 2022-02-03	2/3/2022	189577		0		\$0.01	0
PAYROLL - 2022-02-03	2/3/2022	189578		0		\$3904.09	0
PAYROLL - 2022-02-03	2/3/2022	189579		0		\$4507.16	0
PAYROLL - 2022-02-03	2/3/2022	189580		0		\$2262.87	0
PAYROLL - 2022-02-03	2/3/2022	189581		0		\$1731.34	0
PAYROLL - 2022-02-03	2/3/2022	189582		0		\$2698.53	0
PAYROLL - 2022-02-03	2/3/2022	189583		0		\$2781.56	0
PAYROLL - 2022-02-03	2/3/2022	189584		0		\$2595.31	0
PAYROLL - 2022-02-03	2/3/2022	189585		0		\$3549.49	0
PAYROLL - 2022-02-03	2/3/2022	189586		0		\$2292.00	0
PAYROLL - 2022-02-03	2/3/2022	189587		0		\$2029.08	0
PAYROLL - 2022-02-03	2/3/2022	189588		0		\$2338.41	0
PAYROLL - 2022-02-03	2/3/2022	189589		0		\$3194.99	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189590		0		\$1540.58	0
PAYROLL - 2022-02-03	2/3/2022	189591		0		\$2035.60	0
PAYROLL - 2022-02-03	2/3/2022	189592		0		\$2899.62	0
PAYROLL - 2022-02-03	2/3/2022	189593		0		\$2435.44	0
PAYROLL - 2022-02-03	2/3/2022	189594		0		\$1774.49	0
PAYROLL - 2022-02-03	2/3/2022	189595		0		\$2966.65	0
PAYROLL - 2022-02-03	2/3/2022	189596		0		\$1171.68	0
PAYROLL - 2022-02-03	2/3/2022	189597		0		\$2067.73	0
PAYROLL - 2022-02-03	2/3/2022	189598		0		\$1704.77	0
PAYROLL - 2022-02-03	2/3/2022	189599		0		\$601.06	0
PAYROLL - 2022-02-03	2/3/2022	189600		0		\$2438.58	0
PAYROLL - 2022-02-03	2/3/2022	189601		0		\$3363.73	0
PAYROLL - 2022-02-03	2/3/2022	189602		0		\$2695.50	0
PAYROLL - 2022-02-03	2/3/2022	189603		0		\$2453.36	0
PAYROLL - 2022-02-03	2/3/2022	189604		0		\$1423.65	0
PAYROLL - 2022-02-03	2/3/2022	189605		0		\$2868.79	0
PAYROLL - 2022-02-03	2/3/2022	189606		0		\$2592.52	0
PAYROLL - 2022-02-03	2/3/2022	189607		0		\$3535.18	0
PAYROLL - 2022-02-03	2/3/2022	189608		0		\$2424.89	0
PAYROLL - 2022-02-03	2/3/2022	189609		0		\$3268.23	0
PAYROLL - 2022-02-03	2/3/2022	189610		0		\$2209.96	0
PAYROLL - 2022-02-03	2/3/2022	189611		0		\$2893.89	0
PAYROLL - 2022-02-03	2/3/2022	189612		0		\$3479.24	0
PAYROLL - 2022-02-03	2/3/2022	189613		0		\$1589.06	0
PAYROLL - 2022-02-03	2/3/2022	189614		0		\$3464.89	0
PAYROLL - 2022-02-03	2/3/2022	189615		0		\$2389.50	0
PAYROLL - 2022-02-03	2/3/2022	189616		0		\$3824.81	0
PAYROLL - 2022-02-03	2/3/2022	189617		0		\$3432.37	0
PAYROLL - 2022-02-03	2/3/2022	189618		0		\$4493.76	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189619		0		\$2651.16	0
PAYROLL - 2022-02-03	2/3/2022	189620		0		\$2550.54	0
PAYROLL - 2022-02-03	2/3/2022	189621		0		\$2139.25	0
PAYROLL - 2022-02-03	2/3/2022	189622		0		\$2781.58	0
PAYROLL - 2022-02-03	2/3/2022	189623		0		\$2285.40	0
PAYROLL - 2022-02-03	2/3/2022	189624		0		\$2986.22	0
PAYROLL - 2022-02-03	2/3/2022	189625		0		\$279.68	0
PAYROLL - 2022-02-03	2/3/2022	189626		0		\$1584.51	0
PAYROLL - 2022-02-03	2/3/2022	189627		0		\$2247.93	0
PAYROLL - 2022-02-03	2/3/2022	189628		0		\$2199.23	0
PAYROLL - 2022-02-03	2/3/2022	189629		0		\$2277.57	0
PAYROLL - 2022-02-03	2/3/2022	189630		0		\$3496.87	0
PAYROLL - 2022-02-03	2/3/2022	189631		0		\$764.82	0
PAYROLL - 2022-02-03	2/3/2022	189632		0		\$1718.66	0
PAYROLL - 2022-02-03	2/3/2022	189633		0		\$1932.44	0
PAYROLL - 2022-02-03	2/3/2022	189634		0		\$2641.74	0
PAYROLL - 2022-02-03	2/3/2022	189635		0		\$1751.86	0
PAYROLL - 2022-02-03	2/3/2022	189636		0		\$1947.48	0
PAYROLL - 2022-02-03	2/3/2022	189637		0		\$4652.87	0
PAYROLL - 2022-02-03	2/3/2022	189638		0		\$1116.68	0
PAYROLL - 2022-02-03	2/3/2022	189639		0		\$1772.47	0
PAYROLL - 2022-02-03	2/3/2022	189640		0		\$2141.56	0
PAYROLL - 2022-02-03	2/3/2022	189641		0		\$2822.91	0
PAYROLL - 2022-02-03	2/3/2022	189642		0		\$1720.67	0
PAYROLL - 2022-02-03	2/3/2022	189643		0		\$1623.86	0
PAYROLL - 2022-02-03	2/3/2022	189644		0		\$1876.27	0
PAYROLL - 2022-02-03	2/3/2022	189645		0		\$2244.51	0
PAYROLL - 2022-02-03	2/3/2022	189646		0		\$2202.34	0
PAYROLL - 2022-02-03	2/3/2022	189647		0		\$2112.26	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189648		0		\$1438.79	0
PAYROLL - 2022-02-03	2/3/2022	189649		0		\$2476.66	0
PAYROLL - 2022-02-03	2/3/2022	189650		0		\$1527.28	0
PAYROLL - 2022-02-03	2/3/2022	189651		0		\$1949.20	0
PAYROLL - 2022-02-03	2/3/2022	189652		0		\$2189.49	0
PAYROLL - 2022-02-03	2/3/2022	189653		0		\$2271.48	0
PAYROLL - 2022-02-03	2/3/2022	189654		0		\$1973.80	0
PAYROLL - 2022-02-03	2/3/2022	189655		0		\$1607.31	0
PAYROLL - 2022-02-03	2/3/2022	189656		0		\$2007.47	0
PAYROLL - 2022-02-03	2/3/2022	189657		0		\$1849.88	0
PAYROLL - 2022-02-03	2/3/2022	189658		0		\$2229.59	0
PAYROLL - 2022-02-03	2/3/2022	189659		0		\$1328.63	0
PAYROLL - 2022-02-03	2/3/2022	189660		0		\$2620.23	0
PAYROLL - 2022-02-03	2/3/2022	189661		0		\$1949.80	0
PAYROLL - 2022-02-03	2/3/2022	189662		0		\$1847.26	0
PAYROLL - 2022-02-03	2/3/2022	189663		0		\$1742.83	0
PAYROLL - 2022-02-03	2/3/2022	189664		0		\$1766.76	0
PAYROLL - 2022-02-03	2/3/2022	189665		0		\$1853.16	0
PAYROLL - 2022-02-03	2/3/2022	189666		0		\$1939.67	0
PAYROLL - 2022-02-03	2/3/2022	189667		0		\$1610.65	0
PAYROLL - 2022-02-03	2/3/2022	189668		0		\$1971.17	0
PAYROLL - 2022-02-03	2/3/2022	189669		0		\$3159.52	0
PAYROLL - 2022-02-03	2/3/2022	189670		0		\$1931.33	0
PAYROLL - 2022-02-03	2/3/2022	189671		0		\$2031.31	0
PAYROLL - 2022-02-03	2/3/2022	189672		0		\$1857.68	0
PAYROLL - 2022-02-03	2/3/2022	189673		0		\$1116.91	0
PAYROLL - 2022-02-03	2/3/2022	189674		0		\$1812.50	0
PAYROLL - 2022-02-03	2/3/2022	189675		0		\$2166.23	0
PAYROLL - 2022-02-03	2/3/2022	189676		0		\$1832.98	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189677		0		\$1731.09	0
PAYROLL - 2022-02-03	2/3/2022	189678		0		\$1844.47	0
PAYROLL - 2022-02-03	2/3/2022	189679		0		\$1959.06	0
PAYROLL - 2022-02-03	2/3/2022	189680		0		\$1889.23	0
PAYROLL - 2022-02-03	2/3/2022	189681		0		\$1135.11	0
PAYROLL - 2022-02-03	2/3/2022	189682		0		\$1562.38	0
PAYROLL - 2022-02-03	2/3/2022	189683		0		\$2038.31	0
PAYROLL - 2022-02-03	2/3/2022	189684		0		\$751.88	0
PAYROLL - 2022-02-03	2/3/2022	189685		0		\$1937.94	0
PAYROLL - 2022-02-03	2/3/2022	189686		0		\$1822.91	0
PAYROLL - 2022-02-03	2/3/2022	189687		0		\$1958.77	0
PAYROLL - 2022-02-03	2/3/2022	189688		0		\$2169.39	0
PAYROLL - 2022-02-03	2/3/2022	189689		0		\$1075.96	0
PAYROLL - 2022-02-03	2/3/2022	189690		0		\$1732.95	0
PAYROLL - 2022-02-03	2/3/2022	189691		0		\$2046.38	0
PAYROLL - 2022-02-03	2/3/2022	189692		0		\$800.28	0
PAYROLL - 2022-02-03	2/3/2022	189693		0		\$1263.74	0
PAYROLL - 2022-02-03	2/3/2022	189694		0		\$2338.48	0
PAYROLL - 2022-02-03	2/3/2022	189695		0		\$2065.53	0
PAYROLL - 2022-02-03	2/3/2022	189696		0		\$1841.47	0
PAYROLL - 2022-02-03	2/3/2022	189697		0		\$1470.33	0
PAYROLL - 2022-02-03	2/3/2022	189698		0		\$1651.99	0
PAYROLL - 2022-02-03	2/3/2022	189699		0		\$2515.28	0
PAYROLL - 2022-02-03	2/3/2022	189700		0		\$2193.67	0
PAYROLL - 2022-02-03	2/3/2022	189701		0		\$2280.95	0
PAYROLL - 2022-02-03	2/3/2022	189702		0		\$2104.39	0
PAYROLL - 2022-02-03	2/3/2022	189703		0		\$2498.76	0
PAYROLL - 2022-02-03	2/3/2022	189704		0		\$2442.70	0
PAYROLL - 2022-02-03	2/3/2022	189705		0		\$1951.71	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189706		0		\$2669.94	0
PAYROLL - 2022-02-03	2/3/2022	189707		0		\$1514.28	0
PAYROLL - 2022-02-03	2/3/2022	189708		0		\$1884.61	0
PAYROLL - 2022-02-03	2/3/2022	189709		0		\$2773.27	0
PAYROLL - 2022-02-03	2/3/2022	189710		0		\$2295.51	0
PAYROLL - 2022-02-03	2/3/2022	189711		0		\$3790.89	0
PAYROLL - 2022-02-03	2/3/2022	189712		0		\$1575.70	0
PAYROLL - 2022-02-03	2/3/2022	189713		0		\$2276.61	0
PAYROLL - 2022-02-03	2/3/2022	189714		0		\$2071.80	0
PAYROLL - 2022-02-03	2/3/2022	189715		0		\$2857.25	0
PAYROLL - 2022-02-03	2/3/2022	189716		0		\$803.62	0
PAYROLL - 2022-02-03	2/3/2022	189717		0		\$1487.29	0
PAYROLL - 2022-02-03	2/3/2022	189718		0		\$1738.31	0
PAYROLL - 2022-02-03	2/3/2022	189719		0		\$2276.27	0
PAYROLL - 2022-02-03	2/3/2022	189720		0		\$3242.92	0
PAYROLL - 2022-02-03	2/3/2022	189721		0		\$2142.78	0
PAYROLL - 2022-02-03	2/3/2022	189722		0		\$1940.10	0
PAYROLL - 2022-02-03	2/3/2022	189723		0		\$2145.82	0
PAYROLL - 2022-02-03	2/3/2022	189724		0		\$1922.52	0
PAYROLL - 2022-02-03	2/3/2022	189725		0		\$1920.02	0
PAYROLL - 2022-02-03	2/3/2022	189726		0		\$1745.86	0
PAYROLL - 2022-02-03	2/3/2022	189727		0		\$1536.53	0
PAYROLL - 2022-02-03	2/3/2022	189728		0		\$1405.92	0
PAYROLL - 2022-02-03	2/3/2022	189729		0		\$2655.29	0
PAYROLL - 2022-02-03	2/3/2022	189730		0		\$1707.56	0
PAYROLL - 2022-02-03	2/3/2022	189731		0		\$2807.03	0
PAYROLL - 2022-02-03	2/3/2022	189732		0		\$1916.30	0
PAYROLL - 2022-02-03	2/3/2022	189733		0		\$1173.11	0
PAYROLL - 2022-02-03	2/3/2022	189734		0		\$1789.62	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189735		0		\$2227.52	0
PAYROLL - 2022-02-03	2/3/2022	189736		0		\$2484.06	0
PAYROLL - 2022-02-03	2/3/2022	189737		0		\$2688.32	0
PAYROLL - 2022-02-03	2/3/2022	189738		0		\$2277.55	0
PAYROLL - 2022-02-03	2/3/2022	189739		0		\$2837.32	0
PAYROLL - 2022-02-03	2/3/2022	189740		0		\$3190.61	0
PAYROLL - 2022-02-03	2/3/2022	189741		0		\$1800.40	0
PAYROLL - 2022-02-03	2/3/2022	189742		0		\$1995.63	0
PAYROLL - 2022-02-03	2/3/2022	189743		0		\$1823.11	0
PAYROLL - 2022-02-03	2/3/2022	189744		0		\$1396.66	0
PAYROLL - 2022-02-03	2/3/2022	189745		0		\$2881.38	0
PAYROLL - 2022-02-03	2/3/2022	189746		0		\$1316.08	0
PAYROLL - 2022-02-03	2/3/2022	189747		0		\$2737.19	0
PAYROLL - 2022-02-03	2/3/2022	189748		0		\$3239.06	0
PAYROLL - 2022-02-03	2/3/2022	189749		0		\$2442.02	0
PAYROLL - 2022-02-03	2/3/2022	189750		0		\$2819.57	0
PAYROLL - 2022-02-03	2/3/2022	189751		0		\$2076.41	0
PAYROLL - 2022-02-03	2/3/2022	189752		0		\$2230.05	0
PAYROLL - 2022-02-03	2/3/2022	189753		0		\$1332.01	0
PAYROLL - 2022-02-03	2/3/2022	189754		0		\$2744.21	0
PAYROLL - 2022-02-03	2/3/2022	189755		0		\$1791.50	0
PAYROLL - 2022-02-03	2/3/2022	189756		0		\$2551.94	0
PAYROLL - 2022-02-03	2/3/2022	189757		0		\$3535.60	0
PAYROLL - 2022-02-03	2/3/2022	189758		0		\$1720.11	0
PAYROLL - 2022-02-03	2/3/2022	189759		0		\$1620.27	0
PAYROLL - 2022-02-03	2/3/2022	189760		0		\$2480.33	0
PAYROLL - 2022-02-03	2/3/2022	189761		0		\$1940.36	0
PAYROLL - 2022-02-03	2/3/2022	189762		0		\$4336.76	0
PAYROLL - 2022-02-03	2/3/2022	189763		0		\$679.68	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189764		0		\$2063.38	0
PAYROLL - 2022-02-03	2/3/2022	189765		0		\$2074.90	0
PAYROLL - 2022-02-03	2/3/2022	189766		0		\$1746.05	0
PAYROLL - 2022-02-03	2/3/2022	189767		0		\$3373.92	0
PAYROLL - 2022-02-03	2/3/2022	189768		0		\$1491.69	0
PAYROLL - 2022-02-03	2/3/2022	189769		0		\$1228.36	0
PAYROLL - 2022-02-03	2/3/2022	189770		0		\$2678.80	0
PAYROLL - 2022-02-03	2/3/2022	189771		0		\$1077.95	0
PAYROLL - 2022-02-03	2/3/2022	189772		0		\$1790.69	0
PAYROLL - 2022-02-03	2/3/2022	189773		0		\$1394.18	0
PAYROLL - 2022-02-03	2/3/2022	189774		0		\$2286.59	0
PAYROLL - 2022-02-03	2/3/2022	189775		0		\$1126.61	0
PAYROLL - 2022-02-03	2/3/2022	189776		0		\$2279.41	0
PAYROLL - 2022-02-03	2/3/2022	189777		0		\$1760.41	0
PAYROLL - 2022-02-03	2/3/2022	189778		0		\$1902.98	0
PAYROLL - 2022-02-03	2/3/2022	189779		0		\$2758.06	0
PAYROLL - 2022-02-03	2/3/2022	189780		0		\$1803.10	0
PAYROLL - 2022-02-03	2/3/2022	189781		0		\$1998.40	0
PAYROLL - 2022-02-03	2/3/2022	189782		0		\$1081.82	0
PAYROLL - 2022-02-03	2/3/2022	189783		0		\$233.48	0
PAYROLL - 2022-02-03	2/3/2022	189784		0		\$1766.92	0
PAYROLL - 2022-02-03	2/3/2022	189785		0		\$299.33	0
PAYROLL - 2022-02-03	2/3/2022	189786		0		\$1027.75	0
PAYROLL - 2022-02-03	2/3/2022	189787		0		\$429.69	0
PAYROLL - 2022-02-03	2/3/2022	189788		0		\$874.80	0
PAYROLL - 2022-02-03	2/3/2022	189789		0		\$583.36	0
PAYROLL - 2022-02-03	2/3/2022	189790		0		\$771.91	0
PAYROLL - 2022-02-03	2/3/2022	189791		0		\$696.66	0
PAYROLL - 2022-02-03	2/3/2022	189792		0		\$1748.19	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-03	2/3/2022	189793		0		\$673.08	0
PAYROLL - 2022-02-03	2/3/2022	189794		0		\$910.11	0
PAYROLL - 2022-02-03	2/3/2022	189795		0		\$1674.10	0
PAYROLL - 2022-02-03	2/3/2022	189796		0		\$107.60	0
PAYROLL - 2022-02-03	2/3/2022	189797		0		\$2536.24	0
PAYROLL - 2022-02-03	2/3/2022	189798		0		\$1167.89	0
PAYROLL - 2022-02-03	2/3/2022	189799		0		\$835.05	0
PAYROLL - 2022-02-03	2/3/2022	189800		0		\$1693.52	0
PAYROLL - 2022-02-03	2/3/2022	189801		0		\$1744.93	0
PAYROLL - 2022-02-03	2/3/2022	189802		0		\$1920.00	0
PAYROLL - 2022-02-03	2/3/2022	189803		0		\$1007.05	0
PAYROLL - 2022-02-03	2/3/2022	189804		0		\$695.00	0
PAYROLL - 2022-02-03	2/3/2022	189805		0		\$1494.50	0
PAYROLL - 2022-02-03	2/3/2022	189806		0		\$1471.26	0
PAYROLL - 2022-02-03	2/3/2022	189807		0		\$128.35	0
PAYROLL - 2022-02-03	2/3/2022	189808		0		\$618.59	0
PAYROLL - 2022-02-03	2/3/2022	189809		0		\$1574.82	0
PAYROLL - 2022-02-03	2/3/2022	189810		0		\$333.58	0
PAYROLL - 2022-02-03	2/3/2022	189811		0		\$805.90	0
PAYROLL - 2022-02-03	2/3/2022	189812		0		\$133.04	0
PAYROLL - 2022-02-03	2/3/2022	189813		0		\$158.88	0
PAYROLL - 2022-02-03	2/3/2022	189814		0		\$197.77	0
PAYROLL - 2022-02-03	2/3/2022	189815		0		\$236.00	0
PAYROLL - 2022-02-03	2/3/2022	189816		0		\$5850.49	0
PAYROLL - 2022-02-03	2/3/2022	1057332	VOID	0	CHILD SUPPORT VENDOR	\$0.00	197.77
PAYROLL - 2022-02-03	2/3/2022	1057333	VOID	0	GET PROGRAM	\$0.00	236
PAYROLL - 2022-02-03	2/3/2022	1057334	VOID	0	WESTERN STATES POLIC	\$0.00	5850.49
PAYROLL - 2022-02-03	TOTALS:					\$1,282,030.70	6284.26
PAYROLL - 2022-02-17	2/17/2022	189817		0		\$2212.12	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189818		0		\$1007.02	0
PAYROLL - 2022-02-17	2/17/2022	189819		0		\$2310.23	0
PAYROLL - 2022-02-17	2/17/2022	189820		0		\$1496.28	0
PAYROLL - 2022-02-17	2/17/2022	189821		0		\$1986.39	0
PAYROLL - 2022-02-17	2/17/2022	189822		0		\$3270.53	0
PAYROLL - 2022-02-17	2/17/2022	189823		0		\$2304.20	0
PAYROLL - 2022-02-17	2/17/2022	189824		0		\$1485.31	0
PAYROLL - 2022-02-17	2/17/2022	189825		0		\$2164.62	0
PAYROLL - 2022-02-17	2/17/2022	189826		0		\$2450.54	0
PAYROLL - 2022-02-17	2/17/2022	189827		0		\$1361.82	0
PAYROLL - 2022-02-17	2/17/2022	189828		0		\$3833.34	0
PAYROLL - 2022-02-17	2/17/2022	189829		0		\$2328.43	0
PAYROLL - 2022-02-17	2/17/2022	189830		0		\$1055.98	0
PAYROLL - 2022-02-17	2/17/2022	189831		0		\$5411.15	0
PAYROLL - 2022-02-17	2/17/2022	189832		0		\$1011.92	0
PAYROLL - 2022-02-17	2/17/2022	189833		0		\$1175.59	0
PAYROLL - 2022-02-17	2/17/2022	189834		0		\$1139.76	0
PAYROLL - 2022-02-17	2/17/2022	189835		0		\$987.36	0
PAYROLL - 2022-02-17	2/17/2022	189836		0		\$904.55	0
PAYROLL - 2022-02-17	2/17/2022	189837		0		\$1028.65	0
PAYROLL - 2022-02-17	2/17/2022	189838		0		\$1778.90	0
PAYROLL - 2022-02-17	2/17/2022	189839		0		\$1895.19	0
PAYROLL - 2022-02-17	2/17/2022	189840		0		\$1234.36	0
PAYROLL - 2022-02-17	2/17/2022	189841		0		\$1968.73	0
PAYROLL - 2022-02-17	2/17/2022	189842		0		\$1977.63	0
PAYROLL - 2022-02-17	2/17/2022	189843		0		\$1609.18	0
PAYROLL - 2022-02-17	2/17/2022	189844		0		\$2621.80	0
PAYROLL - 2022-02-17	2/17/2022	189845		0		\$1224.25	0
PAYROLL - 2022-02-17	2/17/2022	189846		0		\$1671.85	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189847		0		\$1815.74	0
PAYROLL - 2022-02-17	2/17/2022	189848		0		\$1101.06	0
PAYROLL - 2022-02-17	2/17/2022	189849		0		\$1674.63	0
PAYROLL - 2022-02-17	2/17/2022	189850		0		\$1572.35	0
PAYROLL - 2022-02-17	2/17/2022	189851		0		\$1405.30	0
PAYROLL - 2022-02-17	2/17/2022	189852		0		\$1929.10	0
PAYROLL - 2022-02-17	2/17/2022	189853		0		\$1846.57	0
PAYROLL - 2022-02-17	2/17/2022	189854		0		\$1792.35	0
PAYROLL - 2022-02-17	2/17/2022	189855		0		\$1747.70	0
PAYROLL - 2022-02-17	2/17/2022	189856		0		\$1670.15	0
PAYROLL - 2022-02-17	2/17/2022	189857		0		\$1235.44	0
PAYROLL - 2022-02-17	2/17/2022	189858		0		\$1666.54	0
PAYROLL - 2022-02-17	2/17/2022	189859		0		\$1673.40	0
PAYROLL - 2022-02-17	2/17/2022	189860		0		\$1944.56	0
PAYROLL - 2022-02-17	2/17/2022	189861		0		\$2308.45	0
PAYROLL - 2022-02-17	2/17/2022	189862		0		\$2066.02	0
PAYROLL - 2022-02-17	2/17/2022	189863		0		\$1421.90	0
PAYROLL - 2022-02-17	2/17/2022	189864		0		\$2120.53	0
PAYROLL - 2022-02-17	2/17/2022	189865		0		\$3658.46	0
PAYROLL - 2022-02-17	2/17/2022	189866		0		\$2449.37	0
PAYROLL - 2022-02-17	2/17/2022	189867		0		\$2399.40	0
PAYROLL - 2022-02-17	2/17/2022	189868		0		\$7887.63	0
PAYROLL - 2022-02-17	2/17/2022	189869		0		\$1507.22	0
PAYROLL - 2022-02-17	2/17/2022	189870		0		\$1024.95	0
PAYROLL - 2022-02-17	2/17/2022	189871		0		\$1963.03	0
PAYROLL - 2022-02-17	2/17/2022	189872		0		\$1429.65	0
PAYROLL - 2022-02-17	2/17/2022	189873		0		\$1476.56	0
PAYROLL - 2022-02-17	2/17/2022	189874		0		\$2610.11	0
PAYROLL - 2022-02-17	2/17/2022	189875		0		\$1563.43	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189876		0		\$2392.26	0
PAYROLL - 2022-02-17	2/17/2022	189877		0		\$1429.85	0
PAYROLL - 2022-02-17	2/17/2022	189878		0		\$1392.43	0
PAYROLL - 2022-02-17	2/17/2022	189879		0		\$1603.31	0
PAYROLL - 2022-02-17	2/17/2022	189880		0		\$2038.28	0
PAYROLL - 2022-02-17	2/17/2022	189881		0		\$2068.58	0
PAYROLL - 2022-02-17	2/17/2022	189882		0		\$1891.14	0
PAYROLL - 2022-02-17	2/17/2022	189883		0		\$1960.39	0
PAYROLL - 2022-02-17	2/17/2022	189884		0		\$2379.01	0
PAYROLL - 2022-02-17	2/17/2022	189885		0		\$2389.37	0
PAYROLL - 2022-02-17	2/17/2022	189886		0		\$1589.03	0
PAYROLL - 2022-02-17	2/17/2022	189887		0		\$1515.79	0
PAYROLL - 2022-02-17	2/17/2022	189888		0		\$869.47	0
PAYROLL - 2022-02-17	2/17/2022	189889		0		\$2010.78	0
PAYROLL - 2022-02-17	2/17/2022	189890		0		\$1472.25	0
PAYROLL - 2022-02-17	2/17/2022	189891		0		\$1602.16	0
PAYROLL - 2022-02-17	2/17/2022	189892		0		\$1809.48	0
PAYROLL - 2022-02-17	2/17/2022	189893		0		\$1794.74	0
PAYROLL - 2022-02-17	2/17/2022	189894		0		\$1553.90	0
PAYROLL - 2022-02-17	2/17/2022	189895		0		\$1721.75	0
PAYROLL - 2022-02-17	2/17/2022	189896		0		\$1886.35	0
PAYROLL - 2022-02-17	2/17/2022	189897		0		\$1463.61	0
PAYROLL - 2022-02-17	2/17/2022	189898		0		\$1876.63	0
PAYROLL - 2022-02-17	2/17/2022	189899		0		\$1921.94	0
PAYROLL - 2022-02-17	2/17/2022	189900		0		\$47.57	0
PAYROLL - 2022-02-17	2/17/2022	189901		0		\$3155.05	0
PAYROLL - 2022-02-17	2/17/2022	189902		0		\$904.17	0
PAYROLL - 2022-02-17	2/17/2022	189903		0		\$1812.25	0
PAYROLL - 2022-02-17	2/17/2022	189904		0		\$920.20	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189905		0		\$1730.58	0
PAYROLL - 2022-02-17	2/17/2022	189906		0		\$581.16	0
PAYROLL - 2022-02-17	2/17/2022	189907		0		\$205.21	0
PAYROLL - 2022-02-17	2/17/2022	189908		0		\$827.57	0
PAYROLL - 2022-02-17	2/17/2022	189909		0		\$1672.54	0
PAYROLL - 2022-02-17	2/17/2022	189910		0		\$1305.00	0
PAYROLL - 2022-02-17	2/17/2022	189911		0		\$513.05	0
PAYROLL - 2022-02-17	2/17/2022	189912		0		\$132.40	0
PAYROLL - 2022-02-17	2/17/2022	189913		0		\$191.97	0
PAYROLL - 2022-02-17	2/17/2022	189914		0		\$2204.42	0
PAYROLL - 2022-02-17	2/17/2022	189915		0		\$1847.82	0
PAYROLL - 2022-02-17	2/17/2022	189916		0		\$4848.53	0
PAYROLL - 2022-02-17	2/17/2022	189917		0		\$158.88	0
PAYROLL - 2022-02-17	2/17/2022	189918		0		\$1557.74	0
PAYROLL - 2022-02-17	2/17/2022	189919		0		\$132.41	0
PAYROLL - 2022-02-17	2/17/2022	189920		0		\$1639.65	0
PAYROLL - 2022-02-17	2/17/2022	189921		0		\$125.79	0
PAYROLL - 2022-02-17	2/17/2022	189922		0		\$172.12	0
PAYROLL - 2022-02-17	2/17/2022	189923		0		\$1499.84	0
PAYROLL - 2022-02-17	2/17/2022	189924		0		\$172.11	0
PAYROLL - 2022-02-17	2/17/2022	189925		0		\$225.08	0
PAYROLL - 2022-02-17	2/17/2022	189926		0		\$3668.40	0
PAYROLL - 2022-02-17	2/17/2022	189927		0		\$66.20	0
PAYROLL - 2022-02-17	2/17/2022	189928		0		\$722.66	0
PAYROLL - 2022-02-17	2/17/2022	189929		0		\$600.08	0
PAYROLL - 2022-02-17	2/17/2022	189930		0		\$59.58	0
PAYROLL - 2022-02-17	2/17/2022	189931		0		\$59.58	0
PAYROLL - 2022-02-17	2/17/2022	189932		0		\$753.02	0
PAYROLL - 2022-02-17	2/17/2022	189933		0		\$2345.37	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189934		0		\$2737.89	0
PAYROLL - 2022-02-17	2/17/2022	189935		0		\$1688.51	0
PAYROLL - 2022-02-17	2/17/2022	189936		0		\$1935.84	0
PAYROLL - 2022-02-17	2/17/2022	189937		0		\$1950.40	0
PAYROLL - 2022-02-17	2/17/2022	189938		0		\$11311.85	0
PAYROLL - 2022-02-17	2/17/2022	189939		0		\$2971.02	0
PAYROLL - 2022-02-17	2/17/2022	189940		0		\$2202.87	0
PAYROLL - 2022-02-17	2/17/2022	189941		0		\$3004.18	0
PAYROLL - 2022-02-17	2/17/2022	189942		0		\$1773.53	0
PAYROLL - 2022-02-17	2/17/2022	189943		0		\$1936.42	0
PAYROLL - 2022-02-17	2/17/2022	189944		0		\$3559.25	0
PAYROLL - 2022-02-17	2/17/2022	189945		0		\$1623.07	0
PAYROLL - 2022-02-17	2/17/2022	189946		0		\$2091.92	0
PAYROLL - 2022-02-17	2/17/2022	189947		0		\$1891.97	0
PAYROLL - 2022-02-17	2/17/2022	189948		0		\$2080.22	0
PAYROLL - 2022-02-17	2/17/2022	189949		0		\$1977.42	0
PAYROLL - 2022-02-17	2/17/2022	189950		0		\$1947.93	0
PAYROLL - 2022-02-17	2/17/2022	189951		0		\$1703.56	0
PAYROLL - 2022-02-17	2/17/2022	189952		0		\$1981.55	0
PAYROLL - 2022-02-17	2/17/2022	189953		0		\$1953.17	0
PAYROLL - 2022-02-17	2/17/2022	189954		0		\$2120.21	0
PAYROLL - 2022-02-17	2/17/2022	189955		0		\$2024.63	0
PAYROLL - 2022-02-17	2/17/2022	189956		0		\$1566.00	0
PAYROLL - 2022-02-17	2/17/2022	189957		0		\$2046.08	0
PAYROLL - 2022-02-17	2/17/2022	189958		0		\$1684.35	0
PAYROLL - 2022-02-17	2/17/2022	189959		0		\$1463.34	0
PAYROLL - 2022-02-17	2/17/2022	189960		0		\$1860.30	0
PAYROLL - 2022-02-17	2/17/2022	189961		0		\$1524.60	0
PAYROLL - 2022-02-17	2/17/2022	189962		0		\$1827.56	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189963		0		\$1954.68	0
PAYROLL - 2022-02-17	2/17/2022	189964		0		\$2171.78	0
PAYROLL - 2022-02-17	2/17/2022	189965		0		\$2464.35	0
PAYROLL - 2022-02-17	2/17/2022	189966		0		\$1946.64	0
PAYROLL - 2022-02-17	2/17/2022	189967		0		\$1631.34	0
PAYROLL - 2022-02-17	2/17/2022	189968		0		\$2875.18	0
PAYROLL - 2022-02-17	2/17/2022	189969		0		\$2205.62	0
PAYROLL - 2022-02-17	2/17/2022	189970		0		\$2859.55	0
PAYROLL - 2022-02-17	2/17/2022	189971		0		\$3053.77	0
PAYROLL - 2022-02-17	2/17/2022	189972		0		\$3273.70	0
PAYROLL - 2022-02-17	2/17/2022	189973		0		\$3214.15	0
PAYROLL - 2022-02-17	2/17/2022	189974		0		\$3396.85	0
PAYROLL - 2022-02-17	2/17/2022	189975		0		\$3538.15	0
PAYROLL - 2022-02-17	2/17/2022	189976		0		\$2996.12	0
PAYROLL - 2022-02-17	2/17/2022	189977		0		\$2190.70	0
PAYROLL - 2022-02-17	2/17/2022	189978		0		\$991.62	0
PAYROLL - 2022-02-17	2/17/2022	189979		0		\$2810.33	0
PAYROLL - 2022-02-17	2/17/2022	189980		0		\$2360.49	0
PAYROLL - 2022-02-17	2/17/2022	189981		0		\$4714.38	0
PAYROLL - 2022-02-17	2/17/2022	189982		0		\$2508.62	0
PAYROLL - 2022-02-17	2/17/2022	189983		0		\$1642.09	0
PAYROLL - 2022-02-17	2/17/2022	189984		0		\$3342.80	0
PAYROLL - 2022-02-17	2/17/2022	189985		0		\$2600.07	0
PAYROLL - 2022-02-17	2/17/2022	189986		0		\$4003.15	0
PAYROLL - 2022-02-17	2/17/2022	189987		0		\$3705.76	0
PAYROLL - 2022-02-17	2/17/2022	189988		0		\$3522.63	0
PAYROLL - 2022-02-17	2/17/2022	189989		0		\$2658.63	0
PAYROLL - 2022-02-17	2/17/2022	189990		0		\$2859.63	0
PAYROLL - 2022-02-17	2/17/2022	189991		0		\$2691.57	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	189992		0		\$2726.38	0
PAYROLL - 2022-02-17	2/17/2022	189993		0		\$3376.95	0
PAYROLL - 2022-02-17	2/17/2022	189994		0		\$1344.43	0
PAYROLL - 2022-02-17	2/17/2022	189995		0		\$3663.05	0
PAYROLL - 2022-02-17	2/17/2022	189996		0		\$1500.12	0
PAYROLL - 2022-02-17	2/17/2022	189997		0		\$2130.03	0
PAYROLL - 2022-02-17	2/17/2022	189998		0		\$4369.81	0
PAYROLL - 2022-02-17	2/17/2022	189999		0		\$2937.92	0
PAYROLL - 2022-02-17	2/17/2022	190000		0		\$5878.36	0
PAYROLL - 2022-02-17	2/17/2022	190001		0		\$3452.86	0
PAYROLL - 2022-02-17	2/17/2022	190002		0		\$5326.57	0
PAYROLL - 2022-02-17	2/17/2022	190003		0		\$2755.04	0
PAYROLL - 2022-02-17	2/17/2022	190004		0		\$2697.70	0
PAYROLL - 2022-02-17	2/17/2022	190005		0		\$2525.52	0
PAYROLL - 2022-02-17	2/17/2022	190006		0		\$3651.26	0
PAYROLL - 2022-02-17	2/17/2022	190007		0		\$2354.94	0
PAYROLL - 2022-02-17	2/17/2022	190008		0		\$3003.31	0
PAYROLL - 2022-02-17	2/17/2022	190009		0		\$2361.74	0
PAYROLL - 2022-02-17	2/17/2022	190010		0		\$2981.03	0
PAYROLL - 2022-02-17	2/17/2022	190011		0		\$1511.51	0
PAYROLL - 2022-02-17	2/17/2022	190012		0		\$2986.26	0
PAYROLL - 2022-02-17	2/17/2022	190013		0		\$2028.33	0
PAYROLL - 2022-02-17	2/17/2022	190014		0		\$2038.31	0
PAYROLL - 2022-02-17	2/17/2022	190015		0		\$2463.11	0
PAYROLL - 2022-02-17	2/17/2022	190016		0		\$2938.48	0
PAYROLL - 2022-02-17	2/17/2022	190017		0		\$2894.22	0
PAYROLL - 2022-02-17	2/17/2022	190018		0		\$4293.92	0
PAYROLL - 2022-02-17	2/17/2022	190019		0		\$2474.80	0
PAYROLL - 2022-02-17	2/17/2022	190020		0		\$4621.29	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190021		0		\$2325.24	0
PAYROLL - 2022-02-17	2/17/2022	190022		0		\$2249.94	0
PAYROLL - 2022-02-17	2/17/2022	190023		0		\$4179.93	0
PAYROLL - 2022-02-17	2/17/2022	190024		0		\$2361.03	0
PAYROLL - 2022-02-17	2/17/2022	190025		0		\$2993.11	0
PAYROLL - 2022-02-17	2/17/2022	190026		0		\$1654.68	0
PAYROLL - 2022-02-17	2/17/2022	190027		0		\$3511.72	0
PAYROLL - 2022-02-17	2/17/2022	190028		0		\$3035.78	0
PAYROLL - 2022-02-17	2/17/2022	190029		0		\$4123.94	0
PAYROLL - 2022-02-17	2/17/2022	190030		0		\$2883.98	0
PAYROLL - 2022-02-17	2/17/2022	190031		0		\$3185.69	0
PAYROLL - 2022-02-17	2/17/2022	190032		0		\$1211.14	0
PAYROLL - 2022-02-17	2/17/2022	190033		0		\$2804.85	0
PAYROLL - 2022-02-17	2/17/2022	190034		0		\$3957.75	0
PAYROLL - 2022-02-17	2/17/2022	190035		0		\$3105.09	0
PAYROLL - 2022-02-17	2/17/2022	190036		0		\$3809.33	0
PAYROLL - 2022-02-17	2/17/2022	190037		0		\$3342.07	0
PAYROLL - 2022-02-17	2/17/2022	190038		0		\$2526.36	0
PAYROLL - 2022-02-17	2/17/2022	190039		0		\$1881.10	0
PAYROLL - 2022-02-17	2/17/2022	190040		0		\$5416.14	0
PAYROLL - 2022-02-17	2/17/2022	190041		0		\$4042.65	0
PAYROLL - 2022-02-17	2/17/2022	190042		0		\$1416.79	0
PAYROLL - 2022-02-17	2/17/2022	190043		0		\$1857.75	0
PAYROLL - 2022-02-17	2/17/2022	190044		0		\$4891.26	0
PAYROLL - 2022-02-17	2/17/2022	190045		0		\$1729.46	0
PAYROLL - 2022-02-17	2/17/2022	190046		0		\$3503.74	0
PAYROLL - 2022-02-17	2/17/2022	190047		0		\$1127.91	0
PAYROLL - 2022-02-17	2/17/2022	190048		0		\$196.04	0
PAYROLL - 2022-02-17	2/17/2022	190049		0		\$2050.81	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190050		0		\$3882.30	0
PAYROLL - 2022-02-17	2/17/2022	190051		0		\$4834.31	0
PAYROLL - 2022-02-17	2/17/2022	190052		0		\$2718.64	0
PAYROLL - 2022-02-17	2/17/2022	190053		0		\$2584.93	0
PAYROLL - 2022-02-17	2/17/2022	190054		0		\$1380.09	0
PAYROLL - 2022-02-17	2/17/2022	190055		0		\$1765.89	0
PAYROLL - 2022-02-17	2/17/2022	190056		0		\$3678.37	0
PAYROLL - 2022-02-17	2/17/2022	190057		0		\$5315.68	0
PAYROLL - 2022-02-17	2/17/2022	190058		0		\$5125.67	0
PAYROLL - 2022-02-17	2/17/2022	190059		0		\$4139.33	0
PAYROLL - 2022-02-17	2/17/2022	190060		0		\$4398.43	0
PAYROLL - 2022-02-17	2/17/2022	190061		0		\$3119.27	0
PAYROLL - 2022-02-17	2/17/2022	190062		0		\$3957.67	0
PAYROLL - 2022-02-17	2/17/2022	190063		0		\$1549.94	0
PAYROLL - 2022-02-17	2/17/2022	190064		0		\$1142.53	0
PAYROLL - 2022-02-17	2/17/2022	190065		0		\$1890.68	0
PAYROLL - 2022-02-17	2/17/2022	190066		0		\$3266.56	0
PAYROLL - 2022-02-17	2/17/2022	190067		0		\$1599.53	0
PAYROLL - 2022-02-17	2/17/2022	190068		0		\$1581.75	0
PAYROLL - 2022-02-17	2/17/2022	190069		0		\$3095.88	0
PAYROLL - 2022-02-17	2/17/2022	190070		0		\$3525.70	0
PAYROLL - 2022-02-17	2/17/2022	190071		0		\$4587.48	0
PAYROLL - 2022-02-17	2/17/2022	190072		0		\$5288.79	0
PAYROLL - 2022-02-17	2/17/2022	190073		0		\$6026.90	0
PAYROLL - 2022-02-17	2/17/2022	190074		0		\$3345.00	0
PAYROLL - 2022-02-17	2/17/2022	190075		0		\$3204.03	0
PAYROLL - 2022-02-17	2/17/2022	190076		0		\$4034.11	0
PAYROLL - 2022-02-17	2/17/2022	190077		0		\$2117.56	0
PAYROLL - 2022-02-17	2/17/2022	190078		0		\$4057.57	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190079		0		\$2987.50	0
PAYROLL - 2022-02-17	2/17/2022	190080		0		\$1465.19	0
PAYROLL - 2022-02-17	2/17/2022	190081		0		\$1405.65	0
PAYROLL - 2022-02-17	2/17/2022	190082		0		\$2871.31	0
PAYROLL - 2022-02-17	2/17/2022	190083		0		\$3978.01	0
PAYROLL - 2022-02-17	2/17/2022	190084		0		\$3653.75	0
PAYROLL - 2022-02-17	2/17/2022	190085		0		\$1396.20	0
PAYROLL - 2022-02-17	2/17/2022	190086		0		\$3371.03	0
PAYROLL - 2022-02-17	2/17/2022	190087		0		\$3981.74	0
PAYROLL - 2022-02-17	2/17/2022	190088		0		\$3980.00	0
PAYROLL - 2022-02-17	2/17/2022	190089		0		\$2527.44	0
PAYROLL - 2022-02-17	2/17/2022	190090		0		\$1587.33	0
PAYROLL - 2022-02-17	2/17/2022	190091		0		\$3895.25	0
PAYROLL - 2022-02-17	2/17/2022	190092		0		\$4268.97	0
PAYROLL - 2022-02-17	2/17/2022	190093		0		\$3504.02	0
PAYROLL - 2022-02-17	2/17/2022	190094		0		\$2905.10	0
PAYROLL - 2022-02-17	2/17/2022	190095		0		\$4411.50	0
PAYROLL - 2022-02-17	2/17/2022	190096		0		\$5176.18	0
PAYROLL - 2022-02-17	2/17/2022	190097		0		\$3397.24	0
PAYROLL - 2022-02-17	2/17/2022	190098		0		\$1419.19	0
PAYROLL - 2022-02-17	2/17/2022	190099		0		\$3408.75	0
PAYROLL - 2022-02-17	2/17/2022	190100		0		\$3710.96	0
PAYROLL - 2022-02-17	2/17/2022	190101		0		\$3201.10	0
PAYROLL - 2022-02-17	2/17/2022	190102		0		\$3349.97	0
PAYROLL - 2022-02-17	2/17/2022	190103		0		\$3542.36	0
PAYROLL - 2022-02-17	2/17/2022	190104		0		\$3098.91	0
PAYROLL - 2022-02-17	2/17/2022	190105		0		\$3449.28	0
PAYROLL - 2022-02-17	2/17/2022	190106		0		\$3560.71	0
PAYROLL - 2022-02-17	2/17/2022	190107		0		\$4359.94	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190108		0		\$3462.89	0
PAYROLL - 2022-02-17	2/17/2022	190109		0		\$2979.76	0
PAYROLL - 2022-02-17	2/17/2022	190110		0		\$3636.76	0
PAYROLL - 2022-02-17	2/17/2022	190111		0		\$3531.35	0
PAYROLL - 2022-02-17	2/17/2022	190112		0		\$4834.31	0
PAYROLL - 2022-02-17	2/17/2022	190113		0		\$4359.22	0
PAYROLL - 2022-02-17	2/17/2022	190114		0		\$3924.49	0
PAYROLL - 2022-02-17	2/17/2022	190115		0		\$1433.37	0
PAYROLL - 2022-02-17	2/17/2022	190116		0		\$3852.84	0
PAYROLL - 2022-02-17	2/17/2022	190117		0		\$1292.02	0
PAYROLL - 2022-02-17	2/17/2022	190118		0		\$4722.99	0
PAYROLL - 2022-02-17	2/17/2022	190119		0		\$3926.99	0
PAYROLL - 2022-02-17	2/17/2022	190120		0		\$2162.16	0
PAYROLL - 2022-02-17	2/17/2022	190121		0		\$2428.67	0
PAYROLL - 2022-02-17	2/17/2022	190122		0		\$1521.66	0
PAYROLL - 2022-02-17	2/17/2022	190123		0		\$2003.52	0
PAYROLL - 2022-02-17	2/17/2022	190124		0		\$5115.88	0
PAYROLL - 2022-02-17	2/17/2022	190125		0		\$1803.60	0
PAYROLL - 2022-02-17	2/17/2022	190126		0		\$2518.02	0
PAYROLL - 2022-02-17	2/17/2022	190127		0		\$2008.22	0
PAYROLL - 2022-02-17	2/17/2022	190128		0		\$2136.22	0
PAYROLL - 2022-02-17	2/17/2022	190129		0		\$2138.73	0
PAYROLL - 2022-02-17	2/17/2022	190130		0		\$3374.62	0
PAYROLL - 2022-02-17	2/17/2022	190131		0		\$7877.16	0
PAYROLL - 2022-02-17	2/17/2022	190132		0		\$3664.72	0
PAYROLL - 2022-02-17	2/17/2022	190133		0		\$3359.01	0
PAYROLL - 2022-02-17	2/17/2022	190134		0		\$2819.69	0
PAYROLL - 2022-02-17	2/17/2022	190135		0		\$1630.30	0
PAYROLL - 2022-02-17	2/17/2022	190136		0		\$2694.98	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190137		0		\$2720.43	0
PAYROLL - 2022-02-17	2/17/2022	190138		0		\$2923.88	0
PAYROLL - 2022-02-17	2/17/2022	190139		0		\$2969.44	0
PAYROLL - 2022-02-17	2/17/2022	190140		0		\$2382.74	0
PAYROLL - 2022-02-17	2/17/2022	190141		0		\$4063.10	0
PAYROLL - 2022-02-17	2/17/2022	190142		0		\$2329.78	0
PAYROLL - 2022-02-17	2/17/2022	190143		0		\$3141.18	0
PAYROLL - 2022-02-17	2/17/2022	190144		0		\$1517.65	0
PAYROLL - 2022-02-17	2/17/2022	190145		0		\$1979.45	0
PAYROLL - 2022-02-17	2/17/2022	190146		0		\$2844.01	0
PAYROLL - 2022-02-17	2/17/2022	190147		0		\$2837.01	0
PAYROLL - 2022-02-17	2/17/2022	190148		0		\$2190.73	0
PAYROLL - 2022-02-17	2/17/2022	190149		0		\$2557.88	0
PAYROLL - 2022-02-17	2/17/2022	190150		0		\$1628.55	0
PAYROLL - 2022-02-17	2/17/2022	190151		0		\$2073.96	0
PAYROLL - 2022-02-17	2/17/2022	190152		0		\$1844.38	0
PAYROLL - 2022-02-17	2/17/2022	190153		0		\$605.87	0
PAYROLL - 2022-02-17	2/17/2022	190154		0		\$3314.86	0
PAYROLL - 2022-02-17	2/17/2022	190155		0		\$3470.02	0
PAYROLL - 2022-02-17	2/17/2022	190156		0		\$3601.09	0
PAYROLL - 2022-02-17	2/17/2022	190157		0		\$4276.46	0
PAYROLL - 2022-02-17	2/17/2022	190158		0		\$1425.07	0
PAYROLL - 2022-02-17	2/17/2022	190159		0		\$3023.94	0
PAYROLL - 2022-02-17	2/17/2022	190160		0		\$2590.34	0
PAYROLL - 2022-02-17	2/17/2022	190161		0		\$4020.73	0
PAYROLL - 2022-02-17	2/17/2022	190162		0		\$2817.41	0
PAYROLL - 2022-02-17	2/17/2022	190163		0		\$3770.75	0
PAYROLL - 2022-02-17	2/17/2022	190164		0		\$2192.50	0
PAYROLL - 2022-02-17	2/17/2022	190165		0		\$2898.47	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190166		0		\$3707.28	0
PAYROLL - 2022-02-17	2/17/2022	190167		0		\$1590.26	0
PAYROLL - 2022-02-17	2/17/2022	190168		0		\$3391.28	0
PAYROLL - 2022-02-17	2/17/2022	190169		0		\$2763.28	0
PAYROLL - 2022-02-17	2/17/2022	190170		0		\$3502.50	0
PAYROLL - 2022-02-17	2/17/2022	190171		0		\$3383.99	0
PAYROLL - 2022-02-17	2/17/2022	190172		0		\$3417.03	0
PAYROLL - 2022-02-17	2/17/2022	190173		0		\$2642.91	0
PAYROLL - 2022-02-17	2/17/2022	190174		0		\$2538.86	0
PAYROLL - 2022-02-17	2/17/2022	190175		0		\$2052.85	0
PAYROLL - 2022-02-17	2/17/2022	190176		0		\$2774.80	0
PAYROLL - 2022-02-17	2/17/2022	190177		0		\$2281.57	0
PAYROLL - 2022-02-17	2/17/2022	190178		0		\$2860.04	0
PAYROLL - 2022-02-17	2/17/2022	190179		0		\$279.68	0
PAYROLL - 2022-02-17	2/17/2022	190180		0		\$1587.73	0
PAYROLL - 2022-02-17	2/17/2022	190181		0		\$2251.36	0
PAYROLL - 2022-02-17	2/17/2022	190182		0		\$2200.46	0
PAYROLL - 2022-02-17	2/17/2022	190183		0		\$2273.03	0
PAYROLL - 2022-02-17	2/17/2022	190184		0		\$3499.67	0
PAYROLL - 2022-02-17	2/17/2022	190185		0		\$756.32	0
PAYROLL - 2022-02-17	2/17/2022	190186		0		\$1673.37	0
PAYROLL - 2022-02-17	2/17/2022	190187		0		\$1835.65	0
PAYROLL - 2022-02-17	2/17/2022	190188		0		\$2613.69	0
PAYROLL - 2022-02-17	2/17/2022	190189		0		\$1753.39	0
PAYROLL - 2022-02-17	2/17/2022	190190		0		\$1946.61	0
PAYROLL - 2022-02-17	2/17/2022	190191		0		\$4416.04	0
PAYROLL - 2022-02-17	2/17/2022	190192		0		\$1103.34	0
PAYROLL - 2022-02-17	2/17/2022	190193		0		\$1754.86	0
PAYROLL - 2022-02-17	2/17/2022	190194		0		\$2150.21	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190195		0		\$2815.42	0
PAYROLL - 2022-02-17	2/17/2022	190196		0		\$1731.44	0
PAYROLL - 2022-02-17	2/17/2022	190197		0		\$1615.94	0
PAYROLL - 2022-02-17	2/17/2022	190198		0		\$1871.62	0
PAYROLL - 2022-02-17	2/17/2022	190199		0		\$1885.01	0
PAYROLL - 2022-02-17	2/17/2022	190200		0		\$2311.56	0
PAYROLL - 2022-02-17	2/17/2022	190201		0		\$2029.40	0
PAYROLL - 2022-02-17	2/17/2022	190202		0		\$1566.88	0
PAYROLL - 2022-02-17	2/17/2022	190203		0		\$2468.53	0
PAYROLL - 2022-02-17	2/17/2022	190204		0		\$1481.88	0
PAYROLL - 2022-02-17	2/17/2022	190205		0		\$1753.35	0
PAYROLL - 2022-02-17	2/17/2022	190206		0		\$2821.75	0
PAYROLL - 2022-02-17	2/17/2022	190207		0		\$2129.99	0
PAYROLL - 2022-02-17	2/17/2022	190208		0		\$1776.06	0
PAYROLL - 2022-02-17	2/17/2022	190209		0		\$1604.61	0
PAYROLL - 2022-02-17	2/17/2022	190210		0		\$1883.74	0
PAYROLL - 2022-02-17	2/17/2022	190211		0		\$87.22	0
PAYROLL - 2022-02-17	2/17/2022	190212		0		\$2143.85	0
PAYROLL - 2022-02-17	2/17/2022	190213		0		\$1338.38	0
PAYROLL - 2022-02-17	2/17/2022	190214		0		\$2298.19	0
PAYROLL - 2022-02-17	2/17/2022	190215		0		\$1793.82	0
PAYROLL - 2022-02-17	2/17/2022	190216		0		\$1859.89	0
PAYROLL - 2022-02-17	2/17/2022	190217		0		\$1799.98	0
PAYROLL - 2022-02-17	2/17/2022	190218		0		\$1618.35	0
PAYROLL - 2022-02-17	2/17/2022	190219		0		\$1967.22	0
PAYROLL - 2022-02-17	2/17/2022	190220		0		\$1904.36	0
PAYROLL - 2022-02-17	2/17/2022	190221		0		\$1548.18	0
PAYROLL - 2022-02-17	2/17/2022	190222		0		\$1781.89	0
PAYROLL - 2022-02-17	2/17/2022	190223		0		\$2088.53	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190224		0		\$1774.61	0
PAYROLL - 2022-02-17	2/17/2022	190225		0		\$2030.86	0
PAYROLL - 2022-02-17	2/17/2022	190226		0		\$1866.57	0
PAYROLL - 2022-02-17	2/17/2022	190227		0		\$943.99	0
PAYROLL - 2022-02-17	2/17/2022	190228		0		\$1645.27	0
PAYROLL - 2022-02-17	2/17/2022	190229		0		\$1679.82	0
PAYROLL - 2022-02-17	2/17/2022	190230		0		\$1758.29	0
PAYROLL - 2022-02-17	2/17/2022	190231		0		\$1658.22	0
PAYROLL - 2022-02-17	2/17/2022	190232		0		\$1887.73	0
PAYROLL - 2022-02-17	2/17/2022	190233		0		\$1832.56	0
PAYROLL - 2022-02-17	2/17/2022	190234		0		\$1814.80	0
PAYROLL - 2022-02-17	2/17/2022	190235		0		\$1142.30	0
PAYROLL - 2022-02-17	2/17/2022	190236		0		\$1488.71	0
PAYROLL - 2022-02-17	2/17/2022	190237		0		\$1985.69	0
PAYROLL - 2022-02-17	2/17/2022	190238		0		\$725.24	0
PAYROLL - 2022-02-17	2/17/2022	190239		0		\$1857.19	0
PAYROLL - 2022-02-17	2/17/2022	190240		0		\$1789.33	0
PAYROLL - 2022-02-17	2/17/2022	190241		0		\$1710.59	0
PAYROLL - 2022-02-17	2/17/2022	190242		0		\$1995.91	0
PAYROLL - 2022-02-17	2/17/2022	190243		0		\$1669.24	0
PAYROLL - 2022-02-17	2/17/2022	190244		0		\$2003.15	0
PAYROLL - 2022-02-17	2/17/2022	190245		0		\$982.32	0
PAYROLL - 2022-02-17	2/17/2022	190246		0		\$1222.86	0
PAYROLL - 2022-02-17	2/17/2022	190247		0		\$1975.94	0
PAYROLL - 2022-02-17	2/17/2022	190248		0		\$1924.51	0
PAYROLL - 2022-02-17	2/17/2022	190249		0		\$2316.69	0
PAYROLL - 2022-02-17	2/17/2022	190250		0		\$1405.34	0
PAYROLL - 2022-02-17	2/17/2022	190251		0		\$1605.16	0
PAYROLL - 2022-02-17	2/17/2022	190252		0		\$2307.50	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190253		0		\$1923.58	0
PAYROLL - 2022-02-17	2/17/2022	190254		0		\$2169.34	0
PAYROLL - 2022-02-17	2/17/2022	190255		0		\$2092.03	0
PAYROLL - 2022-02-17	2/17/2022	190256		0		\$2327.85	0
PAYROLL - 2022-02-17	2/17/2022	190257		0		\$2329.33	0
PAYROLL - 2022-02-17	2/17/2022	190258		0		\$1930.26	0
PAYROLL - 2022-02-17	2/17/2022	190259		0		\$2669.31	0
PAYROLL - 2022-02-17	2/17/2022	190260		0		\$1491.45	0
PAYROLL - 2022-02-17	2/17/2022	190261		0		\$1883.60	0
PAYROLL - 2022-02-17	2/17/2022	190262		0		\$2690.57	0
PAYROLL - 2022-02-17	2/17/2022	190263		0		\$2299.49	0
PAYROLL - 2022-02-17	2/17/2022	190264		0		\$3794.04	0
PAYROLL - 2022-02-17	2/17/2022	190265		0		\$1570.77	0
PAYROLL - 2022-02-17	2/17/2022	190266		0		\$2197.06	0
PAYROLL - 2022-02-17	2/17/2022	190267		0		\$2081.07	0
PAYROLL - 2022-02-17	2/17/2022	190268		0		\$2821.83	0
PAYROLL - 2022-02-17	2/17/2022	190269		0		\$803.94	0
PAYROLL - 2022-02-17	2/17/2022	190270		0		\$1387.13	0
PAYROLL - 2022-02-17	2/17/2022	190271		0		\$1566.50	0
PAYROLL - 2022-02-17	2/17/2022	190272		0		\$2266.04	0
PAYROLL - 2022-02-17	2/17/2022	190273		0		\$6315.06	0
PAYROLL - 2022-02-17	2/17/2022	190274		0		\$2034.25	0
PAYROLL - 2022-02-17	2/17/2022	190275		0		\$1945.43	0
PAYROLL - 2022-02-17	2/17/2022	190276		0		\$2148.28	0
PAYROLL - 2022-02-17	2/17/2022	190277		0		\$1760.80	0
PAYROLL - 2022-02-17	2/17/2022	190278		0		\$1651.97	0
PAYROLL - 2022-02-17	2/17/2022	190279		0		\$1903.47	0
PAYROLL - 2022-02-17	2/17/2022	190280		0		\$1688.74	0
PAYROLL - 2022-02-17	2/17/2022	190281		0		\$1538.83	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190282		0		\$1473.94	0
PAYROLL - 2022-02-17	2/17/2022	190283		0		\$2606.87	0
PAYROLL - 2022-02-17	2/17/2022	190284		0		\$1676.86	0
PAYROLL - 2022-02-17	2/17/2022	190285		0		\$2501.49	0
PAYROLL - 2022-02-17	2/17/2022	190286		0		\$1793.35	0
PAYROLL - 2022-02-17	2/17/2022	190287		0		\$1213.26	0
PAYROLL - 2022-02-17	2/17/2022	190288		0		\$1777.07	0
PAYROLL - 2022-02-17	2/17/2022	190289		0		\$2612.69	0
PAYROLL - 2022-02-17	2/17/2022	190290		0		\$2135.86	0
PAYROLL - 2022-02-17	2/17/2022	190291		0		\$1645.96	0
PAYROLL - 2022-02-17	2/17/2022	190292		0		\$2252.49	0
PAYROLL - 2022-02-17	2/17/2022	190293		0		\$6217.24	0
PAYROLL - 2022-02-17	2/17/2022	190294		0		\$3170.82	0
PAYROLL - 2022-02-17	2/17/2022	190295		0		\$1621.11	0
PAYROLL - 2022-02-17	2/17/2022	190296		0		\$2184.82	0
PAYROLL - 2022-02-17	2/17/2022	190297		0		\$1736.54	0
PAYROLL - 2022-02-17	2/17/2022	190298		0		\$1397.62	0
PAYROLL - 2022-02-17	2/17/2022	190299		0		\$2848.65	0
PAYROLL - 2022-02-17	2/17/2022	190300		0		\$1536.99	0
PAYROLL - 2022-02-17	2/17/2022	190301		0		\$2267.89	0
PAYROLL - 2022-02-17	2/17/2022	190302		0		\$2966.06	0
PAYROLL - 2022-02-17	2/17/2022	190303		0		\$1924.77	0
PAYROLL - 2022-02-17	2/17/2022	190304		0		\$2206.19	0
PAYROLL - 2022-02-17	2/17/2022	190305		0		\$2008.15	0
PAYROLL - 2022-02-17	2/17/2022	190306		0		\$1901.60	0
PAYROLL - 2022-02-17	2/17/2022	190307		0		\$1305.37	0
PAYROLL - 2022-02-17	2/17/2022	190308		0		\$2712.04	0
PAYROLL - 2022-02-17	2/17/2022	190309		0		\$1752.09	0
PAYROLL - 2022-02-17	2/17/2022	190310		0		\$2049.58	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190311		0		\$2077.22	0
PAYROLL - 2022-02-17	2/17/2022	190312		0		\$3362.72	0
PAYROLL - 2022-02-17	2/17/2022	190313		0		\$1708.91	0
PAYROLL - 2022-02-17	2/17/2022	190314		0		\$1540.73	0
PAYROLL - 2022-02-17	2/17/2022	190315		0		\$1734.41	0
PAYROLL - 2022-02-17	2/17/2022	190316		0		\$3014.54	0
PAYROLL - 2022-02-17	2/17/2022	190317		0		\$4173.36	0
PAYROLL - 2022-02-17	2/17/2022	190318		0		\$1289.10	0
PAYROLL - 2022-02-17	2/17/2022	190319		0		\$1994.73	0
PAYROLL - 2022-02-17	2/17/2022	190320		0		\$1953.41	0
PAYROLL - 2022-02-17	2/17/2022	190321		0		\$1595.17	0
PAYROLL - 2022-02-17	2/17/2022	190322		0		\$2443.31	0
PAYROLL - 2022-02-17	2/17/2022	190323		0		\$1301.71	0
PAYROLL - 2022-02-17	2/17/2022	190324		0		\$1941.98	0
PAYROLL - 2022-02-17	2/17/2022	190325		0		\$1881.99	0
PAYROLL - 2022-02-17	2/17/2022	190326		0		\$1054.58	0
PAYROLL - 2022-02-17	2/17/2022	190327		0		\$1753.41	0
PAYROLL - 2022-02-17	2/17/2022	190328		0		\$830.76	0
PAYROLL - 2022-02-17	2/17/2022	190329		0		\$1692.59	0
PAYROLL - 2022-02-17	2/17/2022	190330		0		\$1311.86	0
PAYROLL - 2022-02-17	2/17/2022	190331		0		\$1780.10	0
PAYROLL - 2022-02-17	2/17/2022	190332		0		\$1868.42	0
PAYROLL - 2022-02-17	2/17/2022	190333		0		\$2736.27	0
PAYROLL - 2022-02-17	2/17/2022	190334		0		\$1769.75	0
PAYROLL - 2022-02-17	2/17/2022	190335		0		\$1889.64	0
PAYROLL - 2022-02-17	2/17/2022	190336		0		\$1100.45	0
PAYROLL - 2022-02-17	2/17/2022	190337		0		\$121.67	0
PAYROLL - 2022-02-17	2/17/2022	190338		0		\$1721.63	0
PAYROLL - 2022-02-17	2/17/2022	190339		0		\$111.27	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190340		0		\$1031.47	0
PAYROLL - 2022-02-17	2/17/2022	190341		0		\$363.59	0
PAYROLL - 2022-02-17	2/17/2022	190342		0		\$817.34	0
PAYROLL - 2022-02-17	2/17/2022	190343		0		\$222.12	0
PAYROLL - 2022-02-17	2/17/2022	190344		0		\$771.92	0
PAYROLL - 2022-02-17	2/17/2022	190345		0		\$87.59	0
PAYROLL - 2022-02-17	2/17/2022	190346		0		\$1732.85	0
PAYROLL - 2022-02-17	2/17/2022	190347		0		\$703.40	0
PAYROLL - 2022-02-17	2/17/2022	190348		0		\$910.42	0
PAYROLL - 2022-02-17	2/17/2022	190349		0		\$1609.90	0
PAYROLL - 2022-02-17	2/17/2022	190350		0		\$139.89	0
PAYROLL - 2022-02-17	2/17/2022	190351		0		\$2527.64	0
PAYROLL - 2022-02-17	2/17/2022	190352		0		\$1180.02	0
PAYROLL - 2022-02-17	2/17/2022	190353		0		\$744.74	0
PAYROLL - 2022-02-17	2/17/2022	190354		0		\$1703.68	0
PAYROLL - 2022-02-17	2/17/2022	190355		0		\$1003.30	0
PAYROLL - 2022-02-17	2/17/2022	190356		0		\$1836.93	0
PAYROLL - 2022-02-17	2/17/2022	190357		0		\$939.66	0
PAYROLL - 2022-02-17	2/17/2022	190358		0		\$880.22	0
PAYROLL - 2022-02-17	2/17/2022	190359		0		\$1464.55	0
PAYROLL - 2022-02-17	2/17/2022	190360		0		\$549.50	0
PAYROLL - 2022-02-17	2/17/2022	190361		0		\$379.75	0
PAYROLL - 2022-02-17	2/17/2022	190362		0		\$564.61	0
PAYROLL - 2022-02-17	2/17/2022	190363		0		\$1534.27	0
PAYROLL - 2022-02-17	2/17/2022	190364		0		\$64.57	0
PAYROLL - 2022-02-17	2/17/2022	190365		0		\$919.25	0
PAYROLL - 2022-02-17	2/17/2022	190366		0		\$394.72	0
PAYROLL - 2022-02-17	2/17/2022	190367		0		\$7175.00	0
PAYROLL - 2022-02-17	2/17/2022	190368		0		\$49.00	0

Payroll Direct Deposits / Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2022-02-17	2/17/2022	190369		0		\$197.77	0
PAYROLL - 2022-02-17	2/17/2022	190370		0		\$236.00	0
PAYROLL - 2022-02-17	2/17/2022	190371		0		\$7086.30	0
PAYROLL - 2022-02-17	2/17/2022	190372		0		\$6838.29	0
PAYROLL - 2022-02-17	TOTALS:					\$1,270,126.13	0
					Grand Total	\$2,552,156.83	6284.26

Pension Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT
PENSION - 2022-02-28	2/28/2022	6081	N	0		\$1027.22
PENSION - 2022-02-28	2/28/2022	6082	N	0		\$1300.82
PENSION - 2022-02-28	2/28/2022	6083	N	0		\$490.82
PENSION - 2022-02-28	2/28/2022	6084	N	0		\$1334.46
PENSION - 2022-02-28	2/28/2022	6085	N	0		\$68.98
PENSION - 2022-02-28	2/28/2022	6086	N	0		\$734.31
PENSION - 2022-02-28	2/28/2022	6087	N	0		\$786.54
PENSION - 2022-02-28	2/28/2022	6088	N	0		\$2191.36
PENSION - 2022-02-28	2/28/2022	6089	N	0		\$1196.58
PENSION - 2022-02-28	2/28/2022	6090	N	0		\$70.13
PENSION - 2022-02-28	2/28/2022	6091	N	0		\$748.80
PENSION - 2022-02-28	2/28/2022	6092	N	0		\$1241.45
PENSION - 2022-02-28	2/28/2022	6093	N	0		\$1023.74
PENSION - 2022-02-28	2/28/2022	6094	N	0		\$1150.28
PENSION - 2022-02-28	2/28/2022	6095	N	0		\$3223.90
PENSION - 2022-02-28	2/28/2022	6096	N	0		\$1069.66
PENSION - 2022-02-28	2/28/2022	6097	N	0		\$437.16
PENSION - 2022-02-28	2/28/2022	6098	N	0		\$1458.64
PENSION - 2022-02-28	2/28/2022	6099	N	0		\$1787.23
PENSION - 2022-02-28	2/28/2022	6100	N	0		\$553.04
PENSION - 2022-02-28	2/28/2022	6101	N	0		\$681.13
PENSION - 2022-02-28	2/28/2022	6102	N	0		\$361.60
PENSION - 2022-02-28	2/28/2022	6103	N	0		\$379.85
PENSION - 2022-02-28	2/28/2022	6104	N	0		\$1429.05
PENSION - 2022-02-28	2/28/2022	6105	N	0		\$1406.76
PENSION - 2022-02-28	2/28/2022	6106	N	0		\$872.03
PENSION - 2022-02-28	2/28/2022	6107	N	0		\$2167.08
PENSION - 2022-02-28	2/28/2022	6108	N	0		\$385.64
PENSION - 2022-02-28	2/28/2022	6109	N	0		\$1215.91

Pension Checks 2/1/2022 - 2/28/2022

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT
PENSION - 2022-02-28	TOTALS:					\$30,794.17
					Grand Total	\$30,794.17



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items of Business

Core Focus Area 3 - Increase Economic Vitality

Subject:

Ordinance No. 2022-12, Approving the Rezone of 3.9 Acres Located at 1842 Jadwin Avenue from Retail Business (C-1) to Commercial Limited Business (C-LB)(Closed Record-First Reading)

Department:

Development Services

Ordinance/Resolution Number:

2022-12

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-12, approving the rezoning of 3.9 acres located near Jadwin Avenue and McMurray Street from Retail Business (C-1) to Commercial Limited Business (C-LB).

Summary:

ADL Holdings has filed a rezone request on behalf of the property owner (Greg Markel of Washington Securities & Investment Corporation) to change the zoning on a 3.9-acre site from C-1 (Neighborhood Retail Business) to C-LB (Commercial Limited Business). The site is undeveloped land lying near the southeast corner of the intersection of McMurray Street and Jadwin Avenue. The Comprehensive Plan designates the subject site as suitable for commercial land uses.

On February 14, 2022, the Richland Hearing Examiner held an open-record public hearing to consider the rezone application and has recommended approval.

Site-specific rezones are Type IIIA permit applications under RMC 19.02.010. An open-record public hearing is held by the Richland Hearing Examiner, and a closed-record decision hearing is held by Richland City Council before taking action on the rezone request. Because the record is officially closed, only those who testified at the open-record hearing are eligible to testify, and their testimony is limited to information already shared during the public hearing. Closed-record decision hearings are quasi-judicial in nature, and must meet requirements related to conflict of interest and appearance of fairness.

Staff recommends approval of Ordinance No. 2022-12 for first reading, by title only.

Fiscal Impact:

None.

Attachments:

1. Ordinance No. 2022-12
2. Richland Hearing Examiner's Decision - ADL Holdings (3.9 Acres)
3. FULL Staff Report - ADL Holdings C-1 to C-LB

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-12

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING TITLE 23: ZONING REGULATIONS OF THE RICHLAND MUNICIPAL CODE AND THE OFFICIAL ZONING MAP OF THE CITY TO CHANGE THE ZONING ON 3.9 ACRES FROM NEIGHBORHOOD RETAIL (C-1) TO LIMITED BUSINESS (C-LB); SAID PROPERTY BEING LOCATED APPROXIMATELY 200 FEET SOUTH AND EAST OF THE JADWIN AVENUE AND MCMURRAY STREET INTERSECTION, AND ADOPTING THE FINDINGS AND CONCLUSIONS OF THE RICHLAND HEARING EXAMINER AS THE FINDINGS AND CONCLUSIONS OF THE RICHLAND CITY COUNCIL.

WHEREAS, on February 14, 2022, the Richland Hearing Examiner held a duly advertised open-record public hearing to consider a petition from ADL Holdings, LLC, acting on behalf of Washington Securities & Investment Corporation (Greg Markel), to change the zoning of the property hereafter described in Section 2 and located approximately 200 feet south and east of the intersection of Jadwin Avenue and McMurray Street; and

WHEREAS, following the February 14, 2022 open-record public hearing, the Richland Hearing Examiner issued an 8-page written recommendation to the Richland City Council that concluded with a favorable recommendation to approve the requested rezone; and

WHEREAS, the Richland City Council has considered the written recommendation of the Richland Hearing Examiner and the record created during the February 14, 2022 open-record public hearing; and

WHEREAS, as required by RMC 19.20.030, the Richland City Council conducted a closed-record decision hearing on March 15, 2022 and has considered the totality of the record.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. It is hereby found, as an exercise of the City's police power, that the best land use classification for the land described below is Limited Business (C-LB) when consideration is given to the interests of the public.

Section 2. Said property, depicted in **Exhibit A**, attached hereto and incorporated by this reference, is more particularly described as follows:

THE NORTHERLY 530.46 FEET OF BLOCK 745, PLAT OF RICHLAND, ACCORDING TO THE PLAT THEROF RECORDED IN VOLUMES 6 & 7 OF PLATS, RECORDS OF BENTON COUNTY, WASHINGTON. EXCEPT THE NORTHERLY 196 FEET OF THE WESTERLY 207 FEET THEREOF.

Section 3. Such property is rezoned from Neighborhood Retail (C-1) to Limited Business (C-LB).

Section 4. Richland Municipal Code Title 23 and the Official Zoning Map of the City, as adopted by Section 23.08.040 of said Title, are hereby amended by amending Sectional Map Number 8, which is one of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B**, and bearing the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. The findings of fact and conclusions of the Richland Hearing Examiner as provided in the Hearing Examiner's February 15, 2022 written recommendation are hereby adopted as the findings of fact and conclusions of the Richland City Council.

Section 6. The City Clerk is directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance and the attached amended Sectional Map No. 8, duly certified by the City Clerk as a true copy.

Section 7. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 8. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 9. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

This space intentionally left blank.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____

Exhibit A

Ordinance No. 2022-12

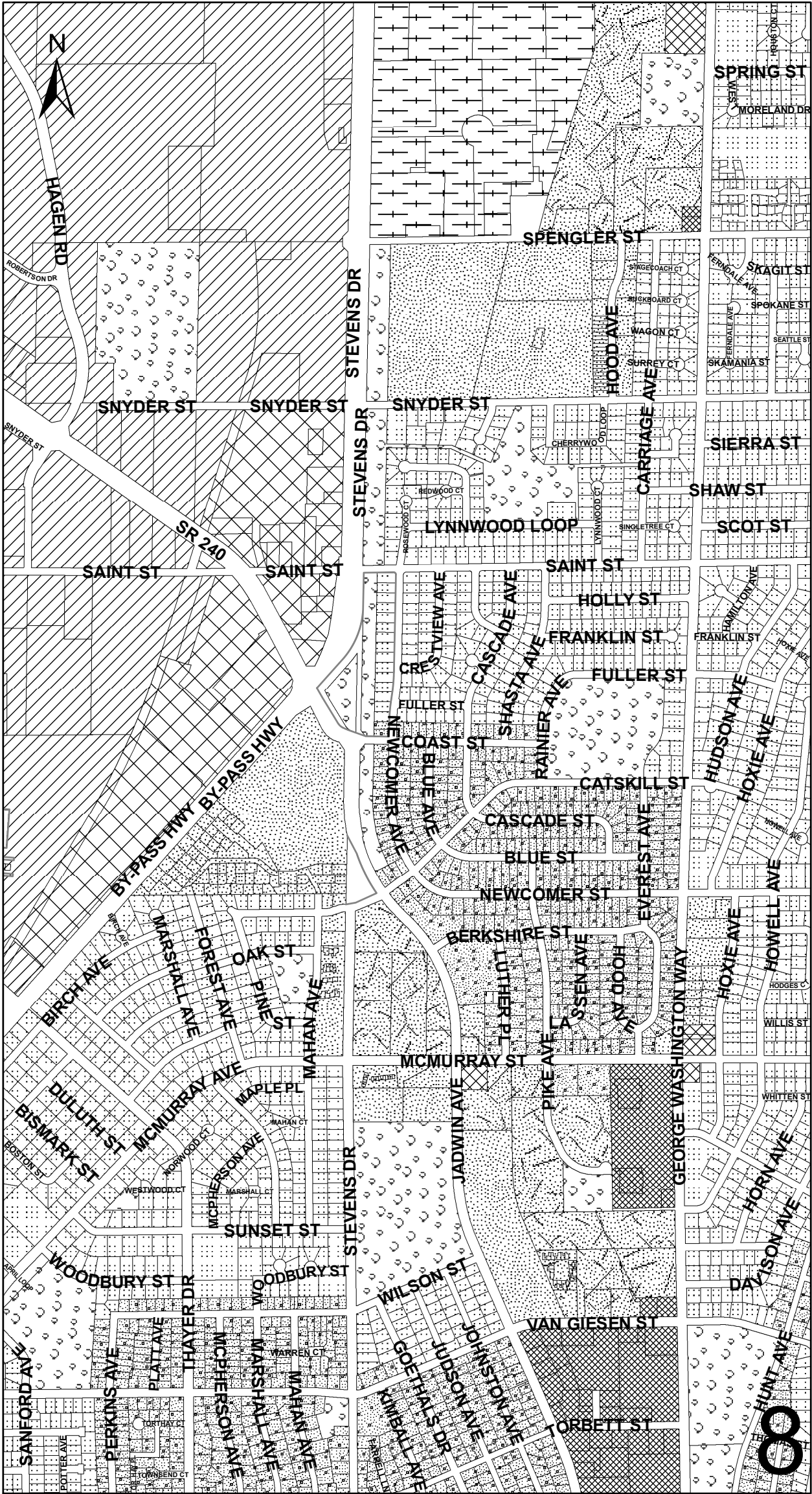
Item: Rezone C-1 to C-LB

Applicant: ADL Holdings

File #: Z2021-108

N





**BEFORE THE HEARING EXAMINER
FOR THE CITY OF RICHLAND**

Regarding the Application to *Rezone* a 3.9-)
acre site from one Commercial land use)
designation, the C-1 (Neighborhood Retail))
zoning district, to another Commercial)
designation, the C-LB (Commercial Limited)
Business) zoning district, which is fully)
consistent with Comprehensive Plan's)
Commercial land use designation assigned to)
the area, submitted by)

File No. Z2021-108

**FINDINGS OF FACT,
CONCLUSIONS AND
RECOMMENDATION**

ADL HOLDINGS LLC ON BEHALF THE)
PROPERTY OWNER, WASHINGTON)
SECURITIES, & INVESTMENT CORPORATION)
(GREG MARKEL),)
Applicant)
_____)

I. SUMMARY OF RECOMMENDATION.

The applicant, ADL Holdings LLC on behalf the property owner, Washington Securities, & Investment Corporation (Greg Markel)¹, can meet its burden of proof to demonstrate that its requested rezone merits approval. The site is now designated as suitable for Commercial land uses under the City's Comprehensive Plan, and it is currently zoned C-1 (Neighborhood Retail). The pending application would rezone the site to another Commercial zoning district, the C-LB (Commercial Limited Business) zone.

This requested rezone does not approve any development activity on the site. As with all development proposals, City Development Regulations will apply to any specific projects that may

¹ Staff Report identifies Mr. Markel as owner, on page 2, supplementing the Washington Securities entity listed on the Assessor's website as owner.

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

eventually be proposed on the site.

A single written comment from WSDOT (*Ex. 5*) notes that Commercial development is allowed on the site, but any future development should comply with height limits and avoid activities and uses and might be incompatible with or present hazards for air traffic using the Richland airport.² Future development proposals will be required to comply with all applicable City development regulations, including bulk, height, and setback standards, and do not provide a basis in fact or law to deny the pending rezone request.

II. BACKGROUND and APPLICABLE LAW.

In this matter, the Hearing Examiner has jurisdiction to conduct an open record public hearing on the site-specific rezone application at issue and is directed to issue a written recommendation for consideration and final action by the Richland City Council. *See* Richland Municipal Code (RMC) 19.20.010(D)(identifies “site-specific rezones” as Type IIIA permit applications); RMC 23.70.210(A)(“The hearing examiner shall conduct an open record public hearing as required by RMC Title 19 for a Type IIIA permit application.”); and RMC 19.20.030(granting jurisdiction to Hearing Examiner to conduct public hearing and issue recommendation to City Council); RMC 19.25.110(authority for Examiner actions, including conditions of approval on applications or appeals); and RCW 35A.63.170(state statute regarding hearing examiner system).

The applicant bears the burden of proof to show that its application conforms to the relevant elements of the city’s development regulations and comprehensive plan, and that any significant adverse environmental impacts have been adequately addressed. RMC 19.60.060.

Finally, Washington Courts apply three basic rules when reviewing appeals of rezone applications: (1) there is no presumption favoring the rezone request; (2) the proponent of a rezone must demonstrate that there has been a change of circumstances since the original zoning, PROVIDED if a proposed rezone implements the policies of a comprehensive plan, a showing of changed circumstances is usually not required³; and (3) the rezone must have a substantial relationship to the public health, safety, morals, or general welfare. *Woods v. Kittitas County*, 162 Wn.2d 597 (2007), citing *Citizens for Mount Vernon*, 133 Wn.2d 861, at 875 (1997); *Parkridge v. City of Seattle*, 89 Wn.2d 454, 462 (1978).

² “The subject property of the ADL Holdings Rezone is in the airport influence area of the Richland Municipal Airport and is within Zones 3 and 6 of the WSDOT Land-Use Compatibility zones. Commercial developments are allowed in these zones. However, development plans in this zone should be reviewed to ensure that they will not create a height hazard obstruction, smoke, glare, electronic, wildlife attractants or other airspace hazards.” *Ex. 5, part of WSDOT comment letter*.

³ *Save Our Rural Env't v. Snohomish County*, 99 Wn.2d 363, 370-71 (1983); *Henderson v. Kittitas County*, 124 Wn. App. 747, 754 (Div. III, 2004); *Bjarnson v. Kitsap County*, 78 Wn. App. 840, 846 (Div. III, 1995).

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. McLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

III. QUESTIONS PRESENTED.

For purposes of the pending rezone application, the central questions presented are:

A. Whether the requested rezone implements policies of the City's Comprehensive Plan, and/or whether there has been a change of circumstances since the current C-1 zoning was adopted for the site?

Short Answer: Yes to both. The site is already designated for Commercial uses in the City's Comprehensive Plan, and the rezone request would simply change the zoning designation from one Commercial zone to another, i.e. from the C-1 (Neighborhood Retail) zone to C-LB (Commercial Limited Business). Unlike surrounding properties, the rezone site remains undeveloped, and the applicant believes the new zone will enhance its development potential.

B. Whether the rezone bears a substantial relationship to the public health, safety, morals, or general welfare?

Short Answer: Yes, because the rezone is fully consistent with the City's Comprehensive Plan, and any future, project-specific proposal will have to meet city development regulations, including SEPA, possible subdivision codes, traffic impact reviews, public infrastructure concurrency reviews, and payment of any impact fees in effect at the time of an application. Vacant, undeveloped Commercial property in an area already served with major transportation and utility facilities is not consistent with state and local policies that encourage such development in designated urban growth areas, like those in the Richland City limits. The proposed rezone appears to be an effort to expedite development potential for the site, noting that it has remained undeveloped under its current zoning designation.

IV. RECORD.

Exhibits entered into evidence as part of the record, and an audio recording of the public hearing, are maintained by the City of Richland, and may be examined or reviewed by contacting the City Clerk's Office.

Public notices regarding the application and public hearing were mailed, posted, and published as required by city codes prior to the public hearing, which occurred on February 14, 2022. (*Staff Report, page 6; Exhibit 4*). Before the hearing, the City only received one written comment. (*Ex. 5*).

Hearing Testimony: Only Senior Planner, Shane O'Neill, and the applicant's designated representative, Isaac Chamberlin, asked to present testimony under oath during the public hearing. Given the ongoing limits placed on public gatherings due to the Covid-19 public health emergency, the Examiner conducted the public hearing via online communication means, coordinated by city staff, which included video images of participants and several exhibits. Staff confirmed that no one else was online or phoned in to participate in the hearing.

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

Exhibits: The Development Services Division Staff Report for the requested Rezone, including a recommendation of approval, was provided to the Examiner in the week before the hearing. The Staff Report, and the following Exhibits, were all accepted into the Record in their entirety without modification:

1. Application Form
2. Commercial Zoning code provisions – Chapter 18.22 of the Richland Municipal Code
3. Site Photos
4. Public Notices and Affidavits
5. Comments received

The Examiner has visited the road network and vicinity of the proposed rezone on multiple occasions over the past few years in connection with other applications, and is fully advised on matters at issue herein, including without limitation adjacent developments and land uses, applicable law, application materials, and relevant comprehensive plan provisions.

V. FINDINGS OF FACT.

Based upon the record, the undersigned Examiner issues the following Findings of Fact.

Application, Site Location and Conditions.

1. In late December of 2021, the above-captioned applicant filed an application with the City, petitioning to rezone a 3.9-acre site from one Commercial zoning district to another, specifically from the Neighborhood Retail zone (C-1) to the Commercial Limited Business (C-LB) zone. (*Staff Report, page 6; and Exhibit 1, Application form*).

2. The site is a 3.9-acre parcel of long-undeveloped land, lying near the southeast corner of the intersection of McMurray Street and Jadwin Avenue. As depicted in Figure 1 on page 2 of the Staff Report, the smaller, corner parcel at the road intersection is developed with an auto parts store, and the subject parcel surrounds it on two sides. The applicant's trapezoidal property is generally level and is bordered by McMurray Street to the north and by Jadwin Avenue to the west.

3. The site is situated in an area of mixed uses. Adjacent property immediately to the south is zoned R-3 and is developed with several multi-family residential apartment buildings. Adjoining properties to the east are zoned C-LB and contain retirement apartments and a rehabilitation center. Properties on the north side of McMurray Street contain residential duplexes (R-2) and a fire station (C-LB). Parcels on the west side of Jadwin Avenue are zoned R-3 and contain multi-family residential apartments. *(Staff Report, discussion on pages 2 and 3).*

4. The project site is a single tax parcel, numbered 102982020745003. (*Ex. I, Application form; Benton County Assessor records*).

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. McLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

5. There is no dispute that the property at issue is currently designated for Commercial uses in the City's Comprehensive Plan. This application would simply change the specific zoning classification from one Commercial zone to another.

6. There is also no dispute that most surrounding properties have already been developed with various uses, including multifamily residential projects and other business uses that are expressly permitted in the requested C-LB zone. However, the rezone-property has remained undeveloped for a number of years, indicating that development options for C-1 projects may not be favored by investors at this location. The applicant representative generally expressed hope that the requested C-LB zone will facilitate site development at some point in the near future. (*Testimony of Mr. Chamberlin*).

7. Changed circumstances also support the requested rezone from C-1 to the C-LB zone. For example, the requested C-LB zone will hopefully provide future owners and developers with economically viable and realistic options for redeveloping the property with the variety of uses allowed in the C-LB zone that can serve the growing tri-cities area, which would clearly be in the public's interest.

8. If approved, the rezoned site would no longer be available for fuel stations/mini-marts, vehicle service stations, contractor's offices with lay-down yards, building supply stores and grocery stores, bars/taverns or restaurants, as it is today, in its vacant form, under the C-1 zone. Instead, the most intense land use permitted in the C-LB zone is multi-family residential (apartments). The Staff Report credibly explains that the C-LB zone is primarily an "office zone" and secondly a "high-density residential zone," and that the C-LB district is well applied to transitional areas of the community to serve as a buffer between commercial and residential land uses. Transitioning this proposed rezone site to C-LB zoning would expand residential development opportunities while reducing the intensity of allowable commercial uses. It is reasonable to presume that the surrounding residents may appreciate the elimination of the site's potential to be developed with high customer volume businesses currently allowed under the existing C-1 zone.

9. The Examiner concurs with the opinion of staff and finds that the proposed C-LB zoning with its associated permitted land uses, is generally compatible with the vicinity, and that unlike many rezones processed by the City Council in the last twenty years, it is not necessary to impose site specific development restrictions by way of a property use and development agreement in this instance. (*Staff Report, discussion and analysis on pages 11 and 12*).

10. Through the public comment and hearing process, no one submitted any comments, evidence, or legal authority that would serve as a basis to deny this requested rezone. The single written comment (*Ex. 5*) generally focused on conditions and considerations that could be relevant in future development application processes, but not this rezone application.

11. Because staff deemed the application to be consistent with the City's Comprehensive Plan, which already designates the rezone site as suitable for Commercial land uses, and the City's plan was analyzed in an environmental impact statement at the time of its adoption, the pending application is categorically exempt from SEPA review as provided in WAC 197-11-800(6)(c). (*Staff Report*,

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

page 8; Official notice from record of previous rezone matters re: City SEPA process(es) undertaken when Comprehensive Plan was adopted and amended).

12. The rezone is not likely to have any material impact on capacity for the existing local street system serving the property. The Staff Report explains that: Jadwin Avenue is classified as a minor arterial roadway in the City's Transportation Plan; McMurray Street is classified as a major collector roadway in the City's Transportation Plan; Both roads have existing capacity to support additional commercial and residential development; Specific design and assessment of transportation related improvements, if any are required, will be determined when specific development plans are submitted to the City; and that Jadwin Avenue belongs to Ben-Franklin Transit route no. 123, with a transit bus stop already located on the site's Jadwin Avenue frontage. (*Staff Report, page 8*).

13. The Staff Report credibly explains that city utilities have capacity to serve the types of uses that could occur on the site under its requested C-LB zoning designation. (*Staff Report, pages 7-8*).

14. The record does not include any evidence that the requested C-LB zone could allow for any uses that would be incompatible with surrounding uses. Instead, the Staff Report describes the surrounding area with its mix of uses and zones, noting: how adjacent property immediately to the south is zoned R-3 and is developed with several multi-family residential apartment buildings; that adjoining properties to the east are zoned C-LB and contain retirement apartments and a rehabilitation center; that properties on the north side of McMurray Street contain residential duplexes (R-2) and a fire station (C-LB); and that parcels on the west side of Jadwin Avenue are zoned R-3 and contain multi-family residential apartments. (*Staff Report, discussion on page 3, zoning map for area on page 4*).

Summary of Public Hearing.

15. As explained above, the public hearing for this matter occurred on February 14, 2022. Mr. O'Neill made a brief presentation regarding the application, current site conditions, its vacant condition in the midst of development on most surrounding sites, and his recommendation of approval, as explained in the Staff Report. The applicant's hearing representative, Mr. Chamberlin, confirmed that he accepted the analysis and recommendation included in the Staff Report without objection or changes. No members of the general public appeared during the online hearing, by phone or computer, and Staff confirmed that no one reached out to say that they planned to participate in the hearing, other than people who were online for the hearing.

16. The Staff Report's analysis of this application stands un rebutted. The requested rezone is fully consistent with land use policy goals in the City's Comprehensive Plan. (*Staff Report, pages 9-10*). No one testified to express concerns with or opposition to this rezone application.

Public services and utilities are adequate and readily available to serve the site.

17. Again, as part of the review process, City staff confirmed that adequate utilities, including without limitation water, power, and sewer, are in place and/or readily available to serve the parcel that is at issue in this matter. (*Staff Report, pages 7-8*).

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1
2 ***Consistency with City Codes and Comprehensive Plan.***

3 18. As explained elsewhere in this Recommendation, the rezone site is already designated as
4 “Commercial” in the City’s Comprehensive Plan, and the request is to modify the classification from
one Commercial zoning designation (C-1) to another (C-LB).

5 19. Standing alone, the requested rezone conforms to the Comprehensive Plan, because the plan
6 already identifies the property as suitable for Commercial uses. There is nothing in this record to
7 justify holding the property as a C-1 zoned site, as might be the case where certain unique uses are
needed in the immediate area in order to best serve the public interest.

8 ***General findings.***

9 20. The requested rezone bears a substantial relationship to the public health, safety, and general
welfare. The requested rezone is appropriate in the context of adjacent properties.

10 21. The Development Services Division Staff Report, prepared by Mr. O’Neill, includes a
11 number of specific findings and explanations that establish how the underlying application satisfies
12 provisions of applicable law and is consistent with the city’s Comprehensive Plan and zoning
regulations. Except as modified in this Recommendation, all Findings contained in the Staff Report
are incorporated herein by reference as Findings of the undersigned-hearing examiner.

13 22. Any factual matters set forth in the foregoing or following sections of this Recommendation
14 are hereby adopted by the Hearing Examiner as findings of fact and incorporated into this section as
15 such.

16 **VI. CONCLUSIONS.**

17 Based upon the record, and the Findings set forth above, the Examiner issues the following
18 Conclusions:

19 1. The applicant met its burden to demonstrate that the requested rezone conforms to, and in
fact implements objectives of, the City’s Comprehensive Plan. *Findings; Staff Report.*

20 2. The applicant met its burden to demonstrate that the requested rezone bears a substantial
21 relationship to the public health, safety, or welfare.

22 3. The Staff Report and testimony in the record demonstrate that the proposed rezone will not
23 require new public facilities and that there is capacity within the transportation network, the utility
system, and other public services, to accommodate all uses permitted in the C-LB zone requested
24 herein.

25 **FINDINGS OF FACT, CONCLUSIONS AND**
RECOMMENDATION RE: ADL HOLDINGS
APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
26 **FILE NO. Z2021-108**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

1 4. The rezoned site will not be materially detrimental to uses or property in the immediate vicinity
2 of the subject property. In fact, the rezone may serve as a boost for realistic development options on
the property.

3 5. While the pending rezone application is categorically exempt from formal SEPA review, the
4 record demonstrates that the potential for adverse impacts is very unlikely. And, after public notices
issued for the application, no one spoke or submitted any written comments opposing the pending
rezone request.

5 6. As required by RMC 19.50.010(C), the transportation system is sufficient to accommodate
6 the type of development envisioned with the proposed rezone. The surrounding road network is fully
7 functional, and no transportation concurrency problems are likely to arise as a result of the rezone for
the site. Development regulations, including without limitation those detailing frontage
improvements, impact fees, setbacks, and the like, will apply to any future project built on the site.

8 7. Based on the record, the applicant demonstrated its rezone application merits approval,
9 meeting its burden of proof imposed by RMC 19.60.060.

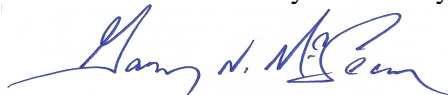
10 8. Approval of this rezone will not and does not constitute, nor does it imply any expectation of,
11 approval of any permit or subsequent reviews that may be required for development or other regulated
activities on the site of the subject rezone.

12 9. Any finding or other statement contained in this Recommendation that is deemed to be a
13 Conclusion is hereby adopted as such and incorporated by reference.

14 VII. RECOMMENDATION.

15 Based upon the preceding Findings and Conclusions, the Hearing Examiner recommends that
16 the ADL Holdings Rezone application (File No. Z2021-108) to reclassify a 3.9-acre site from its
17 current C-1 (Neighborhood Retail) zone to another Commercial land use designation, the C-LB
(Commercial Limited Business) zoning district, which is consistent with the Comprehensive Plan's
Commercial land use designation assigned to the area, should be **APPROVED**.

18 ISSUED this 15th Day of February, 2022

19 

20
21 Gary N. McLean
22 Hearing Examiner
23
24

25 FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: ADL HOLDINGS
26 APPLICATION TO CHANGE A 3.9-ACRE SITE
FROM THE C-1 TO C-LB ZONING DISTRICT –
FILE NO. Z2021-108

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

**CITY OF RICHLAND DEVELOPMENT SERVICES DIVISION
STAFF REPORT TO THE HEARING EXAMINER**

GENERAL INFORMATION:

PROPOSAL NAME: ADL Holdings Rezone

LOCATION: 1842 Jadwin Avenue

APPLICANT: ADL Holdings on behalf of Greg Markel

FILE NO.: Z2021-108

DESCRIPTION: Request to change zoning on 3.9 acres from C-1 (Neighborhood Retail Business) to C-LB (Commercial Limited Business)

PROJECT TYPE: Type 3 Site-specific rezone

HEARING DATE: February 14, 2022

REPORT BY: Shane O'Neill, Senior Planner

RECOMMENDED
ACTION: Approval

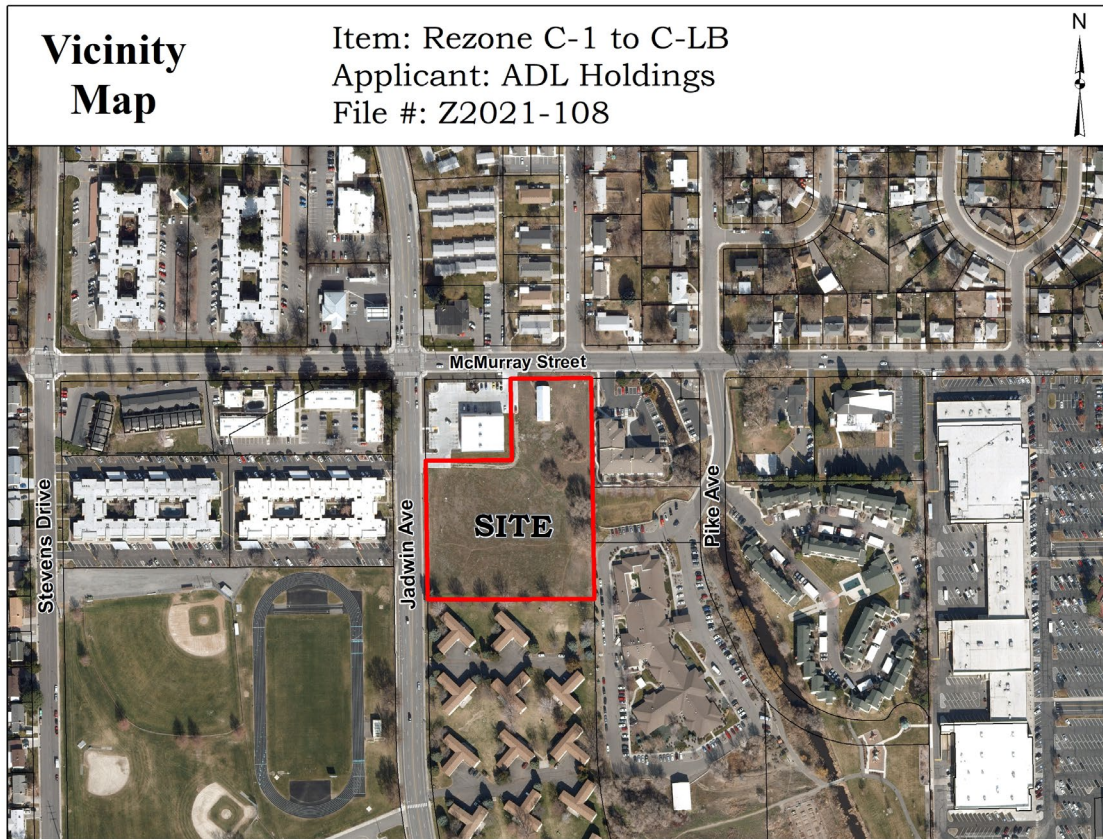


Figure 1 - Vicinity Map

DESCRIPTION OF PROPOSAL

ADL Holdings has filed a rezone request on behalf of the property owner (Greg Markel of Washington Securities & Investment Corporation) to change the zoning on a 3.9-acre site from C-1 (Neighborhood Retail Business) to C-LB (Commercial Limited Business). The application is attached herein as Exhibit 1. A proposed site plan nor building elevations/designs accompany the application to rezone the site, neither of which are necessary to review a rezoning proposal based upon its land use merits.

The existing C-1 (Neighborhood Retail) zoning is a retail business zone appropriate for areas which primarily provide retail products and services for the convenience of nearby neighborhoods with minimal impact on surrounding residential neighborhoods. Whereas the C-LB (Commercial Limited Business) zone is designed for the location of professional and business offices, motels, hotels, and their associated accessory uses and other compatible uses serving as an administrative district for the enhancement of the Central Business District. C-LB zoning may also serve as a buffer zone between residential areas and other commercial districts. This zone may be applied to lands designated commercial or high-density residential under Richland's Comprehensive Plan

(RMC 23.22.010). Refer to RMC Section 22.18.020 (Exhibit 2) for the list of land uses allowed in both the existing C-1 zone and the proposed C-LB zone.

SITE DESCRIPTION & ADJACENT LAND USES

The site is a 3.9-acre parcel of undeveloped land lying near the southeast corner of the intersection of McMurray Street and Jadwin Avenue. As depicted in Figure 1 (above) the small parcel precisely at the road intersection is developed with an auto parts store, and the subject parcel surrounds it on both sides. The trapezoidal property is generally level and is bordered by McMurray Street to the north and by Jadwin Avenue to the west.

The site is situated in an area of mixed uses. Adjacent property immediately to the south is zoned R-3 and is developed with several multi-family residential apartment buildings. Adjoining properties to the east are zoned C-LB and contain retirement apartments and a rehabilitation center. Properties on the north side of McMurray Street contain residential duplexes (R-2) and a fire station (C-LB). Parcels on the west side of Jadwin Avenue are zoned R-3 and contain multi-family residential apartments.

An aerial photo of the site in Figure 1 above and ground level site photos taken by city staff are provided in Exhibit 3.

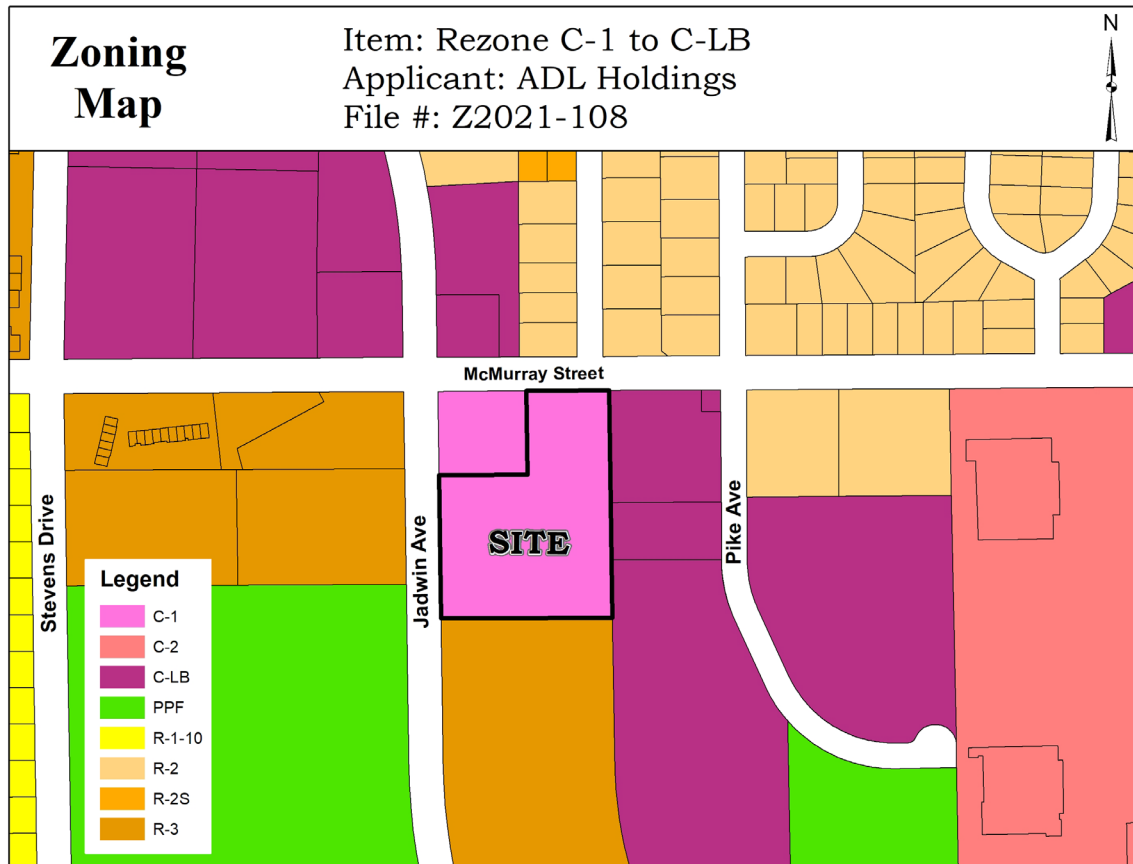


Figure 2 – Zoning Map

ZONING

As illustrated in the Zoning Map above, the site is surrounded by a variety of commercial and residential zones and land uses. The site is currently zoned C-1 (Neighborhood Retail Business) which allows a variety of neighborhood-scale retail businesses, as the name implies. The C-1 zone precludes “big box” large-scale retail businesses.

The applicant is requesting the current C-1 zoning be converted to Commercial Limited Business (C-LB). The stated purposes of the C-1 and C-LB zones (as set forth in RMC 23.22.010) are as follows:

C-1 Zone Purpose

The neighborhood retail business use district (C-1) is a limited retail business zone classification for areas which primarily provide retail products and services for the convenience of nearby neighborhoods with minimal impact to the surrounding residential area. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

C-LB Zone Purpose

The limited business use district (C-LB) is a zone classification designed to provide an area for the location of buildings for professional and business offices, motels, hotels, and their associated accessory uses, and other compatible uses serving as an administrative district for the enhancement of the central business districts, with regulations to afford protection for developments in this and adjacent districts and in certain instances to provide a buffer zone between residential areas and other commercial and industrial districts. This zoning classification is intended to be applied to some portions of the city that are designated either commercial or high-density residential under the city of Richland comprehensive plan.

There are some differences in the dimensional requirements associated with the existing and proposed zone, as shown in the following table:

Zoning	Existing C-1	Proposed C-LB
STANDARD	REQUIRED/ALLOWED	REQUIRED/ALLOWED
Min. Lot Area	None	None
Max. Lot Coverage	None	None
Building Setbacks		
Front	45 ft.	20 ft.
Side(s)	0 ft.	0 ft.
Rear	0 ft.	0 ft.
Building Height	30 ft.	55 ft.

Table 1 – Comparison of C-1 & C-LB Dimensional Standards

Noteworthy is the point that the front setback reduction to twenty (20) feet incurred with assigning C-LB zoning is consistent with the minimum front setback applied to residential properties in the vicinity. The commercial land use table (RMC 23.22.030) is provided as Exhibit 2 to illustrate specific differences between each zone in terms of permitted land uses.

The dimensional standards table above, applies to non-residential development in each zone. In the case of residential development proposals in the C-LB zone the following performance standards drawn from RMC 23.22.020(A) apply:

1. Minimum Yard Requirements.

a. Front Yard. Twenty feet except as provided by footnote (3) of RMC 23.18.040.

b. Side Yards. Each side yard shall provide one foot of side yard for each three feet or portion thereof of building height.

c. Rear Yards. Twenty-five feet.

2. Required Court Dimensions. Each court on which windows open from any room other than a kitchen, bathroom or a closet, shall have all horizontal dimensions measured at right angles from the windows to any wall or to any lot line other than a front lot line equal to not less than the height of the building above the floor level of the story containing the room, but no dimension shall be less than 20 feet.

3. Distance between Buildings. No main building shall be closer to any other main building on the lot than a distance equal to the average of their heights. This provision shall not apply if no portion of either building lies within the space between the prolongation of lines along any two of the opposite walls of the other building, but in any such situation the buildings shall not be closer to each other than a distance of 10 feet.

4. Percentage of Lot Coverage. Apartment buildings in a C-LB district shall cover not more than 33 percent of the area of the lot.

PUBLIC NOTICE

Application Date:	December 28, 2021
Notice of Application & Hearing Mailed:	January 12, 2022
Notice of Application & Hearing Published:	January 23, 2022
Notice of Application & Hearing Posted:	January 22, 2018
Public Hearing:	February 14, 2022

Notice of application and notice of hearing was provided through posting of the property, mailing of notice to property owners within 300 feet of the site, publication in the *Tri-City Herald* newspaper and posted on the City's website. Copies of the notices and affidavits are included in Exhibit 4. As of the date of this report, one comment has been received. Said comment was received from the Washington State Department of Transportation stating certain development constraints/review criteria. Said comment is provided in Exhibit 5.

UTILITY AVAILABILITY

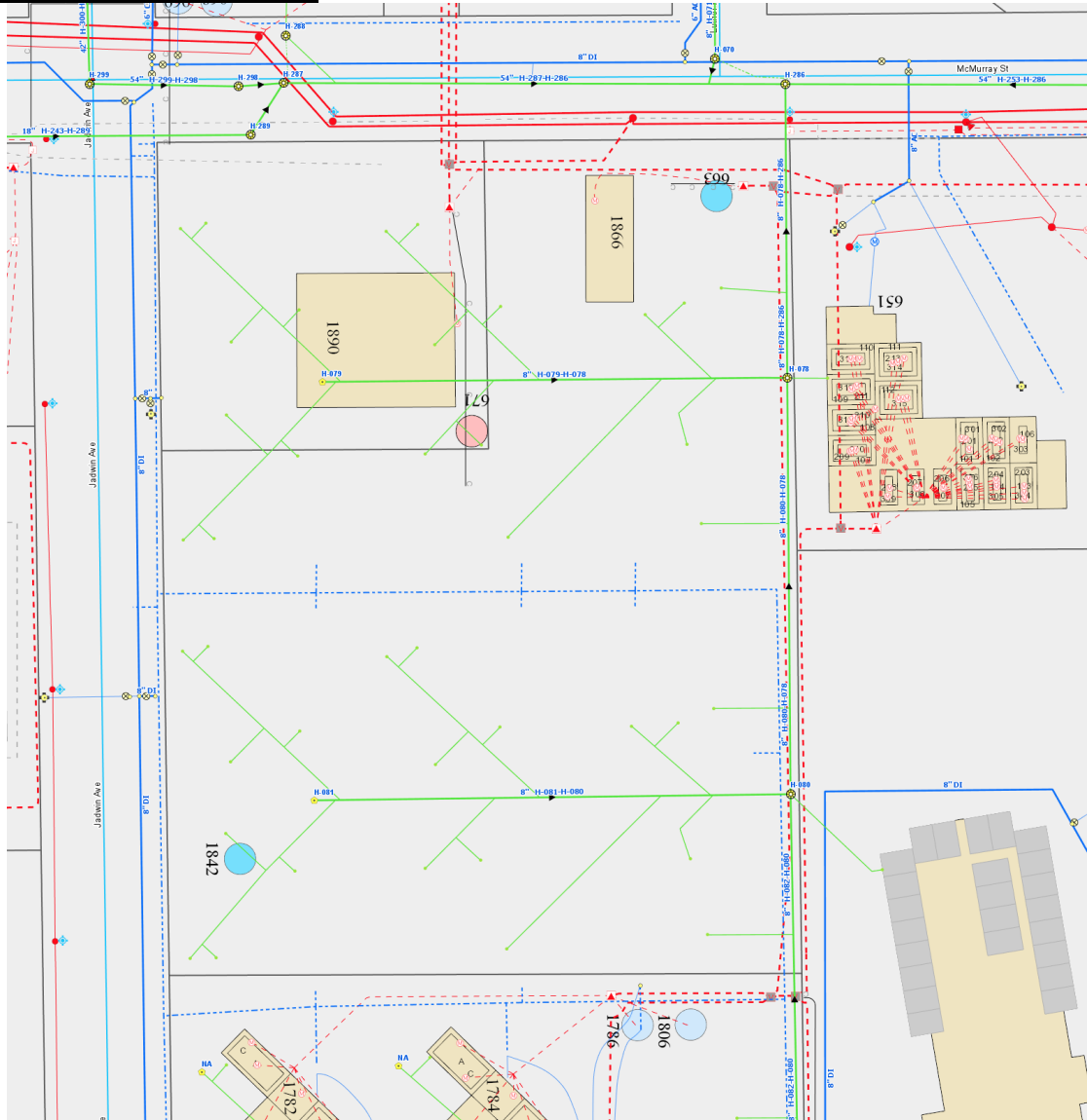


Figure 3 – Utility Map
(Blue = water, Green = sewer, Red = electrical power)

Sewer

An eight-inch sewer main extends along the east property line from McMurray Street and continues south to serve other properties on the block. City utility records indicate existing sewer stubs on-site in the identical configuration as the residential apartments immediately to the south. These sewer stubs imply the site may have previously contained apartments belonging to the same original government residential development.

Water

Eight-inch water mains currently extend along both parcel road frontages within the McMurray Street and Jadwin Ave rights-of-way. Both water mains are sufficiently sized and have capacity to serve future site development.

Power

McMurray Street contains overhead electrical power distribution lines. Underground power lines run inside and parallel to the east property line. Richland Energy Services confirmed the underground lines have adequate capacity to serve future site development types allowed in the C-LB zone.

TRANSPORTATION

Jadwin Avenue is classified as a minor arterial roadway in the City's Transportation Plan. McMurray Street is classified as a major collector roadway in the City's Transportation Plan. Both roads have existing capacity to support additional commercial and residential development. Specific design and assessment of transportation related improvements, if any are required, will be determined when specific development plans are submitted to the City. Jadwin Avenue belongs to Ben-Franklin Transit route #123. There is a transit bus stop on the site's Jadwin Ave. frontage.

SEPA

No environmental review was conducted as part of this rezone application, based on the categorical exemption in WAC 197-11-800(6)(c) which provides for exemptions under the following circumstances:

Where an exempt project requires a rezone, the rezone is exempt only if:

- (i) The project is in an urban growth area in a city or county planning under RCW 36.70A.040;*
- (ii) The proposed rezone is consistent with and does not require an amendment to the comprehensive plan; and*
- (iii) The applicable comprehensive plan was previously subjected to environmental review and analysis through an EIS under the requirements of this chapter prior to adoption; and the EIS adequately addressed the environmental impacts of the rezone.*

In this case, the proposed project is located within the City and within Richland's urban growth area; the proposed action is consistent with the City's comprehensive plan; and the City's comprehensive plan was analyzed through the preparation of an environmental impact statement.

The following Land Use Map illustrates the City's Comprehensive Plan commercial land use designation of the site. As shown in the Existing Zoning section of this report (above) the C-LB zoning classification is intended to be applied to portions of the city that are designated either commercial or high-density residential under the city of Richland Comprehensive Plan. This site is designated for commercial land uses and therefore supports the proposed rezone.

COMPREHENSIVE PLAN

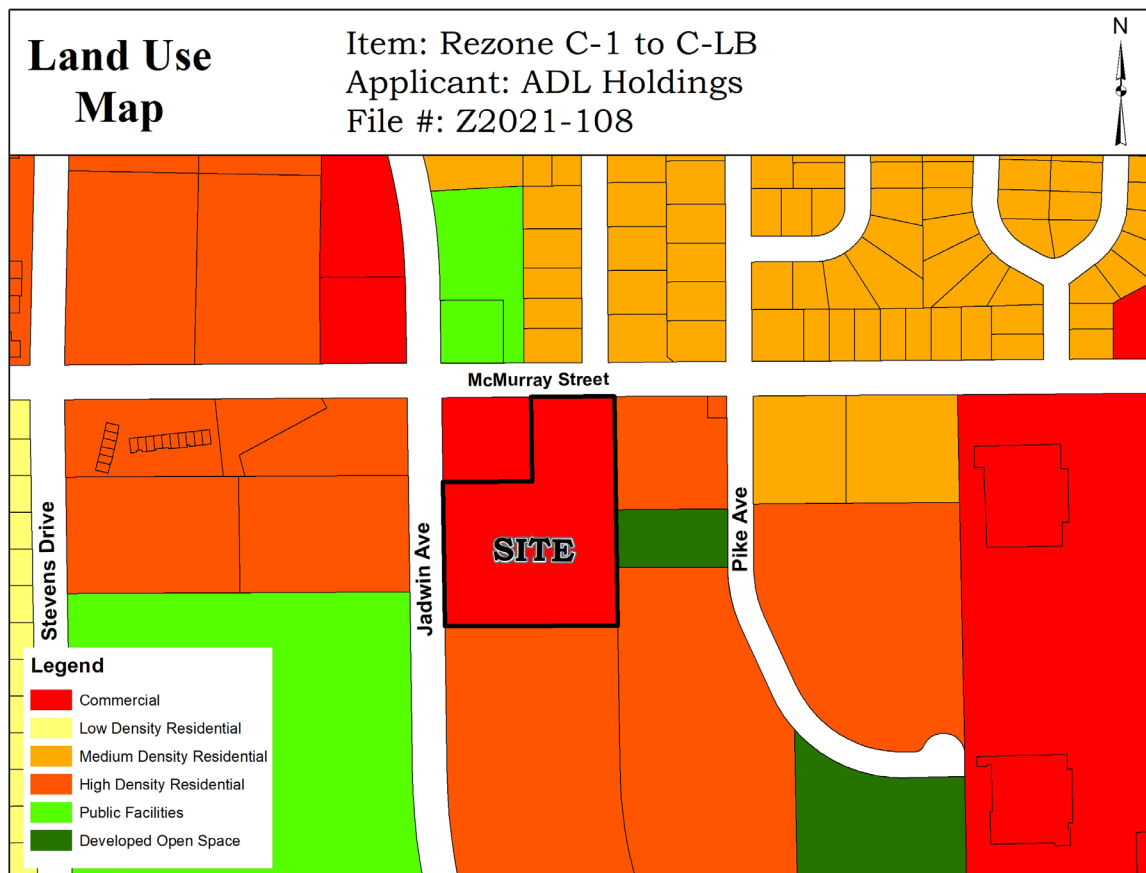


Figure 4 – Comprehensive Plan Map

The comprehensive plan contains the following goal and policy statements generally viewed as being in support of the proposed rezone application:

Land Use Goal 1:

Plan for growth within the urban growth area and promote compatible land use.

Policy 2 - Facilitate planned growth and infill developments within the City.

Land Use Goal 2:

Establish land uses that are sustainable and create a livable and vibrant community.

Policy 1 - Maintain a variety of land use designations to accommodate appropriate residential [and] commercial... uses that will take advantage of the existing infrastructure network.

Land Use Goal 3:

Maintain a broad range of residential land uses and designations to accommodate a variety of lifestyles and housing opportunities

Policy 1 - Distribute residential densities throughout the urban growth area consistent with the City's vision.

Policy 2 – Encourage higher residential densities in and near the Central Business District area.

Land Use Goal 5:

Ensure connectivity that enhances community access and promotes physical, social, and overall well-being so residents can live healthier and more active lives.

Policy 1 – Locate commercial uses so that they conveniently serve the needs of residential neighborhoods, workplaces, and are easily accessible via non-motorized modes of transport.

ANALYSIS

Washington Courts apply three basic rules when reviewing appeals of rezone applications: (1) there is no presumption favoring the rezone request; (2) the proponent must demonstrate that there has been a change of circumstances since the original zoning provided if a proposed rezone implements the policies of the comprehensive plan , a showing of changed circumstances is usually not required; and (3) the rezone must have a substantial relationship to the public health, safety, morals or general welfare.

Purposes of this rezone request, the central questions presented are:

1. Whether the requested rezone implements policies of the City's Comprehensive Plan, and /or whether there has been a change of circumstances since the original C-1 (Neighborhood Retail) zoning was adopted for the site?

The site is already designated for commercial uses by the City's Comprehensive Plan, and the rezone request would only change the zoning from one Commercial zoning district (C-1) to another (C-LB). The subject

property remains undeveloped. The site has been left unattended and while it is not overgrown with weeds and noxious vegetation, leaving it in a distressed/undeveloped condition which is not in the public interest. The requested rezone is meant to facilitate the applicant's plans to develop the site in a manner fully authorized by the C-LB zoning regulations.

2. Does the rezone bear a substantial relationship to the public health, safety, morals, or general welfare?

It appears that the proposed rezone is consistent with this criterion because the rezone is consistent with the City's Comprehensive Plan, and any future, project-specific proposal will have to meet city development regulations, including SEPA, possible subdivision codes, traffic impact reviews, public infrastructure concurrency reviews, and payment of any impact fees in effect at the time of an application.

The subject site, together with the adjacent parcel at the road intersection corner, form a commercially designated "island" amidst a patchwork of other land uses, land use designations and zones. The 4-way intersection of Jadwin Avenue and McMurray Street is signalized with a traffic light. The vicinity is viewed as a moderately high-impact area suitable for commercial and high-density residential land uses.

While the adjacent commercial and residential properties have been developed, the subject parcel has remained vacant. Having two direct frontages on two public roads, the site offers ample opportunities for vehicle ingress and egress. Municipal utilities already serve the site or are immediately available. The site does not adjoin any single-family homes/zones.

Transitioning the site's zoning from C-1 to C-LB is effectively a downgrade in allowable land use intensity. For instance, if approved, the site would no longer be available for fuel stations/mini-marts, vehicle service stations, contractor's offices with lay-down yards, building supply stores and grocery stores, bars/taverns or restaurants. Instead, the most intense land use permitted in the C-LB zone is multi-family residential (apartments).

Primarily an office zone and secondly a high-density residential zone, the C-LB district is well applied to transitional areas of the community to serve as a buffer between commercial and residential land uses. Transitioning this site to C-LB zoning would expand residential development opportunities while reducing the intensity of allowable commercial uses. It is reasonable to presume that the surrounding residents may appreciate the elimination of the site's potential to be developed with high customer volume businesses currently allowed under the existing C-1 zone. In the opinion of staff, the proposed C-LB zoning with its associated permitted land uses, is generally compatible with the vicinity. For the

reasons listed above staff does not feel it is necessary to impose site specific development restrictions by way of a property use and development agreement.

The City's comprehensive plan designates the site as suitable for commercial land uses. In the purpose statement of the C-LB zone it is written: "*This zoning classification is intended to be applied to some portions of the city that are designated either commercial or high-density residential under the city of Richland comprehensive plan.*" In this way the subject rezone application is consistent with the city's Comprehensive Plan.

FINDINGS AND CONCLUSIONS

Staff has completed its review of the request for a change in zoning (Z2021-108) and recommends approval of the request based on the following:

1. The City of Richland Comprehensive Plan designates the subject site as suitable for commercial land uses.
2. The sites' immediate adjacency to both Jadwin Avenue and McMurray Street eliminated the need for future developments to traverse through other sites for access.
3. Residential or office development of the site uses is consistent with the intent of the Comprehensive Plan.
4. The site is situated in a transitional area of zoning, and is surrounded by high-density residential and retail developments.
5. Transitioning the site to C-LB zoning would reduce the intensity level of commercial development opportunities; thereby buffering the surrounding residences from traffic on Jadwin Avenue.
6. The project is exempt from the provisions of the State Environmental Policy Act, as identified in WAC 197-11-800(6) (c).
7. Based on the above findings and conclusions, approval of the zone change request would be in the best interest of the community of Richland.

EXHIBIT LIST

1. Application Form
2. Commercial Zoning – Chapter 18.22 of the Richland Municipal Code
3. Site Photos
4. Public Notices and Affidavits
5. Comments received



Exhibit 1

Zoning Map Amendment Application

Note: A Pre-Application meeting is required prior to submittal of an application.

PROPERTY OWNER INFORMATION

☐ Contact Person

Owner: Washington Securities, & Investment Corporation

Address: 8901 W Tucannon Ave Suite 110, Kennewick, WA 99336

Phone: 509-531-4711

Email: wsic@eltopia.com

APPLICANT/CONTRACTOR INFORMATION (if different)

☒ Contact Person

Company: ADL Holdings LLC

UBI#: 603370315

Contact: Isaac Chamberlin & Aaron Locke

Address: 718 Rainier Ave S, Suite G - Seattle, WA 98144

Phone: 206-427-6485

Email: aaron@foundationgroupe.com

DESCRIPTION OF WORK

Rezone parcel (102982020745003) from C1 to CLB.

PROPERTY INFORMATION

Parcel #: 102982020745003

Legal Description: (attached in title report)

Current Zoning: C-1

Current Comp Plan: Commercial

Requested Zoning: C-LB

Current Use: Vacant Land

Proposed Use: NA

Area of Property: 172001.00

APPLICATION MUST INCLUDE

1. Completed application and filing fee
2. Title Report showing ownership, easements, restrictions, and accurate legal description of the property involved
3. Other information as determined by the Administrator

ANSWER THE FOLLOWING AS COMPLETELY AS POSSIBLE

The unique characteristics, if any, of the property or circumstances of the owner:
Property is in negotiation for sale.

Any hardship that may result in the event the rezone is not granted:
Sale may or may not go through.

The manner in which the proposed rezone conforms to patterns in adjacent zones: CLB is an adjacency to the East of the parcel, there is residential abutting the property to the East and the South.
Any beneficial or adverse effects the granting or denial of the rezone would have on adjacent or surrounding zones: No adverse effects
Any beneficial or adverse effects the granting or denial of the rezone would have in relation to the overall purpose and intent of the comprehensive plan and this title: No change to the comprehensive plan so 'Not applicable'.
The benefits or detriments accruing to the City which would result from the granting or denial of this special permit: This rezone will allow for an increased likelihood of future development.
Whether the proposed rezone represents a better use of the land from the standpoint of the comprehensive plan than the original zone: This may allow for a more dense development which would create a more feasible enviroment for future development.
Whether the proposed rezone represents spot zoning and whether a larger area should be considered: not a spot zone.
Identify impacts on the environment and public safety: no impact to the environment or public safety.

I authorize employees and officials of the City of Richland the right to enter and remain on the property in question to determine whether a permit should be issued and whether special conditions should be placed on any issued permit. I have the legal authority to grant such access to the property in question.

I also acknowledge that if a permit is issued for land development activities, no terms of the permit can be violated without further approval by the permitting entity. I understand that the granting of a permit does not authorize anyone to violate in any way any federal, state, or local law/regulation pertaining to development activities associated with a permit.

I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

1. I have read and examined this permit application and have documented all applicable requirements on the site plan.
2. The information provided in this application contains no misstatement of fact.
3. I am the owner(s), the authorized agent(s) of the owner(s) of the above referenced property, or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW or I am exempt from the requirements of Chapter 18.27 RCW.
4. I understand this permit is subject to all other local, state, and federal regulations.

Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of Richland has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.

Applicant Printed Name: Aaron Locke

eSigned via SeamlessDocx.com

Aaron Locke

Applicant Signature:

Key: 5c72afa08fc56080740d56b45e4d4d4d

Date December 22, 2021

Chapter 23.22

COMMERCIAL ZONING DISTRICTS

Sections:

- [23.22.010](#) Purpose of commercial use districts.
- [23.22.020](#) Performance standards and special requirements.
- [23.22.030](#) Commercial use districts permitted land uses.
- [23.22.040](#) Site requirements and development standards for commercial use districts.
- [23.22.050](#) Parking standards for commercial use districts.

23.22.010 Purpose of commercial use districts.

A. The limited business use district (C-LB) is a zone classification designed to provide an area for the location of buildings for professional and business offices, motels, hotels, and their associated accessory uses, and other compatible uses serving as an administrative district for the enhancement of the central business districts, with regulations to afford protection for developments in this and adjacent districts and in certain instances to provide a buffer zone between residential areas and other commercial and industrial districts. This zoning classification is intended to be applied to some portions of the city that are designated either commercial or high-density residential under the city of Richland comprehensive plan.

B. The neighborhood retail business use district (C-1) is a limited retail business zone classification for areas which primarily provide retail products and services for the convenience of nearby neighborhoods with minimal impact to the surrounding residential area. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

C. The retail business use district (C-2) is a business zone classification providing for a wide range of retail business uses and services compatible to the core of the city and providing a focal point for the commerce of the city. All activities shall be conducted within an enclosed building except that off-street loading, parking, and servicing of automobiles may be in the open and except that outdoor storage may be permitted when conducted in conjunction with the principal operation which is in an enclosed adjoining building. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

D. The general business use district (C-3) is a zone classification providing a use district for commercial establishments which require a retail contact with the public together with incidental

shop work, storage and warehousing, or light manufacturing and extensive outdoor storage and display, and those retail businesses satisfying the essential permitted use criteria of the C-2 use district. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

E. The waterfront use district (WF) is a special commercial and residential zoning classification providing for the establishment of such uses as marinas, boat docking facilities, resort motel and hotel facilities, offices, and other similar commercial, apartment, and multifamily uses which are consistent with waterfront oriented development, and which are in conformance with RMC Title [26](#), Shoreline Management, and with applicable U.S. Corps of Engineers requirements. This zoning classification encourages mixed special commercial and high-density residential uses to accommodate a variety of lifestyles and housing opportunities. Any combination of listed uses may be located in one building or one development (i.e., related buildings on the same lot or site). This zoning classification is intended to be applied to those portions of the city that are designated waterfront under the city of Richland comprehensive plan.

F. The central business district (CBD) is a special mixed use zoning classification designed to encourage the transformation of the central business district from principally a strip commercial auto-oriented neighborhood to a more compact development pattern. The central business district is envisioned to become a center for housing, employment, shopping, recreation, professional service and culture. The uses and development pattern will be integrated and complementary to create a lively and self-supporting district. Medium rise buildings will be anchored by pedestrian oriented storefronts on the ground floor with other uses including housing on upper floors. Projects will be well designed and include quality building materials. Appropriate private development will be encouraged via public investments in the streetscape and through reduction in off-street parking standards. Uses shall generally be conducted completely within an enclosed building, except that outdoor seating for cafes, restaurants, and similar uses and outdoor product display is encouraged. Buildings shall be oriented to the fronting street or accessway, to promote a sense of enclosure and continuity along the street or accessway. This zoning classification is intended for those portions of the city that are designated as central business district, as well as some properties designated as commercial and waterfront, under the Richland comprehensive plan. The central business district zone contains overlay districts titled medical, parkway, and uptown. The overlay districts implement varying site development requirements.

G. The commercial recreation district (CR) is a special commercial district providing for the establishment of such uses as marinas, boat docking facilities, resort motel and hotel facilities, and other commercial uses which are consistent with waterfront oriented development, and which are in conformance with RMC Title [26](#), Shoreline Management, and with the U.S. Corps of Engineers requirements, and providing for regulations to protect the business and residents of the city from objectionable influences, building congestion and lack of light, air and privacy. This zoning classification is intended for those portions of the city that are designated as waterfront or commercial under the Richland comprehensive plan.

H. The commercial winery use district (CW) is a zone classification designed to provide an area for the operation of commercial wineries, including all aspects of the wine making industry, from the raising of crops to the production, storage and bottling of wine and the retail sales of wine and related products. Other uses, which support winery-related tourism, such as restaurants, entertainment venues, retail services such as gift shops and bed and breakfast facilities are also permitted, along with other uses that are compatible with wineries. [Ord. 28-05 § 1.02; Ord. 04-09].

23.22.020 Performance standards and special requirements.

A. Commercial Limited Business. Residential uses permitted in the C-LB district must comply with the following standards except as provided by footnote (6) of RMC [23.22.040](#):

1. Minimum Yard Requirements.

- a. Front Yard. Twenty feet except as provided by footnote (3) of RMC [23.18.040](#);
- b. Side Yards. Each side yard shall provide one foot of side yard for each three feet or portion thereof of building height;
- c. Rear Yards. Twenty-five feet.

2. Required Court Dimensions. Each court on which windows open from any room other than a kitchen, bathroom or a closet, shall have all horizontal dimensions measured at right angles from the windows to any wall or to any lot line other than a front lot line equal to not less than the height of the building above the floor level of the story containing the room, but no dimension shall be less than 20 feet.

3. Distance Between Buildings. No main building shall be closer to any other main building on the lot than a distance equal to the average of their heights. This provision shall not apply if no portion of either building lies within the space between the prolongation of lines along any two of the opposite walls of the other building, but in any such situation the buildings shall not be closer to each other than a distance of 10 feet.

4. Percentage of Lot Coverage. Apartment buildings in a C-LB district shall cover not more than 33 percent of the area of the lot.

B. Neighborhood Retail Business. All uses permitted in a C-1 district must comply with the following performance standards:

1. All business, service, repair, processing, or merchandise display shall be conducted wholly within an enclosed building, except for off-street automobile parking, the sale of gasoline, and self-service car washes. Limited outdoor display of merchandise is permitted; provided, that such display shall include only those quantities sold in a day's operation.

2. Outdoor storage areas incidental to a permitted use shall be enclosed with not less than a six-foot-high fence and shall be visually screened from adjoining properties. All storage areas shall comply with building setbacks.

3. Not more than three persons shall be engaged at any one time in fabricating, repairing, cleaning, or other processing of goods other than food preparation in any establishment. All goods produced shall be primarily sold at retail on the premises where produced.

4. Lighting, including permitted illuminated signs, shall be shielded or arranged so as not to reflect or cause glare to extend into any residential districts, or to interfere with the safe operation of motor vehicles.

5. Noise levels resulting from the operation of equipment used in the conduct of business in the C-1 district shall conform to the requirements of Chapter 173-60 WAC, Maximum Environmental Noise Levels.

6. No single retail business, except for a food store, shall operate within a building space that exceeds 15,000 square feet in area, unless approved by the planning commission through the

issuance of a special use permit upon the finding that the proposed retail business primarily serves and is appropriately located within the surrounding residential neighborhoods.

C. General Business. All permitted commercial business uses may be located in the C-3 district, provided their performance is of such a nature that they do not inflict upon the surrounding residential areas, smoke, dirt, glare, odors, vibration, noise, excessive hazards or water pollution detrimental to the health, welfare or safety of the public occupying or visiting the areas. The maximum permissible limits of these detrimental effects shall be as herein defined and upon exceeding these limits they shall be as herein considered a nuisance, declared in violation of this title and shall be ordered abated.

1. Smokestacks shall not emit a visible smoke except for one 10-minute period each day, when a new fire is being started. During this period, the density of the smoke shall not be darker than No. 2 of the Ringlemann Chart as published by the U.S. Bureau of Mines.
2. No visible or invisible noxious gases, fumes, fly ash, soot or industrial wastes shall be discharged into the atmosphere from any continuous or intermittent operation except such as is common to the normal operations of heating plants or gasoline or diesel engines in cars, trucks or railroad engines.
3. Building materials with high light reflective qualities shall not be used in the construction of buildings in such a manner that reflected sunlight will throw intense glare to areas surrounding the C-3 district.
4. Odors of an intensity greater than that of a faint smell of cinnamon which can be detected by persons traveling the roads bordering the lee side of the C-3 district, when a 10 mph wind or less is blowing, are prohibited.
5. Machines or operations which generate air or ground vibration must be baffled or insulated to eliminate any sensation of sound or vibration outside the C-3 district.

D. Waterfront. It is the intent of this section that:

1. Uses should be oriented primarily to the waterfront and secondarily to the public street to facilitate public access to the waterfront; and

2. Public pedestrian access shall include clearly marked travel pathways from the public street through parking areas to primary building entries.

E. Central Business District. New buildings shall conform to the following design standards:

1. The maximum setback area shall only be improved with pedestrian amenities including but not limited to: landscaping, street furniture, sidewalks, plazas, bicycle racks, and public art.

2. Building facades facing streets shall include:

a. Glass fenestration on 50 percent to 80 percent of the ground floor of the building facade. A window display cabinet, work of art, decorative grille or similar treatment may be used to cover an opening for concealment and to meet this standard on those portions of the ground floor facade where the applicant can demonstrate that the intrusion of natural light is detrimental to the ground floor use. Examples of such uses include, but are not limited to, movie theaters, museums, laboratories, and classrooms.

b. At least two of the following architectural elements:

i. Awnings;

ii. Wall plane modulation at a minimum of three feet for every wall more than 50 feet in length;

iii. Pilasters or columns;

iv. Bays;

v. Balconies or building overhangs; or

vi. Upper story windows (comprising a minimum of 50 percent of the facade).

3. At least one pedestrian, nonservice entrance into the building will be provided on each street frontage or provided at the building corner.

4. Variation of exterior building material between the ground and upper floors of multi-story buildings.

5. All buildings with a flat roof shall use a modulated height parapet wall for wall lengths greater than 50 feet. The modulation of parapet heights is encouraged to identify building entrances.
6. All new buildings that utilize parapet walls shall include a projecting cornice detail to create a prominent edge.
7. Public street and sidewalk improvements are required per Richland Municipal Code to implement approved street cross-sections. Curb cuts are encouraged to be located adjacent to property lines and shared with adjacent properties, via joint access agreement.
8. Service bays, loading areas, refuse dumpsters, kitchen waste receptacles, outdoor storage locations, and rooftop mechanical equipment shall be located away from public rights-of-way via site planning and screened from view with landscaping, solid screening or combination.
9. Alternative Design. In the event that a proposed building and/or site does not meet the literal standards identified in this section, or the maximum setback standards set forth in RMC [23.22.040](#) or the maximum parking standards set forth in RMC [23.22.050](#), a project representative may apply to the Richland planning commission for a deviation from these site design standards. The Richland planning commission shall consider said deviation and may approve any deviation based on its review and a determination that the application meets the following findings:
 - a. That the proposal would result in a development that offers equivalent or superior site design than conformance with the literal standards contained in this section; and
 - b. The proposal addresses all applicable design standards of this section in a manner which fulfills their basic purpose and intent; and
 - c. The proposal is compatible with and responds to the existing or intended character, appearance, quality of development and physical characteristics of the subject property and immediate vicinity. [Ord. 28-05 § 1.02; Ord. 07-06; Ord. 04-09; Ord. 07-10 § 1.01; amended during 2011 recodification; Ord. 32-11 § 4].

23.22.030 Commercial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter [23.46](#) RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Agricultural Uses								
Raising Crops, Trees, Vineyards								P
Automotive, Marine and Heavy Equipment								
Automotive Repair – Major				P				
Automotive Repair – Minor		P	P	P	S			
Automotive Repair – Specialty Shop		S	P	P	S			
Automobile Service Station		P ₁	P ₁	P ₁	S ₁			

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Auto Part Sales		P	P	P	S			
Boat Building				P				
Bottling Plants				P				P ₂₈
Car Wash – Automatic or Self-Service		P ₂	P ₂	P ₂	S ₂			
Equipment Rentals			P	P				
Farm Equipment and Supplies Sales				P				
Fuel Station/Mini Mart	S	P	P	P	P			
Heavy Equipment Sales and Repair				P				
Manufactured Home Sales Lot				P				
Marinas						P	P	
Marine Equipment Rentals				P		P	P	
Marine Gas Sales						A	A	
Marine Repair				P		P	P	
Towing, Vehicle Impound Lots				S ₃				
Truck Rentals			P	P				
Truck Stop – Diesel Fuel Sales			S	P				
Truck Terminal				P				

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Vehicle Leasing/Renting			P ⁴	P	S ⁴			
Vehicle Sales			P ⁴	P	S ⁴			
Warehousing, Wholesale Use				P				
Business and Personal Services								
Animal Shelter				S ⁵				
Automatic Teller Machines	P	P	P	P	P	P		P
Commercial Kennel				P ⁵				
Contractors' Offices		P	P	P	P			
Funeral Establishments			P	P				
General Service Businesses	A	P	P	P	P	P		
Health/Fitness Facility	A	P	P	P	P	A	P	
Health/Fitness Center			P	P	P		P	
Health Spa		P	P	P	P	P		P
Hospital/Clinic – Large Animal				S ⁵				
Hospital/Clinic – Small Animal			S ⁵	P ⁵	P			
Laundry/Dry Cleaning, Com.				P	P ²⁹			
Laundry/Dry Cleaning, Neighborhood		P	P	P	P			

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Laundry/Dry Cleaning, Retail	P	P	P	P	P	P		
Laundry – Self-Service		P	P	P	P			
Mini-Warehouse				P ₆				
Mailing Service	P	P	P	P	P	P		
Personal Loan Business	P	P	P	P	P			
Personal Services Businesses	A	P	P	P	P	P		
Photo Processing, Copying and Printing Services	P	P	P	P	P	P		
Telemarketing Services	P		P	P	P			
Video Rental Store		P	P	P	P	P		P
Food Service								
Cafeterias	A		A	A	A	A	A	
Delicatessen	P	P	P	P	P	P	P	P
Drinking Establishments		P ₇	P	P	P	P	P	P
Micro-Brewery			P	P	P	P	P	P
Portable Food Vendors ²⁶	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁸
Restaurants/Drive-Through		S ₈	P ₈	P ₈	S _{8, 9}	S _{8, 9}		
Restaurants/Lounge		P ₇	P	P	P	P	P	P

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Public Campgrounds				S			S	
Public Parks	P	P	P	P	P		P	P
Schools	P ₁₂	P ₁₂	P ₁₂	P ₁₂	P ₁₂	P ₁₂		
Schools, Alternative	P ₁₃	P ₁₃	P ₁₃	P ₁₃	P ₁₃			
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P	P	P	P
Trail Head Facilities	P	P	P	P	P	P	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P	P	P	P	P	P	P
Recreational Uses								
Art Galleries			P	P	P	P	P	P
Arcades		P	P	P	P	P	P	
Boat Mooring Facilities						P	P	
Cinema, Indoor			P	P	P	P	P	
Cinema, Drive-In			P	P				
Commercial Recreation, Indoor		S ₇	P	P	P	P	P	
Commercial Recreation, Outdoor			P	P		P	P	

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
House Banked Card Rooms				P ₁₄	P ₁₄	P ₁₄	P ₁₄	
Recreational Vehicle Campgrounds				S ₁₅			S ₁₅	
Recreational Vehicle Parks				S ₁₆			S ₁₆	
Stable, Public				S ₁₇				
Theater		P ₇	P	P	P	P	P	P
Residential Uses								
Accessory Dwelling Unit		A	A	A	A	A		A
Apartment, Condominium (3 or more units)	P		P ₁₈		P	P		
Assisted Living Facility	P		P		P ₁₈	P		
Bed and Breakfast	P	P	P	P	P	P	P	P
Day Care Center	P ₁₉	P ₁₉	P ₁₉	P ₁₉	P ₁₉	P ₁₉		
Dormitories, Fraternities, and Sororities	P				P	P		
Dwelling, One-Family Attached						P ₂₅		
Dwelling, Two-Family Detached						P		
Dwelling Units for a Resident Watchman or Custodian				A				P ₂₈
Family Day Care Home	P ₁₉					P ₁₉		
Houseboats						P	P	

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Hotels or Motels	P		P	P	P	P	P	P
Nursing or Rest Home	P		P		P ₁₈	P		
Recreational Club	A				A	A		
Senior Housing	P				P ₁₈	P		
Temporary Residence	P ₂₀	P ₂₀	P ₂₀	P ₂₀	P ₂₀	P ₂₀		P
Retail Uses								
Adult Use Establishments				P ₂₁				
Apparel and Accessory Stores		P	P	P	P	P		P
Auto Parts Supply Store		P	P	P	P			
Books, Stationery and Art Supply Stores	A	P	P	P	P	P		P
Building, Hardware, Garden Supply Stores		P	P	P	P			
Department Store			P	P	P			
Drug Store/Pharmacy	A	P/S ²²	P	P	P	P		
Electronic Equipment Stores		P	P	P	P	P		
Food Stores		P	P	P	P	P		
Florist		P	P	P	P	P		P
Furniture, Home Furnishings and Appliance Stores		P	P	P	P			

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Landscaping Material Sales			A	P				
Lumberyards				P				
Nursery, Plant				P				P
Office Supply Store	A	P	P	P	P	P		
Outdoor Sales				P				
Parking Lot or Structure	P	P	P	P	A	P		P
Pawn Shop				P				
Pet Shop and Pet Supply Stores		P	P	P	P			
Retail Hay, Grain and Feed Stores				P				
Secondhand Store			P	P	P	P		
Specialty Retail Stores		P	P	P	P	P		P
Miscellaneous Uses								
Bus Station				P	P			
Bus Terminal				P	P			
Bus Transfer Station	P		P	P	P		P	
Cemetery	P		P	P				
Community Festivals and Street Fairs	P	P	P	P	P	P	P	P

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Convention Center	P		P	P	P	P	P	
Micro- and Macro-Antennas	P	P	P	P	P	P	P	P
Monopole			S ²³	P/S ²³	S ²³			
On-Site Hazardous Waste Treatment and Storage	A	A	A	A	A	A	A	A
Outdoor Storage		A ²⁴	A ²⁴	P ²⁴				
Storage in an Enclosed Building	A	A	A	A	A	A	A	A ²⁸

1. RMC [23.42.280](#)
2. RMC [23.42.270](#)
3. RMC [23.42.320](#)
4. RMC [23.42.330](#)
5. RMC [23.42.040](#)
6. RMC [23.42.170](#)
7. RMC [23.42.053](#)
8. RMC [23.42.047](#)
9. RMC [23.42.055](#)
10. RMC [23.42.050](#)
11. RMC [23.42.200](#)
12. RMC [23.42.250](#)
13. RMC [23.42.260](#)
14. RMC [23.42.100](#)
15. RMC [23.42.230](#)
16. RMC [23.42.220](#)
17. RMC [23.42.190](#)
18. Use permitted on upper stories of multi-story buildings, if main floor is used for commercial or office uses.
19. RMC [23.42.080](#)
20. RMC [23.42.110](#)
21. RMC [23.42.030](#)
22. Use permitted, requires special use permit with drive-through window.
23. Chapter [23.62](#) RMC
24. RMC [23.42.180](#)
25. RMC [23.18.025](#)
26. See definition, RMC [23.06.780](#)
27. RMC [23.42.185](#)
28. Activities permitted only when directly related to and/or conducted in support of winery operations.
29. Within the central business district (CBD), existing commercial laundry/dry cleaning uses, established and operating at the time the CBD district was established, are allowed as a permitted use. All use of the land and/or buildings necessary and incidental to that of the commercial laundry/dry cleaning use, and existing at the effective date of the CBD district, may be continued. Commercial laundry/dry cleaning uses not established and operating at the time the CBD district was established are prohibited.

23.22.040 Site requirements and development standards for commercial use districts.



In the following chart, development standards are listed on the vertical axis. Zoning districts are listed on the horizontal axis. The number appearing in the box at the intersection of the column and row represents the dimensional standard that applies to that zoning district.

Standard	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Minimum Lot Area	None	None	None	None	None	None	None	None
Maximum Density – Multifamily Dwellings (units/square feet)	1:1,500	N/A	N/A	N/A	None	1:1,500	N/A	N/A
Minimum Lot Width – One-Family Attached Dwellings	N/A	N/A	N/A	N/A	N/A	30 feet	N/A	N/A
Minimum Front Yard Setback ¹⁴	20 feet	45 feet ¹	0 feet ²	0 feet ²	CBD, Parkway, Uptown Districts: 0 feet min. – 20 feet max. ^{3, 11, 13} Medical District: 0 feet min.	Note 4,5	Note 4	20 feet
Minimum Side Yard Setback	0 feet ⁶	0 feet ⁷	None	None	0 feet ^{6,8}	0 feet ^{5,9}	0 feet	0 feet ^{6,8}
Minimum Rear Yard Setback	0 feet ^{6,8}	0 feet ⁷	None	None	0 feet ^{6,8}	0 feet ^{5,8,10}	0 feet	0 feet ^{6,8}
Maximum Building Height ¹⁴	55 feet	30 feet	80 feet	80 feet	CBD – 110 feet Medical – 140 feet Parkway – 50 feet Uptown – 50 feet	35/55 feet ¹²	35/55 feet ¹²	35 feet

Standard	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Minimum Dwelling Unit Size (in square feet, excluding porches, decks, balconies and basements)	500 feet	N/A	N/A	N/A	500 feet	500 feet	N/A	N/A

1. Each lot shall have a front yard 45 feet deep or equal to the front yards of existing buildings in the same C-1 district and within the same block.
2. No setback required if street right-of-way is at least 80 feet in width. Otherwise, a minimum setback of 40 feet from street centerline is required.
3. Unless a greater setback is required by Chapter [12.11](#) RMC, Intersection Sight Distance.
4. Front and Side Street. No building shall be closer than 40 feet to the centerline of a public right-of-way. The setback area shall incorporate pedestrian amenities such as increased sidewalk width, street furniture, landscaped area, public art features, or similar features.
5. In the case of attached one-family dwelling units, setback requirements shall be as established for attached dwelling units in the medium-density residential small lot (R-2S) zoning district. Refer to RMC [23.18.040](#).
6. In any commercial limited business (C-LB), central business (CBD) or in any commercial winery (CW) zoning district that directly abuts a single-family zoning district, the following buffer, setback and building height regulations shall apply to all structures:
 - a. Within the commercial limited business (C-LB), the central business district (CBD) and the commercial winery (CW) districts, buildings shall maintain at least a 35-foot setback from any property that is zoned for single-family residential use. Single-family residential zones include R-1-12 – single-family residential 12,000, R-1-10 – single-family residential 10,000, R-2 – medium-density residential, R-2S – medium-density residential small lot, or any residential planned unit development that is comprised of single-family detached dwellings.
 - b. Buildings that are within 50 feet of any property that is zoned for single-family residential use in commercial limited business (C-LB) and the commercial winery (CW) districts and buildings that are within 50 feet of any property that is zoned for and currently developed with a single-family residential

use in the central business district (CBD) (as defined in footnote (6)(a)) shall not exceed 30 feet in height. Beyond the area 50 feet from any property that is zoned for single-family residential use, building height may be increased at the rate of one foot in building height for each additional one foot of setback from property that is zoned for single-family residential use to the maximum building height allowed in the C-LB, CW and CBD zoning districts, respectively.

c. A six-foot-high fence that provides a visual screen shall be constructed adjacent to any property line that adjoins property that is zoned for single-family residential use, or currently zoned for and developed with a single-family residential use in the CBD district. Additionally, a 10-foot landscape strip shall be provided adjacent to the fence. This landscape strip may be used to satisfy the landscaping requirements established for the landscaping of parking facilities as identified in RMC [23.54.140](#).

d. In the C-LB and CW districts, a 20-foot setback shall be provided for any side yard that adjoins a street.

7. Side yard and rear yard setbacks are not required except for lots adjoining a residential development, residential district, or a street. Lots adjoining either a residential development or residential district shall maintain a minimum 15-foot setback. Lots adjoining a street shall maintain a minimum 20-foot setback. Required side or rear yards shall be landscaped or covered with a hard surface, or a combination of both. No accessory buildings or structures shall be located in such yards unless otherwise permitted by this title.

8. No minimum required, except parking shall be set back a minimum of five feet to accommodate required landscape screening as required under RMC [23.54.140](#).

9. Side Yard. No minimum, except parking shall be set back a minimum of five feet, and buildings used exclusively for residences shall maintain at least one foot of side yard for each three feet or portion thereof of building height. Side yards adjoining a residential district shall maintain setbacks equivalent to the adjacent residential district.

10. No minimum, except parking shall be set back a minimum of five feet. Rear yards adjoining a residential district shall maintain setbacks equivalent to the adjacent residential district.

11. Commercial developments such as community shopping centers or retail centers over 40,000 square feet in size and typically focused around a major tenant, such as a supermarket grocery, department store or discount store, and supported with smaller “ancillary” retail shops and services

located in multiple building configurations, are permitted front and street side maximum setback flexibility for the largest building. Maximum setback standards on any other new buildings may be adjusted by the planning commission as part of the alternative design review as set forth in the performance standards and special requirements of RMC [23.22.020](#)(E)(9).

12. All buildings that are located in both the waterfront (WF) district and that fall within the jurisdictional limits of the Shoreline Management Act shall comply with the height limitations established in the Richland shoreline master program (RMC Title [26](#)). Buildings in the WF district that are not subject to the Richland shoreline master program shall not exceed a height of 35 feet; unless the planning commission authorizes an increase in building height to a maximum height of 55 feet, based upon a review of the structure and a finding that the proposed building is aesthetically pleasing in relation to buildings and other features in the vicinity and that the building is located a sufficient distance from the Columbia River to avoid creating a visual barrier.

13. Physical additions to existing nonconforming structures are not subject to the maximum front yard setback requirements.

14. The medical, uptown and parkway districts of the CBD zoning district are established as shown by Plates 23.22.040(1), (2) and (3).

PLATE NO. 1 - 23.22.040

PLATE 1



CBD - MEDICAL DISTRICT

PLATE NO. 2 - 23.22.040

PLATE 2



CBD - UPTOWN DISTRICT

PLATE NO. 3 - 23.22.040

PLATE 3



CBD - THE PARKWAY DISTRICT

23.22.050 Parking standards for commercial use districts.

A. Off-street parking space shall be provided in all commercial zones in compliance with the requirements of Chapter [23.54](#) RMC.

B. Central Business District Off-Street Parking. All uses have a responsibility to provide parking. The parking responsibility for any new use or change in use shall be determined in accordance with the requirements of Chapter [23.54](#) RMC. The maximum number of parking spaces provided on site shall not exceed 125 percent of the minimum required parking as specified in Chapter [23.54](#) RMC; provided, that any number of parking spaces beyond the established maximum may be approved by the planning commission subject to RMC [23.22.020](#)(E)(9) (Alternative Design).

1. The off-street parking requirement may be reduced as follows:

a. The planning commission may reduce the parking responsibility as provided by RMC [23.54.080](#), joint use; and/or

b. Within a 600-foot radius of the property, and within the CBD zoning district, a 25 percent credit will be provided for each on-street parking space and/or for each off-street parking space located in a city-owned public parking lot. The allowed combined reduction in required off-street parking shall not exceed 50 percent of the overall off-street parking requirement (including any reductions contained in RMC [23.54.080](#)).

Example: one off-street space will be credited if four on-street spaces are located within 600 feet of the property. Parking space dimensions are found in RMC [23.54.120](#). Only those streets designated for on-street parking shall be considered for the credit. Curb cuts, driveways, hydrant frontages, and similar restricted parking areas shall be excluded from the calculation.

2. Any parking lot that has frontage on a public street or accessway shall be screened with a combination of trees planted at no less than 30 feet on center and shrubs planted to form a uniform hedge within five years. A masonry wall not lower than 18 inches and not higher than 36 inches may be substituted for the shrubs. The landscaping and masonry wall, if used, shall be at no greater setback than the maximum setback for a front or street side (RMC [23.22.040](#)). Masonry walls are subject to the performance standards found in RMC [23.22.020](#)(E), and must be granted approval by the public works director for compliance with vision clearance requirements for traffic safety before installation.

Looking North



SITE

Looking East



Looking East



Looking Southeast



Looking South



Looking West



SITE



CITY OF RICHLAND NOTICE OF APPLICATION AND PUBLIC HEARING (Z2021-108)

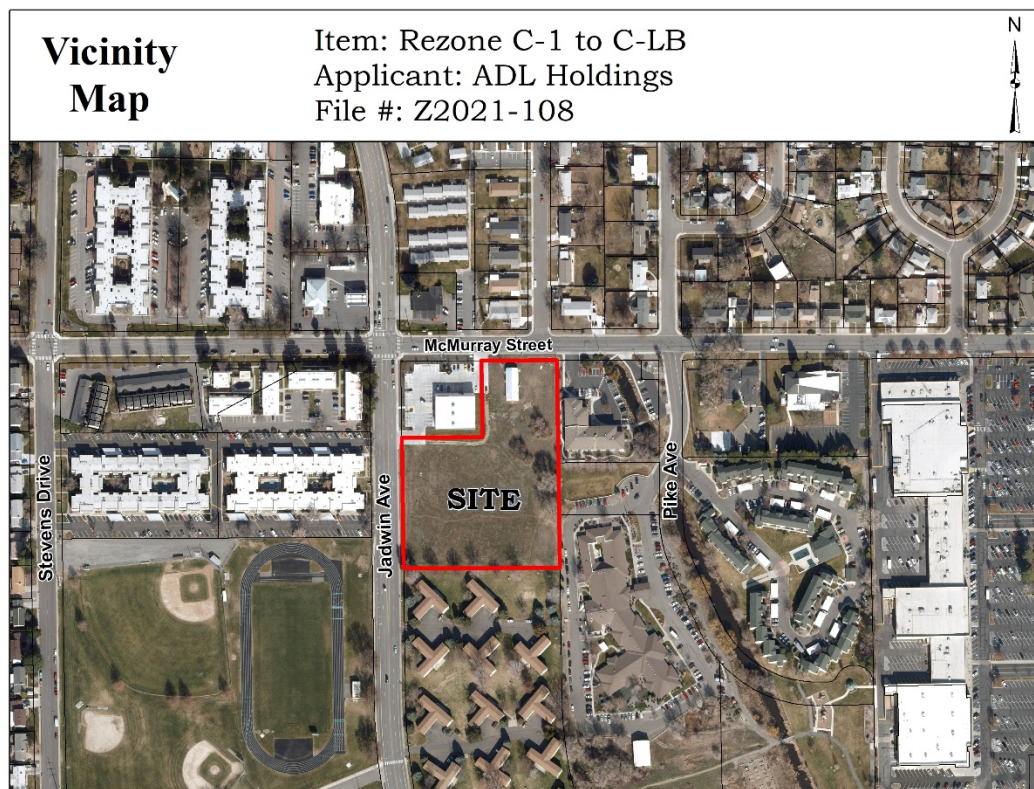
Notice is hereby given that ADL Holdings has filed a request to rezone a 3.9-acre parcel from C-1 (Retail Business) to Commercial Limited Business (C-LB). The project site is located near the southeast corner of the intersection of Jadwin Avenue and McMurray Street (APN 1-02982020745003). Application materials can be viewed online at www.ci.richland.wa.us.

The Richland Hearing Examiner will conduct a virtual public hearing and review of the application at 6:00 p.m., Monday, February 14, 2022. All interested parties are invited to participate in the virtual public hearing by visiting the City of Richland website (www.ci.richland.wa.us).

Environmental Review: The proposal is not subject to environmental review. Pursuant to WAC 197-11-800(6)(c) the rezone application qualifies as a categorically exempt action.

Any person desiring to express their views or to be notified of any decisions pertaining to this application should notify Shane O'Neill, Senior Planner, 625 Swift Boulevard, MS-35, Richland, WA 99352. Comments may also be faxed to (509) 942-7764 or emailed to soneill@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Monday, January 31, 2022 to be incorporated into the staff report. Written comments received after Jan. 31 will be provided to the Hearing Examiner on the day of the public hearing. Written comment will not be accepted after 6 p.m. on February 13; however verbal comments may be presented during the public hearing.

The application will be reviewed in accordance with the regulations in RMC Title 19 Development Regulations Administration. Appeal procedures of decisions related to the above referenced application are set forth in RMC Chapter 19.70. Contact the Richland Planning Division at the above referenced address with questions related to the available appeal process.



AFFIDAVIT OF POSTING

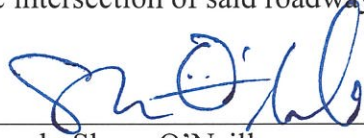
STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

COMES NOW, **Shane O'Neill**, who, being first duly sworn upon oath deposes and says:

1. I am an employee in the Planning Division of the Development Services Department for the City of Richland.

2. On the 18th day of January 2022, I posted the attached NOTICE OF PUBLIC HEARING, File Number Z2021-108 (ADL Holdings Rezone) in the following location:

On the Jadwin Ave and McMurray Street road frontages of parcel # 1-02982020745003); generally near the southeast corner of the intersection of said roadways, Richland WA


Signed: Shane O'Neill

SIGNED AND SWORN to before me this 18th day of January 2022, by Shane O'Neill.




Signature of Notary

Jennifer Schuster
Printed Name

Notary Public in and for the State of Washington,
Residing in 625 Swift Blvd, Richland

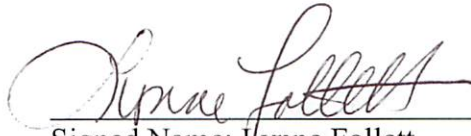
My appointment expires: 4-25-23

AFFIDAVIT OF MAILING

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

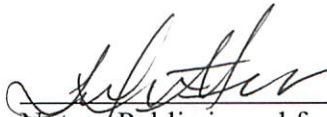
COMES NOW, Lynne Follett, who, being first duly sworn upon oath deposes and says:

1. I am an employee in the Planning & Development Department for the City of Richland.
2. On the 12th day of January, 2022, I mailed a copy of the attached NOTICE OF APPLICATION AND PUBLIC HEARING to the attached list of individuals via regular USPS or E-mail on the date indicated above. The Notice of application to rezone a 3.9 acre site located near the southeast corner of the intersection of Jadwin Avenue and McMurray Street (APN 1-02982020745003), C-1 (Retail Business) to Commercial Limited Business (C-LB).


Signed Name: Lynne Follett

SIGNED AND SWORN to before me this 12th day of January, 2022 by Lynne Follett.




Notary Public in and for the State of Washington,
Residing at 625 Swift Blvd, Richland
My appointment expires: 4-25-23
Jennifer Schuster
Printed Name

owner	addr_line1	addr_state	addr_city	addr_zip
DAN & DEBRA BROWN	1915 HARRIS AVE	WA	RICHLAND	99354-2339
LOUISE LEWIS	3233 35TH AVE W	WA	SEATTLE	98199
BRUCE WILSON	1913 HARRIS AVE	WA	RICHLAND	99354-2339
DAVID NEIL HARBINSON	1911 HARRIS AVE	WA	RICHLAND	99354-2339
WILLIAM E JR & DENISE HART	1922 HETRICK ST	WA	RICHLAND	99354-2310
STEPHAN E & JANET SCHOEL	1918 HETRICK ST	WA	RICHLAND	99354-2310
LINO NICCOLI TRUSTEE	1923 HARRIS AVE	WA	RICHLAND	99352-2339
JAMES BARNARD	1930 HETRICK ST	WA	RICHLAND	99354-2310
BRIAN WADE & CHERYL SMITH	1926 HETRICK ST	WA	RICHLAND	99354
LAWRENCE WOJDAC	1933 HARRIS AVE	WA	RICHLAND	99354-2339
DAVID & KAREN HARVEY	1931 HARRIS AVE	WA	RICHLAND	99354-2339
DIANNE GREEN	1927 HARRIS AVE	WA	RICHLAND	99354
NORMAN WILBURN	1922 HARRIS AVE	WA	RICHLAND	99354-2340
CHARLES KINCAID	1926 HARRIS AVE	WA	RICHLAND	99354-2340
BRENDA DAU	1932 HARRIS AVE	WA	RICHLAND	99354
ELSIE GOLDING TRUSTEE	1930 HARRIS AVE	WA	RICHLAND	99354-2340
GEORGE MOREY	1830 HUNT AVE	WA	RICHLAND	99352
CHRISTENSEN NATHAN JOSHUA &				
ZIMNEY CARRIE POFELSKI	1910 HARRIS AVE	WA	RICHLAND	99354
WILLIAM & KRISTINE POWELL	1912 HARRIS AVE	WA	RICHLAND	99354-2340
KATHLEEN METHOD	2851 MATTISON LN	CA	SANTA CRUZ	95065
LESLIE WALKER	1914 HARRIS AVE	WA	RICHLAND	99354-2340
LARRY & TERESA LYNN KESSIE	1832 HUNT AVE	WA	RICHLAND	99354
THOMAS & RORY TAYLOR	1828 HUNT AVE	WA	RICHLAND	99354-5712
STANLEY & DEBORAH PITMAN	1826 HUNT AVE	WA	RICHLAND	99354-5712
KENNETH LAGERGREN	1824 HUNT PT	WA	RICHLAND	99354-5712
MAYNARD & YVONNE PLAHUTA TRUSTEES	1822 HUNT AVE	WA	RICHLAND	99354-5712
DIANA MOELLER	1918 HARRIS AVE	WA	RICHLAND	99354
EDWARD & SUSAN MILLER	1920 HARRIS AVE	WA	RICHLAND	99354-2340
USA CORP OF ENGINEERS	201 N 3RD AVE	WA	WALLA WALLA	99362



Beaufort Gazette
Belleville News-Democrat
Bellingham Herald
Bradenton Herald
Centre Daily Times
Charlotte Observer
Columbus Ledger-Enquirer
Fresno Bee

The Herald - Rock Hill
Herald Sun - Durham
Idaho Statesman
Island Packet
Kansas City Star
Lexington Herald-Leader
Merced Sun-Star
Miami Herald

el Nuevo Herald - Miami
Modesto Bee
Raleigh News & Observer
The Olympian
Sacramento Bee
Fort Worth Star-Telegram
The State - Columbia
Sun Herald - Biloxi

Sun News - Myrtle Beach
The News Tribune Tacoma
The Telegraph - Macon
San Luis Obispo Tribune
Tri-City Herald
Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
36823	199459	Print Legal Ad - IPL0055804	HE PHN Z2021-108	\$145.63	1	59 L

Attention: Jana Duncan
CITY OF RICHLAND/LEGALS
625 SWIFT BLVD. MS-11
RICHLAND, WA 99352

CITY OF RICHLAND NOTICE OF PUBLIC HEARING (Z2021-108)

Notice is hereby given that ADL Holdings has filed a request to rezone a 3.9 acre parcel from C-1 (Retail Business) to Commercial Limited Business (C-LB). The project site is located near the southeast corner of the intersection of Jadwin Avenue and McMurray Street (APN 1-02982020745003). Application materials may be viewed on the City of Richland's website at www.ci.richland.wa.us/landuse.

The Richland Hearing Examiner will conduct a virtual public hearing and review of the application on **Monday, February 14, 2022 at 6:00 p.m.** All interested parties are invited to participate in the virtual public hearing by visiting the City of Richland's website at www.ci.richland.wa.us.

Environmental Review: The proposal is not subject to environmental review. Pursuant to WAC 197-11-800(6)(c), the rezoning application qualifies as a categorically exempt action. Any person desiring to express their views or to be notified of any decisions pertaining to this application should notify Shane O'Neill, Senior Planner, 625 Swift Boulevard, MS-35, Richland, WA 99352. Comments may also be faxed to 509-942-7764 or emailed to soneill@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Monday, January 31, 2022 to be incorporated into the staff report. Written comments received after January 31 will be provided to the Hearing Examiner on the day of the public hearing. Written comments will not be accepted after 6:00 p.m. on February 13; however, verbal comments may be presented during the public hearing.

The application will be reviewed in accordance with the regulations in RMC Title 19 Development Regulations Administration. Appeal procedures of decisions related to the above referenced application are set forth in RMC Chapter 19.70. Contact the Richland Planning Division at the above referenced address with questions related to the available appeal process.

Published: Sunday, January 23, 2022
IPL0055804
Jan 23 2022

COUNTY OF BENTON)

SS

STATE OF WASHINGTON)

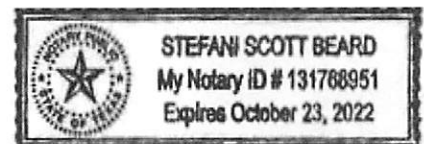
Keriann Leenerts, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, ran 1 time(s) commencing on 01/23/2022, and ending on 01/23/2022 and that said newspaper was regularly distributed to its subscribers during all of this period.

(Signature of Legals Clerk)

Sworn to and subscribed before me this 24th day of January in the year of 2022

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!



Aviation Division
7702 Terminal St SW
Tumwater, WA 98501
360-709-8015 / FAX: 360-709-8009
Toll Free: 1-800-552-0666
TTY: 1-800-833-6388
www.wsdot.wa.gov

January 27, 2022

City of Richland Development Services
625 Swift Blvd, MS-35
Richland, WA 99352

RE: NOTICE OF APPLICATION AND PUBLIC HEARING (Z2021-108)

Dear Mr. O'Neill:

Thank you for allowing the Washington State Department of Transportation (WSDOT) Aviation Division to provide input on the NOA and Public Hearing for the ADL Holdings LLC Jadwin Ave Rezone (Z2021-108).

The subject property of the ADL Holdings Rezone is in the airport influence area of the Richland Municipal Airport and is within Zones 3 and 6 of the WSDOT Land-Use Compatibility zones. Commercial developments are allowed in these zones. However, development plans in this zone should be reviewed to ensure that they will not create a height hazard obstruction, smoke, glare, electronic, wildlife attractants or other airspace hazards.

We appreciate the opportunity to offer written comments. Our office is available for any questions or further discussions. Please don't hesitate to contact me at 360-890-5258 or plattst@wsdot.wa.gov.

Sincerely,

Thomas S. "Max" Platts
Aviation Planner
360-890-5258
plattst@wsdot.wa.gov



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/15/2022

Agenda Category: Items of Business

Core Focus Area 3 - Increase Economic Vitality

Subject:

Ordinance No. 2022-13, Approving the Rezone of 9.4 Acres Located at 2500 Chester Road from Agriculture (AG) to General Business (C-3) (Closed Record-First Reading)

Department:

Development Services

Ordinance/Resolution Number:

2022-13

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-13, approving the rezoning of 9.4 acres from Agriculture (AG) to General Business (C-3).

Summary:

Knutzen Engineering filed an application with the City petitioning to rezone a 9.4-acre site from Agriculture (AG) to General Business (C-3). The purpose of this request is to zone the site in a manner consistent with the city's Comprehensive Plan while allowing for development styles typical of busy arterial roadway intersections. The site is comprised of two un-platted parcels totaling approximately 9.4 acres lying at the intersection of Van Giesen Street and the By-Pass Highway.

The Richland Hearing Examiner held an open-record public hearing on February 14, 2022 and recommended approval of the rezone request.

Site-specific rezones are Type IIIA permit applications under RMC 19.02.010. An open-record public hearing is held by the Richland Hearing Examiner, and a closed-record review hearing is held by Richland City Council before taking action on the rezone request. Since the record is officially closed, only those who testified at the open record hearing are eligible to testify and their testimony is limited to information already shared during the public hearing. Closed-record review hearings are quasi-judicial in nature, and must meet requirements related to conflict of interest and appearance of fairness.

Staff recommends approval of Ordinance No. 2022-13 for first reading, by title only.

Fiscal Impact:

None.

Attachments:

1. Ordinance No. 2022-13
2. Richland Hearing Examiner Recommendation - Knights of Columbus
3. FULL Staff Report - Knights of Columbus AG to C-3

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-13

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING TITLE 23: ZONING REGULATIONS OF THE RICHLAND MUNICIPAL CODE AND THE OFFICIAL ZONING MAP OF THE CITY TO CHANGE THE ZONING ON 9.4 ACRES FROM AGRICULTURE (AG) TO GENERAL BUSINESS (C-3); SAID PROPERTY BEING LOCATED AT THE SOUTHWEST CORNER OF VAN GIESEN STREET AND HIGHWAY SR-240, AND ADOPTING THE FINDINGS AND CONCLUSIONS OF THE HEARING EXAMINER AS THE FINDINGS AND CONCLUSIONS OF THE RICHLAND CITY COUNCIL.

WHEREAS, on February 14, 2022, the Richland Hearing Examiner held a duly advertised open-record public hearing to consider a petition from Knutzen Engineering, acting on behalf of Columbian Club Inc., aka Knights of Columbus, to change the zoning of the property hereafter described in Section 2 and located at the southwest corner of the intersection of Van Giesen Street and State Route 240; and

WHEREAS, following the February 14, 2022 open-record public hearing, the Richland Hearing Examiner issued an 8-page written recommendation to the Richland City Council that concluded with a favorable recommendation to approve the requested rezone; and

WHEREAS, the Richland City Council has considered the written recommendation of the Richland Hearing Examiner and the record created during the February 14, 2022 open-record public hearing; and

WHEREAS, as required by RMC 19.20.030, the Richland City Council conducted a closed-record decision hearing on March 15, 2022 and has considered the totality of the record.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. It is hereby found, as an exercise of the City's police power, that the best land use classification for the land described below is General Business (C-3) when consideration is given to the interests of the public.

Section 2. Said property, depicted in **Exhibit A**, attached hereto and incorporated by this reference, is more particularly described as follows:

THAT PORTION OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 9 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, LYING WEST OF THE BOUNDARY OF THE PLAT OF RICHLAND, VENTON COUNTY, WASHINGTON.

Section 3. Such property is rezoned from Agriculture (AG) to General Business (C-3).

Section 4. Richland Municipal Code Title 23 and the Official Zoning Map of the City, as adopted by Section 23.08.040 of said Title, are hereby amended by amending Sectional Map Numbers 9 and 13, which are two of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B**, and bearing the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. The findings of fact and conclusions of the Richland Hearing Examiner as provided in the Hearing Examiner's February 17, 2022 written recommendation are hereby adopted as the findings of fact and conclusions of the Richland City Council.

Section 6. The City Clerk is directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance and the attached amended Sectional Maps Nos. 9 and 13, duly certified by the City Clerk as a true copy.

Section 7. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 8. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 9. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

This space intentionally left blank.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

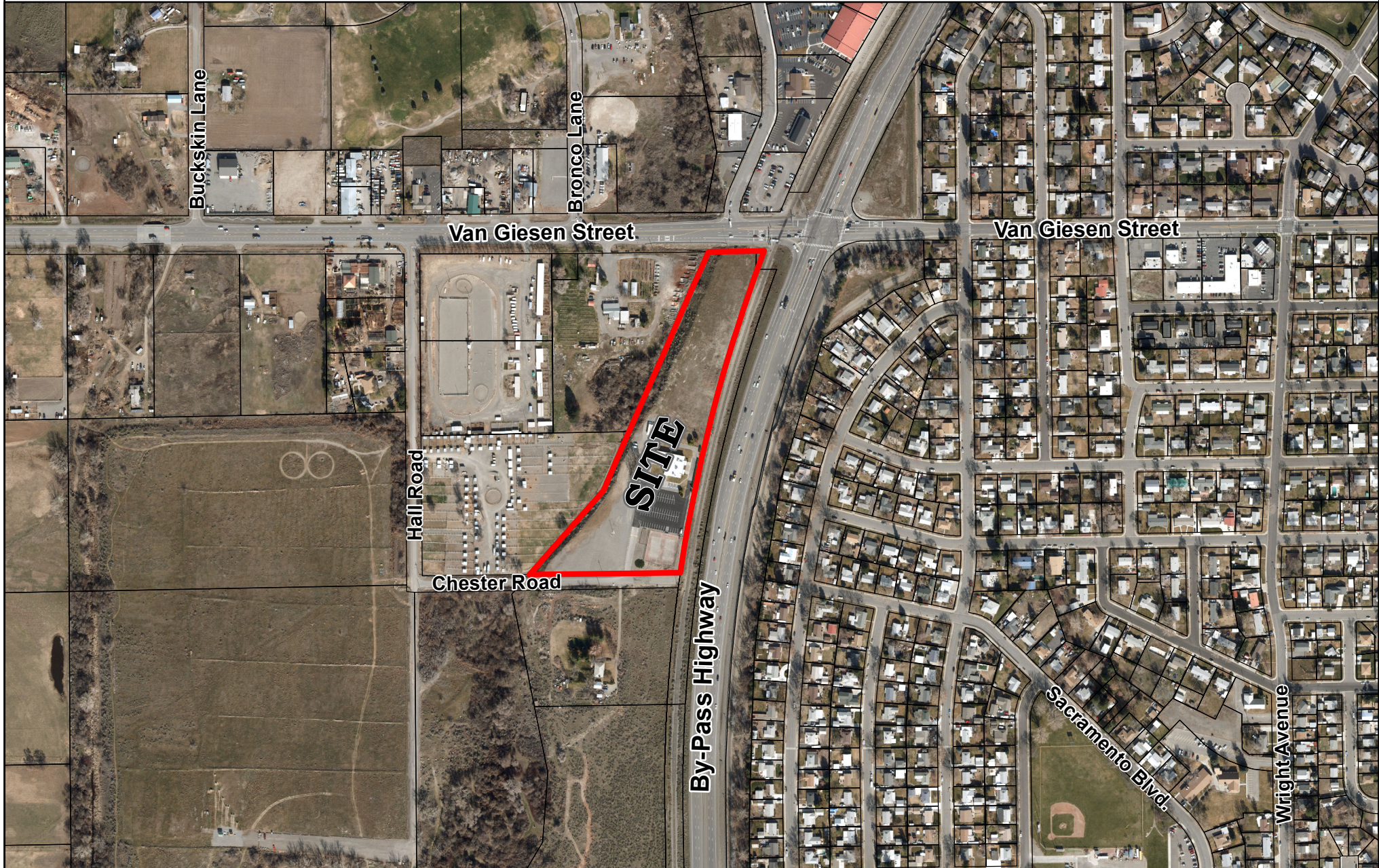
Second Reading: _____

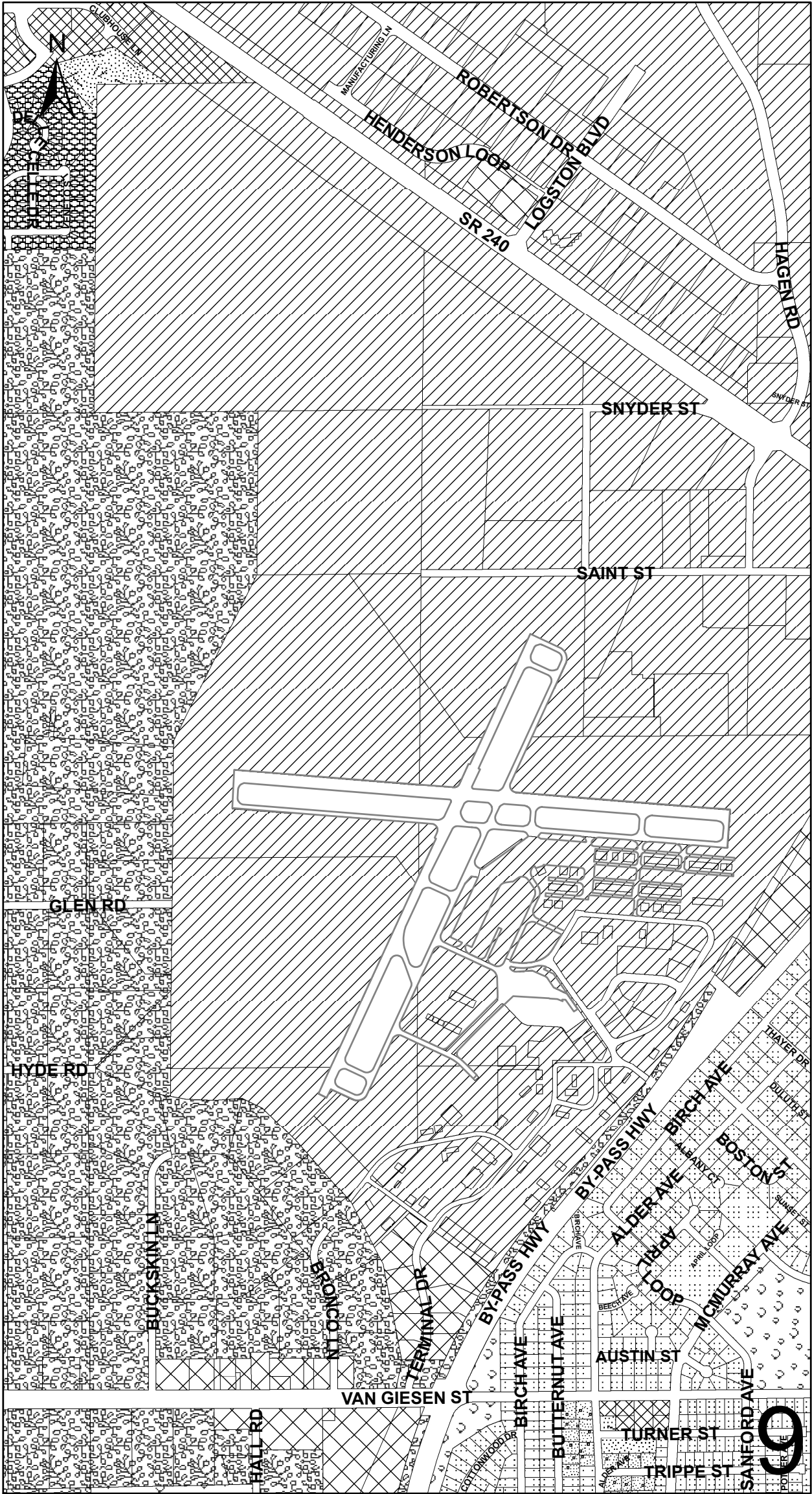
Date Published: _____

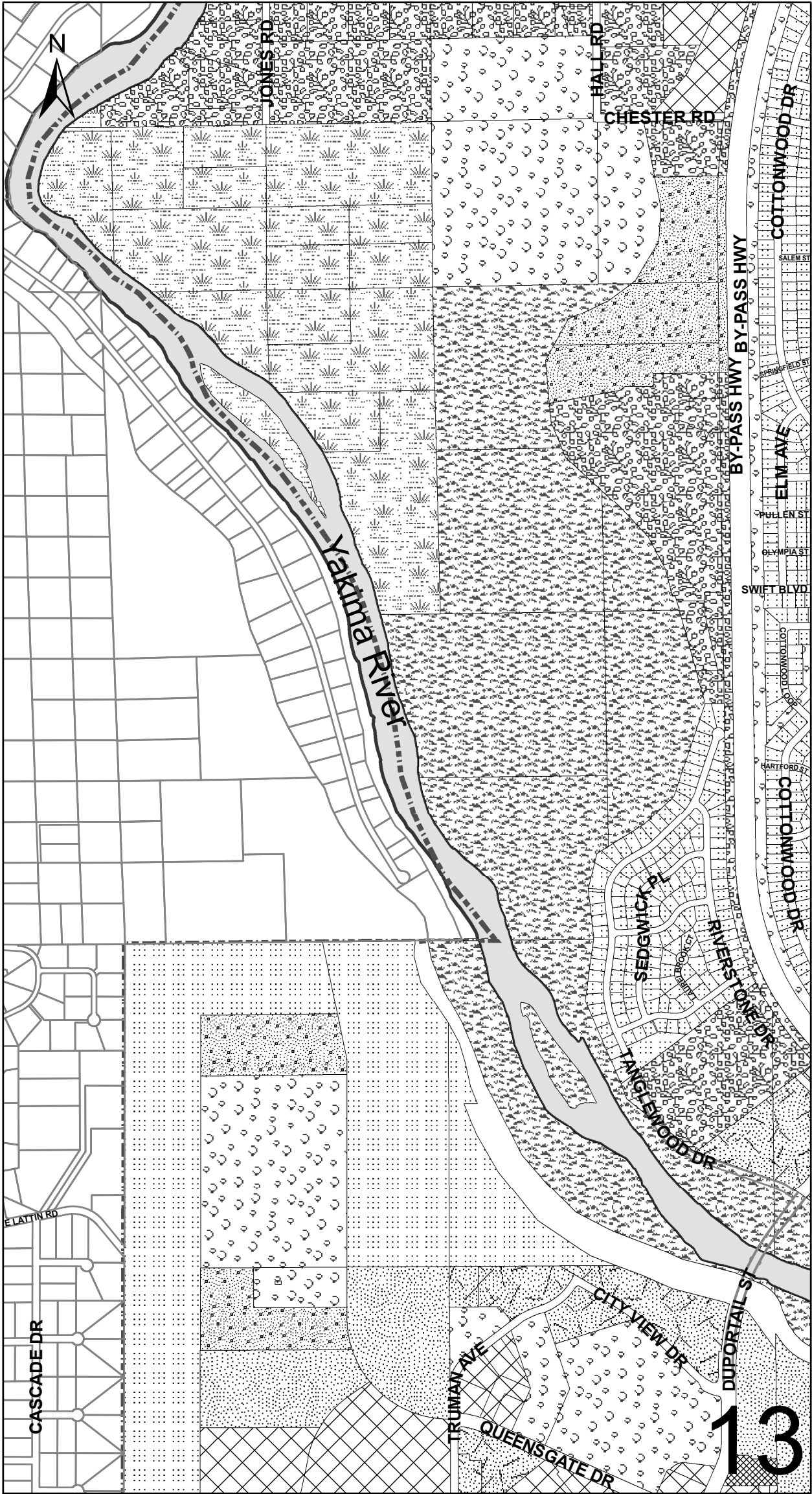
Exhibit A

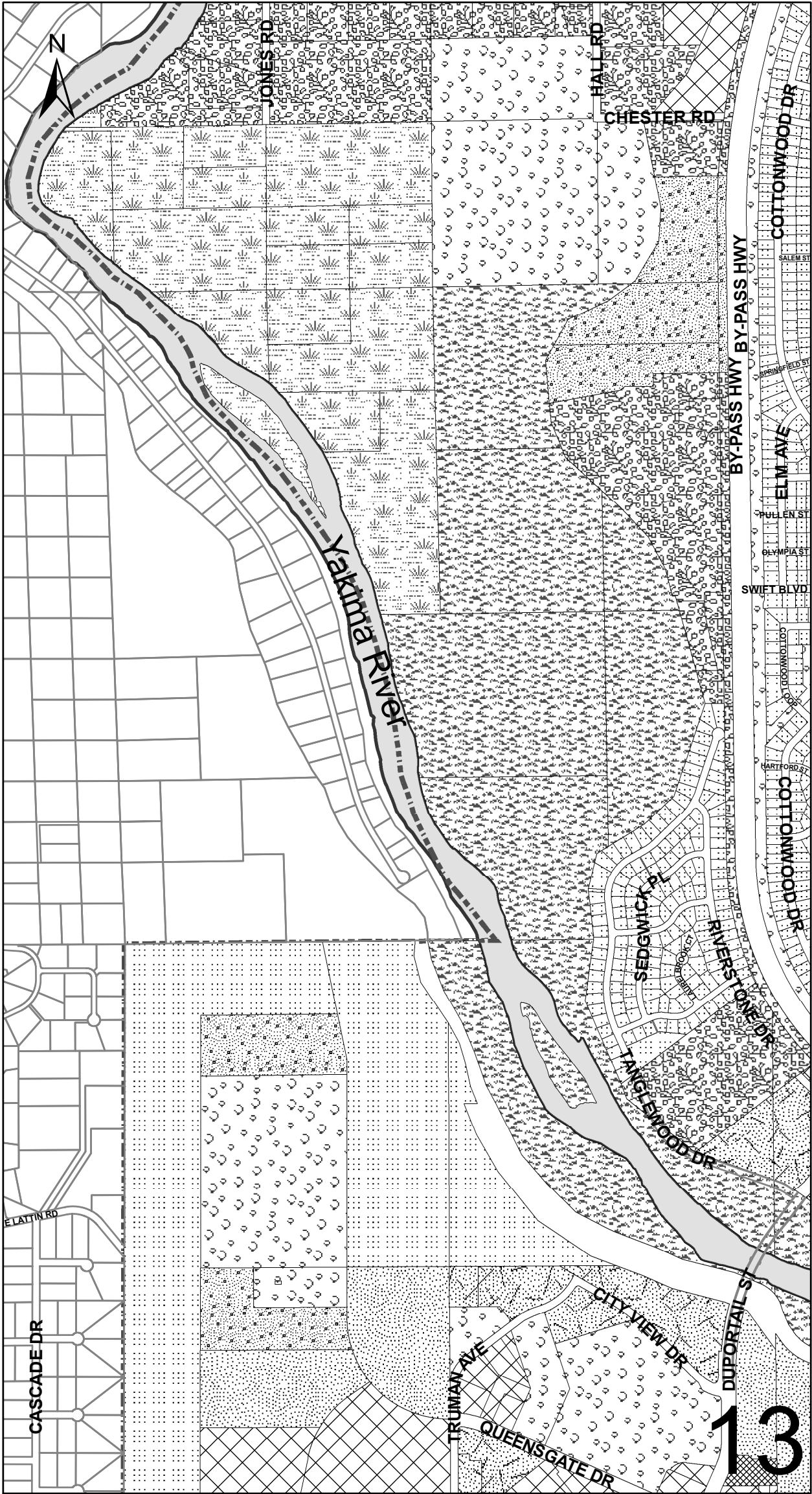
Ordinance No. 2022-13

Item: Rezone AG to C-3
Applicant: Knutzen Engineering
File #: Z2021-107









**BEFORE THE HEARING EXAMINER
FOR THE CITY OF RICHLAND**

Regarding the Application to **Rezone** a 9.4-
acre site from AG (Agriculture) to General
Business (C-3), which is fully consistent
with Comprehensive Plan's Commercial
land use designation assigned to the area,
submitted by

File No. Z2021-107

**FINDINGS OF FACT,
CONCLUSIONS AND
RECOMMENDATION**

KNUTSEN ENGINEERING ON BEHALF THE
PROPERTY OWNER COLUMBIAN CLUB INC.,
KNOWN IN THIS MATTER AS THE **KNIGHTS
OF COLUMBUS,**

Applicant

I. SUMMARY OF RECOMMENDATION.

The applicant, Knutsen Engineering on behalf the property owner, the Columbian Club Inc., aka the local Knights of Columbus organization (with Jerry Rhoads, signing application materials under authority from the owner, as explained in post-hearing *Exhibit 7* for the potential future occupant of a portion of the rezone site, "KC Help", the Knights Community Hospital Equipment Lend Program), can meet its burden of proof to demonstrate that its requested rezone merits approval.

The site is now designated as suitable for Commercial land uses under the City's Comprehensive Plan, but it is currently zoned AG (Agriculture), limiting development opportunities for the property and perpetuating a nonconformity between the City's Comp Plan and Zoning map. The pending application would rezone the site to a Commercial zoning district, the C-3 (General Business) zone.

This requested rezone does not approve any development activity on the site. As with all development proposals, City Development Regulations, including without limitation subdivision codes, will apply to any specific projects that may eventually be proposed on the site. The record for this rezone request indicates that future owners and developers should be aware that they may incur costs associated with improving access options and connecting with City sewer service near the site,

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107**

**GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND**

CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

but the potential for future site development challenges and/or expenses borne by property owners or developers do not provide a basis in fact or law to deny the pending rezone request.

II. BACKGROUND and APPLICABLE LAW.

In this matter, the Hearing Examiner has jurisdiction to conduct an open record public hearing on the site-specific rezone application at issue and is directed to issue a written recommendation for consideration and final action by the Richland City Council. *See* Richland Municipal Code (RMC) 19.20.010(D)(identifies “site-specific rezones” as Type IIIA permit applications); RMC 23.70.210(A)(“The hearing examiner shall conduct an open record public hearing as required by RMC Title 19 for a Type IIIA permit application.”); and RMC 19.20.030(granting jurisdiction to Hearing Examiner to conduct public hearing and issue recommendation to City Council); RMC 19.25.110(authority for Examiner actions, including conditions of approval on applications or appeals); and RCW 35A.63.170(state statute regarding hearing examiner system).

The applicant bears the burden of proof to show that its application conforms to the relevant elements of the city’s development regulations and comprehensive plan, and that any significant adverse environmental impacts have been adequately addressed. RMC 19.60.060.

Finally, Washington Courts apply three basic rules when reviewing appeals of rezone applications: (1) there is no presumption favoring the rezone request; (2) the proponent of a rezone must demonstrate that there has been a change of circumstances since the original zoning, PROVIDED if a proposed rezone implements the policies of a comprehensive plan, a showing of changed circumstances is usually not required¹; and (3) the rezone must have a substantial relationship to the public health, safety, morals, or general welfare. *Woods v. Kittitas County*, 162 Wn.2d 597 (2007), citing *Citizens for Mount Vernon*, 133 Wn.2d 861, at 875 (1997); *Parkridge v. City of Seattle*, 89 Wn.2d 454, 462 (1978).

III. QUESTIONS PRESENTED.

For purposes of the pending rezone application, the central questions presented are:

A. Whether the requested rezone implements policies of the City’s Comprehensive Plan, and/or whether there has been a change of circumstances since the current AG (Agriculture) zoning was adopted for the site?

Short Answer: Yes to both. The site is already designated for Commercial uses in the City’s Comprehensive Plan, and the rezone would effectuate that Comp. Plan and eliminate a nonconformity that currently exists between such Plan and city zoning maps. The requested C-3 zone is a

¹ *Save Our Rural Env't v. Snohomish County*, 99 Wn.2d 363, 370-71 (1983); *Henderson v. Kittitas County*, 124 Wn. App. 747, 754 (Div. III, 2004); *Bjarnson v. Kitsap County*, 78 Wn. App. 840, 846 (Div. III, 1995).

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE “AG” ZONE TO THE “C-3”
ZONING DISTRICT – FILE NO. Z2021-107**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

Commercial zone that allows for many uses not currently available in the AG zone. Much of the rezoned site remains undeveloped, and the applicant believes the new zone will enhance its development potential.

B. Whether the rezoned site bears a substantial relationship to the public health, safety, morals, or general welfare?

Short Answer: Yes, because the rezoned site is fully consistent with the City's Comprehensive Plan, and any future, project-specific proposal will have to meet city development regulations, including SEPA, subdivision codes, traffic impact reviews, public infrastructure concurrency reviews, and payment of any impact fees in effect at the time of an application. Vacant, undeveloped Commercially-designated property in an area already served with major transportation and utility infrastructure is not consistent with state and local policies that encourage such development in designated urban growth areas, like those in the Richland City limits. The proposed rezoned site appears to be an effort to expedite development potential for the site, noting that much of the site has remained undeveloped under its current AG zoning designation.

IV. RECORD.

Exhibits entered into evidence as part of the record, and an audio recording of the public hearing, are maintained by the City of Richland, and may be examined or reviewed by contacting the City Clerk's Office.

Public notices regarding the application and public hearing were mailed, posted, and published as required by city codes prior to the public hearing, which occurred on February 14, 2022. (*Staff Report, page 4; Exhibit 5; Testimony of Mr. O'Neill*).

Hearing Testimony: Only Senior Planner, Shane O'Neill, and the applicant's agent, Paul Knutsen, asked to present testimony under oath during the public hearing. Given the ongoing limits placed on public gatherings due to the Covid-19 public health emergency, the Examiner conducted the public hearing via online communication means, coordinated by city staff, which included video images of participants and several exhibits. Staff confirmed that no one else was online or phoned in to participate in the hearing.

Exhibits: The Development Services Division Staff Report for the requested Rezoned site, including a recommendation of approval, was provided to the Examiner in the week before the hearing. The Staff Report, and the following Exhibits, were all accepted into the Record in their entirety without modification:

1. Rezoned Application Materials
2. Record Survey 2834
3. Comments
4. Site Photos
5. Public Notices & Affidavits

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

6. WSDOT Letter Dated 12/15/1989, discussing access issues over 30 years ago
7. Letter from Mr. Rhoads dated Feb. 16, 2022, with attached MOU between The Columbian Club, Inc. and KC Help, verifying Mr. Rhoads' authority to pursue the requested rezone and other future applications (*post hearing Exhibit, requested by the Examiner*)

The Examiner has visited the road network and vicinity of the proposed rezone on multiple occasions over the past few years in connection with other applications, and is fully advised on matters at issue herein, including without limitation adjacent developments and land uses, applicable law, application materials, and relevant comprehensive plan provisions.

V. FINDINGS OF FACT.

Based upon the record, the undersigned Examiner issues the following Findings of Fact.

Application, Site Location and Conditions.

1. In late December of 2021, Knutsen Engineering submitted the above-captioned application as the property owner's agent, petitioning to rezone a roughly 9.4-acre site from its current AG (Agriculture) zoning district to a Commercial zoning district, the C-3 (General Business) zone which is consistent with the Comprehensive Plan's land use designation for the property. (*Staff Report, page 6; and Exhibit 1, Application form; Ex. 7, explaining Mr. Knutsen's authority, and that of Mr. Rhoads*).

2. The site is comprised of two un-platted parcels lying in the southwest corner of the intersection of Van Giesen Street and the By-Pass Highway, SR 240. Combined, the parcels form a long north-south linear trapezoid that is narrower at the top, on its north side abutting Van Giesen, and wider at the bottom, its south boundary, along Chester Road. The site is separated from the By-Pass Highway by a narrow, 70-foot-wide, parcel containing an active local railway line. Most of the property is flat, except for the land along the west property line where it falls sharply (approximately 20 vertical feet). In this way the site appears as a plateau above land to the west. (*Staff Report, pages 2 and 3*).

3. The southern portion of the site is now developed with a 7,530 square foot commercial building, a few accessory structures, tennis courts, landscaping and a recently improved parking lot containing 84 parking stalls including ADA compliant stalls. The site has been developed for and is used by the Knights of Columbus, a global Catholic fraternal service order. (*Staff Report, pages 2 and 3*).

4. The site gains vehicle access from Chester Road along the south property line. Chester Road is a minimally improved roadway having a 24-foot-wide asphalt surface but without curbs, gutters, or sidewalks. The overhead power pole on Chester Road in front of the site contains a streetlight fixture, providing nighttime visibility near the driveway entrance. (*Staff Report, pages 2 and 3*).

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

5. All of the other properties to the west of the rezone site in the same block formed by Van Giesen Street, Hall Road, and Chester Road are already zoned C-3. (*Staff Report, pages 2 and 3, Zoning Map on page 2, as Figure 2*).

6. The proposed rezone site is on two tax parcels, numbered 104984000005000 & 103983000001000. (*Ex. 1, Application form; Benton County Assessor records*).

7. There is no dispute that the property at issue is currently designated for Commercial uses in the City's Comprehensive Plan. This application would eliminate the site's nonconformity with the City's Comp. Plan, by replacing the current AG zone with the C-3 zone. Thus, the requested rezone is consistent with and will implement policies in the City's Comp. Plan.

8. Changed circumstances also support the requested rezone from the AG to C-3 zone. The subject site was annexed into the City in 1956. In 1965, the Richland Board of Adjustment approved a conditional use permit request to allow a fraternal club in the AG zone. Construction of the existing building was completed in 1968. (*Staff Report, page 8*). Since that time, the busy highway constructed to the east of the rezone site, and continued growth and demand for commercial properties within the city's urban growth area, fully justify the requested rezone. The Staff Report explains that the site's location is appropriate for C-3 zoning, partly because AG (Agriculture) zoning, generally, is of little utility within an urban growth boundary due to the AG zone's highly restrictive land use limitations. The very low residential allowances and strict limits on commercial land uses in an AG zone tends to detract from the City's ability to meet goals of the Growth Management Act aimed at reducing urban sprawl and encouraging development in urban areas [RCW 36.70A.020]. Further, since the site does not lie within a 100-year flood zone, as with some properties zoned AG, the Agriculture zoning does not serve a useful purpose in this location. (*Staff Report, page 9*).

9. The Examiner concurs with the opinion of staff and finds that the proposed C-3 zoning with its associated permitted land uses, is compatible with the vicinity and that the site's proximity to an active railroad line makes it less attractive to more noise-sensitive land uses. (*Staff Report, discussion and analysis on pages 9 and 10*).

10. Through the public comment and hearing process, no one submitted any comments, evidence, or legal authority that would serve as a basis to deny this requested rezone. The written comments (*Ex. 3*) focused on conditions and considerations that could be relevant in future development application processes, but not this rezone application. Future owners or developers should be fully informed about WSDOT and City transportation system requirements, and potential mitigation costs associated with new development on the site². The same is true with respect to measures that may be required for connecting with city sewer infrastructure in the vicinity. (*See WSDOT and public works comments included as part of Ex. 3; Staff Report, discussion on pages 9 and 10*).

² During the public hearing, the applicant's agent implied that there was some written agreement with WSDOT and the property owner regarding future access rights along Van Giesen, or something to this effect. The Examiner held the record open to allow for any such document to be included as part of the record. After the hearing, the applicant's agent submitted a WSDOT letter from 1989, which has been added to the record as *Exhibit 6*, but is decades old, and may or may not be binding on any state agency or local government. In any event, this Recommendation and the City Council's final decision for this requested rezone does not turn on the enforceability or legal effect of such letter.

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

11. Because staff deemed the application to be consistent with the City's Comprehensive Plan, which already designates the rezone site as suitable for Commercial land uses, and the City's plan was analyzed in an environmental impact statement at the time of its adoption, the pending application is categorically exempt from SEPA review as provided in WAC 197-11-800(6)(c). (*Staff Report, page 6; Official notice from record of previous rezone matters re: City SEPA process(es) undertaken when Comprehensive Plan was adopted and amended*).

12. The record does not include any evidence that the requested C-3 zone could allow for any uses that would be incompatible with surrounding uses.

Summary of Public Hearing.

13. As explained above, the public hearing for this matter occurred on February 14, 2022. Mr. O'Neill made a brief presentation regarding the application, current site conditions, its mostly vacant condition in the midst of development on surrounding sites and its desirable location along a major transportation route, his recommendation of approval, all as explained in the Staff Report. The applicant's hearing representative, Mr. Knutsen, confirmed that he accepted the analysis and recommendation included in the Staff Report without objection or changes. No members of the general public appeared during the online hearing, by phone or computer, and Staff confirmed that no one reached out to say that they planned to participate in the hearing, other than people who were online to speak or simply observe the hearing. Mr. Rhoads appeared and observed the entire hearing, but did not offer any testimony. In response to a post-hearing request from the Examiner, to verify Mr. Rhoads' authority to act on behalf of the ownership entity in this matter, he provided a detailed letter, dated February 16, 2022, with attachments, that are now included in the record as *Exhibit 7*.

14. The Staff Report's analysis of this application stands unrebutted. The requested rezone is fully consistent with land use policy goals in the City's Comprehensive Plan. (*Staff Report, pages 6-8*). No one testified to express concerns with or opposition to this rezone application.

Most public services and utilities are adequate and readily available to serve the site.

15. Again, as part of the review process, City staff confirmed that, except for sewer, adequate utilities, including without limitation water and electricity, are in place and/or readily available to serve the parcel that is at issue in this matter. Future developers will need to propose appropriate engineering measures to connect with current City sewer lines or comply with sewage treatment regulations associated with future uses on the site.

Consistency with City Codes and Comprehensive Plan.

16. As explained elsewhere in this Recommendation, the rezone site is already designated as "Commercial" in the City's Comprehensive Plan, and the request is to eliminate the AG classification for the site and replace it with one of the City's Commercial zoning designations, specifically the C-3, General Business zone.

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

17. Standing alone, the requested rezone conforms to the Comprehensive Plan, because the plan already identifies the property as suitable for Commercial uses. There is nothing in this record to justify holding the property as an AG zoned site, as might be the case where certain unique uses are needed in the immediate area in order to best serve the public interest.

General findings.

18. The requested rezone bears a substantial relationship to the public health, safety, and general welfare. The requested rezone is appropriate in the context of adjacent properties.

19. The Development Services Division Staff Report, prepared by Mr. O'Neill, includes a number of specific findings and explanations that establish how the underlying application satisfies provisions of applicable law and is consistent with the city's Comprehensive Plan and zoning regulations. Except as modified in this Recommendation, all Findings contained in the Staff Report are incorporated herein by reference as Findings of the undersigned-hearing examiner.

20. Any factual matters set forth in the foregoing or following sections of this Recommendation are hereby adopted by the Hearing Examiner as findings of fact and incorporated into this section as such.

VI. CONCLUSIONS.

Based upon the record, and the Findings set forth above, the Examiner issues the following Conclusions:

1. The applicant met its burden to demonstrate that the requested rezone conforms to, and in fact implements objectives of, the City's Comprehensive Plan. *Findings; Staff Report.*

2. The applicant met its burden to demonstrate that the requested rezone bears a substantial relationship to the public health, safety, or welfare.

3. The Staff Report and testimony in the record demonstrate that the proposed rezone will not require new public facilities and that there is capacity within the transportation network, the utility system, and other public services, to accommodate all uses permitted in the C-3 zone requested herein. Future developers should be mindful that mitigation and special design requirements may be imposed to address transportation and sewer service issues that are unique to this property, based on specific development proposals that might come forward if this rezone is approved.

4. The rezoned site will not be materially detrimental to uses or property in the immediate vicinity of the subject property. In fact, the rezone may serve as a boost for realistic development options on the property.

5. While the pending rezone application is categorically exempt from formal SEPA review, the record demonstrates that the potential for adverse impacts is very unlikely. And, after public notices

**FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107**

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND
CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

issued for the application, no one spoke or submitted any written comments opposing the pending rezone request.

6. As required by RMC 19.50.010(C), the transportation system is sufficient to accommodate the type of development envisioned with the proposed rezone. The surrounding road network is fully functional, and no transportation concurrency problems are likely to arise as a result of the rezone for the site. Development regulations, including without limitation those detailing frontage improvements, limited access, roadway improvements, impact fees, setbacks, and the like, will apply to any future project built on the site.

7. Based on the record, the applicant demonstrated its rezone application merits approval, meeting its burden of proof imposed by RMC 19.60.060.

8. Approval of this rezone will not and does not constitute, nor does it imply any expectation of, approval of any permit or subsequent reviews that may be required for development or other regulated activities on the site of the subject rezone.

9. Any finding or other statement contained in this Recommendation that is deemed to be a Conclusion is hereby adopted as such and incorporated by reference.

VII. RECOMMENDATION.

Based upon the preceding Findings and Conclusions, the Hearing Examiner recommends that the Knights of Columbus Rezone application (File No. Z2021-107) to reclassify a 9.4-acre site from its current AG (Agriculture) zone to a Commercial land use designation, specifically the C-3 (General Business) zoning district, which is consistent with the Comprehensive Plan's Commercial land use designation assigned to the area, should be **APPROVED**.

ISSUED this 17th Day of February, 2022



Gary N. McLean
Hearing Examiner

FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATION RE: KNIGHTS OF
COLUMBUS APPLICATION TO CHANGE A 9.4-
ACRE SITE FROM THE "AG" ZONE TO THE "C-3"
ZONING DISTRICT – FILE NO. Z2021-107

GARY N. MCLEAN
HEARING EXAMINER FOR THE CITY OF RICHLAND

CITY HALL – 625 SWIFT BOULEVARD
RICHLAND, WASHINGTON 99352

**CITY OF RICHLAND DEVELOPMENT SERVICES DIVISION
STAFF REPORT TO THE HEARING EXAMINER**

GENERAL INFORMATION:

PROPOSAL NAME: Knights of Columbus Rezone

LOCATION: The project site occupies the southwest corner of the Van Giesen Street/By-Pass Highway intersection (APN's: 1-04984000005000 & 1-03983000001000).

APPLICANT: Knutzen Engineering (Paul Knutzen) on behalf of Jerry Rhodes (Knights of Columbus)

FILE NO.: Z2021-107

DESCRIPTION: Request to change zoning of approximately 9.4 acres from AG (Agriculture) to General Business (C-3).

PROJECT TYPE: Type 3 Site-Specific Rezone

HEARING DATE: February 14, 2021

REPORT BY: Shane O'Neill, Senior Planner

RECOMMENDED ACTION: Approval

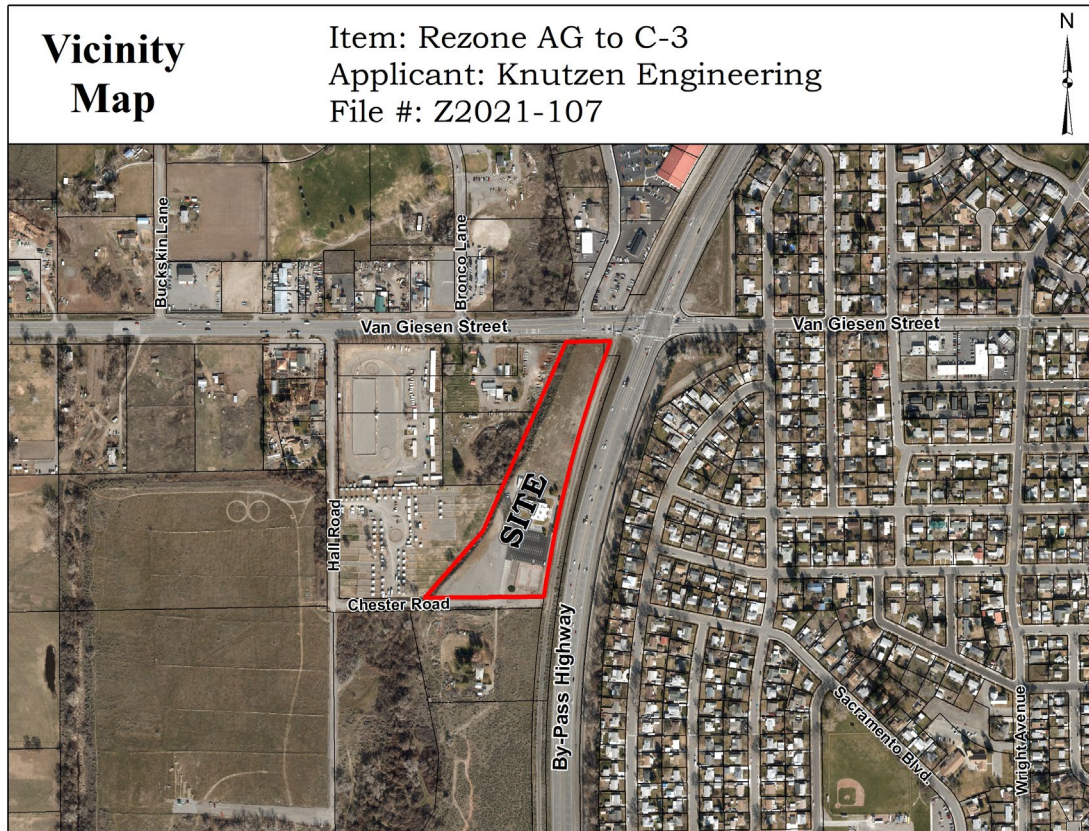


Figure 1 - Vicinity Map

DESCRIPTION OF PROPOSAL

On December 3, 2021, Knutzen Engineering filed an application (Exhibit 1) with the City, petitioning to rezone a 9.4-acre site from Agriculture (AG) to General Business (C-3). The purpose of this request is to zone the site in a manner consistent with the city's Comprehensive Plan while allowing for development styles typical of busy arterial roadway intersections.

SITE DESCRIPTION & ADJACENT LAND USES

The site is comprised of two un-platted parcels totaling approximately 9.4-acres lying at the intersection of Van Giesen Street and the By-Pass Highway (see Fig. 1 above). Combined, the parcels form a linear trapezoid, measuring approximately 1,311 feet in its longest dimension, and 607 feet at its widest dimension. The property is legally described as Tract A of record survey No. 2834 (Exhibit 2). Tract A borders Van Giesen Street to the north and Chester Road to the south. The site is separated from the By-Pass Highway by a narrow, 70-foot-wide, parcel containing an active local railway line.

Most of the property is flat, except for the land along the west property line where it falls sharply (approximately 20 vertical feet). In this way the site appears as a plateau above land to the west. The southern portion of the site is developed with a

7,530 square foot commercial building, a few accessory structures, tennis courts, landscaping and a recently improved parking lot containing 84 parking stalls including ADA compliant stalls. The site has been developed for and is used by the Knights of Columbus, a global Catholic fraternal service order.

The site gains vehicle access from Chester Road along the south property line. Chester Road is a minimally improved roadway having a 24-foot-wide asphalt surface but without curbs, gutters, or sidewalks. The overhead power pole on Chester Road in front of the site contains a street light fixture, providing nighttime visibility near the driveway entrance.

North: The Van Giesen Street right-of-way borders the site to the north. Van Giesen Street is classified as a principal arterial roadway. A parking lot occupies the site immediately on the north side of Van Giesen Street. The parking lot is currently zoned AG.

South: Chester Road borders the south side of the property. The six-acre parcel on the south side of Chester Road is zoned AG and contains a single-family home.

East: The site to the east is zoned AG and contains an active railroad line.

West: The site to the west is zoned C-3 (as of 2021) and contains a plant nursery.

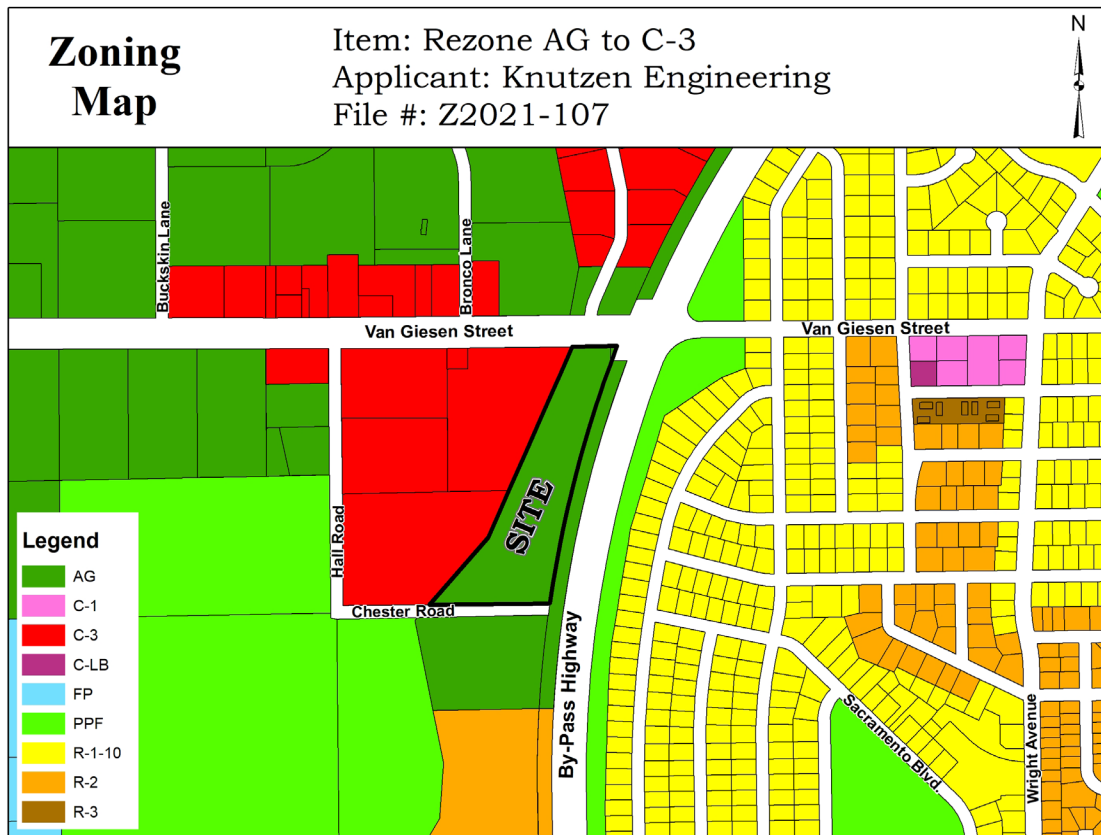


Figure 2 – Zoning Map

CURRENT ZONING

The zoning map above illustrates the site's current Agriculture (AG) zoning together with the zoning assigned to adjacent and surrounding properties.

The Agriculture (AG) use district is an agricultural zone classification providing for agricultural and single-family residential uses compatible with open lands in the northwest portion of Richland; most of which lies in the Yakima River floodplain.

The Agricultural (AG) zone is a zoning classification permitting essentially open land uses such as grazing lands or pasture, agriculture, and development of part-time small tract farming and other compatible uses of an open nature such as a cemetery, park, and recreational or similar uses on land which has favorable combinations of slope, climate, availability of water, or soil conditions. This zoning classification is intended to be applied to some portions of the city that are designated as agriculture or as urban reserve under the city of Richland comprehensive plan (RMC 23.14.010).

REQUESTED ZONING

The General Business (C-3) zone is designed to provide a use district for commercial establishments which require a retail contact with the public together with incidental shop work, storage and warehousing, or light manufacturing and extensive outdoor storage and display, and those retail businesses satisfying the essential permitted use criteria of the C-2 use district. This zoning classification is intended to be applied to some portions of the city that are either designated as commercial or designated as industrial and located adjacent to SR 240 under the City of Richland comprehensive plan [RMC 23.22.010.D].

PUBLIC NOTICE

Application Date:	December 3, 2021
Notice of Hearing Mailed:	December 29, 2021
Notice of Hearing Posted:	December 29, 2021
Notice of Hearing Published:	January 23, 2022
Public Hearing:	February 14, 2022

Notice of application and notice of hearing was provided through posting of the property, mailing of notice to property owners within 300 feet of the site, publication in the *Tri-City Herald* newspaper and posting on the City's website. Copies of the notices and affidavits are included in Exhibit 5. As of the date of this report, city staff received no comments from the public at large. The Washington State Dept. of Transportation (WSDOT) submitted a written comment (see Exhibit 3). All notices were properly distributed.

UTILITY AVAILABILITY

City utility mapping records indicate the site contains a municipal water line, municipal power, and a private septic system. Details of each utility are provided below.

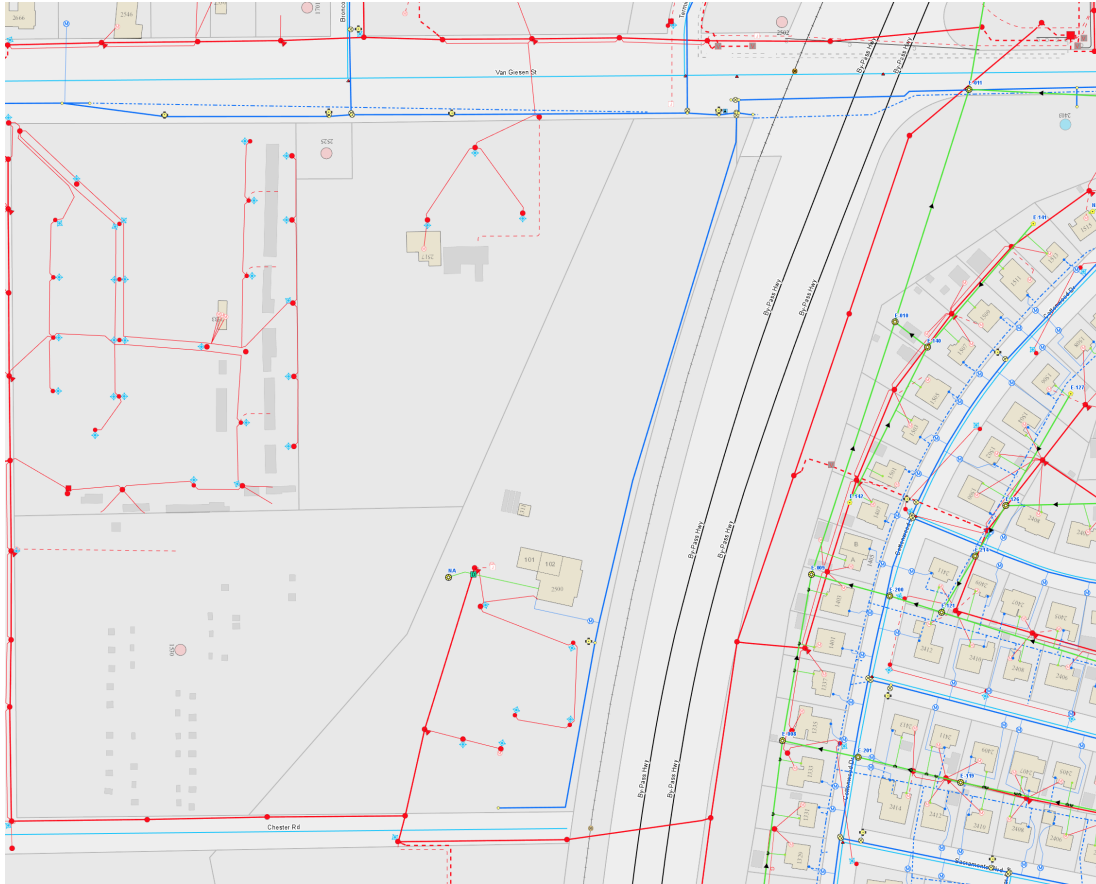


Figure 3 - Utilities Map

(Blue = water, Green = sewer, Red = electrical power)

SEWER

The existing building treats effluent by discharging it to a 500-gallon septic tank west of the building. The municipal sewer line nearest to the site is in Van Giesen Street, approximately 420-feet east of the site's northeast corner. However, that sewer line is not available for gravity flow due to elevation differences. Future site development may need to rely on a privately-owned pressurized grinder pump and wet well pumping effluent to the manhole over 600-feet to the north. Any work in the adjacent segment of Van Giesen Street may require WSDOT approval as the road segment is considered state highway.

WATER

An eight (8) inch water main located in Van Giesen Street is stubbed into the site at the site's northeast corner. The 4-inch stub feeds the existing building and extends to the property's Chester Road frontage at the south end.

ELECTRICAL POWER

Richland Energy Services (RES), a municipal public utility district, will service development on the site. Three-phase RES overhead power lines run over Chester Road with a couple of connecting spans running north on-site before reaching the building. Three-phase overhead power lines extend along the north side of Van Giesen Street.

TRANSPORTATION

Access into the site is available from Chester Road along the south property line and potentially from the site's Van Giesen Street frontage near the intersection with SR-240. The Chester Road access point lies approximately 1,770-feet from Van Giesen Street by way of vehicle travel. The Washington State Dept. of Transportation provided a comment letter with some insight into Van Giesen access availability for future development (see Exhibit 3).

SEPA

No environmental review was conducted as part of this rezone application, based on the categorical exemption in WAC 197-11-800(6)(c) which provides for exemptions under the following circumstances:

Where an exempt project requires a rezone, the rezone is exempt only if:

- (i) The project is in an urban growth area in a city or county planning under RCW 36.70A.040;*
- (ii) The proposed rezone is consistent with and does not require an amendment to the comprehensive plan; and*
- (iii) The applicable comprehensive plan was previously subjected to environmental review and analysis through an EIS under the requirements of this chapter prior to adoption; and the EIS adequately addressed the environmental impacts of the rezone.*

In this case, the proposed project is located with the City and within Richland's urban growth area; the proposed action is consistent with the City's comprehensive plan; and the City's comprehensive plan was analyzed through the preparation of an environmental impact statement.

COMPREHENSIVE PLAN

Richland's Comprehensive Plan designates the subject site for Commercial land uses. The General Business (C-3) zone is included in the Commercial Zoning Districts chapter of the Zoning code (RMC 23.22). In this way the proposal is consistent with the Comprehensive Plan.

The following land use map illustrates the city's Comprehensive Plan land use designations for the site and surrounding vicinity as depicted by the city's GIS mapping database. The C-3 zoning classification is intended to be applied to

portions of the city designated as Commercial under the City of Richland Comprehensive Plan.

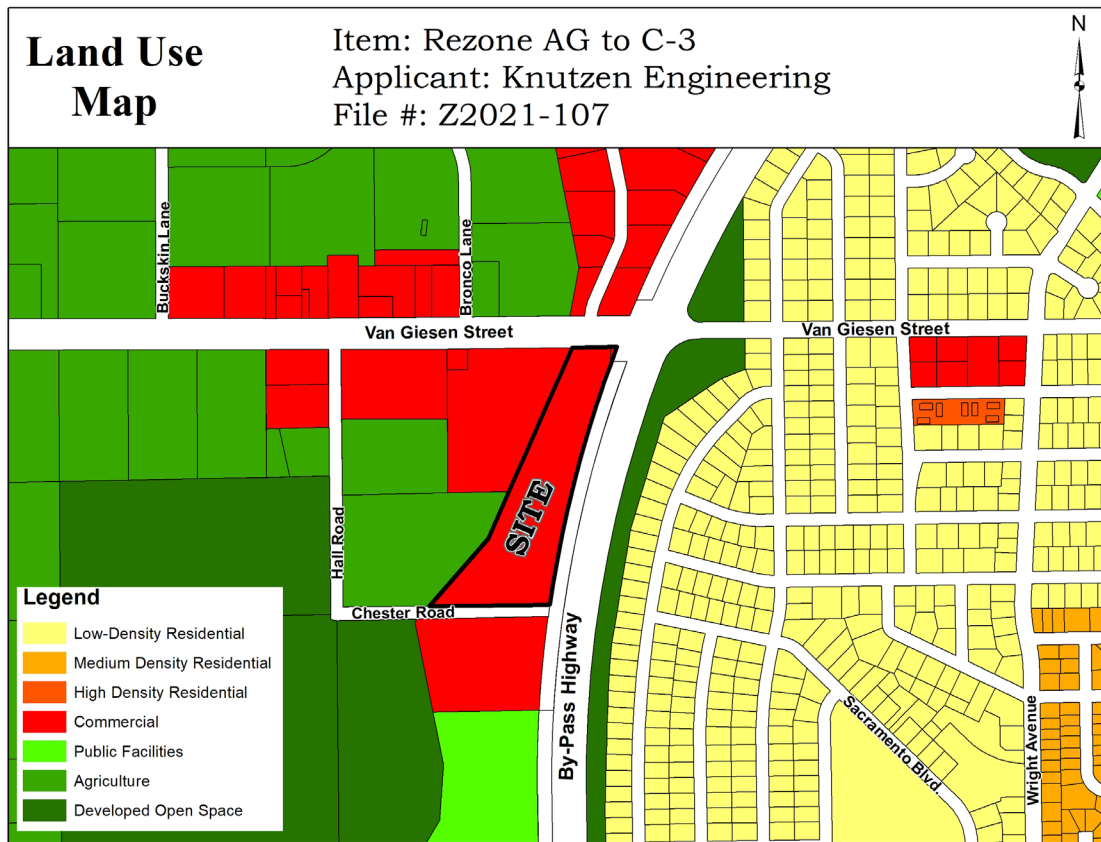


Figure 4 – Comprehensive Plan Map

The Comprehensive Plan contains the following goals and policy statements generally viewed as being in support of the proposed rezone application:

Land Use Goal 1:

Plan for growth within the urban growth area and promote compatible land use.

Policy 1 - Revitalize areas that are already within the City, especially areas within the Central Business District, such as the Parkway and Uptown, and the Island View areas.

Policy 2 - Facilitate planned growth and infill developments within the City.

Land Use Goal 2:

Establish land uses that are sustainable and create a livable and vibrant community.

Policy 1 - Maintain a variety of land use designations to accommodate appropriate residential [and] commercial [...] uses that will take advantage of the existing infrastructure network.

LU Goal 4:

Promote commercial and industrial growth that supports the City's economic development goals.

Policy 1: Accommodate a variety of commercial land uses including retail and wholesale sales and services, and research and professional services.

Land Use Goal 5:

Ensure connectivity that enhances community access and promotes physical, social, and overall well-being so residents can live healthier and more active lives.

Policy 1 – Locate commercial uses so that they conveniently serve the needs of residential neighborhoods, workplaces, and are easily accessible via non-motorized modes of transport.

BACKGROUND

The subject site was annexed into the City in 1956. In 1965 the Richland Board of Adjustment approved a conditional use permit request to allow a fraternal club in the AG zone. Construction of the existing building was completed in 1968. Accessory structures seen in areal imagery were originally permitted in 1982 and additions thereto in 2017.

ANALYSIS

Washington Courts apply three basic rules when reviewing appeals of rezone applications: (1) there is no presumption favoring the rezone request; (2) the proponent must demonstrate that there has been a change of circumstances since the original zoning provided if a proposed rezone implements the policies of the comprehensive plan, a showing of changed circumstances is usually not required; and (3) the rezone must have a substantial relationship to the public health, safety, morals or general welfare.

Purposes of this rezone request, the central questions presented are:

1. Whether the requested rezone implements policies of the City's Comprehensive Plan, and /or whether there has been a change of circumstances since the original Agriculture (AG) zoning was adopted for the site?

The site is already designated for commercial uses by the City's Comprehensive Plan. The rezone request would change the zoning from Agriculture (AG) to a conforming commercial zoning district (C-3). The bulk of the subject property remains undeveloped due to the limited number of land uses permitted in the AG zone. As a result, the site has been left unattended and while it is not overgrown with weeds and noxious vegetation; leaving it in a distressed/undeveloped condition is not in the public interest. The requested rezone is meant to facilitate the applicant's plans to develop

the site in a manner fully authorized by the C-3 zoning regulations and commercial land use designation.

2. Does the rezone bear a substantial relationship to the public health, safety, morals, or general welfare?

It appears that the proposed rezone is consistent with this criterion because the rezone is consistent with the City's Comprehensive Plan, and any future, project-specific proposal will have to meet city development regulations, including SEPA, possible subdivision codes, traffic impact reviews, public infrastructure concurrency reviews, and payment of any impact fees in effect at the time of an application.

In Planning staff's professional opinion, the site's location is appropriate for a C-3 zoning assignment. Agriculture zoning, generally, is of little utility within an urban growth boundary due to the zone's highly restrictive land use limitations. Very low residential allowances and commercial land use restrictions detract from the City's ability to meet goals of the Growth Management Act aimed at reducing urban sprawl and encouraging development in urban areas [RCW 36.70A.020], by reducing the City's ability to meet density requirements necessary to expand urban growth area boundaries. Since the site does not lie within a 100-year flood zone, Agriculture zoning does not serve a useful purpose in this location.

Richland's Comprehensive Plan designates the site as suitable for commercial land uses. In this way the proposed rezone is supported by the City's Comprehensive Plan. Comprehensive Plan conformance is the primary review criteria when considering rezone requests. The application satisfies this criterion.

The site's proximity to the Van Giesen Street/By-Pass Highway poses a potential challenge for future access. The intersection is controlled by the State, which typically imposes conservative direct access allowances onto roads under their jurisdiction. If direct access on to Van Giesen Street is precluded, future site development may need to rely on indirect access from Van Giesen Street to Hall Road to Chester Road to an easement leading north through the site; effectively forming a spiral or loop. It may be reasonable to expect future development to be tasked with improving the access route, depending on the specific land use proposed for development and its associated vehicle trip volume generation. Said access route currently supports very low traffic volumes; therefore, relatively moderate traffic volume increases would be considered significant from a traffic engineering perspective. The discussion above is for general discussion purposes, this report is not intended to convey specific development requirements.

FINDINGS AND CONCLUSIONS

Staff has completed its review of the request for a change in zoning (Z2021-107) and recommends approval of the request based on the following:

1. The site is comprised of two parcels totaling approximately 9.4-acres in area.

2. The entire site is currently zoned Agriculture (AG).
3. The applicant filed a request to rezone the site to General Business (C-3).
4. The City of Richland Comprehensive Plan designates the subject site as suitable for commercial land uses.
5. The C-3 purpose statement (RMC 23.22.010.D) states C-3 zoning is intended to be applied to commercially designated lands per the Comprehensive Plan.
6. The site contains a Knights of Columbus event center.
7. The site lies adjacent to Chester Road and Van Giesen Street.
8. Establishment of the General Business (C-3) zoning district is consistent with the intent of the Comprehensive Plan.
9. The subject site is adjacent to the busy intersection of the By-Pass Highway and Van Giesen Street.
10. The subject site is immediately west of and adjacent to an active railroad track.
11. The rezone request is exempt from the provisions of the State Environmental Policy Act [WAC 197-11-800(6)(c)].
12. Much of the utility infrastructure available to serve this site lies within the adjacent rights-of-way.
13. The site presents engineering challenges for gaining municipal sewer service.
14. The site's proximity to an active railroad line makes it less attractive to more noise-sensitive land uses; and
15. Based on the above findings and conclusions, approval of the zone change request would be in the best interest of the community of Richland.

EXHIBIT LIST

1. Rezone Application Materials
2. Record Survey 2834
3. Comments
4. Site Photos
5. Public Notices & Affidavits



Exhibit 1

City of Richland
Development Services

625 Swift Blvd. MS-35
Richland, WA 99352
(509) 942-7794
(509) 942-7764

Z2021-107
Zoning Map Amendment Application

Note: A Pre-Application meeting is required prior to submittal of an application.

PROPERTY OWNER INFORMATION

☐ Contact Person

Owner: Jerry Rhodes

Address: P.O. Box 1754, Richland, WA 99352

Phone: (509) 212-0900

Email: kchelp@aol.com

APPLICANT/CONTRACTOR INFORMATION (if different)

☒ Contact Person

Company: Knutzen Engineering

UBI#: 603-538-277

Contact: Paul Knutzen

Address: 5401 Ridgeline Drive Suite 160, Kennewick, WA 99338

Phone: (509) 222-0959

Email: paul@knutzenengineering.com

DESCRIPTION OF WORK

Changing the current zone from Agriculture (AG) to General Commercial (C-3).

PROPERTY INFORMATION

Parcel #: 1-0498-400-0005-000, 1-0398-300-0001-000

Legal Description: See attached survey legal descriptions.

Current Zoning: AG

Current Comp Plan: Commercial

Requested Zoning: C-3

Current Use: Commercial

Proposed Use: Commercial

Area of Property: 12.3 acres

APPLICATION MUST INCLUDE

1. Completed application and filing fee
2. Title Report showing ownership, easements, restrictions, and accurate legal description of the property involved
3. Other information as determined by the Administrator

ANSWER THE FOLLOWING AS COMPLETELY AS POSSIBLE

The unique characteristics, if any, of the property or circumstances of the owner:
The subject properties are zoned Agriculture (AG) and is surrounded by both AG and General Commercial (C-3).
The existing primary use of one of the lots is a catholic non-profit organization which is a non conforming use.
The parcel has been difficult to develop due to the remaining developable land located away from the main street frontage .

Any hardship that may result in the event the rezone is not granted:

Site will remain undeveloped and underutilized in a growing and commercially driven portion of Richland.

The manner in which the proposed rezone conforms to patterns in adjacent zones:

The proposed rezoning will allow the underutilized land to be developed as a commercial lot.

Any beneficial or adverse effects the granting or denial of the rezone would have on adjacent or surrounding zones:

Benefits to adjacent surrounding zones include development of an area of unimproved property that will finally become a valuable asset to the City of Richland.

Any beneficial or adverse effects the granting or denial of the rezone would have in relation to the overall purpose and intent of the comprehensive plan and this title:

Requested zone change will bring existing commercial into conformance with Richland's zoning code, thereby solidifying its purpose within the comprehensive plan. No adverse effects are known.

The benefits or detriments accruing to the City which would result from the granting or denial of this special permit:

Rezone will result in developing an area of unimproved property, generating property, permit and sales tax revenue to the city. Development of the site will also benefit the city by reducing current issues with loitering and illegal dumping occurring on the undeveloped land. No detriments are known.

Whether the proposed rezone represents a better use of the land from the standpoint of the comprehensive plan than the original zone:

The proposed rezone remains commercial in nature, keeping in guiding principles set forth in the comprehensive plan, and brings an existing non-conforming use into compliance.

Whether the proposed rezone represents spot zoning and whether a larger area should be considered:

The rezone is not considered a spot zone as it remains commercial in nature within the comprehensive plan.

Identify impacts on the environment and public safety:

The rezoning will have no adverse impacts to the environment nor public safety. Proposed commercial rezone meets the intent of existing comprehensive plan for the site.

I authorize employees and officials of the City of Richland the right to enter and remain on the property in question to determine whether a permit should be issued and whether special conditions should be placed on any issued permit. I have the legal authority to grant such access to the property in question.

I also acknowledge that if a permit is issued for land development activities, no terms of the permit can be violated without further approval by the permitting entity. I understand that the granting of a permit does not authorize anyone to violate in any way any federal, state, or local law/regulation pertaining to development activities associated with a permit.

I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

1. I have read and examined this permit application and have documented all applicable requirements on the site plan.
2. The information provided in this application contains no misstatement of fact.
3. I am the owner(s), the authorized agent(s) of the owner(s) of the above referenced property, or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW or I am exempt from the requirements of Chapter 18.27 RCW.
4. I understand this permit is subject to all other local, state, and federal regulations.

Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of Richland has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.

Applicant Printed Name: Paul Knutzen

Applicant Signature:  Date 12/2/21



CONSENT TO EXCEED REVIEW PERIOD

PROJECT INFORMATION

Project Name: KC Help Rezone

Planning File No. (if known):

Project Location (address or parcel no.): 2500 Chester rd, Richland, WA 99354

APPLICANT INFORMATION

Name: Paul Knutzen (Knutzen Engineering)

Address: 5401 Ridgeline Drive Suite 160

City: Kennewick

State: WA

Zip: 99338

Phone: (509) 222-0959

Email: paul@knutzenengineering.com

TYPE OF REVIEW PERIOD:

☐ 30-Day for Short Plat (RCW 58.17.140)

☐ 90-Day for Preliminary Plat (RCW 58.17.140)

☐ 30-Day for Final Plat (RCW 58.17.140)

☒ 120-Day for All other Land Use Permit Applications (RCW 36.70B)

SIGNATURE:

Washington State Law requires the city approve, approve with conditions, return to the applicant for modifications, or deny the application within a specified time frame of receipt of a complete application.

However, I understand that it will not be possible for the City of Richland to process the above identified project within the timeframe required by RCW 58.17.140 and/or 36.70B.
I, consent to an extension of the time-frame selected above.

Signature: Paul Knutzen

Date: 12-08-21

RECORD DESCRIPTIONS

TRACT A

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M., EXCEPT THAT PORTION INCLUDED IN PLAT OF RICHLAND, AND EXCEPT THAT PORTION LYING NORTH AND WEST OF THE FOLLOWING DESCRIBED LINE: BEGINNING ON NORTH BOUNDARY OF SAID SUBDIVISION 143.28 FEET FROM EAST QUARTER CORNER OF SAID SECTION 4; THENCE SOUTH 24° 04' 55" WEST 78.9 FEET TO SOUTH LINE OF VAN GIESEN ROAD; THENCE CONTINUING SOUTH 24° 04' 55" WEST 1005.71 FEET; THENCE SOUTH 41° 30' 02" WEST 478.66 FEET TO SOUTH BOUNDARY OF SAID SUBDIVISION AND TERMINUS OF SAID LINE.

TOGETHER WITH THAT PORTION OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M., LYING WEST OF THE BOUNDARY OF THE PLAT OF RICHLAND, BENTON COUNTY, WASHINGTON;

TRACT B

THAT PORTION OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M., RECORDS OF BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

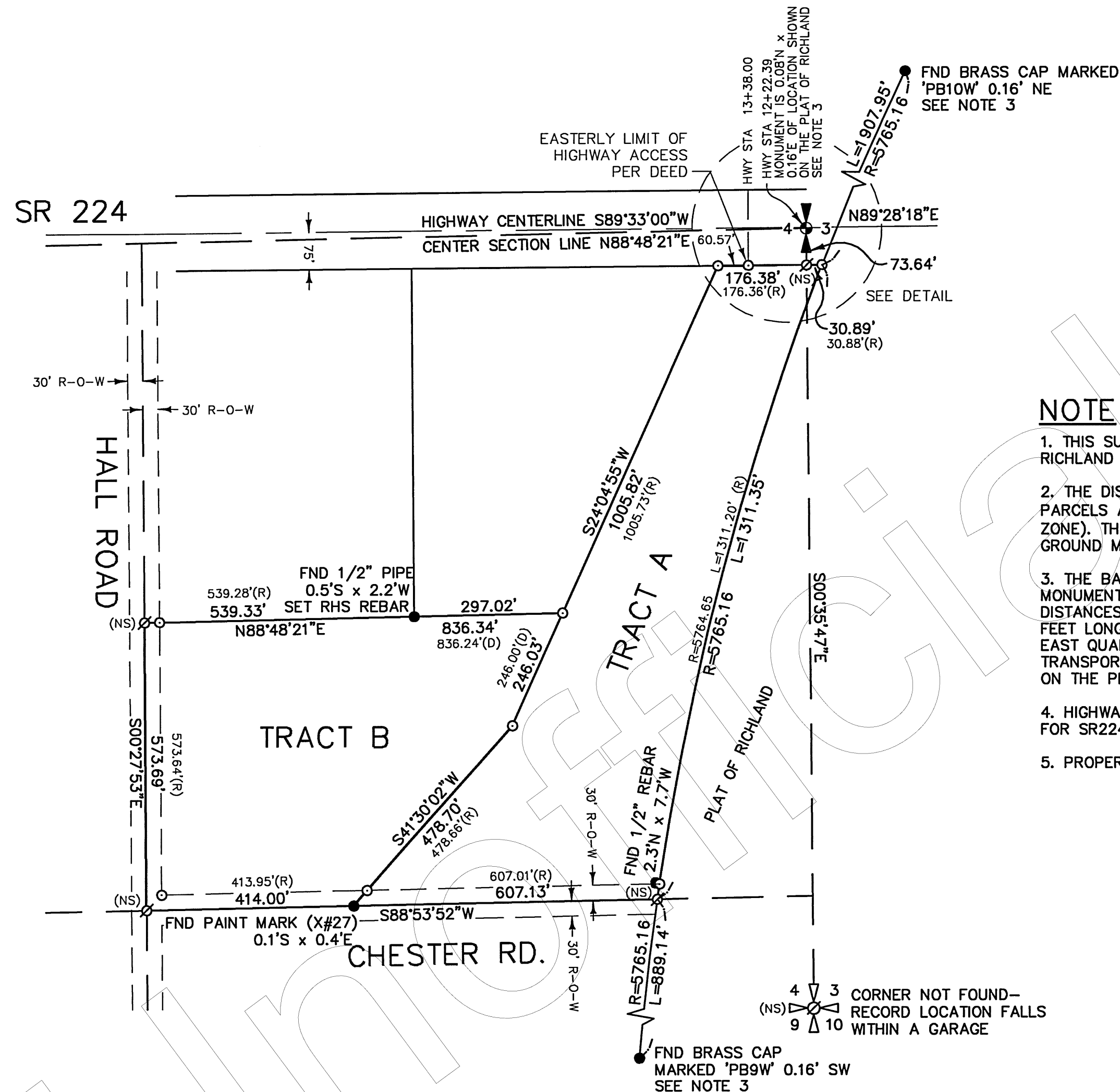
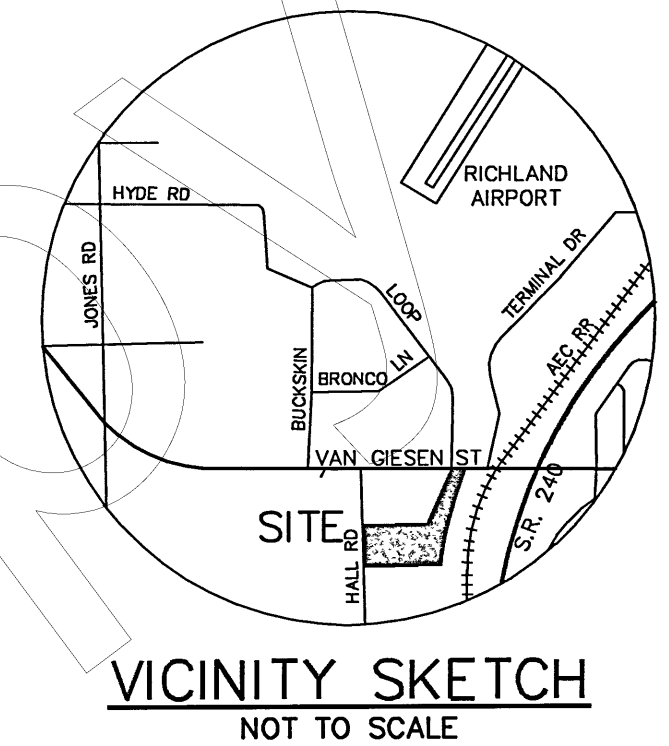
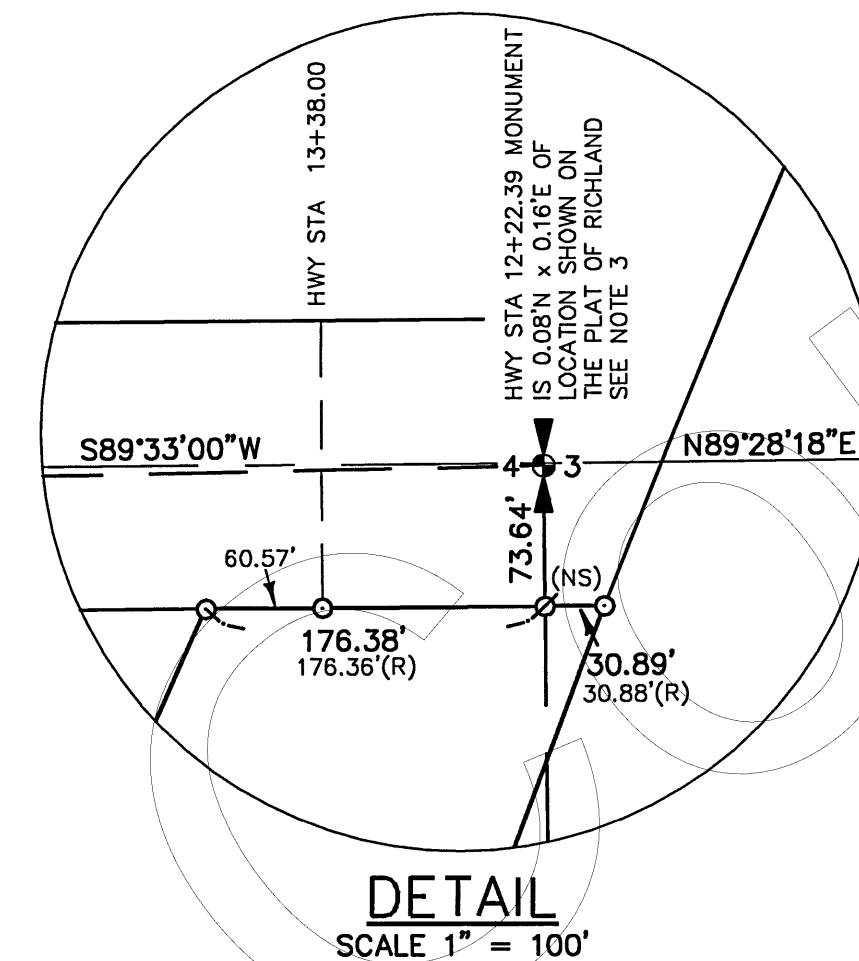
BEGINNING AT A POINT IN THE NORTH BOUNDARY OF SAID NORTHEAST QUARTER OF THE SOUTHEAST QUARTER WHICH IS DISTANT 143.28 FEET FROM THE EAST QUARTER CORNER OF SAID SECTION; THENCE SOUTH 24° 04' 55" WEST 838.61 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING SOUTH 24° 04' 55" WEST 246.00 FEET; THENCE SOUTH 41° 30' 02" WEST 478.66 FEET TO A POINT ON THE SOUTH LINE OF SAID SUBDIVISION; THENCE SOUTH 88° 53' 51" WEST ALONG SAID SOUTH LINE 413.95 FEET TO THE SOUTHWEST CORNER OF SAID SUBDIVISION; THENCE NORTH 0° 27' 52" WEST ALONG THE WEST LINE OF SAID SUBDIVISION 573.64 FEET; THENCE NORTH 88° 48' 21" EAST 836.24 FEET TO THE TRUE POINT OF BEGINNING; EXCEPT THE SOUTH 30 FEET AND THE WEST 30 FEET FOR ROAD.

Exhibit 2

RECORD SURVEY NO. 2834

N.E.¼ OF THE S.E.¼, SEC. 4, T. 9N., R. 28E., W.M.

CITY OF RICHLAND
BENTON COUNTY, WASHINGTON



NOTE

1. THIS SURVEY IS BASED ON THE SUPPLEMENTAL MAP TO THE PLAT OF RICHLAND FOR SEC. 4, T. 9N., R. 28E., W.M.
2. THE DISTANCES ON THE PLAT OF RICHLAND AND THE DEEDS FOR THESE PARCELS ARE BASED ON WASHINGTON STATE GRID SYSTEM (NAD 27, SOUTH ZONE). THESE DISTANCES WERE SCALED BY A FACTOR OF 1.0000892 TO FIT GROUND MEASUREMENTS.
3. THE BASIS OF BEARING WAS DERIVED FROM THE PLAT OF RICHLAND MONUMENTS PB9W AND PB10W. AFTER CORRECTING FOR STATE PLANE DISTANCES, THE DISTANCE BETWEEN THESE MONUMENTS MEASURED 0.33 FEET LONG. THIS ERROR WAS SPLIT BETWEEN THE TWO MONUMENTS. THE EAST QUARTER CORNER FOR SECTION 4 HAS BEEN RESET BY THE DEPT. OF TRANSPORTATION AND WAS NOT HELD IN RE-ESTABLISHING CORNERS SHOWN ON THE PLAT.
4. HIGHWAY STATIONING WAS TAKEN FROM PAGE A13 OF THE WSDOT PLANS FOR SR224 DATED 12 APRIL 1991.
5. PROPERTY BOUNDARIES RUN ALONG CENTER OF ROADWAY EASEMENTS.

LEGEND

- = SET 5/8" REBAR W/ YELLOW PLASTIC CAP MARKED "STRATTON 14120"
- = FOUND AS INDICATED
- (NS) = NOT FOUND OR SET
- ⊙ = FOUND WASHINGTON D.O.T. CASSED MONUMENT
- D = DEED
- R = RECORD (PLAT OF RICHLAND MAP OF SEC. 4)
- ↗ = CROWS FOOT (LIMITS OF DIMENSIONS)

SCALE 1" = 200'



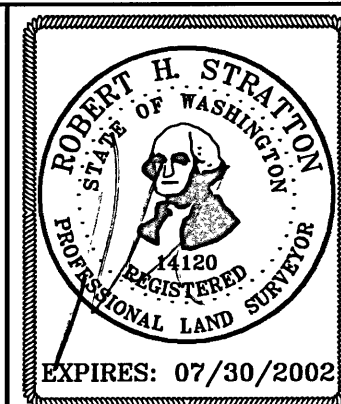
BASIS OF BEARING
PLAT OF RICHLAND
EQUIPMENT USED

A FIVE-SECOND TOTAL STATION
TRIMBLE RTK GPS

SURVEYOR'S CERTIFICATE

I, ROBERT H. STRATTON, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY CERTIFY THAT THIS MAP CORRECTLY REPRESENTS AN ACTUAL FIELD SURVEY CONDUCTED BY ME, IN CONFORMANCE WITH THE SURVEY RECORDING ACT AND THAT THE CORNERS HAVE BEEN STAKED ON THE GROUND AS SHOWN HEREON AT THE REQUEST OF THE KNIGHTS OF COLUMBUS AND TABER HERSUM, AND ALL BEARINGS AND DISTANCES ARE CORRECT.

1-10-2001
DATE



SURVEY FOR

**KNIGHTS OF
COLUMBUS**

(TRACT A)

AND TABER HERSUM

(TRACT B)

INDEX

¼ ¼	SEC	T.	R.
4	9	N	28 E

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 11th DAY OF JANUARY, 2001 AT 9 MINUTES PAST 9:00 A.M. AND RECORDED IN VOLUME 1 OF SURVEYS PAGE 2834 AT THE REQUEST OF ROBERT H. STRATTON, P.L.S.
Bobbie Gagne by [Signature] 11/09/28/11401
BENTON COUNTY AUDITOR INDEX NO. 2001-000829
FEE NO.



**STRATTON SURVEYING
& MAPPING**

7525 W. DESCHUTES PL. UNIT 1C
KENNEWICK, WA 99336
(509) 735-7364
FAX: (509) 735-6560
survey@strattonsurvey.com

2868RS4.DWG	
DATE: 1/10/01	SHT. 1 OF 1
DRAWN BY: RLS	JOB # 2868



Department of Energy

Bonneville Power Administration
2211 North Commercial Avenue
Pasco, WA 99301

Exhibit 3

TRANSMISSION SERVICES

January 3, 2022

In reply refer to: Knights of Columbus Rezone (Z2021-107)
Located within a Portion of Section 4, Township 9 North, Range 28 East,
W.M., Benton County, Washington

Shane O'Neill
Senior Planner
City of Richland
625 Swift Boulevard, MS-35
Richland, WA 99352

Dear Shane:

Bonneville Power Administration (BPA) has had the opportunity to review Knights of Columbus Rezone (Z2021-107). The application is to rezone a 9.4-acre site at the southwest corner of Van Giesen Street and the By-Pass Highway located in Richland, WA.

In researching our records, we have found that this proposal will not directly impact BPA facilities approximately .75 miles east of the subject property. BPA does not have any objections to the approval of this request at this time.

Thank you for the opportunity to review this application. If you have any questions regarding this request or need additional information, please feel free to contact me. I can be reached at (509) 544-4747 or by email at jecottrell@bpa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joseph E. Cottrell II".

Joseph E. Cottrell II
BPA Field Realty Specialist



January 6, 2022

City of Richland
625 Swift Blvd., MS-35
Richland, WA 99352

Attention: Shane O'Neill, Senior Planner

Subject: Z2021-107 – Rezone - Rhodes/Knutzen Engineering
SR 240, MP 32.0-32.3

We have reviewed the proposed rezone of approximately 9.4 acres located at the southwest corner of SR 224 (Van Giesen St.) and SR 240 from Agriculture to General Business (C-3) designation and have the following comments. The subject property abuts Van Giesen St. on the north property line but is separated from SR 240 by an existing railroad right-of-way.

SR 240 is a Limited Access highway and WSDOT has acquired access rights to the highway from the subject property, including along Van Giesen St. westerly to station V 13+38. Direct access to the property is prohibited within our access control boundaries. Westerly of V 13+38, Van Giesen St. is classified as a Managed Access Class 3 highway within the corporate limits of the City of Richland. As such, access control for this section of SR 224 is the authority of the City of Richland in accordance with RCW 47.24. It is important to note, per RCW 47.50.030, the city's standards shall meet or exceed department standards. Should the city or property owner have any questions regarding these access restrictions, they may contact Jacob Prilucik at (509) 577-1635 for additional information.

Preliminary discussions on developing this property determined that a right in/right out access onto Van Giesen St. may be feasible within the city limits. All costs for access rights, design, review, approval, and construction will be borne by the City or the developer. Please note that the subject property also has access to Van Giesen St. via Chester and Hall Roads.

SR 240 has traffic congestion primarily due to Hanford traffic during the morning and afternoon peak commute times. The estimated number of trips on SR 240 near the subject property is 32,000 daily trips and 16,000 daily trips on Van Giesen St.

As developments are proposed, they will be subject to review for their impacts to the WSDOT system. Impacts that are determined to be significant will require mitigation, and it is anticipated that all costs will be borne by the development. Of particular concern to the department are the effects developments have on the multimodal capacity, retention and treatment of stormwater, outdoor lighting, noise sensitivity, and signage. This information is normally obtained through a Traffic Impact Analysis (TIA) performed by the developer. The City and developer should consider Transportation

Demand Management (TDM) measures to reduce traffic impacts. It is to the benefit of the City, the State, and the developers to preserve the functionality of Van Giesen St and SR 240.

Thank you again for the opportunity to participate and provide comments. If you have any questions regarding these comments, please contact Debi Freudenthal at (509) 577-1633.

Sincerely,

A handwritten signature in cursive script that reads "Paul Gonseth".

Paul Gonseth, P.E.
Planning Engineer

PG:df

cc: Celeste Gilman, WSDOT Multimodal Planning
Will Simpson, WA Dept. of Commerce

ONeill, Shane

From: Toby Mears <tmears@noanet.net>
Sent: Monday, December 27, 2021 3:58 PM
To: O'Neill, Shane; Anthony Muai; Anthony Von Moos; Ashley Morton; Badger Mountain Irrigation District; Benton County - Segregations; osp; Benton PUD, Electrical; Bill Barlow; Boring, Michael; Boshart, Thomas; Buechler, Ken; Carrie Thompson; Casey Barney, Yakama Nation; Catherine Dickson; Clark Posey; Corrine Camuso, Yakama Nation; Hamilton, Craig; DAHP SEPA Reviews; DAlessandro, Carlo; Darrick Dietrich; Davis, Deanna; Deborah Rodgers; Deskins, John; Eric Mendenhall; FormerOrchards@ecy.wa.gov; Ghbein, Briana; Greg Wendt; Gwen Clear; Hill, Kelly; USPS Ina N. Beutler; Jason McShane; Jennings, Tyler; Jerrod Macpherson; Jessica Lally, Yakama Nation; Jordon, Joshua; Joseph Cichy, Ziply; Joseph Cottrell; Junior Campos; Kelly Cooper; Kevin Knodel; Kevin Sliger; KID Development; KID Webmaster; Lopez, Brandin; M. Deklyne; Map BCES; Mattheus, Pamela; Noah Oliver, Yakama Nation; Pasco99301; Paul Gonseth; Reathaford, Jason; Review Team; Richard Krasner; USPS Richland Postmaster; Rick Dawson; Rob Rodger; Robin Priddy; Sarah Gates; Schiessl, Joe; SEPA Center; SEPA Register; SEPA Unit; Seth DeFoe; South Central Region Planning; T.S. "Max" Platts; Tyutyunnik, Ruvim; WA Dept of Fish & Wildlife; WA Dept of Fish & Wildlife; Westphal, Nichole; William Simpson
Cc: Paul Knutzen
Subject: RE: Knights of Columbus Rezone (Z2021-107)

Shane,

BPUD has aerial fiber on the East side of HWY 240 and the North side of Van Giesan St. Nothing directly through that plat.

Toby Mears

Outside Plant Engineer, NoaNet

Direct: (509) 947-0089 | NOC: (866) 662-6380 | NoaNet



From: [Reathford, Jason](#)
To: [O'Neill, Shane](#)
Cc: [Matthaus, Pamela](#)
Subject: RE: Rezone
Date: Monday, December 27, 2021 9:55:10 AM
Attachments: [image002.png](#)

There is no gravity flow option. The closest gravity sewer is over 600+ feet away and elevations won't allow for this property to gravity to it anyway. They would either have to install an on-site septic system or install a privately-owned pressurized grinder pump and wet well that pumps it to our manhole to the north (that is 600+ feet away). Pete would have to approve this configuration as we normally don't allow privately owned pressurized sewer lines in city streets. PLUS, it may require approval from the DOT too, as this portion of Van Giesen is also a state highway.

From: O'Neill, Shane <sonell@CI.RICHLAND.WA.US>
Sent: Monday, December 27, 2021 8:27 AM
To: Reathford, Jason <Reathford@CI.RICHLAND.WA.US>
Subject: Rezone

From where will sewer service be extended to serve this property in the future?



Shane O'Neill
Senior Planner
625 Swift Blvd., MS-35 | Richland, WA 99352
(509) 942-7587

Disclaimer: Emails and attachments sent to or from the City of Richland are public records subject to release under the Washington Public Records Act, Chapter 42.56 RCW. Sender and Recipient have no expectation of privacy in emails transmitted to or from the City of Richland.



Aviation Division
7702 Terminal St SW
Tumwater, WA 98501
360-709-8015 / FAX: 360-709-8009
Toll Free: 1-800-552-0666
TTY: 1-800-833-6388
www.wsdot.wa.gov

January 31, 2022

City of Richland Development Services
625 Swift Blvd, MS-35
Richland, WA 99352

RE: Knights of Columbus Rezone (Z2021-107)

Dear Mr. O'Neill:

Thank you for allowing the Washington State Department of Transportation (WSDOT) Aviation Division to provide input on the Knights of Columbus Rezone (Z2021-107).

The subject property of the ADL Holdings Rezone is in the airport influence area of the Richland Municipal Airport and is within Zones 3 of the WSDOT Land-Use Compatibility zones. Commercial developments are allowed in these zones. However, development plans in this zone should be reviewed for compatibility with the Richland Airport to ensure that they will not create a height hazard obstruction, smoke, glare, electronic, wildlife attractants or other airspace hazards.

We appreciate the opportunity to offer written comments. Our office is available for any questions or further discussions. Please don't hesitate to contact me at 360-890-5258 or plattst@wsdot.wa.gov.

Sincerely,

Thomas S. "Max" Platts
Aviation Planner
360-890-5258
plattst@wsdot.wa.gov

Looking South

SITE



Looking North

SITE



Looking North



Looking East



SITE

Looking West



Looking West



Looking South



Looking West

Chester Road



SITE



CITY OF RICHLAND NOTICE OF APPLICATION AND PUBLIC HEARING (Z2021-107)

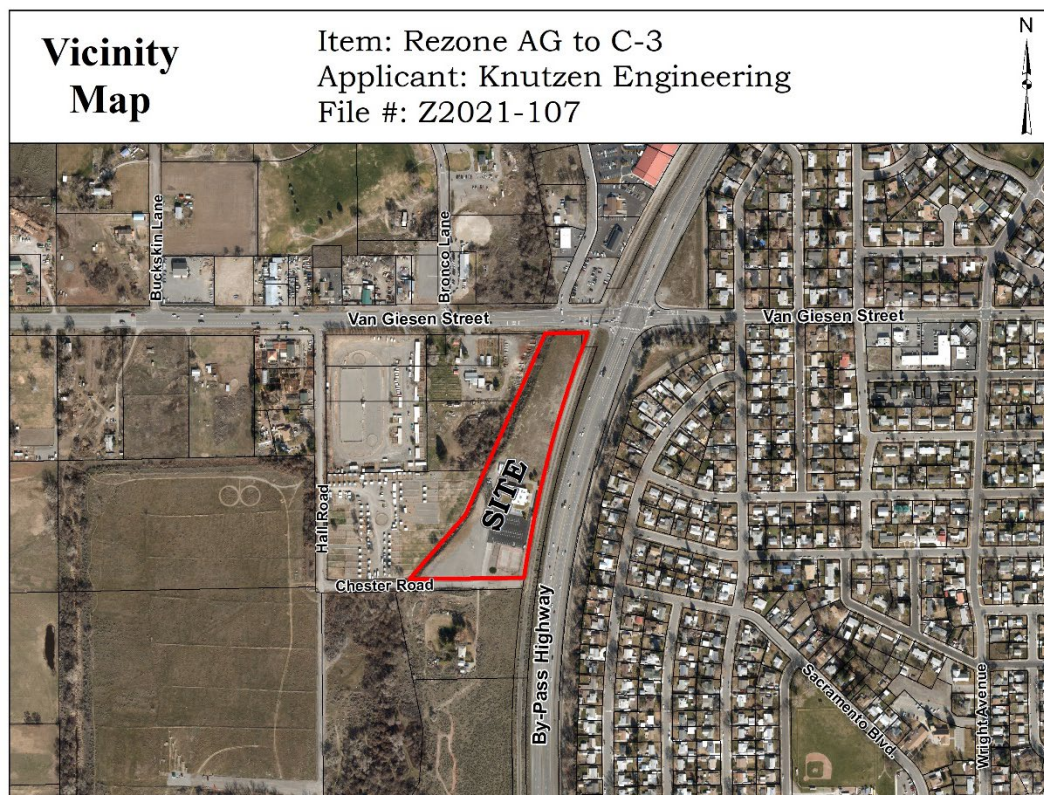
Notice is hereby given that Knutzen Engineering has filed a request to rezone two parcels totaling 9.4-acres from AG (Agriculture) to C-3 (General Business). The project site is located at the southwest corner of the intersection of Van Giesen Street and the By-Pass Highway (APN's 1-04984000005000 & 1-03983000001000). Application materials can be viewed online at www.ci.richland.wa.us.

The Richland Hearing Examiner will conduct a virtual public hearing and review of the application at 6:00 p.m., Monday, February 14, 2022. All interested parties are invited to participate in the virtual public hearing by visiting the City of Richland website (www.ci.richland.wa.us).

Environmental Review: The proposal is not subject to environmental review. Pursuant to WAC 197-11-800(6)(c) the rezone application qualifies as a categorically exempt action.

Any person desiring to express their views or to be notified of any decisions pertaining to this application should notify Shane O'Neill, Senior Planner, 625 Swift Boulevard, MS-35, Richland, WA 99352. Comments may also be faxed to (509) 942-7764 or emailed to soneill@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Monday, January 31, 2022 to be incorporated into the staff report. Written comments received after Jan. 31 will be provided to the Hearing Examiner on the day of the public hearing. Written comment will not be accepted after 6 p.m. on February 13; however verbal comments may be presented during the public hearing.

The application will be reviewed in accordance with the regulations in RMC Title 19 Development Regulations Administration. Appeal procedures of decisions related to the above referenced application are set forth in RMC Chapter 19.70. Contact the Richland Planning Division at the above referenced address with questions related to the available appeal process.



1
2 **AFFIDAVIT OF MAILING**

3
4 STATE OF WASHINGTON)
5) ss.
6 COUNTY OF BENTON)

7
8 COMES NOW, Briana Ghbein, who, being first duly sworn upon oath deposes and says:

9 1. I am an employee in the Planning & Development Department for the City of Richland.

10 2. On the 29th day of December, 2021, I mailed a copy of the attached NOTICE OF
11 APPLICATION AND PUBLIC HEARING (Z2021-107) to the attached list of individuals via regular
12 USPS on the date indicated above. The Richland Hearing Examiner will conduct a public hearing at
13 6:00 PM on Monday, February 14, 2022.

14
15 
16 Signed: Briana Ghbein

17
18 SIGNED AND SWORN to before me this 29th day of December, 2021 by Briana Ghbein.



23 
24 Notary Public in and for the State of Washington,

25 
Print Name

Residing at A25 Swift Blvd

My appointment expires: 4-25-23

AFFIDAVIT OF POSTING

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

COMES NOW, **Shane O'Neill**, who, being first duly sworn upon oath deposes and says:

1. I am an employee in the Planning Division of the Development Services Department for the City of Richland.

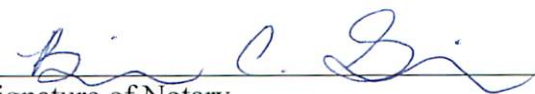
2. On the 29th day of December, 2021, I posted the attached NOTICE OF PUBLIC HEARING, File Number Z2021-107 (Knights of Columbus Rezone) in the following location:

On the south side of Van Giesen Street at the southwest corner of the intersection of Van Giesen Street and the By-Pass Highway (parcel # 1-04984000005000), Richland WA


Signed: Shane O'Neill

SIGNED AND SWORN to before me this 29th day of December, 2021, by Shane O'Neill.




Signature of Notary

Briana C. Ghbein
Printed Name

Notary Public in and for the State of Washington,

Residing in Benton County

My appointment expires: 4-25-23



Beaufort Gazette
Belleville News-Democrat
Bellingham Herald
Bradenton Herald
Centre Daily Times
Charlotte Observer
Columbus Ledger-Enquirer
Fresno Bee

The Herald - Rock Hill
Herald Sun - Durham
Idaho Statesman
Island Packet
Kansas City Star
Lexington Herald-Leader
Merced Sun-Star
Miami Herald

el Nuevo Herald - Miami
Modesto Bee
Raleigh News & Observer
The Olympian
Sacramento Bee
Fort Worth Star-Telegram
The State - Columbia
Sun Herald - Biloxi

Sun News - Myrtle Beach
The News Tribune Tacoma
The Telegraph - Macon
San Luis Obispo Tribune
Tri-City Herald
Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
36823	199468	Print Legal Ad - IPL0055739	HE PHN Z2021-107	\$148.10	1	60 L

Attention: Jana Duncan
CITY OF RICHLAND/LEGALS
625 SWIFT BLVD. MS-11
RICHLAND, WA 99352

CITY OF RICHLAND NOTICE OF PUBLIC HEARING (Z2021-107)

Notice is hereby given that Knutzen Engineering has filed a request to rezone two parcels totaling 9.4 acres from AG (Agriculture) to C-3 (General Business). The project site is located at the southwest corner of the intersection of Van Giesen Street and the By-Pass Highway (APN's 1-04984000005000 & 1-03983000001000). Application materials may be viewed on the City of Richland's website at www.ci.richland.wa.us/landuse.

The Richland Hearing Examiner will conduct a virtual public hearing and review of the application on **Monday, February 14, 2022 at 6:00 p.m.** All interested parties are invited to participate in the virtual public hearing by visiting the City of Richland's website at www.ci.richland.wa.us.

Environmental Review: The proposal is not subject to environmental review. Pursuant to WAC 197-11-800(6)(c), the rezone application qualifies as a categorically exempt action. Any person desiring to express their views or to be notified of any decisions pertaining to this application should notify Shane O'Neill, Senior Planner, 625 Swift Boulevard, MS-35, Richland, WA 99352. Comments may also be faxed to 509-942-7764 or emailed to soneill@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Monday, January 31, 2022 to be incorporated into the staff report. Written comments received after January 31 will be provided to the Hearing Examiner on the day of the public hearing. Written comments will not be accepted after 6:00 p.m. on February 13; however, verbal comments may be presented during the public hearing.

The application will be reviewed in accordance with the regulations in RMC Title 19 Development Regulations Administration. Appeal procedures of decisions related to the above referenced application are set forth in RMC Chapter 19.70. Contact the Richland Planning Division at the above referenced address with questions related to the available appeal process.

Published: Sunday, January 23, 2022
IPL0055739
Jan 23 2022

COUNTY OF BENTON)

SS

STATE OF WASHINGTON)

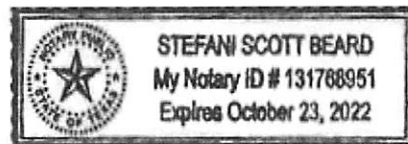
Keriann Leenerts, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, ran 1 time(s) commencing on 01/23/2022, and ending on 01/23/2022 and that said newspaper was regularly distributed to its subscribers during all of this period.

(Signature of Legals Clerk)

Sworn to and subscribed before me this 24th day of January in the year of 2022

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!



**Washington State
Department of Transportation**

District 5
2809 Rudkin Road, Union Gap
P.O. Box 12560
Yakima, Washington 98909-2560
(509) 575-2510

774600

EXHIBIT E

Duane Berentson
Secretary of Transportation

Exhibit 6

December 15, 1989

Knights of Columbus
Richland Council, No. 3307
P.O. Box 486
Richland, WA 99352

Attn: R. A. Zinsli, Manager

Highway Access

Dear Mr. Zinsli:

At our November 15 open house we discussed access, and I asked you to send me copies of the correspondence dealing with access for the K. C. Hall. I received your package on November 30th, and I have been researching the problem.

Originally the K.C. Hall had access to SR 240 via Chester Street. In 1979 access to SR 240 was restricted and the Chester Street intersection was closed leaving the only access to the K.C. Hall from SR 224 via Hall Road. In 1983, the Knights of Columbus requested that the Chester Road/SR 240 Intersection be reopened as a right-hand off right-hand on only. The request was denied for reasons which remain valid.

On the attached print I have highlighted the limited access control with yellow. I have highlighted the west property line of the Knights of Columbus property with red. There appears to be about 60 feet between the access control limit on SR 224 and your northwest property corner. Because of the many conflicting movements taking place in this area (Terminal Drive, left turns and right turns to SR 240, etc.), it would be impractical to put a full access driveway there, but we might be able to approve a right turn only on and off if properly designed. A better solution would be for the K.C.'s to get an easement of about 250 feet from the property to the west. This would allow you to apply for an approach at the west end of the guard rail. There is already a protected left-hand turn pocket at this location. This would allow safe and convenient movements in both directions. This is shown on the enclosed copy of an aerial photograph.

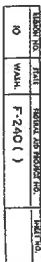
Very truly yours,

RICHARD L. LARSON, P.E.
District Administrator

Rodney D Johnson

By: R. D. JOHNSON, P.E.
District Project Development Engineer

RDJ:mo
cc: Harlan Fortner
Attach.





VAN GIESEN ST

Cottonwood Dr

Torbett St

Tinkle St

Sacram

limited access

managed access

T9-0N R28-0E

Chester Rd

240

224

240

32.2

32.1