

This meeting will accommodate virtual and in-person attendance. Those desiring to participate virtually are encouraged to join the meeting via Zoom using the information provided.



Agenda
Personnel Committee Meeting
Wednesday, May 18, 2022
Join the Zoom meeting [here](#)
Public Meeting Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 363 276 1823

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaisons: Lacey Paulsen

Staff Liason's Assistant: Julie Davis

Regular Meeting - 1:30 p.m.

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the April 8, 2022 Personnel Committee Meeting Minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Firefighter
- Katie Crusselle, Human Resources Generalist
4. Certification List for Entry Level Police Officer
- Katie Crusselle, Human Resources Generalist
5. Certification List for Exceptional Entry Level Police Officer
- Katie Crusselle, Human Resources Generalist

Comments and Reports:

6. Personnel Committee Members
7. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/18/2022

Agenda Category: Approval of Minutes

Prepared By: Julie Davis, Administrative Assistant II

Subject:

Approval of the April 8, 2022 Personnel Committee Meeting Minutes

Department:

Human Resources

Recommended Motion:

Move to approve the minutes of the Personnel Committee Meeting held on April 8, 2022.

Summary:

Draft meeting minutes from the April 8, 2022 Personnel Committee Meeting are presented for review and approval.

Attachments:

1. Draft - 2022.04.08 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Friday, April 8, 2022

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting – 11:00 a.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Newell moved and Mr. Lorence seconded to approve the March 22, 2022 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held on April 7, 2022, for entry level Police Officer consisted of seven candidates, and three candidates were certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the entry level Police Officer certification list as presented. The motion carried 2-0.

2. Certification List for Lateral Police Officer Process

Ms. Crusselle informed the committee that the oral board process held on April 7, 2022, for lateral Police Officer consisted of one candidate, and one candidate was certified to the list.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the lateral Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

3. Personnel Committee Members
None.

4. HR Staff Liaison

Ms. Crusselle mentioned that this would be the last police oral board using the previous process. The newly approved process will be implemented moving forward. Ms. Crusselle also mentioned the next Fire Company Officer promotional process will be held April 19-21, 2022.

Adjournment:

Ms. Paulsen adjourned the meeting at 11:05 a.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/18/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Entry Level Firefighter

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for entry level Firefighter from the oral board process held on May 17, and May 18, 2022.

Summary:

The certification list for entry level Firefighter from the oral board process held on May 17, and May 18, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments:



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/18/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:
Certification List for Entry Level Police Officer

Department:
Human Resources

Recommended Motion:
Move to approve the certification list for entry level Police Officer from the Oral Board process held on May 18, 2022.

Summary:
The certification list for entry level Police Officer from the oral board process held on May 18, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments:



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/18/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Exceptional Entry Level Police Officer

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for exceptional entry level Police Officer from the Oral Board process held on May 18, 2022.

Summary:

The certification list for exceptional entry level Police Officer from the oral board process held on May 18, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: