MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, October 6, 2015

Pre-Meeting:
Mayor Rose called the pre-meeting executive session to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:
Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Kent, Revell, and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson and City Attorney Kintzley.

Executive Session:

1. Per RCW 42.30.110 (1) (g): Review Qualifications of Applicant for Public Employment or Review the Performance of a Public Employee (10 minutes)
   - Heather Kintzley, City Attorney

COUNCILMEMBER THOMPSON MOVED AND COUNCILMEMBER CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:10 P.M. TO DISCUSS CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL FOR 10 MINUTES. THE MOTION CARRIED 7-0

COUNCILMEMBER CHRISTENSEN MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:10 P.M. THE MOTION CARRIED 7-0.

Human Resources Director Jubb and Deputy City Clerk Barham arrived to the pre-meeting at 7:10 p.m.

Discussion of Meeting Agenda Items:

2. Discuss Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Councilmember Thompson recapped his recent trip to Washington D.C. and discussed the forthcoming Hanford Area designation of the Manhattan Project National Historic Park. He recommended that Visit Tri-Cities take the lead on this community endeavor.

Regular Meeting:
Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:
Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Councilmembers Anderson, Christensen, Revell, Kent and Thompson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, Energy Services Director Hammond, Fire and Emergency Services Battalion Chief Wroolie, Community Development Director Jensen, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner and Deputy City Clerk Barham.

Pledge of Allegiance:
Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

3. Resolution of Appreciation to Sally O'Neal for Service on the Library Board - Resolution No. 163-15 (5 minutes)
   - David Rose, Mayor

   Mayor Rose read and then presented the resolution of appreciation to Ms. O'Neal.

   Ms. O'Neil expressed appreciation for the opportunity to serve as a trustee on the Library Board.

4. New Hire/Retirements (5 minutes)
   - Allison Jubb, Human Resources Director

   Ms. Jubb announced two recent hires including, Michelle Grout an Accounting Specialist 1 within the Finance Division and Rick Bush a Journeyman Lineman within the Power Operations Division. She also noted two recent retirements including, Nancy Aldrich who is concluding a 33-year career within the Public Works Department and Firefighter Carl Kostoff who completed 18 years of service with the City.

5. Presentation of Retirement Letter and Plaque to Firefighter Carl Kostoff (5 minutes)
   - David Rose, Mayor

   Mayor Rose read Firefighter Kostoff's letter of retirement and displayed the appreciation plaque.

Battalion Chief Wroolie accepted the letter and plaque on behalf of Mr. Kostoff and expressed appreciation for the years of service Mr. Kostoff provided to the City as a firefighter. He will be missed by his coworkers.

6. Overview of the 2016 City Manager's Proposed Budget
   - Cindy Reents, City Manager

   Ms. Reents provided a brief overview of the proposed 2016 Budget stating that it is a balanced budget as required by Washington State law. She included examples of some of the 40 plus projects detailed in the 2016 Capital Improvement Plan. The priorities for 2016 are based on Council's Strategic Leadership Plan, the Council vision workshop and the Citizens' survey. The major themes include: the waterfront, creating a sense of place, capitalizing on the Tri-Cities branding program, code compliance, investing in technology to improve services and efficiencies, provide competitive utility rates, scrutinize City services for efficiencies and reductions, Duportail Bridge, economic development and redevelopment of the City's core area, maintenance of infrastructure and traffic planning and street maintenance.

   Councilmember Kent asked for the budget schedule for the next 30 to 60 days.

   Administrative Services Director Koch stated that two more public hearings are scheduled in October and November, a Town Hall meeting is scheduled for October 29th and the budget must be approved by Council by mid-December.

   Mayor Rose thanked Ms. Reents and staff for using two subcommittees in the budget process as it helped speed up the process and clarified it along the way.

Public Hearing:

Deputy City Clerk Barham read the Public Hearing and Public Comments Procedures.

7. Proposed Surplus of Equipment - Resolution No. 174-15
   - Cathy Robinson, Purchasing Manager

   Ms. Robinson explained that certain property equipment and vehicles are no longer needed for City services and are ready to be excessed.

   7:56 p.m. closed at 7:56:30 p.m. as no one came forward to speak about the equipment surplus.

Public Comments:

Eric Kalia, 106 Bremmer St., Richland, WA, stated that on October 12 business licenses for recreational marijuana became available in Washington State and he inquired as to how that will affect the City of Richland and if this type of business would be tolerated within Richland.

Mayor Rose directed City Manager Reents to address this with Mr. Kalia at a later date.

Consent Calendar:
Deputy City Clerk Barham read the Consent items.

Minutes:
8. Approve the Minutes for the Council Meetings Held September 15 & 22, 2015
   - Heather Kintzley, City Attorney

9. Approve the Minutes of the Richland City Council / Confederated Tribes of the Umatilla Indian Reservation (CTUIR) Government to Government Meeting Held on September 3, 2015
   - Heather Kintzley, City Attorney

Ordinances - First Reading:
10. Ordinance No. 57-15, Amending RMC Title 18: Water, Relating to Irrigation Rates and Meter Fees
    - Pete Rogalsky, Public Works Director

11. Ordinance No. 61-15, Proposed Increase in Appropriation of the Park Capital Project Construction Fund Regarding Playground Equipment in Barth Park and Revising the 2015 Capital Improvement Plan
    - Phil Pinard, Planning and Capital Projects Manager

Ordinances - Second Reading/Passage:
12. Ordinance No. 48-15, Amending RMC Title 3: Finance, Repealing and Replacing Chapter 3.04 Purchasing, in its Entirety
    - Cathleen Koch, Administrative Services Director

13. Ordinance No. 55-15, Amending RMC Title 23, Regarding Residential Standards Applicable to the Business Research Park District and Off-Street Parking Standards for Studio Apartments
    - Rick Simon, Development Services Manager

14. Ordinance No. 56-15, Increasing Appropriations in the General Fund and the Golf Course Fund Related to Forgiveness of an Inter-fund Loan
    - Joe Schiessl, Parks and Public Facilities Director

15. Ordinance No. 58-15, Approving Whitfield Annexation of 26.3 Acres of Land Near Queensgate Drive and Shockley Road, Providing for Assumption of Existing City Indebtedness and Amending the Official Zoning Map
    - Rick Simon, Development Services Manager

16. Ordinance No. 60-15, Authorizing Line of Credit for Interim Financing of Reata Road Area Water and Sewer Local Improvement District Project
    - Pete Rogalsky, Public Works Director

Resolutions – Adoption:
17. Resolution No. 162-15, Appointment to the Library Board: Sally Mohr
    - Heather Kintzley, City Attorney

18. Resolution No. 163-15, Expressing Appreciation to Sally O'Neal for Service on the Library Board
    - Heather Kintzley, City Attorney

19. Resolution No. 168-15, Authorizing the Purchase of 0.5-Acres from Columbia Basin College
    - Kerwin Jensen, Community Development Director

20. Resolution No. 174-15, Approval of Sale of Surplus Equipment
    - Cathleen Koch, Administrative Services Director

21. Resolution No. 178-15, Appointment to the Americans with Disabilities Act Citizens Advisory Committee: Katherine Ostrom
    - Heather Kintzley, City Attorney

22. Resolution No. 179-15, Expressing Appreciation to Samantha Scott for Service on the Americans with Disabilities Act Citizens Advisory Committee
    - Heather Kintzley, City Attorney

23. Resolution No. 180-15, Appointments to the Utility Advisory Committee: Roy Keck and Charles Lo Presti
    - Heather Kintzley, City Attorney

24. Resolution No. 181-15, Reappointment to the Tri-Cities Regional Public Facilities District Board: Councilmember Kent
    - Cindy Reents, City Manager

25. Resolution No. 182-15, Accepting a $300,000 Grant from the Washington State Recreation and Conservation Office (RCO) and Authorizing Execution of Agreement with RCO
    - Phil Pinard, Planning and Capital Projects Manager

26. Resolution No. 183-15, Authorizing Execution of an Easement for Pipeline Right-of-Way from United States Army Corps of Engineers
    - Pete Rogalsky, Public Works Director

27. Resolution No. 184-15, Authorizing the City Manager to Enter into an Agreement with Mercer (US), Inc. for Benefits Consulting and Brokerage Services
    - Cathleen Koch, Administrative Services Director; Allison Jubb, Human Resources Director

28. Resolution No. 185-15, Application for the Washington Traffic Safety Commission School Zone Equipment Grant
    - Chris Skinner, Police Services Director

29. Resolution No. 186-15, Executing Collector Street Latecomer Agreement with Dream Builders, LLC
    - Pete Rogalsky, Public Works Director

Items for Approval:

30. Authorize Travel for Mayor Rose and Councilmembers Thompson and Christensen to Attend the Energy Communities Alliance (ECA) Intergovernmental Meeting, November 17-20, 2015.
    - Cindy Reents, City Manager

Expenditures - Approval:

31. Expenditures from September 7, 2015 - September 25, 2015 for $10,598,972.44 including Check Nos. 226790-227408, Wire Nos. 5984-5997, Payroll Check Nos. 100123-100153, and Payroll Wire/ACH Nos. 9123-9158
    - Cathleen Koch, Administrative Services Director

COUNCILMEMBER KENT MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0

Reports and Comments:

1. City Manager:

Ms. Reents thanked her directors for their willingness to participate in the change-up during this year's budget process. She also thanked Kathleen Koch and her staff as it takes many hours to analyze and create this budget. Lastly, she stated that the employees of the City of Richland are dedicated, hardworking individuals and she wanted to publicly thank each and every employee for their contributions and service to the community.

2. Councilmembers:

Councilmember Kent expressed appreciation to former Library Board of Trustees member Sally O'Neil for her leadership and dedication while serving on the board. She also expressed appreciation to the other board members that attended the meeting.

Councilmember Christensen stated that he attended the following events: the groundbreaking ceremony for the Lodge at Columbia Point held on September 28; the TRIDEC land acquisition celebration held on October 1; Chill with a Cop at the Country Mercantile held October 2; and the Trailhead Park, parking lot groundbreaking.

Councilmember Thompson expressed concern regarding the Benton County jail costs and would like to discuss it further.

Mayor Pro Tem Lemley stated that he attended the following events: the Topping Out Ceremony for Kadlec Medical Center's hospital expansion held September 17; State of the Ports meeting held on September 23; the groundbreaking ceremony for the Lodge at Columbia Point held on September 28. He also attended several ribbon cutting ceremonies for Ethos Trattoria, Lash Envy, Glass Punty, Complete Healthcare for Women and Jones Custom Photos. Lastly, he reiterated his challenge to Council and City staff to support the Fire and Emergency Services Coats for Kids project.

3. Mayor:

Mayor Rose asked for an activity report related to the new Fire Station No. 74.

Adjournment:
Mayor Rose adjourned the meeting at 8:13 p.m.

Respectfully Submitted,

Debby Barham

Debby Barham, Deputy City Clerk

FORM APPROVED: David W Rose

David W. Rose, Mayor

DATE APPROVED: 10/20/15

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