



Agenda
Personnel Committee Meeting
Wednesday, June 29, 2022
Richland City Hall ~ The Parkway Conference Room
625 Swift Boulevard

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaison: Lacey Paulsen

Staff Liaison Assistant: Julie Davis

Regular Meeting - 4:00 p.m.

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the May 26, 2022 Personnel Committee Meeting Minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Police Officer
- Katie Crusselle, Human Resources Generalist

Comments and Reports:

4. Personnel Committee Members
5. HR Staff Liaison

Adjournment

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 6/29/2022

Agenda Category: Approval of Minutes

Prepared By: Julie Davis, Administrative Assistant II

Subject:

Approval of the May 26, 2022 Personnel Committee Meeting Minutes

Department:

Human Resources

Recommended Motion:

Move to approve the minutes of the Personnel Committee Meeting held on May 26, 2022.

Summary:

Draft meeting minutes from the May 26, 2022 Personnel Committee Meeting are presented for review and approval.

Attachments:

1. Draft - 2022.05.26 Personnel Committee Meeting Minutes



Meeting Minutes

Personnel Committee Meeting

Thursday, May 26, 2022

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Zoom – Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 10:30 a.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Stephen Lorence, and Anh-Thu Mai-Windle were present.

Also present were Human Resources Generalist Katie Crusselle, and Human Resources Administrative Assistant II Julie Davis (Assistant Staff Liaison).

Approval of Minutes:

Ms. Newell moved and Ms. Mai-Windle seconded to approve the May 23, 2022 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Police Sergeant

Ms. Crusselle informed the committee that the promotional process held on May 5, 2022, for Police Sergeant consisted of seven candidates, and three candidates were certified to the list.

Ms. Mai-Windle moved and Mr. Lorence seconded the motion to approve the Police Sergeant certification list as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members
None.

3. HR Staff Liaison
None.

Adjournment:

Ms. Crusselle adjourned the meeting at 10:40 a.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 6/29/2022

Agenda Category: New Business

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:
Certification List for Entry Level Police Officer

Department:
Human Resources

Recommended Motion:
Move to approve the certification list for entry level Police Officer from the oral board process held on June 29, 2022.

Summary:
The certification list for entry level Police Officer from the oral board process held on June 29, 2022, is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: