

This meeting will accommodate virtual and in-person attendance. Those desiring to participate virtually are encouraged to join the meeting via Zoom using the information provided. This meeting will be broadcast live on CityView Channel 192 and the City's website.



Agenda

Parks and Recreation Commission Meeting

Richland City Hall ~ 625 Swift Blvd.

Thursday, May 12, 2022 - 6:00 p.m.

Join the Zoom meeting [here](#)

Public Meeting Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 814 1092 7563

Commission Members: Chair Buelt, Vice-Chair Brooks and Members Arnquist, Gutierrez, Ladd, Lunstad, Mason, Dalton and Thallapally

Liaisons: Council Liaison: Kent
Council Liaison Alternate: Richardson
Staff Liaison: Schiessl

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Roll Call

Approval of Agenda: (Approved by Motion)

Approval of the May 12, 2022 Parks and Recreation Commission Meeting Agenda

Approval of Minutes: (Approved by Motion)

Approval of the March 10, 2022 Parks and Recreation Commission Meeting Minutes

Approval of the March 24, 2022 Parks and Recreation Commission Workshop Minutes

Approval of the April 28, 2022 Parks and Recreation Commission Workshop Minutes

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Public Comments:

Presentations:

- I. Donation from Robert "Bob" Zinsley
 - Joe Schiessl, Parks & Public Facilities Director

Unfinished Business:

New Business:

- I. 2023-2028 Transportation Improvement Plan
 - Pete Rogalsky, Public Works Director

Commission Comments:**Adjournment**

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



MINUTES

Richland Parks and Recreation Commission Meeting

Remote Meeting

Thursday, March 10, 2022 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Brooks and Commissioners Aldous, Arnquist, Gutierrez, Mason, Henry and Lunstad were present.

Commissioner Sullivan was absent.

Also, in attendance were Parks and Public Facilities Director Schiessl, Parks and Recreation Manager Jackson, Council Liaison Kent, and Council Liaison Alternate Richardson.

APPROVAL OF THE MARCH 10, 2022 AGENDA:

Commission Henry moved to approve the March 10, 2022 Parks and Recreation Commission Meeting agenda. Commissioner Gutierrez seconded the motion. Motion approved 8-0.

APPROVAL OF THE FEBRUARY 24, 2022 SPECIAL MEETING AND FEBRUARY 24, 2022 WORKSHOP MINUTES:

Commissioner Gutierrez moved to approve the February 24, 2022 Parks and Recreation Commission Special Meeting minutes. Chair Brooks seconded the motion. Motion approved 8-0.

Commissioner Lunstad moved to approve the February 24, 2022 Parks and Recreation Commission Workshop Meeting minutes with revisions. Commissioner Aldous seconded the motion. Motion approved 8-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.

Subjects included: Amendments to the Richland Municipal Code (RMC) regarding speed limits on shared use pathways, revision to park hours, and seasonal parking. Kent also shared the property purchase of Economy Inn.

RECREATION REPORT:

Parks and Recreation Manager Jackson presented the Recreation Report.

Subjects included: Mask mandate lifting, RCC renovation, RCC and sports field rentals, grass volleyball league, and pickleball is now the official state sport of Washington.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Schiessl presented the Parks and Facilities Report:

Subjects included: Due to business items, Schiessl did not have anything to report.

PUBLIC COMMENTS:

Debbie Berkowitz, 544 Franklin Street, Richland

Berkowitz offered to provide the commission a short presentation or a tour of the natural habitat location at North Leslie Groves. Berkowitz' information can be found on the Lower Columbia Basin Audubon Society website.

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. 2022 Park Partnership Program Application Review
 - Contract Administrator – Stacy Jackson

Five (5) eligible applications were received for the 2022 Park Partnership Program. This year the City has designated \$40,000 from the Park Reserve Fund to provide matching fund grants to eligible applicants making capital improvements to City parks, trails, open space, and recreational facilities. The applications are as follows:

Organization: Allied Arts Association

Project Location: Howard Amon Park

Project: Update landscaping on adjacent land to Allied Arts Building at the entrance to Howard Amon Park.

Requesting: \$8,000.00

Organization: G6

Project Location: Horn Rapids Athletic Complex

Project: To obtain a design for a Velosolutions Pump Track which will include renderings, plans, and material list to continue with fundraising for a full buildout in 2023. The design will be completed by Velosolutions and American Ramp Company, which specialize in state-of-the-art asphalt pump tracks.

Requesting: \$4,750.00

Organization: Horn Rapids Motorsports Complex

Project Location: Horn Rapids Motorsports Complex

Project: Replacing 30 amp electrical infrastructure with 200 amp electrical infrastructure in Berm bathrooms.

Requesting: \$8,000.00

Organization: Richland National Little League

Project Location: Badger Mountain Sports Complex

Project: Safety netting to protect spectators and concession stand patrons between fields 1 and 2.

Requesting: \$5,000.00

Organization: Tri-Cities Radio Control Modelers

Project Location: Horn Rapids Off Road Vehicle Park

Project: Re-seed the fields due to drought damage in 2021, replace an existing 30-year-old storage shed with a Connex container, build five (5) additional flight stations, and build one (1) bench-like station to charge electric batteries.

Requesting: \$3,520.00

Chair Buelt moved that Parks & Recreation Commission (PRC) recommend that City Council approve the five applicants for the total amount of \$ 29,270.00, representing the 2022 Park Partnership Program funding. The following stipulation for Richland National Little League would be to provide additional detail on their request to include the total number of structures, approximate size of structures and total cost. Commissioner Gutierrez seconded the motion.

Motion approved 8-0.

\$ 8,000.00	Allied Arts Association
\$ 4,750.00	G6
\$ 8,000.00	Horn Rapids Motorsports Complex (HRMC)
\$ 5,000.00	Richland National Little League
\$ 3,520.00	Tri-Cities Radio Control Modelers

Total: \$ 29,270.00

ADJOURNMENT:

Meeting adjourned at 8:03 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Maria Gutierrez, Richland Parks and Recreation Commission

DRAFT



MINUTES

Richland Parks and Recreation Commission Workshop

Remote Workshop

Thursday, March 24, 2022 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Brooks and Commissioners Sullivan, Lunstad, Aldous, Arnquist, Mason, Henry and Gutierrez were present.

Also, in attendance were Parks and Public Facilities Director Schiessl, Parks and Recreation Manager Jackson and Council Liaison Richardson.

DISCUSSION ITEMS:

1. 2022 Parks and Recreation Commission Goals
 - Joe Schiessl, Parks and Public Facilities Director
 - a. P&RC Goal 2 – Objective 2
Parks and Recreation Commission discussed the maintenance agreements of relevant park partners and best practices with such groups.
P&RC Goal 2 –Objective 3
Commissioners discussed partnering with stakeholders to make recommendations for the maintenance, long term development, and land use designations of Leslie Groves Park - south of Snyder and north of Hains Levee comfort station.
 - b. P&RC Goal 3 – Objective 4
Commissioners discussed potential mitigation strategies for toxic algae bloom. Commissioner Brooks and Chair Buelt mentioned a couple of contacts that they would reach out to for additional information/assistance.

Commissioners also recommended site locations for the Parks and Recreation Commission Park Tour.

Site locations: Leslie Groves, Top of the World, Little Badger Mountain, West Village Park, Twin Bridges, Orchard Park of Queensgate, Hanford Legacy Park, Horn Rapids Athletic Complex, Chamna, W.E. Johnson, and Claybell Pickleball Courts.

ADJOURNMENT:

Workshop adjourned at 8:25 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation Commission



MINUTES

Richland Parks and Recreation Commission Workshop

Remote Workshop

Thursday, April 28, 2022 ~ 6:00 p.m.

CALL TO ORDER:

Chair Buelt called the meeting to order at 6:05 p.m.

ATTENDANCE:

Chair Buelt, Vice Chair Brooks and Commissioners Arnquist, Mason, Ladd, Thallapally and Dalton were present.

Commissioners Lunstad and Gutierrez were absent.

Also, in attendance were Parks and Recreation Manager Jackson and Parks and Public Facilities Project Manager Tyutyunnik.

PRESENTATIONS:

1. 2023 – 2028 Transportation Improvement Plan
 - Carlo DAlessandro, Transportation & Development Manager

RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The STIP is used primarily to manage expenditure of state and federal funds. For the City, the TIP indicates the priority transportation improvements for which the City intends to apply for state and federal grant funding. Richland's long-standing practice of preparing its TIP involves multiple public involvement opportunities that include involvement of the Parks & Recreation Commission and Planning Commission. The draft TIP is posted on the City's website with an opportunity to provide comments. Public meetings to consider the TIP will be held by both the Parks & Recreation Commission and the Planning Commission. The Parks & Recreation Commission is requested to vote on May 12, 2022 to recommend approval of the proposed TIP. RCW 35.77.010 requires a public hearing before adoption of the City's TIP. A public hearing will be advertised and held at the Council meeting to accept additional public comment on the topic. Barring any compelling public testimony to the contrary, staff will recommend a resolution for adoption of the TIP if recommended by the Parks and Recreation Commission and the Planning Commission. No action required at this time.

2. Richland Police Department

- Shawn Swanson, Police Sergeant

The Richland Police Department provided an annual report regarding crime and crime prevention in the COR Parks.

DISCUSSION ITEMS:

1. Visual Preference Survey

Commission and staff discussed how to accomplish the survey, while recognizing different areas of Leslie Groves to study.

2. West Village Park Master Plan

Commission and staff discussed long-range plan updates and public feedback of the refinements to the master plan.

ADJOURNMENT:

Workshop adjourned at 8:19 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Jim Buelt, Richland Parks and Recreation Commission



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 5/12/2022

Agenda Category: New Business

Prepared By: Pete Rogalsky, Public Works Director

Subject:

2023-2028 Transportation Improvement Plan

Department:

Public Works

Recommended Motion:

Approve

Summary:

RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP). The City's TIP is combined with other state and local agency TIPs into a state-wide STIP. The STIP is used primarily to manage expenditure of state and federal funds. For the City, the TIP indicates the priority transportation improvements for which the City intends to apply for state and federal grant funding. Richland's long-standing practice of preparing its TIP involves multiple public involvement opportunities that include involvement of the Parks & Recreation Commission and Planning Commission. The draft TIP is posted on the City's website with an opportunity to provide comments. Public meetings to consider the TIP will be held by the Parks & Recreation Commission and the Planning Commission. The Parks & Recreation Commission is requested to vote on May 12, 2022 to recommend approval of the proposed TIP. RCW 35.77.010 requires a public hearing before adoption of the City's TIP. A public hearing will be advertised and held at the Council meeting to accept additional public comment on the topic. Barring any compelling public testimony to the contrary, staff will recommend a resolution for adoption of the TIP if recommended by the Parks and Recreation Commission and the Planning Commission.

The TIP documents are located online at: <https://www.ci.richland.wa.us/departments/public-works/traffic-and-streets/transportation-planning>

Fiscal Impact:

Attachments: