



Agenda
Library Board Meeting
Tuesday, April 12, 2022
Richland Public Library ~ 955 Northgate Drive
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 974 2873 2704

This meeting will accommodate virtual and in-person attendance. Those desiring to participate virtually are encouraged to join the meeting via Zoom using the information provided.

Board Members: Chair Booth, Vice-Chair Lightner and Members Buxton, Hernandez, and Maier

Council Liaison: Councilmember Kent

Staff Liaison: Library Manager Nulph

Regular Meeting - 5:30 p.m.

Call to Order/Attendance:

Introduction of Guests:

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

1. March 8, 2022 Library Board Meeting Minutes

Report of the Library Manager:

2. April 2022 Library Manager's Report
 - Christopher Nulph, Library Manager
3. April 2022 Library Statistics
 - Christopher Nulph, Library Manager

Public Comments: Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

Approval of Bills: (Approved by Motion)

4. April 2022 Claims for Payment
 - Christopher Nulph, Library Manager

Unfinished Business:

New Business:

5. Strategic Planning Update
 - Christopher Nulph, Library Manager
6. Annual Report to City Council
 - Christopher Nulph, Library Manager

Agenda Items for Upcoming Board Meeting:

Adjournment

The next Library Board Meeting is Tuesday, May 10, 2022

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: Approval of Minutes

Prepared By: Kylie Barada, Support Specialist

Subject:

March 8, 2022 Library Board Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the 03-08-2022 meeting minutes.

Summary:

The draft of the 03-08-2022 Library Board Meeting Minutes is included for consideration.

Attachments:

- I. 2022.03.08 Library Board Meeting Minutes



MINUTES

Richland Public Library Board
Zoom – Public Telephone Access
(206) 337-9723 or (253) 215-8782
Meeting ID No. 974 2873 2704
March 8, 2022, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:32 P.M.

ATTENDANCE:

CHAIR BOOTH, VICE-CHAIR LIGHTNER, BOARD MEMBERS BUXTON, HERNANDEZ, AND MAIER WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, LIBRARY MANAGER NULPH AND ADMINISTRATIVE ASSISTANT BARADA.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE FEBURARY 8, 2022 MEETING. BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE MINUTES OF FEBRURARY 8, 2022 AS IS. THE MOTION CARRIED 5-0.

REPORT OF THE LIBRARY MANAGER:

The library plans to purchase RFID pads for service desks so patrons can check out materials.

Materials to monitor security cameras have been purchased.

More computers are being added for patrons since the mask mandate is coming to an end.

PUBLIC COMMENTS:

No members of the public were present.

APPROVAL OF BILLS:

BOARD MEMBER BUXTON MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR MARCH 2022 IN THE AMOUNT OF \$179,413.90. THE MOTION CARRIED 5- 0.

UNFINISHED BUSINESS:

There was no unfinished business on the agenda.

NEW BUSINESS:

1. Board Members voted for a new Chair and Vice-Chair. Chair Maier nominated Vice-Chair Booth as Chair of the Board. Board Member Buxton nominated Board Member

Lightner as Vice-Chair of the Board. The motion carried 5-0. Chair Booth led the remainder of the meeting.

2. The changes made to the Non-Resident Policy were discussed. Vice-Chair Lightner moved, and Board Member Maier seconded the motion to approve the Non-Resident Policy. The motion carried 5-0.
3. The changes to the Parental Policy were discussed. Board Member Maier moved, and Board Member Buxton seconded the motion to approve the Parental Policy. The motion carried 5-0.
4. A rough draft of the Circulation Policy was presented to the Board.
5. Parks and Public Facilities Director Schiessl discussed the West Village Community Park in Badger Mountain South. Council has authorized RPL to apply for a capital grant to support library services in the West Village Community Park project.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. RPL Friends' and Foundation updates
2. Library Capital Improvement Grant

ADJOURNMENT:

CHAIR BOOTH ADJOURNED THE MEETING AT 6:49 P.M.

APPROVED:

ATTEST:

Emily Booth, Library Board Chair

Kylie Barada, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:

April 2022 Library Manager's Report

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

Library Manager Nulph's April 2022 report is included for discussion.

Attachments:

- I. 2022.04.12 Library Manager's Report



LIBRARY MANAGER'S REPORT

Richland Public Library Board

April 12, 2022

State of Library Services

At the Employee Appreciation Breakfast, we had a few library employees that were honored. Every year, the City nominates and awards employees that excel at Teamwork, Integrity, and Excellence. This year, Michelle, Johanna, and Lisa were nominated for the Teamwork Award, and Mary was nominated for the Excellence Award. Theresa received a nomination and the win, taking home the Integrity Award. Many staff supported this nomination and it is well deserved. Theresa guided the team from one Library Manager to the next and did so in a way that made staff proud to be a part of that team.

The March Madness initiative has been big component of community engagement for the second straight year. Through in-person and social media promotion, we continued to receive hundreds of votes for patron favorite books. The process incorporated several fun prizes as well. It is a successful initiative that gets patrons thinking about the library.

The library has made significant progress on the strategic planning process in March. This involved staff sessions and our third Strategic Plan Task Force session. During tonight's meeting, our strategic plan consultants will take us through where we are currently at as we move into formulating a final draft of the plan.

The Library Capital Improvement Grant is moving forward with application. We will be drawing up final details and submitting the application this month. The grant is a matching award (1:1) in which the final requested amount will be \$1,000,000. The City will contribute the matching amount, marking a total of \$2,000,000 that will collectively go towards the construction of a new library facility. The application submission date is May 1, 2022.

The library will have several topics on the agenda for the April 19th Council meeting. We will be presenting and voting on the fee schedule adjustment to support our fine free Circulation Policy, presenting and voting on the decriminalization of late fines, and presenting the annual Board report to Council. The annual report will be reviewed and discussed later in this meeting. The Board will need to determine who is attending and representing each of these agenda items.

Friends of the Library Update

The Spring book sale will take place the last week in April. The Friends of the Library has opened a couple social media accounts. You can find them on Facebook under "Friends of the Richland Public Library". On Instagram, you can find them at "friendsofrichlandpubliclibrary".

Foundation Update

The Foundation will reconvene once the Strategic Plan is complete to brainstorm ways to support the plan. They are in need of new members to join the Foundation, specifically a Treasurer and Secretary. If

you know a community member that might be interested, please send me their details and I will share with the Foundation.

Staffing Updates

Interviews have concluded for our two open Library Assistant I intermittent vacancies. HR is moving forward with offers on these positions. Kayla Teslow has resigned from her position as intermittent Library Assistant II. We have one candidate still on our eligible list and will be moving forward with an offer to them.

Library Statistics

Between our restoring our operating hours and dropping the mask mandate, we continue to see a marked rise in our visitors per month. We reached 13,334 in March, which is about 3,000 higher than our previous high for 2021-2022 recorded last month. We have seen an increase in card registrations as well, with 272 for the month. This is about a 100 card increase from the first couple months of 2022. The total for the month includes an increase in Nonresident cards (49) and a steady number of Limited Access cards (11). Previously, there were around 10-15 Nonresident cards issued per month and no Limited Access cards. The policy changes implemented on these card types are directly benefitting new cardholder sign ups with patrons utilizing that increased accessibility. Computer sessions are another metric increase that coincides with increased hours. At 556 hours of computer use, this is about 200 more hours than most months these past two years. Lastly, our overall physical circulation has shown improvement over the previous year. Our combined circulation and renewal numbers have bested March 2021 by 15,460 and increased over last month by 7,808.

Overall digital statistics continue to remain steady with Overdrive seeing a slight decrease. When compared to last year, this may be a result of people returning to the library and utilizing physical circulation at a higher rate than last year. Kanopy usage continues to remain strong, and Hoopla usage remains relatively flat.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:

April 2022 Library Statistics

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

Staff will discuss the attached statistics regarding library services.

Attachments:

I. 2022.04.12 Library Statistic Report

RICHLAND PUBLIC LIBRARY

March 2022 Statistics Report for the April Board Meeting



SUMMARY

During the month of March, we were open from 10 a.m. to 9 p.m. on Mondays through Thursdays, from 10 a.m. to 6 p.m. on Fridays, from 10 a.m. to 5 p.m. on Saturdays, and from 12 to 5 p.m. on Sundays. Curbside pickup appointments were also available.

Recurring library programs held this month included the High School Yarn Academy, the Middle School Yarn Academy, two Singing Strings Ukulele Club teen/adult jams, a Preschool STEAMplay session, two STEAMkids sessions, and two Pop-Up Mini STEAMkids sessions. We also held Tuesday evening story times, Wednesday morning active toddler story times, and Friday morning preschool story times.

On Thursday, March 3, our “Viewer Discretion Advised” Movie Club for adults age 18+ watched the Sean Connery dystopian classic *Zardoz*. The following week, on March 10, our High School Book to Movie Club for teens age 13+ watched *Harry Potter and the Sorcerer’s Stone*. We also hosted a showing of *Clifford the Big Red Dog* at 2 p.m. on Friday, March 11, when many local schools had a day off.

On Thursday, March 17, the library hosted “Fighting for Love: Strong Women in Onscreen Romances,” a Tri-Cities Community Lecture Series presentation by Dr. Allison Palumbo. Patrons could attend in person in the Gallery or online over Zoom.

Throughout the month, patrons voted for their favorite books in head-to-head competitions for the March Madness Tournament of Books.



MARCH STATISTICS

- Overall Circulation with Renewals: 64,454 items
- Digital Items Checked Out: 12,207
- Physical Items Checked Out: 35,569
- Physical Items Renewed: 16,678
- Holds Filled: 3,435
- Hoopla Circulation: 2,302 items
- Kanopy Circulation: 21,489 minutes
- Overdrive Circulation: 9,196 items
- Mango: 87 sessions
- New Library Card Accounts: 272
- Internet Sessions: 980

CHILDREN'S PROGRAMS

Story Times at the Library

Children's Services Librarian Kelly Reed held Wednesday morning active toddler story times at 10 a.m. on March 2, 9, 16, 23, and 30; and Friday morning preschool story times at 10 a.m. on March 4, 11, 18, and 25. She often hands out children's take-and-make kits after the story times; this month, the kits included tangrams, a Paper Bag Princess kit, St. Patrick's Day and Spring-themed crafts, and more.

Kelly and Librarian Joyce Willis also held Tuesday evening story times at 6 p.m. on March 1, 8, 15, 22, and 29. Our calendar entries for those events said, "Join us for about a half hour of stories, songs and rhymes in the Children's Department. We may even see some therapy dogs after the stories are over."

Preschool STEAMplay

We held a Preschool STEAMplay program on Thursday, March 3. Patrons were invited to drop in to the library between 10 a.m. and noon to enjoy blocks, games, and other STEAM activities.

STEAMkids

We held drop-in STEAMkids programs from 10 a.m. to 2 p.m. on Thursday, March 10, and from 10 a.m. to noon on Saturday, March 19. These sessions featured blocks, construction sets, and other fun STEAM activities.

We also held Pop-Up Mini STEAMkids sessions from noon to 1 p.m. on Thursday, March 24, and Thursday, March 31. Our calendar said, "Let's celebrate Spring with some STEAM activities! We will bring out blocks, construction sets and whatever else we think might be fun! Preschoolers must be accompanied by an adult."

Patron Feedback

"I got to see this being built and it was so much fun to watch! I can't believe the builder was only 7!!" [referring to a STEAMkids construction, shown below, that used Keva planks]



CHILDREN'S PROGRAMS (CONTINUED)

Therapy Dog Visits

Our therapy dog program at the library continues to be very popular. During the month of March, we logged 48 separate therapy dog visits, with up to 46 patron interactions per visit, for a total of 87 volunteer hours. Children enjoy reading books to the therapy dogs and visiting with them.

TEEN PROGRAMS

High School and Middle School Yarn Academies

Our High School Yarn Academy for teens in grades 9 through 12 met from 5:30 to 6:30 p.m. on Thursday, March 3. Our Middle School Yarn Academy for tweens and teens in grades 5 through 8 met from 4 to 5 p.m. on Tuesday, March 8. Teen Services Librarian Michelle Haffner teaches crocheting and knitting techniques, and provides help for those who attend.

High School Book to Movie Club

Our High School Book to Movie Club for teens ages 13 and older met from 6 to 8:30 p.m. on Thursday, March 10. For March, teens read *Harry Potter and the Sorcerer's Stone* by J. K. Rowling and watched the 2016 movie adaptation.

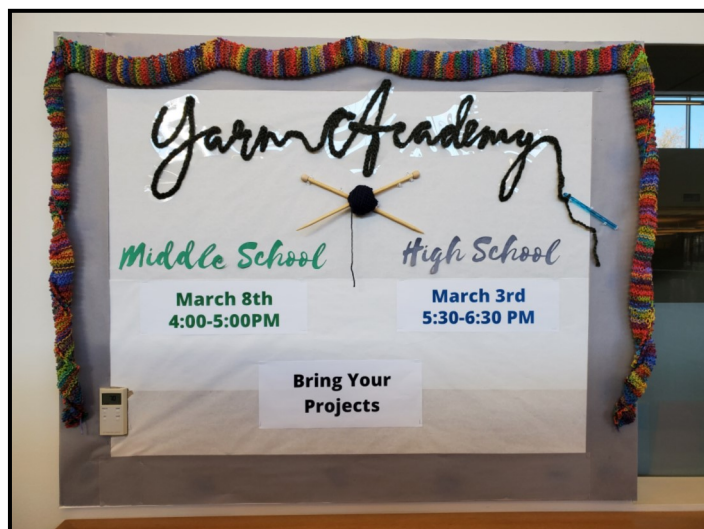
FAMILY PROGRAMS

Singing Strings Ukulele Club

The Singing Strings Ukulele Club held teen/adult jam sessions in the library at 6:30 p.m. on Tuesday, March 1, and Tuesday, March 15. STEAMspace Coordinator Johanna Talbott co-leads this group.

Movie Matinee: *Clifford, the Big Red Dog*

We hosted a movie matinee from 2 to 4 p.m. on Friday, March 11, in the Doris Roberts Gallery. Our calendar entry said, "It's a no school day, so round up the kids and head to the library for a movie! *Clifford, the Big Red Dog* will be shown. Movie license is provided by Windermere. The movie, snacks, and crafts are provided by Friends of the Library."



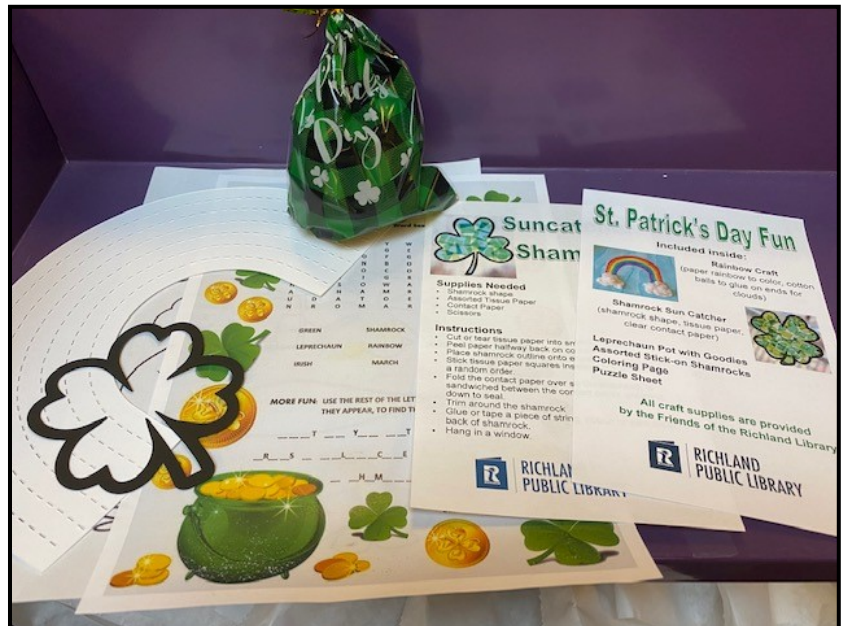
FAMILY PROGRAMS (CONTINUED)

St. Patrick's Day Take-and-Make Kit

Parks and Recreation Coordinator Lisa Adams and Johanna created St. Patrick's Day Take-and-Make Kits for March. Each kit contained a tiny leprechaun pot filled with candy, a shamrock shape with tissue paper strips and contact paper to make a stained glass suncatcher, a rainbow to color with cotton balls to glue on for clouds, a coloring sheet, and a puzzle sheet.

Supplies were provided by the Friends of the Library. Special thanks go to Library Assistant Mary Brown-Elmore for cutting out 100 shamrocks, and to Jasmine Clifton from the Friends of the Library for stuffing all of the kits into bags.

We handed out 100 of these kits at the library.



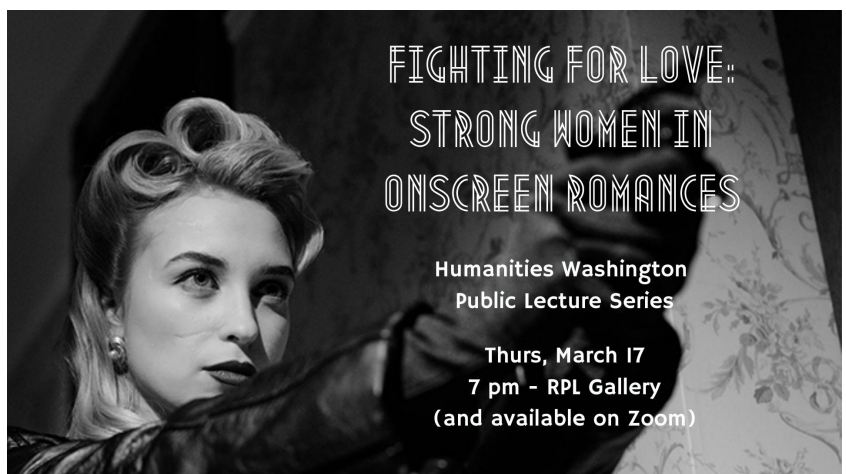
ALL-AGES PROGRAMS

Tri-Cities Community Lecture Series Presentation

The Friends of the Richland Public Library hosted “Fighting for Love: Strong Women in Onscreen Romances,” a Tri-Cities Community Lecture Series presentation, from 7 to 8:30 p.m. on Thursday, March 17. Patrons were also able to attend the presentation over Zoom.

Our Facebook invitation read, “How do film and television portray romance for strong, independent women? Why should we care? Join Professor Allison Palumbo as they explore 40 years of fighting female characters onscreen—from private eyes to cops and spies—who struggle to find love. Even in these fictional worlds, where anything should be possible, romantic relationships tend to disempower female-bodied characters, no matter how kick-ass or otherwise empowered they might seem.”

For more information about upcoming lectures, please visit the Tri-Cities Community Lecture Series website at the following link. www.cbartscenter.com/lectures/



ALL-AGES PROGRAMS (CONTINUED)

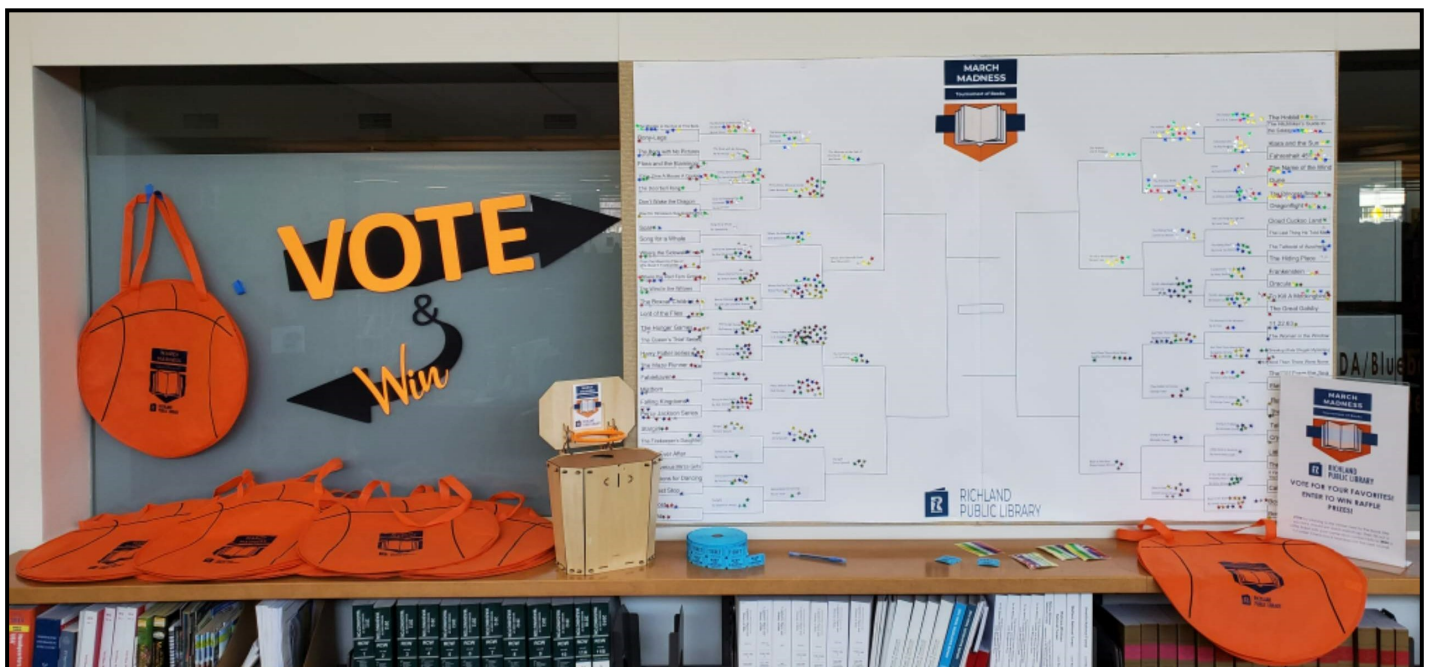
March Madness Tournament of Books

We held our annual March Madness Tournament of Books this month, pairing books recommended by patrons into head-to-head competitions. Teen Services Librarian Michelle Haffner and Johanna worked together on this program with assistance from other library staff. Our post on February 24 said, “Starting on MONDAY, February 28th, you will be asked to pick a favorite in each matchup by voting with your FB reactions. The book in each matchup with the most votes the following Sunday evening will move forward to the next round. Vote ONLINE on Facebook or Twitter OR you can vote in person at both the Library and the Richland Community Center! If you are voting in person, don’t forget to fill out a raffle ticket for your chance to win some fun prizes!” The first round started with 64 different books in 32 matchups.

Hotly contested pairings matched *The Hobbit* by J. R. R. Tolkien with *The Princess Bride* by William Goldman; *Percy Jackson: The Lightning Thief* by Rick Riordan with *Harry Potter and the Sorcerer’s Stone* by J. K. Rowling; and last year’s winner, *The Monster at the End of This Book* by Jon Stone, with *Where the Sidewalk Ends* by Shel Silverstein.

Raffle prizes included basketballs, gift certificates for Crumbl Cookies, and more. Also, starting on March 21, the first 100 people who came to the library to vote in person won a March Madness basketball tote bag.

By March 28, thousands of patron votes had narrowed the competition down to the Final Four. In those matchups, *To Kill a Mockingbird* by Harper Lee competed against *And Then There Were None* by Agatha Christie, and *Where the Sidewalk Ends* by Shel Silverstein competed against *Harry Potter and the Sorcerer’s Stone* by J. K. Rowling. The winner will be announced in early April.



ADULT PROGRAMS

Coffee Painting Take-and-Make Kit

In March, Adult Services Librarian Gavin Lightfoot put together a Coffee Painting Take-and-Make Kit for adults. Each kit contained instructions and craft supplies for creating coffee paintings, including instructions, practice paper, one sheet of watercolor paper, a fine-tip marker, dark roast coffee, a flat-tipped paintbrush, and a round-tipped paintbrush. Patrons can mix up different strengths of coffee and use it to paint on paper. We handed out 50 of these take-and-make kits.

“Book Tasting with Gavin” Episode #7

Gavin also recorded a new *Book Tasting with Gavin* video for March. In the first half of the video, he featured one of our Binge Boxes: *The Choice Is a No Brainer*. It includes five DVDs of popular zombie movies, including *The Dead Don't Die*, *Zombieland: Double Tap*, *Dawn of the Dead*, *Shaun of the Dead*, and *Overlord*.

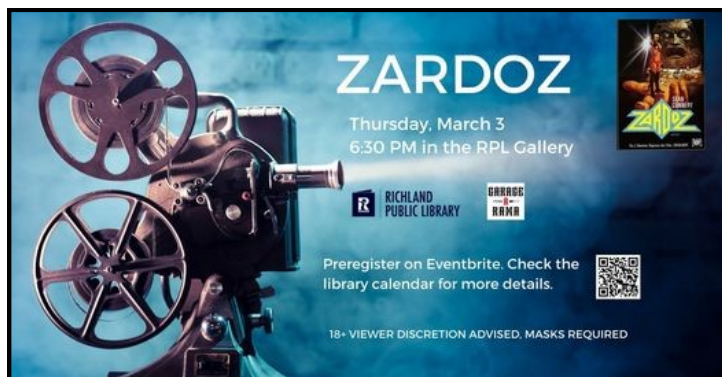
In the second half of the video, Gavin displayed the contents of his Coffee Painting Take-and-Make Kit for adults, and he showed us examples of paintings that were made with the kit.

Gavin's video may be viewed at the following link.

www.facebook.com/RPLibrary/videos/552261895911724

Viewer Discretion Advised Movie Club

Our Viewer Discretion Advised Movie Club for adults 18 and older met from 6:30 to 8:30 p.m. on Thursday, March 3, in the Doris Roberts Gallery. This month, the group watched *Zardoz*, Sean Connery's dystopian classic from 1974. Prepackaged snacks and bottled water were provided by the Friends of the Richland Public Library. Patrons were asked to preregister on Eventbrite.



LIBRARY DISPLAYS

“Women’s History Month” Display

In recognition of Women’s History Month, which was celebrated in March, Library Assistant Mary Brown-Elmore created a colorful tabletop display located between the self-check kiosks. We kept the table stocked during the month with a variety of books about feminism, along with titles focused on this year’s theme of “Providing Healing, Promoting Hope.” Titles included *Little Dreamers: Visionary Women Around the World* by Vashti Harrison, *I Look Up to Ruth Bader Ginsburg* by Anna Membrino, *The Little Book of Feminist Saints* by Julia Pierpont, *The Authority Gap* by Mary Ann Sieghart, and more.

To go with the display, Library Assistant Martha Einan created a printable handout featuring recommended books about women doctors, healers, and scientists.

“Cerebral Palsy Awareness Month” Display

Cerebral Palsy Awareness Month was also observed in March, so Mary created a display featuring a selections of books about cerebral palsy. Books included *Cerebral Palsy* by Nathan Aaseng, *Rolling Along: The Story of Taylor and His Wheelchair* by Jamee Riggio Heelan, *Ballerina Dreams: A True Story* by Lauren Thompson and James Estrin, and more.



LIBRARY DISPLAYS (CONTINUED)

“Holi: Festival of Colors ” Display

The ancient Hindu festival, Holi, celebrates the arrival of spring and the triumph of good over evil. It is also known as the Festival of Colors, the Festival of Spring, or the Festival of Love. Holi is traditionally observed by throwing colorful powders into the air, lighting bonfires, eating sweets, and dancing to traditional folk music. This year, Holi was observed on March 18.

Mary created a colorful Holi-themed bulletin board display in the teen area featuring several books about India and Holi, marigolds, and jars of pretend colored powders. Some of the books included *Holi* by Uma Krishnaswami and *Cuisines of India* by Smita Chandra and Sanjeev Chandra.



“Growing” Display

Mary and Library Assistant Alyssa Uretsky-Pratt created a springtime-themed display in the children’s area that featured a Dolly Parton quote: “The way I see it, if you want the rainbow, you gotta put up with the rain.” The tabletop display had a selection of books about rain and rainbows, empty pots, and an umbrella with colorful raindrops.

Selected books included *Singing in the Rain* by Arthur Freed and Tim Hopgood, *Puddle* by Hyewon Yum, *Rain Boy* by Dylan Glynn, *This Beautiful Day* by Richard Jackson, and more.

In April, Mary and Alyssa will update the display to feature books about springtime, growing, flowers, and plants.



“Color Your World” Bulletin Board

We created an interactive “Color Your World” bulletin board featuring a black and white poster of houses. Teens were invited to spend some time coloring on the poster with crayons.



LIBRARY DISPLAYS (CONTINUED)

“Land and Nature: Threading Manhattan Project” Lobby Display

During the month of March, we featured a colorful “Land and Nature: Threading Manhattan Project” art display in the library’s lobby. The display featured project textile cartographies created by master’s in teaching students enrolled in the Spring 2022 “Integrating Fine Arts in K-8 Curriculum” class (MIT 535) at Washington State University Tri-Cities.

Students created textile weavings “as metaphoric and reminiscent of the Hanford Site’s transformative impacts on nearby land and nature.” They learned weaving skills using portable and paper looms and then incorporated data into their designs to examine different aspects of the Manhattan Project. The project was led by instructor/researcher/artist/coordinator Dr. Yichien Cooper and artist-in-residence Patti Kirch. More information about the project can be found at [this website](#).

Textile Artwork Display

We also featured a colorful display of rope work by local artist Philip E. Harding. His sign says, “I experience a sense of surprise and discovery each time after an hour or two of blending and winding up culminates in the final winding down that reveals the finished rope.”



SOCIAL MEDIA HIGHLIGHTS

Library Materials, Services, and Programs

We have continued to post on social media to highlight library materials, services, and programs, as well as to publicize events happening in the community.

In early March, we let patrons know that the Friends of the Richland Public Library organization has a new Facebook page, and we recommended they “like” that page to find out about upcoming book sales.

www.facebook.com/friendsofrichlandpubliclibrary/

We also posted to let patrons know about the Color Walk, a City of Richland egg hunt that will take place at Columbia Point Marina Park on April 9.

In mid March, we posted to let patrons know about Gale In Context: Elementary, which features age-appropriate digital content for elementary school children, including newspaper and magazine articles, videos, images, graphics, and e-books.

On March 17, we posted to suggest that patrons download e-books, audiobooks, music, and movies from Hoopla to celebrate St. Patrick’s Day, and we posted links to Irish-themed collections.

Later in March, we posted to let patrons know about the many business and finance resources available on our Digital Resources page, including Morningstar, A to Z Databases, ValueLine, Business Insights, and Gale.

We also posted a link to a short YouTube video from Brainfuse Learning that shows patrons how to use the handy online tutoring from HelpNow. The video is available at the following link.

<https://youtu.be/5Zf424Wi31k>

At the end of March, we posted links to collections of kids’ favorite series that are available from Hoopla as audiobooks, e-books, and comic books and graphic novels. We also posted to remind patrons about the thousands of movies available to stream from Kanopy.

Our Social Media Links

The library’s Facebook page may be viewed at the following link.

<https://www.facebook.com/RPLibrary/>

Our Twitter feed may be viewed at the following link.

<https://twitter.com/RichlandLib>



SOCIAL MEDIA HIGHLIGHTS (CONTINUED)

Interactive Graphics

We continue to create and post interactive graphics featuring materials that patrons can check out from the library.

This month, we posted a graphic on March 14 featuring cookbooks for Pi Day. Patrons could easily click on links to place holds on items at the library or to check them out from Libby/Overdrive and Hoopla. Here is a link to the graphic.



view.genial.ly/6228fe7a2d37430011f10caa/interactive-image-happy-pi-day

CITY OF RICHLAND EMPLOYEE AWARDS

City Values: Integrity Award Winner

The City of Richland held its annual Employee Appreciation Breakfast at the Three Rivers Convention Center on Thursday, March 31.

Circulation Supervisor Theresa Barnaby won this year's Integrity Award for "demonstrating an uncompromising allegiance to the core values of honesty, respect for others, loyalty, consistency, accountability, and sincerity." She was nominated in recognition for the amazing leadership she provided over the past year while we transitioned to a new library manager, and for the work she does year round.

The nomination stated that Theresa "seamlessly stepped into the role of acting Richland Library Manager last year while Human Resources searched for a replacement. In a time when we desperately needed direction and guidance, Theresa offered us her unwavering dedication with the grace and patience only she is capable of. We recognize the strength with which she led our team into a safe space for healing and growth. She encompasses all the brilliance and passion for libraries that have made us the fundamental center of the community we are today. She approaches every challenge with a calm determination that is often mistaken for fearlessness. She is a mentor, a leader, a colleague. Her hybrid approach to employee leadership has allowed us to thrive professionally and more efficiently than we have in the past."



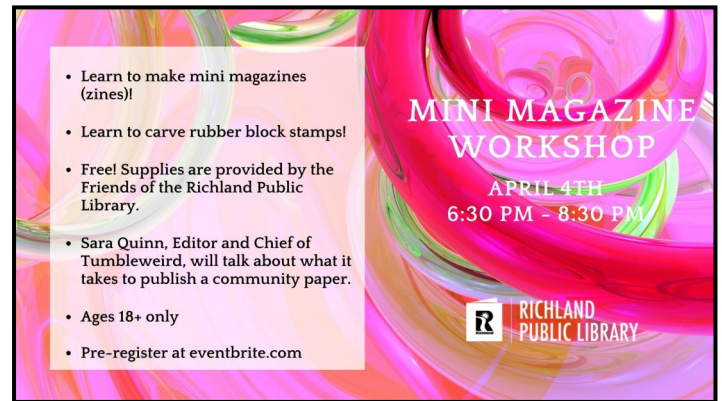
City Values: Teamwork and Excellence Award Nominations

Teen Services Librarian Michelle Haffner, STEAMspace Coordinator Johanna Talbott, and Parks and Recreation Coordinator Lisa Adams were nominated for the Teamwork Award, and Library Assistant Mary Brown-Elmore was nominated for the Excellence Award.

NEW FOR APRIL

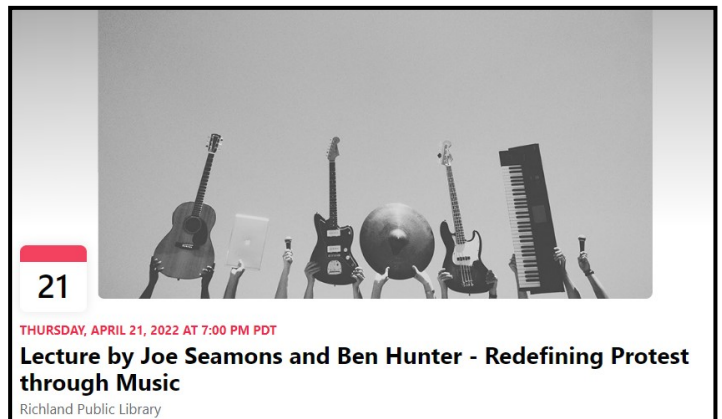
Mini Magazine Workshop

Gavin will be holding a mini magazine workshop at the library from 6:30 to 8:30 p.m. on Monday, April 4. Our calendar entry says, “At this free event, come learn the art and history of making and distributing mini magazines (zines). We’ll also be carving rubber block stamps to aid in zine decoration. There will be hands on instruction and all supplies are provided by the Friends of the Richland Public Library. Our special guest, Sara Quinn, is Editor and Chief of the local community paper *Tumbleweird*. Bottled water will be provided by the Friends of the Richland Public Library (18+). Limited spaces. Registration is required at eventbrite.com.”



“Redefining Protest Through Music” Community Lecture

The library will be holding a Tri-Cities Community Lecture Series presentation from 7 to 8:30 p.m. on Thursday, April 21, in the Gallery. The presenters, Ben Hunter and Joe Seamons, are nationally touring, acclaimed roots musicians and award-winning acoustic blues songsters. The CBC Arts Center website says, “Acts of protest tap into layers of our heritage and identity that strengthen the foundations of what we are fighting for. So how can we root ourselves more deeply in our heritage and identity, thereby strengthening our fight against injustice? Using roots music as a lens, Ben Hunter and Joe Seamons draw on stories, songs, and the people behind protest movements from around the world, connecting them with layered conceptions of heritage. By redefining the terms ‘protest’ and ‘heritage,’ Hunter and Seamons invite audiences to explore and reimagine our shared humanity.” The presentation will be hosted by the Three Rivers Folklife Society.



For more information about upcoming lectures, please visit the Tri-Cities Community Lecture Series website at the following link. www.cbcartscenter.com/lectures/

Nature Sketching at McMurray Park

We will be hosting a nature sketching session from 10 a.m. to noon on Saturday, April 16, at McMurray Park. Our calendar entry says, “Join us at McMurray Park for nature sketching. Bring your own supplies or borrow some of ours. You can follow our cues for a nature journal entry or just sketch as you choose. Meet at McMurray Park. The entrance to McMurray Park is off McMurray behind Safeway.”

NEW FOR APRIL (CONTINUED)

Audience Participation Movie: *Encanto*

We will be showing the animated musical movie, *Encanto*, in the Gallery from 2 to 4 p.m. on Tuesday, April 5. The movie won the 2022 Academy Award for Best Animated Feature. Our calendar entry says, “We don't talk about Bruno..... but WE SING! Join us in the library gallery for an audience participation viewing of Disney's *Encanto*! When they sing, we sing! We'll also be handing out a short interactive script of what

actions we want you to take when certain things happen on screen. *Encanto* tells the tale of an extraordinary family, the Madrigals, who live hidden in the mountains of Colombia, in a magical house, in a vibrant town, in a wondrous, charmed place called an Encanto.”

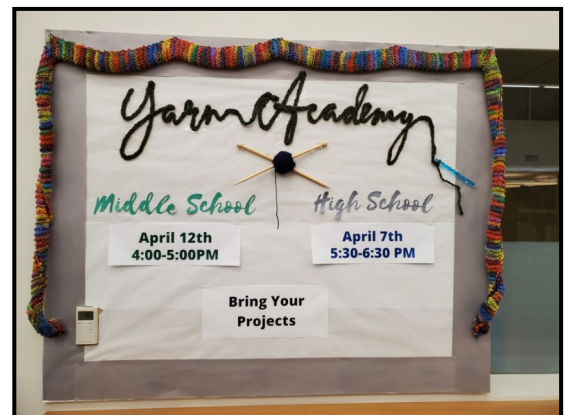


High School Book to Movie Club

Our High School Book to Movie Club will be meeting from 6 to 8:30 p.m. on Thursday, April 14. This club is for high schoolers who are age 13 and older. For April, teens will be reading *Divergent* by Veronica Roth and watching the 2014 movie adaptation.

Recurring Programs on the Calendar

- Singing Strings Ukulele Club teen/adult jam sessions at 6:30 p.m. on Tuesday, April 5, and Tuesday, April 19
- High School Yarn Academy at 5:30 p.m. on Thursday, April 7, and Middle School Yarn Academy at 4 p.m. on Tuesday, April 12
- STEAMkids at 10 a.m. on Thursday, April 7
- Preschool STEAMplay from 10 a.m. to noon on Thursday, April 14, and Thursday, April 21
- Evening Story Times at 6 p.m. on Tuesdays, Active Story Times at 10 a.m. on Wednesdays, and Preschool Story Times at 10 a.m. on Fridays

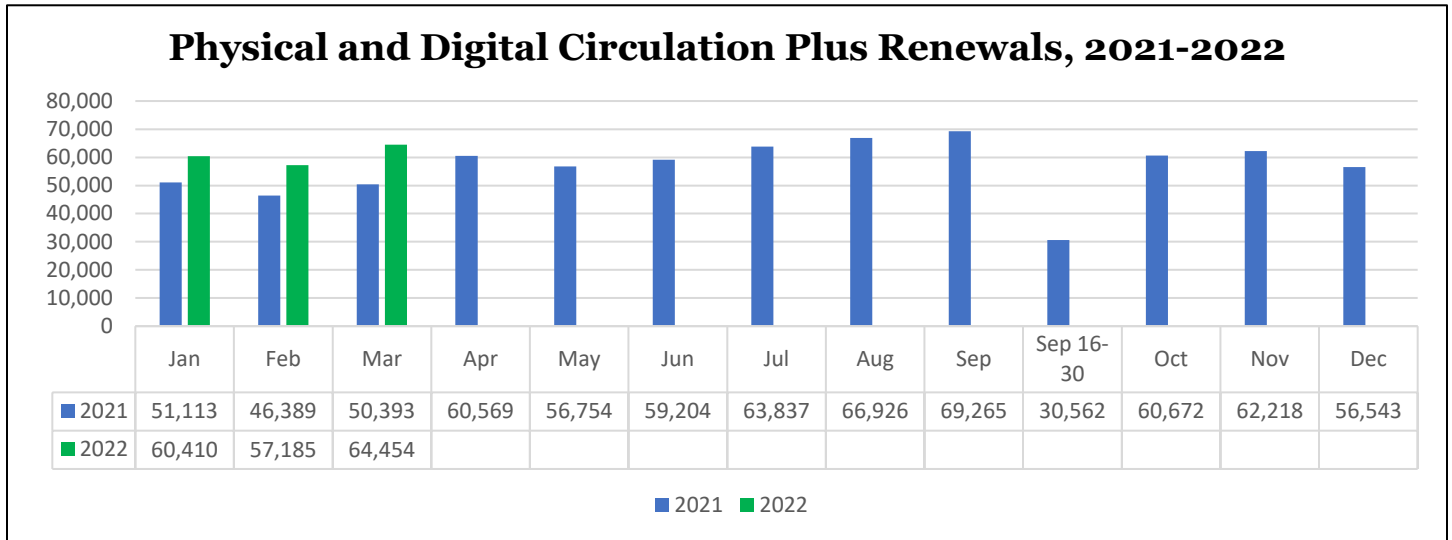


Book Sale

The Friends of the Richland Public Library will be holding their annual Spring Book Sale in the Gallery from Thursday, April 28, through Saturday, April 30. A special members-only preview will be held from 5 to 7 p.m. on Thursday, followed by the book sale from 10 a.m. to 4 p.m. on Friday and a special \$5-per-bag sale from 10 a.m. to 4 p.m. on Saturday. Our calendar entry says, “You won't want to miss the Spring Book Sale! There are books for all ages and all interests available for great prices. All proceeds are used for library programming.”

STATISTICS

TOTAL CIRCULATION



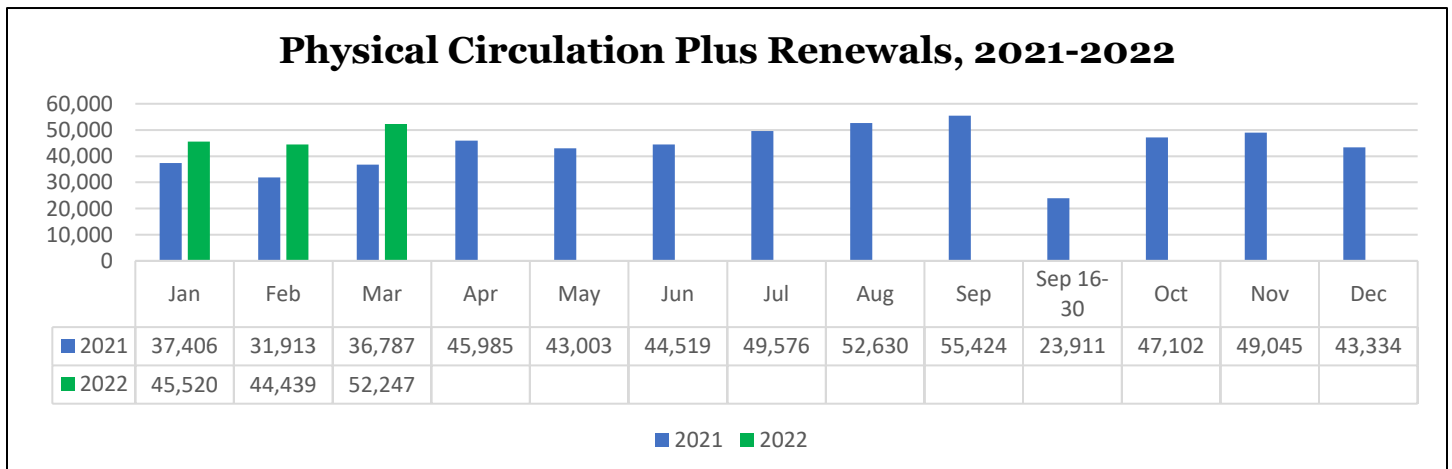
During the calendar month of March 2022, our total physical plus digital circulation was 47,776 items, of which 35,569 (74%) were physical items and 12,207 (26%) were digital items obtained through Hoopla, Kanopy, Mango, and Overdrive. Kanopy plays and Mango sessions are counted in this, but physical item renewals are not. We filled 3,435 requests for holds, and had 40 curbside pickup deliveries for 24 patrons.

Physical plus digital circulation, not including renewals, was up 9.9% compared to the 43,455 items checked out in February 2022. Digital circulation was down 4.2% compared to the 12,746 items checked out in February.

Our patrons also renewed 16,678 physical items in March. Including these physical item renewals, our overall circulation was 64,454. That overall circulation was up 12.7% compared to the 57,185 items that circulated in February.

Please note that the January through September 2021 statistics in this graph are mid-month to mid-month statistics (December 16 through January 15, for example). We switched to full months in October.

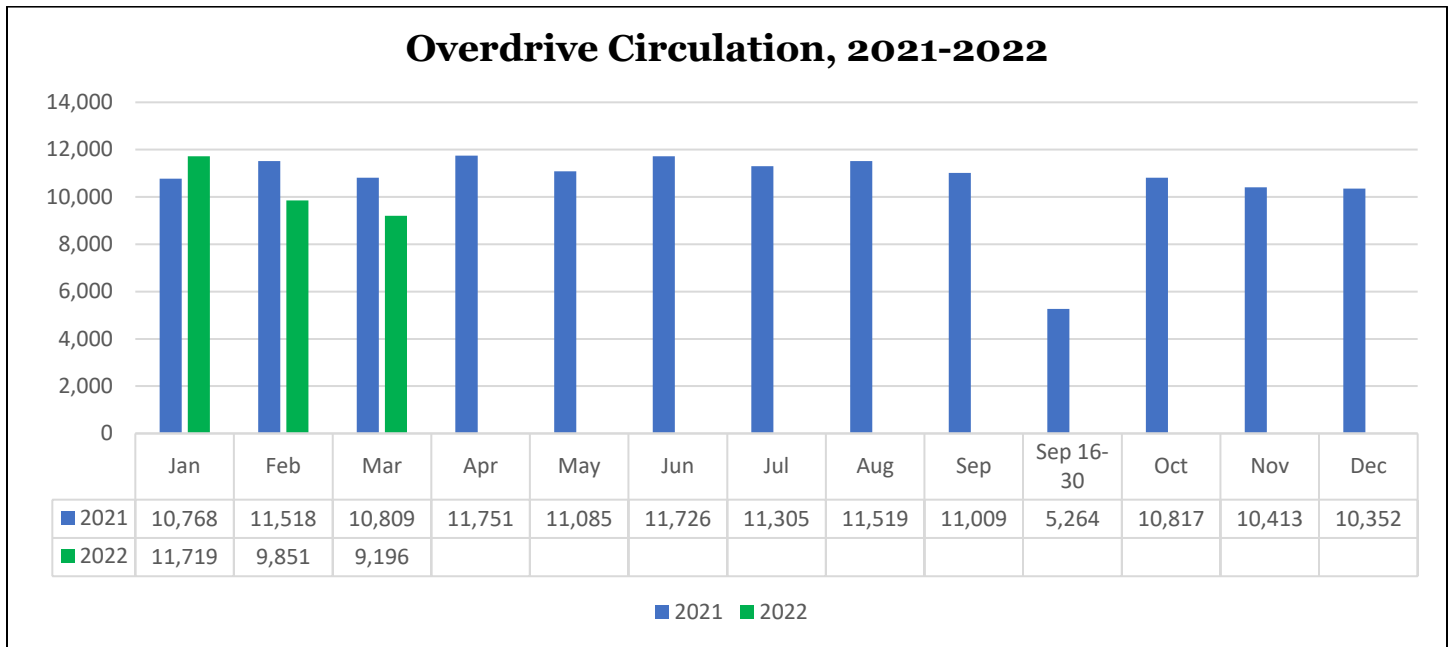
PHYSICAL CIRCULATION



Our patrons checked out 35,569 physical items in March 2022 and renewed 16,678 items, for a total of 52,247 items. That is up 17.6% compared to the 44,439 physical items checked out or renewed in February 2022. The top ten categories that circulated were Children's Chapter Book Fiction (4,558 items), Children's Storybooks (4,302 items), Adult Nonfiction (3,653 items), Children's Nonfiction (3,074 items), Adult Movies (2,720 items), Children's Graphic Novels (2,001 items), Children's Favorites on the Story Circle (1,770 items), Adult Fiction 2nd Floor (1,764 items), Children's Movies (1,257 items), and Children's Easy Readers (1,241 items). The January through September 2021 statistics in this graph are mid-month to mid-month.

DIGITAL CIRCULATION

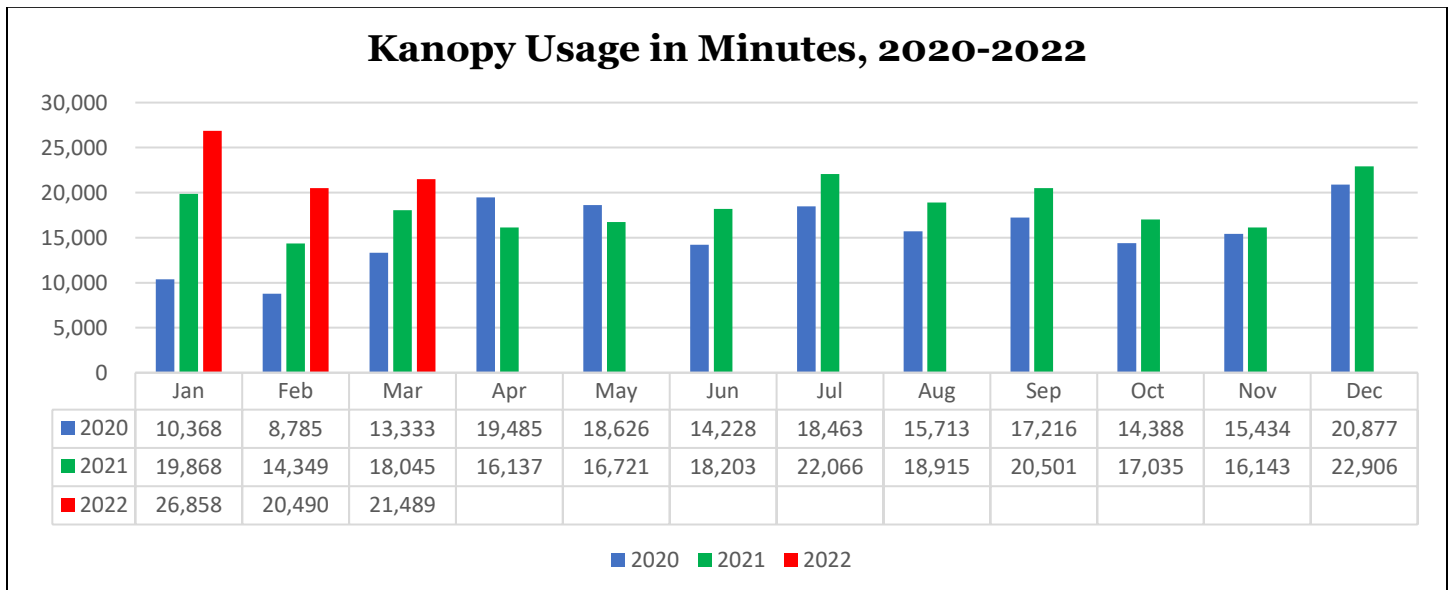
Overdrive



The 9,196 checkouts through Overdrive in March 2022 are down 6.6% compared to the 9,851 checkouts in February 2022. That decrease may have resulted from expired library accounts and/or overdue materials that blocked patrons from being able to access Overdrive. Cardholders have been steadily contacting the library or coming in to renew their accounts and regain access to Overdrive.

This month's checkouts included 4,916 e-books (which were 53.5% of the Overdrive items checked out), 3,746 audiobooks (40.7%), and 534 e-magazines (5.8%). The January through September 2021 statistics in this graph are mid-month to mid-month.

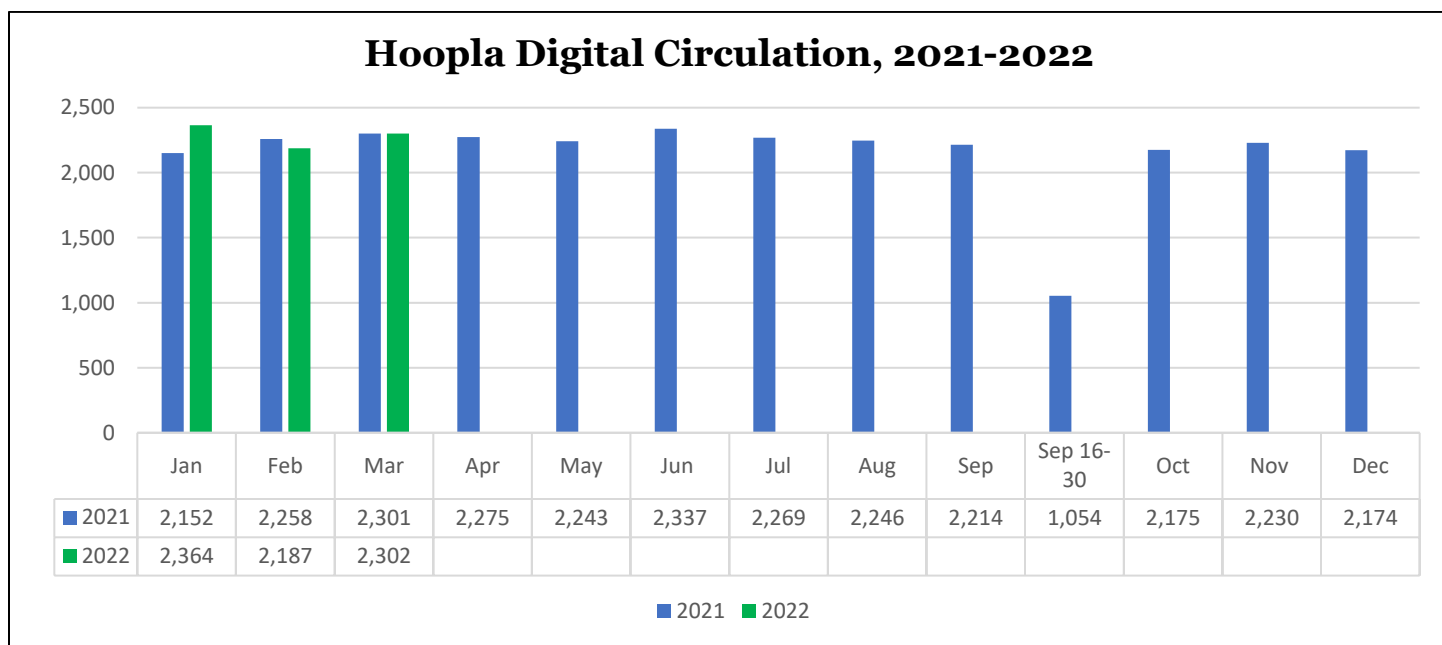
Kanopy



Kanopy continues to provide our patrons with entertainment and educational opportunities. The 21,489 minutes viewed by RPL cardholders in March 2022 represent an increase of 19.1% over the 18,045 minutes viewed in March 2021, as well as a 4.9% increase over the 20,490 minutes viewed in February 2022. Our cardholders from the United States, Norway, and Ireland viewed content on Kanopy in March 2022, while cardholders in Canada and Mexico also looked at what was available. The top six suppliers of viewed content were The History Channel, Warner Bros., The Great Courses, Kino Lorber, MGM, and PBS.

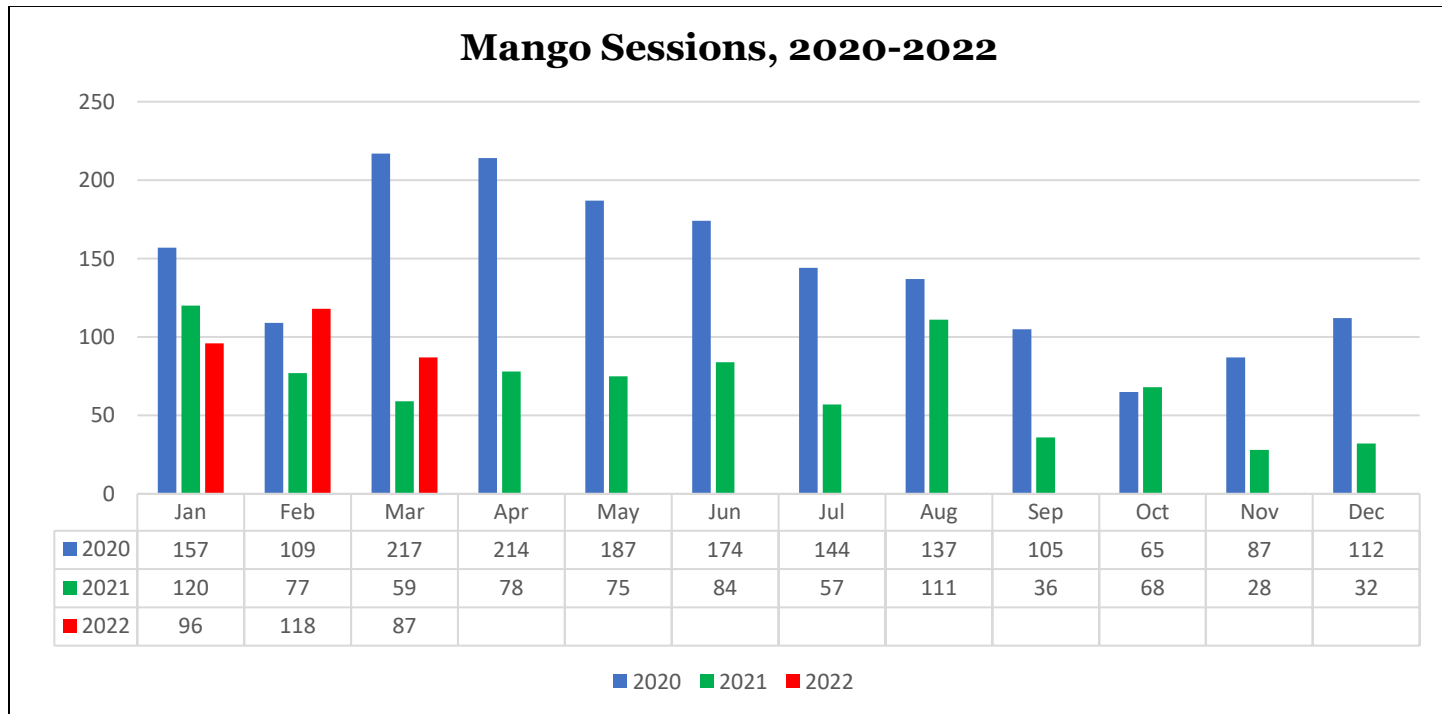
DIGITAL CIRCULATION (CONTINUED)

Hoopla



The 2,302 circulations in Hoopla during March 2022 show an increase of 5.2% compared to the 2,187 circulations in February 2022. Patrons checked out 1,350 audiobooks, 589 e-books and e-comics, 276 movies and television shows, 83 music items, and 4 BingePasses. The January through September 2021 statistics in this graph are mid-month to mid-month.

Mango

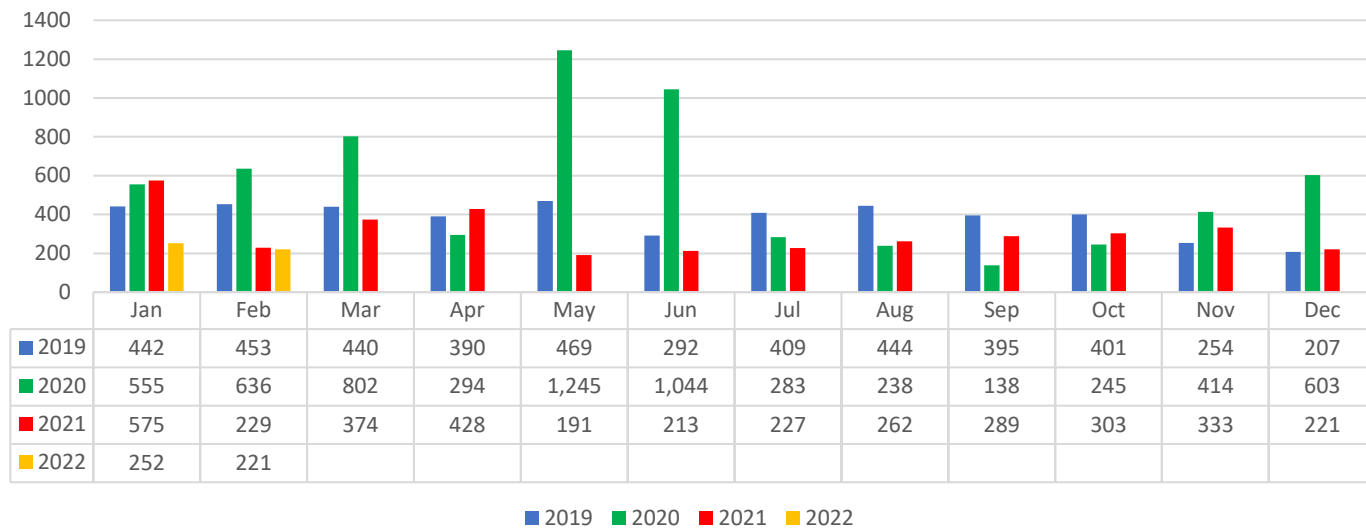


Patrons had 87 sessions in Mango during March 2022. This usage is up 47.5% compared to the 59 sessions in March 2021, but is down 26.3% compared to the 118 sessions in February 2022. The top ten languages studied this month were Chinese, Mandarin; Spanish, Latin American; Italian; German; French; Russian; Arabic, Egyptian; Japanese; Latin; and Potawatomi. There were several new languages in the top ten this past month, with Russian; Arabic, Egyptian; Latin and Potawatomi making appearances. It will be interesting to see how long these languages continue to be in the top ten.

OTHER DIGITAL SERVICES

Morningstar

Morningstar Searches, 2019-2022

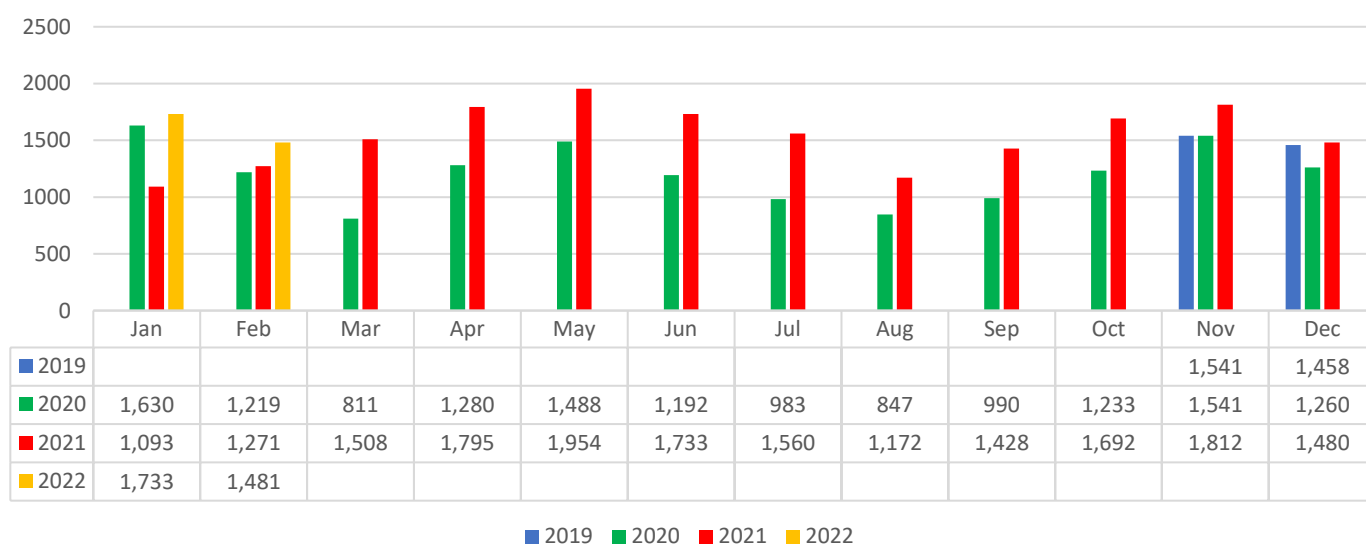


Morningstar was used by our patrons for 221 searches in February 2022. This usage was down 12.3% compared to the 252 searches during the previous month of January 2022. It also shows a modest decrease of 3.5% compared to the 229 searches that occurred a year ago in February 2021. Usage of Morningstar continues to be sporadic.

Usage statistics are not yet available from Morningstar for March 2022, so we will include them in next month's board report.

Value Line

Value Line Page Views, 2019-2022



The 1,481 page views in Value Line for the month of February 2022 show a decrease of 14.5% compared to the 1,733 page views in January 2022. However, they also show an increase of 16.5% over the 1,271 page views a year ago in February 2021. Value Line continues to be used by our patrons for their financial and investment questions.

Usage statistics are not yet available from Value Line for March 2022, so we will include them in next month's board report.

OTHER STATISTICS

Gate Counts

Our total gate count for March 2022 was 13,334. Our busiest day this month was Tuesday, March 8, with a gate count of 1,024.

Interlibrary Loans

In March 2022, we received a total of 111 interlibrary loan requests from other libraries. Of those, 108 were for books and 3 were for audiovisual (A/V) items. We sent 63 books to other libraries during the month in response to interlibrary loan requests.

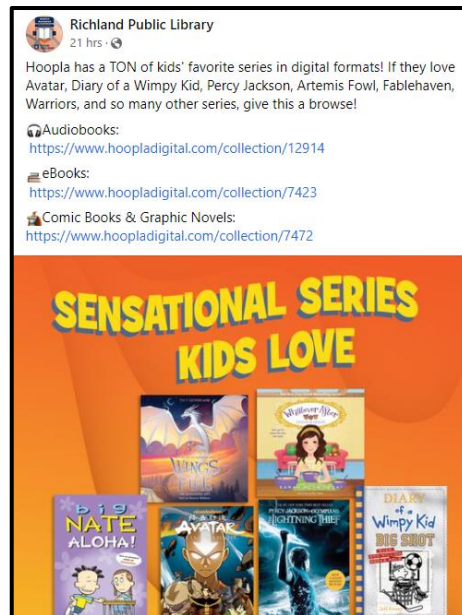
We also sent 18 interlibrary loan requests to other libraries for our patrons in March. Of those, 17 were for books and 1 was for an A/V item. We had 18 items filled by other libraries, including 17 books and 1 A/V item. The highest request amount for one person was 3 for the month.

New Library Card Accounts

We created 272 new library card accounts in March. They included 207 resident cards, 49 nonresident cards, 11 limited access cards, 4 interlibrary loan accounts, and 1 homebound account.

Public Internet Sessions

In March, our patrons had 980 public internet sessions for a total of 556 hours and 23 minutes.





LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: Approval of Bills

Prepared By: Christopher Nulph, Library Manager

Subject:

April 2022 Claims for Payment

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the March 1, 2022 through March 31, 2022 claims for payment.

Summary:

This is a review and approval of the March 1, 2022 through March 31, 2022 claims for payment.

Attachments:

1. April 2022 Claims for Payment
2. March 2022 Voucher Listing
3. March 2022 Payroll



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

APRIL 2022

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ \$143,715.06 this 12th day of April, 2022.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
March 01, 2022 thru March 31, 2022	\$9,278.92

Transfer Advice (Salaries)	
Salaries for the weeks of: February 14, 2022 thru March 27, 2022	\$134,436.14

MONTHLY EXPENSES	\$143,715.06
------------------	--------------

Comments: COR Library Voucher Listing March 2022
COR Payroll March 2022

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.

Library Voucher Listing

Begin Date: 3/1/2022

End Date: 3/31/2022

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001	GENERAL FUND							
	303	LIBRARY						
	K8188700/3583	OCLC INC		1000193361	3/4/2022	298516	CATALOGING METADATA ILL FEB 2022	\$1,071.57
SOFTWARE-LICENSING & UPGRADES TOTAL:								\$1,071.57
SOFTWARE-LICENSING & UPGRADES - YTD INFORMATION								
BUDGET: \$65,530.00			YTD ACTUAL: \$29,002.24			YTD % USED: 44.26%		
INFORMATION TECHNOLOGY TOTAL:								\$1,071.57
	K8721000/3102	KELLEY CONNECT CO	22100954	IN989229	3/11/2022	298723	XEROX C7025 FAX KIT ITEM# 497K17750 ORDER# 61197	\$704.82
OPERATING SUPPLIES & MATERIALS TOTAL:								\$704.82
OPERATING SUPPLIES & MATERIALS - YTD INFORMATION								
BUDGET: \$31,675.00			YTD ACTUAL: \$3,697.26			YTD % USED: 11.67%		
	K8721000/4201	VERIZON WIRELESS		9899915985	3/11/2022	298787	NASPO FEBRUARY WIRELESS	\$89.40
	K8721000/4201	FRONTIER		03/20 5099433152	3/11/2022	298713	TELEPHONE CHARGE 3/4/22-4/3/22	\$543.46
	K8721000/4201	FRONTIER		02/22 2061882614	3/16/2022	298838	TELEPHONE CHARGE 2/19/22-3/18/22	\$142.55
TELEPHONE & COMM SVCS TOTAL:								\$775.41
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$11,424.00			YTD ACTUAL: \$3,868.32			YTD % USED: 33.86%		
	K8721000/4504	XEROX CORP		015466004	3/2/2022	298488	7HB-469027 FEBRUARY 2022 BASE CHARGE	\$10.86
	K8721000/4504	XEROX CORP		015680240	3/25/2022	299151	7HB-469027 MARCH 2022 BASE CHARGE	\$10.86

Library Voucher Listing

Begin Date: 3/1/2022

End Date: 3/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4504	XEROX CORP		015680250	3/25/2022	299151	3UA-295134 FEBRUARY 2022 BASE CHARGE	\$161.73
	K8721000/4504	XEROX CORP		015680251	3/25/2022	299151	3UA-295258 FEBRUARY 2022 BASE CHARGE	\$312.35
	K8721000/4504	XEROX CORP		015680252	3/25/2022	299151	3UA-296344 FEBRUARY 2022 BASE CHARGE	\$321.56
	K8721000/4504	XEROX CORP		015718985	3/25/2022	299151	3UA295169 FEBRUARY 2022 BASE CHARGE	\$86.42
COPIER/FAX LEASE RENTAL MAINT TOTAL:								\$903.78
COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION								
BUDGET: \$11,060.00			YTD ACTUAL: \$1,661.94		YTD % USED: 15.03%			
	K8721000/4902	MOON SECURITY SERVIC		1119326	3/2/2022	298471	MOON SECURITY RECURRING CHARGE FEB 2022	\$109.63
	K8721000/4902	MOON SECURITY SERVIC		1123360	3/23/2022	299050	BASIC FIRE, TOTAL CONNECT, COMMERCIAL MONTITORING	\$115.06
	K8721000/4902	MOON SECURITY SERVIC		1127797	3/25/2022	299132	BASIC FIRE TOTAL CONNECT COMM MONITORING APRIL 22	\$115.06
DUES & SUBSCRIPTIONS TOTAL:								\$339.75
DUES & SUBSCRIPTIONS - YTD INFORMATION								
BUDGET: \$1,855.00			YTD ACTUAL: \$847.72		YTD % USED: 45.70%			
	K8721000/5301	WA STATE DEPARTMENT		DOR 02/2022	3/25/2022	8991	COMBINED EXCISE TAX- FEBRUARY 2022	\$33.84
STATE TAXES TOTAL:								\$33.84
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$33.98		YTD % USED: 3.33%			

Library Voucher Listing

Begin Date: 3/1/2022

End Date: 3/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4207	BANK OF AMERICA		022822	3/2/2022	8964	Library Merchant Service Fees	\$66.14
MERCHANT SVC FEES TOTAL:								\$66.14
MERCHANT SVC FEES - YTD INFORMATION								
BUDGET: \$450.00			YTD ACTUAL: \$187.00			YTD % USED: 41.56%		
	K8721000/4117	STRATEGIC GOVERNMENT		2022-104317	3/23/2022	299066	SGR Management Training January 13 2022	\$203.67
EXPERT SERVICES TOTAL:								\$203.67
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$1,550.00			YTD ACTUAL: \$203.67			YTD % USED: 13.14%		
LIBRARY ADMINISTRATION TOTAL:								\$3,027.41
	K8722100/3401	MIDWEST TAPE		501628707	3/2/2022	298469	JANUARY 2022 HOOPLA	\$4,546.44
	K8722100/3401	MIDWEST TAPE		501757243	3/25/2022	299129	HOOPLA - FEBRUARY 2022	\$3,991.81
	K8722100/3401	COLUMBIA BASIN COLLE		RICHLIBR-O	3/25/2022	299107	HUMANITIES OF WASHINGTON LECTURES	\$500.00
LIBRARY RESOURCES TOTAL:								\$9,038.25
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$367,277.00			YTD ACTUAL: \$109,260.11			YTD % USED: 29.75%		
	K8722100/4107	SPORTSENGINE INC		18966	3/16/2022	298858	BACKGROUND CHECKS: LIBRARY	\$37.00
OTHER PROFESSIONAL SERVICES TOTAL:								\$37.00
OTHER PROFESSIONAL SERVICES - YTD INFORMATION								
BUDGET: \$860.00			YTD ACTUAL: \$166.50			YTD % USED: 19.36%		

Library Voucher Listing

Begin Date: 3/1/2022

End Date: 3/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/4117	STRATEGIC GOVERNMENT		2022-104317	3/23/2022	299066	SGR Management Training January 13 2022	\$203.67
EXPERT SERVICES TOTAL:								\$203.67
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$1,550.00			YTD ACTUAL: \$203.67			YTD % USED: 13.14%		
LIBRARY PUBLIC SERVICE TOTAL:								\$9,278.92
LIBRARY NON-FACILITIES TOTAL:								\$13,377.90

Library Voucher Listing

Begin Date: 3/1/2022

End Date: 3/31/2022

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		02/2022 FEB	3/18/2022	298941	CITY UTILITY BILLS/FEB 2022	\$3,354.80
UTILITIES TOTAL:								\$3,354.80
UTILITIES - YTD INFORMATION								
BUDGET: \$53,736.00			YTD ACTUAL: \$6,866.12			YTD % USED: 12.78%		
LIBRARY FACILITIES TOTAL:								\$3,354.80

CITY OF RICHLAND

LIBRARY EXPENDITURE

March 2022

Month/Year

PAY PERIODS From February 14, 2022 through March 27, 2022

GROSS SALARIES \$ **134,436.14**

		Gross Wages	Total
WEEK OF:	<u>03/03/22</u>	<u>45,084.42</u>	<u>45,084.42</u>
WEEK OF:	<u>03/17/22</u>	<u>44,187.56</u>	<u>44,187.56</u>
WEEK OF:	<u>03/31/22</u>	<u>45,164.16</u>	<u>45,164.16</u>
	TOTAL	<u>134,436.14</u>	<u>134,436.14</u>



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Strategic Planning Update

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Strategic Planning consultants from BerryDunn will be on hand to update Board Members on the current status of the library's strategic plan. They will be available to answer questions and receive input.

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/12/2022

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Annual Report to City Council

Department:
Parks & Public Facilities

Recommended Motion:
Provide suggestions for revision before presentation to City Council.

Summary:
This PowerPoint captures statistics on library use, holdings, expenditures, and other items of interest to the public. Once reviewed by the Board, this will be submitted for presentation at the Council meeting on April 19.

Attachments:
I. RPL 2021 Annual Report



City of Richland Richland Public Library Board of Trustees



Our Board of Trustees

Emily Booth, Chair

Lindsay Lightner, Vice-Chair

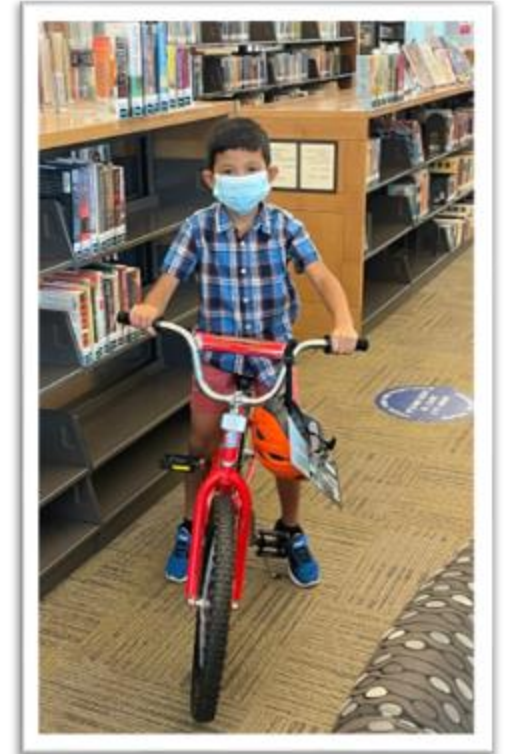
Kurt Maier, Member

Karen Buxton, Member

Cara Hernandez, Member

Sandra Kent, City Council Liaison





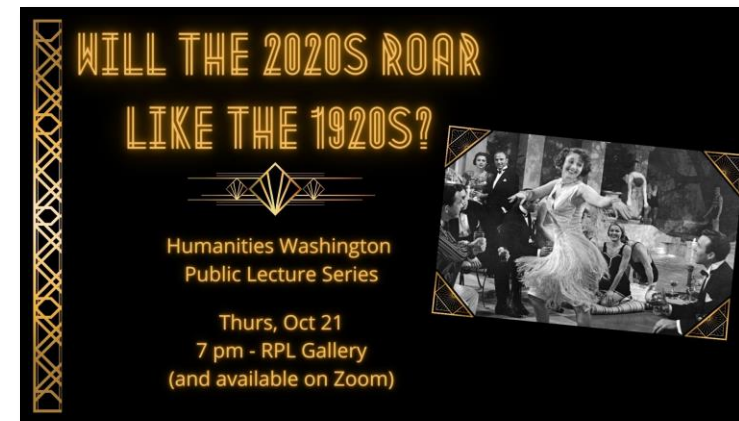
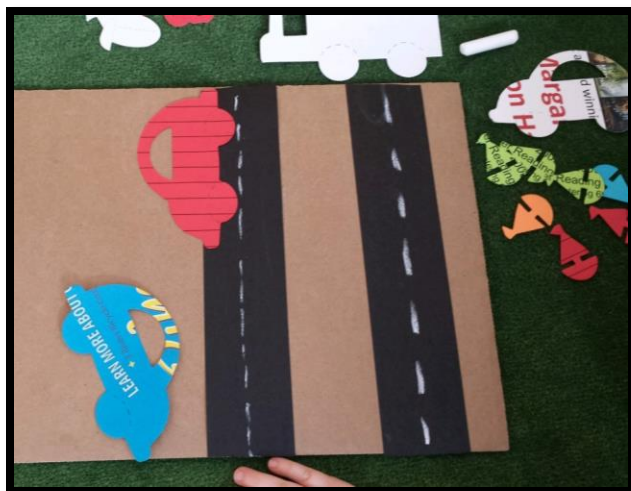
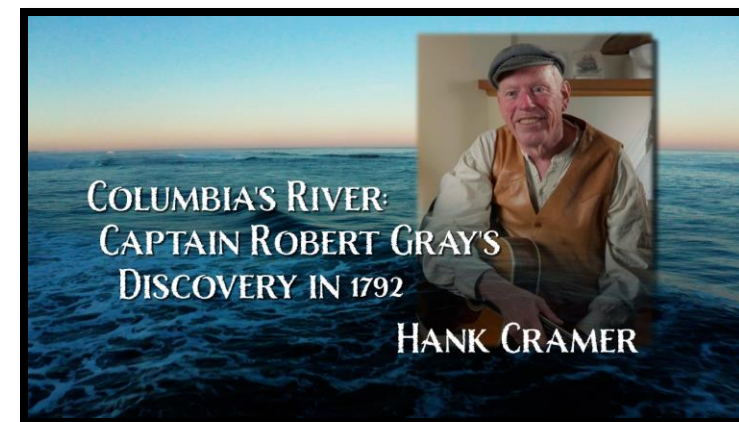
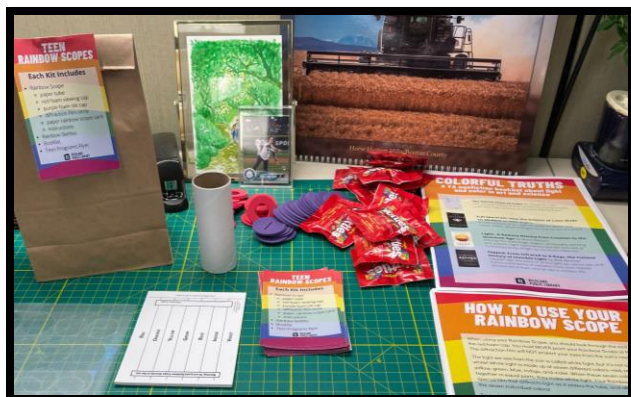
2021 Programming



In-Person Programming



Virtual/Online Programming & Outreach



2021 Library-Sponsored Programs

- Programs by Category:
 - 216 children's
 - 12 teen
 - 58 adult
 - 29 family
- Attendees by Program Category:
 - 5,957 for children's
 - 96 for teen
 - 2,092 for adult
 - 4,405 for family



2021 Program Statistics

- 1,069 Beanstack participants logged 833,187 reading minutes
- 66 Take-and-Make events
- 4,429 Take-and-Make participants
- 92 Virtual Story Times
- 20,160 Virtual Story Time views
- 5,231 Facebook followers (3/22)
- 1,188 Twitter followers (12/21)



2021 Summer Reading Program

- Baby Program:
 - 56 registered users
 - 352 activities completed
- Children's Program:
 - 633 registered users
 - 3,039 activities completed
 - 11,334 days of reading logged
- Teen Program:
 - 228 registered users
 - 392 activities completed
 - 3,969 hours of reading logged



- Adult Program:
 - 312 registered users
 - 835 activities completed
 - 6,130 hours of reading logged

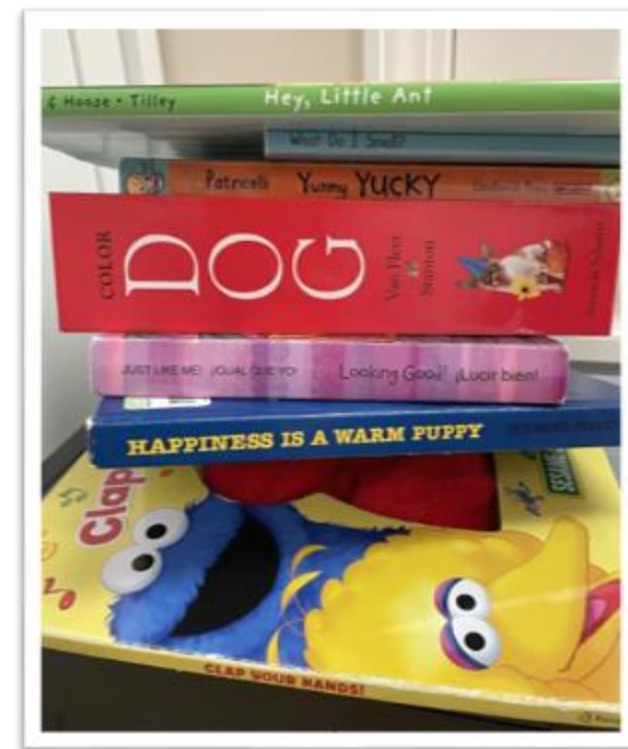
2021 State of the Collection

- 167,316 physical items in the collection
- 8,991 items added in 2021
- 9,288 items weeded in 2021
- 93 magazine/newspaper titles offered



2021 Circulation Statistics (Overall)

- **Physical Circulation with Renewals: 540,926**
 - Adult: 131,788
 - Teen: 24,122
 - Children's: 205,391
 - Other Items/Devices: 412
 - Renewals: 179,213
- **Digital Circulation: 168,994**
- **Total Circulation with Renewals: 709,920**
- **Interlibrary Loans: 116 items received, 132 sent**



2021 Circulation Statistics (Physical)

- **Physical Checkouts**
 - Books: 307,074
 - Audio: 7,037
 - Video: 44,946
 - Music: 1,243
 - Magazines: 2,139
 - Games: 1,330
 - Devices: 435
- **Holds Filled: 48,147**
- **Curbside Deliveries: 3,559**



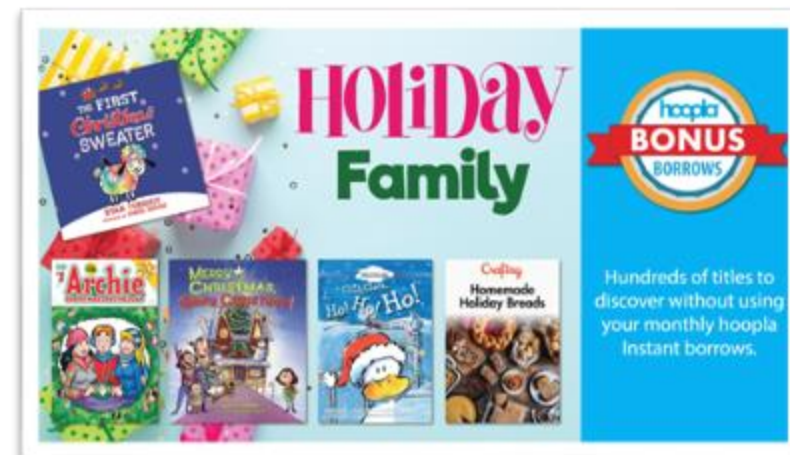
2021 Circulation Statistics (Digital & Databases)

- **Digital Circulation**

- Overdrive: 132,990 items
- Hoopla: 29,789 items
- Kanopy: 220,889 minutes
- Mango: 825 sessions

- **Databases**

- Morningstar: 3,634 searches
- Value Line: 18,498 page views



2021 Borrower Statistics

- New Cards (Residents): 1,530
- New Cards (Nonresidents): 164
- New Cards (iCards/Other): 74
- **Total: 1,768 New Cards in 2021**
- Cardholders (Residents): 39,808
- Cardholders (Nonresidents): 5,159
- Cardholders (iCards/Other): 1,195
- **All Cardholders: 46,162**





2021 General Statistics

- Total Gate Count: 88,923
- Reference Questions: 9,394
- Volunteer Hours: 2,983
- Study Room Hours: 212
- Unique Website Visitors: 270,898
- Website Page Views: 422,099





2021 Budget & Revenue

- General Fund Budget: \$2,330,055
- Revenue
 - Copy Services: \$1,489.15
 - Misc. Library Charges: \$498.93
 - Non-Resident Fees: \$2,030
 - Library Fines: \$4,900.31
- Contributions:
 - Programming: \$12,000 (all from the Friends)
 - Hotspots: \$10,708 (\$5,828 from the Foundation)



2021 Expenditures

Overall Total of Expenditures: \$2,269,045.10

- Information Technology: \$158,523.46
- Library Administration: \$237,459.21
 - Operating Supplies: \$20,315.02
 - Salaries and Wages: \$89,977.55
- Library Public Service: \$1,812,305.13
 - Salaries and Wages: \$978,591.56
- Library Facilities (Utilities): \$60,757.30

Digital Items

- Overdrive/Kanopy/Hoopla: \$127,800
- Databases: \$31,440

Physical Items

- Books: \$97,500
- A/V Items: \$33,500
- Periodicals: \$7,800
- Processing/Shipping/Tax: \$26,000

Plans for 2022

- Consultant held meetings with library staff and patrons, conducted a survey, and gathered public comments (early 2022)
- Currently developing a 10-year strategic plan
- Updated the library's collection development policy, patron behavior policy, and fee structure (early 2022)
- Taking steps toward eliminating late fees for overdue materials

