



Meeting Minutes

Personnel Committee Meeting

Wednesday, May 18, 2022

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 1:30 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Newell moved and Ms. Mai-Windle seconded to approve the April 8, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Firefighter Process

Ms. Crusselle informed the committee that the oral board process held for entry level firefighter consisted of ten candidates, and six candidates were certified to the merged list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the entry level firefighter certification list as presented. The motion carried 3-0.

2. Certification List for Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held for entry level police officer consisted of two candidates, and zero candidates were certified to the list.

No motion was needed since no candidates were certified to the list.

3. Certification List for Exceptional Entry Level Police Officer Process

Ms. Crusselle informed the committee that the oral board process held for exceptional entry level police officer consisted of one candidate, and one candidate was certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the exceptional entry level police officer certification list as presented. The motion carried 3-0.

Comments and Reports:

4. Personnel Committee Members

Ms. Mai-Windle inquired what tools the City uses to increase women candidates in recruiting for the Firefighter position, which seems to remain lower than police. Ms. Paulsen and Ms. Crusselle responded with the current efforts that are ongoing to diversify recruitment for Firefighters.

5. HR Staff Liaison

None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:42 PM.

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: May 24, 2022

DATE PUBLISHED: June 2, 2022

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