



Agenda
City Council Regular Meeting
Tuesday, October 20, 2015
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting - 7:00 p.m. (Discussion Only – Annex Building)

Agenda Item:

- I. Discuss Meeting Agenda Items (15 minutes)
 - City Council Members

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

2. Red Ribbon Week Proclamation (5 minutes)
 - J.L. Carlyle, Unit Commander, Tri-City Young Marines
3. TRIDEC Quarterly Update (7 minutes)
 - Carl Adrian, TRIDEC President/CEO
4. Tri-City Regional Hotel-Motel Commission Tourism Promotion Area's 2016 Business and Marketing Plan, and Special Project (10 minutes)
 - Kris Watkins, Visit Tri-Cities
5. Benton Franklin Community Action Committee's 2015 Community Needs Assessment Report (7 minutes)
 - Cathy Merrill Holle, BFCAC
6. CityView Video: HAPO Stage at John Dam Plaza (3 minutes)
 - Trish Herron, Communications and Marketing Manager

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes)

7. 2016 Community Development Block Grant and HOME Funding Recommendations - Resolution Nos. 127-15 & 128-15
 - Kerwin Jensen, Community Development Director
8. Proposed Revenue Sources Including Property Tax - Ordinance Nos. 66-15, 67-15 and 68-15
 - Cathleen Koch, Administrative Services Director
9. Proposed Increases to Appropriations in the 2015 General Fund Related to Library and Public Art Reserves - Ordinance No. 63-15
 - Joe Schiessl, Parks and Public Facilities Director

Public Comments: (Please Limit Public Comments to 2 Minutes)

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

10. Approve the Minutes from the Council Meeting Held October 6, 2015
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

11. Ordinance No. 59-15, Amending RMC Title 14: Electricity, Relating to Special Equipment
 - Bob Hammond, Energy Services Director
12. Ordinance No. 62-15, Authorizing an Increase in Appropriation in the Streets Capital Projects Fund for Duportail Bridge Project Engineering
 - Pete Rogalsky, Public Works Director
13. Ordinance No. 63-15, Increasing Appropriations in the 2015 General Fund Related to Library and Public Arts Programs
 - Joe Schiessl, Parks and Public Facilities Director
14. Ordinance No. 65-15, Amending the 2015 Budget to Provide for Additional Appropriations in the General Fund
 - Chris Skinner, Police Services Director
15. Ordinance Nos. 66-15, 67-15 and 68-15, Approving 2016 Ad Valorem Tax and Property Tax Levies
 - Cathleen Koch, Administrative Services Director
16. Ordinance No. 69-15, Amending the 2015 Budget and Capital Facilities Plan to Provide for Additional Appropriations in the Parks Project Construction Fund
 - Phil Pinard, Planning and Capital Projects Manager

Ordinances - Second Reading/Passage:

17. Ordinance No. 57-15, Amending RMC Title 18: Water, Relating to Irrigation Rates
 - Pete Rogalsky, Public Works Director

Resolutions – Adoption:

18. Resolution No. 127-15, Approving the 2016 Community Development Block Grant Funding Recommendation and Annual Action Plan
 - Kerwin Jensen, Community Development Director
19. Resolution No. 128-15, Approving the 2016 HOME Funding Recommendation
 - Kerwin Jensen, Community Development Director
20. Resolution No. 175-15, Authorizing Letter of Interest for Horn Rapids Solar, Storage and Training Project
 - Bob Hammond, Energy Services Director
21. Resolution No. 177-15, Approving a Lease Agreement with the Tri-City Radio Control Modelers
 - Phil Pinard, Planning and Capital Projects Manager

22. Resolution No. 191-15, Transfer of Franchisee Falcon Video Communications, L.P. from Charter Communications to CCH I, LLC
 - Heather Kintzley, City Attorney
23. Resolution No. 192-15, Expressing Appreciation to Hank Kosmata for Service on the Utility Advisory Committee
 - Heather Kintzley, City Attorney

Items for Approval:

24. 2016 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan
 - Cindy Reents, City Manager
25. Expenditure from the Tri-City Regional Hotel-Motel Commission Tourism Promotion Area Reserve Fund for a Special Project
 - Cindy Reents, City Manager

Expenditures - Approval:

26. Expenditures from September 28, 2015 - October 9, 2015 for \$4,430,859.87 including Check Nos. 227409-227813, Wire Nos. 5998-6006, Payroll Check Nos. 100154-100170, and Payroll Wire/ACH Nos. 9159-9183
 - Cathleen Koch, Administrative Services Director

Items of Business:

27. Travel for Mayor Rose and Councilmember Thompson to Attend the Signing Ceremony in Washington, D.C. for the Joint Agreement to Establish the Manhattan Project National Historical Park
 - Cindy Reents, City Manager
28. Ordinance 64-15, Amending Title 11, Traffic, of the Richland Municipal Code Prohibiting On-Street Parking on Certain Road Segments
 - Joe Schiessl, Parks and Public Facilities Director

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council Meetings are broadcast live on CityView Channel 192 and online at CI.RICHLAND.WA.US/CITYVIEW

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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Agenda Item

Key Element:

Subject:

Discuss Meeting Agenda Items (15 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Presentations

Key Element:

Subject:

Red Ribbon Week Proclamation (5 minutes)

Department:

City Manager

Ordinance/Resolution Number:

Document Type:

Proclamation

Recommended Motion:

Summary:

None.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Presentations

Key Element:

Subject:

TRIDEC Quarterly Update (7 minutes)

Department:

Community & Development Services

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Carl Adrian, TRIDEC President/CEO quarterly update on TRIDEC

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Presentations

Key Element:

Subject:

Tri-City Regional Hotel-Motel Commission Tourism Promotion Area's 2016 Business and Marketing Plan, and Special Project (10 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Presentations

Key Element:

Subject:

Benton Franklin Community Action Committee's 2015 Community Needs Assessment Report (7 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

None.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Presentations

Key Element:

Subject:

CityView Video: HAPO Stage at John Dam Plaza (3 minutes)

Department:

Assistant City Manager

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Public Hearing

Key Element:

Subject:

2016 Community Development Block Grant and HOME Funding Recommendations - Resolution Nos. 127-15 & 128-15

Department:

Community & Development Services

Ordinance/Resolution Number:

127-15 & 128-15

Document Type:

General Business Item

Recommended Motion:

Public Hearing only; no action required.

Summary:

The 2016 Annual Action Plan (AAP) for the City of Richland and the Tri-Cities HOME Consortium is a supplement to the 2015-2019 Consolidated Plan. It describes proposed uses of 2016 funding from the U.S. Department of Housing and Urban Development (HUD) and 2016 anticipated program income from repaid loans via the HOME Investment Partnership and Community Development Block Grant (CDBG) programs.

On June 24, 2015, the Planning Commission held a public hearing to receive citizen comments on the needs for the use of HUD CDBG and HOME funds.

The Planning Commission recommended the following use of CDBG funding: \$19,792 Elijah Family Homes; \$8,500 Senior Life Resources Meals on Wheels; \$64,300 Richland Public Works; \$50,000 Richland Parks and Facilities; \$5,000 ARC of the Tri-Cities, \$75,000 to Luther Senior Center; and \$44,388 for program administration.

HOME funds will be used for Consortium-related programs and expenses: Consortium Administration of the HOME Program \$42,948; Reinvestment of Consortium estimated Program Income into the Down Payment Program \$270,000; Consortium Administration of Proposed Program Income \$30,000; Consortium Community Housing Development Organization (CHDO) \$64,422; and Consortium Down Payment Program \$322,110.

The Planning Commission's recommendations have gone through a 30-day public comment period that ended on September 30, 2015.

This public hearing is an additional opportunity to receive comments on Richland's proposed use of CDBG funds and HOME funds (administered by Richland) for all three cities.

Each respective city will have undergone public comment periods, advisory board review and Council consideration of the HOME funding prior to submittal to HUD by November 15, 2015. The submittal of the Annual Action Plan maintains the ability to receive 2016 CDBG and HOME Investment Partnership funding, but not the obligation.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Public Hearing

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Proposed Revenue Sources Including Property Tax - Ordinance Nos. 66-15, 67-15 and 68-15

Department:

Administrative Services

Ordinance/Resolution Number:

66-15, 67-15 and 68-15

Document Type:

Presentation

Recommended Motion:

None.

Summary:

A public hearing will be held for the purpose of public comment on the proposed 2016 revenue sources supporting the General Fund activities.

State statutes require that the public hearing be held prior to consideration of an Ad Valorem Tax ordinance.

Upon conclusion of the public hearing, there will be first readings of the Ad Valorem Tax ordinances scheduled for this evening, October 20, 2015; the second reading and passage is scheduled for November 3, 2015.

Fiscal Impact:

None.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Public Hearing

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Proposed Increases to Appropriations in the 2015 General Fund Related to Library and Public Art Reserves - Ordinance No. 63-15

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

63-15

Document Type:

Ordinance

Recommended Motion:

Public Hearing Only. Item is also included on tonight's agenda as first reading of Ordinance No. 63-15.

Summary:

Ordinance No. 63-15, provides for additional appropriations in the General Fund (Library) as follows:

1. \$70,000 from the General Fund Library Reserve related to a settlement payment for failed tables in the Library. The additional appropriations will be used for technology and maintenance.
2. \$20,000 representing a donation from the Richland Public Library Foundation to fund an architectural study related to the "Maker Space" capital project proposal in the draft 2016-2021 Capital Improvement Plan.
3. \$19,210 from the General Fund Public Art Reserve to be available for maintenance and other art program expenses.

Fiscal Impact:

The public hearing has no fiscal impact.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Minutes

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Approve the Minutes from the Council Meeting Held October 6, 2015

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Minutes

Recommended Motion:

Approve the minutes of the Council meeting held on October 6, 2015

Summary:

None.

Fiscal Impact:

None.

Attachments:

I. Draft Minutes



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, October 6, 2015

Draft

Pre-Meeting:

Mayor Rose called the pre-meeting executive session to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Kent, Revell, and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson and City Attorney Kintzley.

Executive Session:

1. Per RCW 42.30.110 (1) (g): Review Qualifications of Applicant for Public Employment or Review the Performance of a Public Employee (10 minutes)
- Heather Kintzley, City Attorney

COUNCILMEMBER THOMPSON MOVED AND COUNCILMEMBER CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:10 P.M. TO DISCUSS CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL FOR 10 MINUTES. THE MOTION CARRIED 7-0

COUNCILMEMBER CHRISTENSEN MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:10 P.M. THE MOTION CARRIED 7-0.

Human Resources Director Jubb and Deputy City Clerk Barham arrived to the pre-meeting at 7:10 p.m.

Discussion of Meeting Agenda Items:

2. Discuss Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Councilmember Thompson recapped his recent trip to Washington D.C. and discussed the forthcoming Hanford Area designation of the Manhattan Project National Historic Park. He recommended that Visit Tri-Cities take the lead on this community endeavor.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Revell, Kent and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, Energy Services Director Hammond, Fire and Emergency Services Battalion Chief Wroolie, Community Development Director Jensen, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner and Deputy City Clerk Barham.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

3. Resolution of Appreciation to Sally O'Neal for Service on the Library Board - Resolution No. 163-15 (5 minutes)
 - David Rose, Mayor

Mayor Rose read and then presented the resolution of appreciation to Ms. O'Neal.

Ms. O'Neil expressed appreciation for the opportunity to serve as a trustee on the Library Board.

4. New Hire/Retirements (5 minutes)
 - Allison Jubb, Human Resources Director

Ms. Jubb announced two recent hires including, Michelle Grout an Accounting Specialist 1 within the Finance Division and Rick Bush a Journeyman Lineman within the Power Operations Division. She also noted two recent retirements including, Nancy Aldrich who is concluding a 33-year career within the Public Works Department and Firefighter Carl Kostoff who completed 18 years of service with the City.

5. Presentation of Retirement Letter and Plaque to Firefighter Carl Kostoff (5 minutes)
 - David Rose, Mayor

Mayor Rose read Firefighter Kostoff's letter of retirement and displayed the appreciation plaque.

Battalion Chief Wroolie accepted the letter and plaque on behalf of Mr. Kostoff and expressed appreciation for the years of service Mr. Kostoff provided to the City as a firefighter. He will be missed by his coworkers.

6. Overview of the 2016 City Manager's Proposed Budget
- Cindy Reents, City Manager

Ms. Reents provided a brief overview of the proposed 2016 Budget stating that it is a balanced budget as required by Washington State law. She included examples of some of the 40 plus projects detailed in the 2016 Capital Improvement Plan. The priorities for 2016 are based on Council's Strategic Leadership Plan, the Council vision workshop and the Citizens' survey. The major themes include: the waterfront, creating a sense of place, capitalizing on the Tri-Cities branding program, code compliance, investing in technology to improve services and efficiencies, provide competitive utility rates, scrutinize City services for efficiencies and reductions, Duportail Bridge, economic development and redevelopment of the City's core area, maintenance of infrastructure and traffic planning and street maintenance.

Councilmember Kent asked for the budget schedule for the next 30 to 60 days.

Administrative Services Director Koch stated that two more public hearings are scheduled in October and November, a Town Hall meeting is scheduled for October 29th and the budget must be approved by Council by mid-December.

Mayor Rose thanked Ms. Reents and staff for using two subcommittees in the budget process as it helped speed up the process and clarified it along the way.

Public Hearing:

Deputy City Clerk Barham read the Public Hearing and Public Comments Procedures.

7. Proposed Surplus of Equipment - Resolution No. 174-15
- Cathy Robinson, Purchasing Manager

Ms. Robinson explained that certain property equipment and vehicles are no longer needed for City services and are ready to be excessed.

7:56 p.m. closed at 7:56:30 p.m. as no one came forward to speak about the equipment surplus.

Public Comments:

Eric Kalia, 106 Bremmer St., Richland, WA, stated that on October 12 business licenses for recreational marijuana became available in Washington State and he inquired as to how that will affect the City of Richland and if this type of business would be tolerated within Richland.

Mayor Rose directed City Manager Reents to address this with Mr. Kalia at a later date.

Consent Calendar:

Deputy City Clerk Barham read the Consent items.

Minutes:

8. Approve the Minutes for the Council Meetings Held September 15 & 22, 2015

- Heather Kintzley, City Attorney

9. Approve the Minutes of the Richland City Council / Confederated Tribes of the Umatilla Indian Reservation (CTUIR) Government to Government Meeting Held on September 3, 2015

- Heather Kintzley, City Attorney

Ordinances - First Reading:

10. Ordinance No. 57-15, Amending RMC Title 18: Water, Relating to Irrigation Rates and Meter Fees

- Pete Rogalsky, Public Works Director

11. Ordinance No. 61-15, Proposed Increase in Appropriation of the Park Capital Project Construction Fund Regarding Playground Equipment in Barth Park and Revising the 2015 Capital Improvement Plan

- Phil Pinard, Planning and Capital Projects Manager

Ordinances - Second Reading/Passage:

12. Ordinance No. 48-15, Amending RMC Title 3: Finance, Repealing and Replacing Chapter 3.04 Purchasing, in its Entirety

- Cathleen Koch, Administrative Services Director

13. Ordinance No. 55-15, Amending RMC Title 23, Regarding Residential Standards Applicable to the Business Research Park District and Off-Street Parking Standards for Studio Apartments

- Rick Simon, Development Services Manager

14. Ordinance No. 56-15, Increasing Appropriations in the General Fund and the Golf Course Fund Related to Forgiveness of an Inter-fund Loan

- Joe Schiessl, Parks and Public Facilities Director

15. Ordinance No. 58-15, Approving Whitfield Annexation of 26.3 Acres of Land Near Queensgate Drive and Shockley Road, Providing for Assumption of Existing City Indebtedness and Amending the Official Zoning Map

- Rick Simon, Development Services Manager

16. Ordinance No. 60-15, Authorizing Line of Credit for Interim Financing of Reata Road Area Water and Sewer Local Improvement District Project

- Pete Rogalsky, Public Works Director

Resolutions – Adoption:

17. Resolution No. 162-15, Appointment to the Library Board: Sally Mohr

- Heather Kintzley, City Attorney

18. Resolution No. 163-15, Expressing Appreciation to Sally O'Neal for Service on the Library Board
 - Heather Kintzley, City Attorney
19. Resolution No. 168-15, Authorizing the Purchase of 0.5-Acres from Columbia Basin College
 - Kerwin Jensen, Community Development Director
20. Resolution No. 174-15, Approval of Sale of Surplus Equipment
 - Cathleen Koch, Administrative Services Director
21. Resolution No. 178-15, Appointment to the Americans with Disabilities Act Citizens Advisory Committee: Katherine Ostrom
 - Heather Kintzley, City Attorney
22. Resolution No. 179-15, Expressing Appreciation to Samantha Scott for Service on the Americans with Disabilities Act Citizens Advisory Committee
 - Heather Kintzley, City Attorney
23. Resolution No. 180-15, Appointments to the Utility Advisory Committee: Roy Keck and Charles Lo Presti
 - Heather Kintzley, City Attorney
24. Resolution No. 181-15, Reappointment to the Tri-Cities Regional Public Facilities District Board: Councilmember Kent
 - Cindy Reents, City Manager
25. Resolution No. 182-15, Accepting a \$300,000 Grant from the Washington State Recreation and Conservation Office (RCO) and Authorizing Execution of Agreement with RCO
 - Phil Pinard, Planning and Capital Projects Manager
26. Resolution No. 183-15, Authorizing Execution of an Easement for Pipeline Right-of-Way from United States Army Corps of Engineers
 - Pete Rogalsky, Public Works Director
27. Resolution No. 184-15, Authorizing the City Manager to Enter into an Agreement with Mercer (US), Inc. for Benefits Consulting and Brokerage Services
 - Cathleen Koch, Administrative Services Director; Allison Jubb, Human Resources Director
28. Resolution No. 185-15, Application for the Washington Traffic Safety Commission School Zone Equipment Grant
 - Chris Skinner, Police Services Director
29. Resolution No. 186-15, Executing Collector Street Latecomer Agreement with Dream Builders, LLC
 - Pete Rogalsky, Public Works Director

Items for Approval:

30. Authorize Travel for Mayor Rose and Councilmembers Thompson and Christensen to Attend the Energy Communities Alliance (ECA) Intergovernmental Meeting, November 17-20, 2015.

- Cindy Reents, City Manager

Expenditures - Approval:

31. Expenditures from September 7, 2015 - September 25, 2015 for \$10,598,972.44 including Check Nos. 226790-227408, Wire Nos. 5984-5997, Payroll Check Nos. 100123-100153, and Payroll Wire/ACH Nos. 9123-9158

- Cathleen Koch, Administrative Services Director

COUNCILMEMBER KENT MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0

Reports and Comments:

1. City Manager:

Ms. Reents thanked her directors for their willingness to participate in the change-up during this year's budget process. She also thanked Kathleen Koch and her staff as it takes many hours to analyze and create this budget. Lastly, she stated that the employees of the City of Richland are dedicated, hardworking individuals and she wanted to publicly thank each and every employee for their contributions and service to the community.

2. Councilmembers:

Councilmember Kent expressed appreciation to former Library Board of Trustees member Sally O'Neil for her leadership and dedication while serving on the board. She also expressed appreciation to the other board members that attended the meeting.

Councilmember Christensen stated that he attended the following events: the groundbreaking ceremony for the Lodge at Columbia Point held on September 28; the TRIDEC land acquisition celebration held on October 1; Chill with a Cop at the Country Mercantile held October 2; and the Trailhead Park, parking lot groundbreaking.

Councilmember Thompson expressed concern regarding the Benton County jail costs and would like to discuss it further.

Mayor Pro Tem Lemley stated that he attended the following events: the Topping Out Ceremony for Kadlec Medical Center's hospital expansion held September 17; State of the Ports meeting held on September 23; the groundbreaking ceremony for the Lodge at Columbia Point held on September 28. He also attended several ribbon cutting ceremonies for Ethos Trattoria, Lash Envy, Glass Punt, Complete Healthcare for Women and Jones Custom Photos. Lastly, he reiterated his challenge to Council and City staff to support the Fire and Emergency Services Coats for Kids project.

3. Mayor:

Mayor Rose asked for an activity report related to the new Fire Station No. 74.

Adjournment:

Mayor Rose adjourned the meeting at 8:13 p.m.

Respectfully Submitted,

Debby Barham, Deputy City Clerk

FORM APPROVED:

David W. Rose, Mayor

DATE APPROVED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 59-15, Amending RMC Title 14: Electricity, Relating to Special Equipment

Department:
Energy Services

Ordinance/Resolution Number:
59-15

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 59-15, amending RMC Title 14: Electricity, relating to special equipment.

Summary:

Richland Energy Services Department (RES) staff recommends passage of Ordinance No. 59-15, related to special electrical equipment. RES staff administers through the Richland Municipal Code (RMC), primarily RMC Chapter 14.30, Line Extensions, with the purpose of ensuring that new development costs are not subsidized by electric utility rate payers. Several procedural steps related to various development scenarios have been established to successfully implement the electric utility line extension policy.

Recently, the inclusion of special equipment on localized segments of the City's electrical infrastructure has created a situation where the customers benefitting from this special equipment are being subsidized by other utility rate payers. Passage of this ordinance will result in the initial capital costs, as well as reasonable life-cycle costs, for special electrical equipment to be the responsibility of those benefitting from the respective special equipment.

Fiscal Impact:

None.

Attachments:

- I. Proposed Ordinance

ORDINANCE NO. 59-15

AN ORDINANCE of the City of Richland Amending
Title 14: Electricity, of the Richland Municipal Code regarding
Special Equipment.

WHEREAS, Energy Services Department (RES) staff administers new development scoping and costing in accordance with policy set forth generally in Title 14 of the Richland Municipal Code (RMC), Electric Utility, and specifically in Title 14.30 RMC, Line Extensions; and

WHEREAS, the intent of the development policy is to assign the sunk costs for new capital infrastructure associated with each development project to its respective sponsor; and

WHEREAS, once the new development sponsor has paid for the electric utility infrastructure associated with each project, the subsequent operations, maintenance and lifecycle replacement costs associated with that new infrastructure are included in the analysis and determination of electric retail rate development; and

WHEREAS, certain customers have requested and been granted the provision for special equipment to be installed as a portion of the RES electrical system infrastructure, thereby allowing various levels of enhanced service not normally included within the utility's level of service standards; and

WHEREAS, the existing line extension policy framework results in project sponsors paying for the initial cost of special equipment; and

WHEREAS, after installation of special equipment, the subsequent operations, maintenance, and lifecycle replacement costs, by being included in retail rate development, results in undue rate burden on the vast majority of rate payers who receive no benefit from that special equipment; and

WHEREAS, revision to Title 14 RMC will result in assigning the operations, maintenance, and lifecycle replacement costs associated with special equipment to the respective new development sponsors.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. RMC Chapter 14.08, Definitions, as enacted by Ordinance No. 90 and last amended by Ordinance No. 39-15, is hereby amended to read as follows:

DEFINITIONS

Sections:

- 14.08.010 Definitions.
- 14.08.020 Billing month.
- 14.08.030 Customer.
- 14.08.040 Construction costs of distribution facilities.
- 14.08.050 Construction payment.
- 14.08.060 Demand.
- 14.08.070 Department.
- 14.08.080 Distribution extension.
- 14.08.090 Distribution reinforcement.
- 14.08.100 Extension completion date.
- 14.08.110 Indeterminate service.
- 14.08.115 Investment cost recovery incentive.
- 14.08.120 Multiple dwellings.
- 14.08.130 Net metering.
- 14.08.140 On-peak period.
- 14.08.150 Permanent service.
- 14.08.160 Person.
- 14.08.170 Point of delivery.
- 14.08.175 Power quality.
- 14.08.180 Refund of construction payment.
- 14.08.190 Residence.
- 14.08.200 Service lateral.
- [14.08.205 Special equipment.](#)
- 14.08.210 Standard construction allowance.
- 14.08.220 Temporary service.

14.08.010 Definitions.

The following words and phrases shall, when used in this title, have the meanings attributed to them in this chapter. [Ord. 90; Ord. 12-94; Ord. 15-03].

14.08.020 Billing month.

“Billing month” means the month which includes the last day of the period of electrical consumption for which the customer will be billed. [Ord. 12-94].

14.08.030 Customer.

“Customer” means any person who uses, has used, or has contracted to use department electric energy. [Ord. 12-94].

14.08.040 Construction costs of distribution facilities.

“Construction costs of distribution facilities” means the combined costs of all facilities necessary to the distribution extension or reinforcement, including satisfactory right-of-way. [Ord. 12-94].

14.08.050 Construction payment.

“Construction payment” means the amount advanced by the applicant to pay all construction costs in excess of the standard construction allowance. [Ord. 12-94].

14.08.060 Demand.

“Demand” for any billing period means the average kilowatt delivery during the 30-minute period in which the consumption of energy is the greatest during the billing period. [Ord. 12-94].

14.08.070 Department.

“Department” means the energy services department of the city. [Ord. 12-94].

14.08.080 Distribution extension.

“Distribution extension” means distribution facilities including primary and secondary distribution lines, service laterals, and all appurtenant facilities excepting transformers and meters necessary to supply service to an additional customer. [Ord. 12-94].

14.08.090 Distribution reinforcement.

“Distribution reinforcement” means increase in size of existing facilities necessitated by applicant’s estimated electric requirements. [Ord. 12-94].

14.08.100 Extension completion date.

“Extension completion date” means the date on which the construction of the distribution extension or distribution reinforcement is completed as shown by the city’s records. [Ord. 12-94].

14.08.110 Indeterminate service.

“Indeterminate service” means service where the amount and permanency of service cannot be assured including industrial or commercial enterprises of speculative nature, real estate subdivisions, development of property for sale, enterprises where the applicant will not be the user of electric service or where there is little or no immediate demand for service. [Ord. 12-94].

14.08.115 Investment cost recovery incentive.

The “investment cost recovery incentive” is an incentive in addition to net metering in cooperation with the generating customer, the city, and Washington State Department of Revenue. Customers shall meet the requirements of WAC 458-20-273 as currently written or as it may hereafter be amended. [Ord. 14-07; Ord. 14-12 § 1].

14.08.120 Multiple dwellings.

For rate purposes, premises including two or more residential units are residences only if separate metering circuits for each unit are provided without costs to the department. All other premises including two or more residential units shall be considered multiple dwellings. Such premises are billed at a commercial rate. [Ord. 12-94].

14.08.130 Net metering.

“Net metering” is the application of a meter that measures the net difference between delivered real energy (kWh) to a customer and received real energy (kWh) from a customer over a billing interval. Any remaining received real energy (kWh) from the customer at the end of each calendar year is forfeited by the customer. Net metered locations are limited to a generation capacity of not more than 100 kilowatts; use solar, wind or hydropower as fuel; and are intended to offset part or all of a customer’s electrical load. The cumulative generating capacity of net metering systems connected to the city distribution system is limited to 1,023 kilowatts on a first-come basis (based upon one-half percent of the 1996 city of Richland peak demand of 204,768 kilowatts as required by Chapter 80.60 RCW). [Ord. 14-07].

14.08.140 On-peak period.

“On-peak period” means the interval of time from 7:00 a.m. to 10:00 p.m., Monday through Saturday. All other hours are considered the “off-peak period.” [Ord. 12-94].

14.08.150 Permanent service.

“Permanent service” means service to residential, commercial or industrial customers where the use of service, including amount and permanency, can be reasonably assured. [Ord. 12-94].

14.08.160 Person.

“Person” means any natural person, firm, partnership, or corporation. [Ord. 12-94].

14.08.170 Point of delivery.

“Point of delivery” means the point where the department’s electric facilities are first connected to the electric facilities of a customer. The location of the point of delivery will be determined by the city in accordance with standard practice or as individual circumstances may dictate. [Ord. 12-94].

14.08.175 Power quality.

Acceptable “power quality” at the point of common coupling demarcation point is that which meets general, steady state, transient, and harmonics recommendations of ANSI C84.1, IEEE 1159, IEEE 1250, IEEE 519, IEEE 446, IEC 868, and other recognized standards as determined by the chief electrical engineer. Interconnection power quality shall additionally meet recommendations of IEEE P1453 and IEEE 929. [Ord. 14-07].

14.08.180 Refund of construction payment.

“Refund of construction payment” means the amount of construction payment returned to customers or assignees by the city. [Ord. 12-94].

14.08.190 Residence.

“Residence” means any residential unit with a separate meter, any mobile home in a mobile home park if it is supplied with electricity through a separate meter, and any house or building used on a farm; any building used as a place of worship, school, grange building, or building used by a fraternal organization, if the connected load is less than 25 kilowatts. [Ord. 12-94].

14.08.200 Service lateral.

“Service lateral” means the secondary overhead or underground electric circuit and associated facilities located between department’s distribution line and the point of delivery to a customer. Service lateral provides service for customer’s exclusive use. [Ord. 12-94].

14.08.205 Special equipment.

“Special equipment” means equipment above and beyond what is normally included in each rate structure to provide electrical service on the distribution system. Special equipment are items not stocked as part of warehouse inventory and ordered for specific installations at a customer’s request with the intent of providing additional reliability, capacity, or enhanced service.

14.08.210 Standard construction allowance.

“Standard construction allowance” means that portion of necessary construction made by the department at its expense. Separate allowances will be established for residential customers and for nonresidential customers. [Ord. 12-94].

14.08.220 Temporary service.

“Temporary service” means service to customers where the expected period of usage is less than 12 months, including service to circuses, bazaars, fairs, concessions and construction sites. [Ord. 12-94].

Section 2. RMC Chapter 14.30, Line Extensions, as enacted by Ordinance No. 90 and last amended by Ordinance No. 37-07, is hereby amended to read as follows:

LINE EXTENSIONS

Sections:

- 14.30.010 General provisions.
- 14.30.020 Ownership of facilities.
- 14.30.030 Standard construction and construction payment classifications.
- 14.30.040 Calculation and payment of refund.
- 14.30.050 Reinforcements.
- 14.30.060 Overhead to underground conversion, relocations.
- 14.30.065 Special equipment.
- 14.30.070 Exceptions.

14.30.010 General provisions.

When one or more applicants request overhead or underground electric service at premises not connected to the department’s distribution system or request an increase or change in service to premises already connected where such increase necessitates additional investment, the department, after consideration of applicant’s electric requirements, will designate the service requested as permanent, indeterminate or temporary in accordance with the definitions.

The determination of facility type and routing will be made by the department to be consistent with the characteristics of the territory in which service is to be rendered and the nature of the department's existing facilities in the area.

In all cases, the facilities provided will be constructed to conform to the department's construction specifications. Distribution line extension contracts will be based upon the department's estimate of the cost of construction and installing the facilities necessary to adequately supply the service requested by the applicant. Such cost will include the cost of all materials, labor, rights-of-way, trench and backfill, tree trimming, etc., together with all incidental and overhead expenses connected therewith including, but not limited to, engineering and legal expenses. Where special items, not incorporated in said specifications, are required to meet construction conditions, the cost thereof will also be included. [Ord. 12-94].

14.30.020 Ownership of facilities.

Distribution system extensions installed by the department shall be and remain the property of the department and any payments made by the applicant shall not entitle the applicant or anyone other than the department to any ownership and easement right herein. [Ord. 12-94].

14.30.030 Standard construction and construction payment classifications.

A. Permanent Service. Permanent service is applicable to overhead or underground electric line extensions for secondary or primary service where the use of service is to be permanent and where a continuous return to the department of sufficient revenue to support the necessary investment is reasonably assured.

For electric service of a permanent character, the department will install, at its expense, necessary overhead or underground electric distribution extension facilities equivalent in cost to the gross embedded investment per customer as the standard construction allowance. A review and recalculation of the standard construction allowances will be made from time to time.

Applicant shall be required to pay to the department as a construction payment all estimated costs for electric distribution facilities necessary to serve applicant in excess of the standard construction allowance. Said construction payment shall be refundable in part or in its entirety during a five-year period. At the end of said five-year period, any remaining construction payment becomes nonrefundable.

B. Indeterminate Service. Indeterminate service is applicable to overhead or underground electric line extensions for service which is of an indefinite or indeterminate nature, such as that required by, but not limited to:

1. Real estate subdivisions and development of property for sales;
2. Other enterprises of speculative characteristics; or
3. All other service to which neither permanent service or temporary service is applicable.

For electric service of an indeterminate character involving real estate subdivisions and development of land for sale, applicant shall be required to pay to the department as a construction payment all estimated costs for necessary overhead or underground electric distribution extension facilities. Said construction payment may be refundable to the developer in part or in its entirety during a five-year period commencing with the extension completion date after which any remaining unrefunded construction payment becomes nonrefundable. For all other types of electric service of an indeterminate character, applicant shall be required to pay to the department the entire estimated cost for necessary overhead or underground electric distribution extension facilities as a nonrefundable construction payment. No standard construction allowance will be permitted in these instances.

The amount of the refund to developers of commercial real estate, where more than one meter can be installed, shall be determined by the department on a case-by-case basis. The refund amount shall be based on investment and projected revenue considerations. In no event shall the standard construction allowance be greater than the nonresidential standard construction allowance or less than the applicable residential standard construction allowance.

C. Temporary Service. Temporary service is applicable to overhead or underground electric line extensions where service is of a known temporary nature.

For electric service of a temporary character, the applicant shall be required to pay to the department as a construction payment, an amount equal to the estimated cost of installing and removing all necessary overhead or underground electric distribution extension facilities, less the estimated salvage value. If temporary service is continued for more than 18 months following the extension completion date, the nature of such continued service will be evaluated and, if appropriate, reclassified as indeterminate service. [Ord. 12-94].

14.30.040 Calculation and payment of refund.

Distribution line extensions requiring customer construction payment are subject to refunds during the five-year period commencing with the extension completion date. Such refunds will be made in conformance with the provisions applicable to refunds under the appropriate classification under which the extension is identified. No refunds will be made after the five-year period following the extension completion date and any remaining unrefunded customer construction payment becomes a permanent contribution and no longer subject to refund for any reason. In no case shall refunds be made which exceed in total the amount of construction payment made by any customer. Where a permanent service customer who has made a construction payment terminates service within the refund period and another permanent customer takes service at the same location, the first customer may transfer his right to refunds, if any, to the new customer, provided a written agreement covering such transfer is executed by the customers and accepted by the department at the time the new customer applies for service. A permanent customer who terminates service and does not transfer refund eligibility to a new customer shall bear full responsibility of notifying the department of address changes such that refunds, if any, can be forwarded. In no event shall any

indeterminate or temporary customer who has terminated service be eligible for any refund after such termination.

A. Permanent Service. Construction payments made under this extension shall be subject to refund without interest during the five-year period following the extension completion date as follows:

For each additional permanent service customer connected directly to an electric distribution extension upon which there are unrefunded construction payments remaining, the department will recalculate the construction cost of the distribution facilities, based upon the standard construction allowance corresponding to such additional customer or customers, as well as appropriate sharing of construction payment requirements among all customers to be served by the distribution line extension. Construction payments as required of each additional customer or customers must be made prior to connection of electric service laterals. Refunds of construction payments, where appropriate, will be calculated and paid once each year during the refund period and at the time determined by the department. Each customer having made a construction payment will receive as a refund the amount necessary to adjust the construction payment to the proper level considering the additional customers served from the extension and considering the standard construction allowance effect, if any, from a subsequent extension.

In the case of a subsequent extension made from an extension on which there are remaining unrefunded customer construction payments and where the initial calculated standard construction allowance from customers on said subsequent extension would exceed the construction costs for such extension, the excess standard allowance will be credited to the extension on which there are remaining unrefunded customer construction payments and become a part of the annual refunds made thereon.

Additional customers of an indeterminate service or temporary service classification can be served from a permanent extension on which unrefunded customer construction payments remain only after first allocating a portion of the construction costs of the permanent extension on a permanent basis to such indeterminate service or temporary service customers. The portion of customer construction payments required from such indeterminate service or temporary service customers resulting from said allocation will correspondingly reduce the responsibility of customers on the permanent extension and become a part of the annual refund made to such customers.

B. Indeterminate Service. Construction payments made under indeterminate extension for real estate or land development shall be subject to refund without interest during the five-year period following the extension completion date as follows:

At the end of each year for five years following the extension completion date, a refund will be made to the developer based on the additional standard construction allowances for additional customers served from the extension after first increasing the original extension costs and customer payment requirements to reflect additional secondary and service lateral investment.

Customers of a permanent service or temporary service classification can be served from an indeterminate extension on which construction payments remain only after first allocating a portion of the costs of the indeterminate extension on a permanent basis to such permanent service or temporary service customers. The portion of customer construction payments required from said allocation will then become a part of an annual refund to be made to customers on the indeterminate extension, and would be in addition to the amount of refund based on the standard construction allowance being made otherwise.

C. Temporary Service. No refund of construction payments for temporary service will be made unless the subject extension is subdivided by the addition of permanent service or indeterminate service customers or in the event that the temporary service customer is reclassified as an indeterminate service customer as follows:

1. Customers of a permanent service or indeterminate service classification can be served from a temporary extension only after first allocating a portion of the costs of the temporary extension on a permanent basis to such permanent service or indeterminate service customers. The portion of customer construction payments required from said permanent service or indeterminate service customers resulting from said allocation will be refunded to customers on the temporary extension.
2. A temporary service customer continuing to require service after an 18-month period will be subject to reevaluation as to the nature of service. If appropriate, such customer and the associated construction will be reclassified as indeterminate service with costs and refund consideration being reevaluated. In no event shall the total amount refunded to any customer exceed the total construction payment made by that customer. [Ord. 12-94].

14.30.050 Reinforcements.

Where electric distribution system reinforcement is required for serving a residential applicant's total load requirements, other than for three-phase considerations, the department will make such reinforcements at its expense. For all classes of service, any required reinforcement shall generally recognize the construction cost, standard construction allowance, and customer construction payment provisions of this extension policy in accordance with individual agreements between applicant and the department based upon the amount, character and permanency of the load.

14.30.060 Overhead to underground conversion, relocations.

Customer or customers desiring to have existing overhead facilities installed underground or desiring to have existing overhead or underground facilities relocated may request the department to make such changes.

If the department determines that such conversion or relocation can reasonably be made, the department will make such conversion or relocation on the following basis:

The estimated remaining life value of the department's existing facilities plus the cost of removing such facilities less salvage value shall be paid by the customer or customers as a nonrefundable payment. New facilities to be installed will then be considered in all

respects as a new distribution extension under the terms and conditions of this extension policy.

In areas where undergrounding of existing overhead facilities is required by actions of the department, the costs of the conversion will be borne by the department. [Ord. 12-94].

14.30.065 Special equipment.

Where special equipment is requested by customers, the lifecycle costs associated with the design, procurement, installation, operation and maintenance, and replacement/upgrade of the special equipment shall be paid by the requesting customer in advance of installation. The fully burdened costs are to be based upon a standard estimation framework developed and approved by the Chief Electrical Engineer. The Chief Electrical Engineer reserves the right to not provide special equipment if the equipment or installation will cause more risk or harm to other customers or to the electrical distribution system.

14.30.070 Exceptions.

In the situation where the extension is of such length and the prospective customer revenue temporarily or permanently to be derived therefrom is so limited as to make it doubtful whether necessary fixed costs on the investment would be earned, the department reserves the right to require applicant to pay in advance all construction costs and, in addition, contract to pay the department annually an amount to cover the cost of depreciation, operation and maintenance, and pertinent costs related to such facilities.

Where line extensions are required for three-phase industrial or commercial customers, the department, at its sole discretion, shall permit the applicant to enter a five-year agreement for electric service which will guarantee the department sufficient return on investment to justify the line extension in lieu of a construction payment. This option may only be offered to permanent customers. If offered, the department may construct extensions to an applicant; provided, that applicant guarantees to pay the department five annual payments, each payment equal to 20 percent of the actual extension cost. The first payment shall be made one year from issuance of the certificate of occupancy of the applicant's facility or the date of substantial completion, whichever comes first. The department may, at its sole discretion, require the applicant to provide cash, surety bond, or approved letter of credit to secure the revenue grantee. [Ord. 12-94; Ord. 37-07].

Section 3. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance No. 62-15, Authorizing an Increase in Appropriation in the Streets Capital Projects Fund for Duportail Bridge Project Engineering

Department:
Public Works

Ordinance/Resolution Number:
62-15

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 62-15, authorizing an increase in appropriation in the Streets Capital Projects Fund to advance project engineering design for the Duportail Bridge.

Summary:

The Duportail Bridge is the City's highest priority transportation system improvement. Until this year, the City had assembled no funds to construct the project and was utilizing available funding to prepare the project for construction readiness by completing a preliminary design, completing environmental reviews, and initiating right of way acquisition.

In July, Governor Inslee signed a series of bills known as the 2015 Transportation Revenue Package, which included additional funding for Washington State's transportation system. The package includes \$20 million, available in 2017, for the Duportail Bridge project. Additional funds are needed to fully fund construction. The City Council Capital Improvement Plan subcommittee and staff are developing plans to assemble the remaining needed funds to support a 2017 start to project construction.

Advancing the project design from its current preliminary state to construction readiness will require additional funds, estimated at \$1,440,000. Staff recommends that the design work begin at the earliest opportunity to maximize the City's ability to prepare the project for construction in mid-2017. Toward that end staff intends to propose a contract amendment with the City's design consultant at the November 3 Council meeting to begin this work.

Staff recommends that the engineering costs be financed in the near term with an interfund loan, which will be repaid once the complete funding package for project construction is in place. Staff proposes that the Solid Waste Utility Fund Landfill Closure - Post Closure Financial Assurance Reserve be the source of the interfund loan.

Council approval of this proposed ordinance will enable action on the contract amendment, which is intended to begin work on completing the project design at the earliest opportunity. The proposed ordinance is consistent with the project funding strategy included in the City Manager's proposed 2016 budget and capital improvement plan.

Fiscal Impact:
Yes

The proposed ordinance will increase 2015 appropriations in the Streets Capital Projects Fund by \$1,440,000. This accelerates \$1,440,000 in engineering costs currently identified in 2016-2017 in the proposed 2016-2030 Capital Improvement Plan (CIP). Actual spenddown of this amount will likely happen over an approximately 18-month period. Repayment of the loan principle and interest will be accomplished in 2018 using project funds as described in the proposed 2016 - 2030 CIP.

Attachments:

1. Proposed Ordinance
2. Promissory Note - Solid Waste to Streets Const.

ORDINANCE NO. 62-15

AN ORDINANCE of the City of Richland amending the 2015 Budget to provide for additional appropriations in the City's Streets Capital Construction Fund to complete the final Project Engineering for the Duportail Bridge Project, financed by a short-term interfund loan from the City's Solid Waste Utility Fund.

WHEREAS, on June 17, 2014, City Council adopted Resolution No. 89-14, adopting the 2015-2020 Six-Year Transportation Improvement Program (TIP). The TIP included several partially-funded or unfunded projects, among them the Duportail Bridge project; and

WHEREAS, on November 18, 2014, Council passed Ordinance No. 36-14 approving the 2015 Budget and the 2015-2030 Capital Improvement Plan (CIP). The CIP included several partially-funded or unfunded projects, among them the Duportail Bridge project; and

WHEREAS, on July 15, 2015, Governor Jay Inslee signed into law Senate Bills 5987, 5988, and 5989, collectively known as the 2015 Transportation Revenue Package, which authorizes \$20,000,000 of Washington State gas tax funds for the construction of the Duportail Bridge to be available beginning July 2017; and

WHEREAS, there remains a gap in funding needed to complete the project of approximately \$18,000,000 including up to \$1,440,000 for final Project Engineering; and

WHEREAS, in order to be ready to construct the Duportail Bridge beginning in the second half of 2017, the final Project Engineering must be completed; and

WHEREAS, the final Project Engineering needs to be started as soon as possible to complete the design and permitting to support construction in 2017; and

WHEREAS, the Solid Waste Utility Fund has approximately \$3,775,000 in landfill closure cash and investments; and

WHEREAS, Ordinance No. 13-95 provides the Finance Manager, or successor office, the authority to make interfund loans to provide short-term financing for City improvements; and

WHEREAS, an interfund loan from the Solid Waste Utility Fund to the Streets Capital Construction Fund would provide financing for final Project Engineering and an investment opportunity for landfill closure cash above current market investment rates; and

WHEREAS, interest and principal payments on the loan would be deferred until such time as bonds are issued for the remainder of the Duportail Bridge project, currently estimated to be in 2018; and

WHEREAS, no funds were appropriated in the Streets Capital Construction Fund for completion of final Project Engineering of the Duportail Bridge.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Amendment of the 2015 Budget. The 2015 Budget is hereby amended in the Streets Capital Construction Fund to provide for additional appropriations from interfund loan proceeds as follows:

Streets Capital Construction Fund

Current Appropriation:	\$ 13,976,276
Increase in Appropriation:	<u>\$ 1,440,000</u>
Amended Appropriation:	\$ 15,416,276

Section 2. The 2015–2030 Capital Improvement Plan is amended to reflect the proposed funding changes for the Duportail Bridge Project, as shown in the attached exhibit.

Section 3. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____ 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

Type of Project		Partnership Project?		YES		Project #		TR130001	
Transportation									
Key #	Goal #	Strategic Leadership Plan Project?		Yes					
2	1							Revised 10-20-2015	
PROJECT NAME:		Duportail Street Bridge - 2013 Council Strategy							
PROJECT ADMINISTRATION:		Public Works Administration and Engineering							
PROJECT LOCATION:		Duportail Street over the Yakima River from SR 240 to Queensgate							
PROJECT TIMELINE:		03/2008 - 2016							
RESPONSE TO *GMA LEVEL OF SERVICE?		YES							

Construction of a bridge over the Yakima River connecting SR240 at Duportail Street with Queensgate Drive. The bridge will provide four travel lanes along with a bicycle lane and sidewalk on both sides of the bridge. The intersection of Duportail Street and SR240 will be improved with additional lanes and an improved at-grade railroad crossing. Tanglewood Street will be connected to Duportail at a signalized intersection near the east end of the bridge to provide improved access to nearby residential developments. Project benefits include better connectivity between core Richland and south Richland for vehicles, bicyclists and pedestrians, improved traffic safety by reducing the need to merge onto I-182 at 70 mph. The project will also facilitate replacing a vulnerable water pipeline currently located in the riverbed and subject to flood damage. The project will make improvements to the Yakima River riparian zone by replanting disturbed areas and improving trail conditions.

Partial funding for this project has been included in the State Transportation Improvement Legislation approved by the 2015 Legislature and Governor Inslee. The state funding is scheduled to be available in July, 2017. Completing the project on schedule will require assembling the remaining needed funds and completing right of way acquisition and engineering design. The project design is at a preliminary level, so some uncertainty about cost remains and is a project vulnerability. The funding plan shown is subject to change since staff will continue to pursue grant funds to contribute to this project. The City will fund the project engineering work using an interfund loan from the Solid Waste Landfill Closure / Post Closure reserve fund beginning in late 2015. The repayment will come from the City's General Obligation Bonds unless a more advantageous source can be identified.

In 2015, 2016 & 2017, the \$1,440,000 is an advance from interfund loans that will be paid off with the Revenue Bonds in 2018.

This project is critical to many elements of the City's long term vision. The improved connectivity of the street network provided by this project will enhance economic development, emergency response and preparedness, water supply reliability, travel safety, and quality of life as it relates to bicycle and pedestrian connectivity and protection and access to the Yakima River riparian area.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2014	2015	2016	2017	2018	2019	2020
DESIGN & ENVIRONMENTAL REVIEW	3,640,437	2,082,172	118,265	250,000	750,000	440,000			
RIGHT OF WAY ACQUISITION	1,262,375	6,375	1,256,000						
CONSTRUCTION	27,872,727						27,872,727		
10% CONTINGENCY	2,787,273						2,787,273		
CONSTRUCTION MANAGEMENT	3,000,000						3,000,000		
	-								
TOTAL	\$ 38,562,812	\$ 2,088,547	\$ 1,374,265	\$ 250,000	\$ 750,000	\$ 440,000	\$ 33,660,000	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/13	Authorized Budget Remaining in 2014	2015	2016	2017	2018	2019	2020
STP - URBAN GRANT	524,990	524,990							
CAPITAL IMPROVEMENT FUND (REET-2)	47,000	47,000							
STREET FUND - FUEL TAX	208,189	208,189							
PUBLIC WORKS TRUST FUND LOAN	750,000	750,000							
GENERAL FUND (IN LIEU OF PWTF DEBT SVC)	251,250	251,250							
FEDERAL APPROPRIATION (2013 BUDGET)	325,383	222,790	102,593						
LTGO 98 FUND	300,000	84,328	215,672						
2013 BFCOG STP FUNDING DIST.	1,056,000		1,056,000						
WASHINGTON STATE GRANT	16,500,000						16,500,000		
2014-2015 BFCOG STP FUNDING DIST.	3,138,438						3,138,438		
REVENUE BONDS - DEBT SERVICED BY TRANSPORTION BENEFIT DIST. FEE (\$20 CAR TAB FEE)	15,461,562			250,000	750,000	440,000	14,021,562		
	-								
	-								
TOTAL	\$ 38,562,812	\$ 2,088,547	\$ 1,374,265	\$ 250,000	\$ 750,000	\$ 440,000	\$ 33,660,000	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2015	2016	2017	2018	2019	2020
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF RICHLAND
Promissory Note

Note #: 70

The City of Richland...

Loaned To: Streets Capital Construction Fund - Fund 301

was issued a loan on...

Issued On: 11/3/2015

for the purpose of...

Purpose: Interim financing for final project engineering on the Duportail Bridge Capital Project
and hereby promises to pay the...

Loaned From: Solid Waste Fund - Fund 404

the sum of...

Amount: \$1,440,000

Amount written out: One million, four hundred forty thousand dollars

Interest shall be paid on the unpaid balance at a rate per annum of...

Interest Rate: 1.570%

First Payment Due Date: 12/31/2018

The maturity date of the loan will be...

Maturity Date: 12/31/2018

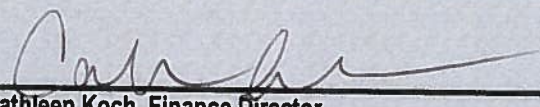
Total Years: 3

and will be paid off upon the receipt of...

Repaid upon receipt of:

Interest accrues annually but will not be paid until the entire loan, including principal is refinanced with Bond proceeds in 2018

Authorized by:


Cathleen Koch, Finance Director

Attested by:


Marcia Hopkins, City Clerk

REPAYMENT INFORMATION:

ANNUAL PRINCIPAL
PAID FOR YEAR

AMOUNT REPAYED

MADE BY:

SUPPORTING DOCUMENTATION ATTACHED



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance No. 63-15, Increasing Appropriations in the 2015 General Fund Related to Library and Public Arts Programs

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

63-15

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 63-15, amending the 2015 budget to provide for additional appropriations.

Summary:

Ordinance No. 63-15, provides for additional appropriations in the General Fund (Library) as follows:

1. \$70,000 from the General Fund Library Reserve related to a settlement payment for failed tables in the Library. The additional revenue will be used for technology and maintenance.
2. \$20,000 representing a donation from the Richland Public Library Foundation to fund an architectural study related to the "Maker Space" capital project proposal in the draft 2016-2021 Capital Improvement Plan.
3. \$19,120 from the General Fund Public Art Reserve to be available for maintenance, the 2015 Winter Wonderland event, implementation of a 2008 Lodging Tax Grant for artwork in Howard Amon Park, a matching grant program modeled after the existing Park Partnership Program, and to cover minor 2014 and 2015 event programming expenses.

Fiscal Impact:

Ordinance No. 63-15, will increase appropriations in the General Fund (Library) by \$109,210 representing \$89,210 from reserves and a \$20,000 donation from the Richland Public Library Foundation.

Attachments:

- I. Proposed Ordinance

ORDINANCE NO. 63-15

AN ORDINANCE of the City of Richland amending the 2015 Budget to provide for additional appropriations and declaring that a public emergency exists in the City's General Fund.

WHEREAS, on November 18, 2014, the Richland City Council approved Ordinance No. 36-14 approving the 2015 Budget; and

WHEREAS, in 2009 the City completed the remodel and expansion of the Richland Public Library; and

WHEREAS, an unbudgeted reserve of \$70,000 exists in the General Fund Library Reserve related to a settlement payment for failed tables in the Library; and

WHEREAS, In 2009 Council authorized the use of existing Library Reserve for maintenance and technology; and

WHEREAS, a need exists in the Library for maintenance and technology, and

WHEREAS, the Richland Library Foundation authorized a donation of \$20,000 to the City of Richland to fund an architectural study to remodel a portion of the Library in an effort to implement a project in the City's 2016 Capital Facilities Plan; and

WHEREAS, an unbudgeted reserve of \$19,210 exists in the General Fund Public Art Reserve; and

WHEREAS, the administration of the Richland Arts Commission has been reassigned from the Community Development Department to the Parks and Public Facilities Department; and

WHEREAS, a funding strategy has been developed by the Parks and Public Facilities Department with consultation and review by the Richland Arts Commission to utilize the unbudgeted reserve; and

WHEREAS, a public hearing was held pursuant to RCW 35.33.091 on October 20, 2015, regarding the increase in appropriations from beginning fund balance in the General Fund, and

BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this ordinance were not anticipated when the 2015 budget was approved.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the General Fund.

Section 3. Amendment of the 2015 Budget. The 2015 Budget is hereby amended to provide for \$89,210 in additional appropriations of reserves included in the General Fund beginning unappropriated fund balance, and for \$20,000 in additional appropriations from increased revenues in the General Fund as follows:

General Fund

Current Appropriation: \$ 50,476,948

Increase in Appropriation: \$ 109,210

Amended Appropriation: \$ 50,586,158

Section 4. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key 7 - Neighborhoods & Community Safety

Subject:

Ordinance No. 65-15, Amending the 2015 Budget to Provide for Additional Appropriations in the General Fund

Department:
Police Services

Ordinance/Resolution Number:
65-15

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 65-15, authorizing additional appropriations from donations by Battelle and an anonymous donor.

Summary:

Evolving technology places a great deal of data on cellular phones that is vital to the successful prosecution of criminal cases. Developing and maintaining proficiency in evidence recovery is an on-going process. New versions of smartphones are providing additional security features and encryption that current law enforcement technology cannot forensically access. There is current technologies called "Chip Off" or "J-Tagging" that bypass the factory installed firmware/OS. This technology allows a direct connection to the digital storage chip to recover the data on a device.

Specialized equipment and training is required for the advanced data recovery. This equipment and training will be especially helpful in evidence collection on child pornography and sexual exploitation cases.

Battelle has donated \$5,500 to assist the Richland Police Department with the purchase of the forensic equipment and training.

The Police Department also received a \$1,000 donation from a citizen who requested to be anonymous.

Fiscal Impact:

The proposed ordinance will increase appropriations in the General Fund by \$6,500 funded by donations, if accepted. These funds are intended for purchase of technologies to increase law enforcement access to evidence of criminal activity contained in otherwise inaccessible encrypted devices.

Attachments:

1. Proposed Ordinance
2. Battelle Donation Letter
3. Anonymous Donation Letter

ORDINANCE NO. 65-15

AN ORDINANCE of the City of Richland amending the 2015 Budget to provide for additional appropriations in the General Fund.

WHEREAS, on November 18, 2014, the Richland City Council approved Ordinance No. 36-14 approving the 2015 Budget; and

WHEREAS, Richland Police Department has received a donation from Battelle in the amount of \$5,500 to assist with the purchase of forensic training and equipment; and

WHEREAS, Richland Police Department has received a donation of \$1,000 from a citizen, who requested to remain anonymous; and

WHEREAS, Police Services desires to utilize the donations to assist with funding the purchase of current technologies called "Chip Off" that bypass the factory-installed firmware/operating system of cell phones; and

WHEREAS, this specialized equipment and training will be especially helpful in evidence collection on child pornography and sexual assault cases; and

WHEREAS, an amendment to the budget is necessary as funds were not appropriated for the purchase of forensic equipment and training.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Amendment of the 2015 Budget. The 2015 Budget is hereby amended to provide additional appropriations in the General Fund from new revenue as follows:

General Fund

Current Appropriation: \$ 50,586,158

Increase in Appropriation: \$ 6,500

Amended Appropriation: \$ 50,592,658

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____ 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

PACIFIC NORTHWEST DIVISION

Annette Schutzenhofer
MSIN K1-55
Phone: 509.375-2229
Fax: 509.375-2491
Annette.Schutzenhofer@pnnl.gov

RECEIVED

SEP 23 2015

RICHLAND POLICE DEPARTMENT

September 22, 2015

Chief Chris Skinner, Director of
Police Services
City of Richland
871 George Washington Way
Richland, WA 99352

Dear Chief Skinner:

On behalf of Battelle and Steve Ashby, it is my pleasure to send a check in the amount of \$5,500 to help the Richland Police Department with the purchase of Chip-off and JTAG Forensic training, materials and equipment.

Battelle and Pacific Northwest National Laboratory have been active members in our local community and in Washington state through our leadership and contributions to a variety of civic and philanthropic organizations since coming to Richland in 1965. We invite you, our community partners, to join PNNL in celebrating our 50th Anniversary by visiting our website at <http://celebrate.pnnl.gov/> to "Share A Story." Post an entertaining or significant memory of your organization's experience working with PNNL and Battelle.

When you record this donation please show that it came from Battelle.

Regards,



Annette Schutzenhofer
Corporate Contributions Coordinator

Enclosure (check # 000002)

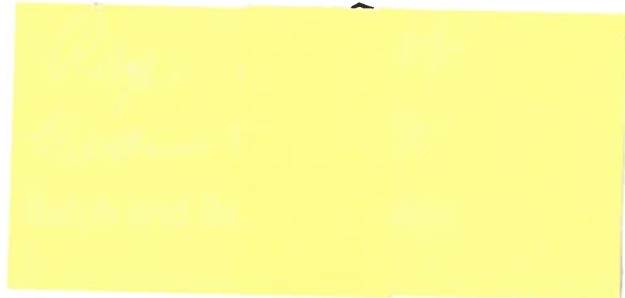
July 16, 2015

Hi Richland Police Department Folks ~

We have lived here for many years and have always been thankful for our fine police department. Thank you for the 24/7 Protection and Service. You are responsible for making our city a safe and great place to live! It must be a thankless and dangerous job at times.

To show our appreciation, we are enclosing a donation. Use it as you see fit. (We would appreciate it if you would keep this donation anonymous.)

With our Sincere THANKS!





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Ordinance Nos. 66-15, 67-15 and 68-15, Approving 2016 Ad Valorem Tax and Property Tax Levies

Department:

Administrative Services

Ordinance/Resolution Number:

66-15, 67-15 and 68-15

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance Nos. 66-15, 67-15 and 68-15, approving the 2016 Ad Valorem Tax and Property Tax Levies.

Summary:

Each year, Council sets the property tax levy as part of the annual budget process. Normally, 2 separate ordinances are required, due to annual inflation below 1%, a 3rd ordinance is required this year to allow the City to “bank” the full 1% of unused levy capacity for 2016. RCW 84.55.005(2)(c) sets the limit factor for annual tax increases in a taxing jurisdiction with a population 10,000 or over as the lesser of 101% or 100% plus annual inflation. Inflation for 7/2015 is only 0.251%, which establishes the limit factor at 100.251% without a declaration of substantial need by Council. Ord 67-15 makes a declaration of substantial need, establishing the limit factor at 101%. Ord 66-15 authorizes the percentage of increase of the regular levy over the prior year, in terms of dollar amount and %, even though that amount is zero. In so doing, the Ord. preserves the City’s authority to utilize un-levied capacity in future years (referred to as “banking”). For 2016 there are no new tax dollars proposed for the regular levy other than those arising from new construction value, annexations, refunds, and increases in State-assessed property (“add-ons”). Attached is an analysis of three options for the levy, including a 1% increase, a 0% increase, and the maximum lawful levy that can currently be adopted. Ord 68-15 sets the dollar amount of the regular levy and the 3 voted bond levies, authorizing these amounts to be certified to the Benton County (BC) Board of Commissioners. The amounts presented for first reading reflect preliminary numbers received from the BC Assessor. Amounts do not reflect the change in State-assessed property values, as this information is not yet available. Because the amount of the regular levy that is certified to the County has a limiting effect on the final calculated levy, care must be taken to avoid locking in a levy amount that is too low before the values for all add-ons are known. Ord 68-15 establishes the estimated levy amount for 2016.

Fiscal Impact:

Yes

At this time, state-assessed property values and refund levy amounts have not been released and new construction values are still preliminary. The actual dollar amount will be determined as more information is received from the Benton County Assessor’s office. As such, the estimated 2016 levy is still subject to change. However, any changes at this point should be minor.

Attachments:

1. 2016 Property Tax Options
2. Proposed Ord. No. 66-15; Increase Levy or Bank Unused Capacity
3. Proposed Ord. No. 67-15; Determination of Substantial Need
4. Proposed Ord. No. 68-15; Ad Valorem Tax

CITY OF RICHLAND
2016 AD VALOREM PROPERTY TAX OPTIONS - PRELIMINARY
FOR REGULAR LEVY AND SPECIAL LEVIES

	2015 Current Tax Dollars & Rate	Option 1 Current Tax Current Tax + 1% (* New Const \$671,117) (* Annexations \$385)	City Manager's Budget Option 2 Current Tax Dollars +0% (* New Const \$671,117) (* Annexations \$385)	Option 3 Current Max \$15,671,551 +1% (* New Const \$671,117) (* Annexations \$385)
Home Value				
\$200,000	595	589	584	631
\$150,000	446	442	438	473
\$100,000	298	295	292	315
\$85,000	253	250	248	268
\$50,000	149	147	146	158
<u>Regular Levy (Including \$4.303 Refund Levy):</u>				
Tax Dollars	\$14,474,719 *	15,290,968	15,146,221	16,499,768
Levy Rate	\$2.6154	\$2.6251	\$2.6002	\$2.8326
Regular Levy Assessed Valuation (in \$1,000's)	\$5,534,364	\$5,824,932	\$5,824,932	\$5,824,932
<u>Special Levies:</u>				
Tax Dollars - Police Station	\$269,003 *	\$245,485	\$245,485	\$245,485
Levy Rate	\$0.0488	\$0.0423	\$0.0423	\$0.0423
Tax Dollars - Community Center	\$337,967 *	\$309,413	\$309,413	\$309,413
Levy Rate	\$0.0614	\$0.0534	\$0.0534	\$0.0534
Tax Dollars - Library	\$1,384,682 *	\$1,300,714	\$1,300,714	\$1,300,714
Levy Rate	\$0.2514	\$0.2243	\$0.2243	\$0.2243
Tax Dollars - Total Special Levies	\$1,991,652 *	\$1,855,612	\$1,855,612	\$1,855,612
Levy Rate	\$0.3616	\$0.3200	\$0.3200	\$0.3200
Special Levy Assessed - Valuation (in \$1,000's)	5,507,426	5,797,994	5,797,994	5,797,994
<u>Grand Total All Levies</u>				
Tax Dollars	\$16,466,371	\$17,146,580	\$17,001,833	\$18,355,380
Levy Rate	\$2.9771	\$2.9451	\$2.9202	\$3.1526
Regular Levy Tax \$ Differential (Option vs. Recommended):		\$144,747	\$0	\$1,353,548

(*) Final levy. Amount levied by ordinance may differ due to appeals and cancellations. Original levy limit calculation is modified after appeals are processed by the County. All 2016 rates are based on estimated valuations and are subject to adjustment.

New Construction = \$256,599,340 x 2.61542607/1000 =	671,117	
Annexations = \$135,920 x 2.832611236764/1000 =	385	
Increase in State Assessed Property = \$0 x 2.61542607/1000 =	-	Info Pending
Administrative Refund	-	Info Pending

Current MAX depicts the maximum allowable levy, including banked levy from previous years and can be found on the property tax calculation sheet that comes from Benton County

ORDINANCE NO. 66-15

AN ORDINANCE of the City of Richland relating to an increase in the calendar year 2016 Ad Valorem Property tax levy over the amount levied in the previous year.

WHEREAS, the Richland City Council has met and considered its budget for the calendar year 2016; and

WHEREAS, the Richland City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Richland does not require an increase in property tax revenue from the previous year in excess of the increase resulting from the addition of new construction, annexation, refunds and improvements to property and any increase in the value of State-assessed property, in order to discharge the expected expenses and obligations of the City of Richland and in its best interest; and

WHEREAS, the City of Richland actual regular levy amount from the previous year was \$14,474,719; and

WHEREAS, the population of the City of Richland is more than 10,000.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2016 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be zero dollars (\$0) which is a percentage increase of zero percent (0%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of State-assessed property, any annexations that have occurred and refunds made.

Section 2. This ordinance shall become effective on the day following the date of its publication in the official newspaper of the City.

PASSED by the City Council of the City of Richland at a regular meeting on the
_____ day of _____ 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

ORDINANCE NO. 67-15

AN ORDINANCE of the City of Richland relating to a determination of substantial need in setting the limit factor for the 2016 tax levy.

WHEREAS, the Richland City Council has met and considered its budget for the calendar year 2016; and

WHEREAS, under RCW 84.55.005(2)(c), the limit factor for a taxing jurisdiction with a population over 10,000, for increasing the 2016 tax levy over the prior year is the lesser of 101% or 100% plus the rate of inflation as measured by the Implicit Price Deflator (IPD); and

WHEREAS, the IPD to be used by Washington taxing jurisdictions for 2016 is measured at 0.251%; and

WHEREAS, the population of the City of Richland is more than 10,000; and

WHEREAS, the Richland City Council has determined that, in order to maintain flexibility in setting future tax levies the City Council finds that there is a need to increase the regular property tax limit factor above the rate of inflation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. The limit factor for the tax year 2016 shall be one hundred one percent (101%).

Section 2. This ordinance shall become effective on the day following the date of its publication in the official newspaper of the City.

PASSED by the City Council of the City of Richland at a regular meeting on the ____ day of _____ 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

ORDINANCE NO. 68-15

AN ORDINANCE of the City of Richland relating to the
Ad Valorem Property tax levied for the calendar year 2016.

WHEREAS, the Richland City Council has properly given notice of the public hearing held October 20, 2015, to consider City of Richland's revenue sources for the City's following year current expense budget pursuant to RCW 84.55.120; and

WHEREAS, the Richland City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Richland does not require an increase in property tax revenue from the previous year in excess of the increase resulting from the addition of new construction, annexation, refunds and improvements to property and any increase in the value of State-assessed property, in order to discharge the expected expenses and obligations of the City of Richland and in its best interest.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. In accordance with RCW 84.52.020 the City Clerk is hereby directed to certify to the Benton County Board of Commissioners, and to the Benton County Assessor, that the Richland City Council requests that the following levy amounts be collected in 2016 as provided in the City's budget, which was adopted following a public hearing held on October 20, 2015:

Regular Levy:

General Fund,
RAISE Area Debt Service Fund and
Firemen's Pension Fund \$15,250,000 (Preliminary Estimate)

Police Station
Debt Service Fund \$245,485

Richland Community Center
Debt Service Fund \$309,413

Library Debt Service Fund \$1,300,714

TOTAL \$17,105,612 (Estimated)

Section 2. The taxes shall be collected and paid to the City Treasurer at the same time and in the same manner as provided by the laws of the State of Washington relating to collection of taxes in the cities of the first class.

Section 3. This ordinance shall become effective on the day following the date of its publication in the official newspaper of the City.

PASSED by the City Council of the City of Richland at a regular meeting on the
_____ day of _____ 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - First Reading

Key Element: Key 6 - Community Amenities

Subject:

Ordinance No. 69-15, Amending the 2015 Budget and Capital Facilities Plan to Provide for Additional Appropriations in the Parks Project Construction Fund

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

69-15

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 69-15, increasing appropriations in the Parks Project Construction Fund and revising the 2015-2019 Capital Improvement Plan.

Summary:

On November 18, 2014, Council adopted the 2015 Budget and Capital Facilities Plan (CIP). The 2015 CIP identified \$278,380 of funding from a Washington State Recreation and Conservation Office (RCO) grant for the construction of the HAPO Community Stage in John Dam Plaza.

On May 6, 2014, Council adopted Resolution No. 62-14 authoring staff to apply for an RCO grant in the amount of \$278,380 to contribute to the project to construct a stage in John Dam Plaza. Subsequently, staff secured a private naming rights agreement with HAPO Community Credit Union for \$300,000, and the grant request to the RCO was increased to \$300,000 using the HAPO private funding as match.

On October 6, 2015, Council adopted Resolution No. 182-15 authorizing the City Manager to sign and Execute an agreement with RCO for a grant award in the amount of \$300,000.

Tonight's action will amend both the 2015 CIP sheet for John Dam Plaza to reflect the additional \$21,620 from the RCO grant and the Parks Project fund budget appropriations to do the same.

Fiscal Impact:

The proposed ordinance will increase the appropriations in the Parks Project Construction Fund by \$21,620 for John Dam Plaza. The additional funding will come from an RCO grant.

Attachments:

1. Proposed Ordinance
2. John Dam Plaza 2015-2020 CIP Sheet

ORDINANCE NO. 69-15

AN ORDINANCE of the City of Richland amending the 2015 Budget and 2015-2020 Capital Improvement Plan to provide for additional appropriations in the City's Park Projects Construction Fund.

WHEREAS, on November 18, 2014, the Richland City Council passed Ordinance No. 36-14 approving the 2015 Budget and 2015 Capital Improvement Plan (CIP); and

WHEREAS, the 2015 Capital Improvement Plan identified \$278,380 of funding from a Washington State Recreation and Conservation Office (RCO) grant for the construction of the HAPO Community Stage in John Dam Plaza; and

WHEREAS, the actual RCO grant award was \$300,000 for the stage construction; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Amendment of the 2015 Budget and 2015 Capital Improvement Plan. The 2015 Budget and CIP is hereby amended to provide additional appropriations in the Park Project Construction Fund from an RCO grant as follows:

Park Project Construction Fund

Current Appropriation: \$ 3,536,748

Increase in Appropriation: \$ 21,620

Amended Appropriation: \$ 3,558,368

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the 20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____

John Dam Plaza Improvements

Type of Project		Partnership Project?		Waterfront Project?		Project #	
Waterfront		YES		YES		WF140008	
						Formerly PR130004	
Key #	Goal #	Strategic Leadership Plan Project?		Yes			
6	3						
PROJECT NAME: John Dam Plaza Improvements							
PROJECT ADMINISTRATION: Parks & Public Facilities							
PROJECT LOCATION: John Dam Plaza, central Richland; 800 Jadwin Avenue							
PROJECT TIMELINE: 04/2018 - 12/2018							
RESPONSE TO *GMA LEVEL OF SERVICE? NO							

PROJECT DESCRIPTION

John Dam Plaza, 3.9 acres, is the central park in Richland's Central Business District and hosts Live @ 5, Movies in the Park, political gatherings and various other special events. In 2014, new sidewalks were constructed in the south half of the park. In 2015-2016 a stage will be constructed in the southwest corner of the park. 2018-2020, the central plaza, grand entry and other master plan improvements will be completed. All improvements are consistant with the adopted 2015 master plan.

PROJECT ASSUMPTIONS

BENEFITS

The proposed improvements will complement the City's vision to enhance the downtown and waterfront area.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2014	2015	2016	2017	2018	2019	2020
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	2,054,957	266,092	46,865	1,082,000	60,000	30,000	270,000	30,000	270,000
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	\$ 2,054,957	\$ 266,092	\$ 46,865	\$ 1,082,000	\$ 60,000	\$ 30,000	\$ 270,000	\$ 30,000	\$ 270,000
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/13	Authorized Budget Remaining in 2014	2015	2016	2017	2018	2019	2020
BUSINESS LICENSE RESERVE FUND	186,865		46,865	60,000			40,000		40,000
RCO GRANT (SECURED)	300,000			300,000					
RE EXCISE TAX 1ST 1/4%	460,000				60,000		200,000		200,000
DONATION (PRIVATE)	151,092	1,092		30,000		30,000	30,000	30,000	30,000
LTGO BOND FUND	250,000	250,000							
UNDESIGNATED PARK RESERVE	107,000	15,000		92,000					
LODGING TAX GRANT	600,000			600,000					
TOTAL	\$ 2,054,957	\$ 266,092	\$ 46,865	\$ 1,082,000	\$ 60,000	\$ 30,000	\$ 270,000	\$ 30,000	\$ 270,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2015	2016	2017	2018	2019	2020
	22,250				2,500	2,750	4,500	5,500	7,000
	-								
	-								
	-								
	-								
TOTAL	\$ 22,250	-	-	\$ -	\$ 2,500	\$ 2,750	\$ 4,500	\$ 5,500	\$ 7,000



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Ordinances - Second Reading/Passage

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 57-15, Amending RMC Title 18: Water, Relating to Irrigation Rates

Department:
Public Works

Ordinance/Resolution Number:
57-15

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 57-15, amending RMC Title 18: Water, relating to irrigation rates and other minor code changes.

Summary:

In January 2013, the City implemented the current service rates for non-potable irrigation water. The rates apply to services provided to specific areas of the City where non-potable water sources and distribution systems are available, namely Horn Rapids, Columbia Point, southeast Meadow Springs and the north Richland Science and Technology developments.

The 2013 rates were established based on a rate model developed as a component of the 2011 water utility rate study and a 2012 Irrigation System Plan. The rate study anticipated City operation of the Horn Rapids irrigation system for the first time in 2013 and used estimates of operating costs and several capital improvements included in the 2012 System Plan.

A spring 2015 review of system costs shows an increase in utility and capital improvement costs and a decrease in labor costs from the 2012 estimates. A cost of service analysis was prepared that included actual expenses and revenues through the 2014 year and projected revenues and expenses through 2019.

On July 14, 2015, the Utility Advisory Committee (UAC) reviewed this information. Staff and the UAC are recommending a one-time six percent (6%) rate increase to support the operations and capital improvements, with the increase becoming effective January 2016.

Staff has conducted a public information program for the past month that includes direct contact with affected homeowners' associations and the Horn Rapids Golf Course management, and general outreach materials on the City's web site.

In addition to the irrigation rate increase proposal, staff is proposing to update RMC Title 18 by removing water meter installation fees from code so that they can more easily be adjusted to reflect the actual costs of this service through the annual fee schedule update process.

Council gave first reading of this proposed ordinance at its October 6, 2015 meeting.

Fiscal Impact:

Yes

The proposed 2016 rate increase is estimated to generate approximately \$27,000 in additional revenue to the Water Fund. The effect of the increase to residential customers will be \$1.42 per month. Potable water customers will not be affected.

Attachments:

I. Proposed Ordinance

ORDINANCE NO. 57-15

AN ORDINANCE of the City of Richland amending Title 18: Water, of the Richland Municipal Code, relating to irrigation rates and new customer meter fees.

WHEREAS, the City of Richland's Water Utility provides non-potable irrigation water service to several areas within the City; and

WHEREAS, funding and operations of these irrigation systems is included in the Water Utility, but is managed so that irrigation service rates capture the cost of operations, maintenance, and capital improvements for the irrigation systems; and

WHEREAS, beginning in 2013 the City assumed full operational responsibility for the Horn Rapids area irrigation system and implemented a consistent rate structure for irrigation services throughout the City; and

WHEREAS, the 2013 rates, which have not been adjusted since January of that year, were based on estimated costs; and

WHEREAS, operating experience for the 2013 and 2014 seasons, and completion of a portion of the planned Capital Improvement Plan, have provided actual costs to base evaluation of the rates; and

WHEREAS, actual costs for capital improvements, and electric energy rate increases, have increased costs to operate the irrigation systems; and

WHEREAS, staff presented a rate increase proposal to the Utility Advisory Committee (UAC) at its July 14, 2015 meeting and the UAC recommended Council adoption of a six percent (6%) rate increase, effective in January, 2016; and

WHEREAS, new potable water customers are required to pay for installation of the water meter that will quantify their water use; and

WHEREAS, the Richland Municipal Code (RMC) specifies the cost of meters of various sizes at a level intended to recover the cost of the meter and installation; and

WHEREAS, the cost of labor and materials for water meters is somewhat dynamic and suggests that an annual update of these fees through the City of Richland User Fees and Charges Schedule would be a more appropriate method for setting these fees than in the Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. RMC Chapter 18.24, entitled Domestic Water Rates and Charges, as enacted by Ordinance No. 11-76 and last amended by Ordinance No. 11-12. is hereby amended to read as follows:

18.24.050 Water facilities assessment.

Water transmission, storage, source of supply and frontage facilities charges shall be assessed and collected as a condition precedent to providing water service connection by the city of Richland according to the following table:

Size of Water Meter	Meter Charge	Facilities Assessment for Indoor and Nonirrigation Uses Only ¹	Facilities Assessment for Uses that Include Outdoor Landscape Irrigation and Car Washes ²	Facilities Assessment for Badger South ^{3,4}	Frontage Charge ⁵
3/4"	\$461.00	\$2,100.00	\$2,990.00	\$2,235.00	\$15/ft.
1"	487.00	2,100.00	2,990.00	2,235.00	15/ft.
1 1/2"	1,229.00	6,993.00	9,957.00	7,443.00	15/ft.
2"	1,368.00	11,193.00	15,937.00	11,913.00	15/ft.
3"	1,575.00	21,000.00	29,900.00	22,350.00	15/ft.
4"	2,450.00	By Contract	By Contract	By Contract	15/ft.
6"	3,300.00	By Contract	By Contract	By Contract	By Contract

1 This charge is for residential and commercial lots which have a separate irrigation source and typically do not have a high demand water usage season.

2 This charge is for residential and commercial lots which do not have a separate irrigation source or do have a high demand water usage season (i.e., a car wash).

3 The Badger South facilities assessments will be collected by the city as part of the building permit approval process. The city will reimburse the Badger Mountain Irrigation District \$300.00 per ERU (ERU is an equivalent residential unit or a service provided by up to one-inch meter size) on the first 350 ERUs collected and reimburse \$192.00 per ERU thereafter.

4 The Badger South area is defined as shown in Exhibit A attached to the ordinance codified in this section.

5 The frontage fee shall apply to all connections to the public water system except:

- A. When the existing main crosses the entire property frontage and was installed by the property owner or developer of the property; or
- B. When the existing main crosses the entire property frontage and was included in an approved latecomer agreement.

For a corner lot, the frontage fee shall be calculated on the longest side of the lot.

The city, as part of the Tri-Cities Estates Local Improvement District (LID) No. 190, constructed water main lines in Oxford Avenue and Oregon Street. Three residences did not participate in the water portion of the LID. The following three properties are required to pay a lump sum frontage charge of \$3,166.45, in addition to the applicable meter charge and facility assessment, at the time of connection to the city water system. These three properties are: 1366 Baywood, 1381 Baywood, and 1391 Baywood. On January 1st of each year, beginning in 2009, the lump sum amount shall be adjusted to compensate for inflation as documented in the Consumer Price Index – Urban (CPI-U) using the Pacific Cities, West – B/C data for July of the previous year.

Original Price per Lot	2009 West-BC CPI-U = 5.4%	2010 West-BC CPI-U = - 2.4%	2011 West-BC CPI-U = 0.7%	2012 West-BC CPI-U = 3.3%	2013 West-BC CPI-U = 1.1%	2014 West-BC CPI-U = 1.6%	2015 West-BC CPI-U = 1.8%	2016 West-BC CPI-U = 0.3%
\$3,166.45	\$3,337.44	\$3,257.34	\$3,280.14	\$3,388.39	\$3,425.66	\$3,480.47	\$3,543.12	\$3,553.75

Editor's note: The Tri-Cities Estates water latecomer rates in RMC 18.24.050 were updated by the public works department on January 1, 201**6**~~3~~.

The water facilities assessment may be waived by the Richland city council when providing a water service connection, or connections, to any municipally owned public park, where the cost of constructing such municipally owned public park, or a portion of such cost, has been borne by the property owners specially benefitted thereby and may likewise be waived by the Richland city council when providing water service connection, or connections, to previously existing residences where the cost of providing a water service connection, or connections, is paid in whole or in part by a state or federal grant-in-aid community rehabilitation, or to newly constructed residences where the cost of providing a water service connection, or connections, is paid in whole or in part by a state or federal grant to provide housing for low-income families or handicapped persons and may likewise be waived by Richland city council when providing a water service connection or connections for new publicly funded facilities built for public use. [Ord. 11-76; Ord. 21-77; Ord. 66-77; Ord. 14-85; Ord. 10-91; Ord. 12-94; Ord. 06-04; Ord. 38-07; Ord. 29-08; Ord. 22-10 § 1.01; Ord. 11-12 § 1].

Section 2. RMC Chapter 18.37, entitled Irrigation Water Rates and Charges, as enacted by Ordinance No. 06-05 and last amended by Ordinance No. 26-12, is hereby amended to read as follows:

18.37.020 Irrigation service rates.

These rates apply to all city serviced irrigation customers in the following service areas: Horn Rapids, Columbia Point, Meadow Springs/Willowbrook, Smartpark and the Innovation Center. The annual irrigation rate for irrigation customers shall be as follows:

Customer Type	1 Acre or Less		Each Additional Irrigated Acre
Residential	\$280.00	\$297.00	N/A
Commercial, Industrial,	\$280.00	\$297.00	\$115.00
Golf Courses, etc.			\$122.00

Irrigation will be assessed on the customer's monthly master utility account at a rate of one-twelfth of the annual rate. [Ord. 06-08; Ord. 26-12 § 1.01. Formerly 18.37.030].

18.37.040 Meadow Springs irrigation rates.

Repealed by Ord. 26-12. [Ord. 44-10 § 1.01].

Section 3. The changes to RMC Chapter 18.24 shall take effect on January 1, 2016.

Section 4. The changes to RMC Chapter 18.37 shall take effect on the first utility bill in January, 2016.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, CMC
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 7 - Housing and Neighborhoods

Subject:

Resolution No. 127-15, Approving the 2016 Community Development Block Grant Funding Recommendation and Annual Action Plan

Department:

Community & Development Services

Ordinance/Resolution Number:

127-15

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 127-15, approving the 2016 Community Development Block Grant (CDBG) and Annual Action Plan, and authorizing the City Manager to execute the necessary documents.

Summary:

The 2016 Annual Action Plan (AAP) for the City of Richland and the Tri-Cities HOME Consortium is a supplement to the 2015-2019 Consolidated Plan. It describes proposed uses of 2016 funding from the U.S. Department of Housing and Urban Development (HUD) and 2016 anticipated program income from repaid loans via the HOME Investment Partnership and Community Development Block Grant (CDBG) programs.

On June 24, 2015, the Planning Commission held a public hearing to hear comments on the needs of Richland. On July 22, 2015, the Planning Commission heard applicant presentations and on August 5, 2015, considered funding allocations for 2016. The Planning Commission recommendations have gone through a 30-day comment period that expired on September 30, 2015, with no comments received. In addition, a public hearing was held before the Richland City Council on October 20, 2015.

The Planning Commission recommends the estimated \$221,943 CDBG funds expected to be received by Richland, plus additional funds from program income, be used as follows: \$19,792 to Elijah Family Homes; \$8,500 to Senior Life Resources Meals on Wheels; \$64,300 to Richland Public Works, Removal of Architectural Barriers; \$50,000 to Richland Parks and Facilities, improvements to Craighill Park; \$5,000 to ARC of the Tri-Cities, \$75,000 to Luther Senior Center; and \$44,388 for program administration.

Richland's final approval of the 2016 Annual Action Plan is scheduled for October 20, 2015, prior to submittal to HUD by November 15, 2015.

Fiscal Impact:

It is anticipated Richland will receive \$221,943 in CDBG funds in 2016. 2016 CDBG funding is dependent on final federal allocation and actual amounts of program income received from prior funded projects. Project funding may increase or decrease depending on actual final federal allocation and will be made available to subgrantees as specified in the 2016 Annual Action Plan.

Attachments:

- I. Proposed Resolution

RESOLUTION NO. 127-15

A RESOLUTION of the City of Richland authorizing submission of grant forms to the U.S. Department of Housing and Urban Development for Community Development Block Grant Funds for 2016.

WHEREAS, the Housing and Community Development Act of 1974, as amended, will be funded with an appropriation for the federal fiscal year of 2016; and

WHEREAS, the City of Richland desires to apply for annual funding under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the Housing and Community Development Act requires that the City submit projects to the Department of Housing and Urban Development (HUD) for approval of funding in 2016; and

WHEREAS, the City of Richland has considered projects for HUD funding, after the public hearing held on October 20, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The use of funds under the 2016 Community Development Block Grant (CDBG) Program is hereby approved. Attached hereto and made a part hereof is the list of activities recommended by the Planning Commission to receive an allocation of the 2016 Program Year CDBG Funds. Funded activities are further detailed in the 2016 Annual Action Plan. This resolution shall constitute final certification.

Section 2. The City Manager of the City of Richland is authorized to submit appropriate forms requesting funds for these projects, provide such additional information and take such steps as are necessary to obtain approval and serve as the City official under the National Environmental Policy Act of 1969, insofar as the provisions of such Act apply to this grant.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 7 - Housing and Neighborhoods

Subject:

Resolution No. 128-15, Approving the 2016 HOME Funding Recommendation

Department:

Community & Development Services

Ordinance/Resolution Number:

128-15

Document Type:

Resolution

Recommended Motion:

Adopt Resolution 128-15, approving the 2016 HOME Investment Partnership Grant and Annual Action Plan, and authorizing the City Manager to execute the necessary documents.

Summary:

The City of Richland, as lead of the Tri-Cities HOME Consortium, anticipates receiving \$429,480 of HOME funds directly from the U.S. Department of Housing and Urban Development (HUD), and \$300,000 of HOME Program Income in 2016 to provide decent housing for lower income people within Richland, Kennewick and Pasco city limits. In keeping with the anticipated 2015-2019 Tri-Cities Consolidated Plan (CPS) and 2016 Annual Action Plan (AAP) goals, the following projects are proposed:

HOME funds will be used for Consortium-related programs and expenses: Consortium Administration of the HOME Program \$42,948; Reinvestment of Consortium estimated Program Income into the Down Payment Program \$270,000; Consortium Administration of Proposed Program Income \$30,000; Consortium Community Housing Development Organization (CHDO) \$64,422; and Consortium Down Payment Program \$322,110.

Each respective city has undergone public comment periods, advisory board review and Council consideration of this matter prior to submittal to HUD by November 15, 2015. The submittal of the Annual Action Plan maintains the Tri-Cities HOME Consortium's ability to receive 2016 HOME Investment Partnership funding, but not the obligation.

Fiscal Impact:

It is anticipated that the Tri-Cities HOME Consortium will receive \$429,480 in HOME funds for 2016, which is included in the proposed 2016 budget, currently in development. 2016 HOME funding is dependent on final federal allocation and actual amounts of program income received from prior funded projects. Project funding may increase or decrease depending on actual final federal allocation.

Attachments:

- I. RES 128-15 2016 HUD Funding HOME

RESOLUTION NO. 128-15

A RESOLUTION of the City of Richland authorizing submission of grant forms to the U.S. Department of Housing and Urban Development for HOME Investment Partnership Program and authorizing its use for the City's 2016 Homeownership Program.

WHEREAS, the HOME Program was created under Title II of the National Affordable Housing Act of 1990; and

WHEREAS, the HOME Investment Partnership Program will be funded with an appropriation for the federal fiscal year of 2016; and

WHEREAS, the City of Richland desires to apply for annual funding under the HOME Investment Partnership Program; and

WHEREAS, the HOME Investment Partnership Program requires that the City submit projects to the Department of Housing and Urban Development (HUD) for funding for 2016; and

WHEREAS, the City of Richland has determined that funding will be utilized for the Tri-Cities HOME Consortium Homeownership Program and related administrative expenses.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The Use of Funds under the 2016 HOME Investment Partnership Program is hereby approved. This resolution shall constitute final certification.

Section 2. The City Manager of the City of Richland is authorized to submit appropriate forms requesting funds for this project and appropriate forms on behalf of HOME consortium member Cities of Pasco, Kennewick and Richland, as the lead entity, and as advised by the consortium members, provide such additional information and take such steps as are necessary to obtain approval and serve as the City official under the National Environmental Policy Act of 1969, insofar as the provisions of such Act apply to this grant.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting this
20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 175-15, Authorizing Letter of Interest for Horn Rapids Solar, Storage and Training Project

Department:

Energy Services

Ordinance/Resolution Number:

175-15

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 175-15, authorizing the City Manager to sign and execute a letter of interest for participation in the Horn Rapids Solar, Storage and Training Project.

Summary:

Richland Energy Services Department (RES) staff oversees the operation of the City's electric utility including recommendations to Council regarding how to secure wholesale electric power. The City's electric utility is 2 to 3 years away from qualifying under the State's Energy Independence Act (EIA) and as such is not yet subject to the requirement under EIA to meet increasing percentages of its power supply from eligible renewable power sources like wind and solar.

As a participating agency of Energy Northwest (EN), the City has first rights to purchase power from EN power generation projects. EN is pursuing a partnership to develop a solar project on property owned by the Regional Education & Training Center (RETC), adjacent to Horn Rapids Road. RETC is interested in using this proposed solar project for technical training for electrical workers. A fact sheet describing this prospective project is attached.

RES staff recommends adoption of Resolution No. 175-15, which if approved by Council will authorize the City Manager to sign a non-committal Expression of Interest, thereby allowing RES staff to continue evaluating the business feasibility of purchasing power from this prospective solar project.

RES staff will process any future recommendations regarding this project through the Utility Advisory Committee on to Council for consideration of approval.

Fiscal Impact:

None.

Attachments:

1. Proposed Resolution No. 175-15
2. Solar Project Fact Sheet
3. Proposed Expression of Interest

RESOLUTION NO. 175-15

A RESOLUTION of the City of Richland authorizing the execution of Expression of Interest related to the Horn Rapids Solar, Storage and Training Project.

WHEREAS, Richland Energy Services Department (RES) operates the electric utility for the City of Richland (City); and

WHEREAS, one of the primary responsibilities of RES staff is securing power generation to meet forecasted City electric utility load requirements in compliance with contractual obligations set forth in the Regional Dialogue (RD) contract with the Bonneville Power Administration (BPA) and Federal Energy Regulatory Commission (FERC) regulations; and

WHEREAS, the City is a participating agency of Energy Northwest (EN), a Joint Operating Agency formed by Washington State statute; and

WHEREAS, as a participating agency, the City has access to purchase off-take power from EN power generation projects; and

WHEREAS, EN is proposing a solar and energy storage project with a capacity of approximately 3.2 average megawatts, tentatively scheduled for power generation to go online in calendar year 2017; and

WHEREAS, RES, given future requirements to purchase renewable power under the Washington State Energy Independence Act, and given the BPA RD contractual requirement to declare the third phase power needs for years 2020 through 2024, has interest in analyzing the cost vs. benefits of prospective purchase of all or a portion of the off-take power from the prospective EN solar and energy storage project; and

WHEREAS, EN has offered a non-committal Expression of Interest as the mechanism for prospective power purchasers to further pursue interest in the EN solar and energy storage project; and

WHEREAS, if, after project benefit/cost analysis, RES staff and the City's Utility Advisory Committee (UAC) believe it is in the best business interests of the City to pursue power purchase of all or a portion of the off-take power from the EN solar and energy storage project, specific recommendations related to negotiations of that power purchase will be brought to City Council for consideration of approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that City Council authorizes the Richland City Manager to sign and execute the non-committal Expression of Interest to analyze the benefit vs. cost of City purchase of all or a portion of the off-take power from the prospective EN solar and energy storage project.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Initiative – Horn Rapids Solar, Storage & Training Facility

2800 Horn Rapids Road
Richland, Washington

August 2015 Update

Key Highlights:

- ♦ Utilizing labor, equipment & technology from Washington-based entities
- ♦ Engineering, Procurement and Construction (EPC) of a 4-megawatt_{DC} (MW) utility-scale photovoltaic solar generation facility
- ♦ Employment of emerging technologies (Vanadium Flow Battery Storage System Technology)
- ♦ Development and operation of world-class hands on solar training program
- ♦ Clean Energy Institute Research & Development Center Test Facility

Energy Northwest; Potelco, Inc. (A Quanta Services Company); the International Brotherhood of Electrical Workers Local 77; and the Regional Education & Training Center (RETC) have proposed to develop a groundbreaking utility-scale solar project in eastern Washington. The planned 4-MW_{DC} capacity solar facility will be the largest solar project to date in the state of Washington. The initiative will use local labor forces for the design, construction, and operation of a state-of-the-art clean energy facility. This will allow for specialized hands-on-training opportunities incorporating the benefits of long-range research and development opportunities through an alliance with the University of Washington.

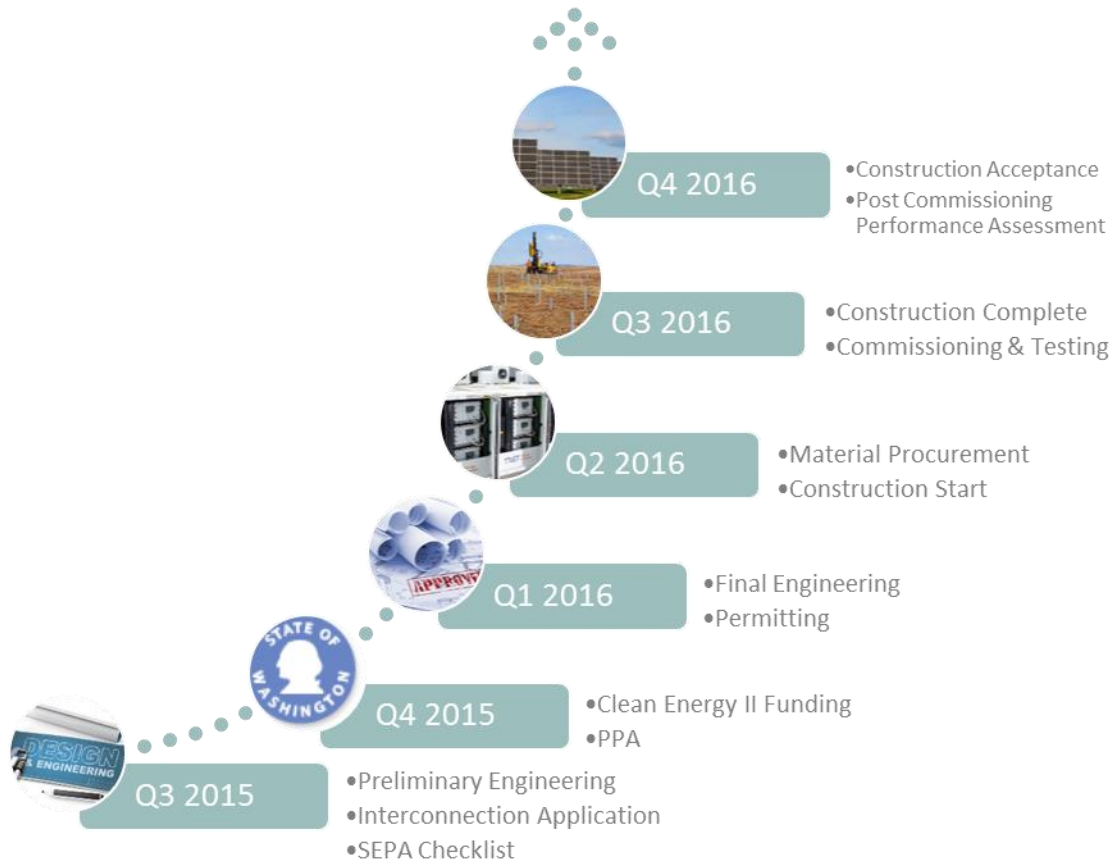


Washington-Based Effort

The Horn Rapids Solar, Storage & Training facility is a collaborative effort by several Washington organizations leveraging Washington tax dollars to create and keep jobs in Washington utilizing environmentally sustainable & clean energy. Major partners in the development of the Horn Rapids Solar, Storage & Training Initiative include:



Key Target Activities/Dates



Horn Rapids SST Initiative



Solar Generation Project¹ Offering Expression of Interest

Energy Northwest is offering a 4 megawatts_{DC} (MW) new solar project located in Richland, Washington. The project is described in an overview document included with this form.

Energy Northwest is formally seeking expressions of interest for a Power Purchase Agreement (PPA). **Please complete and return this Expression of Interest Form by October 21, 2015.** Forms received after this date will be at a lower level of priority.

Minimum proposed output capacity to be purchased is 4 MW_{DC}.

- **The signature below is provided under the following conditions:**
 1. In accordance with Washington statute, Energy Northwest member utilities have first right of refusal for participation in its generation projects. Expressions will be prioritized in the following sequence in chronological order:
 - a. Energy Northwest Member utilities, received prior to due date
 - b. Other eligible utilities, received prior to the due date
 - c. Energy Northwest Member utilities, received after the due date,
 - d. Other eligible utilities, received after the due date,
 2. The submittal of this document constitutes an expression of interest only, and **does not constitute an obligation or commitment by the utility or Energy Northwest.** Any party expressing interest in the project can withdraw such interest in writing at any time prior to execution of the development agreement.
 3. The future execution of a PPA will constitute a binding commitment which will be subject to the approvals of the governing bodies of all project participants and Energy Northwest, as deemed appropriate.

¹ Pending project approval by Energy Northwest's Board of Directors

Utility Name: City of Richland Energy Services

Address: 840 Northgate Drive / PO Box 190, Richland, WA 99352

Telephone: (509) 942-7403 Fax: (509) 942-7405

Email: RHammond@ci.richland.wa.us

Point of Contact (Name): Robert R. Hammond, Energy Services Director

Authorized Signature: _____
Cynthia D. Reents, ICMA-CM

Date: _____

Number of MWs 4.0dc MW

Comments: City of Richland interest is in all or a portion of the off-take power from this project.

Please return completed form to:

Jennifer Knighten
Energy Northwest
PO Box 968, Mail Drop 1035
Richland, WA 99352
Phone: (509) 377-4166
Fax (509) 377-5078
e-mail: jlknighten@energy-northwest.com



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 6 - Community Amenities

Subject:

Resolution No. 177-15, Approving a Lease Agreement with the Tri-City Radio Control Modelers

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

177-15

Document Type:

Resolution

Recommended Motion:

Adopt Resolution 177-15, and authorize the City Manager to sign and execute a Lease Agreement with the Tri-City Radio Control Modelers (TCRCM) for use of the Richland ORV Park.

Summary:

From 1994 Tri-City Radio Control Modelers (TCRCM) have occupied an eight acre site on the north side of the Richland ORV Park. All the construction, improvements and maintenance of the facility have been completed by TCRCM members and volunteers.

The current agreement has expired and TCRCM desires to enter into a new agreement to remain at the ORV Park.

The proposed agreement is for a five (5) duration.

Staff recommends approval.

Fiscal Impact:

The proposed agreement requires a \$100 per year rental fee plus lease hold excise tax. This revenue is allocated to the Undesignated Park Reserve Fund.

Attachments:

1. Proposed Resolution No. 177-15
2. Proposed Lease Agreement

RESOLUTION NO. 177-15

A RESOLUTION of the City of Richland authorizing execution of a Lease Agreement with Tri-City Radio Control Modelers at the Richland ORV Park.

WHEREAS, since 1994 the Tri-City Radio Control Modelers have occupied an eight-acre portion of the Richland ORV Park, providing a recreational activity within the City's park system and providing activities for the benefit of the community; and

WHEREAS, Lease Agreement No. C47-09, between the City of Richland and Tri-City Radio Control Modelers expired May 19, 2014; and

WHEREAS, the City and Tri-City Radio Control Modelers have negotiated a new agreement, authorizing the continued use of the facility; and

WHEREAS, the City of Richland considers it in the best public interest to enter into an agreement with Tri-City Radio Control Modelers.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute a Lease Agreement with the Tri-City Radio Control Modelers.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Contract No. _____



**CITY OF RICHLAND
LEASE AGREEMENT**

THIS AGREEMENT, entered into this _____ day of _____ by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter referred to as the "City"), and Tri City Radio Control Modelers (hereinafter referred to as "TCRCM").

WITNESSETH:

1. **Term.** Permission is hereby granted to TCRCM to occupy the Horn Rapids ORV Park from May 1, 2015 to March 31, 2020, for the purposes identified in Paragraph 2 of this Agreement. Upon written application by TCRCM made no later than thirty (30) days prior to the expiration of this Agreement, the City may renew this Agreement for three (3) additional terms of three (3) year each, subject to the right of the City to revise any of the conditions contained herein.
2. **Use of Premises.** TCRCM is hereby granted the exclusive right to occupy the portion of the Horn Rapids ORV Park as identified in Attachment A, the Premises, for the purpose of constructing, maintaining and operating a radio controlled aviation facility. TCRCM shall use the premises for tournaments, aviation practice, social activities and spectator/participant parking.
3. **Fees** TCRCM shall pay to the City \$100.00 annually plus Washington leasehold excise tax for the lease period. TCRCM is required to pay leasehold excise tax at the rate of 12.84%, or hereafter established by the Washington Department of Revenue. Extensions of this Agreement will result in an annual fee increase based on the Consumer price Index for Urban Workers West Coast (CPI-w) or 3% whichever is less, per renewal term.

The total payment (rent plus excise tax) shall be submitted to the Parks and Public Facilities Department, 500 Amon Park Drive, Richland, WA 99352. Annual payments shall be made prior to 1600 hours (4:00 p.m.), January 15th of each year.

3. **Licenses, Permits & Taxes.** Before commencing the performance of any activity under this Agreement, TCRCM shall procure all necessary permits and licenses as may be necessary and comply with all the laws, ordinances, codes and regulations now or hereafter in effect promulgated by any federal, state, or local governmental agency relating to the performance of work under this Agreement. All sales tax shall be coded to the City.
4. **Responsibility for the Premises.** The City shall furnish the Premises in its existing condition. By taking possession, TCRCM warrants that it has inspected the premises and

confirms it is acceptable for TCRCM's use, noting any existing defects or other objections at the time of taking possession. TCRCM shall maintain the premises in a clean, orderly and inviting condition satisfactory to the City as identified in Attachment B.

If TCRCM desires for the City to perform services, TCRCM shall contact the City's designated representative. The City shall determine if the services can be performed and for what cost. If the City cannot or chooses not to perform the work, the City will notify TCRCM that TCRCM may perform the additional work at TCRCM's sole expense, subject to the approval provisions contained in Section 18 of this Agreement.

5. **Right of Entry.** While the Premises are in use by TCRCM as contemplated under Section 2 above, the City may enter the premises at any reasonable time upon providing reasonable notice to TCRCM for the purposes of inspecting the premises or performing any work which the City elects to undertake. In case of emergency, the City may enter the premises at any time without notice to the TCRCM.
6. **Indemnification and Hold Harmless.** TCRCM agrees to indemnify, defend and hold the City harmless from and against all liabilities, costs, damages and expenses which may accrue, be charged to, or recovered from the City by reason or on account of damage to the property of the City, including environmental damage, injury to, or death of any person, arising from TCRCM's use and occupancy of City property, provided the City shall give TCRCM prompt and timely notice of any claim made or suit instituted which in any way affects TCRCM or its insurer, and TCRCM and its insurer shall have the right to compromise and defend the same to the extent of their own interest. Any final judgment rendered against the City for any cause for which TCRCM is liable hereunder shall be conclusive against TCRCM as to liability and amount.
7. **Insurance.** For the duration of this Agreement, TCRCM shall procure and maintain insurance against claims for injuries to persons or damage to property which may arise from or in connection with its use of City property. TCRCM shall provide a certificate of insurance evidencing the following:
 - 7.1 - General Liability Insurance covering the premises and property. The City shall be named as an additional insured on TCRCM's General Liability insurance policy. The General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 - 7.2 - The insurance policy shall contain, or be endorsed to contain, that TCRCM's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of TCRCM's insurance and shall not contribute with it.
 - 7.3 - TCRCM shall provide an ACORD form certificate of insurance evidencing the required insurance before using the property rented pursuant to this Agreement. The City must receive the required certificate of insurance prior to execution of this Agreement. If at any time TCRCM is unable to obtain sufficient insurance meeting the above requirements, all activities shall cease and this Agreement shall immediately terminate with no notice.
 - 7.4 - Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

8. **Disclaimer of Liability.** At all times during this Agreement, TCRCM assumes sole responsibility for adequately securing TCRCM's property on the premises. The City assumes no responsibility or liability for providing adequate security or safekeeping of TCRCM's property while located on the premises. Further, the City makes no representations, express or implied, related to the security of the premises.
9. **Consequential Damages.** Under no circumstance shall the City be liable for any consequential damages stemming from the City's determination to temporarily or permanently close the Richland ORV Park during the term of this Agreement
10. **Termination.** This Agreement may be terminated by either party upon thirty (30) days' written notice given as provided under Section 11 below. Any failure by TCRCM to comply with any part of this Agreement may result in the immediate termination of this Agreement at City's election and without notice. Any waiver by the City of a violation of this Agreement shall not be deemed to become a waiver of any other violation which may occur.
11. **Notification.** Whenever either party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other party by personal delivery (including delivery by written electronic transmission) or by certified, registered or express United States mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

City of Richland
Planning and Capital Projects Manager
2700 Duportail Street, Bldg. 100
Richland, WA 99352
Phone: (509) 942-7463

Tri City Radio Control Modelers
Name: Doug Larson
Address: 101 Cottonwood Dr, Richland
Phone: 509-3082270
Email: douglarson01@gmail.com

Any such notice, demand, request or other communication shall be deemed to have been received upon the earlier of personal delivery thereof or two (2) business days after having been mailed as provided above, as the case may be.

12. **Severability.** If any provision of this Agreement conflicts with applicable law or its application is found to be invalid, the remainder of this Agreement shall not be affected and to this end, the terms of this Agreement are declared to be severable.
13. **Entire Agreement.** This Agreement contains the entire agreement of the parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither party shall be liable to the other for any representations made by any person concerning the premises or regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.
14. **Assignment/Successors.** TCRCM may not assign any rights under this Agreement without City's written consent. Any assignment made without City's consent is null and void, and does not relieve TCRCM of any liability or obligation hereunder.
15. **Construction of Agreement; Governing Law; Attorney's Fees.** Each party has had a full and complete opportunity to review this Agreement, and has been given the opportunity to

have counsel review it. Accordingly, the parties agree that the common law principles of construing ambiguities against the drafter shall have no application to this Agreement. The parties agree that, should legal action be necessary to enforce any of the provisions of this Agreement, the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action. The laws of the State of Washington shall control the interpretation of this Agreement, and the venue of any suit regarding this Agreement shall be in the Superior Court of Benton County. TCRCM expressly agrees to submit to personal jurisdiction in Benton County, Washington.

16. **Independent Contractor**. The parties agree that this is not a contract of employment. TCRCM is an independent entity with respect to the business hereunder. Nothing in the Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Any assistants or other resources used by TCRCM are and shall be deemed the employees or volunteers of TCRCM and in no manner employees of the City.

17. **Environmental Compliance and Hazardous Material**

- A. Definitions: The following definitions apply to Section 15 of this Agreement:

"Hazardous Materials" as used herein shall mean any toxic substances or waste, sewage, petroleum products, radioactive substances, medical, heavy metals, corrosive, noxious, acidic, bacteriological or disease-producing substances or any dangerous waste or hazardous waste as defined in Washington Hazardous Waste Management Act as now existing or hereafter amended (RCW Ch. 70.105) or as defined in Resource Conservation and Recovery Act as now existing or hereafter amended (42 U.S.C. Sec. 6901 et seq.); or

"Hazardous Substance" as used herein shall mean any substance which now or in the future becomes regulated or defined under any federal, state, or local statute, ordinance, rule, regulation, or other law relating to human health, environmental protection, contamination or cleanup, including, but not limited to, the Comprehensive Environmental Response Compensation and Liability Act of 1980 ("CERCLA") as now existing or hereafter amended (42 U.S.C. Sec. 9601 et seq.) and Washington's Model Toxics Control Act ("MTCA") as now existing or hereafter amended (RCW Ch. 70.105); or

Any pollutants, contaminants, or substances posing a danger or threat to public health, safety or welfare, or the environment, which are regulated or controlled as such by any applicable federal, state or local laws, ordinances or regulations as now existing or hereafter amended.

- B. **Use of Hazardous Substances** - TCRCM covenants and agrees that Hazardous Substances will not be used, stored, generated, processed, transported, handled, released, or disposed of in, on, or above City property, except in accordance with all applicable laws.
- C. **Environmental Compliance** - TCRCM shall, at TCRCM's own expense, comply with all federal, state and local laws, ordinances and regulations now or hereafter affecting City's business, property, or any activity or condition on or about City's property, including, without limitation, all laws, ordinances and regulations related to Hazardous Materials and all other environmental laws relating to the improvements on City property, soil and groundwater, storm water discharges, or the air in and around City property, as well as such rules as may be formulated by the City ("the Laws"). TCRCM warrants that its business and all activities

to be conducted or performed in, on, or about City property shall comply with all the Laws. TCRCM agrees to change, reduce, or stop any non-complying activity, or install necessary equipment, safety devices, pollution control systems, or other installations may be necessary at any time during the term of this Agreement to comply with the Laws.

TCRCM shall not cause or permit to occur any violation of the Laws on, under, or about City property, or arising from contractor's use or occupancy of City property, including, but not limited to, soil and water conditions.

TCRCM shall promptly notify City and provide all information regarding any activity of TCRCM related to Hazardous Materials on or about City property that is requested by the City. If TCRCM fails to fulfill any duty imposed under this section within a reasonable time, City may do so at the cost of TCRCM; and in such case, TCRCM shall cooperate with City in order to prepare all documents City deems necessary or appropriate to determine the applicability of the Laws to City property and TCRCM's use thereof, and for all compliance therewith, and TCRCM shall execute all documents promptly upon City's request. No such action by City and no attempt made by City to mitigate damages shall constitute a waiver of any TCRCM's obligations under this paragraph.

TCRCM shall, at TCRCM's own expense, make all submissions to, provide all information required by, and comply with all requirements of all governmental authorities ("the Authorities") under the Laws.

Should any Authority demand that a cleanup plan be prepared and that a cleanup be undertaken because of any deposit, spill, discharge or other release of Hazardous Materials that occurs during the term of this Agreement and which arises at any time from TCRCM's use of occupancy of City property, then TCRCM shall, at TCRCM's own expense, prepare and submit the required plans and all related bonds and other financial assurances; and TCRCM shall carry out all such cleanup plans. Any such plans and cleanup are subject to city's prior written approval.

If a release of Hazardous Substances occurs in, on, under, or above City property, or other's property arising out of any action, inaction, or event described or referred to in this document, TCRCM shall at its sole expense, promptly take all actions necessary or advisable to clean up the Hazardous Substance. Cleanup actions shall include, without limitation, removal, containment and remedial actions and shall be performed with all applicable laws, rules, ordinances, and permits. TCRCM shall be solely responsible for all cleanup, administrative, and enforcement costs of governmental agencies, including natural resource damage claims, arising out of any action, inaction, or event described or referred to in this document.

18. **Improvements.** All improvements proposed by TCRCM shall be reviewed and approved by the City. TCRCM acknowledges that all improvements to the property shall become the property of, and owned by, the City of Richland, and that TCRCM does not acquire any ownership interest in said improvements under any equitable or legal theory, including, but not limited to the theory of laches or adverse possession.

Prior to any construction, alteration, replacement, removal, or major repair of any improvements, TCRCM shall submit to City plans and specifications which describe proposed activity. Construction shall not proceed until City has approved those plans and specifications in writing and when requested by the City. It is understood that all minor construction will be

accomplished with volunteer labor. If a contractor is necessary to perform work the contractor shall provide proof of insurance and a performance and payment bond as required by RMC 39.08.010 in an amount equal to 100% of the estimated cost of construction. The performance bond shall be maintained until the costs of construction, including all laborers and material persons, have been paid in full. City's consent and approval is not required for any routine maintenance or repair of improvements made by TCRCM pursuant to its obligation to maintain the Property in good order and that does not result in construction, alteration, replacement, or major repair of any improvements on the property.

TCRCM shall be responsible for paying for and obtaining all necessary permits for TCRCM initiated improvements unless other arrangements have been made with the City.

The City may, at its own expense, construct, repair or improve City-owned utilities and/or infrastructure affecting City property. The City shall provide advance notice to TCRCM when constructing or repairing said utilities, and will fully restore any damage.

19. **Sponsors and Advertising** TCRCM may solicit sponsors and advertising. All advertising placed within the premises must be approved by the City for content. All advertising placed in the parks shall face into the track area unless otherwise approved by the City. Any expense for such signage or advertisement will be at TCRCM's sole expense.
20. **Annual Reporting** An annual report will be submitted to the Parks and Recreation Department in August of each year highlighting event dates, team participation numbers, TCRCM officers for the upcoming year, facility improvements completed and suggested future facility improvements. TCRCM shall also present a verbal report to the Parks and Recreation Commission at their September regular meeting.
21. **Use Conditions** All users of the Premises shall use the radio frequency allocated by the Federal Communications Commission (FCC) and the AMA. The City agrees that no other radio-operated sport operation such as radio controlled cars, boats, sail planes and hang gliders shall be permitted to operate on any other portion of the Horn Rapids ORV Park unless TCRCM certifies in writing to the City that said operations conform to the radio frequency allocations prescribed by the FCC and AMA. Such operations must meet all safety requirements of AMA and TCRCM.
22. **Performance Standards** TCRCM shall meet the performance standards set forth below, and as revised and revised hereafter. Failure to meet performance standards shall be justification for termination as set forth in paragraph 10. Modification to the performance standards and justification supporting the requested modification shall be submitted to and approved by the City.

Performance Standards

1. Maintenance of facility as defined in this document
2. Compliance with reporting and insurance requirements
3. Compliance with FCC & AMA requirements

Signed this _____ day of _____, 2015.

CITY OF RICHLAND

TRI - CITY RADIO CONTROL MODELERS

CYNTHIA D. REENTS, ICMA-CM
City Manager

By:
Its:

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

ATTACHMENT A



ATTACHMENT B

TCRCM shall be responsible for maintenance of all amenities within the Premises including but not limited to:

- 1) Litter pick after each event/use or at least once per month
- 2) Mowing at least once per week
- 3) Fertilizing at least once per year and pesticide application for weed control at least twice per year.
- 4) Irrigation maintenance/repairs as necessary
- 5) Providing toilet facilities.
- 6) Fence inspection monthly and maintenance/repair as necessary
- 7) Airfield inspection monthly and maintenance/repair as necessary
- 8) Payment of utilities
- 9) Parking lot structure and surface maintenance/repair including pothole patching/filling.
- 10) Access road structure and structure maintenance including pothole patching/filling.
- 11) Shelter painting every five years



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 191-15, Transfer of Franchisee Falcon Video Communications, L.P. from Charter Communications to CCH I, LLC

Department:
City Attorney

Ordinance/Resolution Number:
191-15

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 191-15, authorizing the City Manager to sign and execute an agreement authorizing transfer of Franchisee Falcon Video Communications, L.P. from Charter Communications to CCH I, LLC.

Summary:

In early 2015, a merger was announced involving Charter Communication, with its subsidiary CCHI, LLC (“New Charter”) and Advance/Newhouse Partnership, Time Warner Cable Inc., and Liberty Broadband Corp. which would result in the acquisition and merger of Advance/Newhouse Partnership and Time Warner into New Charter. This transfer involves hundreds of cities across the country, and is subject to Federal Communication Commission (FCC) and Department of Justice (DOJ) approval. As part of this multi-part transaction, the ownership of the Charter system serving Richland and Pasco will be transferred from Charter to New Charter. Under Richland's franchise agreement, Charter is required to gain approval from the City for such transactions.

On July 2, 2015, the City received a FCC 394 form from Charter Communication, Inc. seeking consent for transfer of control of the local franchise to New Charter. Under federal law, the City has 120 days to act, or the transfer is deemed approved. The 120-day window closes on October 30, 2015. A “transfer of control” is similar to the assignment of a real property lease, but is guided by FCC rules. If the application materials are in order, and if the parties assuming control have the ability to adequately fulfill the terms of the cable franchise, little discretion is available to the City.

The City has engaged in an analysis of the FCC 394 and related information submitted by Charter/New Charter. As a result, a transfer agreement has been negotiated under which New Charter agrees to “step into Charter’s shoes” and take responsibility for all matters, past, present, and future, including franchise violations known and unknown, and the formal proposal submitted by Charter in response to the RFRP issued in 2013. In a recent separate action, Charter also agreed to extend the City's deadline for acting on the proposal submitted in response to the 2013 RFRP to February 1, 2015.

Staff recommends approval of the transfer agreement.

Fiscal Impact:

The recommended action should result in no financial impact to the City. CCH I, LLC will continue to operate the cable system under the terms of the existing franchise, including the payment of franchise fees and quarterly capital contributions to the City.

Attachments:

1. Proposed Resolution No. 121-15
2. Proposed Transfer Agreement - Richland & New Charter

RESOLUTION NO. 191-15

A RESOLUTION of the City of Richland conditionally consenting to the transfer of Franchisee Falcon Video Communications, L.P. from Charter Communications, Inc. to CCH I, LLC and authorizing the City Manager to execute an agreement related thereto.

WHEREAS, Falcon Video Communications, L.P. ("Franchisee") currently operates a cable system under the terms and conditions of a cable franchise (the "Franchise Agreement") granted by the City pursuant to Ordinance, as lawfully amended from time to time in accordance within the provisions in such documents (collectively "Franchise Documents") and applicable law; and

WHEREAS, Charter Communications, Inc. ("Charter Communications") is the ultimate parent company of Franchisee; and

WHEREAS, on May 23, 2015, Charter Communications, with its subsidiary CCH I, LLC ("New Charter"), entered into agreements with Advance/Newhouse Partnership ("A/N"), the ultimate parent company of Bright House Networks, LLC ("BHN"), Time Warner Cable Inc. ("TWC"), and Liberty Broadband Corporation ("Liberty") (collectively "the Agreements"), the purpose of which are to effectuate the acquisition of BHN and merger with TWC by and into New Charter ("Transaction"); and

WHEREAS, if the Transaction is consummated, Charter Communications will merge with a subsidiary of New Charter, and all shares of Charter Communications will be converted into shares of New Charter, and New Charter will assume the name Charter Communications, Inc. ("Charter"); and

WHEREAS, pursuant to the Agreements, A/N, TWC shareholders, and Liberty will each hold ownership interests in Charter; and

WHEREAS, the Franchise Documents provide that prior approval of the City is required for the Transaction; and

WHEREAS, on July 1, 2015, Charter Communications and New Charter filed with the City an FCC Form 394 (the "Application") pursuant to the federal Cable Act and FCC regulations, and have requested that the City consent to the Transaction in accordance with the terms of the Franchise Documents, and all applicable federal, state, and local law; and

WHEREAS, pursuant to the federal Cable Act and FCC regulations, the City is required to act on the Application within 120 days of the City's receipt of a complete and accurate Application unless the parties agree to an extension of that time period; and

WHEREAS, the City responded to the Application by letter to Charter Communications requesting answers to a series of questions; and

WHEREAS, Charter Communications responded to the City's letter on August 10, 2015; and

WHEREAS, the 120-day deadline for the City to act on the Application is October 30, 2015, if the Transfer Applications is deemed complete; and

WHEREAS, the City has reviewed the Application and examined the financial, technical, and legal qualifications of New Charter in accordance with applicable laws and the Franchise Documents; and

WHEREAS, Charter Communications and New Charter have agreed among other things that following the completion of the Transaction, Franchisee and New Charter will continue to be bound by and comply with, and be liable for any past failure of Franchisee to comply with all of the commitments, duties, obligations, and liabilities under the Franchise Documents and all applicable federal, state and local laws, to the maximum extent required by law; and

WHEREAS, the foregoing agreement is embodied in a Transfer Agreement by and between the City and Charter Communications, New Charter, and Franchisee; and

WHEREAS, in reliance on the terms of the parties' Transfer Agreement and based upon the City's review and examination of the Application, and in reliance upon the representations, documents, and supplemental information provided by Charter Communications and Franchisee in connection with the Transaction, the City is willing to grant its consent to the Transaction, subject to certain conditions.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign the Transfer Agreement.

Section 1 The Application as described above is hereby granted and the City's consent to the transaction is hereby given as of October 20, 2015, subject to the following conditions:

A. Charter Communications, New Charter, and Franchisee must execute the Transfer Agreement in substantially the form attached hereto and deliver the executed copy of the Transfer Agreement to the City Clerk no later than 5:00 p.m. PST on Thursday, November 5, 2015.

B. The Transaction must be consummated on or before November 23, 2016, and on terms that are not in any material respect different from those described in the Transfer Agreement, the Application and other related materials provided to the City by Charter Communications and the Franchisee; otherwise the City's consent provided herein shall be voidable at the option of the City.

Section 2 If the foregoing conditions are satisfied, the City's grant of the Application and consent to the Transaction shall be deemed given in accordance with applicable law. If any of the aforementioned conditions is not satisfied, the City's grant of the Application and consent to the Transaction shall be deemed denied as of 5:00 p.m. PST on October 21, 2015 under applicable law.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of October, 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

TRANSFER AGREEMENT

This Agreement is made this ____ day of _____ 2015, by and among:

- 1.1.1. City of Richland, Washington, a Municipal Corporation ("City");
- 1.1.2. Falcon Video Communications, L.P. ("Franchisee");
- 1.1.3. Charter Communications Operating, LLC by Charter Communications, Inc., its Manager ("Charter Communications"); and
- 1.1.4. CCH I, LLC ("New Charter").

RECITALS

WHEREAS, Falcon Video Communications, L.P. ("Franchisee") currently operates a cable system ("System") under the terms and conditions of a cable franchise (the "Franchise Agreement") granted by the City pursuant to Ordinance No. 17-98, as lawfully amended from time to time in accordance within the provisions in such documents (collectively, the "Franchise Documents") and applicable law; and

WHEREAS, Charter Communications, Inc. ("Charter Communications") is the ultimate parent company of Franchisee; and

WHEREAS, on June 18, 2014, Franchisee, Charter Communications, and Comcast Corporation ("Comcast") filed an application seeking the City's consent to a transaction ("Comcast Transaction") whereby control of Franchisee would be transferred from Charter Communications to Comcast; and

WHEREAS, or on about November 25, 2014, in the context of reviewing that application and conditionally consenting to the Comcast Transaction, the City, Franchisee, Charter Communications, COO Transfers, LLC, and Comcast entered into an agreement ("Comcast Transfer Agreement"); and

WHEREAS, although the City consented to the Comcast Transaction consistent with the terms of the Comcast Transfer Agreement, the Comcast Transaction was not consummated;

WHEREAS, on May 23, 2015, Charter Communications, with its subsidiary CCH I, LLC (“New Charter”), entered into agreements with Advance/Newhouse Partnership (“A/N”), the ultimate parent company of Bright House Networks, LLC (“BHN”), Time Warner Cable Inc. (“TWC”), and Liberty Broadband Corporation (“Liberty”) (collectively “the Agreements”), the purpose of which are to effectuate the acquisition of BHN and merger with TWC by and into New Charter (“Transaction”); and

WHEREAS, if the Transaction is consummated, Charter Communications will merge with a subsidiary of New Charter, and all shares of Charter Communications will be converted into shares of New Charter, and New Charter will assume the name Charter Communications, Inc. (“Charter”); and

WHEREAS, pursuant to the Agreements, A/N, TWC shareholders, and Liberty will each hold ownership interests in Charter; and

WHEREAS, the Franchise Documents provide that prior approval of the City is required for the Transaction; and

WHEREAS, on July 2, 2015, Charter Communications and New Charter filed with the City an FCC Form 394 (the “Transfer Application”) pursuant to the federal Cable Act and FCC regulations, and have requested that the City consent to the Transaction in accordance with the terms of the Franchise Documents, and all applicable federal, state, and local law; and

WHEREAS, the City and Franchisee have been engaged in an extended franchise renewal process that is not yet complete; and

WHEREAS, the City and Franchisee have agreed to extend the term of the Franchise to February 1, 2016; and

WHEREAS, there are unresolved disputes between the City and Franchisee regarding Franchisee’s compliance with the Franchise Documents; and

WHEREAS, Charter Communications and New Charter have agreed that, following the completion of the Transaction, Franchisee and New Charter will continue to be bound by and comply with, and be liable for any past failure by Franchisee to comply with, all of the commitments, duties and obligations of the Franchisee under the Franchise Documents and all applicable federal, state and local laws, to the maximum extent allowed by law; and

NOW, THEREFORE, in consideration of the City's consent to the Transaction, and subject to the terms and conditions of this Transfer Agreement and of the City's Resolution granting consent to the Transaction, THE PARTIES DO HEREBY AGREE as follows:

1. TRANSFER OF THE FRANCHISEE

1.1 The City's consent to the Transfer Application through the adoption of the Transfer Resolution in substantially the form attached hereto (the "Transfer Resolution"), is a condition precedent to this Transfer Agreement becoming effective. This Transfer Agreement will be voidable if the Transaction is not consummated by November 23, 2016, or if the City Council does not consent to the Transfer Application by adopting the Transfer Resolution.

2. AFFIRMATION OF FRANCHISE OBLIGATIONS

2.1 Charter Communications, New Charter and Franchisee (collectively, the "Companies") hereby accept, acknowledge and agree that, after consummation of the Transaction, Franchisee will continue to be bound by and responsible for all the commitments, duties, obligations, and liabilities, past, present, continuing and future, embodied in the Franchise Documents, whether those commitments, duties, obligations, or liabilities arose before or after the date of consummation of the Transaction or the date that the City Council adopts the Transfer Resolution, to the maximum extent permitted by law, and that neither consummation of the Transaction nor the City's approval of the Transfer Application will have any effect on these commitments, duties, obligations, or liabilities.

2.2 The Companies agree that neither consummation of the Transaction nor the City's approval of the Transfer Application shall in any respect relieve them of any responsibility they may have for Franchisee's past acts or omissions, known or unknown, including any liability for any and all previously accrued but unfulfilled obligations of the Franchisee to the City under the Franchise Documents and applicable law, for all purposes, including but not limited to review of past performance for purposes of determining whether the Franchise should be renewed. Neither consummation of the Transaction nor this Transfer Agreement shall modify the rights of Charter Communications, New Charter, Franchisee and/or the City under or related to the Franchise Documents as compared to the rights that could have been exercised by Franchisee and/or the City had the Transaction not occurred. This Transfer Agreement shall have no effect on the rights of the City to ensure compliance, or cure of non-compliance, by

Franchisee under the Franchise Documents, and the Companies shall not raise a claim to the contrary.

2.3 The City agrees that this Transfer Agreement is without prejudice to or waiver of the Franchisee's rights to defend any claim of default or non-compliance with the Franchise Documents on the basis that such default or non-compliance has not occurred, or has been cured or, except as otherwise expressly provided herein, from raising any other defense available to Franchisee.

3. ADDITIONAL CONDITIONS

3.1 In the event the Transaction described in the Transfer Application does not close by November 23, 2016, or closes on terms that are in any material respect different from the terms disclosed to the City in the Transfer Application, then any City consent to the Transfer Application shall be voidable by the City and of no force or effect if so voided, and the Transfer Application shall be deemed to have been timely denied under 47 USC § 537 and 47 CFR § 76.502 if so voided.

3.2 The Companies waive any and all claims that they may have that any denial of the Transfer Application that may result from Subsection 3.1 fails to satisfy the deadlines established by applicable law including, without limitation, claims based on, arising out of, or relating to the time limits set forth in 47 USC § 537, as amended, or 47 CFR § 76.502(a), and agree that they shall be deemed to have agreed to an extension of time for the City to act on the Transfer Application within the meaning of 47 CFR § 76.502(c) as required to make any denial effective.

4. ADDITIONAL AGREEMENTS OF THE PARTIES

4.1 The City reserves all rights not expressly waived in this Transfer Agreement. In particular and without limitation:

4.1.1 Neither this Transfer Agreement, nor any other action or omission by the City at or before the execution of this Transfer Agreement, shall be construed to grant the City's consent to any future transfer of the System or control of the Franchisee, or to mean that the City's consent to any such future transfer is not required.

4.1.2 The City's consent to the Transfer Application shall not constitute a waiver or release of any of the City's rights or claims with respect to Franchisee's compliance (or non-compliance) with the terms, conditions, requirements and obligations set forth in the Franchise Documents, whether arising before or after the date of the Transfer Resolution or consummation of the Transaction. The City's approval of the Transfer Application shall in no way be deemed or construed to be an agreement or concession by the City that Franchisee is in compliance with all of its obligations under the Franchise Documents.

4.1.3 The City, in collaboration with the City of Pasco (collectively "Cities"), has been engaged in a franchise renewal process with the Franchisee pursuant to 47 USC § 546 (a) – (h). On July 31, 2013, the Cities proceeded with the Cable Act's formal renewal process and issued an RFRP. On December 30, 2013, Franchisee submitted a formal renewal proposal in response to the RFRP issued by the Cities ("Renewal Proposal"). In order to permit further time for informal renewal negotiations, the parties subsequently entered into an agreement tolling the formal renewal process, which expires on February 1, 2016.

4.1.4 The Companies acknowledge that there is a dispute between Franchisee and the City regarding compliance with certain provisions of the Franchise Documents including but not limited to underpayment of franchise fees. If this dispute is not resolved prior to the closing of the Transaction, New Charter and Franchisee will continue to work with the City to resolve the remaining issues.

4.1.5 The Companies shall not contend and hereby waive any claim that the City is barred, by reason of its consent to the Transfer Application, from considering or raising any claim based on Franchisee's past or present failure to comply with any term or condition of the Franchise Documents or applicable law, including, without limitation, any unpaid franchise fees lawfully due the City from Franchisee, any known and unresolved consumer complaints, and any construction, security or facility requirements of the Franchise Documents that are unsatisfied, and regardless whether any such claim arose before or after the date of the Transfer Resolution or consummation of the Transaction.

4.1.6 The Companies agree to assume all risks associated with any future non-renewal or non-extension of the Franchise Agreement or other potential termination of the Franchise Agreement, and further agree that they will not raise any claim or defense that they

are entitled to renewal of the Franchise Agreement or protected from revocation of the Franchise Agreement by reason of the City's approval of the Transaction

4.1.7 Except as otherwise expressly provided for herein, this section 4 is without prejudice to Companies' rights to defend any claim of default or non-compliance with the Franchise Documents on the basis that such default or non-compliance did not occur, or has been cured, or from raising any other lawful defense.

5. RATES

5.1 New Charter and Franchisee further agree that neither the Transaction, the Transfer Application consent process, the City's Resolution granting conditional consent to the Transaction, nor this Transfer Agreement, standing on its own or collectively, provides any basis for increasing the rates paid by subscribers through cost pass-through as so-called "external costs" or as new franchise requirements, and neither the City's consent process nor the City Council resolution granting conditional consent, standing on its own or collectively, provides any basis for increasing the rates paid by subscribers in any manner.

6. REPRESENTATIONS AND WARRANTIES

6.1 The Companies acknowledge that the City's consent to the Transfer Application is made in reliance upon the representations, documents, and information provided by the Companies in connection with the Transfer Application and supplemental information thereto.

6.2 The Companies represent and warrant that the Transaction is not based on any representation by the City (other than as provided by federal and state law) that the Franchise Agreement will be renewed or extended and that New Charter and Franchisee shall assume all risks associated with any future non-renewal or non-extension of the Franchise Agreement.

6.3 The City acknowledges that the Companies retain all rights, claims, and defenses they or their predecessors may have regarding the operation of the cable system under applicable law, including under 47 USC § 546.

6.4 New Charter represents and warrants that the Transaction will not in any respect adversely affect Franchisee's ability to meet the lawful and valid requirements of the Franchise Documents.

6.5 New Charter and Franchisee agree they will not file with the City a request under Section 625 of the Cable Act , 47 USC § 545, seeking modification of any existing requirements of the Franchise Documents as a result of any increase in debt service, debt service coverage or equity requirements incurred in connection with the Transaction.

6.6 The Companies acknowledge that the City has not undertaken a franchise compliance audit as a part of its review of the Transfer Application and that there may be issues related to Franchisee's possible non-compliance with the Franchise Documents that are not known to the City at this time. Pursuant to Section 2.1 of this Transfer Agreement, the Companies agree that Franchisee shall be bound by and liable for all the commitments, duties, obligations, and liabilities, past, present, continuing and future, of Franchisee embodied in the Franchise Documents, to the maximum extent permissible by law, and that the City's action to approve the Transfer Application shall not be interpreted as, or deemed to be, a waiver of the City's rights to enforce the Franchise Documents, regardless whether any claim by the City relating to any failure by Franchisee to comply with the Franchise Documents arose before or after the date of this Transfer Agreement.

7. INDEMNIFICATION

7.1 The Companies agree to indemnify and hold the City harmless against any loss, claim, damage liability or expense (including, without limitation, reasonable attorneys' fees) proximately caused by any representation or warranty made by Charter Communications, New Charter, or Franchisee herein which proves to be untrue or inaccurate in any material respect.

8. BREACHES

8.1 Any breach of this Transfer Agreement shall be deemed a breach of the Franchise Documents.

9. MISCELLANEOUS PROVISIONS

9.1 Effective Date: This Transfer Agreement shall be effective and binding upon the parties upon closing of the Transaction.

9.2 Entire Agreement: This Transfer Agreement constitutes the entire agreement of the parties with respect to the matters addressed herein. No statements, promises or inducements inconsistent with this Transfer Agreement made by any party shall be valid or

binding, unless in writing and executed by all parties. This Transfer Agreement may only be modified by written amendments hereto signed by all parties.

9.3 Binding Acceptance: Any purported assignment of this Transfer Agreement or the rights or privileges of any party hereunder is void without the express written consent of the other parties hereto. Subject to the foregoing, this Transfer Agreement shall bind and benefit the parties hereto and their respective and permitted heirs, beneficiaries, administrators, executors, receivers, trustees, successors and assigns, and the promises and obligations herein shall survive the expiration date hereof.

9.4 Voluntary Agreement: This Transfer Agreement is freely and voluntarily agreed to by each party, without any duress or coercion, and after each party has consulted with its counsel. Each party has carefully and completely read all of the terms and provisions of this Transfer Agreement. Neither Charter Communications, New Charter, nor Franchisee, nor any of their affiliates, nor the City, will take any action to challenge any provision of this Transfer Agreement; nor will any of them participate with any other person or entity in such action.

9.5 Drafting: This Transfer Agreement is a product of common negotiation among the parties and shall not be construed against any party on grounds relating to drafting, revision, review or recommendation by any agent or representative of such party.

9.6 Counterparts: This Transfer Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on all parties hereto, notwithstanding that all parties shall not have signed the same counterparts.

9.7 Governing Law: This Transfer Agreement shall be governed in all respects by the law of the State of Washington.

9.8 Captions and References: The captions and headings of sections throughout this Transfer Agreement are intended solely to facilitate reading and reference to the sections and provisions of this Transfer Agreement. Such captions shall not affect the meaning or interpretation of this Transfer Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Transfer Agreement as of the day and year first above written.

APPROVED:

City of Richland

ATTEST:

Clerk of the Council

Falcon Video Communications, L.P

By: _____
Title: _____

Charter Communications Operating, LLC by
Charter Communications, Inc., its Manager

By: _____
Title: _____

CCH I, LLC.

By: _____
Title: _____

APPROVED AS TO FORM:

Richland City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 192-15, Expressing Appreciation to Hank Kosmata for Service on the Utility Advisory Committee

Department:
City Attorney

Ordinance/Resolution Number:
192-15

Document Type:
Resolution

Recommended Motion:

Summary:

Hank Kosmata was appointed to the Utility Advisory Committee in June 2000 and served until his term expired in September 2015.

Fiscal Impact:

None.

Attachments:

- I. Proposed Resolution

RESOLUTION NO. 192-15

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Hank Kosmata for the service he rendered to the City as a member of the Utility Advisory Committee.

WHEREAS, Hank Kosmata was first appointed to the Utility Advisory Committee in June 2000 and served over 15 years until September 30, 2015.

WHEREAS, Mr. Kosmata served as the Utility Advisory Committee chair in 2002, 2003, 2006, 2008 and 2014 and as vice chair in 2001, 2004, 2005 and 2013; and

WHEREAS, during his tenure, Mr. Kosmata provided leadership in reaching a crucial decision regarding the City's determination to remain a "load following" rather than "slice" customer of the Bonneville Power Administration, thereby resulting in considerable savings to Richland's electric utility customers

WHEREAS, Mr. Kosmata has faithfully worked to advocate for consistency and fairness in electric utility rate setting, striving to ensure that one customer class and one generation of customers was not subsidized by others; and

WHEREAS, Mr. Kosmata has applied his considerable education, background, and experience in public finance, especially as related to electric utility revenue bonding, to achieve the highest value return on investment for electric utility customers; and

WHEREAS, Mr. Kosmata assisted City staff with thousands of hours of selfless volunteer service through review of complex operational and finance matters, serving during his long tenure on most all of the UAC subcommittees related to rates, capital programming, business planning, utility reliability, etc.; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Hank Kosmata, their appreciation for the service he rendered to the City during his tenure as a member of the Utility Advisory Committee.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of October 2015.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Items for Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

2016 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the 2016 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan as presented.

Summary:

In 2004, the Tri-Cities Area Hotel and Lodging Association (TCAH&LA) proposed that Tourism Promotion Areas (TPA) be formed in each of the three principal cities in the Tri-Cities area and that, via an interlocal agreement, the assessments be pooled for use by the Tri-Cities Visitor and Convention Bureau (TCVCB) to conduct specified promotional activities on behalf of the entire region. On June 15, 2004, Council passed Ordinance No. 17-04, establishing the City of Richland TPA to be part of the Tri-City Regional TPA.

Under the management contract with the City, the TPA must submit an annual Business Plan and Budget. Approval of the Business Plan and Budget by Richland and the other participating agencies is necessary in order to accept and implement the plan for 2016.

Additionally, the City recognizes and promotes the TPA as a possible funding program for event organizers and considers it one of the funding resources within the City's tourism sponsorship program.

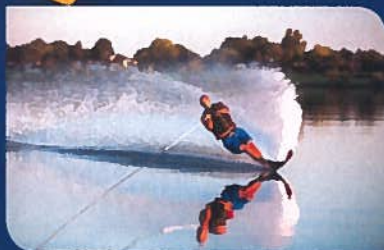
Approval of the Business and Marketing plan for 2016 will allow the TPA to spend funds collected from area hoteliers to support tourism.

Fiscal Impact: No direct fiscal impact to approving the TPA budget and marketing plan. If successful, these marketing efforts will help boost hotel stays resulting in additional tax revenue for the City.

Attachments:

- I. 2016 Budget and Marketing Plan

BRIGHTER. BOLDER. BETTER!



TRI-CITY REGIONAL
HOTEL-MOTEL COMMISSION

2016 Budget and Marketing Plan

Visit
TR!-CITIES
WASHINGTON

www.VisitTRI-CITIES.com



2016 Tourism Promotion Area Marketing Plan

Prepared by:
Visit TRI-CITIES

Please Note: The attached document reflects *only* those programs and costs associated with *Tourism Promotion Area (TPA) funding*. Visit TRI-CITIES manages many other aspects of tourism development which are funded by Hotel & Lodging Taxes and membership investment, including:

*Heritage & Eco-Tourism
Rivershore Enhancement
Media Outreach
Visitor Fulfillment
Membership Development*

For:
*City of Kennewick
City of Pasco
City of Richland*

Acknowledgements

Special thanks to the city managers and hoteliers that have dedicated staff time to support the Tri-City Regional Hotel-Motel Commission; these efforts have greatly contributed to the success of Visit TRI-CITIES and the management of the Tourism Promotion Area.

Tri-City Regional Hotel-Motel Commission:

Kennewick:

Mark Blotz, Clover Island Inn

Kathy Moore, SpringHill Suites by Marriott

Marie Mosley, Ex Officio, City of Kennewick

Pasco:

Monica Hammerberg, Red Lion Hotel Pasco

Vijay Patel, A1 Hospitality

Dave Zabell, Ex Officio, City of Pasco

Richland:

Jerry Beach, Courtyard by Marriott

Ian Napier, Red Lion Richland Hanford House

Cindy Johnson, Ex Officio, City of Richland

The Tourism Promotion Area is managed by Visit TRI-CITIES for the City of Kennewick, City of Pasco and the City of Richland.

Visit TRI-CITIES

Vision: *Visit TRI-CITIES shall be recognized as an organization that is an industry leader for destination marketing in the Pacific Northwest; the primary source of visitor information and the lead advocate for visitor industry development in the Tri-Cities region. We will pursue a competitive advantage for the destination in all market segments and we will adhere to our mission with a focus on leadership, innovation and results.*

As the premier marketing entity for the entire Tri-Cities community and region, we will deliver sales and marketing initiatives that are innovative and provide community direction through management practices that are considered top of class.

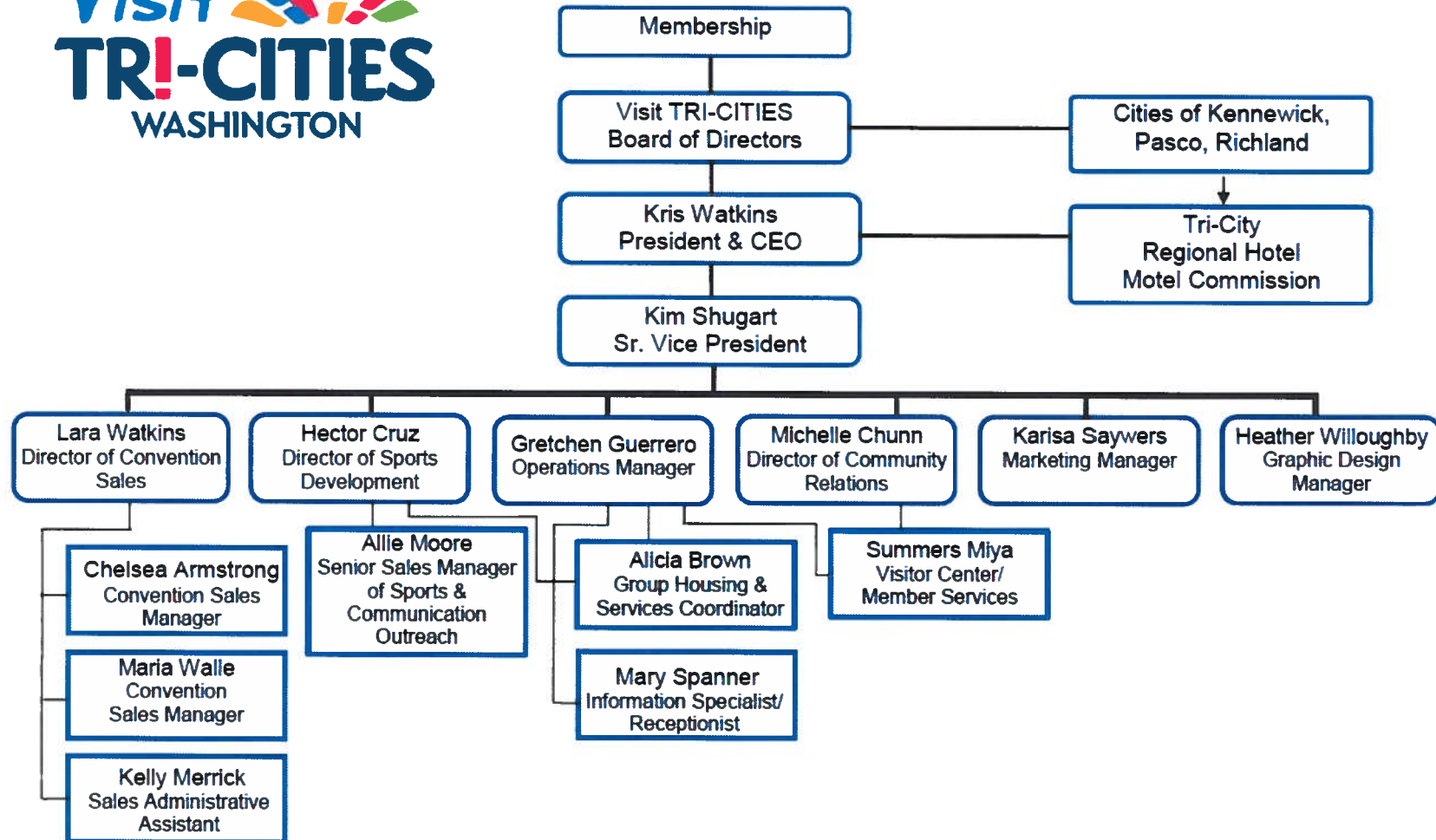
Mission: *The mission of Visit TRI-CITIES is to promote, market and sell the region as a preferred destination to visitors. We will develop incremental visitation by promoting our destination products, programs and activities; the overall economic vitality of our communities and the quality of life of our citizens.*

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Visit TRI-CITIES Organizational Chart



Tourism 2016: National Outlook

Generally, when evaluating and forecasting future performance for the tourism industry, hotel statistics are a key factor. Smith Travel Research, Inc. (STR) is the widely recognized industry leader for forecasting and data collection for hotel operators, developers, financiers, analysts and suppliers to the hotel industry.

U.S. Performance Outlook (% Change vs. Prior Year)

	2015 Forecast	2016 Forecast
Supply	+1.3%	+1.4%
Demand	+2.6%	+2.2%
Occupancy	+1.4%	+0.8%
ADR	+5.2%	+5.0%
RevPar	+6.6%	+5.8%

Source: 2015 Smith Travel Research

STR projects that in 2016 the U.S. Hotel Industry will record growth in occupancy, rate and RevPar, which are the three key factors used to measure industry performance. Additionally, the demand for hotel rooms is expected to outpace the increase of supply of new hotel rooms added. Demand growth has outpaced supply growth in the United States for each of the past five years dating back to 2010.

In 2015, 80% of the Top 25 Markets showed revenue growth of greater than 5% and

Denver, Phoenix, Tampa Bay and Seattle all showed revenue growth of between 10-15%. This trend is expected to continue into 2016. Amanda Hite, STR's President and COO, states that, "There is certainly varied performance across markets in the U.S. because the hotel industry is a street corner business. As an industry, we continue to experience some of the best fundamentals we have ever seen, and we expect to see steady growth for hotels during the next two years."

PKF Hospitality Research (PKF-HR), another respected industry prognosticator, reports in the 2015 edition of "Trends in the Hotel Industry" that in 2014 the industry experienced a 12.3% growth in net operating income (NOI), the fourth consecutive year of profit growth in excess of 10%. The trend is expected to continue in 2016. PKF is predicting 13.4% growth for year-end 2015 and 12.2% for 2016. "The outlook for hotel revenue growth is extremely bright for the next few years, however, hotel operators will face a variety of tailwinds and headwinds when it comes to controlling their expenses," states R. Mark Woodworth, Senior Managing Director of PKF-HR. "Fortunately, our forecasts of revenue growth exceed our projections of expense growth for the foreseeable future. It continues to be one of the most prosperous periods in the U.S. lodging industry."

U.S. Hotel Occupancy Performance

2014	2015 Forecast	2016 Forecast
64.4%	65.3%	65.8%

Tourism 2016: Regional Outlook

Regionally, the tourism industry is showing sturdy performance despite inadequate funding for the official marketing organization for the state, the Washington Tourism Alliance (WTA). Washington State still ranks last among all fifty states for public funding for state tourism. Prior to the 2015 legislative session WTA and industry supporters spent numerous hours developing a funding model which would create a statewide assessment on businesses that benefit from tourism. Legislation to allow for establishing the assessment was introduced during the legislative session but failed. Additionally, WTA had proposed that the state's biennium budget for 2015-2017 include the \$500,000 state sponsored funding for WTA, but in the final budget passed by the House there was no state sponsored funding for tourism. WTA continues to work on a strategy to secure both state and industry sponsored funding.

Seattle

The explosive growth in occupancy that has been experienced in the Seattle region in recent years has begun to slow somewhat. Some of this may be attributed to the fact that through the first six months of the year the Seattle area experienced a 76.3% occupancy rate. It would be very difficult to

show double digit growth given that hotels are mostly full mid-week on Tuesday, Wednesday, Thursday and on the weekends. There is very little demand for Sundays, and Mondays, which tend to run lower occupancy rates. The fact that the industry has been able to grow rates by 9.9% indicates that hotels are running full and are able to increase rates as a result.

Spokane

In Spokane, the occupancy rates for hotels are running nearly flat to 2014 at +0.7% year-to-date through June. The expected negative effects attributed to the increase of available rooms downtown due to the opening of the 716 room Grand Hotel are not reflected in these figures as the hotel did not open until June 17, 2015. The addition of this upscale hotel is expected to have an effect on the Tri-Cities as well due to the number of guestrooms available to convention groups, the fact that it is adjacent to the Spokane Convention Center and the novelty of booking the "latest, greatest and up and coming meeting venue". In late 2014, the Spokane Convention Center celebrated a \$41 million expansion, adding 20,000 square feet of exhibit space and 25,000 square feet of meeting space.

2015 Performance				
January – June				
	OCC	ADR	RevPar	RevPar Vs. Prior Year
Seattle	76.3%	\$146.81	\$112.05	+14.3%
Spokane	60.2%	\$100.40	\$60.42	+5.6%
Tacoma	66.6%	\$94.88	\$63.21	+19.3%
Tri-Cities	65.0%	\$86.48	\$56.15	+6.5%
Vancouver	70.1%	\$94.98	\$66.59	+17.3%
Yakima	57.7%	\$84.89	\$48.99	+12.0%

Tourism 2016: Tri-Cities Area Outlook

The year 2015 has been explosive as it relates to the number of hotel rooms added to the Tri-Cities market. Never have there been so many new hotels opened and as many new projects started.

In February, the 115 room Hilton Homewood Suites Richland opened its doors, while at the same time, the 195 room M Hotel & Conference Center, which had been vacant for two years, re-opened under new ownership. Usually, such an increase in inventory in a market of this size (3,361 guest rooms) would result in a dip in hotel occupancies as each hotel adjusted to its “fair market share.” However, quite the opposite has shown to be true. Through the first six months of 2015, hotel occupancies are running at 65%, an increase of 6.5% over prior year reports.

Later in the year (June) the 116 room SpringHill Suites by Marriott celebrated its opening followed soon after by the introduction of the new 80 room Hampton Inn Kennewick at Southridge. The burst of activity in 2015 resulted in 506 new hotel rooms being added to the market, bringing the grand total of available rooms to 3,860, an increase in inventory of 15%.

And there is more to come. Construction on a new 110 room hotel in Pasco near Road 68 is underway and the Holiday Inn Express Hotel & Suites Pasco has announced plans to add 41 new rooms to its existing 85 room hotel adjacent to the TRAC Center. It is too soon to determine the effects on market occupancy due to the most recent additions, but one thing is certain, there has never been a greater need for a well planned and executed destination marketing plan. Securing new conventions and sporting events, in addition to creating compelling marketing campaigns to attract leisure travelers, will be key to supporting the recent growth in hotel rooms.

There have been several developments in the community that will help grow the demand in

the region. Both the REACH and the Gesa Carousel of Dreams celebrated their first year of successful operations. Late in 2014, Congress approved the designation of the Manhattan Project National Historical Park. The Washington State University Wine Science Center will welcome its first enology students in the fall of 2015, creating legitimacy in the minds of wine enthusiasts that the Tri-Cities is the Heart of Washington Wine Country®. Community Branding is well underway, which will include the development of a wayfinding plan to create a more convenient and intuitive system of navigation for visitors and residents alike. A new vibrant and user friendly destination website has been launched, it is not only friendly for mobile device users, but also allows for better promotion of special offers and community festivals and events.

The Tri-Cities Airport is currently undergoing a \$42 million renovation, expected to be complete in December 2016. This expansion will provide for a greater passenger experience and will allow for larger aircraft landings. In addition, Port of Pasco officials are working to add direct flights to Los Angeles.

Business travel to the region is expected to remain strong, with Hanford related travel and the budget for Hanford clean-up to remain stable. “The Outage”, which caused an increase in 1,200 out of town workers to seek accommodations for six weeks in the second quarter of 2015, will not take place in 2016, and may create a down turn in occupancies in the second quarter.

There is some concern about the recent opening of the Grand Hotel in Spokane, specifically as it relates to booking larger conventions, but also as it relates to all groups, sports and leisure travel. Spokane hotels may begin to compete aggressively and offer “deals” in order to fill empty hotel rooms created by the addition of the 716 room downtown hotel.

Competitive Situation Analysis

In order to promote the Tri-Cities as a preferred destination for group, business and leisure travelers, it is important to recognize both the strengths and challenges within our community and to set sales strategies accordingly.

Group Travel

(Convention & Sports)

Strengths

1. Three large public venues: Three Rivers Convention Center; Toyota Center & TRAC Center.
2. The number and condition of sports related facilities.
3. 3,860 guest rooms available market wide.
4. Variety of hotel choices and National brands; something for every budget.
5. Strong Sports Council.
6. New 116 room hotel adjacent to the Three Rivers Convention Center. Additional hotel rooms being added near the TRAC Center.
7. Transportation: easy access to venues.

Challenges

1. Distance from Greater Seattle Area vs. competition.
2. Hotels lack of willingness to provide adequate room blocks.
3. The absence of a single hotel capable of hosting 300+ delegates for overnight guest rooms.
4. Guest room rates are slightly higher than some communities for group bookings.
5. Number of meeting rooms and exhibit space available at public meeting venues.
6. Recent expansion of the Spokane Convention Center.
7. New 716 room convention hotel in Spokane.

Leisure Travel

Strengths

1. Location in the Heart of Washington Wine Country.
2. New Mid-Columbia Wine Council increased marketing and programs.
3. Taste and Tote Campaign makes travel more convenient for wine enthusiasts.
4. Great media coverage for the Tri-Cities due to travel writers' outreach.
5. Growing interest and availability of Hanford B Reactor tours.
6. Ten reasonably priced golf courses.
7. Increase in development of retail and restaurant businesses.
8. Attractiveness of river shore and trail system.
9. Direct flights from Minneapolis, Portland, Denver, Salt Lake City, Seattle, Mesa/Phoenix, Las Vegas and San Francisco.
10. Recent completion of The REACH, Carousel of Dreams and WSU Wine Science Center.
11. New Community brand and website.
12. Upcoming Manhattan Project National Historical Park.

Challenges

1. Can be very seasonal.
2. More demand on weekend than mid-week.
3. Difficult to track as a market segment.
4. Price of airfare and (inconvenience) of air travel.
5. Leisure travel is more budget sensitive than convention or business travel, which are seen as necessary.
6. Perception of mountain snow and winter driving conditions November – April.
7. Ongoing Construction of I-5 over Snoqualmie Pass.
8. Wayfinding throughout region.

Business Travel

Strengths

1. Less price sensitive for airfare or hotels.
2. Visit TRI-CITIES can target groups to "fill in" around high demand periods (Tuesday-Thursday.)
3. Direct flights from Minneapolis, Portland, Denver, Salt Lake City, Seattle, Mesa/Phoenix, and San Francisco.
4. Forecast for Hanford is stable.
5. Upcoming Tri-Cities Airport expansion.

Challenges

1. Destination choice not influenced by outside forces.
2. Very dependent on Hanford business trends.
3. Mostly mid-week travel.
4. Construction period for airport modernization.

Group Business Sales Strategies

Visit TRI-CITIES works aggressively to influence the decisions of organizations whose space, budget and guest room needs fit the hotel, meeting venue and attraction products available in the Tri-Cities.

Our primary customers are defined as:

- Association Meeting Planners
- Sports Tournament Directors
- State Athletic Associations
- Corporate Meeting Planners
- SMERF (Social, military, education, religious, and fraternal) Planners
- Government Meeting Planners
- Tour Operators

The addition of a 716 room hotel in Spokane, combined with the expansion of the Spokane Convention Center is expected to create challenges for convention bookings in the Tri-Cities.

The Kennewick Public Facilities District continues to develop plans for increasing meeting space, breakout rooms and exhibit space at Three Rivers Convention Center in order to meet the requests of meeting planners, however funding the expansion would require voters to approve an increase in sales tax, and Kennewick voters failed to support a sales tax increase in 2013. The addition of the recently opened 116 guest room hotel adjacent to the convention center will assist in securing groups that offer programs that can fit within the existing amount of meeting space. The addition of two new hotels near the TRAC Center, combined with the expansion of the adjacent hotel will increase the attractiveness of the TRAC Center to meeting planners

After a one year hiatus in 2014, Christian Congregation of Jehovah's Witnesses (CCJW) returned for two weekends in July and one weekend in August in 2015. The long term certainty of the group remains unknown.

Sports tournaments and related groups continue to be seen as very desirable for hotels. First, sports groups require guest rooms on weekends, which complement mid-week business travel; and second, although much of demand is during the peak season, the negotiated guest room rates for sports groups tend to be higher. The Tri-Cities is fortunate that the municipalities have invested in building quality sports venues. Given the success of the community in attracting sports tournaments, this segment of group bookings has grown over the past several years and continued growth is expected.

The Tri-Cities' reputation for top notch facilities coupled with an active Tri-Cities Sports Council has reaped significant benefits. In 2014 a sports sales manager position was added to assist in identifying and securing new tournaments. The number of national tradeshow attendees by Visit TRI-CITIES staff was increased in 2015. The combination of these two investments will translate to increased bookings in the future. The new Tri-Cities' brand which promotes a better, bolder, brighter, louder experience available in the Tri-Cities is well suited to groups, especially sports related tournaments.

Request for Proposal (RFP) Production

	2013	2014	2015	2016*
Leads Issued				
Qtr 1	48	54	41	50*
Qtr 2	58	56	65	65*
Qtr 3	48	54	64*	65*
Qtr 4	39	71	70*	70*
Total	193	235	240*	250*

*Estimated production.

Lost Business Analysis

(July 2014 - June 2015)

Selected another city due to:

	July 2012 – June 2013	July 2013 – June 2014	July 2014 – June 2015
Preferred Date Not Available	4	4	2
Location Preference	7	12	16
Price of Hotels	1	0	2
Overall Cost	12	12	5
Convenience of Location	11	3	3
# of Hotel Rooms Next to Convention Center	4	3	0
Resort Setting	5	1	1
Other	10	4	5
Lack of Adequate Public Meeting Space	0	3	1
Event Cancelled/Postponed	8	12	12
Total Bookings Lost:	62	54	47
Total Room Nights Lost:	21,010	20,437	14,652

Estimated Loss of Visitor Spending to the Local Economy:

\$9,671,375 \$10,489,450 \$8,102,810

Lost Business Analysis

(July 2014 - June 2015)

Cities/locations business was lost to:

	July 2012 – June 2013	July 2013 – June 2014	July 2014 – June 2015
Spokane	7	12	3
Resort	8	6	7
Wenatchee	7	2	4
Walla Walla	2	0	1
Seattle	6	3	5
Yakima	6	5	4
Tacoma	1	4	1
Leavenworth	2	0	0
Vancouver	6	5	2
Other	11	5	8
Cancelled/Postponed	8	12	12
Total	62	54	47

Staffing Comparative (Sales Team)

VISIT SPOKANE AND SPOKANE SPORTS COMMISSION

- 1 Vice President of Sales
- 1 Director of Sales
- 6 Director of National Accounts
- 3 Sales Associates
- 1 Research & Systems Administrator
- 1 Convention Services & Housing Manager
- 1 Director of Convention Services
- 1 Convention Services Coordinator
- 3 Full Time Sports Commission Sales Staff
- 3 Support Sports Sales Staff
- 21 Total Full Time Sales Staff**

VISIT VANCOUVER USA

- 1 Director of Sales
- 3 Convention Sales Manager
- 1 Sports Development
- 1 Administrative Assistant
- 6 Total Full Time Sales Staff**

VISIT TRI-CITIES

- 1 Director of Convention Sales
- 1 Director of Sports Development
- 2 Convention Sales Managers
- 1 Sports Sales Manager
- 1 Housing & Group Services
- 1 Administrative Assistant
- 7 Total Full Time Sales Staff**

YAKIMA VALLEY TOURISM

- 1 Director of Convention Sales
- 2 Sales Managers
- 1 Director of Sports Sales
- 2 Sports Managers
- 6 Total Full Time Sales Staff**

Guest Room Productivity

Market Segments	2014	2015 Budget Productivity	2015* Forecasted Productivity	2016* Budget
Citywide Conventions	24,000	24,000	23,000	23,000
Single Property Meetings & Conventions	20,000	21,000	21,000	21,000
Sporting Events	23,000	28,000	27,000	28,000
Total	67,000	73,000	71,000	72,000

2015 Forecast

Citywide Conventions: There has been a decline in the number of guest rooms used by CCJW as reported by hotels; about 500 per weekend. The sales staff has been able to replace some of these rooms, but citywide rooms will decrease by 1,000.

Sporting Events: The 2015 goals for sports were increased from 23,000 to 28,000 in 2015, an increase of 22%. The sports team will book 27,000 rooms in 2015, an increase of 17% over 2014, despite the sales manager position being vacant January through March.

Return on Investment

Economic Impact of Groups Booked in 2016 for Future

Conventions: (see page 16)	\$8,910,000
Sports: (see page 20)	<u>\$6,300,000</u>
	\$15,210,000

2016 Investment in Convention & Sports Marketing: \$521,498
(see page 28)

Return on each dollar invested: \$29.17

Destination Marketing Funding Comparative

The following chart provides a **total budget** comparative (including Hotel Motel Tax, Membership Investments and Tourism Promotion Assessment) in key competitive markets:

Competing City	Bureau Budget	Number of Hotel Rooms	\$ Spent per Room
Seattle CVB & Sports Council	\$18,033,629	12,750	\$1,415
Yakima	\$2,656,600	2,705	\$982
Spokane CVB & Sports Council	\$5,913,829	6,888	\$859
Walla Walla	\$870,950	1,100	\$792
Tri-Cities	\$2,140,010	3,860	\$554
Seattle Southside	\$4,848,000	9,030	\$537
Bellingham	\$1,013,069	2,000	\$507
S.W. Washington	\$1,207,700	2,600	\$465
Tacoma	\$1,955,632	5,035	\$388
Snohomish County	\$1,269,891	6,235	\$204
Bellevue	\$763,000	4,904	\$156

The following chart provides a comparative for **Hotel Motel Tax investments** only for each destination marketing organization within key competitor markets:

Competing City	Hotel Motel Tax	Number of Hotel Rooms	\$ Spent per Room
Seattle CVB & Sports Council	\$8,402,604	12,750	\$659
Walla Walla	\$591,000	1,100	\$537
Bellingham	\$804,069	2,000	\$402
Spokane CVB & Sports Council	\$1,712,509	6,888	\$249
Seattle Southside	\$1,548,000	9,030	\$171
Yakima	\$439,100	2,705	\$162
Snohomish County	\$889,461	6,235	\$143
Tacoma	\$709,000	5,035	\$141
Bellevue	\$670,300	4,904	\$137
Tri-Cities	\$519,610	3,860	\$135
S.W. Washington	\$0	2,600	\$0

The following chart provides a comparative for **Tourism Promotion Assessments** only for each destination marketing organization within key competitor markets:

Competing City	TPA Collection	Number of Hotel Rooms	\$ Spent per Room
Seattle CVB & Sports Council	\$6,377,114	12,750	\$500
S.W. Washington	\$1,200,000	2,600	\$462
Seattle Southside	\$3,300,000	9,030	\$365
Tri-Cities	\$1,175,000	3,860	\$304
Spokane CVB & Sports Council	\$1,956,932	6,888	\$284
Yakima	\$650,000	2,705	\$240
Walla Walla	\$215,000	1,100	\$195
Tacoma	\$748,500	5,035	\$145
Snohomish County	\$212,582	6,235	\$34

Meetings & Conventions

Includes:

1 FTE Director of Sales

2 FTE Convention Sales Managers

1 FTE Convention Sales Assistant

2016 Actions:

- **Sales Blitz:** Develop two multi-day sales blitzes events in Olympia (Spring and Fall), encourage hotel participation in Spring Blitz.
- **Sales Calls:** Two sales trips to the greater Seattle/Puget Sound area.
- **Customer Events:** Organize meeting planner customer luncheon in the spring to promote the Tri-Cities as a destination. Event to be held in conjunction with the Olympia Spring Sales Blitz.
- **Meeting Planner FAM Tours:** Host qualified meeting planners for individual, customized FAM tours.
- **Relationships:** Continue staff attendance at Washington Society of Association Executives (WSAE) and Professional Convention Management Association (PCMA) monthly/quarterly meetings to strengthen relationship with key meeting planners.
- **Promote the Destination:** Sponsor events at the annual conventions for WSAE.
- **Advertise:** Place advertising in WSAE, MPI, PCMA and Western Destination Guide publications. Purchase enhanced listing on Cvent website.
- **New Business:** Continue a recognition/incentive program to focus sales managers on the pursuit of conferences and events that have never previously been held in the Tri-Cities: Room night production and quality RFPs issued.
- **Marketing Fund:** Utilize the Opportunity Fund specifically to offset costs for conventions that block more than 300 rooms per night.
- **Network:** Attend the annual conventions for WSAE, PCMA and MPI.

Performance Measures

- 44,000 Guest rooms booked
- Direct hotel spending of \$3,872,000
- Economic impact of \$8,910,000

CONVENTION, TOUR, AND GROUP SALES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$200	\$600	\$395	\$200	\$0	\$0	\$800	\$850	\$9,500	\$200	\$0	\$4,645	\$17,390
Travel	\$200	\$500	\$3,200	\$1,050	\$700	\$2,000	\$730	\$200	\$200	\$3,100	\$200	\$200	\$12,280
Trade Show	\$1,050	\$0	\$0	\$0	\$800	\$0	\$695	\$190	\$0	\$0	\$0	\$0	\$2,735
Staff Development	\$0	\$0	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$650	\$0	\$0	\$1,300
Promo Items	\$0	\$750	\$0	\$0	\$0	\$0	\$400	\$350	\$400	\$0	\$0	\$0	\$1,900
Dues/Subsc.	\$2,100	\$950	\$485	\$400	\$195	\$520	\$0	\$0	\$0	\$0	\$0	\$375	\$5,025
Totals:	\$3,550	\$2,800	\$4,080	\$2,300	\$1,695	\$2,520	\$2,625	\$1,590	\$10,100	\$3,950	\$200	\$5,220	\$40,630

Advertising:

Washington Society of Association Execs newsletter inserts: \$200 each in Jan, Apr, July and Oct = \$800

Misc. Ad projects: \$600 per quarter in Feb and July = \$1,200

Meeting Planners Intl.: Online Buyers Guide = \$395 (Mar)

National Tourism Alliance (NTA) Brochures = \$850 (Aug)

Washington Association of Convention and Visitor Bureaus (WACVB) Western Destination Guide Convene = \$4,645 (Dec)

Cvent – enhanced listing on meeting planner website = \$9,500 (Sept)

Travel:

Mileage stipend at \$200/month for site inspections and meetings = \$2,400

Professional Convention Management Association: attend 2 meetings per year; Apr and June at \$500 each = \$1,000

Washington Society of Association Execs: attend 2 meetings per year; May and Oct at \$500 each = \$1,000

Meeting Planners Intl.: Annual Convention: hotel, meals, and mileage = \$1,000 (Mar)

Olympia Spring Sales Blitz: \$500 per staff person, 4 people = \$2,000 (Mar)

Washington Society of Association Execs Convention: hotel, meals, travel for 2 staff @ \$650 each = \$1,300 (Jun)

Olympia Fall Sales Blitz: \$400 per staff person, 3 people = \$1,200 (Oct)

Training Classes: continuing education courses for 2 staff, hotel, meals and travel @ \$600 per session = \$1,200 (Oct)

Professional Convention Management Association/Meeting Planners Intl. Annual Meetings Industry Summit: \$350 per staff person, 2 persons in September

Society of Government Meeting Professionals Winter Workshop: hotel, meals, travel = \$300 (Feb)

Military Reunion Connection Marketplace: hotel, meals, travel = \$530 (July)

Trade Shows:

Meeting Planner Intl.: Registration (\$300), buyer program (\$650) fees = \$950 (Jan)

Washington Society of Association Executives: Convention registration for 2 staff @ \$400 each = \$800 (May)

Professional Convention Management Association/Meeting Planners Intl. Annual Meetings Industry Summit: registration for 2 staff ppl @\$95/per = \$150 (Aug)

Society of Government Meeting Professionals Winter Workshop: registration = \$100 (Jan)

Your Military Reunion Connection Marketplace = \$695 (July)

Staff Development:

Continuing Education Training Courses: 2 staff to attend, in April and Oct, registration = \$650 each = \$1,300

Promo Items:

Amenities: \$400: Feb, July and Sept = \$1,200

Logo'd items: \$350 in Feb and Aug = \$700

Dues and Subscriptions:

Washington Society Association Executives Sapphire level sponsorship: \$1,850 (Jan)

Washington Society Association Executives Dues: \$260 each for 2 staff due = \$520 (June)

Meeting Planners International Dues: \$375 (Dec)

Society Government Meeting Professionals Dues: \$400 (Apr)

Religious Conference Management Association Dues: \$195 (May)

Professional Conference Management Association Dues \$485 (Mar)

National Tour Association Dues \$700 (Feb)

Christian Meetings & Conventions Association Dues: \$250 (Jan)

Military Reunion Connection Dues: \$250 (Feb)

CONVENTION, TOUR, AND GROUP SALES – *Items Not Included in TPA Budget**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Customer Events	\$0	\$0	\$5,000	\$0	\$1,250	\$500	\$0	\$0	\$1,000	\$1,000	\$0	\$0	\$8,750
Hotels and Airfare	\$0	\$0	\$1,140	\$0	\$800	\$340	\$340	\$0	\$340	\$740	\$0	\$0	\$3,700
Entertaining	\$250	\$250	\$750	\$250	\$750	\$250	\$250	\$250	\$750	\$250	\$250	\$250	\$4,500
Gifts	\$100	\$100	\$100	\$50	\$100	\$100	\$100	\$50	\$100	\$100	\$100	\$50	\$1,050
Total	\$350	\$350	\$6,990	\$300	\$2,900	\$1,190	\$690	\$300	\$2,190	\$2,090	\$350	\$300	\$18,000

Customer Events:

Customer events in Olympia: \$5,000 (Mar)

Planner FAM event: \$1,000 (Sept)

Washington Trails Conference: \$1,000 (Oct)

Association of Public Safety Communications Officials Sponsored Break: \$500 (June)

Washington Society of Association Executives (WSAE) Sponsorship of Opening Breakfast: \$1,250 (May)

Hotels and Airfare:

Hotel rooms for visiting meeting planners, where comps not available: 10 rooms for 2 nights @ \$85 = \$1,700 (\$340 in Mar, June, July, Sept, and Oct)

Meeting Planner Fly-In: 5 airfares @ \$400 each, 2 per month in Mar, May, and 1 in Oct = \$2,000

Entertaining:

Hosted board meetings for decision makers: meals, tours, \$500 each in Mar, May, Sept = \$1,500

Meals with meeting planners: \$250 per month = \$3,000

Gifts:

Gift Baskets: \$50-\$100 per month = \$1,050

****Note: Items included in Visit TRI-CITIES' general membership budget (private sector).***

Sports Events

Includes:

1 FTE Sports Development Director

1 FTE Sports Sales Manager

2016 Actions

Sports Council: Organize and administer activities for the Tri-Cities Sports Council.

Advertising: Place advertising as appropriate in publications such as: Sports Events, Sports Destination Management.

Sales Blitz: Conduct sales calls in October in the greater Seattle area.

Promote Resources: Reprint and update the sports facilities guide.

FAM Tours & Services: Arrange site inspections for tournament planners, provide tools and information for promotional purposes and communicate with tournament planners during their event.

Opportunity Fund: Utilize the opportunity fund specifically to offset tournament costs for groups that block more than 300 rooms per night city-wide.

Tradeshows: Promote the Tri-Cities as a premier sports destination at National Tradeshows Events such as Teams, S.P.O.R.T.S, Connect Sports Marketplace, and National Association of Sports Commissions.

Promote the Destination: Sponsor events at annual national sports tradeshows.

Performance Measures

- 28,000 Guest rooms booked
- Direct hotel spending of \$2,520,000
- Economic impact of \$6,300,000

SPORTS GROUP SALES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$100	\$0	\$100	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$300	\$1,100	\$2,000
Travel	\$75	\$75	\$75	\$2,480	\$75	\$75	\$75	\$1,875	\$1,820	\$1,520	\$75	\$75	\$8,295
Trade Show	\$5,230	\$2,600	\$1,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,230
Staff Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Promo Items	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Dues/Subsc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$795	\$795
Totals:	\$5,405	\$2,675	\$1,575	\$2,680	\$475	\$75	\$75	\$1,875	\$1,820	\$1,520	\$375	\$1,970	\$20,520

Advertising:

Miscellaneous Ads to support tournaments: \$1,000 (\$100 Jan; \$100 Mar; \$400 May; \$300 Nov; \$100 Dec)
 Sports Events Magazine Featured Listing \$1,000 (Dec)

Travel:

Monthly Mileage Stipend: \$75/month: \$900

National Association of Sports Commissions (NASC) Symposium: \$1,240 per staff (Hotel-\$180 x 3 = \$540; Airfare-\$575; Meals-\$125) x 2 staff = \$2,480 (Apr)

TEAMS Conference: \$1,445 (Hotel-\$180 x 4 = \$720; Airfare-\$875; Meals-\$150) (Oct)

S.P.O.R.T.S-Relationship Conference: \$1,445 (Hotel-\$180 x 4 = \$720; Airfare-\$875; Meals-\$150) (Sept)

Connect Sports Marketplace: \$1,800 (Hotel = \$950, Airfare = \$700, Meals = \$150) (Aug)

Trade Show:

TEAMS Conference: \$2,600 (Feb)

S.P.O.R.T.S-Relationship Conference: \$1,400 (Mar)

National Association of Sports Commissions (NASC) Symposium: \$975 for staff #1, \$755 for staff #2 = \$1,730 (Jan)

Connect Sports Marketplace in August, Billed in January \$3,500

Promo Items:

Sports Amenities: \$200 (Apr)

Dues and Subscriptions:

National Association of Sports Commissions (NASC) Membership: \$795 (Dec)

SPORTS EVENT SALES – *Items Not Included in TPA Budget **

Customer Events and Entertainment:

Customer Entertainment: \$50/month = \$600

Sports Gifts: \$50/Month = \$600

****Note: Items included in Visit TRI-CITIES' general membership budget (private sector).***

Housing & Group Services

Includes:

1 FTE Housing & Group Services Manager

Our group sales strategies include support personnel to help achieve repeat bookings by facilitating and supporting meeting and event planners, ensuring that expectations are exceeded from initial booking through culmination of the event; and that their attendees' visit is a positive experience. We offer registration and reservation assistance to large conventions, making it easier for event planners to host their events here. Housing also increases customer satisfaction for individual travelers through reservation assistance during peak season. Satisfied individual travelers create a positive image of our destination through word of mouth and return travel in off-peak months.

2016 Actions

Hot Dates Program: Coordinate Hot Dates Program; maximizing hotel occupancy during peak season. Assist group and individual travelers find guest rooms within the Tri-Cities. Manage guest room inventory of all hotels within Tri-Cities and act as liaison between hotel partners and guests.

VisitTRI-CITIES.com Website: Support day-to-day management of Visit TRI-CITIES website including creating, developing and managing content, maintain consistent look and feel throughout website, and coordinate web projects across departments.

Show Your Badge VIP Program: Manage all functions of program including securing discounts/specials at member businesses, gathering group information, continuing on-going communications with member businesses and event planners, and tracking.

Reporting: Handle all group tracking including data entry, inventory, keeping files on housing operations and continuing on-going communications with the hotel/DOS reservation personnel. Report on aRes Travel On-line Booking system guestroom reservation activity. Post event reports will be used by the TPA commission to determine and validate the funding appropriations for applicants and payment from the opportunity fund.

Group Services: Establish contact with sports and convention planners who are scheduled to bring groups into the area; develop service promotion package to be sent to planners of forthcoming events; maintain routine written, telephone, and personal contact with the clients, oversees maintenance of all client files.

Membership Liaison: Act as liaison between planner and service members; offers suggestions and assistance planning entertainment, tours, shopping, spouse and children's programs and other attractions; solicits, collects and files information for speaker/entertainment files.

Hands-on Support: When appropriate, attend and organize pre- and post-event meetings with planners.

Customer Service Surveys: Follow up with planners/tournament directors post-event to determine strengths/weakness of delivery of hospitality goods & service.

Promote the Destination: Help build attendance and promote tourism through supply of customized booth materials/scheduling of displays.

Sales Staff Support: Create and distribute all sporting event leads and updates to hotels.

HOUSING & GROUP SERVICES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Travel	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$360
Promo Items	\$2,160	\$500	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$2,860
Tradeshow Display Items	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Totals:	\$2,690	\$530	\$30	\$30	\$30	\$230	\$30	\$30	\$30	\$30	\$30	\$30	\$3,720

Travel:

\$30 per month for mileage = \$360

Promo Items:

Registration Bags – 6,000 @ \$.36 = \$2,160 (Jan)

1,000 pens = \$500 (Feb)

Sunglasses = \$200 (June)

Tradeshow:

Tradeshow Décor = \$500 (Jan)

Tourism Development

The Tri-Cities, being a three-to-four hour drive from major metropolitan areas, is gaining popularity for weekend get-aways, particularly for those interested in wine, golf and recreation.

The recent introduction of the community brand for the Tri-Cities, which promotes the vibrancy and energy of the region as a bigger, bolder, brighter, better experience and environment in which to conduct business, will be a main focus for tourism development.

The launch of the new Visit TRI-CITIES website, which will be more user friendly for mobile devices and will make information on the Tri-Cities more accessible. It will also create a compelling, long lasting impression for users and become an important resource for promoting the rapidly changing developments in the Tri-Cities tourism scene.

In 2015, Visit TRI-CITIES launched the Mid-Columbia Wine Tourism Council. As the Council becomes more cohesive, there will be an increase in Council sponsored events, tradeshow and marketing materials

In recent years, interest in history and cultural tourism has also created a demand for the Tri-Cities as a destination. As tours of Hanford and the B- Reactor have become more accessible, visitors are able to plan their vacations around these events. The creation of a Manhattan Project National Historical Park (including Hanford, Oakridge and Los Alamos) will have a significant impact on the future of visitor spending in the region. The implementation of the new National Park along with the Hanford Land Use Plan, which incorporates recreation, increased river access, and education on the history of Hanford, will result in a new way of thinking about how the Tri-Cities is marketed to the outside world.

Tourism Development

2016 Actions

Branding: Now that a community brand has been established, the real work begins. Branding is more than just an iconic logo or tag line, but also involves strengthening the infrastructure in order to deliver on the brand promise. For the Tri-Cities wayfinding and growing community festivals that attract out of town visitors have been identified as top priorities and Visit TRI-CITIES staff will be heavily involved with these tasks in 2016.

Website: Websites are perhaps the most important marketing tool for destination marketing. For potential visitors, families looking to relocate and businesses researching investment opportunities, the internet is the key tool used to investigate. It is not only important that the Visit TRI-CITIES' website is attractive and technologically advanced, but that it also is strategic and adheres to the maximum capacity for search engine optimization.

Promote the Destination: Promote increased leisure travel through development of Golf & Wine programs.

Travel Tradeshows: Attend travel and golf related trade shows in key Northwest markets, such as Seattle, Spokane and British Columbia. In 2016, opportunities in Boise, ID will be explored.

Materials: Develop marketing materials for golf packaging; pairing hotels and local golf courses to offer seamless one-stop shopping for consumers.

Advertise: Continue advertising campaigns to promote the Tri-Cities as a leisure travel destination.

Social Media: Visit TRI-CITIES has developed quite a following on both Facebook and Twitter which can be used to promote the Tri-Cities.

Mid Columbia Wine Council: There has long been the need to assist wine industry related businesses in becoming more cohesive and organized in order to market the region. Visit TRI-CITIES staff provides management and leadership for the Mid-Columbia Wine Council, which works on marketing projects designed to increase wine tourism.

Relationships: Attend industry events for the development of wine tourism in our region, including promotion of the Columbia, Yakima and Red Mountain Appellations.

Hanford Land Use: Visit TRI-CITIES will continue to take an active role in developing and executing a Hanford Land Use Plan and will have an active role in the introduction of the Manhattan National Historical Park.

Packages: Work with member hotels to showcase their existing packages both via our website and to travel media.

Increasing Communication: Implement quarterly e-mail newsletter to a targeted list of leisure travelers.

Washington Wine Country: In conjunction with our partners, we will continue to market Yakima, Tri-Cities and Walla Walla as the authentic wine experience. Components will include website, advertising, media outreach and industry outreach (wineries).

TOURISM DEVELOPMENT

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$2,100	\$8,800	\$7,550	\$1,550	\$15,800	\$20,800	\$800	\$17,800	\$19,800	\$1,550	\$800	\$1,450	\$98,800
Travel	\$0	\$3,000	\$2,200	\$0	\$0	\$500	\$0	\$500	\$0	\$500	\$0	\$0	\$6,700
Trade Show	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100	\$1,000	\$0	\$0	\$4,100
Staff Development													
Promo Items													
Customer Events & Ent.													
Dues/Subsc.													
Website	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$19,200
Totals:	\$3,700	\$13,400	\$11,350	\$3,150	\$17,400	\$22,900	\$2,400	\$19,900	\$24,500	\$4,650	\$2,400	\$3,050	\$128,800

Advertising:

Golf & Wine Getaway Brochure: Design \$1,300 Jan, Brochure \$8,000 Feb, Ad Inserts \$4,000 Mar

Golf ads in Spokesman Review: Mar, Apr, Oct at \$750 each = \$2,250

Golf Map; \$650 (Dec)

Images for Ad Design 20 images @ 150 each = \$3,000 (June)

Leisure Travel Ads: \$2,000 in Mar, Jun and Aug = \$6,000

WSHLA Official Visitor Guide: \$4,000 (Sept)

Social Media/Google Ads = \$800/month (Jan, Feb, Mar, Apr, June, July, Aug, Sept, Oct, Nov, Dec) = \$9,600

Television Commercials in Puget Sound Region \$30,000 each for Spring (May/June) and Fall (Aug/Sept) = \$60,000

Trade Shows:

Seattle Golf & Travel Show: Exhibit fees due Sept = \$1,600

Spokane Golf & Travel Show: Exhibit fees due Oct = \$1,000

Vancouver B.C. Golf & Travel Show: Exhibit fees due Sept = \$1,500

Travel:

Seattle Golf & Travel Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,700 (Mar)

Spokane Golf & Travel Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,200 (Feb)

Vancouver B.C. Golf & Travel Show: hotels, meals, car rental, parking and fuel for 2 staff = \$1,800 (Feb)

Mid Columbia Wine Tourism Council: Quarterly travel allowance to support Tradeshows/Media Event \$500 each (Mar, June, Aug, Oct) = \$2,000

Website:

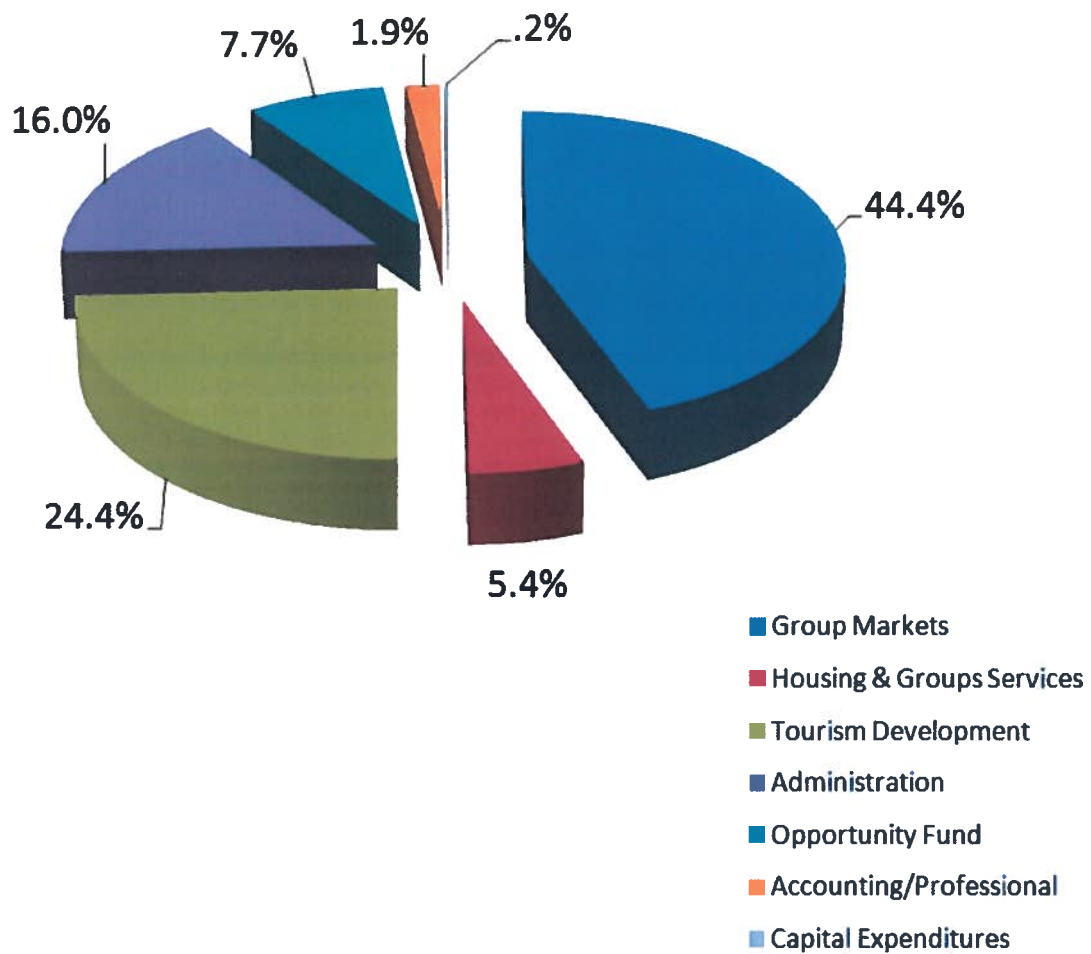
Invest in Search Engine Optimization for new website: Aristotle Bronze SEO Package \$1,200/month (Jan, Feb, Mar, Apr, June, July, Aug, Sept, Oct, Nov, Dec) = \$14,400

Website Hosting Fee: \$4,700 annually = \$400/month

Budget Summary

Revenues	2015 Budget		Proposed 2016 Budget	
Kennewick	\$497,200	44%	\$517,000	44%
Pasco	\$259,900	23%	\$270,250	23%
Richland	\$372,900	33%	\$387,750	33%
Total:	\$1,130,000	100%	\$1,175,000	100%
Expenditures				
Group Markets	\$492,162	43.8%	\$521,498	44.4%
City Wide Conventions Associations Corporate & Government SMERF (social, military, education, religious, fraternal) Sports				
Housing & Groups Services	\$58,700	5%	\$63,051	5.4%
Tourism Development	\$280,475	25%	\$284,826	24.4%
Administration (administrative staff, office supplies, rent, telephone postage, equipment maintenance, etc.)	\$183,663	16%	\$190,625	16%
Opportunity Fund	\$90,000	8%	\$90,000	7.7%
Accounting/Professional	\$22,000	2%	\$22,000	1.9%
Capital Expenditures	\$3,000	.2%	\$3,000	.2%
Total:	\$1,130,000	100%	\$1,175,000	100%

Budget Summary



Board of Directors

The strength of any organization begins at the top. Visit TRI-CITIES is served by a Board of Directors that is providing strategic industry leadership for the future.

Board of Directors

Carl Adrian, TRIDEC
Commissioner Don Barnes, Port of Kennewick
Jerry Beach, Courtyard by Marriott
Commissioner James Beaver, Benton County
Troy Berglund, West Richland Chamber of Commerce
Karen Blasdel, Battelle
Mark Blotz, Clover Island Inn
Debbie Bone-Harris, Pasco Chamber of Commerce
John Bookwalter, J. Bookwalter Winery
Christine Brown, Townsquare Media
Senator Sharon Brown, Washington State Senate
8th Legislative District
Mayor Pro Tem Richard Buel, City of West Richland
John Crook, Paragon Corporate Housing
Rich Cummins, Columbia Basin College
Colleen French, Department of Energy
Ron Foraker, Tri-Cities Airport
Councilman Mike Garrison, City of Pasco
Representative Larry Halder, Washington State House
of Representatives
Monica Hammerberg, Red Lion Hotel Pasco
Don Hart, Tri-Cities Sports Council; DHART
Consulting Group
Suzanne Heaston, Bechtel National, Inc.
Ron Hue, Individual Member
Scott Keller, Port of Benton
Lori Lancaster, Benton Franklin Fair & Rodeo
Mayor Pro Tem Phillip Lemley, City of Richland
Lori Mattson, Tri-City Regional Chamber of Commerce
Gregg McConnell, Tri-City Herald
Karen Miller, Benton PUD
Kathy Moore, SpringHill Suites by Marriott
Ian Napier, Red Lion Hotel Richland

John Neill, JRN Consulting, LLC
Todd Nelson, Benton Franklin River Heritage
Foundation/Washington Closure Hanford
Vijay Patel, Holiday Inn Express Hotel & Suites
Pasco/ Fairfield Inn
Corey Pearson, Three Rivers Convention Center
Justin Raffa, Mid-Columbia Mastersingers
Rob Roxburgh, Washington River Protection
Services
Steve Simmons, Country Gentleman
Tony Umek, Gale-Rew Construction
Martin Valadez, Tri-Cities Hispanic Chamber of
Commerce
Rae Weil, Mission Support Alliance
Mayor Steve Young, City of Kennewick



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Items for Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Expenditure from the Tri-City Regional Hotel-Motel Commission Tourism Promotion Area Reserve Fund for a Special Project

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve Expenditure from the Tri-City Regional Hotel-Motel Commission Tourism Promotion Area Reserve Fund in the amount of \$20,000 for a Regional Wayfinding Plan

Summary:

The Tri-City Regional Hotel-Motel Commission would like to request the transfer of \$20,000 from Tourism Promotion Area Reserve Account to be used for a supplemental tourism related project during 2016.

Currently, there are \$22,727 in funds available for reinvestment in tourism related projects. The funds available for project investment are in addition to the minimum reserve requirement of \$300,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri-Cities as a destination; creating increased visitor spending in the community. The project under consideration accomplishes that goal.

The Tri-City Regional Hotel-Motel Commissioners have unanimously approved a contribution of \$20,000 from TPA reserves to assist in funding the development of a regional wayfinding plan that will include signs, gateways and kiosks to link the communities of Kennewick, Pasco, Richland and West Richland.

Reserve Balance Funds Available:	\$322,727
Minimum Reserve Balance Required: (As set by the Commissioners with advisement from the Ex-Officios)	(\$300,000)
Available Funds for Investment as of July 1, 2015:	\$22,727
<u>Wayfinding Support Reserve Requests:</u>	<u>\$20,000</u>
Revised Balance:	\$2,727

Fiscal Impact: No impact to the City of Richland budget. Recommended project will be funded by the Special Lodging Assessment reserves managed by the Tri-Cities Visitor and Convention Bureau.

Attachments:

- I. Letter-TPA Reserve Account Request Richland



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www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

October 5, 2015

Ms. Cindy Reents
City of Richland
500 Swift Blvd., MS-18
Richland, WA 99352

Dear Ms. Reents:

Thank you for allowing us the opportunity to present to the Richland City Council on behalf of the Tri-City Regional Hotel-Motel Commission. The Commissioners would like to request the transfer of \$20,000 from Tourism Promotion Area Reserve Account to be used for a supplemental tourism related project during 2016.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, there is currently \$22,727 in funds available for reinvestment in tourism related projects.

The funds available for project investment are in addition to the minimum reserve requirement of \$300,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri-Cities as a destination; creating increased visitor spending in the community. The project under consideration accomplishes that goal.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the acceptable level of \$300,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$20,000 that will help fund the development of a regional wayfinding plan. A summary of the project and the associated expenditure is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink that reads "Kris Watkins".

Kris Watkins
President and CEO

Tourism Promotion Assessment Reserve Request

Reserve Project Request: \$20,000 Regional Wayfinding Study

The Tri-City Regional Hotel-Motel Commissioners have unanimously approved a contribution of \$20,000 from TPA reserves to assist in funding the development of a regional wayfinding plan that will include signs, gateways and kiosks to link the communities of Kennewick, Pasco, Richland and West Richland.

Reserve Balance Funds Available:	\$ 322,727
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Minimum Reserve Balance Required:

(As set by the Commissioners with advisement
from the Ex-Officios)

(\$300,000)

Available Funds for Investment as of July 1, 2015:	\$ 22,727
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<u>Wayfinding Support Reserve Request:</u>	<u>\$ 20,000</u>
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Revised Balance:	\$ 2,727
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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Expenditures - Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Expenditures from September 28, 2015 - October 9, 2015 for \$4,430,859.87 including Check Nos. 227409-227813, Wire Nos. 5998-6006, Payroll Check Nos. 100154-100170, and Payroll Wire/ACH Nos. 9159-9183

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from September 28, 2015, to October 9, 2015 in the amount of \$4,430,859.87.

Summary:

Breakdown of Expenditures:

Check Nos.	227409-227813	1,318,129.24
Wire Nos.	5998-6006	935,584.58
Payroll Check Nos.	100154-100170	25,997.99
Payroll Wires/ACH	9159-9183	2,151,148.06
TOTAL		\$4,430,859.87

Fiscal Impact:

Yes

Total Disbursements: \$4,430,859.87.

Attachments:

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
SEPTEMBER 28, 2015 - OCTOBER 9, 2015

Payee	Wire Description	Amount
Claim Wires - Wire No. 5998 to 6006		
AW Rehn Insurance	Fire Health Reimbursement Account	21,937.50
Department of Licensing	Firearms Online Pmt for Concealed Licenses	1,017.00
Payment Processing, Inc.	Landfill Merchant Service Fees	1,015.95
Richland Golf Management Corporation	Col. Pt. Operating Reimb	148,277.79
US Bank Trust	Interest Only Payment-Public Facility District	52,460.84
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	710,875.50
	Total Claim Wire Transfers	\$ 935,584.58
Payroll Wires & Direct Deposits (ACH) - Wire No. 9159 to 9183		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,151,148.06
Total Claim & Payroll Wires/ACH		\$ 3,086,732.64

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001		GENERAL FUND			
Division:	000	UNASSIGNED			
RECFWARE REFUND		092115	227788	REFUND DAMAGE DEPOSIT	\$425.00
				REFUND DAMAGE DEPOSIT	\$200.00
			227803	REFUND DAMAGE DEPOSIT	\$425.00
				REFUND DAMAGE DEPOSIT	\$200.00
			227805	REFUND DAMAGE DEPOSIT	\$425.00
				REFUND DAMAGE DEPOSIT	\$200.00
		092115A	227765	REFUND DAMAGE DEPOSIT	\$62.75
		092115B		REFUND DAMAGE DEPOSIT	\$362.25
		092115C		REFUND DAMAGE DEPOSIT	\$425.00
		092315	227782	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND PARK SHELTER CANCEL	\$41.00
				REFUND - DAMAGE DEPOSIT	\$71.00
			227789	REFUND PARK SHELTER CANCEL	\$41.00
				REFUND - DAMAGE DEPOSIT	\$71.00
				REFUND DAMAGE DEPOSIT	\$150.00
			227813	REFUND - DAMAGE DEPOSIT	\$71.00
				REFUND PARK SHELTER CANCEL	\$41.00
				REFUND DAMAGE DEPOSIT	\$150.00
		092815	227788	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND INSUFFICIENT REG	\$54.00
			227794	REFUND INSUFFICIENT REG	\$54.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
			227797	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND INSUFFICIENT REG	\$54.00
		093015	227784	REFUND - CANCELLATION	\$95.00
RICHLAND SENIORS ASSOCIATION		2015 RSA BBQ	227485	RSA BBQ TICKETS	\$400.00
SOLDAT, JAZMYN		091715	227489	REFUND FOR OVERDUE FINES	\$11.50
WA STATE DEPARTMENT OF REVENUE		REFUND BNG #4	227587	REFUND OF BROKERED NATURAL GAS	\$10,000.00
UNASSIGNED TOTAL ****					\$15,229.50
Division:	001	CITY COUNCIL			
ENTERPRISE RENT A CAR		9/15-45WA423	227447	SPECIAL COUNCIL TRP RENTAL CAR	\$109.84
ROSE, DAVE		15-368 ROSE	227800	ECA-CLNUP-WS_9_27_9-30_DR	\$2,225.55
VERIZON WIRELESS		9752545139	227807	IPAD II-USAGE CHGS SEPT	\$155.94
CITY COUNCIL TOTAL ****					\$2,491.33
Division:	100	CITY MANAGER			



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$48.25
CITY MANAGER TOTAL ****					\$48.25
Division:	101	CITY CLERK			
BARHAM, DEBBY		15-416 BARHAM	227764	15-416 WMCA FALL ACADEMY DCC	\$33.00
CITY OF RICHLAND		15-415-HOPKINS	227772	15-415 WA ST ARCHIVES TRN-ECM	\$215.10
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$31.46
CITY CLERK TOTAL ****					\$279.56
Division:	102	CITY ATTORNEY			
BENTON COUNTY TREASURER		AUGUST 2015	227427	DISTRICT COURT/OPD COSTS AUG	\$54,895.32
CITY OF RICHLAND		15-408-KINTZLEY	227772	15-408 WSAMA FALL CONFERENCE	\$79.00
PRONTO PROCESS SERVICE INC		PTO-2015006364	227482	MESSENGER SERVICE-AUG	\$40.00
WEST PUBLISHING CORPORATION DBA		832460453	227515	INFORMATION CHARGES-AUG 2015	\$2,207.48
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$50.04
CITY ATTORNEY TOTAL ****					\$57,271.84
Division:	110	ASSISTANT CITY MANAGER			
CITY OF RICHLAND		15-390-AMUNDSON	227772	ICMA CONF-SEATTLE-SEPT-JMA	\$550.10
		15-391-REENTS		ICMA CONF-SEATTLE-SEPT-CR	\$530.40
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$32.89
ASSISTANT CITY MANAGER TOTAL ****					\$1,113.39
Division:	111	COMMUNICATIONS & MARKETING			
EVERETT, GAIL		MAY-AUG MILEAGE	227778	MILEAGE REIMBURSEMENT-EVERETT	\$73.60
PITNEY BOWES INC		1278325-SP15	227712	3RD QTR 2015 PB SORTER/POSTAGE	\$8,702.13
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$12.19
				PHONE CHARGES 9/23-10/22/15	\$12.06
				PHONE CHARGES 9/23-10/22/15	\$0.27
COMMUNICATIONS & MARKETING TOTAL ****					\$8,800.25
Division:	112	CABLE COMMUNICATIONS			
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$13.41
CABLE COMMUNICATIONS TOTAL ****					\$13.41
Division:	113	HANFORD COMMUNITIES			
CITY OF RICHLAND		15-407-LARSEN	227772	ECA WA DC SEPT 2015-LARSEN	\$150.00
LARSEN, PAM BROWN		15-407-BROWN	227790	ECA WA DC SEPT 2015-LARSEN	\$213.63
LUNDGREN, REGINA E		RCH-HCN-428	227693	HANFORD COMM NEWSLETTER-2015	\$1,700.00
		RCH-SB-427		SPEAKERS BUREAU-SEP	\$320.00
TRI CITY REGIONAL CHAMBER OF COMMERCE		38719	227504	TC CHAMBER LUNCHEON-LARSEN	\$20.00
		39260		AUGNETWORK TC LUNCHEON-LARSEN	\$20.00
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$8.79
HANFORD COMMUNITIES TOTAL ****					\$2,432.42
Division:	120	FIRE			



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BENTON RURAL ELECTRIC ASSOCIATION		8/15-74170526	227429	COLLINS RD RADIO TOWER-ELECTRI	\$26.65
DELL COMPUTER CORPORATION	P055681	XJRM7PR68	227642	PROJECTOR, 1610HD WITH 2 YEAR	\$793.57
FRONTIER		8/15-206-188-0334	227452	VHF PHONE LINE 8/19-9/18/15	\$422.86
		9/15-253-004-5365	227659	SILVER CLOUD PHONE LINE	\$66.64
HARRINGTON'S TROPHIES		74314	227458	NAME PLATES/E1763 RENUMBER	\$16.72
				NAME PLATES/E1763 RENUMBER	\$41.38
		74408		M1729/P1714 NUMBERING	\$50.17
		74416		PROMOTIONAL NAME TAG/PLATES	\$102.82
		74440		E1714 RENUMBER	\$33.45
		74562		NEW HIRE NAME TAGS/PLATES	\$312.23
JORDON, JAMES		REIMB FUEL FIRE	227787	FUEL PURCHASE REIMB-FIRE MOB	\$232.63
LN CURTIS & SONS		2126756-00	227691	GXCEL PANT REPAIR/WIDENING	\$173.35
ON SCENE MEDICAL SERVICES, P.C.		0017	227475	HAZMAT PHYSICALS (5)	\$6,760.00
		0020		AUDIOGRAMS (6)	\$180.00
	P055769	0027	227703	HAZMAT PHYSICAL (DUNCAN)	\$1,352.00
	P055769			HAZMAT PHYSICAL (RODGERS)	\$1,302.00
OXARC INC		4111IPS	227476	FIRE EXT/EYE WASH STATIONS	\$126.32
PARADISE BOTTLED WATER CO		8/15-FIRE ST 71	227477	BOTTLED WATER	\$88.44
		8/15-FIRE ST 72		BOTTLED WATER	\$79.22
		8/15-FIRE ST 73		BOTTLED WATER	\$65.57
		8/15-FIRE ST 74		BOTTLED WATER	\$77.97
PATTERSON, JOSH		15-459-PATTERSON	227795	15-459 HAZARDOUS MATERIALS	\$109.64
RICHLAND ACE HARDWARE		210184	227720	STA STENCILING/KITCHEN SUPPLY	\$35.88
		210209		E1714 SPARY ON GLUE	\$10.85
		47869	227484	BLUE TARPS	\$16.26
		47932	227720	FYING PAYS-ST 73	\$60.79
SPOKANE EXERCISE EQUIPMENT	P055603	AAAQ4842	227731	STAIRMASTER GAUNTLET STEPMILL	\$4,256.36
	P055603			FREIGHT CHARGES	\$224.26
SPRINT		891160522-138	227492	RFD CELL PHONES 7/18-8/17/15	\$109.59
TRI COUNTY FIRE ASSOCIATION		15-07	227505	2015 ANNUAL TCFA DUES	\$250.00
UPTOWN CLEANERS		23534	227508	LINEN/UNIFORM LAUNDRY SRVCS	\$329.38
		23567		LINEN/UNIFORM LAUNDRY SRVCS	\$297.25
		23628		LINEN/UNIFORM LAUNDRY SRVCS	\$305.69
		23691		LINEN/UNIFORM LAUNDRY SRVCS	\$304.98
VERIZON WIRELESS		9750899237	227509	MDT WIRELESS CHRGS 8/20-9/19	\$336.08
WEST COAST FIRE & RESCUE		1261	227756	RESCUE TOOLS ANNUAL MAINT	\$942.21
XEROX CORPORATION	P055783	081181737	227762	OFFICE COPIER LEASE/USAGE (AUG	\$379.82
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$177.40

FIRE TOTAL ****

\$20,450.43

Division: 130 POLICE

BENTON COUNTY SHERIFF'S OFFICE

4/15-MEDICAL

227611

MEDICAL SUPPLIES/SRVCS-APRIL

\$4,616.54

Tuesday, October 13, 2015

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City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BLUMENTHAL UNIFORM CO	P055727	004087428	227615	511 TAC LITE PANTS TR506 TAN 3	\$54.29
	P055727			74273-162 PANT MENS KHAKI TACL	\$108.58
	P055727			ADJUST FOR TAX	(\$0.01)
	P055727			SHIPPING	\$12.71
	P055571	152883	227430	339P VEST REFL W/BLK LTRS 2 SI	\$283.17
	P055571			BARRIER TS-BT01 YELLOW 3 MIL.	\$15.15
	P055571			431411 HOBBLE 48" FLAT WEBBING	\$55.22
	P055571			SHIPPING	\$14.12
	P055571			TAX ADJUSTMENT	\$0.01
	P055617	153557		SHIPPING	\$13.03
	P055617	153557-01	227615	#48112-191 JACKET MENS MOSS SA	\$271.49
	P055673	154613		74326-750 PANT MENS CARGO PDU	\$54.29
	P055673			74326-750 PANT MENS CARGO PDU	\$108.58
	P055673			TAX ADJUSTMENT	(\$0.01)
	P055673			74326-750 PANT MENS CARGO PDU	\$54.29
	P055673			SHIPPING	\$16.29
	P055673			74326-750 PANT MENS CARGO PDU	\$108.58
	P055673			74326-750 PANT MENS CARGO PDU	\$108.58
	P055673			74326-750 PANT MENS CARGO PDU	\$162.87
CASCADE NATURAL GAS CORP		09/15-75997100005	227623	NAT GAS 505 SWIFT 8/19-9/17	\$124.22
CELLEBRITE USA CORP.		158533	227624	1 YR ULTIMATE SOFTWARE SUPPORT	\$3,098.99
CHARTER COMMUNICATIONS		10/15-0309703POL	227628	RPD INTERNET SRVCS 9/29-10/28	\$60.37
CITY OF RICHLAND		15-386-MATHENY	227772	15-386 NTOA AWARDS-MATHENY	\$563.60
		15-387-NELSON		15-387 NTOA AWARDS-NELSON	\$183.00
		15-395-SMITH		15-395 NTOA AWARDS-SMITH	\$244.00
DOMESTIC VIOLENCE SERVICES		23511	227444	DOMESTIC VIOLENCE SRVCS-AUG'15	\$888.50
ERICKSON ORCHARDS, INC		131113	227650	MOVE IN CHARGE 15-18349	\$45.50
		9/15-00064		SORAGE MONTHLY CHARGE 15-18349	\$65.00
	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$64.07
LARSEN GUNSMITHING & FIREARMS	P055621	8468	227687	KO1-SB	\$264.71
	P055621			HAZMAT FREIGHT	\$144.44
	P055621			KO1PC (50 PER BOX)	\$1,259.76
	P055648	8476		1250234 UNDER ARMOUR UA VALSET	\$106.43
	P055648			22600 WOMENS DANNER ACADIA BOO	\$266.07
	P055648			22600 DANNER ACADIA BOOT SIZE	\$266.07
	P055648			22600 DANNER ACADIA BOOT SIZE	\$266.07
	P055648			22600 DANNER ACADIA BOOT SIZE	\$266.07
	P055648			22600 DANNER ACADIA BOOT SIZE	\$266.07
	P055648			1261916 UNDER ARMOUR 6" SIDE Z	\$141.18
	P055648			1261916 UNDER ARMOUR 6" SIDE Z	\$106.43
	P055648			RESTOCKING FEE	\$28.24



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LARSEN GUNSMITHING & FIREARMS	P055648	8476	227687	RESTOCKING FEE	\$21.29
	P055648			ADJUST FOR TAX	(\$0.01)
NOMAN, DIANA		RPD081915	227474	ARABIC INTERPRET RPD15-16491	\$187.50
P & K TOWING/TRI-CITY TOWING		24813	227705	TOWING CHARGE RPD-EVIDENCE	\$194.39
PRINT PLUS/PSS RUBBER STAMPS		5957	227480	EVIDENCE STAMPS	\$48.87
RIVER CITY TOWING INC		14227	227486	TOW CHARGE	\$48.87
		14237	227722	TOW CHARGE	\$48.87
		14239		TOW CHARGE	\$48.87
SOUND UNIFORM GROUP LLC	P055159	16485	227491	UNDER ARM ZIPPERED VENTS	\$27.15
	P055159			SHIPPING	\$16.83
	P055159			ZIPPERED "A" POCKETS	\$13.03
	P055159			EMBROIDERED NAME TAG-LAST NAME	\$8.69
	P055159			SUMMER JUMPSUIT JMP93LTDN DRK	\$380.10
TIM BUSH MOTOR COMPANY DBA		1539	227499	RPD VEHICLE WASHES-AUG	\$551.25
TREASURE VALLEY COFFEE CO		104060	227502	RPD COFFEE DELIVERY	\$198.29
VERIZON WIRELESS		9752581422	227807	DATA CHARGES THROUGH 9/19/15	\$1,515.22
WASHINGTON STATE PATROL		00058743	227753	ACCESS USER FEE 7/1-9/30/15	\$534.00
XEROX CORPORATION		081282031	227762	W7845PT BASE CHR/PRINTS-AUG	\$292.74
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$6.66
				PHONE CHARGES 9/23-10/22/15	\$299.08
POLICE TOTAL ****					\$19,218.25
Division: 210 ADMINISTRATIVE SERVICES					
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$19.50
ADMINISTRATIVE SERVICES TOTAL ****					\$19.50
Division: 211 FINANCE					
CITY OF RICHLAND		15-401-KISON	227772	15-401 PCCFOA-CHG MGMT-KISON	\$418.85
EASTERN WA FINANCE OFFICERS ASSN		REG&DUES-ALLEN	227776	REGISTRATION/DUES-B ALLEN	\$80.00
		REG&DUES-SUCHY		REGISTRATION/DUES-B SUCHY	\$80.00
		REG&DUES-ZEPEDA		REGISTRATION/DUES-S ZEPEDA	\$80.00
HEINE, CARA		REIMB-FEES	227553	REIMB O/D FEES PER MISREAD	\$34.00
POSTMASTER		PERMIT 153-9/30	227578	POSTAGE 9/15-9/30	\$7,086.19
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$0.22
				PHONE CHARGES 9/23-10/22/15	\$129.41
				PHONE CHARGES 9/23-10/22/15	\$74.18
FINANCE TOTAL ****					\$7,982.85
Division: 212 PURCHASING					
HOME DEPOT CREDIT SERVICES	S016555	8013911	227673	PLASTIC TOTES INVOICE #8013911	\$84.58
XEROX CORPORATION	S016120	081282032	227762	XEROX 7845 LEASE AND COPY CHAR	\$278.03
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$58.20
				PHONE CHARGES 9/23-10/22/15	\$42.27



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PURCHASING TOTAL ****					\$463.08
Division:	213	INFORMATION TECHNOLOGY			
360 TRAINING.COM	P055527	CRM-42276-T3W4	227594	TRAINING, SQL SERVER REPORTING	\$1,516.00
	P055527	CRM-42278-Z7H0		TRAINING, BUILDING REPORTS WIT	\$476.00
APOLLO SHEET METAL INC	P055704	150917	227603	DATA CENTER HVAC SYSTEM REPAIR	\$150.14
CERIUM NETWORKS INC	P055607	048709	227434	WLC LICENSE PACK 5 AP ADDER	\$2,023.71
	P055605	13403		CATALYST 2960X48 GIGE SWITCH	\$4,709.87
CITY OF RICHLAND		15-352 SAVCHUK	227772	15-352 CAPM CERT EXAM-SAVCHUK	\$446.95
		15-353-GIFFORD		15-353 CAPM CERT EXAM-GIFFORD	\$446.95
COLUMBIA INDUSTRIES SUPPORT LLC	P055580	0024549	227440	DESTRUCTION OF HARD DRIVE	\$490.00
	P055580			TECHNOLOGY DESTRUCTION	\$35.70
HEWLETT PACKARD COMPANY	P055680	80010408-001	227670	HP ProLiant DL380p Gen8 Server	\$17,802.54
	P055680	80015872-000		HP 5Y NBD PROCARE SERVICE	\$5,318.79
MID COLUMBIA ENGINEERING INC	P054872	ST007798	227696	RICH AUSTILL, AS400 MNTNC SERV	\$250.25
SINGLEWIRE SOFTWARE LLC	P055700	18090	227726	1 YEAR MNTNC Per End Point Lic	\$950.25
	P055700			ADJUST FOR TAX	\$0.01
VERIZON WIRELESS	P054888	9752535408	227807	WIRELESS CHARGES FOR DATA FOR	\$80.02
VISION TECHNOLOGY SOLUTIONS LLC DBA	S016344	30996	227752	WEBSITE DEVELOPMENT SERVICE	\$12,168.00
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$243.62
INFORMATION TECHNOLOGY TOTAL ****					\$47,108.80
Division:	220	HUMAN RESOURCES			
HARRINGTON'S TROPHIES		74593	227458	RETIREMENT PLAQUE-C KOSTOFF	\$69.50
		74624		RETIREMENT PLAQUE-N ALDRICH	\$69.50
TANNER, WILLIAM		061015	227804	TANNER BACKGROUND-PULLMAN, WA	\$161.35
		091115		TANNER-BACKGROUND CONNELL,WA	\$65.90
WA STATE DEPT OF RETIREMENT SYSTEMS		01120506	227510	EXCESS COMPENSATION-CONLEY	\$29,319.92
XEROX CORPORATION		081181735	227516	W7855PT BASE CHR/PRINTS-AUG	\$423.92
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$70.21
HUMAN RESOURCES TOTAL ****					\$30,180.30
Division:	300	COMMUNITY &DEVELOPMENT SERVICE			
JENSEN, KERWIN		15-427 JENSEN	227786	15-427 PLANNING SHORT COURSE	\$20.47
VERIZON WIRELESS		9752566050	227751	KJENSE MIFI 8/20-9/19	\$114.49
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$19.75
COMMUNITY &DEVELOPMENT SERVICE TOTAL ****					\$154.71
Division:	301	DEVELOPMENT SERVICES			
MID COLUMBIA ENGINEERING INC	P055297	st007763	227696	JOSEPH MINNICK, BLDG INSPECTOR	\$1,568.00
	P055297	ST007778		JOSEPH MINNICK, BLDG INSPECTOR	\$1,254.40
	P055297	ST007797		JOSEPH MINNICK, BLDG INSPECTOR	\$1,568.00
VERIZON WIRELESS		9752545138	227751	BLDG INSPECTORS LAPTOPS	\$200.05



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$109.12
				PHONE CHARGES 9/23-10/22/15	\$19.81
DEVELOPMENT SERVICES TOTAL ****					\$4,719.38
Division:	302	REDEVELOPMENT			
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$19.44
				PHONE CHARGES 9/23-10/22/15	\$6.03
REDEVELOPMENT TOTAL ****					\$25.47
Division:	303	LIBRARY			
ADAMS, LISA M		15-324 ADAMS	227763	15-324 LA-PT TRNG 09-2015	\$72.00
CASCADE NATURAL GAS CORP		10/15-61897100006	227623	NAT GAS 955 NRTHGATE 8/19-9/16	\$72.97
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$146.88
LIBRARY TOTAL ****					\$291.85
Division:	331	PARKS & REC - RECREATION			
FRONTIER	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$184.21
MID COLUMBIA ENGINEERING INC	P054820	ST007752	227472	RP3 - GENERAL EDUCATION	\$420.42
STEEBER'S LOCK SERVICE		3194	227494	KEYS	\$21.72
TREASURE VALLEY COFFEE CO		104135	227745	RCC COFFEE DELIVERY	\$156.28
XEROX CORPORATION		81181720	227516	W7855 BASE CHG/PRINTS-AUG	\$131.21
				W7855 BASE CHG/PRINTS-AUG	\$231.35
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$6.03
				PHONE CHARGES 9/23-10/22/15	\$36.19
				PHONE CHARGES 9/23-10/22/15	\$93.68
PARKS & REC - RECREATION TOTAL ****					\$1,281.09
Division:	335	PARKS & REC - PARKS&FACILITIES			
ABM JANITORIAL NORTHWEST		8470354	227419	JANITORIAL SRVCS-SEP	\$9,417.47
ALL DOORS INC	P055768	60643	227601	Repair auto doors at City Hall	\$800.93
AMERICAN ROCK PRODUCTS INC		247059	227602	SAND	\$347.41
		247227		SAND	\$52.61
ARAMARK UNIFORM SERVICES INC	S016560	8/15-934962000	227604	LINEN CHARGES FOR AUGUST 2015	\$328.04
BADGER MOUNTAIN IRRIGATION DISTRICT		2015-2 428 SUNDNC	227608	2015 BMID ASSESSMENT SUNDANCE	\$233.94
		2015-2 BADGER MT		2015 BMID ASSESSMENT BADGER MT	\$4,577.29
		2015-2 CR HILLS		2015 ASSESSMENT-CRESTED HILLS	\$760.60
		2015-2 WESTCLIFFE		2015 BMID ASSESSMNT WESTCLIFFE	\$431.04
BASIN SOD INC		16596	227609	SOD	\$108.47
BEAVER BARK & ROCK		696613	227426	BARK	\$204.08
BENTON COUNTY SHERIFF'S OFFICE		9/15-WORKCREW II	227611	WORKCREW II-AUGUST 2015	\$5,073.89
C & E TRENCHING LLC	P055610	11203	227619	CONSTRUCT SHELTERBELT TRAIL SW	\$51,515.87
CENTRAL HOSE & FITTINGS INC		419830	227625	BRASS TUBES	\$32.36
CITY OF RICHLAND		8/2015-24	227436	#24 PARKS LANDFILL CHARGES	\$977.46
COLUMBIA GRAIN & FEED INC		135991	227439	STRAW BALES	\$45.55



City Of Richland

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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COMPLETE CLEANING SYSTEMS		71483	227636	MACHINE SCRUB WAREHOUSE	\$175.00
DEPENDABLE APPLIANCE CO		AP00015734	227644	DISHWASHER	\$346.43
EWING IRRIGATION PRODUCTS INC		349129	227651	STRIPING PAINT	\$104.60
FASTENAL COMPANY		WARIC52495	227654	7/16 9/16 BG86535	\$53.72
		WARIC52523		BG86150/M GLV PR	\$23.25
		WARIC52524		GB 86525/M GLV PR	(\$32.57)
FERGUSON ENTERPRISES INC		3478263	227450	GALC STL NIP, BLUE MONSTER	\$32.46
FRONTIER	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$1,065.66
	S016559			TELEPHONE CHARGE 9/19/15-10/18	\$30.05
IRRIGATION ASSOCIATION		82704-2016	227676	2016 MEMBERSHIP RENEWAL	\$360.00
IRRIGATION SPECIALISTS INC		1161633-01	227677	PVC PIPE/CEMENT	\$13.99
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		16683	227685	UNION PVC S80	\$30.90
		17241		VALVE/ELECTRIC 2"	\$183.13
MIGHTY JOHNS PORTABLE TOILET & SEPTIC		32382	227697	POL RENTAL-GOETHALS PARK	\$81.00
		32383		POL RENTAL-SKATE PARK	\$81.00
OXARC INC		66610PS	227704	CO2 BULK	\$215.30
RICHLAND ACE HARDWARE		210222	227720	COUPLING/NIPPLE/ELBOW/TEE	\$37.39
		48022		ADAPTER/CEMENT	\$22.01
		48036		CAULK BAGS/CAULK GUN	\$36.12
		48061		WASP SPRAY/TAPE	\$16.57
		48091		HOSE/COUPLING/HOSE	\$52.06
		48097		BUNGEE CORDS	\$15.16
SPECIAL ASPHALT PRODUCTS INC	S016490	INVC069755	227730	DES MANAGEMENT FEE	\$28.76
	S016490			CRACK SEALER, NUVO ELITE "B",	\$3,885.85
THE SHERWIN WILLIAMS CO		5858-0	227740	PAINT	\$171.38
		8515-2		PAINT	\$35.57
		8516-0		ROLLER	\$21.63
THERMAL SUPPLY INC		5963260	227741	SHORT FORGED NUT	\$9.20
WESMAR COMPANY INC	S016508	219485	227755	SAVERITE BWT 800L, 2- 45LB PAI	\$283.45
	S016508			STABROM 909, 2- 50LB PAILS	\$526.71
	S016508			FREIGHT	\$85.72
WILBUR ELLIS COMPANY		9409214	227760	SOIL ANALYSIS	\$324.03
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$95.06
PARKS & REC - PARKS&FACILITIES TOTAL ****					\$83,317.60
Division:	900	NON-DEPARTMENTAL			
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$42.26
NON-DEPARTMENTAL TOTAL ****					\$42.26
GENERAL FUND Total ***					\$302,935.52
FUND	101	CITY STREETS			



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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 401 STREETS MAINTENANCE					
ADVANCED SIGNAL & CONTRACTING LLC	P054957	2410	227598	RAILROAD CROSSING INSPECTIONS	\$360.00
ALPINE PRODUCTS INC	S016478	TM-151670	227421	FREIGHT	\$252.33
	S016478			STREET MARKING PAINT, ENNIS	\$2,362.05
FRONTIER	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$54.79
	S016559			TELEPHONE CHARGE 9/19/15-10/18	\$30.06
HERTZ EQUIPMENT RENTAL CORP		28254734-001	227669	LIQUID PROPANE	\$99.66
HOME DEPOT CREDIT SERVICES	S016555	8013912	227673	FAST SET CONCRETE	\$335.25
INLAND ASPHALT CO	P055748	32-2158609	227464	5/8 ASPHALTIC CONCRETE HOT MIX	\$143.90
	P055748			5/8 ASPHALTIC CONCRETE HOT MIX	\$117.99
	P055748	32-2160177		5/8 ASPHALTIC CONCRETE HOT MIX	\$188.21
	P055775	32-2165398	227674	3/8 ASPHALTIC CONCRETE HOT	\$2,075.41
	P055775	32-2165912		SS 1 ASPHALT TACK COAT	\$383.30
	P055775	32-2165918		5/8 ASPHALTIC CONCRETE HOT MIX	\$294.12
RICHLAND ACE HARDWARE		48058	227720	GARDEN SPRAYER	\$18.45
		48125		PWR INVERTER,PVC PARTS	\$42.91
TRAFFIC SAFETY SUPPLY CO INC	S016500	102433	227501	FREIGHT	\$12.39
	S016500			PEDESTRIAN WALK FLAG, 18" X 18	\$127.71
WESTERN CONCRETE ACCESSORIES		30988	227757	SAW BLADE	\$94.36
		31065		CONCRETE TROWELS,BRUSHES,STAKE	\$171.13
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$24.13
STREETS MAINTENANCE TOTAL ****					\$7,188.15
Division: 402 ARTERIAL STREETS					
BERGER ABAM ENGINEERS INC	P054546	312087	227613	DUPORTAIL BRIDGE - DESIGN	\$10,720.68
ARTERIAL STREETS TOTAL ****					\$10,720.68
CITY STREETS Total ***					\$17,908.83
FUND 112 INDUSTRIAL DEVELOPMENT FUND					
Division: 305 ECONOMIC DEVELOPMENT					
RGW ENTERPRISES PC	P055364	8/15-CITY SHOPS	227718	#116-15 ECON DEV CONSULTANT	\$427.50
	P055364	8/15-LRF		#116-15 ECON DEV CONSULTANT	\$3,477.50
	P055364	8/15-PROJECT ROVE		#116-15 ECON DEV CONSULTANT	\$1,452.50
	P055364	8/15-SI STEEL		#116-15 ECON DEV CONSULTANT	\$997.50
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$26.80
ECONOMIC DEVELOPMENT TOTAL ****					\$6,381.80
INDUSTRIAL DEVELOPMENT FUND Total ***					\$6,381.80
FUND 117 CRIMINAL JUSTICE SALES TAX					
Division: 131 CJST POLICE ACTIVITY					
SOUND UNIFORM GROUP LLC	P055159	16485	227491	UNDER ARM ZIPPERED VENTS	\$27.15



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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SOUND UNIFORM GROUP LLC	P055159	16485	227491	JMP93LTDN SUMMER JUMPSUIT DK N	\$380.10
	P055159			EMBROIDERED NAME TAG LAST NAME	\$8.69
	P055159			ZIPPERED "A" POCKETS	\$13.03
CJST POLICE ACTIVITY TOTAL ****					\$428.97
CRIMINAL JUSTICE SALES TAX Total ***					\$428.97
FUND 150	HOTEL/MOTEL FUND				
Division:	307	HOTEL/MOTEL TAX			
ALLIED ARTS ASSOCIATION		091615	227420	ART-N-PARK_JUL24-25_2015	\$3,500.00
HOTEL/MOTEL TAX TOTAL ****					\$3,500.00
HOTEL/MOTEL FUND Total ***					\$3,500.00
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	308	CDBG PROGRAM			
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$6.32
				PHONE CHARGES 9/23-10/22/15	\$6.03
CDBG PROGRAM TOTAL ****					\$12.35
COMMUNITY DEV BLOCK GRANT Total ***					\$12.35
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
STEWART TITLE OF THE TRI-CITIES		DPA15-20	227733	HOME DPA-NIKOLOSKI-2389 HOOD B	\$10,000.00
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$6.32
HOME PROGRAM TOTAL ****					\$10,006.32
HOME FUND Total ***					\$10,006.32
FUND 301	STREETS CAPITAL CONSTRUCTION				
Division:	000				
BLACKLINE INC	P055235	C79-15/PYMT 2	227614	C79-15/PYMT 2 RETAINAGE	(\$202.00)
UNASSIGNED TOTAL ****					(\$202.00)
Division:	402	ARTERIAL STREETS			
ALPINE PRODUCTS INC	S016478	TM-151670	227421	STREET MARKING PAINT, ENNIS	\$4,724.10
	S016478			TYPE 4-5 CATALYST FOR TWO PART	\$2,362.05
	S016478			FREIGHT	\$84.11
AMERICAN ROCK PRODUCTS INC	P055749	246082	227423	ENVIRONMENTAL FEE	\$21.18
	P055749			3/8" X 3-1/2" X 10' MASTIC	\$48.87
	P055749			5-1/2 SACK CONCRETE MIX, 3/4	\$1,905.93
	P055749	247060		ENVIRONMENTAL FEE	\$4.34
	P055749			3/8" X 3-1/2" X 10' MASTIC	\$48.87
	P055749			5-1/2 SACK CONCRETE MIX, 3/4	\$390.96



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN ROCK PRODUCTS INC	P055749	247228	227423	5-1/2 SACK CONCRETE MIX, 3/4	\$390.96
	P055749			ENVIRONMENTAL FEE	\$4.34
	P055776	247405	227602	ENVIRONMENTAL FEE	\$4.34
	P055776			5-1/2 SACK CONCRETE MIX, 3/4	\$390.96
	P055776	247765		TOP COURSE	\$137.82
	P055776	247766		TAX ADJUSTMENT	(\$0.01)
	P055776			ENVIRONMENTAL FEE	\$2.72
	P055776			5-SACK CONCRETE MIX, 3/4	\$236.21
	P055776			UNDER 4 YD ORDER CHARGE	\$108.60
	P055776	247986		TOP COURSE	\$130.71
	P055776	248539		5-1/2 SACK CONCRETE MIX, 3/4	\$390.96
	P055776			ENVIRONMENTAL FEE	\$4.34
	P055776			3/8" X 3-1/2" X 10' MASTIC	\$48.87
	P055776	248607		ENVIRONMENTAL FEE	\$5.97
	P055776			5-1/2 SACK CONCRETE MIX, 3/4	\$537.57
	P055776	248963		TOP COURSE	\$97.11
	P055776	248964		5-1/2 SACK CONCRETE MIX, 3/4	\$488.70
	P055776			ENVIRONMENTAL FEE	\$5.43
ARROW CONSTRUCTION SUPPLY INC	S016515	161668	227424	DEERY SUPER GREY	\$9,573.47
BLACKLINE INC	P055235	C79-15/PYMT 2	227614	2015 SLURRY SEAL - 79-15	\$4,040.00
EPIC LAND SOLUTIONS INC	P055399	0815-0575	227649	DUPORTAIL ST RECONSTRUCTION -	\$5,000.00
FOSTER PEPPER PLLC	P055765	1113283	227658	DUPORTAIL BRIDGE - LEGAL SERVI	\$385.00
	P055762	1113300		CENTER PARKWAY-LEGAL SERVICES	\$2,235.00
HOME DEPOT CREDIT SERVICES	S016555	6572569	227673	RIDGID ANGLE GRINDER	\$150.95
IMT INC		6607	227462	STEVENS DR EXTENSION	\$2,187.50
SPECIAL ASPHALT PRODUCTS INC	S016490	INVC069755	227730	DES MANAGEMENT FEE	\$202.91
	S016490			CRACK SEALER, NUVO ELITE "B",	\$27,420.88

ARTERIAL STREETS TOTAL ****

\$63,771.72

STREETS CAPITAL CONSTRUCTION Total ***

\$63,569.72

FUND 317

FIRE STATION 74 CONSTRUCTION

Division:

900

NON-DEPARTMENTAL

HILL INTERNATIONAL INC	S015907	0000018	227672	DESIGN-BUILD OVERSIGHT SERVICE	\$267.50
STONeway ELECTRIC SUPPLY		S101357684.002	227496	LEVITON	\$81.70
		S101371611.001	227734	CONDUIT,RED BUSH,STRAP	\$25.85
		S101372120.001		CONDUIT BODIES,COVERS	\$29.56
		S101372430.001		CIRCUIT BREAKER, WIRE	\$66.56
		S101372873.001		CULLY/OZ-GEDNEY	\$24.48
STRATA INC	P054737	PU150139-IN	227735	MOD. #1 INITIAL TESTING/INSPEC	\$1,853.50
	P054737			FIELD PROFESSIONAL/DENSITY TES	\$1,047.00
	P054737	PU15046-IN		FIELD PROFESSIONAL/DENSITY TES	\$3,454.50



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
NON-DEPARTMENTAL TOTAL ****					\$6,850.65
FIRE STATION 74 CONSTRUCTION Total ***					\$6,850.65
FUND 380	PARK PROJECT CONSTRUCTION				
Division:	337	PARKS & REC PROJECTS			
CENTRAL HOSE & FITTINGS INC		41878	227433	FIREHOSE & ADAPTER	\$665.26
DESIGN WEST ARCHITECTS	P054913	8A	227775	DESIGN SERVICES FOR JOHN DAM P	\$315.00
EWING IRRIGATION PRODUCTS INC		308610	227651	NIPPLES, COUPLINGS	\$82.36
		349128		PVC PIPE	\$167.80
FAMILY FARMS DBA	P055531	154-15-1	227449	COMPLETE IRRIGATION, PRPE GROU	\$4,995.60
HD FOWLER COMPANY INC		14023319	227665	VALE BOX & BASE	\$345.41
		14029045	227459	MEGA,LUG RET.GLAND,CPLNG,GSKTS	\$84.37
		14033810	227665	RINGS,GASKETS,COUPLINGS	\$883.93
IRRIGATION SPECIALISTS INC		1161241-01	227677	CAP 3" GALV	\$9.58
SUNBELT RENTALS INC		54999217-001	227736	MINI EXCAVATOR RENTAL	\$791.98
TACOMA SCREW PRODUCTS INC		22126514	227737	CHAMPION HOLE CUTTER 2'	\$96.25
PARKS & REC PROJECTS TOTAL ****					\$8,437.54
PARK PROJECT CONSTRUCTION Total ***					\$8,437.54
FUND 385	GENERAL GOVT CONSTRUCTION				
Division:	900	NON-DEPARTMENTAL			
ARCHITECTS WEST INC	S016407	8230	227605	CITY HALL PRE-DESIGN AND MASTE	\$3,060.00
	S016407			CITY HALL PRE-DESIGN AND MASTE	\$2,040.00
NON-DEPARTMENTAL TOTAL ****					\$5,100.00
GENERAL GOVT CONSTRUCTION Total ***					\$5,100.00
FUND 401	ELECTRIC UTILITY FUND				
Division:	000				
ADVANCED TRAFFIC PRODUCTS INC	P055615	0000013250	227599	LAMP, PED, LARGE, COUNT DOWN	\$512.32
CARLSON SALES METERING SOLUTIONS LLC	P055311	CSM-2834	227621	METER,FRM 4S,240V,CL20,FOCUS,	\$768.89
GENERAL PACIFIC INC	P055655	1242001	227453	SALES TAX ADJ	\$0.01
	P055655			PREFORMED SIDETIE DBL 336 ACSR	\$425.71
	P055655			PREFORMED TIE, 336 ACSR, DIST	\$236.32
	P055655			PREFORMED GUY GRIP, DE, 7/16	\$121.36
	P055227	1242100		METER,FM2S,240V,CL320,1PH,	\$5,321.23
	P055312	1242101		METER,FM2S,240V,CL320,1PH,	\$5,473.44
	P055635	1242164		T-BODY CABLE ADAPTER, 750MCM	\$2,602.16
	P055635			LOADBREAK BUSHING INSERT XFMR	\$1,195.69
	P055635			T-BODY BASIC CONNECTING PLUG	\$4,727.36
	P055635			T-BODY CONDUCTOR CONTACT	\$1,227.18



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GENERAL PACIFIC INC	P055635	1242164	227453	INSULATED PROTECTIVE CAP 200A	\$12,321.76
	P055635	1242399	227660	T-BODY CABLE ADAPTER, 750MCM	\$584.16
	P055635	1242424		T-BODY TAP PLUG HUBBEL 615ETP	\$8,866.10
	P055635	1242436		SPLICE, 3-M 500 KC MIL, INLINE	\$811.83
	P055655	1242593		PREFORMED TIE, 336 ACSR, DIST	\$15.08
	P055635	1242601		T-BODY BASIC INSULATING PLUG,	\$3,318.82
	P055635	1242809		ELBOW, LOADBREAK, 1/0 STR,	\$17,021.42
HD SUPPLY POWER SOLUTIONS LTD	P055625	2976510-00	227666	FUSE, BAY-O-NET 112KVA 3-PH DE	\$75.37
	P055625			FUSE, BAY-O-NET 500KVA 3-PH DE	\$136.05
	P055625			FUSE, BAY-O-NET 225/300KVA 3PH	\$60.29
	P055625			TAX ADJUSTMENT	\$0.01
	P055625			FUSE, BAY-O-NET 45 KVA 3-PH DE	\$164.85
	P055625	2976510-01		FUSE, BAY-O-NET 75 KVA 3-PH DE	\$59.62
	P055625	2976510-02		FUSE, BAY-O-NET 2000/2500KV 3-	\$365.33
	S016531	2993177-00		CLAMP WEDGE 1/0-4 ACSR SERVICE	\$102.08
MCFARLAND CASCADE HOLDINGS INC DBA	P055708	2993349-00		CONN,VISE #4/0 CU, BRONZE	\$584.27
	P055484	UMI-0016485	227471	POLE, WOOD 60 FT CLASS 3,CEDAR	\$3,466.51
	P055484			POLE, WOOD 50 FT CLASS 3,CEDAR	\$11,661.47
	P055484			POLE, WOOD 45 FT CLASS 3,CEDAR	\$16,628.83
	P055484			POLE, WOOD 55 FT CLASS 3,CEDAR	\$2,922.43
MT HOOD FASTENER COMPANY	S016518	164327	227700	SS BOLT, ASSEMBLY, 1/2-13 X 1-	\$160.00
	S016518			SS BOLT, ASSEMBLY, 1/2-13 X 1-	\$855.00
	S016518			SS BOLT, ASSEMBLY, 1/2-13 X 2-	\$186.00
REXEL INC DBA	P055716	H704245	227717	BOLT DOUBLE ARMING, 5/8 X 18,	\$54.95
	P055716			BOLT DOUBLE ARMING, 5/8 X 24,	\$10.33
	P055716			BOLT, OVALEYE 5/8 X 16, JOSLYN	\$70.16
	P055716			WASHER, SQUARE, 13/16 HOLE	\$145.52
	P055716			BOLT, OVALEYE 5/8 X 12, JOSLYN	\$73.85
STONEWAY ELECTRIC SUPPLY	P055465	S101304884.001	227734	CONDUIT THINWALL, 3/4IN EMT	\$21.72
	P055465			UNISTRUT, STANDARD, PIERCED	\$98.83
	P055465			CORD BODY STRAIGHT, 20A 125V,	\$124.89
	P055465			UNISTRUT, SHALLOW, PIERCED	\$124.89
	P055465			BALLAST RAP START, 2-F40T12,	\$130.32
VALLEY TRANSFORMER INC	P055465	S101304884.002	227496	PLUG, PIPE 1" GALV, CROUSE	\$27.15
	S016553	800-595A	227750	XFMR,PAD,1-PH 75 KVA, 240/120,	\$605.12
	S016553			XFMR, POLE 50 KVA 120/240 1PH	\$453.41
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$651.27
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$626.51
	S016553			XFMR,PAD,1-PH 50 KVA, 240/120,	\$664.26
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$525.84
	S016553			XFMR, POLE 75 KVA, 120/240 1PH	\$489.24



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VALLEY TRANSFORMER INC	S016553	800-595A	227750	XFMR, POLE 10 KVA 120/240 1-PH	\$404.95
	S016553			XFMR, POLE 25 KVA, 277, 1-PH	\$410.78
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$420.46
	S016553			XFMR,PAD,1-PH 50 KVA, 240/120,	\$644.30
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$340.73
	S016553			ADJUST FOR TAX	\$0.03
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$877.93
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$874.46
	S016553			XFMR, POLE 15 KVA 120/240 1-PH	\$299.30
	S016553			XFMR, POLE 15 KVA 120/240 1-PH	\$330.15
	S016553			XFMR, POLE 15 KVA 120/240 1-PH	\$330.15
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$389.60
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$340.73
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$371.59
	S016553			XFMR, POLE 25 KVA, 277, 1-PH	\$340.73
	S016553			XFMR, POLE 25 KVA, 277, 1-PH	\$360.95
	S016553			XFMR,PAD,1-PH 50 KVA, 240/120,	\$815.81
	S016553			XFMR,PAD,1-PH 167 KVA, 240/120	\$797.34
	S016553			XFMR,PAD,1-PH 75 KVA, 240/120,	\$726.38
	S016553			XFMR,PAD,1-PH 100 KVA, 240/120	\$698.30
	S016553			XFMR, POLE 25 KVA 120/240 1-PH	\$340.73
WESCO DISTRIBUTION INC	P055470	631467	227809	CONN, VISE #4/0 CU, BRONZE	\$1,404.47
	P055470			FREIGHT CHARGES	\$565.02
	P055470			CONN,,DIST. #2-4/0 AL TO AL	\$1,619.88
	P055470			CONN, GRD XFMR, 6 SOL-1/0 STR	\$2,177.00
	P055470			COVER, DIST CONNECTOR, FARGO #	\$133.18
	P055470			CONN,FARGO,VISE FARGO GC-5004	\$235.77
	P055470			FREIGHT CHARGES	\$21.13
	P055470	634925		CONN,DIST., #8-2 AL TO AL OR	\$815.31
	P055470			CREDIT FREIGHT CHARGES	(\$21.12)
	P055470	636566		CREDIT FREIGHT	(\$565.03)
	P055591	639538	227514	CLAMP, HOTLINE BRONZE HUBBELL	\$383.63
	P055591	639993		CLAMP DEADEND, AUTO 4-4/0 ACSR	\$633.08
	P055715	643172	227754	WASHER,SQ,2-1/4 X 2-1/4 X 3/16	\$73.58
	P055715			BOLT, MACHINE 5/8 X 12,JOSLYN	\$61.30
	P055715			WASHER, SQUARE CURVED, 11/16	\$79.17
	P055715	645157		STAPLES COPPERWELD,ROLLED PT,	\$602.73
TOTAL ****					\$126,211.71
Division:	501	BUSINESS SERVICES			
CITY OF RICHLAND		15-362-HAMMOND	227772	15-362 NEMS/PPC-HAMMOND 9/2	\$436.60
		15-410-HAMMOND		15-410 PPC MTG-HAMMOND 10/1	\$406.60



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FRONTIER	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$89.99
UNITED PARCEL SERVICE	S016554	000986641395	227507	2 GROUND PKGS TO HJ ARNETT FOR	\$100.92
	S016554			WEIGHT CORRECTION FOR 2 PKGS T	\$8.13
VERIZON WIRELESS	P054759	9752535436	227751	WIRELESS DATACARD FOR R. HAMMO	\$40.01
XEROX CORPORATION	P054714	081181727	227516	XEROX LEASES FOR 2015:	\$272.52
	P054714	081181728		XEROX LEASES FOR 2015:	\$365.34
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$52.78
				PHONE CHARGES 9/23-10/22/15	\$53.50
				PHONE CHARGES 9/23-10/22/15	\$121.89
				PHONE CHARGES 9/23-10/22/15	\$116.57
				PHONE CHARGES 9/23-10/22/15	\$100.51
BUSINESS SERVICES TOTAL ****					\$2,165.36
Division: 502 ELECTRICAL ENGINEERING					
F & AO, USAED, WALLA WALLA		REF #678216	227448	USACE EASEMENT RENWAL-#678216	\$1,700.00
WHITNEY, CLINT		15-405-WHITNEY	227811	15-405 BPA MTG-WHITNEY 9/23	\$46.00
ELECTRICAL ENGINEERING TOTAL ****					\$1,746.00
Division: 503 POWER OPERATIONS					
AMERICAN ROCK PRODUCTS INC	P055777	246025	227602	5/8" MINUS ROCK WITH MIXER	\$218.94
	P055777			MIXER DELIVERY FEE	\$380.10
	P055749	246596	227423	5/8" MINUS TOP COURSE 6	\$294.01
BEAVER BARK & ROCK		703461	227426	SOD ROLL 10 SQ FT	\$11.95
BOYD'S TREE SERVICE LLC	P054715	4163	227618	TREE PRUNING SERVICE FROM JANU	\$7,267.88
	P054715	4187		TREE PRUNING SERVICE FROM JANU	\$7,267.88
C & M LANDSCAPING		77183	227620	SOD ROLLS	\$12.71
CITY OF RICHLAND		8/2015-1901	227630	#1901 DROP BOX DISP/HAULING	\$804.11
		8/2015-28		#28 RHLD COMM TONS-LANDFILL	\$171.03
COLUMBIA GRAIN & FEED INC		136382	227634	SHOP WRK #08217	\$53.90
CONSTRUCTION AHEAD INC DBA	P055478	25024-03	227638	2015 FLAGGING & TRAFFIC CONTRO	\$4,057.50
ELECTROMARK	P055612	9328741623	227446	ELECTROMARK CUSTOM DANGER HOLD	\$1,360.00
	P055612			FREIGHT	\$23.03
H2 PRE-CAST INC	S016416	127575	227457	VAULT COVER, V29, 109 L X 97 2	\$3,312.30
HD SUPPLY POWER SOLUTIONS LTD	S016408	2919610-00	227666	5 POCKET HOLSTER MODEL #42266S	\$254.12
	S016408	2919610-01		BOLT BAG MODEL #45911M2	\$278.56
	S016408			BODY BELT MODEL #20182M SIZES:	\$895.95
	S016419	2926751-01		5 POCKET HOLSTER MODEL #42266S	\$290.40
	S016479	2960562-00		PLUG CONNECTOR ASSEMBLY CHANCE	\$299.74
	S016486	2964828-00		CHANCE SILICONE WIPES CHANCE	\$199.50
HI-LINE HOLDING COMPANY LLC DBA	S016517	1/J18640	227671	DELIVERY	\$49.07
	S016517			8' HYDRAULIC CABLE CUTTER	\$2,321.40
	S016524	1/J21380		5" FLEXIBLE STEEL MANDREL, CON	\$289.61



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HI-LINE HOLDING COMPANY LLC DBA	S016524	1/J21380	227671	6" FLEXIBLE STEEL MANDREL, CON	\$361.38
	S016524			4" LINE MISSILE, CONDUX #CX080	\$75.78
	S016524			4" FLEXIBLE STEEL MANDREL, CON	\$180.05
	S016524			3" FLEXIBLE STEEL MANDREL, CON	\$168.72
	S016524			FREIGHT	\$93.88
	S016524			5" LINE MISSILE, CONDUX #08030	\$241.76
HJ ARNETT INDUSTRIES LLC	S016485	INV40080	227461	CHANCE PHASE KIT TO BE TESTED	\$37.36
HOME DEPOT CREDIT SERVICES	S016555	7033633	227673	GRIP TROWEL, SOIL SCOOP	\$19.54
INLAND ASPHALT CO	P055748	32-2160177	227464	5/8 ASPHALTIC CONCRETE HOT MIX	\$115.12
	P055748	32-2161488		5/8 ASPHALTIC CONCRETE HOT MIX	\$7,231.59
TYNDALE ENTERPRISES INC	P054841	956244	227748	FIRE RETARDANT CLOTHING-2015	\$902.30
WESCO DISTRIBUTION INC	S016454	640921	227514	DIE KIT #P34ART	\$176.86
	S016454			DIE KIT #P36ART	\$176.86
	S016454			CRIMPING TOOL BURNDY #PAT46LW-	\$4,675.09
	S016454			ADJUST FOR TAX	(\$0.01)
POWER OPERATIONS TOTAL ****					\$44,569.97
Division:	504	SYSTEMS DIVISION			
CARLSON SALES METERING SOLUTIONS LLC	S016493	CSM-2919	227621	M37786: METER BT SEALS	\$477.84
	S016493	CSM-2919-1		70751-1: S4e Cover Optical Por	\$543.00
HDR ENGINEERING INC	P055184	00458426-H	227668	4-YR WORK PLAN PER CONTRACT 75	\$8,579.11
	P055184			4-YR WORK PLAN PER CONTRACT 75	\$23,986.67
HOME DEPOT CREDIT SERVICES	S016555	4034016	227673	35" TIE DOWNS	\$30.74
	S016555	6033726		LOCATE PAINT INVOICE #6033726	\$38.06
	S016555	7033581		LIGHT AND RATCHETING TIE DOWNS	\$131.75
	S016555	S016555		PAINT INVOICE #7032197 9/4/1	\$32.62
OXARC INC		R363054	227476	RNTL MULTI GAS CYL	\$63.69
PRO BUILD COMPANY LLC		71461190	227481	80LB CONCRT/2x4	\$29.43
REXEL INC DBA		H490411	227483	HUB/CONDUIT	\$246.88
		H529588		WIRE MARK SLVS	\$120.52
STONEWAY ELECTRIC SUPPLY		S101368945.001	227734	CONTACTOR 600VAC 9AMP	\$83.41
		S101370455.001		CONTACTOR 600VAC 9AMP	\$83.41
SYSTEMS DIVISION TOTAL ****					\$34,447.13
Division:	505	ENERGY POLICY MGMT			
AIR TIGHT REMODELING		170-170	227600	509 DOUBLETREE-REBATE-WINDOWS	\$1,288.00
BENTON COUNTY AUDITOR/WEATHERWISE	P055744	101640	227610	K MAY-RECORD LIEN; AC# 101640	\$72.00
	P055744	210820		V SLATER-RECORD LIEN; AC# 2108	\$72.00
	P055744	272660		A LARIVIERE-RECORD LIEN, AC# 2	\$72.00
	P055744	520900		R MCCORMICK-RECORD LIEN; AC#	\$72.00
	P055744	842180		R PARKER-RECORD LIEN; AC# 8421	\$72.00
BENTON PUD		09/15-3287762373	227612	ELECTRIC SRVCS 8/20-9/20/15	\$552.59



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CARPENTER, JACKIE		15-214 CARPENTER	227771	15-214 CONTRACTOR PERF PW	\$26.80
CHILL BUILD WA, LLC		09ES-11128-FY2015	227629	2800 POLAR WAY-REBATE-CUSTOM	\$200,000.00
CITY OF RICHLAND		121200	227437	401 BASSWOOD-REBATE-HP	\$1,000.00
		15-273-BOOTH	227772	15--273 NWPPA/RMC-BOOTH 8/3	\$454.57
		31060	227437	800 ADAMS-REBATE-HP	\$1,000.00
		410140		2022 BLUE-REBATE-HP	\$1,000.00
		42540		325 CRAIGHILL-REBATE-HP/PTCS	\$1,250.00
		82180		223 THAYER-REBATE-HP	\$1,000.00
DELTA HEATING & COOLING INC	P055554	23732	227643	EE LOAN: T SWALLOW, 2022 BLUE	\$6,298.80
		23734		605 BIRCH-REBATE-HP	\$1,000.00
	P055556	23736		EE LOAN: D YEARLSEY, 800	\$8,595.69
	P055623	23738		EE LOAN: 223 THAYER DR, KERRY	\$6,749.49
	P055558	23739		EE LOAN: J BURKOS, 401	\$6,407.40
	P055569	23740		EE LOAN: J GARRETT, 411 ADAMS	\$3,762.99
	P055620	23744		EE LOAN: 325 CRAIGHILL AVE;	\$8,975.79
EDGEMON, SANDI		15-369 EDGEMON	227777	15-369 NWPPA CONF EDGEMON	\$775.19
EFFICIENCY SOLUTIONS LLC	P054728	8-15	227445	COMMERCIAL ENERGY EFFICIENCY	\$3,978.38
ENERGY INCENTIVES INC	P054722	CORAUG2015	227648	RESIDENTIAL EE INSPECTIONS PER	\$2,700.00
GLASS NOOK INC	P055244	67241	227454	EE LOAN: K SWALLOW, 1711 FRIES	\$5,956.10
		67814		212 THAYER-REBATE-WINDOWS	\$316.32
		6894	227662	408 FRANKLIN-REBATE-WINDOWS	\$312.96
		68965		1936 HETRICK-REBATE-WINDOWS	\$694.00
		68968		904 ABBOTT-REBATE-WINDOWS	\$1,009.12
		68969		2243 CARRIAGE-REBATE-WINDOWS	\$786.00
		68970		373 BREAKWATER-REBATE-WINDOWS	\$504.00
		68971		1240 ADAIR-REBATE-WINDOWS	\$2,024.00
		68972		1240 ADAIR-REBATE-WINDOWS	\$697.02
		68978		1969 BIRCH-REBATE-WINDOWS	\$1,634.00
		68996		458 BLALOCK CT-REBATE-WINDOWS	\$1,799.44
		69012		649 COTTONWOOD-REBATE-WINDOWS	\$152.08
		69063		123 SPENGLER-REBATE-WINDOWS	\$549.42
		69064		2156 CASCADE-REBATE-WINDOWS	\$456.00
		69072		311 ABERT-REBATE-WINDOWS	\$1,329.00
		69086		2315 CAMAS-REBATE-WINDOWS	\$2,228.00
		69193		1969 BIRCH-REBATE-WINDOWS	\$324.00
		69196		2432 ALEXANDER-REBATE-WINDOWS	\$764.00
		69198		59 CANYON-REBATE	\$1,700.00
M CAMPBELL & COMPANY INC		689023-1	227694	1436 OXFORD-REBATE-HP/PTCS	\$1,250.00
PERFECTION GLASS	P055487	9939642807	227478	EE LOAN: D FAULKNER/ME&U	\$11,386.98
		9939642892	227709	2124 BRIARWOOD-REBATE-WINDOWS	\$1,066.38
		9939642897		2332 BENTON-REBATE-WINDOWS	\$721.26



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PERFECTION GLASS		9939643245	227709	1423 MARSHALL-REBATE-WINDOWS	\$323.10
		9939643415		1426 ARBOR-REBATE-WINDOWS	\$233.52
		9939643610		214 ORCHARD WAY-REBATE-WINDOWS	\$810.00
ROBERTS CONSTRUCTION INC		3646	227724	1328/1330 HAUPT-REBATE-WINDOWS	\$276.00
		3648		1326 HAUPT-REBATE-WINDOWS	\$282.00
SENGER, DAWN M		AUG 2015-MILEAGE	227801	MILEAGE REIMB-AUGUST 2015	\$24.32
SMITH INSULATION INC		13489-COFR	227728	1910 HARRIS-REBATE-INS/PTCS	\$2,336.40
		13490-COFR		1537 HALL RD-REBATE-INSULATION	\$1,861.40
TOTAL ENERGY MANAGEMENT INC	P055533	53827LOAN	227500	EE LOAN: K BORGESON, 2006 ORCH	\$13,604.32
TRI CITY GLASS INC	P054473	526611	227503	EE LOAN: J NOGGLES, 415 CULLUM	\$7,144.55
		528403	227746	1417 JADWIN-REBATE-WINDOWS	\$233.76
		528416		109 RIVERWOOD-REBATE-WINDOWS	\$2,416.40
		528417		221 BROADMOORE-REBATE-WINDOWS	\$1,881.00
ENERGY POLICY MGMT TOTAL ****					\$326,262.54
Division: 506 TECHNICAL SERVICES					
STONEMAN ELECTRIC SUPPLY		S101365158.001	227496	PVC/COUPLINGS	\$2.31
TECHNICAL SERVICES TOTAL ****					\$2.31
ELECTRIC UTILITY FUND Total ***					\$535,405.02
FUND 402 WATER UTILITY FUND					
Division: 000					
C2 POOLS		15-01472	227768	REFUND HYDRANT METER #343	(\$17.10)
				REFUND HYDRANT METER #343	(\$30.00)
				REFUND HYDRANT METER #343	\$750.00
CALL CO.		15-00617	227769	REFUND HYDRANT METER #319	\$750.00
				REFUND HYDRANT METER #319	(\$30.00)
FERGUSON ENTERPRISES INC	P055633	0477941	227657	TUBING, COPPER 1" TYPE K,	\$3,406.50
	P055633			TUBING, COPPER 2" TYPE L RIGID	\$675.45
FOWLER GENERAL CONSTRUCTION INC		14-01238	227781	REFUND HYDRANT METER #308	(\$30.00)
				REFUND HYDRANT METER #308	\$750.00
HD SUPPLY WATERWORKS LTD	P055692	E477340	227667	VALVE CORP STP 1-1/2" MIP X	\$227.58
	P055692			VALVE CORP STOP 2" MIP X CTS	\$748.95
	P055692			METER,ADAPTER 3/4" X 1" METER	\$1,090.00
	P055692			COUP MIP X CTS PACK JOINT, 2"	\$678.58
	P055692			VALVE CURB STOP, 1" CTS QUICK	\$635.53
	P055692			COUPLING CTS PACK JOINT, 2"	\$301.13
	P055692			COUP MIP X CTS PACK JNT 1-1/2"	\$310.42
	P055692			VALVE CURB STOP, 1" FIPT,	\$319.18
	P055692			ANGLE VALVE 2" METER X FIP W/L	\$334.51
	P055692			METER,ELBOW MTR X FIP, 2", 90	\$280.81



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HD SUPPLY WATERWORKS LTD	P055692	E477340	227667	ELBOW CTS PACK JOINT, 2"	\$2,344.95
	P055692			TAX ADJUSTMENT	(\$0.02)
	P055692			INSERT FOR 1-1/2 CTS PE TUBING	\$42.08
	P055692			COUP FIP X CTS QUICK JNT, 1"	\$68.29
	P055692			COUP MIP X CTS QUICK JNT, 1"	\$198.41
	P055692			COUP FIP X CTS PACK JOINT, 2"	\$177.33
	P055692	E518869		COUP FIP X CTS PACK JT, 1-1/4"	\$93.50
	P055692			TAX ADJUSTMENT	\$0.01
	P055692			COUP CTS X GALV PKJNT 1 X 3/4"	\$72.50
	P055692			ANGLE METER COUPLING, 1" METER	\$229.80
	P055692			VALVE CURB STOP, 2" CTS PACK	\$531.81
	P055692			ELBOW MIP X CTS PACK JNT, 2"	\$362.90
	P055692			ELBOW MIP X CTS PACK JNT, 2"	\$362.90
PAUL DAVIS RESTORATION		15-01476	227796	REFUND HYDRANT METER #312	(\$0.95)
				REFUND HYDRANT METER #312	\$750.00
				REFUND HYDRANT METER #312	(\$30.00)
SIEFKEN & SONS CONSTRUCTION INC		15-00377	227802	REFUND HYDRANT METER #338	(\$30.00)
				REFUND HYDRANT METER #338	\$750.00
				REFUND HYDRANT METER #338	(\$12.35)
VANDERVERT CONSTRUCTION		15-00596	227806	REFUND HYDRANT METER #313	(\$30.00)
				REFUND HYDRANT METER #313	\$750.00
				REFUND HYDRANT METER #313	(\$5.70)
UNASSIGNED TOTAL ****					\$17,414.10
Division:	410	WATER CAPITAL PROJECTS			
AMERICAN ROCK PRODUCTS INC	P055776	247987	227602	ECOLOGY BLOCKS	\$228.06
HD FOWLER COMPANY INC		I4047338	227665	NONWOVEN DRAINAGE FABRIC	\$423.27
LINDSAY SALES HOLDING COMPANY DBA	P052094	5419	227690	HORN RAPIDS IRRIGATION PUMP	\$3,680.00
RH2 ENGINEERING INC	P054457	63311	227719	FUTURE WATER TREATMETN PLANT S	\$8,076.53
WATER CAPITAL PROJECTS TOTAL ****					\$12,407.86
Division:	412	WATER OPERATIONS			
ARAMARK UNIFORM SERVICES INC	S016560	8/15-934962000	227604	LINEN CHARGES FOR AUGUST 2015	\$46.24
CASCADE NATURAL GAS CORP		9/15-28638100009	227623	NAT GAS 110 SAINT 8/19-9/17/15	\$18.27
CORRECT EQUIPMENT INC	S016533	31962	227639	FREIGHT	\$280.00
	S016533			CHLORINATION TABLETS, 55LB PAI	\$5,755.20
FASTENAL COMPANY		WARIC52496	227654	BOLT PINS	\$16.52
OXARC INC		0186KPS	227704	CHLORINE	\$7,597.88
PICARD CORPORATION	P055587	T405047	227711	FREIGHT, FULL LOAD, DELIVERY	\$972.47
	P055587			BULK, SODIUM CHLORIDE (NACL)	\$280.40
	P055587			ADJUST FOR FREIGHT FORGOT TO	(\$0.02)
	P055587			ADJUST FREIGHT	\$0.01
VERIZON WIRELESS		9752538106	227751	WTP SCADA LINE 9/20-10/19	\$25.62



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XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$60.98
WATER OPERATIONS TOTAL ****					\$15,053.57
Division: 413	WATER MAINTENANCE				
AMERICAN ROCK PRODUCTS INC	P055776	248094	227602	TOP COURSE	\$134.69
	P055776	248538		TAX ADJUSTMENT	\$0.01
	P055776			TOP COURSE	\$990.58
	P055776			ADJUST TAX	\$0.02
	P055776	248800		ENVIRONMENTAL FEE	\$7.06
	P055776			5-1/2 SACK CONCRETE MIX, 3/4	\$635.31
COLBERT, DAVID		BACKFLOW REBATE	227774	BACKFLOW REBATE 1"	\$300.00
FASTENAL COMPANY		WARIC52500	227654	T-ROD/HCS/FHN	\$32.61
HD FOWLER COMPANY INC		C368031	227665	RETURN 12" LUG KITS	(\$171.78)
		I4035396		LESLIE MAIN LEAK PARTS	\$3,997.52
		I4036250		16" GASKET/MEGA LUG	\$228.23
HOME DEPOT CREDIT SERVICES	S016555	7020075	227673	6' LADDER INVOICE #7020075 8/	\$82.50
INLAND ASPHALT CO	P055775	32-2161929	227674	3/8 ASPHALTIC CONCRETE HOT	\$115.12
MONARCH MACHINE & TOOL CO INC		B180017	227698	S40 CUT GROOVE/VIC FITTING	\$432.73
PRO BUILD COMPANY LLC		71462354	227714	VISQUEEN	\$119.45
REXEL INC DBA		H286379	227717	LIGHTING	\$292.24
RICHLAND ACE HARDWARE		210207	227720	CLEANERS	\$13.55
		48059		SHELF, BRACKETS	\$23.86
		48081		HOSE	\$39.09
		48092		HOSE,SPRINKLER	\$18.98
RINNE, CALVIN		BACKFLOW REBATE	227798	BACKFLOW REBATE 1"	\$300.00
STONEWAY ELECTRIC SUPPLY	S016438	S101313526.001	227496	BOTTOM LENS FOR REFLECTOR, 16"	\$260.64
	S016438			REFLECTOR FOR LUMINAIRE, CLEAR	\$469.70
	S016438			LUMINAIRE, LED LOW-BAY/ HIGH-B	\$3,127.68
		S101376623.001	227734	LED 40W WALL PACK	\$207.20
UNITED PARCEL SERVICE	S016554	000986641395	227507	GROUND PKG TO ENDRESS + HAUSER	\$4.98
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$19.21
WATER MAINTENANCE TOTAL ****					\$11,681.18
WATER UTILITY FUND Total ***					\$56,556.71
FUND 403	WASTEWATER UTILITY FUND				
Division: 420	SEWER ADMINISTRATION				
F & AO, USAED, WALLA WALLA	P055764	REF #901689	227652	SEWER C of ENG O&M LICENSE REN	\$1,700.00
SEWER ADMINISTRATION TOTAL ****					\$1,700.00
Division: 421	SEWER CAPITAL PROJECTS				
JUB ENGINEERS INC	P053972	96172	227684	WASTEWATER GENERAL PLAN - C76-	\$7,654.60
SEWER CAPITAL PROJECTS TOTAL ****					\$7,654.60



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 422 SEWER OPERATIONS					
A L COMPRESSED GASES INC		1608570	227596	BANDSAW BLADES	\$86.88
BENTON FRANKLIN HEALTH DISTRICT		7510	227428	WASTEWATER SAMPLES - AUGUST	\$116.00
BILLINGS, TOBY		15-359-BILLINGS	227767	15-359 PNW PRETREATMENT WSHOP	\$77.00
CITY OF RICHLAND		8/2015-25	227436	#25 BIOSOLIDS LANDFILL FEES	\$2,636.39
COMPLETE PEST PREVENTION INC		29058	227442	PEST CONTROL SRVCS-AUG	\$108.60
		29113		PEST CONTROL SRVCS-SEPT	\$97.74
GRAINGER		9795536219	227664	WWTF-DANGER SIGNS	\$53.80
HOME DEPOT CREDIT SERVICES	S016555	5031061	227673	32" CABINET & FLOOR CABINET	\$436.41
KUBWATER RESOURCES INC	P055688	05126	227686	PRICE ADJUSTMENT	\$0.01
	P055688			ZETAG 8819 POLYMER	\$2,821.91
	P055688			SALES TAX @ 8.6%	\$242.69
MOON SECURITY SERVICES INC		783201	227699	SECURITY SYSTEM-SVC CALL	\$53.21
		785123		WASTERWATER FIRE MONITORING	\$86.36
MOTION INDUSTRIES INC		WA05-347072	227473	A36 V BELTS	\$25.28
PARAMOUNT SUPPLY COMPANY		201669	227707	AB MIXER SEAL	\$786.44
PICARD CORPORATION	P055587	T405047	227711	FREIGHT, FULL LOAD, DELIVERY	\$972.47
	P055587			BULK, SODIUM CHLORIDE (NACL)	\$642.82
	P055778	T451762		BULK, SODIUM CHLORIDE (NACL)	\$494.91
	P055778			FREIGHT, SHORT LOAD, DELIVERY	\$1,777.50
POLYDYNE INC	P055687	993701	227713	EMULSION POLYMER, CLARIFLOC C6	\$5,428.00
REXEL INC DBA		H588273	227483	UNION CONNECT	\$20.22
STONEMAN ELECTRIC SUPPLY		S101365337.001	227496	FLOURESCENT LAMP TUBES	\$3.61
TACOMA SCREW PRODUCTS INC		22126700	227737	HEX CAP SCREWS, GALV COATING	\$33.92
UNITED PARCEL SERVICE	S016554	000986641395	227507	GROUNG PKG TO ALS FOR WWTP OPS	\$9.64
	S016561	000986641405	227749	ADDITIONAL HANDLING FOR PKG TO	\$9.00
	S016561			7 GROUND PKGS TO ALS FOR WWTP	\$46.62
	S016561			ADDITIONAL HANDLING AND WEIGHT	\$75.17
	S016561			WEIGHT CORRECTION FOR PKG TO	(\$2.13)
WASTE MANAGEMENT		0093037-1819-2	227513	POL SERVICE-COMPOST PAD	\$100.86
XEROX CORPORATION		081181694	227516	W7845PT BASE CHR/PRINTS-AUG	\$233.32
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$98.68
SEWER OPERATIONS TOTAL****					\$17,573.33
Division: 423 SEWER MAINTENANCE					
AMERICAN ROCK PRODUCTS INC	P055714	245365	227423	100CN1: 5/8" MINUS TOP COURSE	\$329.55
	P055714	245452		P250114: 3000PSI EXTERIOR	\$850.34
	P055714			ON9949: ENVIRONMENTAL FEE	\$9.77
BEAVER BARK & ROCK		698496	227426	SOIL	\$97.63
		700805		CONCRETE	\$206.32
		701370		CONCRETE	\$206.32



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BEAVER BARK & ROCK		702344	227426	CONCRETE	\$162.88
CENTRAL HOSE & FITTINGS INC		417665	227433	WELLHOUSE LP LS-HOSE/CLAMPS	\$188.74
		417805		WELLHOUSE LP LS-HOSE/CLAMPS	\$18.95
CH2O INC		236856	227435	BOILER TESTING-AUG'15 BW LABOR	\$62.61
		237289	227627	BOILER TESTING-SEP'15 BW LABOR	\$62.61
GRANITE CONSTRUCTION COMPANY	P055750	864183-	227456	P-401 70-28ER (2935)	\$808.11
HERTZ EQUIPMENT RENTAL CORP		28190343-001	227460	VIBRATOR RENTAL 8/18-8/21/15	\$54.30
HOME DEPOT CREDIT SERVICES	S016555	5033896	227673	32' LADDER INVOICE #5033896	\$360.06
IRRIGATION SPECIALISTS INC		1158982-01	227677	PVC PIPE/SPRINKLER PARTS	\$95.52
		1160246		PVC/SPRINKLER PARTS	\$92.13
JT AUTOMOTIVE PARTS INC DBA		339203	227679	WWTF-EQUIPMENT OIL	\$6.48
		342253		AREATION BASIN VALVE WINDOWS	\$34.74
MOON SECURITY SERVICES INC		783201	227699	SECURITY SYSTEM-SVC CALL	\$53.22
		785123		WASTERWATER FIRE MONITORING	\$86.37
PARTSMaster		20938241	227708	WWTF SHOP-SCREW/WSHR/ABRSV	\$478.00
		250940084		WWTF-SHOP-CAP SCREW	\$37.83
RICHLAND ACE HARDWARE		47941	227484	PH STRIPS	\$10.85
		47999	227720	FASTENERS,SNAP QUIK RND EYE	\$8.95
ROGERS MACHINERY COMPANY INC		1000262	227799	PRIM TRTMNT COMPRESSOR SVC	\$203.08
TACOMA SCREW PRODUCTS INC		22125791	227497	STEEL WEDGE ANCHORS	\$33.09
		22126194		SS HEX CAP SCREWS	\$21.20
		22127093	227737	WORK APRON	\$50.78
		22127104		EYE BOLTS, BEARING PLATES	\$47.90
THE DRAIN SURGEON		33422	227498	814 SNOW SNAKE MAIN LINE	\$466.98
		33423		105 CRAIGHILL-SNAKED MAIN LINE	\$173.76
TRAFFIC SAFETY SUPPLY CO INC	S016525	103081	227743	PARKING BLOCK, RECYCLED RUBBER	\$123.37
	S016525			FREIGHT	\$108.82
TWIN CITY METALS INC		89823	227506	30' SS ANGLE	\$96.18
UNITED PARCEL SERVICE	S016561	000986641405	227749	2ND DAY AIR PKG W/INSURANCE TO	\$132.52
	S016561			2 GROUND PKGS TO ALS FOR WWTP	\$41.74
VERIZON WIRELESS		9752538105	227751	WWTP 9/20-10/19/15	\$105.64
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$1.39

SEWER MAINTENANCE TOTAL ****

\$5,928.73

WASTEWATER UTILITY FUND Total ***

\$32,856.66

FUND 404

SOLID WASTE UTILITY FUND

Division:

432

SOLID WASTE COLLECTION

RICHLAND ACE HARDWARE		210227	227720	CUP HOOKS	\$15.19
RULE STEEL TANKS INC	S016359	0020845-IN	227487	DELIVERY	\$950.00
	S016359			FRONT LOADER CATAINER 2 CU YD	\$2,946.00
	S016359			FRONT LOADER CATAINER 4 CU YD	\$3,732.00



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RULE STEEL TANKS INC	S016359	0020845-IN	227487	FRONT LOADER CATAINER 6 CU YD	\$4,668.00
VERIZON WIRELESS		9752579869	227807	ROUTEWARE DATA 9/20-10/19	\$640.16
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$20.80
SOLID WASTE COLLECTION TOTAL ****					\$12,972.15
Division:	433	SOLID WASTE DISPOSAL			
ARAMARK UNIFORM SERVICES INC	S016560	8/15-934962000	227604	LINEN CHARGES FOR AUGUST 2015	\$100.13
BENTON COUNTY SHERIFF'S OFFICE		9/15-WORKCREW II	227611	WORKCREW II-AUGUST 2015	\$1,014.66
CONNELL OIL INC		0124468-IN	227443	ZX F YELLOW UNIV 50/50	\$477.24
COYOTE RIDGE CORRECTIONS CENTER		CRCC1508-205	227640	WORK CREW-AUGUST	\$236.98
FINLEY BUTTES LANDFILL		4926	227451	TIRE DISPOSAL	\$1,279.10
FOLLETT, LYNNE		SEPT 2015	227780	MILEAGE REIMBURSEMENT-DEPOSITS	\$20.13
FRONTIER	S016559	10/15 2061882614	227659	TELEPHONE CHARGE 9/19/15-10/18	\$120.14
HOME DEPOT CREDIT SERVICES	S016555	703954	227673	TENSION BAR & CHAIN LINK FENCE	\$100.24
MITCHELL, FRANK		SEPTT 2015	227793	MILEAGE REIMBURSEMENT-DEPOSITS	\$36.23
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$42.65
SOLID WASTE DISPOSAL TOTAL ****					\$3,427.50
SOLID WASTE UTILITY FUND Total ***					\$16,399.65
FUND	405	STORMWATER UTILITY FUND			
Division:	441	STORMWATER			
BASIN SOD INC		16597	227425	CROSSWATER LP SPILL-SOD	\$55.84
BENTON COUNTY SHERIFF'S OFFICE		9/15-WORKCREW II	227611	WORKCREW II-AUGUST 2015	\$1,521.99
EMPIRE RUBBER & SUPPLY CO		259703	227647	VAC TRUCK/EXCAVATION TUBE	\$238.17
INLAND ASPHALT CO	P055748	32-2158609	227464	5/8 ASPHALTIC CONCRETE HOT MIX	\$28.78
JT AUTOMOTIVE PARTS INC DBA		339146	227679	240 SEMI ROLLOVER-FLOOR DRY	\$34.97
		339157		240 SEMI ROLLOVER-FLOOR DRY	\$8.74
STORMWATER TOTAL ****					\$1,888.49
STORMWATER UTILITY FUND Total ***					\$1,888.49
FUND	407	MEDICAL SERVICES FUND			
Division:	121	AMBULANCE			
BLUMENTHAL UNIFORM CO	P055532	150477-	227430	#S511 SIL-RAY BADGE, CAPTAIN,	\$1,039.95
	P055532			#S511 SIL-RAY BADGE, LIEUTENAN	\$779.97
	P055532			#S511 SIL-RAY BADGE, FIREFIGHT	\$1,299.94
	P055532			SHIPPING	\$13.03
BOUND TREE MEDICAL LLC		81836244	227431	SNAPLOK	\$48.31
		81836245		FENTANYL	\$27.29
		81837433		IV DRESSING/EXT COLLARS/H2O	\$185.56
		81837434		TAPE/BANDAGES/IV SETS/SALINE	\$307.37
		81837435		IV SETS/STETHOSCOPES/SALINE	\$608.83



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BOUND TREE MEDICAL LLC		81839708	227431	BD VACUTAINERS	\$30.94
		81839709		FENTANYL	\$156.95
		81839710		MEGAMOVERS/IV SETS	\$249.67
		81841096		BD VACUTAINERS	\$61.88
		81841097		VACUTAINERS/PENROSE TUBING	\$30.94
		81841098		LARYNGOSCOPE BLADES	\$628.36
		81842393		MAGNESIUM SULFATE	\$104.75
		81843635		PENROSE TUBING	\$65.50
		81846282		IV SETS/LUCAS STRAPS/ET TUBE	\$656.83
		81847862		IV SETS	\$131.00
		81850835		IV SETS/SALINE/BVM'S	\$629.53
		81853561		SAFETY GLASSES	\$66.33
		81857782		IV SETS	\$131.00
		81859215		SUPRAGLOTTIC AIRWAY/ET TUBES	\$872.04
		81860709		EXAM GLOVES/BVM'S/NEBULIZER	\$689.88
		81862197		STRETCHER	\$84.71
		81862198		PEDIATAPE	\$49.94
		81862199		DEFIB PADS/GLUCOSE/SALINE	\$225.87
		81863593		BVM'S/SOFT CANNULA	\$21.50
		81869001	227616	EXAM GLOVES/DEFIB PADS/BVM	\$1,073.54
		81873325		IV SETS/TOURNIQUET/PEDIATAPE	\$665.61
		81874984		BACKBOARD/STRETCHER	\$695.03
		81874985		LUER SLIP SYRINGES/FILTERNLIN	\$134.72
		81878100		IV DRESSING/ET TUBES/LP PAPER	\$1,371.79
		81882663		GERMICIDAL WIPES/SANI-HANDS	\$65.96
		81882664		EXAM GLOVES/IV SET/SALINE	\$333.01
		81882665		GERMICIDAL WIPES	\$8.89
		81884123		IV SETS	\$131.00
		81884124		IV SETS/SHEARS/MAD/SALINE	\$3,623.36
		81885581		ROCURONIUM	\$117.24
		81889748		KETAMINE	\$302.99
		81889749		MIDAZOLAM	\$88.56
		81889750		FENTANYL	\$156.95
		81891128		STRETCHER/NIBP CUFFS	\$196.04
		81892532		BVM'S	\$137.90
		81892533		MEGAMOVER/TOURNIQUET/LANCET	\$504.34
COLUMBIA BASIN COLLEGE	P055758	26253	227633	ALS OTEP, ACLS/PALS - SUMMER '	\$261.00
	P055758			ALS OTEP FEES - SUMMER QTR '15	\$17.40
	P055758			ALS OTEP FEES - SUMMER QTR '15	\$1,044.00
COLUMBIA INDUSTRIES SUPPORT LLC		0025262	227440	ON SITE SHREDDING WO 27955	\$31.72
FEDERAL EXPRESS CORP		5-150-05853	227656	RETURN MED SUPPLIES	\$18.46



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HARRINGTON'S TROPHIES		74408	227458	M1729/P1714 NUMBERING	\$25.09
LIFE ASSIST INC		719548	227467	MAD/GLUTOSE	\$173.16
		719608		LARYNGOSCOPE BLADE	\$57.02
		722535		ADENOSINE	\$86.50
		722752		EPINEPHRINE	\$62.00
		722818		LIDOCAINE/DESTROSE/ALBUTEROL	\$427.69
		723535		DESTROSE/NALOXONE/EPI INH	\$406.30
		724133	227688	DESTROSE/EPI INH	\$29.00
OXARC INC		1148IPS	227476	ANTHONY 12 CYLINDER PACK	\$79.64
		7058GPS		MEDICAL OXYGEN	\$29.96
		8888HPS		MEDICAL OXYGEN/124 CU CYL	\$233.95
		9038HPS		CYLINDER LEASE 7/15-7/16	\$203.08
		9621HPS		MEDICAL OXYGEN/BACKET	\$179.61
		R357088		CYLINDER LEASE	\$52.06
PARADISE BOTTLED WATER CO		8/15-FIRE ST 71	227477	BOTTLED WATER	\$29.48
		8/15-FIRE ST 72		BOTTLED WATER	\$26.41
		8/15-FIRE ST 73		BOTTLED WATER	\$21.86
		8/15-FIRE ST 74		BOTTLED WATER	\$25.99
PHYSIO-CONTROL INC	P055303	116018466	227479	#11260-000039, LIFEPAK 15 CARR	\$66.46
	P055303	116019146-		#99428-000306 ONE-TIME SET	\$324.71
	P055303			#11577-000002, LIFEPAK 15 BASI	\$256.62
	P055303			#21996-000084, 3G MODEM	\$968.33
	P055303	416029901	227710	#LP15-OSCOMP-4, 4 YEAR SERVICE	\$6,203.23
SEW FABULOUS		1326 RFD	227488	SEW 6 SHIRT EMS PATCHES	\$32.58
SPOKANE EXERCISE EQUIPMENT	P055603	AAAQ4842	227731	STAIRMASTER GAUNTLET STEPMILL	\$1,824.15
	P055603			FREIGHT CHARGES	\$96.11
SPRINT		147658811-093	227492	LIFEPAK SRVC CHRGS 7/15-8/14	\$157.77
		891160522-138		RFD CELL PHONES 7/18-8/17/15	\$36.53
STERICYCLE INC		3003143074	227495	BIO WASTE DISPOSAL FEE	\$47.03
VERIZON WIRELESS		9750899237	227509	MDT WIRELESS CHRGS 8/20-9/19	\$224.06

AMBULANCE TOTAL ****

\$32,563.76

MEDICAL SERVICES FUND Total ***

\$32,563.76

FUND 408

BROADBAND FUND

Division:

460

BROADBAND ADMINISTRATION

PARAMOUNT COMMUNICATIONS INC

P055639

31135

227706

FIBER BUILD TO HAPO CREDIT UNI

\$10,479.88

BROADBAND ADMINISTRATION TOTAL ****

\$10,479.88

BROADBAND FUND Total ***

\$10,479.88

FUND 501

CENTRAL STORES FUND



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 000					
GRAINGER	P055626	9824051628	227455	HANDLE BROOM, THREADED, 15/16"	\$26.06
	P055626			BATTERY 9V ALKALINE,12PK,72/CS	\$82.43
	P055626			GLASSES, CLEAR UVEX OTG 3000	\$13.69
	P055626			BROOM, FLOOR, 24" PUSH TYPE,	\$77.67
	P055626			DUST PAN, STEEL, BLACK, #6,	\$12.77
	P055626			BRUSH TOILET BOWL CURVED HEAD,	\$7.21
	P055626			KEYRING 1-1/4" DIAMETER,	\$10.63
	P055626			WASTEBASKET POLY, RECT, 15",	\$53.82
	P055626			BUCKET PLASTIC, 10 QT MARKED,	\$59.43
	P055626			PAINT, SPRAY, GLOSS BLACK,	\$26.52
	P055626			PAINT, SPRAY, PRIMER GRAY,	\$26.52
	P055626			BATTERY D ALKALINE, 12PK 72/CS	\$51.28
	P055626			BROOM, ANGLE POLY-FLAGGD HEAD,	\$31.15
	P055626			HANDLE BROOM, TAPERED, 1 1/8"	\$27.15
	P055626			HAND SANITIZER, REFILL 1200ML	\$87.96
	P055626			BATTERY C ALKALINE, 12PK 72/CS	\$126.87
	P055626			LUBRICANT, WD-40, 16 OZ CAN,	\$131.62
	P055626			BROOM, STREET, SYNTHETIC	\$202.39
	P055626			TOILET SEAT COVER, 1/2 FOLD	\$292.75
	P055626			TOWELS, SCRUBS-IN-A-BUCKET	\$372.65
	P055626			PROPANE TORCH, SELF IGNITING	\$351.69
	P055626			BATTERY AAA ALKALINE 24/PK,	\$107.51
	P055626	9824051636		CLEANER GLASS, WINDEX, 12 OZ	\$202.69
	P055626			CLEANER DEGREASER, CRC LECTRA	\$503.04
	P055626	9824846894		BROOM, FLOOR, 18" PUSH TYPE,	\$49.23
	P055626			BATTERY AA ALKALINE, 24PK	\$215.03
INTERLINE BRANDS INC DBA	P055535	346113210	227675	CLEANER, NON-ACID DISINFECTANT	\$381.19
NORCO INC	P055651	16787119	227702	FREIGHT	\$19.01
	P055651			GLOVES GOATSKIN,X-LARGE,PEARL,	\$278.36
	P055651			GLOVES GOATSKIN, LARGE, PEARL,	\$1,113.45
	P055651			GLOVES GOATSKIN, MEDIUM, PEARL	\$1,474.70
	P055712	16879808		PAINT,MARKING,REGULAR PURPLE	\$33.88
	P055712			PAINT,MARKING,REGULAR WHITE	\$338.83
	P055712			DELIVERY CHARGE	\$10.32
	P055712			PAINT STICK 32",WHEEL, MARKING	\$90.14
	P055712			PAINT,MARKING,FLUORESCENT BLUE	\$185.71
	P055712			PAINT,MARKING,FLUORESCNT GREEN	\$185.71
	P055712			PAINT,MARKING,REGULAR RED	\$677.66
WALTER E NELSON CO	P055578	291537	227511	TOWEL, ROLL, PERFORATED, 2-PLY	\$231.32
	P055578			ADJUST TAX	\$0.01



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WALTER E NELSON CO	P055578	291537	227511	TISSUE,FACIAL 2-PLY 125 SHT/BX	\$501.73
	P055578			TOWEL,SINGLEFOLD, WHITE, 1-PLY	\$1,854.89
	P055578			TISSUE, TOILET LARGE ROLL 2PLY	\$2,741.93
	P055578			TISSUE, TOILET ROLL, 2PLY,	\$2,865.30
	P055578			TOWEL, MULTI-FOLD,WHITE, 2-PLY	\$3,963.90
	P055578			CUP STYROFOAM, 6OZ, 25 CUPS/	\$469.15
	P055578			FUEL SURCHARGE	\$5.43
UNASSIGNED TOTAL ****					\$20,572.38
CENTRAL STORES FUND Total ***					\$20,572.38
FUND	502	EQUIPMENT MAINTENANCE FUND			
Division:	214	EQUIPMENT MAINTENANCE			
A & E TOWING LLC		2565	227595	TOWING VEH 3314 WO 39490	\$1,900.50
ARAMARK UNIFORM SERVICES INC	S016560	8/15-934962000	227604	LINEN CHARGES FOR AUGUST 2015	\$111.62
ASE		ORD-1094679-42P7K	227606	ASE TESTING-JAVAU, CHASE	\$106.00
		ORD-1097284-G0L5V		ASE TESTING-STUHR, TONY	\$246.00
B AND B TRAILERS LLC		1143	227607	SWIVEL JACK VEH 6410 WO 40610	\$80.36
CASCADE FIRE EQUIPMENT CORP DBA		115330	227622	HALE PCKNG VEH 5033 WO 40587	\$411.55
		116326		VALVE ASY VEH 5029 WO 40549	\$768.87
		420189	227625	STRT,NUTS VEH 3309 WO 40562	\$20.89
CENTRAL HOSE & FITTINGS INC		DI/067913	227631	PLATES,LABOR VEH 3142 WO 40368	\$2,640.03
COLEMAN OIL COMPANY		0388911-IN	227438	OFF ROAD DIESEL LANDFILL	\$6,242.23
		0389053-IN		LANDFILL DIESEL CLEAR	\$1,062.02
		CL35862	227632	CARD LOCK FUEL 9/1-9/6/15	\$11,139.23
		CL36299	227438	CARD LOCK FUEL 9/7-9/13/15	\$10,764.54
		CL37509		CARD LOCK DIESEL	\$14,018.01
COLUMBIA GRAIN & FEED INC		136762	227634	STARTER VEH 6572 WO 40655	\$32.57
		136796		BELT VEH 0030 WO 40651	\$60.51
COMMERCIAL TIRE INC		215448	227441	TIRES VEH 1206 WO 40605	\$164.24
		215449		MT/DSMT TRK VEH 3222 WO 40603	\$38.02
		215450		WHEEL SWITCH VEH 3296 WO 40602	\$65.16
		215451		WHEEL SWITCH VEH 3280 WO 40601	\$8.15
		215457	227635	TIRES VEH 3303 WO 40607	\$283.52
		215458	227441	TIRES VEH 1204 WO 40604	\$164.24
		215481		TIRES VEH 4140 WO 40606	\$509.60
		215789	227635	TIRES VEH 4145 WO 40638	\$246.83
		215796		TIRES VEH 3316 WO 40637	\$624.85
		0125250-IN	227443	WASTE COOLANT CONTAINER	\$3,210.22
CONNELL OIL INC		0125386-IN		LUBE PRODUCTS	\$913.14
		C129086-IN	227637	LUBE PRODUCTS	\$989.37
FAST SIGNS		139-51862	227653	LABELS VEH 3318 WO 40618	\$27.89



City Of Richland

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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FASTENAL COMPANY		WARIC52547	227654	NUT,BLT,WSHR VEH 7090 WO 40674	\$4.70
FASTENERS INC		S4386888.001	227655	TUBING,SCREWS,WASHERS	\$81.71
		S4386888.002		DETERGENT	\$54.29
GENUINE AUTO GLASS OF TRI CITIES LLC		609891	227661	WINDSHIELD VEH 3284 WO 40514	\$154.01
JIM'S PACIFIC GARAGES INC		X100006004:02	227678	VALVE ASSY VEH 3291 WO 40598	\$152.83
		X100006022		HOOD HOOK VEH 3284 WO 40514	\$16.79
		X100006026		CORE RETURN VEH 3251	(\$162.90)
		X100006080		DASH PNL VEH 3255 WO 40628	\$3,146.55
		X100006617		VALVE ASY VEH 3306 WO 40632	\$118.02
JT AUTOMOTIVE PARTS INC DBA		342839	227679	LIFT CYLINDER, SWITCH	\$212.54
		342959		DRIVE AXLE VEH 3195 WO 40488	\$144.30
		343066		BRK CALIPERS VEH 3276 WO 40565	\$233.27
		343067		BRK PADS VEH 3276 WO 40565	\$47.59
		343075		WPR MTR RET VEH 3276 WO 40565	(\$191.37)
		343095		TRLR WIRE VEH 3321 WO 40593	\$16.32
		343107		CORE RETURN VEH 3276 WO 40565	(\$83.43)
		343143		FILTERS VEH 7146 WO 40611	\$246.29
		343145		FILTER VEH 3283 WO 40474	\$53.21
		343170		WORKSTATION SPEAKERS	\$18.15
		343209		RADIATOR VEH 3161 WO 40608	\$180.09
		343233		HITCHPIN VEH 4111 WO 40570	\$36.06
		343234		PIN HOOK VEH 3305 WO 40600	\$91.65
		343235		FILTERS VEH 3299 WO 40614	\$15.59
		343236		FILTERS VEH 2346 WO 40613	\$19.45
		343240		SPARK PLG VEH 0030 WO 40583	\$1.99
		343253		FILTERS VEH 1101 WO 40529	\$18.69
		343255		FILTERS VEH 0030 WO 40583	\$7.50
		343282		ROPE PHDL VEH 7200 WO 40583	\$8.54
		343283		SPARK PLG VEH 9000 WO 40627	\$12.90
		343308		BATTERY VEH 3305 WO 40621	\$117.65
		343359		BATTERY VEH 2346 WO 40619	\$111.65
		343413		LAMP VEH 4152 WO 39548	\$9.38
		343419		FILTERS VEH 1102 WO 40525	\$18.69
		343421		FILTERS VEH 1207 WO 40528	\$18.69
		343423		FILTERS VEH 1208 WO 40529	\$18.69
		343424		FILTERS VEH 1103 WO 40532	\$18.69
		343425		FILTERS VEH 1107 WO 40533	\$18.69
		343426		FILTERS VEH 1203 WO 40535	\$18.69
		343428		FILTERS VEH 1206 WO 40538	\$18.69
		343429		FILTERS VEH 1205 WO 40537	\$18.69
		343430		FILTERS VEH 1204 WO 40536	\$18.69



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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		343431	227679	FILTERS VEH 1104 WO 40540	\$18.69
		343432		PULLY RMV VEH 3195 WO 40488	\$34.20
		343441		FILTERS VEH 2410 WO 40541	\$16.06
		343442		FILTERS VEH 1368 WO 40542	\$9.87
		343444		FILTERS VEH 1370 WO 40543	\$9.87
		343446		FILTERS VEH 1380 WO 40544	\$14.86
		343447		FILTERS VEH 1383 WO 40545	\$12.20
		343449		FILTERS VEH 3238 WO 40546	\$16.28
		343450		FILTERS VEH 2424 WO 40547	\$12.20
		343451		FILTERS VEH 2370 WO 40548	\$17.03
		343452		FILTERS VEH 2409 WO 40526	\$16.06
		343453		FILTERS VEH 2433 WO 40527	\$27.48
		343454		FILTERS VEH 2411 WO 40530	\$16.06
		343455		FILTERS VEH 2412 WO 40531	\$12.20
		343456		FILTERS VEH 2430 WO 40534	\$12.20
		343461		PIN KIT VEH 4122 WO 40633	\$38.79
		343549		SHOCKS VEH 2325 WO 40641	\$214.83
		343551		RETURNS 343432,341844,342959	(\$128.25)
		343648		WPR BLDS VEH 5045 WO 40418	\$20.61
		343649		FILTER VEH 6420 WO 40646	\$13.74
		343650		SPARK PLUG VEH 6420 WO 40645	\$2.44
		343667		BELTS VEH 3188 WO 40657	\$40.64
		343679		DEF, BULB VEH 3332 WO 40640	\$28.01
		343682		BRK CLNR VEH 7116 WO 40508	\$29.21
		343683		BULB VEH 2411 WO 40626	\$9.56
		343695		OIL DYE VEH 5040 WO 40653	\$22.90
		343724		LENS VEH 4140 WO 40664	\$2.25
MCCURLEY CHEVROLET		380640	227695	DETAIL VEH 2342 WO 40594	\$319.28
		887405		PUMP,BELT VEH 3195 WO 40488	\$279.28
		887639		VALVE,GSKT VEH 3161 WO 40608	\$95.07
		887683		HOSE,MOTOR VEH 1101 WO 40616	\$193.31
		887768		BELT,PANEL VEH 2411 WO 40626	\$448.98
		887801		ACTUATOR VEH 2325 WO 40629	\$103.78
		887812		ACTUATOR VEH 2325 WO 40629	\$81.80
		887946		MODULE VEH 1101 WO 40616	\$321.64
		887996		PINS,BSHNGS VEH 3195 WO 40643	\$48.87
		888101		HEADLAMP ASY VEH 2411 WO 40626	\$199.55
NORCO INC		16841774	227702	CUT OFF WHEEL	\$37.08
OXARC INC		R363053	227476	SHOP GASSES	\$152.07
RDO EQUIPMENT CO		P60450	227715	ROOF VEH 6595 WO 40491	\$192.05
		P60452		CLUTCH VEH 7116 WO 40508	\$1,684.04



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From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RDO EQUIPMENT CO		P60800	227715	CLUTCH,DIS VEH 7116 WO 40508	\$1,557.31
		P60801		ROOF,LAMP VEH 6595 WO 40491	\$570.98
RMT EQUIPMENT		T22274	227723	SPRNG,HLD R VEH 6580 WO 40563	\$318.07
		T22297		BRNG,SPCR VEH 7145 WO 40516	\$37.94
ROWAND MACHINERY CO		187373	227725	FUEL SNDR VEH 7142 WO 40576	\$218.52
		187375		HYGUARD VEH 7116 WO 40508	\$156.38
SIX STATES DISTRIBUTORS INC		06 227148	227727	PTO VEH 3175 WO 40556	\$1,686.37
SONSHINE COLLISION SERVICES INC		29290	227490	REPAIR VEH 1206 WO 40498	\$1,187.71
		29367	227729	REPAIR VEH 1207 WO 40575	\$2,092.12
THE FAB SHOP LLC		23066	227739	TCH SCR N RPR VEH 3321 WO 40494	\$490.64
TIM BUSH MOTOR COMPANY DBA		1555	227499	VEHICLE WASHES-AUG	\$164.00
TIRE FACTORY INC DBA		03-109161	227742	TIRES VEH 6583 WO 40589	\$549.30
TRANSPORT EQUIPMENT CO INC DBA		PASIN1506273	227744	FILTER VEH 3309 WO 40409	\$55.23
		PASIN1525567		LIGHT VEH 3142 WO 40368	\$53.56
		PASIN1530045		SHFT CNTRLR VEH 3308 WO 40596	\$894.01
		PASIN1530528		FILTER VEH 7146 WO 40599	\$68.81
		PASIN1530532		FILTER VEH 3240 WO 40404	\$55.23
		PASIN1530538		FILTER VEH 3309 WO 40409	\$55.23
		PASIN1532282		SEAT BELT VEH 3308 WO 40596	\$332.49
		PASIN1534996		CHAMBER VEH 3296 WO 5215	\$38.87
		PASIN1540575		HEADLAMP VEH 3285 WO 40635	\$7.17
		PASIN1541623		CHAMBER VEH 3281 WO 40433	\$87.59
WASHINGTON CITIES INSURANCE AUTHORITY		RI-1548	227512	NO SHOW FEE-WILLIS	\$50.00
WESTERN PETERBILT INC		H246688	227758	NOZZLE ASY VEH 3284 WO 40514	\$66.01
		H246788		ACTUATOR,DR VEH 3284 WO 40514	\$152.23
		H246870		HNDLE KT VEH 3310 WO 40550	\$14.76
WESTERN SYSTEMS & FABRICATION INC		12721	227759	WSHDWN GUN VEH 3228 WO 40567	\$490.83
		12741		CABLE,SWITCH VEH 3283 WO 40474	\$422.84
		12758		PMP CTRL VLV VEH 3283 WO 40474	\$2,412.55
		12769		GAUGE VEH 3331 WO 40569	\$73.82
		12771		GRIP BLT ASY VEH 3281 WO 40512	\$154.97
		12785		TLG LCK CYL VEH 3284 WO 40514	\$373.58
		12793		RCHNG LINK VEH 3309 WO 40562	\$3,913.54
		12798		RINGS VEH 3283 WO 40474	\$27.55
WOODPECKER TRUCK & EQUIPMENT INC		252720138	227761	ENGINE REPR VEH 3211 WO 40654	\$1,772.70
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$68.52

EQUIPMENT MAINTENANCE TOTAL ****

\$87,280.60

EQUIPMENT MAINTENANCE FUND Total ***

\$87,280.60

FUND 503

EQUIPMENT REPLACEMENT FUND

Division:

215

EQUIPMENT REPLACEMENT



City Of Richland

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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DAY MANAGEMENT CORPORATION DBA	P055672	572545	227641	INSTALL LIGHT PACKAGE AND MISC	\$944.45
	P055672			SALES TAX	\$81.22
EQUIPMENT REPLACEMENT TOTAL ****					\$1,025.67
EQUIPMENT REPLACEMENT FUND Total ***					\$1,025.67
FUND 505	PUBLIC WORKS ADMIN & ENGINEER				
Division:	450	PW ADMIN & ENGINEERING			
ABADAN INC		ARIN058648	227597	ASBUILTS	\$21.72
AMERICAN PUBLIC WORKS ASSOCIATION		7396/2015 DUES	227422	APWA DUES RENEWAL/2015-2016	\$1,020.00
IMT INC		6596	227462	SKYLINE MEADOWS	\$922.50
MELENDREZ, SABRINA		REIMB-RETIREMENT	227792	REIMB-RETIREMENT CAKE ALDRICH	\$53.99
TRUE SURVEY SUPPLY INC		8917	227747	SURVEY LATH & HUBS	\$1,107.63
WEST, JULIE		9/23-FUEL REIMB.	227810	WSDOT FUEL REIMBURSEMENT-WEST	\$20.00
XEROX CORPORATION	P054899	081181723	227516	1ST FLOOR XEROX #LX5-690835(ta	\$153.62
XO HOLDINGS LLC DBA		0277606268	227812	PHONE CHARGES 9/23-10/22/15	\$185.24
PW ADMIN & ENGINEERING TOTAL ****					\$3,484.70
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$3,484.70
FUND 506	WORKERS COMPENSATION FUND				
Division:	221	WORKERS COMP INSURANCE RESERVE			
MATRIX ABSENCE MANAGEMENT INC		1036428	227470	QTRLY ADMIN FEES 9/1-11/30/15	\$9,250.00
WORKERS COMP INSURANCE RESERVE TOTAL ****					\$9,250.00
WORKERS COMPENSATION FUND Total ***					\$9,250.00
FUND 520	HEALTH CARE/BENEFITS PLAN				
Division:	222	EMPLOYEE BENEFIT PROGRAM			
LIFE INSURANCE COMPANY OF NORTH AMERICA		10/2015-FLI051384	227689	FLI051384 PREMIUMS-OCTOBER	\$9,483.75
		10/2015-LK030278		LK030278 PREMIUMS-OCTOBER	\$11,341.25
		10/2015-OK807703		OK807703 PREMIUMS-OCTOBER	\$2,513.91
EMPLOYEE BENEFIT PROGRAM TOTAL ****					\$23,338.91
HEALTH CARE/BENEFITS PLAN Total ***					\$23,338.91
FUND 611	FIREMAN'S PENSION				
Division:	216	FIRE PENSION			
ANDERS, PETER		AP00003710011501	227519	MEDICARE PREMIUM/ANDERS	\$104.90
BOWLS, DAVID		AP00003510011501	227525	MEDICARE PREMIUM/BOWLS	\$104.90
CANFIELD, HARRY R		AP00000410011501	227529	MEDICARE PREMIUM/CANFIELD	\$104.90
CARRICK, HENRY		AP00000510011501	227531	MEDICARE PREMIUM/CARRICK	\$104.90
CHINOOK FAMILY DENTAL CARE		070715JB	227410	DENTAL DOS-7/7/15	\$85.00



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CLARK, FRANK M		AP00000610011501	227533	MEDICARE PREMIUM/CLARK	\$104.90
DOWNS, DANNY		AP00005110011501	227540	MEDICARE PREMIUM/DOWNS	\$104.90
ELIASON, CURTIS		092315CE	227411	REIMBURSE TRAVEL EXPENSES	\$469.62
		AP00003310011501	227543	MEDICARE PREMIUM/ELIASON	\$104.90
ESTY, RAYMOND J		091615RE	227412	NON COVERED RX DOS 9/16/15	\$89.00
		AP00000910011501	227546	MEDICARE PREMIUM/ESTY	\$104.90
FERRIANS, ALLEN LARRY		AP00006010011501	227547	MEDICARE PREMIUM/FERRIANS	\$104.90
FULL SPECTRUM EYE CARE PS DBA		090915EM	227413	56575V3640 VISION DOS 9/15/15	\$610.00
HIGGINS, DENNIS DDS PS		081415JM	227414	DENTAL DOS 8/14/15	\$734.00
HOUCHIN, EARL		AP00001210011501	227555	MEDICARE PREMIUM/HOUCIN	\$104.90
HUGHES PHYSICAL THERAPY P.S.		030915RL	227415	NONCOVERED MEDICAL 3/9-3/11/15	\$4.72
JOHNSON, NEILS E		AP00003410011501	227558	MEDICARE PREMIUM/JOHNSON	\$104.90
JONES, HAROLD		AP00005510011501	227559	MEDICARE PREMIUM/JONES	\$104.90
KEYS, JACK D		AP00006210011501	227560	MEDICARE PREMIUM/KEYS	\$104.90
LAHTI, ROGER P		AP00006410011501	227562	MEDICARE PREMIUM/LAHTI	\$104.90
MITCHELL, RAYMOND L		AP00001510011501	227566	MEDICARE PREMIUM/MITCHELL	\$104.90
MULROY, JAMES P		MEDICARE-OCT'15	227568	MEDICARE-MULROY-OCT 2015	\$104.90
MURRAY, DAVID		AP00008310011501	227569	MEDICARE PREMIUM/MURRAY	\$104.90
MYERS, EDWARD A		AP00007610011501	227570	MEDICARE PREMIUM/MYERS ED	\$104.90
OWEN, MICHAEL		AP00008710011501	227574	MEDICARE PREMIUM/OWEN	\$104.90
POLLARD, JAMES		AP00004810011501	227577	MEDICARE PREMIUM/POLLARD	\$99.90
PRESCRIPTION PHARMACY PLLC		073115HJ	227416	NON COVERED RX DOS 7/31/15	\$30.08
		081015CE		NONCOVERED RX DOS 8/10,8/19/15	\$18.67
RODGERS, GARY H		MEDICARE-OCT'15	227579	MEDICARE-RODGERS-OCT 2015	\$104.90
RONEY, LARRY		AP00003610011501	227580	MEDICARE PREMIUM/RONEY	\$104.90
SIEMENS, DONALD		AP00008110011501	227581	MEDICARE PREMIUM/SIEMENS	\$104.90
WEST, ROYAL		AP00002010011501	227590	MEDICARE PREMIUM/WEST	\$104.90
WILLIAMSON, CRAIG E		AP00007510011501	227591	MEDICARE PREMIUM/WILLIAMSON	\$104.90

FIRE PENSION TOTAL ****

\$4,658.59

FIREMAN'S PENSION Total ***

\$4,658.59

FUND 612

POLICEMEN'S PENSION

Division:

217

POLICE PENSION

BAKER, MARSHALL R	AP00006310011501	227521	MEDICARE PREMIUM/BAKER	\$104.90
BATES, LAURIE VERN JR	AP00004910011501	227522	MEDICARE PREMIUM/BATES	\$104.90
BEDEN, LARRY	AP00003810011501	227523	MEDICARE PREMIUM/BEDEN	\$104.90
BRUNSON, DALE A	AP00004210011501	227526	MEDICARE PREMIUM/BRUNSON	\$104.90
BULLOCK, GEOFFREY A OD PS	060115SL	227409	4759 VISION DOS 6/1/15	\$199.00
BUSH, LEE	AP00008410011501	227527	MEDICARE PREMIUM/BUSH	\$104.90
CASE, MIKE	MEDICARE-OCT'15	227532	MEDICARE-CASE-OCT 2015	\$104.90
CLEAVENGER, WILL J	AP00007310011501	227534	MEDICARE PREMIUM/CLEAVENGER W	\$104.90



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CLEMENTS, JOHN M		AP00007410011501	227535	MEDICARE PREMIUM/CLEMENTS	\$104.90
COUCH, LARRY		AP00006610011501	227536	MEDICARE PREMIUM/COUCH	\$104.90
DEMYER, JAMES J		AP00008010011501	227539	MEDICARE PREMIUM/DEMYER	\$104.90
DUCHEMIN, ROGER		AP00000810011501	227541	MEDICARE PREMIUM/DUCHEMIN	\$104.90
GANLEY, JOHN M		AP00007910011501	227548	MEDICARE PREMIUM/GANLEY	\$104.90
HIGGINS, FRED C		AP00007810011501	227554	HIGGINS MEDICARE PREMIUM	\$104.90
LEWIS, DAVID L		AP00004310011501	227563	MEDICARE PREMIUM/LEWIS	\$104.90
LOHDEFINCK, RICHARD N		AP00002310011501	227564	MEDICARE PREMIUM/LOHDEFINCK	\$104.90
MOORE, ROBERT		AP00007110011501	227567	MEDICARE PREMIUM/MOORE	\$104.90
PRESCRIPTION PHARMACY PLLC		080815GT	227416	NON COVERED RX 8/8/15	\$50.32
		081015WC		NON COVERED RX DOS 8/10/15	\$14.93
		082415RT		NON COVERED RX DOS 8/24/15	\$63.98
		062315DL	227417	DENTAL DOS 6/23/15	\$230.00
SKAVDAHL, H KIRBY DDS		AP00005910011501	227582	MEDICARE PREMIUM/SPARKS	\$104.90
SPARKS, DAVID W		AP00003210011501	227583	MEDICARE PREMIUM/THOMAS G	\$104.90
THOMAS, GERALD D		AP00003110011501	227584	MEDICARE PREMIUM/TURNER	\$104.90
TURNER, ROY		080715WW	227418	N/C MEDICAL DOS 8/7-8/31/15	\$800.00
WENDLAND, WALTER		080815WW		HOME CARD DOS 8/8-8/21/15	\$2,406.00
		082215WW		HOME CARE DOS 8/22-9/4/15	\$968.00
		090515WW		HOME CARE DOS 9/5-9/18/15	\$3,132.00
		AP00001910011501	227589	MEDICARE PREMIUM/WENDLAND	\$104.90
		AP00004510011501	227592	MEDICARE PREMIUM/WILMOTH	\$104.90
WILMOTH, ROD		AP00005010011501	227593	MEDICARE PREMIUM/ZIMMERMAN	\$104.90
ZIMMERMAN, GERALD					
POLICE PENSION TOTAL ****					\$10,172.03
POLICEMEN'S PENSION Total ***					\$10,172.03
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division:	600	SECOMM OPERATIONS GENERAL			
CENTURYLINK		9/15-509-624-3863	227626	GENERAL 9/16-10/16/15	\$7.31
DEVRIES BUSINESS SERVICES		0069293	227646	SHREDDING SRVCS-9/30/15	\$4.00
FERRIS, LORI		15-376-FERRIS	227779	15-376 ACCESS RE-CERT	\$61.00
FRONTIER		9/15-206-188-1060	227659	GENERAL 9/19-10/18/15	\$407.20
		9/15-2061882381	227452	E911/GENERAL 9/10-10/9/15	\$239.44
		9/15-2530120862	227659	GENERAL 9/22-10/21/15	\$37.81
		9/15-509-628-2609		GENERAL 9/25-10/24/15	\$427.62
INFORMER SYSTEMS LLC	P055699	3432	227463	SCHEDULING SOFTWARE FEE SEPT-D	\$1,302.00
LANGUAGE LINE SERVICES LLC		3668274	227465	NONEMERGENCY TRANSLATION-AUG	\$144.78
LEGACY TELECOMMUNICATIONS INC		17457	227466	COMMAND CTR-INSPECT GENERATOR	\$190.05
RER ENTERPRISES INC DBA	P055697	30147653	227716	ADJUST FOR TAX	(\$0.01)
	P055697			Mobility Premium Software	\$1,339.31
	P055697			NetMotion Mobility - Windows	\$5,416.43



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RER ENTERPRISES INC DBA	P055697	30147653	227716	Mobility Premium Software	\$11,044.35
SPRAGUE PEST SOLUTIONS		2676103	227732	PEST CONTROL SRVCS-SEP	\$88.66
VERIZON WIRELESS		9751813574	227509	CELL PHONES 8/7-9/6/15	\$279.15
WASHINGTON STATE PATROL		00058665	227753	ACCESS USER FEE 7/1-9/30/15	\$5,331.00
SECOMM OPERATIONS GENERAL TOTAL ****					\$26,320.10
Division:	601	E911 OPERATIONS			
ENTERPRISE RENT A CAR		9/15-45WA423	227447	15-351 HUSA RENTAL CAR	\$76.67
FRONTIER		9/15-2061882381	227452	E911/GENERAL 9/10-10/9/15	\$239.45
HUSA, E. IVAR		15-399 HUSA	227785	15-399 STATE 911 SUBCOM MTG	\$229.24
LANGUAGE LINE SERVICES LLC		3674671	227465	E911 TRANSLATION-AUG	\$384.76
NETCASTERS INC		51007	227701	ONLINE TRAINING MGMT-OCT 2015	\$220.00
E911 OPERATIONS TOTAL ****					\$1,150.12
SOUTHEAST COMMUNICATIONS CTR Total ***					\$27,470.22
FUND	642	800 MHZ PROJECT			
Division:	610	800 MHZ			
LEGACY TELECOMMUNICATIONS INC		17454	227466	SILLUSI-INSPECT GENERATOR	\$567.00
		17455		GOLGOTHA-INSPECT GENERATOR	\$561.75
		17456		BADGER MTN-INSPECT GENERATOR	\$567.00
		17457		COMMAND CTR-INSPECT GENERATOR	\$190.05
UNITED PARCEL SERVICE	S016554	000986641395	227507	GROUND PKG TO INTERGRAPH FOR B	\$6.04
	S016554			GROUND PKG TO MOTOROLA Solutio	\$14.41
800 MHZ TOTAL ****					\$1,906.25
800 MHZ PROJECT Total ***					\$1,906.25
FUND	643	EMERGENCY MANAGEMENT			
Division:	620	STATE / LOCAL ASSISTANCE			
LEGACY TELECOMMUNICATIONS INC		17457	227466	COMMAND CTR-INSPECT GENERATOR	\$190.05
VERIZON WIRELESS		9751813574	227509	CELL PHONES 8/7-9/6/15	\$58.79
STATE / LOCAL ASSISTANCE TOTAL ****					\$248.84
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
CHARTER COMMUNICATIONS		9/15-180070706114	227628	CABLE SERVICE 9/30-10/29/15	\$57.12
SPRAGUE PEST SOLUTIONS		2676103	227732	PEST CONTROL SRVCS-SEP	\$88.66
VERIZON WIRELESS		9751813574	227509	CELL PHONES 8/7-9/6/15	\$80.02
		9752133158		CELL PHONES 9/3-9/10/15	\$255.98
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$481.78
Division:	622	DOE EMERGENCY PREPAREDNESS			
BECK, JEREMY		15-325-BECK	227766	15-325 EMERGENCY MGMT ACADEMY	\$10.00
CITY OF RICHLAND			227772	15-325 EMERG MGMT ACADEMY-BECK	\$294.28



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		15-329-BECK	227772	15-329 WSEMA-BECK	\$479.68
		15-365-GEORGE		15-365 WFOA CONFERENCE-GEORGE	\$742.27
ENTERPRISE RENT A CAR		9/15-45WA423	227447	15-325 BECK RENTAL CAR	\$308.35
GEORGE, JORDAN		15-365-GEORGE	227783	15-365 WFOA CONFERENCE	\$58.00
LUDLUM MEASUREMENTS INC	P055600	00391146	227469	LABOR	\$54.30
	P055600			WND-M 43-5 2-LAYER MY	\$40.18
	P055600			CALIBRATION FEE PROBES	\$162.90
	P055600			CALIBRATE LUDLUM MODEL 12	\$651.60
	P055600			FREIGHT	\$67.33
	P055601	00391398		CALIBRATE LUDLUM MODEL 12	\$586.44
	P055601			FREIGHT	\$74.94
	P055601	00391635	227791	LABOR	\$54.30
	P055601			ADJUST FOR TAX	\$0.01
	P055601			FREIGHT	\$15.19
	P055601			CALIBRATE LUDLUM MODEL 12	\$65.16
	P055601			METER-PORT BZL W/GLS	\$54.30
	P055600	00392253	227692	LABOR	\$54.30
	P055600			RECPT-81-35-311-55	\$2.17
	P055600			CALIBRATION AN ADDITIONAL 43-9	\$162.90
	P055600			CALIBRATE LUDLUM MODEL 12	\$651.60
	P055600			FREIGHT	\$84.71
VERIZON WIRELESS		9751813574	227509	CELL PHONES 8/7-9/6/15	\$933.04
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$5,607.95
Division:	623	JURISIDICITION			
CALVERT, BRIAN		SEPT MILEAGE	227770	CHELAN-OKANOGAN CMLPX-MILEAGE	\$610.08
CHARTER COMMUNICATIONS		9/15-180070706114	227628	CABLE SERVICE 9/30-10/29/15	\$42.15
DEVRIES BUSINESS SERVICES		0069293	227646	SHREDDING SRVCS-9/30/15	\$4.00
JURISIDICITION TOTAL ****					\$656.23
Division:	630	HOMELAND SECURITY PREPARDNESS			
TACTICAL ELECTRONICS & MILITARY SUPPLY LLC	S016474	237501	227738	BACK MOUNTED DOG CAMERA WITH W	\$8,579.40
	S016474			SHIPPING	\$17.83
HOMELAND SECURITY PREPARDNESS TOTAL ****					\$8,597.23
EMERGENCY MANAGEMENT Total ***					\$15,592.03
FUND	803	UTILITY BILL CLEARING FUND			
Division:	000				
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY11020	227586	Customer Refund	\$133.49
		CISPAY11021	227538	Customer Refund	\$45.35
		CISPAY11022	227537	Customer Refund	\$8.88



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY11023	227550	Customer Refund	\$111.30
		CISPAY11024	227530	Customer Refund	\$80.94
		CISPAY11025	227556	Customer Refund	\$47.90
		CISPAY11026	227549	Customer Refund	\$20.00
		CISPAY11027	227561	Customer Refund	\$6.24
		CISPAY11028	227573	Customer Refund	\$10.67
		CISPAY11029	227542	Customer Refund	\$0.64
		CISPAY11030	227517	Customer Refund	\$241.43
		CISPAY11031	227585	Customer Refund	\$21.69
				Customer Refund	\$7.68
				Customer Refund	\$3.52
		CISPAY11033	227571	Customer Refund	\$131.05
		CISPAY11034	227575	Customer Refund	\$169.11
		CISPAY11035	227528	Customer Refund	\$140.61
		CISPAY11036	227551	Customer Refund	\$67.55
		CISPAY11037	227588	Customer Refund	\$20.00
		CISPAY11038	227565	Customer Refund	\$0.55
		CISPAY11039	227552	Customer Refund	\$82.75
		CISPAY11040	227572	Customer Refund	\$0.07
		CISPAY11041	227520	Customer Refund	\$91.99
		CISPAY11042	227557	Customer Refund	\$185.10
		CISPAY11043	227544	Customer Refund	\$91.73
		CISPAY11044	227576	Customer Refund	\$84.23
		CISPAY11045	227545	Customer Refund	\$28.63
		CISPAY11046	227524	Customer Refund	\$131.11
		CISPAY11047	227518	Customer Refund	\$131.78
				UNASSIGNED TOTAL ****	\$2,095.99
				UTILITY BILL CLEARING FUND Total ***	\$2,095.99



City Of Richland

VL-1 Voucher Listing

From: 9/28/2015 To: 10/9/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$1,318,129.24

Number of Invoices

Amount

Vouchers In Richland	212	\$142,358.41
Vouchers In Tri Cities	181	\$140,197.28
Vouchers In WA	248	\$353,714.80
Vouchers Outside WA	564	\$681,858.75
Vouchers Final Total.....	1205	\$1,318,129.24

Ob ject Category	Title	Total	Percentage
2	BENEFITS	\$74,820.66	5.68%
3	SUPPLIES	\$202,188.32	15.34%
4	OTHER SERVICES & CHARGES	\$622,925.58	47.26%
5	INTERGOVERNMENTAL SERVICES	\$65,474.25	4.97%
6	CAPITAL PROJECTS	\$139,227.56	10.56%
	MACHINERY & EQUIPMENT	\$31,296.19	2.37%
	REFUNDS	\$2,095.99	0.16%
9	INTERFUND SERVICES	\$875.00	0.07%
	INVENTORY PURCHASES	\$179,225.69	13.6%
	Total	\$1,318,129.24	



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Items of Business

Key Element: Key I - Financial Stability & Operational Effectiveness

Subject:

Travel for Mayor Rose and Councilmember Thompson to Attend the Signing Ceremony in Washington, D.C. for the Joint Agreement to Establish the Manhattan Project National Historical Park

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Authorize Travel for Mayor Rose and Councilmember Thompson to attend the signing ceremony in Washington, D.C. on November 10, 2015, for the Joint Agreement to Establish the Manhattan Project National Historical Park.

Summary:

On November 10, 2015, Secretary of the Interior Sally Jewell, Secretary of Energy Dr. Ernest Moniz and National Park Service Director Jon Jarvis have invited key stakeholders to attend a signing ceremony for the joint agreement to establish the Manhattan National Historical Park.

Mayor David Rose and Councilmember Thompson plan to attend the ceremony, representing Richland.

Richland Municipal Code, Sections 1.01.040 and 2.26.062, require Council approval when Councilmembers request permission for out-of-state travel, when expenses exceed \$500 or when travel requires an overnight stay.

Fiscal Impact:

Estimated expenses for Mayor Rose and Councilmember Thompson to attend the Signing Ceremony in Washington, DC are \$2,033. There are enough funds in Council's travel budget to cover expenses.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 10/20/2015

Agenda Category: Items of Business

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance 64-15, Amending Title 11, Traffic, of the Richland Municipal Code Prohibiting On-Street Parking on Certain Road Segments

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

64-15

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 64-15, Traffic, of the Richland Municipal Code Prohibiting On-Street Parking on Certain Road Segments.

Summary:

Badger Mountain Centennial Preserve is owned by Benton County and accessed through the City-owned Trailhead Park. The existing parking lot at Trailhead Park is undersized to meet the demand of over 200,000 annual visitors leaving many park users to utilize on-street parking on Queensgate Drive.

The Port of Kennewick and Benton County have provided funding to the City to construct a new parking lot and Council awarded a contract for the work on September 22, 2015. Work is now underway and expected to be complete by the end of November 2015. Parking on the east side of Queensgate Drive fronting the residential properties in Westcliffe in the vicinity of Trailhead Park will be eliminated concurrent with the opening of the new parking lot.

A second segment of roadway will also be impacted by Ordinance 64-15. The turnaround at the east terminus of Lee Boulevard in Howard Amon Park is utilized by tour busses serving the twice-weekly cruise boats docking at the Lee Boulevard Dock. On-street parking on this segment of Lee Boulevard does not allow for the convenient operation of tour busses, including the loading and unloading of passengers.

Fiscal Impact:

None.

Attachments:

- I. Proposed Ordinance

ORDINANCE NO. 64-15

AN ORDINANCE of the City of Richland amending Title 11, Traffic, of the Richland Municipal Code for the purpose of prohibiting on-street parking on segments of Queensgate Drive and Lee Boulevard in Howard Amon Park.

WHEREAS, the City of Richland owns right of way for Queensgate Drive and Lee Boulevard; and

WHEREAS, Queensgate Drive is adjacent to Trailhead Park which provides access to the Badger Mountain Centennial Preserve, which attracts approximately 200,000 users per year; and

WHEREAS, on-street parking on Queensgate Drive in the vicinity of Trailhead Park, in the Westcliffe neighborhood, adds to vehicle and pedestrian congestion, promotes unsafe vehicle turning movements, reduces sight distance at intersections and results in unpredictable pedestrian crossings of Queensgate Drive; and

WHEREAS, a new 76-space parking lot is currently under construction at Trailhead Park; and

WHEREAS, the new parking lot will be connected to an existing 60-space, off-street, City-owned parking lot; and

WHEREAS, the affected owners in the Westcliffe neighborhood in the vicinity of Trailhead Park have requested that on-street parking on the east side of Queensgate Drive be eliminated as a component of the 76-space parking lot project; and

WHEREAS, City staff verified the request by distributing correspondence to the neighborhood; and

WHEREAS, the City-owned dock at Lee Landing at the terminus of Lee Boulevard in Howard Amon Park has developed into a gateway to the City, as the dock is currently used by up to four tour vessels, some of which moor twice weekly; and

WHEREAS, some of the tour vessels utilize large tour busses for shore side excursions; and

WHEREAS, on-street parking at the Lee Boulevard turnaround prohibits the orderly loading and unloading of passengers onto tour busses; and

WHEREAS, on-street parking at the Lee Boulevard turnaround also prohibits access by city maintenance vehicles servicing the tour boats; and

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Schedule III of Section 11.40.030 of the Richland Municipal Code, as enacted by Ordinance No. 413 and last amended by Ordinance No. 40-13 is hereby amended to read as follows:

11.40.030 Schedule III – Parking prohibited at all times on certain streets.

A. In accordance with RMC [11.30.020](#), and when signs are erected giving notice thereof, no person shall at any time park a vehicle upon any of the following described places, streets or parts of streets:

1. North side of Aaron Drive from 1,150 feet south of Abbot Street to Goethals Drive;
2. South side of Banyon Street;
3. East side of Barth Avenue from Falley Street to Benham Street;
4. Both sides of Bellerive Drive from 200 feet north of Gage Boulevard to 200 feet south of Gage Boulevard;
5. South side of Benham Street from George Washington Way to Goethals Drive;
6. East side of Bernard Avenue from Davenport Street to Comstock Street;
7. Both sides of Bradley Boulevard;
8. East side of Casey Avenue from Comstock Street to Benham Street;
9. North side of Cherokee Street;
10. Columbia Center Boulevard from Columbia Park Trail to Fowler Street;
11. South side of Columbia Park Trail from Columbia Center Boulevard to 1,040 feet east of Columbia Center Boulevard;
12. Both sides of Columbia Point Drive from George Washington Way to the southerly entrance of Columbia Point Marina Park;
13. Both sides of Comstock Street from George Washington Way to Bradley Boulevard;
14. South side of Comstock Street from George Washington Way to Goethals Drive;
15. East side of Craighill Avenue from Davenport Street to Comstock Street;
16. North side of Davenport Street from George Washington Way to Goethals Drive;
17. Both sides of Duportail Street from State Route 240 to Riverstone Drive;

18. Northwest side of Duportail Street from Riverstone Drive to 80 feet southwest of Riverstone Drive;
19. North side of Duportail Street from Wright Avenue to Hartford Street;
20. East side of Elementary Street from Keene Road to 280 feet north of Keene Road;
21. West side of Elementary Street from Keene Road to 210 feet north of Keene Road;
22. North side of Endress Street from Jadwin Avenue to 100 feet west of Abert Street;
23. South side of Endress Street from Abert Street to 100 feet west of Abert Street;
24. South side of Falley Street from George Washington Way to Jadwin Avenue;
25. West side of Farrell Lane from Torbett Street to Williams Boulevard;
26. North side of Fort Street;
27. North side of Fowler Street from Columbia Center Boulevard to Florida Avenue;
28. South 70 feet of Frankfort Street starting 150 feet west of Wright Avenue;
29. North side of Gage Boulevard from 550 feet east of Leslie Road to 670 feet west of Keene Road;
30. South side of Gage Boulevard from Steptoe Street to 3,590 feet west of Keene Road;
31. Both sides of George Washington Way from 400 feet south of Spengler Street to Horn Rapids Road;
32. East side of George Washington Way from Columbia Point Drive to 400 feet north of McMurray Street;
33. West side of George Washington Way from 110 feet south of Falley Street to 400 feet north of McMurray Street;
34. West side of George Washington Way from Adams Street to 230 feet north of Adams Street;
35. East side of Gillmore Avenue from Swift Boulevard to Goethals Drive, except from 1,290 feet north of Swift Boulevard to 1,590 feet north of Swift Boulevard;
36. West side of Gillmore Avenue from Swift Boulevard to Goethals Drive, except from 840 feet north of Swift Boulevard to 1,515 feet north of Swift Boulevard;
37. North side of Glen Briar Lane from Riverstone Drive to Tanglewood Drive;
38. Both sides of Goethals Drive from Gillmore Avenue to Williams Boulevard;
39. Both sides of Goethals Drive from Swift Boulevard to 680 feet north of Swift Boulevard;

40. East side of Goethals Drive from Swift Boulevard to 300 feet south of Swift Boulevard;
41. West side of Goethals Drive from Swift Boulevard to Mansfield Street;
42. West side of Goethals Drive from Symons Street to 350 feet south of Symons Street;
43. West side of Goethals Drive from Van Giesen Street to Torbett Street;
44. North side of Greentree Court;
45. *Repealed by Ord. 18-13.*
46. East side of Guyer Street from Williams Boulevard to 730 feet south of Williams Boulevard;
47. West side of Guyer Street from 330 feet south of Williams Boulevard to 830 feet south of Williams Boulevard;
48. East side of Hains Avenue from 250 feet south of Van Giesen Street to a point 500 feet from George Washington Way;
49. East side of Hains Avenue from Van Giesen Street to 275 feet south of Van Giesen Street;
50. Both sides of Harris Avenue from Sprout Road to 150 feet south of Sprout Road;
51. East side of Harris Avenue from Snyder Road to Saint Street;
52. West side of Haupt Avenue from Thomas Street to George Washington Way;
53. Both sides of Amon Park Drive from 330 feet north of Lee Boulevard to 830 feet north of Lee Boulevard;
54. Both sides of Amon Park Drive north of Newton Street;
55. East side of Amon Park Drive from Lee Boulevard to 385 feet south of Lee Boulevard;
56. West side of Amon Park Drive from Lee Boulevard to 760 feet south of Lee Boulevard;
57. *Repealed by Ord. 18-13.*
58. East side of Hunt Avenue from North Gaillard Place to George Washington Way;
59. West side of Hunt Avenue from 275 feet southwest of Davison Street to 175 feet north of Gaillard Place;
60. West side of Jadwin Avenue from 200 feet south of McMurray Street to Stevens Drive;
61. West side of Jadwin Avenue from 340 feet north of Torbett Street to 255 feet south of Torbett Street;

62. East side of Jadwin Avenue from George Washington Way to Stevens Drive, except from 325 feet north of McMurray Street to 395 feet north of McMurray Street;
63. West side of Jadwin Avenue between the bypass and the Shelterbelt and east side of Jadwin from the bypass to 150 feet north of the bypass;
64. West side of Jadwin Avenue from Knight Street to George Washington Way except from 35 feet south of Knight Street to 85 feet south of Knight Street;
65. West side of Jadwin Avenue from Symons Street to 180 feet south of Mansfield Street;
66. West side of Jadwin Avenue from 260 feet south of Mansfield Street to Knight Street except from 160 feet north of Knight Street to 60 feet north of Knight Street;
67. East side of Jason Loop and included, along the loop interior lots and tracts;
68. East side of Kimball Street from 225 feet south of Symons Avenue to 260 feet south of Symons Avenue;
69. West side of Kimball Avenue from Van Giesen Street to Symons Street;
70. North side of Knight Street from Stevens Drive to George Washington Way except from 55 feet west of Jadwin Avenue to 165 feet west of Jadwin Avenue;
71. South side of Knight Street from Stevens Drive to George Washington Way;
72. East side of Laurelbrook Court north of Glen Briar Lane;
73. Both sides of Lawless Drive;
74. Both sides of Lee Boulevard from Jadwin Avenue to 200 feet east of George Washington Way;
75. Both sides of Lee Boulevard from Thayer Drive to 340 feet east of Thayer Drive;
76. North side of Lee Boulevard from Stevens Drive to 220 feet east of Stevens Drive;
77. South side of Lee Boulevard from Stevens Drive to 220 feet west of Stevens Drive;
78. South side of Lee Boulevard from Cullum Avenue to Jadwin Avenue;
79. South side of Lee Boulevard from Wellsian Way to 220 feet west of Wellsian Way;
80. Both sides of Leslie Road;
81. East side of Long Avenue from Stevens Drive to 185 feet south of Stevens Drive;
82. East side of Long Avenue from 450 feet south of Stevens Drive to 660 feet south of Stevens Drive;
83. East side of Long Avenue from Swift Boulevard to 240 feet north of Stevens Drive;

84. East and south sides of Long Avenue from Swift Boulevard to 325 feet east of Thayer Drive;
85. West side of Mahan Avenue from Van Giesen Street to Williams Boulevard;
86. North side of Mansfield Street from Goethals Drive to 272 feet west of Goethals Drive;
87. West side of McPherson Avenue from Torbett Street to Symons Street;
88. West side of Meriwether Avenue;
89. South side of Mint Loop between its eastern and western terminus with Rosemary Street;
90. Both sides of Morency Drive from south end of road to 2,100 feet south of Meadow Hills Drive;
91. Both sides of Mountain View Lane from Leslie Road to 120 feet west of Leslie Road;
92. North side of Park Street from Harris Avenue easterly 300 feet;
93. Both sides of Piper Street from end of road to 40 feet north of end of road;
94. North side of Roberdeau Street from Long Avenue to 150 feet west of Long Avenue;
95. North side of Rosemary Street from the end of street cul-de-sac, including within the cul-de-sac, to Penny Royal Avenue;
96. East side of Sacajawea Avenue from south end of road to Satus Street;
97. West side of Satus Street from 100 feet east of Rimrock Avenue to Canyon Street;
98. West side of Sawgrass Loop between its northern and southern terminus with River Valley Drive;
99. West side of Sedgwick Place;
100. East side of Sedona Circle between its northern and southern terminus with River Valley Drive;
101. North side of Sibert Avenue from Hunt Avenue to Hains Avenue;
102. East end of Skyline Drive within the cul-de-sac;
103. Both sides of Sprout Road from 200 feet west of Harris Avenue to 300 feet east of Harris Avenue;
104. North side of Stanley Street from Goethals Drive to Jadwin Avenue;
105. Both sides of Steptoe Street from Columbia Park Trail to the south city limits;

106. Both sides of Stevens Drive from Van Giesen Street to 230 feet north of Van Giesen Street;
107. East side of Stevens Drive from Williams Boulevard to 175 feet south of Williams Boulevard;
108. East side of Stevens Drive from Van Giesen Street to 140 feet south of Van Giesen Street;
109. East side of Stevens Drive from Swift Boulevard to 175 feet south of Swift Boulevard;
110. East side of Stevens Drive from Swift Boulevard to 1,200 feet north of Swift Boulevard;
111. East side of Stevens Drive from Mansfield Street to 220 feet south of Mansfield Street;
112. East side of Stevens Drive from Knight Street to 175 feet south of Knight Street;
113. West side of Stevens Drive from Van Giesen Street to 210 feet south of Van Giesen Street;
114. West side of Stevens Drive from Swift Boulevard to 175 feet north of Swift Boulevard;
115. West side of Stevens Drive from Mansfield Street to 125 feet north of Mansfield Street;
116. West side of Stevens Drive from Lee Boulevard to 310 feet north of Lee Boulevard;
117. North side of Stonecreek Drive;
118. Both sides of Swift Boulevard from State Route 240 to 100 feet east of State Route 240;
119. Both sides of Swift Boulevard from George Washington Way to Stevens Drive;
120. Both sides of Swift Boulevard from Stevens Drive to 250 feet west of Stevens Drive;
121. North side of Symons Street from Hunt Avenue to Hains Avenue;
122. South side of Symons Street from Sanford Avenue to Goethals Drive;
123. Both sides of Tapteal Drive from Columbia Center Boulevard to Steptoe Street;
124. Both sides of Tapteal Loop from Tapteal Drive to the south city limits;
125. East side of Terminal Drive from Aileron Drive to 350 feet south of Aileron Drive;
126. West side of Terminal Drive from 185 feet south of Aileron Drive to 325 feet south of Aileron Drive;

127. Both sides of Thayer Drive from 220 feet north of Lee Boulevard to 220 feet south of Lee Boulevard;
128. East side of Thayer Drive from Lee Boulevard to 10 feet north of Longfitt Street;
129. East side of Thayer Drive from 200 feet south of Long Avenue to 150 feet north of Long Avenue;
130. West side of Thayer Drive from 70 feet north of Longfitt Street to 70 feet south of Longfitt Street;
131. West side of Thayer Drive from 70 feet north of Kuhn Street to 70 feet south of Kuhn Street;
132. South side of Thomas Street from Hunt Avenue to Hains Avenue;
133. West side of Tilden Court from the end of street cul-de-sac to Sawgrass Loop;
134. South side of Torbett Street from Goethals Drive to Jadwin Avenue;
135. South side of Torbett Street from Thayer Drive to Stevens Drive;
136. East side of Truman Avenue from Kennedy Road to Queensgate Drive;
137. Both sides of Van Giesen Street from 310 feet east of Wright Avenue to 310 feet west of Wright Avenue;
138. North side of Van Giesen Street from Jadwin Avenue to 200 feet east of Jadwin Avenue;
139. North side of Van Giesen Street from State Route 240 to 300 feet east of State Route 240;
140. South side of Van Giesen Street from George Washington Way to 200 feet west of George Washington Way;
141. South side of Van Giesen Street from Stevens Drive to 200 feet west of Stevens Drive;
142. South side of Wellhouse Loop from 470 feet west of Wellsian Way to 750 feet west of Wellsian Way;
143. West side of Wellhouse Loop from 250 feet south of Wyman Street to 360 feet south of Wyman Street;
144. Both sides of Wellsian Way from Lee Boulevard to State Route 240;
145. North side of Williams Boulevard from Stevens Drive to 170 feet east of Stevens Drive;
146. North side of Williams Boulevard from Farrell Lane to 170 feet east of Farrell Lane;

147. North side of Williams Boulevard from Goethals Drive to 170 feet east of Goethals Drive;

148. North side of Williams Boulevard from Jadwin Avenue to 170 feet east of Jadwin Avenue;

149. North side of Williams Boulevard from Kimball Avenue to 170 feet east of Kimball Avenue;

150. South side of Williams Boulevard from George Washington Way to 170 feet west of George Washington Way;

151. South side of Williams Boulevard from Goethals Drive to 170 feet west of Goethals Drive;

152. South side of Williams Boulevard from Guyer Avenue to 170 feet west of Guyer Avenue;

153. South side of Williams Boulevard from Jadwin Avenue to 170 feet west of Jadwin Avenue;

154. East side of Wright Avenue from Duportail Street to 200 feet south of Duportail Street;

155. West side of Wright Avenue from the intersection of Wright Avenue and Duportail Street to 350 feet north of said intersection.

[156. East side of Queensgate Drive from 20 feet south of Alla Vista Street to White Bluffs Street.](#)

[157. The turnaround radius at the east end of Lee Boulevard.](#)

[Ord. 413; Ord. 17-75; Ord. 32-75; Ord. 31-76; Ord. 46-76; Ord. 60-76; Ord. 45-77; Ord. 46-79; Ord. 63-79; Ord. 83-79; Ord. 19-80; Ord. 27-81; Ord. 47-81; Ord. 63-81; Ord. 14-82; Ord. 7-84; Ord. 10-84; Ord. 11-85; Ord. 11-86; Ord. 13-86; Ord. 11-87; Ord. 32-90; Ord. 27-91; Ord. 48-91; Ord. 36-92; Ord. 21-94; Ord. 62-94; Ord. 7-97; Ord. 12-97; Ord. 24-97; Ord. 2-98; Ord. 15-98; Ord. 22-98; Ord. 17-99; Ord. 22-99; Ord. 37-99; Ord. 24-00; Ord. 36-00; Ord. 06-01; Ord. 16-02; Ord. 23-02; Ord. 33-02; Ord. 07-03; Ord. 27-03; Ord. 28-03; Ord. 34-03; Ord. 38-03; Ord. 03-04; Ord. 12-04; Ord. 32-04; Ord. 40-04; Ord. 02-05; Ord. 14-05; Ord. 34-05; Ord. 46-05; Ord. 14-06; Ord. 27-07; Ord. 07-08; Ord. 16-08; Ord. 24-08; Ord. 21-09; Ord. 18-13 § 1.01; Ord. 40-13 § 1.01].

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland at a regular meeting on the
_____ day of _____, 2015

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____