



Agenda
Personnel Committee Meeting
Monday, May 23, 2022
Join the Zoom meeting [here](#)
Public Meeting Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 810 1472 1376

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaison: Lacey Paulsen

Staff Liaison Assistant: Julie Davis

Regular Meeting - 1:00 p.m.

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the May 18, 2022 Personnel Committee Meeting Minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Fire Lieutenant
 - Katie Crusselle, Human Resources Generalist
4. Certification List for Fire Captain
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

5. Personnel Committee Members
6. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/23/2022

Agenda Category: Approval of Minutes

Prepared By: Julie Davis, Administrative Assistant II

Subject:

Approval of the May 18, 2022 Personnel Committee Meeting Minutes

Department:

Human Resources

Recommended Motion:

Move to approve the minutes of the Personnel Committee meeting held on May 18, 2022.

Summary:

Draft meeting minutes from the May 18, 2022 Personnel Committee meeting are presented for review and approval.

Attachments:

1. Draft - 2022.05.18 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Wednesday, May 18, 2022

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 1:30 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Newell moved and Ms. Mai-Windle seconded to approve the April 8, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter Process

Ms. Crusselle informed the committee that the oral board process held for entry level firefighter consisted of ten candidates, and six candidates were certified to the merged list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the entry level firefighter certification list as presented. The motion carried 3-0.

2. Certification List for Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held for entry level police officer consisted of two candidates, and zero candidates were certified to the list.

No motion was needed since no candidates were certified to the list.

3. Certification List for Exceptional Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held for exceptional entry level police officer consisted of one candidate, and one candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the exceptional entry level police officer certification list as presented. The motion carried 3-0.

Comments and Reports:

4. Personnel Committee Members

Ms. Mai-Windle inquired what tools the City uses to increase women candidates in recruiting for the Firefighter position, which seems to remain lower than police. Ms. Paulsen and Ms. Crusselle responded with the current efforts that are ongoing to diversify recruitment for Firefighters.

5. HR Staff Liaison

None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:42 PM.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/23/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Fire Lieutenant

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for Fire Lieutenant from the Company Officer Fire promotional process held on April 19, April 20, and April 21, 2022.

Summary:

The certification list for Fire Lieutenant from the Company Officer Fire promotional process held on April 19, April 20, and April 21, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments:



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/23/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Fire Captain

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for Fire Captain from the Company Officer Fire promotional process held on April 19, April 20, and April 21, 2022.

Summary:

The certification list for Fire Captain from the Company Officer Fire promotional process held on April 19, April 20, and April 21, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: