

Agenda

Firefighters' Pension Board Regular Meeting

Thursday, March 17, 2022 – 9:00 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7698

Firefighters' Pension Board Regular Meeting No. 820

Call to Order

Attendance

Presentations

Public Comments

Minutes: (Approve by Motion)

1. Approval of the Firefighters' Pension Board Meeting Minutes No.819 held February 17, 2022.
 - Kristi Smith, Firefighters' Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

2. February 2022 Preliminary Financial Statements
 - Brandon Allen, Finance Director

Medical/Dental/Vision/Other Claims: (Approve by Motion)

3. March 2022 Medical/Dental/Vision/Other Claims Report
 - Kristi Smith, Firefighters' Pension Board Secretary

Business Items: (Approve by Motion)

4. Remote/Hybrid Meetings for Firefighters' Pension Board
 - Kristi Smith, Firefighters' Pension Board Secretary
5. Approval of Firefighters' Pension Board Information Cards
 - Kristi Smith, Firefighters' Pension Board Secretary
6. WSLEA Annual Conference
 - Kristi Smith, Firefighters' Pension Board Secretary
7. Firefighters' Pension Board Secretary Contract CPI-W yearly adjustments
 - Brandon Allen, Finance Director

Board Member Comments:

Adjournment: (Motion to Adjourn)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.

Minutes

Firefighters' Pension Board Regular Meeting No. 819

Thursday February 17, 2022 | 9:00 AM

MEETING HELD BY TELEPHONE CONFERENCE

Public Telephone Access: 509-942-7698

Call to Order

Mayor Alvarez called the meeting to order at 9:02 a.m.

Attendance

Mayor Alvarez, Finance Director Allen, Firefighters' Pension Board Representatives Thrall, Downs, City Clerk Rogers and Pension Board Secretary Smith were present.

Alternate Firefighters' Pension Board Representative Myers and Retired Firefighter Larry Roney was also present.

Presentations

None.

Public Comments

None.

Minutes

1. Approval of the January 20, 2022 Firefighters' Pension Board Meeting Minutes No. 818.

Mayor Alvarez moved and Finance Director Allen seconded the motion to approve the January 20, 2022 meeting minutes with the amendment correcting that Mayor Alvarez was present and called the meeting to order. City Clerk Rogers also mentioned that the two items listed under Business Items should be moved to the Board Member Comments section. With the amendments mentioned, the motion carried 5-0.

Financial Reports and Investments

2. January 2022 Preliminary Financial Statements

Finance Director Allen provided an overview of the financial statements.

Discussion was held regarding the minimum balance requirements on the 2022 Revenue and Expense report. Mr. Allen explained that this will be made up next month to reflect the minimum balance.

Mr. Thrall asked about specifics on the property tax coming in from the county and how we can track what is actually coming in to the fund. Mr. Allen explained that the county does not break out the specifics on this number.

Mr. Downs moved and Mr. Thrall seconded the motion to receive and place on file the January 2022 Preliminary Financial Statements as presented. The motion carrier 5-0.

Medical/Dental/Vision/Other Claims

3. February 2022 Medical/Dental/Vision/Medicare/Other Claims Report - \$12,620.78.

Firefighters' Pension Board Secretary Smith provided a summary of the claims report. It was noted that the excel spreadsheet did not calculate the totals on the claim log and Secretary Smith will amend this to reflect on the final draft.

Discussion was held regarding the Medicare Premium increases each year. Because there is sometime a lag in when the members receive the increase notification form the SSA, as long as documentation is provided the board agrees to go back and pay the adjustment.

Mr. Downs moved, and Mr. Allen seconded the motion to approve the claims with the amendments discussed. The motion carried 5-0.

Business Items:

None.

Board Member Comments:

Finance Director Allen mentioned that the Accounts Payable Specialist for City of Richland is down to one staff member and the checks that are usually cut on the Monday following this meeting will be cut on Thursday of next week.

Mr. Downs mentioned that there are some bills moving through the legislature that are important to the LEOFF 1 and LEOFF 2 members. Discussion was held and there may possibly be additional benefits for service credit.

Adjournment:

Mr. Downs moved and Mr. Thrall seconded the motion to adjourn the meeting. The meeting was adjourned at 9:35 a.m.

APPROVED:

ATTEST:

Mayor Michael Alvarez, Chair

Kristi Smith, Firefighters' Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:

DRAFT

CITY OF RICHLAND
FIRE PENSION PLAN INVESTMENT SUMMARY
February 28, 2022

Interest Paid	Estimated Monthly Interest	Current Yield	(Par) Amount of Shares	Original CD/Loan Amount	Description	Original Cost - Less Loan Payments	Market Value	Estimated Gain/(Loss)	Maturity Date
Monthly	1,302.55	*	58,594.76		Lord Abbett Mutual Fund	629,329.98	465,832.42	(163,497.56)	
Total Investments						629,329.98	465,832.42	(163,497.56)	

*Lord Abbett current yield (3.355%) based on Market Value

*Lord Abbett current yield (2.484%) based on Original Cost

CITY OF RICHLAND FIRE PENSION FUND 2022 REVENUE AND EXPENSE

Fire Pension

Year of 2022	Preliminary January	Preliminary February	March	April	May	June	July	August	September	October	November	December	Year to Date	Budget	YTD %
Beginning Balance	\$ 968,344.82	\$ 973,541.55													
REVENUE															
Investment Interest	1,314.59	1,302.55											2,617.14	26,000.00	10.1%
Other Interest Earnings													-		
Property Tax	30,000.00	20,000.00											50,000.00	302,250.00	16.5%
Net Change in Fair Market Value													-	-	0.0%
Fire Ins Premium Tax													-	69,000.00	0.0%
TOTAL REVENUE:	31,314.59	21,302.55	-	-	-	-	-	-	-	-	-	-	52,617.14	397,250.00	13.2%
EXPENSE															
Medical Insurance - <65	455.60	455.60											911.20	6,400.00	14.2%
Medical Insurance - >65	3,005.82	3,005.82											6,011.64	42,600.00	14.1%
Dental Insurance - Retired	543.60	543.60											1,087.20	7,750.00	14.0%
Dental Expense Pension	98.40	175.72											274.12	5,500.00	5.0%
Medical Expense Pension	8,067.31	8,554.06											16,621.37	167,500.00	9.9%
Medicare Premiums	2,472.10	2,620.50											5,092.60	36,000.00	14.1%
Retirement Allowance	3,650.94	3,650.94											7,301.88	49,000.00	14.9%
Widow's Benefits	6,724.09	6,724.09											13,448.18	65,000.00	20.7%
Outside Secretarial Services	1,100.00	1,100.00											2,200.00	14,000.00	15.7%
Travel													-	1,500.00	0.0%
Tuition/Conference Fees													-	1,500.00	0.0%
Other Expenses													-	500.00	0.0%
TOTAL EXPENSE	26,117.86	26,830.33	-	-	-	-	-	-	-	-	-	-	52,948.19	397,250.00	13.3%
Revenues Over (Under)															
Expense:	5,196.73	(5,527.78)	-	-	-	-	-	-	-	-	-	-	(331.05)	-	
Ending Balance	\$ 973,541.55	\$ 968,013.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(331.05)	-	
ENDING BALANCE CONSISTING OF:															
Cash	484,334.14	478,671.56													
Investments	629,329.98	629,329.98													
Gain/(Loss) on Investments ⁽¹⁾	(138,887.77)	(138,887.77)													
Net Current Assets & Liabilities	(1,234.80)	(1,100.00)													
Ending Fund Balance	\$ 973,541.55	\$ 968,013.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
Minimum Balance	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00	\$ 967,362.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.

(1) - In compliance with GAAP, gains and losses on investments are updated annually to reflect market value. See attached investment reports for monthly activity.

**LORD ABBETT HISTORY OF INVESTMENT VALUES AND DIVIDENDS
FIRE PENSION**

MONTH	YEAR	ORIGINAL COST	CURRENT VALUE	SHARE PRICE	GAIN OR (LOSS)	CURRENT BALANCE AS A % OF COST	AMOUNT OF DIVIDEND	DIVIDEND BASED ON ORIGINAL COST	DIVIDEND BASED ON CURRENT VALUE
JANUARY	2018	\$ 629,330	\$ 486,337	\$ 8.30	(\$142,993)	77.28%	\$ 1,699.45	3.240%	4.193%
FEBRUARY	2018	\$ 629,330	\$ 478,134	\$ 8.16	(\$151,196)	75.98%	\$ 1,629.94	3.108%	4.091%
MARCH	2018	\$ 629,330	\$ 473,446	\$ 8.08	(\$155,884)	75.23%	\$ 1,698.66	3.239%	4.305%
APRIL	2018	\$ 629,330	\$ 471,102	\$ 8.04	(\$158,228)	74.86%	\$ 1,770.02	3.375%	4.509%
MAY	2018	\$ 629,330	\$ 471,103	\$ 8.04	(\$158,227)	74.86%	\$ 1,680.07	3.204%	4.280%
JUNE	2018	\$ 629,330	\$ 467,587	\$ 7.98	(\$161,743)	74.30%	\$ 1,747.49	3.332%	4.485%
JULY	2018	\$ 629,330	\$ 467,587	\$ 7.98	(\$161,743)	74.30%	\$ 1,722.29	3.284%	4.420%
AUGUST	2018	\$ 629,330	\$ 471,103	\$ 8.04	(\$158,227)	74.86%	\$ 4,043.42	7.710%	10.299%
SEPTEMBER	2018	\$ 629,330	\$ 471,103	\$ 8.04	(\$158,227)	74.86%	\$ 1,713.00	3.266%	4.363%
OCTOBER	2018	\$ 629,330	\$ 456,455	\$ 7.79	(\$172,875)	72.53%	\$ 1,740.01	3.318%	4.574%
NOVEMBER	2018	\$ 629,330	\$ 452,353	\$ 7.72	(\$176,977)	71.88%	\$ 1,871.60	3.569%	4.965%
DECEMBER	2018	\$ 629,330	\$ 437,703	\$ 7.47	(\$191,627)	69.55%	\$ 1,791.45	3.416%	4.911%
JANUARY	2019	\$ 629,330	\$ 452,355	\$ 7.72	(\$176,975)	71.88%	\$ 1,807.37	3.446%	4.795%
FEBRUARY	2019	\$ 629,330	\$ 457,043	\$ 7.80	(\$172,287)	72.62%	\$ 1,747.69	3.332%	4.589%
MARCH	2019	\$ 629,330	\$ 462,316	\$ 7.89	(\$167,014)	73.46%	\$ 1,720.12	3.280%	4.465%
APRIL	2019	\$ 629,330	\$ 465,246	\$ 7.94	(\$164,084)	73.93%	\$ 1,681.82	3.207%	4.338%
MAY	2019	\$ 629,330	\$ 462,902	\$ 7.90	(\$166,428)	73.55%	\$ 1,635.69	3.119%	4.240%
JUNE	2019	\$ 629,330	\$ 474,035	\$ 8.09	(\$155,295)	75.32%	\$ 1,598.26	3.048%	4.046%
JULY	2019	\$ 629,330	\$ 475,207	\$ 8.11	(\$154,123)	75.51%	\$ 1,604.54	3.060%	4.052%
AUGUST	2019	\$ 629,330	\$ 475,793	\$ 8.12	(\$153,537)	75.60%	\$ 1,574.39	3.002%	3.971%
SEPTEMBER	2019	\$ 629,330	\$ 472,278	\$ 8.06	(\$157,052)	75.04%	\$ 1,574.39	3.002%	4.000%
OCTOBER	2019	\$ 629,330	\$ 472,278	\$ 8.06	(\$157,052)	75.04%	\$ 1,533.16	2.923%	3.896%
NOVEMBER	2019	\$ 629,330	\$ 471,106	\$ 8.04	(\$158,224)	74.86%	\$ 1,510.32	2.880%	3.847%
DECEMBER	2019	\$ 629,330	\$ 476,379	\$ 8.13	(\$152,951)	75.70%	\$ 1,485.90	2.833%	3.743%
JANUARY	2020	\$ 629,330	\$ 479,895	\$ 8.19	(\$149,435)	76.25%	\$ 1,460.41	2.785%	3.652%
FEBRUARY	2020	\$ 629,330	\$ 475,794	\$ 8.12	(\$153,536)	75.60%	\$ 1,521.27	2.901%	3.837%
MARCH	2020	\$ 629,330	\$ 415,441	\$ 7.09	(\$213,889)	66.01%	\$ 1,490.17	2.841%	4.304%
APRIL	2020	\$ 629,330	\$ 430,676	\$ 7.35	(\$198,654)	68.43%	\$ 1,629.33	3.107%	4.540%
MAY	2020	\$ 629,330	\$ 446,496	\$ 7.62	(\$182,834)	70.95%	\$ 1,680.60	3.205%	4.517%
JUNE	2020	\$ 629,330	\$ 452,356	\$ 7.72	(\$176,974)	71.88%	\$ 1,646.05	3.139%	4.367%
JULY	2020	\$ 629,330	\$ 468,762	\$ 8.00	(\$160,568)	74.49%	\$ 1,577.29	3.008%	4.038%
AUGUST	2020	\$ 629,330	\$ 474,622	\$ 8.10	(\$154,708)	75.42%	\$ 1,501.79	2.864%	3.797%
SEPTEMBER	2020	\$ 629,330	\$ 468,176	\$ 7.99	(\$161,154)	74.39%	\$ 1,499.98	2.860%	3.845%
OCTOBER	2020	\$ 629,330	\$ 469,348	\$ 8.01	(\$159,982)	74.58%	\$ 1,450.33	2.765%	3.708%
NOVEMBER	2020	\$ 629,330	\$ 485,755	\$ 8.29	(\$143,575)	77.19%	\$ 1,397.67	2.665%	3.453%
DECEMBER	2020	\$ 629,330	\$ 492,786	\$ 8.41	(\$136,544)	78.30%	\$ 1,437.29	2.741%	3.500%
JANUARY	2021	\$ 629,330	\$ 493,372	\$ 8.42	(\$135,958)	78.40%	\$ 1,339.01	2.553%	3.257%
FEBRUARY	2021	\$ 629,330	\$ 496,888	\$ 8.48	(\$132,442)	78.96%	\$ 1,330.53	2.537%	3.213%
MARCH	2021	\$ 629,330	\$ 492,786	\$ 8.41	(\$136,544)	78.30%	\$ 1,420.95	2.709%	3.460%
APRIL	2021	\$ 629,330	\$ 496,888	\$ 8.48	(\$132,442)	78.96%	\$ 1,359.36	2.592%	3.283%
MAY	2021	\$ 629,330	\$ 496,302	\$ 8.47	(\$133,028)	78.86%	\$ 1,383.51	2.638%	3.345%
JUNE	2021	\$ 629,330	\$ 499,231	\$ 8.52	(\$130,099)	79.33%	\$ 1,452.40	2.769%	3.491%
JULY	2021	\$ 629,330	\$ 499,231	\$ 8.52	(\$130,099)	79.33%	\$ 1,419.83	2.707%	3.413%
AUGUST	2021	\$ 629,330	\$ 500,403	\$ 8.54	(\$128,927)	79.51%	\$ 1,361.61	2.596%	3.265%
SEPTEMBER	2021	\$ 629,330	\$ 495,716	\$ 8.46	(\$133,614)	78.77%	\$ 1,358.50	2.590%	3.289%
OCTOBER	2021	\$ 629,330	\$ 497,474	\$ 8.49	(\$131,856)	79.05%	\$ 1,356.11	2.586%	3.271%
NOVEMBER	2021	\$ 629,330	\$ 491,614	\$ 8.39	(\$137,716)	78.12%	\$ 1,341.03	2.557%	3.273%
DECEMBER	2021	\$ 629,330	\$ 492,188	\$ 8.37	(\$137,142)	78.21%	\$ 1,417.15	2.702%	3.455%
JANUARY	2022	\$ 629,330	\$ 472,864	\$ 8.07	(\$156,466)	75.14%	\$ 1,314.59	2.507%	3.336%
FEBRUARY	2022	\$ 629,330	\$ 465,832	\$ 7.95	(\$163,498)	74.02%	\$ 1,302.55	2.484%	3.355%

MARCH 2022 FIREFIGHTERS' PENSION BOARD CLAIM LOG																							
P #	LAST NAME	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	MEDICARE PART B PREMIUM	MEDICAL RX ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	MEDICAL ALERT	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXPENSES	ADMIN. FEE	GRAND TOTAL		
					\$400 PER YR	\$2,000/YR DENTAL	\$1,500/YR BRIDGES DENTURES	\$150 PER YR FRAMES	LENS	\$200/YR CONTACTS	ONE EYE EXAM/YR	\$2,500 PER HEARING AID EVERY 5 YRS	W/DR ORDER \$85 MAX - NO ORDER 2 VIS/MO @ \$25	50% OF MONTHLY FEE	\$500 ONE-TIME PAYMENT	SEE TRAVEL AND EXPENSE POLICY	\$450 PER BUDGET	\$1,141 PER MONTH					
					BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT			
F1		Apr-22	Reimburse	Medicare Premium - 2022	\$170.10																\$170.10		
F1		Jan-Mar 22	Reimburse	Medicare Premium Adjustment	\$76.50																\$76.50		
F2		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F3		-	-	-	-																\$0.00		
F7		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F7		Jan-Mar 22	Reimburse	Medicare Premium Adjustment	\$76.50																\$76.50		
F8		Apr-22	Reimburse	Medicare Premium	\$134.00																\$134.00		
F8		Mar-22	Reimburse	MEMORY CARE		\$6,664.00															\$6,664.00		
F10		Apr-22	Reimburse	Medicare Prem - 2021	\$148.50																\$148.50		
F18		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F18		2/16/22	Reimburse	RX - CALMOSEPTINE		\$7.12															\$7.12		
F18		2/16/22	Reimburse	RX - OCUSOFT		\$16.89															\$16.89		
F18		2/16/22	Reimburse	RX - CERAFOLIN		\$195.92															\$195.92		
F20		Apr-22	Reimburse	Medicare Premium - 2022	\$140.10																\$140.10		
F20		Jan-Mar 22	Reimburse	Medicare Premium Adjustment	\$67.80																\$67.80		
F20		12/1/21	Family First Dental	Dental - Non-covered svc				\$107.00													\$107.00		
f20		1/10/22	Reimburse	RX - L-METHYLFOLATE		\$253.30															\$253.30		
F25		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F26		Apr-22	Reimburse	Medicare Prem 2022	\$136.10																\$136.10		
F27		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F28		Apr-22	Reimburse	Medicare Prem - 2022	\$138.10																\$138.10		
F29		Apr-22	Reimburse	Medicare Premium 2022	\$170.10																\$170.10		
F29		Jan-Mar 22	Reimburse	Medicare Premium Adjustment	\$103.80																\$103.80		
F30		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F31		Apr-22	Reimburse	Medicare Prem - 2022	\$155.10																\$155.10		
F32		Apr-22	Reimburse	Medicare Prem - 2022	\$170.10																\$170.10		
F32		1/19/22	Reimburse	RX - PATADAY		\$15.85															\$15.85		
F32		1/29/22	Reimburse	RX - PEPCID		\$13.22															\$13.22		
F33		Apr-22	Reimburse	Medicare Prem 2022	\$170.10																\$170.10		
F34		-	-	-	-																\$0.00		
F36		Apr-22	Reimburse	Medicare Premium	\$116.00																\$116.00		
F37		Apr-22	Reimburse	Medicare Prem - 2022	\$167.20																\$167.20		
F37		Jan-Mar 22	Reimburse	Medicare Premium Adjustment	\$152.10																\$152.10		
CONF	Myers - Alt	2022	WSLEA	2022 WSLEA Conference Fee														\$485.00			\$485.00		
Mileage	Myers - Alt	2022	Reimburse	2022 WSLEA Conference Mileage Allowance														\$244.69			\$244.69		
TRAV	Myers - Alt	2022	Campbell's Resort	2022 WSLEA Hotel														\$540.93			\$540.93		
CONF	Secretary Smith	2022	WSLEA	2022 WSLEA Conference Fee														\$485.00			\$485.00		
Mileage	Secretary Smith	2022	Reimburse	2022 WSLEA Conference Mileage Allowance														\$244.69			\$244.69		
TRAV	Secretary Smith	2022	Campbell's Resort	2022 WSLEA Hotel														\$540.93			\$540.93		
FADM	Administration Fee	Mar-22	MBC LLC	ADMIN FEE																\$1,209.00	\$1,209.00		
FADM	Administration Fee	2020	MBC LLC	CPI-W Increase 2020																\$343.00	\$343.00		
FADM	Administration Fee	2021	MBC LLC	CPI-W Increase 2021																\$492.00	\$492.00		
FADM	Administration Fee	JAN/FEB 22	MBC LLC	CPI-W Increase 2022																\$109.00	\$109.00		
FEXP	Operating Exp																				\$0.00		
				GRAND TOTAL	\$3,312.80	\$7,166.30	\$0.00	\$107.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,541.24	\$0.00	\$2,153.00	\$15,280.34		

The above-listed claims were approved by the LEOFF I Firefighters' Pension Board at its regular meeting held on March 17, 2022

We, the LEOFF I Firefighters' Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing approved by the LEOFF I Firefighters' Pension Board on the date above.

LEOFF I Firefighters' Pension Board Chair: _____ Date: _____

LEOFF I Firefighters' Pension Board Secretary: _____ Date: _____

Kristi -

On February 28, 2022, Governor Inslee announced that the indoor mask mandate will be lifted on March 12, 2022.

With the end of the indoor mask mandate, meetings may once again be held in-person. However, Proclamation 20-28, which temporarily waived/suspended some Open Public Meetings Act (OPMA) and Public Records Act (PRA) provisions, is still in effect and will be in effect until an end to the emergency is declared, or the proclamation is rescinded by action of the Governor. Proclamation 20-28 states that every public meeting subject to the OPMA must include a remote attendance component in order to meet the OPMA requirements.

When meetings were 100% virtual via Zoom, this legal obligation was met. Moving forward, if the Firefighters' Pension Board insists on resuming in-person participation, a remote option must still be provided. Complying with this legal requirement might prove to be challenging since the physical meeting location for the Firefighters' Pension Board is in The Parkway Conference Room at City Hall. At minimum, telephonic participation should be offered for virtual members and participants. If you are not able to offer a quality meeting with a hybrid approach, please contemplate remaining in a remote setting until details can be worked out to provide a smooth transition.

If there is no way to accommodate both virtual and remote attendance for this meeting, the meeting should remain 100% remote until accommodations for both virtual and in-person can be worked out.

The telephone number or Zoom information must be published along with the physical location of the meeting. The agenda for any meeting accommodating in-person attendance should be posted on the City's website and prominently displayed at the main entrance of the physical meeting location.

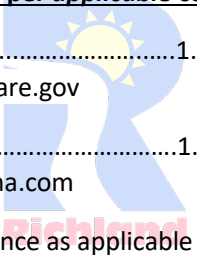
The take away? Though the indoor mask mandate will end on March 12, 2022, that does not mean your BCC has to offer in-person participation, especially if both remote and in-person participation cannot be supported.

Please contact me if you have any questions.

Jen

Medical/Dental/RX

Billing order per *applicable* coverage

- 
- (1) Medicare.....1.800.633.4227
www.medicare.gov
- (2) Cigna.....1.800.244.6224
www.mycigna.com
- (3) Other Insurance as applicable

**This card is for informational purposes only and is not a guarantee of payment.*

The Firefighters' Pension Board is not an insurance company; however, the present member has medical benefits as provided by RCW 41.26 administered by The Richland Firefighters' Pension Board. All health claims must first go through primary, secondary and tertiary (if applicable) insurance before being submitted to the Pension Board for consideration.

For current Fire Pension Board policy information, contact the Board Secretary Kristi Smith @ 509-308-0276 or kristi.mbc@live.com