



**MINUTES
BOARD OF ADJUSTMENT MEETING
VIA ZOOM
THURSDAY, JANUARY 20, 2022
6:00 PM**

Call to Order:

Chairman Van Hoff called the meeting to order at 6:00 p.m.

Attendance:

Present: Chairman Van Hoff and Board members Bricker, Gray, Nuzum and Raffa. Also attending were Planning Manager Stevens, Senior Planner O'Neill and Administrative Assistant II Follett.

Approval of Agenda:

Chairman Van Hoff asked for a motion to approve the agenda.

BOARD MEMBER GRAY MOVED AND BOARD MEMBER BRICKER SECONDED THE MOTION TO APPROVE THE AGENDA. MOTION PASSED UNANIMOUSLY.

Approval of Minutes:

Chairman Van Hoff presented the meeting minutes of the September 16, 2021 meeting and noted a few typographical errors that have been corrected. After acknowledgement from other members, Chairman Van Hoff called for a motion to approve.

BOARD MEMBER RAFFA MOVED AND BOARD MEMBER BRICKER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 16, 2021 MEETING. MOTION PASSED 5-0.

Public Hearing:

Chairman Van Hoff asked Ms. Follett to read the Public Hearing Explanation.

New Business

APPLICANT: BA2021-102 1920 Harris Avenue – Enclosed Carport

Mr. O'Neill affirmed that proper notice was given. Then Mr. O'Neill gave the staff report and pointed out several factors supporting the request by the homeowner. He also noted an additional comment that was received after the agenda was published.

At the conclusion of the staff report, Chairman Van Hoff recognized the applicant.

Susan Miller, 1920 Harris Avenue, spoke in support of her application.

Chair Van Hoff opened the Public Hearing at 6:13 p.m. No one asked to speak.

The Board asked questions of staff related to code provisions and held a brief discussion of the merits of the request before acting to approve the request.

MEMBER GRAY MOVED AND MEMBER BRICKER SECONDED THE MOTION READ BY MR. STEVENS THAT THE BOARD OF ADJUSTMENT CONCUR WITH THE FINDINGS AND CONCLUSIONS SET FORTH IN THE STAFF REPORT AND APPROVE A VARIANCE TO RMC 23.18.040, AUTHORIZING THE ATTACHED CARPORT AT 1920 HARRIS AVENUE TO BE ENCLOSED TO CREATE AN ATTACHED GARAGE, SUBJECT TO ALL CONDITIONS AND MODIFICATION OF FINDING OF FACT NUMBER 13 TO BE CORRECTED TO STATE THAT TWO PUBLIC COMMENTS FROM NEIGHBORS WERE RECEIVED. MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Chair Van Hoff closed the public hearing at 6:22 p.m.

COMMUNICATIONS:

Mr. Stevens notified the Board that the Planning Department is currently short staffed and is recruiting for an additional Sr. Planner. Also, a new Planning Permit Tech will start at the end of the month.

ADJOURNMENT:

MEMBER BRICKER MOVED AND MEMBER GRAY SECONDED THE MOTION TO ADJOURN. ALL WERE IN FAVOR.

Chairman Van Hoff adjourned the meeting at 6:24 p.m.

PREPARED BY:	<u>Lynne Follett</u> Lynne Follett, Administrative Assistant II
REVIEWED BY:	<u>Mike Stevens</u> Mike Stevens, Planning Manager
APPROVED BY:	<u>Carl Van Hoff</u> Carl Van Hoff, Chairman