



Agenda
Personnel Committee Meeting
Thursday, May 26, 2022
Richland City Hall ~ 625 Swift Boulevard
The Parkway Conference Room
Join the Zoom meeting [here](#)
Public Meeting Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 810 1472 1376

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaison: Lacey Paulsen

Staff Liaison Assistant: Julie Davis

Regular Meeting - 10:30 a.m.

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the May 23, 2022 Personnel Committee Meeting Minutes
 - Lacey Paulsen, Human Resources Director

Public Comments:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Police Sergeant
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

4. Personnel Committee Members
5. HR Staff Liaison

Adjournment

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/26/2022

Agenda Category: Approval of Minutes

Prepared By: Julie Davis, Administrative Assistant II

Subject:

Approval of the May 23, 2022 Personnel Committee Meeting Minutes

Department:

Human Resources

Recommended Motion:

Approve the minutes of the Personnel Committee meeting held on May 23, 2022.

Summary:

Draft meeting minutes from the May 23, 2022 Personnel Committee meeting are presented for review and approval.

Attachments:

1. Draft - 2022.05.23 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Monday, May 23, 2022

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting – 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Newell moved and Ms. Mai-Windle seconded to approve the May 18, 2022 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Fire Lieutenant

Ms. Crusselle informed the committee that the Company Officer Fire promotional process held for Fire Lieutenant consisted of nine candidates, and two candidates were certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Fire Lieutenant certification list as presented. The motion carried 3-0.

2. Certification List for Fire Captain

Ms. Crusselle informed the committee that the Company Officer Fire promotional process held for Fire Captain consisted of twelve candidates, and four candidates were certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Fire Captain certification list as presented. The motion carried 3-0.

Comments and Reports:

- 3. Personnel Committee Members
None.
- 4. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:14 p.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/26/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Certification List for Police Sergeant

Department:

Human Resources

Recommended Motion:

Move to approve the certification list for Police Sergeant from the promotional process held on May 5, 2022.

Summary:

The certification list for Police Sergeant from the promotional process held on May 5, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: