

Agenda

Police Pension Board Regular Meeting

Thursday, April 21, 2022 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 753

Call to Order

Attendance

Presentations

1. 2022 LEOFF COLA Adjustments
- Brandon Allen, Finance Director

Public Comments

Minutes (Approve by Motion)

2. Approval of the March 17, 2022 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

3. March 2022 Preliminary Financial Statements
- Brandon Allen, Finance Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

4. April 2022 Medical/Vision/Dental/Other Claims Report
- Jennifer Rogers, Police Pension Board Secretary

Business Items (Approve by Motion)

Board Member Comments

Adjournment (Motion to Adjourn)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/21/2022

Agenda Category: Presentations

Subject:
2022 LEOFF COLA Adjustments

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
The 2022 LEOFF COLA Adjustments are presented for the Board's review.

Attachments:
I. 2022 LEOFF COLA Adjustments

MEMORANDUM

TO: Police Pension Board

FROM: Jane Gagnebin, Payroll Specialist

DATE: April 21, 2022

RE: LEOFF COLA Changes

Following is the list of changes in pension allowances due to the 4.75% LEOFF COLA effective 4/1/22.
Calculations were verified by Brandon Allen, Finance Director.

Emp #	P#	Name	Position	Salary	Longevity	Wage	%	41.20 Amt	Less	Board
3338	P03		Lieutenant	11,579.00		11,579.00	52%	6,021.08	5,154.70	866.38
0704	P04		Police Officer	8,100.00	162.00	8,262.00	50%	4,131.00	3,250.65	880.35
3453	P07		Dpty Dir	13,232.00		13,232.00	60%	7,939.20	6,680.98	1,258.22
3218	P14		Sergeant	9,558.00	1,146.96	10,704.96	50%	5,352.48	3,742.11	1,610.37
3757	P15		Corporal	8,667.00		8,667.00	50%	4,333.50	3,585.24	748.26
5178	P18		Captain	12,723.00		12,723.00	33%	4,241.00	4,368.99	0
0985	P19		Detective	8,586.00	171.72	8,757.72	50%	4,378.86	3,589.51	789.35
4915	P24		Director	16,238.00		16,238.00	60%	9,742.80	8,677.66	1,065.14
0489	P41W		Sergeant	9,558.00	191.16	9,749.16	33%	3,249.72	3,794.56	0
0042	P25W		Captain	12,723.00		12,723.00	33%	4,241.00	5,313.76	0
0927	P28		Sergeant	9,558.00	191.16	9,749.16	50%	4,874.58	3,743.82	1,130.76
0045	P29W		Corporal	8,667.00	1,040.04	9,707.04	33%	3,235.68	3,534.28	0
3187	P31		Police Officer	8,100.00	972.00	9,072.00	50%	4,536.00	3,436.64	1,099.36
0914	P35		Lieutenant	11,579.00	20.00	11,599.00	54%	6,263.46	5,087.39	1,176.07
0777	P36		Captain	12,723.00		12,723.00	50%	6,361.50	4,393.65	1,967.85
026	P37W		Sergeant	9,558.00	1,146.96	10,704.96	33%	3,568.32	3,743.69	0
0421	P40		Police Officer	8,100.00	162.00	8,262.00	50%	4,131.00	3,339.59	791.41
										13,383.52

This represents a monthly decrease of \$ (2,550.70)



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/21/2022

Agenda Category: Minutes

Subject:

Approval of the March 14, 2022 Police Pension Board Special Meeting Minutes

Department:

Police Pension Board

Document Type:

Minutes

Recommended Motion:

Approve the meeting minutes from the Police Pension Board Special Meeting held on March 14, 2022.

Summary:

Draft meeting minutes from the March 14, 2022 Police Pension Board Special Meeting are presented for the Board's review and approval.

Attachments:

- I. DRAFT March 14, 2022 Police Pension Board Special Meeting Minutes

Minutes

Police Pension Board Special Meeting

Monday, March 14, 2022 ~ 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access:509-942-7699

Police Pension Board Special Meeting No. 752

Call to Order

Police Pension Board Secretary called the remote meeting to order at 8:21 a.m.

Attendance

Finance Director Allen, Police Pension Representatives Couch, Moore and Thomas, and Pension Board Secretary Rogers were present.

Mayor Alvarez and Mayor Pro Tem Christensen were absent.

Presentations

1. 2022 Salary Escalations for Police Guild

Finance Director Allen provided an overview of the 2022 Salary Escalations and welcomed questions from the Board.

Public Comments

None.

Minutes

1. Approval of the February 17, 2022 Police Pension Board Meeting Minutes

Mr. Moore moved and Mr. Couch seconded the motion to approve the February 17, 2022 meeting minutes as presented. The motion carried 5-0.

Financial Reports and Investments:

2. Preliminary February 2022 Financial Statements

Finance Director Allen provided an overview of the financial statements and welcomed questions from the Board. Mr. Allen added that payment was approved at the February 17, 2022 Police Pension Board meeting to reimburse P12 for services, however, additional information was needed and the reimbursement was not provided. Pension Secretary Rogers informed P12 that additional documents were needed to process the claim.

Mr. Couch moved and Mr. Moore seconded the motion to receive and place on file the Preliminary February 2022 Financial Statements as presented. The motion carried 5-0.

Medical/Dental/Vision/Medicare/Other Claims

3. March 2022 Medical/Dental/Vision/Medicare/Other Claims Report

Police Pension Secretary Rogers provided a summary of the claims report presented.

Mr. Moore moved and Mr. Couch seconded the motion to approve the claims as presented. The motion carried 5-0.

Business Items:

None.

Board Member Comments:

Mr. Moore inquired about the process for obtaining advance travel checks for those attending the 2022 Washington State LEOFF Education Association (WSLEA) Conference. Finance Director Allen replied that checks will be available for pick-up at the customer service desk in City Hall one week prior to the conference. For convenience, checks may also be mailed to the members' residence.

Adjournment:

Mr. Moore moved and Finance Director Allen seconded the motion to adjourn. The meeting adjourned at 8:33 a.m.

APPROVED:

Mayor Michael Alvarez, Chair

ATTEST:

Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/21/2022

Agenda Category: Financial Reports and Investments

Subject:
March 2022 Preliminary Financial Statements

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Motion to accept and file the March 2022 Preliminary Financial Statements.

Summary:
The March 2022 Preliminary Revenue and Expense statement is presented for the Board's review.

Attachments:
I. 2022 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2022 REVENUE AND EXPENSE**

Police Pension

Year of 2022	Preliminary January	Preliminary February	Preliminary March	April	May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 371,598.51	\$ 372,225.15	\$ 371,822.95											\$ -	0.00
<u>REVENUE</u>															
Investment Interest	768.62	726.52	713.32										2,208.46	10,750.00	20.5%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	27,000.00	30,000.00	30,000.00										87,000.00	439,000.00	19.8%
TOTAL REVENUE:	27,768.62	30,726.52	30,713.32	-	-	-	-	-	-	-	-	-	89,208.46	449,750.00	19.8%
<u>EXPENSE</u>															
Medical Insurance - <65	-	-											-	-	
Medical Insurance - >65	4,174.75	4,174.75	4,174.75										12,524.25	54,000.00	23.2%
Dental Insurance - Retired	679.50	679.50	679.50										2,038.50	9,000.00	22.7%
Dental Expense Pension	438.50	-	-										438.50	9,500.00	4.6%
Medical Expense Pension	708.75	-	897.38										1,606.13	128,000.00	1.3%
Medicare Premiums	4,087.00	4,674.20	4,628.00										13,389.20	51,000.00	26.3%
Retirement Allowance	14,173.59	18,306.24	15,864.09										48,343.92	158,000.00	30.6%
Widow's Benefits	2,879.89	3,294.03	3,094.13										9,268.05	37,000.00	25.0%
Supplies													-	100.00	0.0%
Postage													-	150.00	0.0%
Travel													-	1,000.00	0.0%
Training & Conference			1,455.00										1,455.00	750.00	194.0%
Other Expenses													-	1,250.00	0.0%
Total Expense	27,141.98	31,128.72	30,792.85	-	-	-	-	-	-	-	-	-	89,063.55	449,750.00	19.8%
Revenues Over (Under)															
Expense:	626.64	(402.20)	(79.53)	-	-	-	-	-	-	-	-	-	144.91	-	
Ending Balance	\$ 372,225.15	\$ 371,822.95	\$ 371,743.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.91	\$ -	
<u>ENDING BALANCE CONSISTING OF:</u>															
Cash	119,106.56	117,843.84	118,580.87												
Investments	325,402.26	325,402.26	325,402.26												
Gain(Loss) on Investments	(72,239.71)	(72,239.71)	(72,239.71)												
Net Current Assets & Liabilities	(134.00)	672.37													
Ending Fund Balance	\$ 372,135.11	\$ 371,678.76	\$ 371,743.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 4/21/2022

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
April 2022 Medical/Vision/Dental/Other Claims Report

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the April 2022 Claims Report for payment as presented.

Summary:
The April 2022 Medical/Vision/Dental/Other Claims Report is presented for the Board's review and approval.

Attachments:
I. April 2022 Police Claims Log

APRIL 2022 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL
P2	5/1/22	Reimburse	Medicare	\$144.60															\$144.60
P3	5/1/22	Reimburse	Medicare	\$135.50															\$135.50
P4	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P7	5/1/22	Reimburse	Medicare	\$148.10															\$148.10
P9	5/1/22	Reimburse	Medicare	\$669.10															\$669.10
P9	4/4/22	Reimburse	RX		\$60.16														\$60.16
P10	5/1/22	Reimburse	Medicare	\$165.10															\$165.10
P10	3/22/22	Reimburse	RX		\$41.99														\$41.99
P10	3/25/22	Reimburse	RX		\$22.49														\$22.49
P10	3/30/22	Reimburse	RX		\$160.95														\$160.95
P10	4/1/22	Reimburse	RX		\$8.41														\$8.41
P10	9/28/21	Reimburse	Medical		\$17.09														\$17.09
P11	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P12	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P12	1/4/22	Reimburse	Dental					\$1,419.12											\$1,419.12
P12	1/4/22	Reimburse	Dental				\$8.90												\$8.90
P14	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P15	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P17	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P19	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P19	12/17/21	Reimburse	Vision									\$82.00							\$82.00
P20	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P21	5/1/22	Reimburse	Medicare	\$144.60															\$144.60
P22	5/1/22	Reimburse	Medicare	\$141.10															\$141.10
P23	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P23	12/22/21	Reimburse	Vision						\$149.10		\$444.57	\$121.43							\$715.10
P24	5/1/22	Reimburse	Medicare	\$129.10															\$129.10
P28	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P30	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P31	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P32	5/1/22	Reimburse	Medicare	\$177.30															\$177.30
P34	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P34	2/14/22	Reimburse	Dental				\$35.00												\$35.00
P34	3/3/22	Reimburse	Dental				\$1,185.00												\$1,185.00
P35	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P36	5/1/22	Reimburse	Medicare	\$170.10															\$170.10
P40	5/1/22	Reimburse	Medicare	\$148.50															\$148.50
P40	12/6/21	Reimburse	Dental				\$102.40												\$102.40
P40	2/28/22	Reimburse	RX		\$6.59														\$6.59
PSEC																			\$0.00
PEXP																			\$0.00
			GRAND TOTAL	\$4,554.50	\$317.68	\$0.00	\$1,331.30	\$1,419.12	\$149.10	\$0.00	\$444.57	\$203.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,419.70

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on April 21, 2022.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____