



Agenda
Library Board Meeting
Tuesday, August 9, 2022
Richland Public Library
955 Northgate Drive

Board Members: Chair Booth, Vice-Chair Lightner and Members Buxton, Hernandez and Maier

Council Liaison: Kent

Staff Liaison: Library Manager Nulph

Regular Meeting - 5:30 p.m.

Call to Order/Attendance:

Introduction of Guests:

Approval of Agenda: (Approved by Motion)

Public Comments: Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

Approval of Minutes: (Approved by Motion)

1. July 12, 2022 Library Board Meeting Minutes

Report of the Library Manager:

2. August 2022 Library Manager's Report
 - Christopher Nulph, Library Manager
3. August 2022 Library Statistics
 - Christopher Nulph, Library Manager

Approval of Bills: (Approved by Motion)

4. August 2022 Claims for Payment
 - Christopher Nulph, Library Manager

Unfinished Business:

5. Meeting Room Policy
 - Christopher Nulph, Library Manager
6. Strategic Plan
 - Christopher Nulph, Library Manager

New Business:

7. Reciprocal Borrowing Discussion
 - Christopher Nulph, Library Manager

Agenda Items for Upcoming Board Meeting:

Adjournment

The next Library Board Meeting is Tuesday, September 13, 2022

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Approval of Minutes

Prepared By: Kylie Barada, Administrative Assistant

Subject:

July 12, 2022 Library Board Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the 07-12-2022 Library Board Meeting Minutes

Summary:

The draft of the 07-12-2022 Library Board Meeting Minutes is included for consideration.

Attachments:

- I. 2022.07.12 Library Board Meeting Minutes



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
July 12, 2022, 5:30 – 6:30 PM

Richland Public Library Regular Board Meeting – 5:30 p.m.

Chair Booth called the meeting to order at approximately 5:33 p.m.

Attendance

Chair Booth, Vice-Chair Lightner (joined the meeting at 5:48 p.m.), Board Members Buxton and Maier were present. Also present were Library Supervisor Scarfo and Administrative Assistant Barada. Board Member Hernandez was absent.

Approval of Agenda

Board Member Maier moved and Board Member Buxton seconded the motion to approve the agenda as is. The motion carried 3-0.

Approval of Minutes

Chair Booth asked for a motion to approve the minutes of the June 14, 2022 meeting. Board Member Buxton moved and Board Member Maier seconded the motion to approve the minutes of June 14, 2022 as is. The motion carried 3-0.

Report of the Library Manager

RPL is now checking out bike locks to patrons who ride their bikes to the library. The locks are checked out for that day and must return by the end of business hours.

Library staff are going to the Richland Farmer's Market once a month for community outreach. This will allow staff to make library cards and to let the community know of events happening at the library.

Friends are no longer creating a website due to issues with the vendor.

Public Comments

There were no members of the public present.

Approval of Bills

Board Member Buxton moved and Board Member Maier seconded the motion to approve the certification of claims for payment for July 2022 in the amount of \$114,415.54. The motion carried 4- 0.

Unfinished Business

There was no unfinished business on the agenda.

New Business

1. Board Members discussed the meeting room policy and discussed any changes they thought needed to happen.

Agenda Items for Upcoming Board Meeting

1. Meeting Room Policy
2. Final Vote on Strategic Plan

Adjournment

Chair Booth adjourned the meeting at 6:16 P.M.

APPROVED:

ATTEST:

Emily Booth, Library Board Chair

Kylie Barada, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:

August 2022 Library Manager's Report

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

Library Manager Nulph's August 2022 report is included for discussion.

Attachments:

I. 2022.08.09 Library Manager's Report



LIBRARY MANAGER'S REPORT

Richland Public Library Board

August 9, 2022

State of Library Services

Due to scheduling conflicts at the previous meeting, the strategic plan draft will be discussed tonight for final approval. This will be followed by Council ratification on 9/6 and an all-staff implementation session on 10/14. The implementation session will be hosted by Berry Dunn and will stand in place of an in-service day this year. Because of the significance of this plan, this session will be helpful in getting staff acclimated to the plan and how we can impact that plan over the next 10 years.

The library has rebranded two collections to help with the promotion of non-traditional circulating items. The Experience Library is the name of our collection for any non-traditional item in our collection. Hot spots and ukuleles are examples of existing items that fall under this label. We introduced board games to this collection as of 7/16. This initial 33 game collection was funded by the Friends of the Library and developed in partnership with Tri-City Area Gaming. Patrons may check up to 2 board games at a time for a one-week circulation period. The second rebranded collection nested under the Experience Library is our museum pass collection. This has been named Tumbleweed Tourist and currently features the REACH Museum, the East Benton County History Museum, and Discover Washington passes.

We saw many big Summer Reading Program events in July. We had three stage events at John Dam Plaza. These were planned and executed in partnership with Mid-Columbia Libraries. Total attendance from these events was strong despite the heat. Reptile Man was the biggest event earning an attendance number of about 1,000. Another large event was our all-day Family Game Day. This allowed patrons to come in and try out a large collection of new games. The total attendance from the day was 221.

Friends of the Library Update

There are no updates from the Friends and no monthly meeting. The Friends will reconvene in September for their next meeting.

Library Foundation

The Library Foundation will reconvene in September to review the Strategic Plan and talk about future projects.

Staffing Updates

Joe Schiessl, Director of Parks and Public Facilities, has accepted a position as the Deputy City Manager. He will still oversee the library, but will have a larger responsibility within the City. A search for a new Director of Parks and Public Facilities will begin shortly. The Library Page vacancy has been interviewed for and a candidate is going through the final hiring process.

Library Statistics

July is typically when we see our usage numbers peak as it is the Summer Reading Program's busiest month. This is reflected in nearly all of our conventional statistics: Gate count (14,568), physical circulation (60,748), and public internet sessions (1,176) are all two-year highs. New card numbers remain high with 412 following a huge June. Our previous registration numbers typically averaged in the 100-200s range even prior to the pandemic. We have more than doubled those averages since May. Hoopla and Mango are the only digital resources that showed a trend outside the norm. Hoopla saw its strongest numbers in two years with a 11.5% increase. Mango showed a stronger month and two-year high at 134 uses after seeing generally tepid numbers these last couple years.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:
August 2022 Library Statistics

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Staff will discuss the attached statistics regarding library services.

Attachments:
I. 2022.08.09 Library Statistics

RICHLAND PUBLIC LIBRARY

July 2022 Statistics Report for the August Board Meeting



SUMMARY

We held many different Summer Reading Program activities this month, including a Summer Reading Program Art Lab on July 11, a Sketch Hunt at Claybell Park on July 14, a “Tassels, Tassels, Tassels!” craft program on July 20, a Teen Botanical Crafts program on July 21, and a Summer Reading Program Origami Lab on July 25. We hosted a Civil Air Patrol “Adventures in Aviation” program at the library on July 21, and we teamed up with Tri-City Area Gaming to hold a special Family Game Day on July 23.

We debuted a new collection of board games this month for patrons to check out, and we introduced VOX Readalong books for children.

We also teamed up with Mid-Columbia Libraries to host “July @ the Stage,” a series of three performances at the HAPO Stage in John Dam Plaza. Children’s musicians Eric Herman and the Puppy Dogs performed on July 12; children’s musician Jim Gill performed on July 19; and zoologist Scott Petersen, known as “Reptile Man,” gave a show on July 26. These programs were extremely well attended.

Our High School Book to Movie Club watched *The Hobbit: The Desolation of Smaug* on July 14, and our Viewer Discretion Is Advised Cinema Club for adults age 18+ watched *The Adventures of Priscilla, Queen of the Desert* on July 18. For Marvel Monday, we showed *Thor: Ragnarok* to patrons of all ages on July 25. Later in the month, on July 28, we invited patrons to cool off during the hot summertime weather by attending our “Summer Movie Splash!” showings of *Finding Dory* (2016), *Moana* (2016), and *Luca* (2021) at 12, 2, and 4 p.m. in the Doris Roberts Gallery.

Other programs at the library this month included Singing Strings Ukulele Club teen/adult jam sessions; summer chess classes; an LGBTQIA+ Craft Social; STEAMKids sessions; “Read to Hazel” and “Read to Rowbey” therapy dog sessions; and story times.

JULY STATISTICS

- Overall Circulation with Renewals: 60,748 items
- Digital Items Checked Out: 13,873
- Physical Items Checked Out: 42,014
- Physical Items Renewed: 18,734
- Holds Filled: 3,803 items
- Hoopla Circulation: 2,756 items
- Kanopy Circulation: 16,695 minutes
- Overdrive Circulation: 10,468 items
- Mango: 134 sessions
- New Library Card Accounts: 412
- Gate Count: 14,568

NEW AT THE LIBRARY!

Board Game Collection

In early July, we debuted a collection of popular board games for patrons of all ages. The 33 games we currently have available range from well-known classics to modern ones. Selections include *Apples to Apples*, *Azul*, *Candy Land*, *Carcassonne*, *Cockroach Poker*, *Dixit*, *Kingdomino*, *Machi Koro*, *Monopoly*, *Quacks of Quedlinburg*, *Sequence*, *Taco vs Burrito*, *Ticket to Ride*, and many more.

A game may be checked out for one week, and all of the games are eligible for renewal if they do not have holds on them. A maximum of two games may be checked out per library card account at any given time.

These games are located on the shelves behind the front desk, and they are shelved by age recommendations. Each box also provides information about the game's recommended age range and typical playing time.

Patrons can find the game collection in the library catalog by searching for "board games" as the keyword and limiting the format to "equipment, games, and toys." The games may also be found at [this link](#).



VOX Readalong Books

We have now added a new item to our children's book collection: VOX Readalong books. They're a great way for young readers to listen to a story while reading along in the book. According to the Library Ideas website, "The permanently attached VOX Reader transforms an ordinary print book into an all-in-one read-along. No need for computers, tablets, or CDs—children simply push a button to listen and read."

The books should rarely need charging. When they do, however, they may be charged with a standard micro USB cord. We have a cord at the library that patrons can borrow if needed.

We have many different selections at the library, including *Bike & Trike* by Elizabeth Verdick and Brian Biggs, *Bulldozer's Big Day* by Candace Fleming, *The Cool Bean* by Jory John, *Jules vs. the Ocean* by Jessie Sima, *Wemberly Worried* by Kevin Henkes, and more.

These books are shelved in our "Favorites" section along the Story Circle, and they have been very popular so far. Their call numbers start with "E READALON" and then the author's name.

NEW AT THE LIBRARY! (CONTINUED)

“Experience Library” Collection

Our new “Experience Library” collection includes REACH Museum and East Benton County History Museum passes; Check Out Washington Discover Passes; the new collection of board games; ukuleles; WiFi hot spots; Raspberry Pi Essentials Kits; and Kill A Watt Kits that allow patrons to measure electric usage by appliances.

We have a page on our website that encourages patrons to browse through this new collection to see the many things we have besides books and movies. It says, “The Richland Public Library offers more than books and movies for you and your family to check out! Explore the list of offerings below and check out these different experiences. All of these experiences may be requested and placed on hold by the user. Please return all experience checkouts to a service desk; do not return these through our book drops.” More information is available at the following link.



www.myrichlandlibrary.org/using-your-library/experience-library

“Tumbleweed Tourist” Collection

Our website also has a page that is dedicated to our “Tumbleweed Tourist” collection of passes. This collection includes admission passes to the REACH Museum and the East Benton County History Museum, as well as Check Out Washington Discover Passes allowing access to state parks and other state public lands.

More information is available at the following link.

www.myrichlandlibrary.org/using-your-library/experience-library/tumbleweed-tourist

SUMMER READING PROGRAM

“Read Beyond the Beaten Path”

Our “Read Beyond the Beaten Path” Summer Reading Program began on June 10 and will continue through August 22. It includes separate programs for babies, children (prereaders through fifth graders), middle and high schoolers, and adults. Children’s Services Librarian Kelly, Teen Services Librarian Michelle, and Adult Services Librarian Gavin designed activities, challenges, and badges/rewards for each of the programs. We are also holding a variety of different summer reading themed activities at the library this summer for patrons of all ages.

Patrons can sign up, log their reading minutes, write reviews, and complete activities to earn badges and rewards on Beanstack at the following link.

<https://richland.beanstack.org/>

CHILDREN'S PROGRAMS

“July @ the Stage”

We partnered with Mid-Columbia Libraries to host a series of children’s performances at the HAPO Stage in John Dam Plaza during July as part of our libraries’ summer reading programs. Michelle, Parks and Recreation Coordinator Lisa, STEAMspace Coordinator Johanna, and Library Assistant Alyssa helped with library outreach at these events.

The first performance featured musical group Eric Herman and the Puppy Dogs at 6:30 p.m. on Tuesday, July 12. Our calendar said, “Join favorite children's musician Eric Herman for a fun evening of music and dancing at the HAPO Community Stage in John Dam Plaza. Eric has some great songs like ‘Magic Beans,’ ‘Stinker,’ and ‘Googly Eyes’ that will have the kids laughing and singing along. Bring lawn chairs or blankets and get there early to grab a good spot. There is a heat advisory for this day, so please be prepared with sunscreen and lots of water for everyone.”



The second performance featured children’s musician Jim Gill and his banjo at 6 p.m. on Tuesday, July 19. Our calendar invitation said, “Some of his songs include ‘The Sneezing Song,’ ‘Have You Seen the Trampoline?’ and ‘Stick to the Glue.’”



The third performance featured a show by Reptile Man at 6:30 p.m. on Tuesday, July 26. Our calendar invitation said, “Zoologist, educator, and author Scott Petersen (Reptile Man) presents 12 live reptiles in a show that teaches the importance of all animals in nature. Pet an alligator, hold a python, and check out a really cool tortoise!” These programs were extremely well attended.



CHILDREN'S PROGRAMS (CONTINUED)

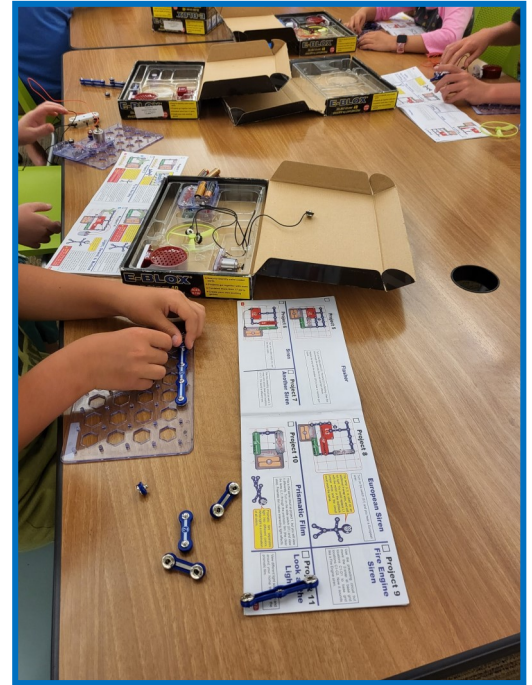
Story Times at the Library

Children's Services Librarian Kelly and Librarian Joyce held Wednesday morning active toddler story times at 10 a.m. on July 6, 13, 20, and 27. Kelly also held Friday morning story times for preschoolers at 10 a.m. on July 1, 8, 15, 22, and 29.

STEAMkids

We held drop-in STEAMkids sessions at 10 a.m. on Saturday, July 2; 10 a.m. on Saturday, July 23; and 1 p.m. on Thursday, July 28. These events typically feature construction sets, blocks, STEAM activities, and presentations by special guests, and they are sponsored by the Friends of the Richland Library.

Here are some photos that were taken at our STEAMkids program on July 28. Activities and demonstrations were led by library staff, the Hanford High School Engineering Club, LIGO, and local potter Pat Fleming.



Summer Movie Splash!

The fourth week of July was the hottest this summer, so we invited patrons to cool off by attending our "Summer Movie Splash!" in the Gallery on Thursday, July 28. The trio of movies included a showing of *Finding Dory* (2016) at noon, a showing of *Moana* (2016) at 2 p.m., and a showing of *Luca* (2021) at 4 p.m.

Summer Chess Classes

The Washington Elementary Chess Champions held chess lessons this summer for children in grades K-6, their families, and their teachers. The classes began on Wednesday, June 29, and continued at 6:30 p.m. on July 6, 13, 20, and 27 in the Doris Roberts Gallery. Patrons preregistered on Eventbrite for each session they wanted to attend. These lessons were extremely popular, with up to 81 patrons attending each session.

Therapy Dog Visits

Our therapy dog sessions in July included "Read to Hazel" at 10 a.m. on July 7 and 14; "Read to Rowbey" at 11 a.m. on July 7, 14, 21, and 28; and several more therapy dog visits.

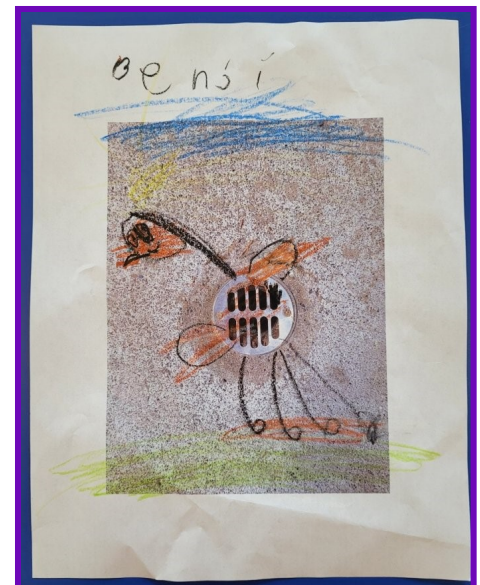
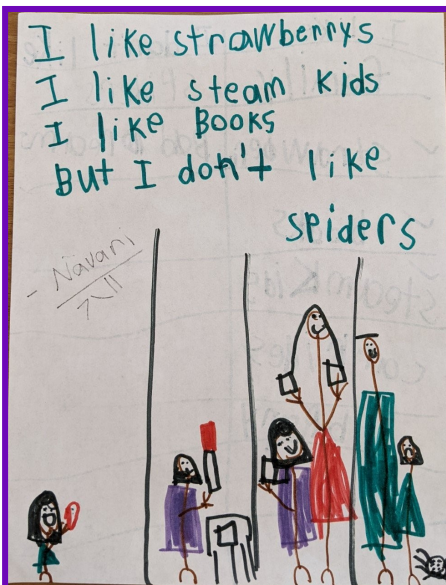


CHILDREN'S PROGRAMS (CONTINUED)

Summer Reading Program Art Lab

We held a Summer Reading Program Art Lab at from 1 to 3 p.m. on Monday, July 11. Our calendar invitation said, "We will have stations set up for various art activities, mainly focused on summer reading activities. You can work on your entries for the Group Art Project or the What Do You See? activity or even get an idea for a Story Walk entry or a Tiny Illustrated Poem. We will also have tags you can draw on and turn in. We will add them to the Sweater Weather 2022 trees this fall. Preschoolers must be accompanied by an adult."

Summer Reading Program activities this month included comics, eraser art, origami, nature art, self-portraits, poetry, reading forts, and "What Do You See?" artwork. Here are some of the amazing creations our patrons shared with us.



CHILDREN'S PROGRAMS (CONTINUED)

“What Do You See?” Activity

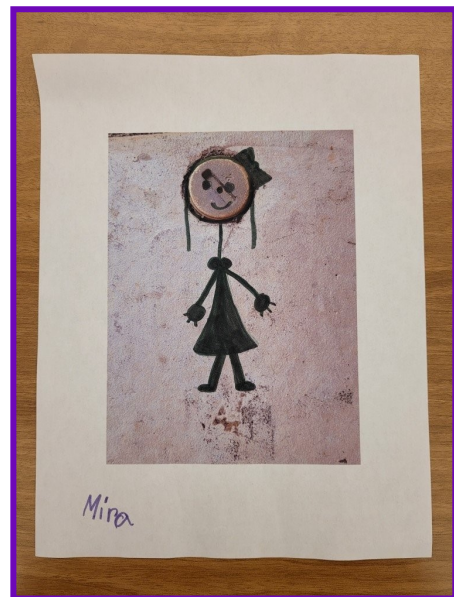
One of our Summer Reading Program activities this year is to create art using a photo prompt. Our Facebook invitation said, “Inspired by the book *What Do You See?* by Barney Saltzberg and Jamie Lee Curtis, we will provide various photos weekly and see what they inspire YOU to create.” We continued to post these “What Do You See?” photo prompts in July, and patrons of all ages shared their artwork with us afterward.

“Build a Blanket Fort” Activity

We also encouraged young patrons to build blanket forts for reading, and to share photos of their forts with us.

Summer Reading Program Origami Lab

We held a Summer Reading Program Origami Lab from 1 to 3 p.m. on Monday, July 25. This fun craft session was geared toward children age 5 and older, but younger kids could participate with adult help. We had several stations with instructions for simple origami models, along with origami paper and markers.



TEEN PROGRAMS

Teen Botanical Crafts

We held a Teen Botanical Crafts program in the STEAMspace from 1 to 3 p.m. on Thursday, July 21. This was a very popular program, with 42 teens attending.

Our Facebook invitation said, “Send your middle and high schoolers to the Library STEAMspace for some botanical-themed crafts to go along with our summer reading theme of Reading Beyond the Beaten Path! We'll make pressed-flower bookmarks, botanical papier-mâché lanterns, and botanical soaps. This is intended for those entering middle school through high school. These crafts are not appropriate for younger children and we enforce our age limits.”

Teen Services Librarian Michelle, Administrative Assistant Kylie, Alyssa, Johanna, Lisa, and Friends board member Jasmine assisted teens with the craft program.



TEEN PROGRAMS (CONTINUED)

High School Book to Movie Club

For the summer months, June through August, our High School Book to Movie Club for high schoolers age 13-18 is reading *The Hobbit* by J. R. R. Tolkien and then watching all three movies. The group watched *The Hobbit: The Desolation of Smaug* (2013) at 6 p.m. on Thursday, July 14.

Civil Air Patrol “Adventures in Aviation” Program

The Civil Air Patrol Youth Cadets have been holding a special multi-part Adventures in Aviation program at the Richland Public Library this summer for patrons age 11 through 18. Their second session was held from 6:30 to 8 p.m. on Thursday, July 21. The topic was “Civil Air Patrol and Drone Capabilities—What Goes Into Drones?” A third session will be held on Thursday, August 4.



ADULT PROGRAMS

Viewer Discretion Is Advised Cinema Club: *The Adventures of Priscilla, Queen of the Desert*

Our Viewer Discretion Is Advised Cinema Club for adults age 18+ met at 6:30 p.m. on Monday, July 18, to watch *The Adventures of Priscilla, Queen of the Desert* (1994). Our calendar invitation said, “Our events feature an introduction and Q&A by the amazing misfits from the local horror/punk podcast Garage-A-Rama! Pre-packaged snacks and bottled water will be provided by the Friends of the Richland Public Library. Tickets are limited and require pre-registration. Register starting June 28th at [eventbrite.com](https://www.eventbrite.com) or contact Richland Public Library at (509) 942-7457.”



Polymer Clay Bookmark Video

Adult Services Librarian Gavin taught a Zoom workshop in June to go with the Polymer Clay Take-and-Make Kits. On July 19, we posted a video of the workshop on our Facebook page. That video, and other *Book Tasting with Gavin* videos, may be viewed at the following link.

<https://www.facebook.com/watch/140429522668223/623020138677348/>

ALL-AGES PROGRAMS

Singing Strings Ukulele Club

The Singing Strings Ukulele Club held teen/adult jam sessions in the library at 6:30 p.m. on Tuesday, July 5, and Tuesday, July 19. They play a wide variety of popular, country/western, and seasonal songs. Johanna co-leads this group.

LGBTQIA+ Crafting Social

Later that same day, we held a LGBTQIA+ Crafting Social for patrons age 13+ in the STEAMspace from 6:30 to 8:30 p.m. Our calendar invitation said, “Chat, chill, and hang out: A crafting social for LGBTQ+ and allies. Do you like to create mail art, mixed media, painting, drawing, cross-stitch, knitting/crocheting, or something completely different? Bring your projects and get your craft on. If you just want to hang out and chat, that’s OK too! Some basic art supplies may be available, but it’s best to bring what you need. Light snacks provided. You may bring your own snacks, but full-size meals are for the lobby or outside.” We had 32 patrons attend this popular program.

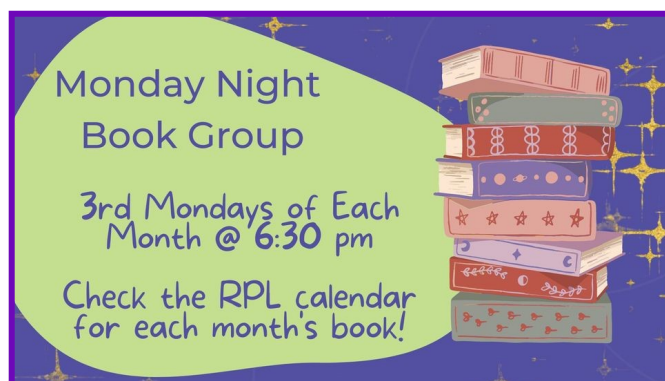
Sketch Hunt

We held a Sketch Hunt at Claybell Park in Richland from 9 to 11 a.m. on Thursday, July 14. Our calendar invitation said, “You’ve heard of scavenger hunts, right? This is like that but you sketch the things you find. Find us in the park to get a list of things to look for -- and sketch. See how many you can find at Claybell Park. Bring your own art supplies or borrow some of ours. All ages and abilities welcome!”



Monday Night Book Group

We host a Monday Night Book Group at 6:30 p.m. on the third Monday of each month in Conference Room A. This month, the group met on Monday, July 18, to discuss *An Assembly Such As This* by Pamela Aiden. For August, the group will be reading *The Four Winds* by Kristin Hannah.



Tassels, Tassels, Tassels!

We held a tassel-making program in the STEAMspace from 1 to 2 p.m. on July 20. Patrons ages 8 and up could learn to make tassels, and were encouraged to “make one for yourself and one for Sweater Weather 2022.” They could check off a summer reading activity in Beanstack for donating a tassel or piece of finger knitting.



ALL-AGES PROGRAMS (CONTINUED)

Family Game Day

The Richland Public Library and Tri-City Area gaming teamed up to host Family Game Day on Saturday, July 23. Our Facebook invitation said, “Calling all tabletop gamers! Swing by the library on Saturday, July 23rd for all-day gaming! We will have an assortment of board games to play in the gallery, conference rooms, and library lobby. Play one of the tournament-style games going on throughout the day or just play a game with family and friends. Come for a couple of hours or stay all day. Grab a hot dog from Doggie Style outside the library (from 12 - 5 p.m.). The Friends of the Richland Library will also provide some light snacks.”

This was an extremely popular event, with 221 patrons attending throughout the day.

Marvel Monday

This month, for Marvel Monday, we showed *Black Panther* (2018) in the Doris Roberts Gallery at 6:30 p.m. on Monday, July 25. Snacks and beverages were provided by the Friends of the Richland Public Library, and movie licensing was courtesy of Windermere Group One.



“Read the Rainbow” Book Club

Richland Public Library and Mid-Columbia Libraries have teamed up to host a “Read the Rainbow” Book Club for LGBTQIA+ patrons and allies. The book club started in June and will meet each month at alternating library branches in the Tri-Cities.

This month, the group met at Mid-Columbia Libraries' West Pasco branch on Tuesday, July 26. Participants read and discussed *The Song of Achilles* by Madeline Miller.

COMMUNITY OUTREACH

Richland Farmer’s Market Outreach

Our outreach booth at the Richland Farmer’s Market in June was so successful that we visited the market again on Friday, July 15. Lisa, Johanna, and Kylie talked with more than 300 people, made new library cards on the spot, and reactivated cards for passersby. They also encouraged people to register for the Summer Reading Program and handed out information about library materials, programs, and services.



“July @ the Stage” Outreach

We also had library outreach booths at the July @ the Stage programs in John Dam Plaza on Tuesday, July 12; Tuesday, July 19; and Tuesday, July 26.

LIBRARY DISPLAYS

Voting Rights Display

To help patrons prepare for the upcoming primary election, Library Assistant Mary created a tabletop Voting Rights display near the new book shelves. The display provided QR links to VoteWA and Vote411 so that patrons could easily register to vote and learn about local and regional candidates and issues.

The display also included a selection of books for patrons of all ages about voting rights and the struggle associated with them. Books included *Give Us the Ballot: The Modern Struggle for Voting Rights in America* by Ari Berman, *Lifting As We Climb: Black Women's Battle for the Ballot Box* by Evette Dionne, *One Person, No Vote: How Not All Voters are Treated Equally* by Carol Anderson with Tonya Bolden, *Vote for Me!* by Ben Clanton, *Women Win the Vote! 19 for the 19th Amendment* by Nancy B. Kennedy, and more.

Teen Botanical Crafts Display

Mary also created a bulletin board display to publicize our upcoming Teen Botanical Crafts program, which was held at the library on July 21. This popular craft program was for middle and high schoolers, who came to make botanical soaps, pressed flower bookmarks, and botanical paper lanterns.

Summer Reading Program Displays

We kept our Summer Reading Program displays up in July to encourage patrons to sign up and participate. These displays included colorful tabletop “Read Beyond the Beaten Path” displays created by Mary between the self-check kiosks and in the Children’s Department, as well as a National Parks bulletin board display created by Library Assistant Linda.



LIBRARY DISPLAYS (CONTINUED)

Disability Pride Display

July has been designated Disability Pride Month. In recognition of this, Mary created a colorful bulletin board display featuring a fact sheet about how to talk about disabilities, a selection of books for patrons of all ages, and a mini flag craft.

Books included *Differently Wired: Raising an Exceptional Child in a Conventional World* by Deborah Reber, *Emmanuel's Dream: The True Story of Emmanuel Ofosu Yeboah* by Laurie Ann Thompson and Sean Qualls, *My Pal, Victor = Mi Amigo, Victor* by Diane Gonzales Bertrand, *The Spectrum Girl's Survival Guide: How to Grow Up Awesome and Autistic* by Siena Castellon, and more.

Pendleton Quail Plume Basket

We now have a special Pendleton Quail Plume Blanket on permanent display upstairs. We received an official interpretation of the design from the Tamástslikt Cultural Institute at the Confederated Tribes of the Umatilla Indian Reservation in Oregon.

A sign next to the blanket states, "This is the newest exclusive blanket from the Tamástslikt Museum Store, manufactured by the Pendleton Woolen Mills. The design features the mountain quail top knot or plume decorating rows of diamonds in bands. This design adorned the trophy shawl presented to Melissa Red Hawk Chapman Parr in the Pendleton Round-Up Arena. Melissa won the American Indian Beauty Contest in 1925, 1926, 1927, 1928, and 1930. In the Umatilla language, 'mountain quail' is *pátasi*. In Columbia River Plateau weaving, the quail top knot appears in flat bags, baskets, and women's hats. In tribute to the artistic use of positive and negative space in Plateau weaving, this blanket was produced in black and white."



LIBRARY DISPLAYS (CONTINUED)

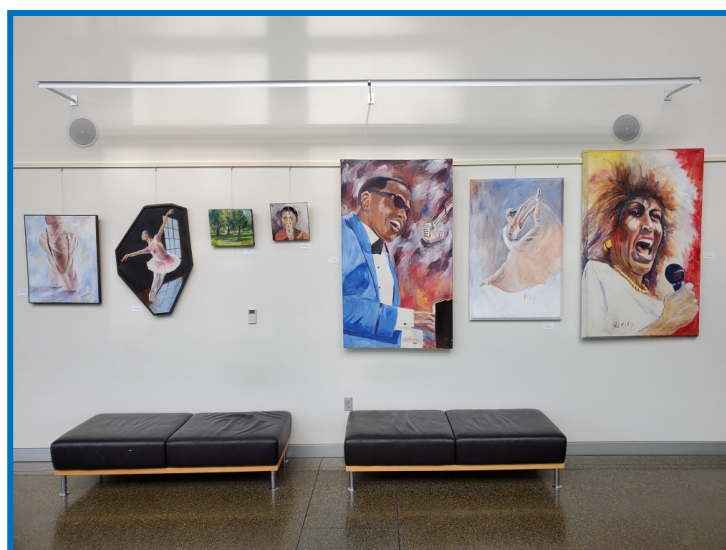
“Read Beyond the Beaten Path” Coloring Display

The bulletin board coloring displays in our Teen Area have been very popular. Mary put up a “Read Beyond the Beaten Path” coloring display for July that encouraged teens and other patrons to help color it in with crayons. It also included a QR code so patrons could easily register for our Summer Reading Program on Beanstack.



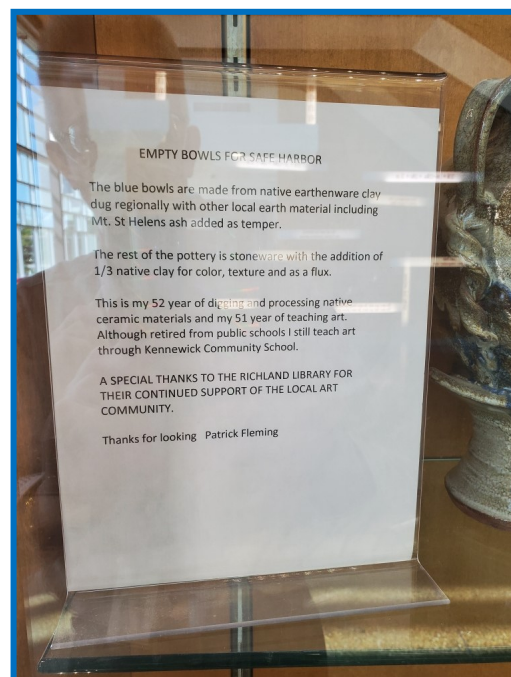
Lobby Display Case

During the month of July, our lobby display case featured an “Empty Bowls for Safe Harbor” display of pottery by local artist and Kennewick Community School instructor Patrick Fleming. The display included native earthenware clay bowls that were created using ash from Mount St. Helens, as well as stoneware crafted with materials including native clay.



Lobby Wall Displays

Our lobby wall displays featured colorful paintings by Patrick Fleming during July.



SOCIAL MEDIA HIGHLIGHTS

Library Materials, Services, and Programs

We have continued to highlight library materials, services, and programs through Facebook and Twitter, and we also publicize events happening in the community.

In July, we shared links to Hoopla collections of the most-borrowed e-books, audiobooks, movies, comics, and music of 2022. We also shared a link to Hoopla's "Christmas in July" collection. We let patrons know that Kanopy is now offering independent titles from IFC Films. We encouraged patrons to attend "July @ the Stage," a series of great children's programs that the Richland Public Library and Mid-Columbia Libraries teamed up to host at the HAPO Stage in July. Shows featured musical group Eric Herman and the Puppy Dogs on July 12; children's musician Jim Gill on July 19; and zoologist Scott Petersen, "Reptile Man," on July 26.

We also reminded patrons to vote in the August Primary Election, let them know about online and in-person voter registration deadlines, and posted a list of official ballot drop box locations. We continued to encourage patrons to switch to the Libby app for e-books, audiobooks, and magazines before the legacy OverDrive app is retired later this year.

At the end of the month, we posted information about the upcoming National Night Out and City Fair, which will be held at Howard Amon Park from 5:30 to 7:30 p.m. on Tuesday, August 2.

Patron Feedback

"This was a great event. Thank you so much to TAG and the library staff." [referring to our Family Game Day on July 23]

"Wow. That's great!" [referring to our new "Experience Library" collection]

"That was such a fun event! Thanks a bunch!" [referring to the Reptile Man show on July 26]

"Richland Public Library Facebook content provider, you are awesome."



Interactive Graphics

We have continued to create interactive graphics featuring materials that patrons can check out from the library. On July 13, we posted an interactive graphic by Library Assistant Martha featuring nonfiction math books for kids. This graphic may be viewed at the following link.

view.genial.ly/62a65c0bfoa113001aba3d88/interactive-content-srp-nonfiction-math

Our Social Media Links

The library's Facebook page may be viewed at this link.

<https://www.facebook.com/RPLibrary/>

Our Twitter feed may be viewed at this link.

<https://twitter.com/RichlandLib>



UPCOMING IN AUGUST!

National Night Out and City Fair

Tuesday, August 2, is National Night Out and City Fair. Patrons are invited to join their neighbors at the Fingernail Stage in Howard Amon Park from 5:30 to 7:30 p.m. for an evening of fun, food, and entertainment. Library staff lead STEAM activities and have an outreach booth at this yearly event.

This year's program will include demonstrations by city department representatives, hands-only CPR training by Richland Fire & Emergency

Services, big and small emergency rigs on display, food vendors, and much more. Kids can also complete a City Pass to win prizes including gift cards and bicycles.



Learn to Declutter and Downsize

We will be hosting a “Learn to Declutter and Downsize” presentation from 6 to 7:30 p.m. on Wednesday, August 3. Jackie and Karen of Changing Places, LLC, will focus on tips to declutter your home and the importance of starting now. Attendees will learn easy tips to make their homes safer, cleaner, and more livable.

This program is sponsored by Kadlec Community Health in partnership with the Kadlec Neurological Resource Center and Changing Places, LLC. Preregistration on [Eventbrite](#) is required.

Civil Air Patrol “Adventures in Aviation” Program

The Civil Air Patrol Youth Cadets will be holding a final Adventures in Aviation session at the library from 6:30 to 8 p.m. on Thursday, August 4. The topic of this program for ages 11-18 will be “Wind Tunnel Demonstration and Building an Aircraft Wing.”

Sketch Bingo at John Dam Plaza

We will be holding a Sketch Bingo program at John Dam Plaza from 10 a.m. to noon on Saturday, August 6. Our calendar invitation says, “Meet at John Dam Plaza to pick up a bingo sheet of things to find -- and sketch! All ages and abilities are welcome. Bring your own art supplies or borrow some of ours!”

High School Book to Movie Club: *The Desolation of Smaug*

Our High School Book to Movie Club for high schoolers ages 13-18 has been reading and watching *The Hobbit* this summer. The group will watch *The Battle of the Five Armies* (2014), the third movie in the series, at 6 p.m. on Thursday, August 11.

Viewer Discretion Is Advised Cinema

We are inviting patrons age 18+ to join Viewer Discretion Is Advised Cinema for a Sci-Fi Triple Feature from 12 to 8:30 p.m. on Saturday, August 13. We will be showing *Logan's Run* (1976), *Barbarella* (1968), and *Zardoz* (1974).

UPCOMING IN AUGUST! (CONTINUED)

Summer Reading Program Art/Origami Lab

We will be holding a second Summer Reading Program Art/Origami Lab from 1 to 3 p.m. on Monday, August 15. Patrons can work on any of the art projects, including the Group Art Projects, Tiny Illustrated Poems, Story Walk entries, origami models, and more. This drop-in art lab will be for patrons age 5 and up, but younger kids are welcome with adult help.

Marvel Monday

This month, for Marvel Monday, we will be showing *Ant-Man and the Wasp* (2018) from 6:30 to 8:30 p.m. on Monday, August 15, in the Doris Roberts Gallery. Snacks and beverages will be provided by the Friends of the Richland Public Library, and movie licensing is courtesy of Windermere Group One.

Middle School Tie-Dye Tote Bags

We will be holding a Middle School Tie-Dye Tote Bags program from 1 to 2:30 p.m. on Tuesday, August 16. Our calendar invitation says, “Middle schoolers come join us in the STEAMspace as we tie-dye canvas tote bags for you to take home! This program is specifically for our middle-school aged patrons, including those entering fifth grade in August.”



High School Tie-Dye Tote Bags

We will also be holding a High School Tie-Dye Tote Bags program from 1 to 2:30 p.m. on Thursday, August 18. This program will be for our high-school aged patrons, including those entering ninth grade in August.

Finger Knitting

We will be holding another Finger Knitting program from 1 to 2 p.m. on Thursday, August 18, in the Children’s Area. Patrons can learn how to knit using only their fingers and yarn. Children under age 7 must be accompanied by an adult.

Pop-Up Play Day: Nature Sketching at Goethals Park

As part of the Richland Parks and Recreation Department’s Pop-Up Play Day on Thursday, August 25, we will be holding a Nature Sketching program from 9 to 11 a.m.

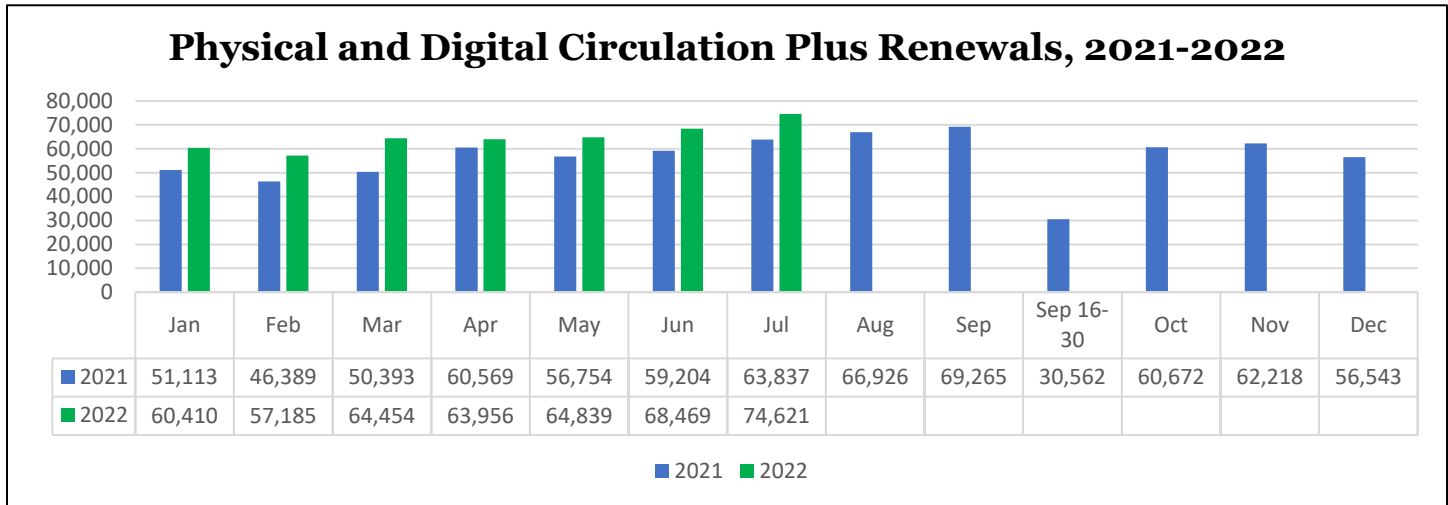
Recurring Programs at the Library

Here are some of the recurring programs planned for August (please check calendar for times).

- LGBTQ+ Craft Social at 6:30 p.m. on Monday, August 15
- Singing Strings Ukulele Club teen/adult jam sessions at 6:30 p.m. on Tuesdays, August 2 and 16
- STEAMkids from 1 to 3 p.m. on Tuesday, August 9, and 10 a.m. to noon on Saturday, August 13
- Tuesday evening story times on August 9, 16, 23, and 30; active toddler story times on Wednesday mornings; and preschool story times on Friday mornings
- Therapy dog sessions, including “Read to Rowbey”

STATISTICS

TOTAL CIRCULATION

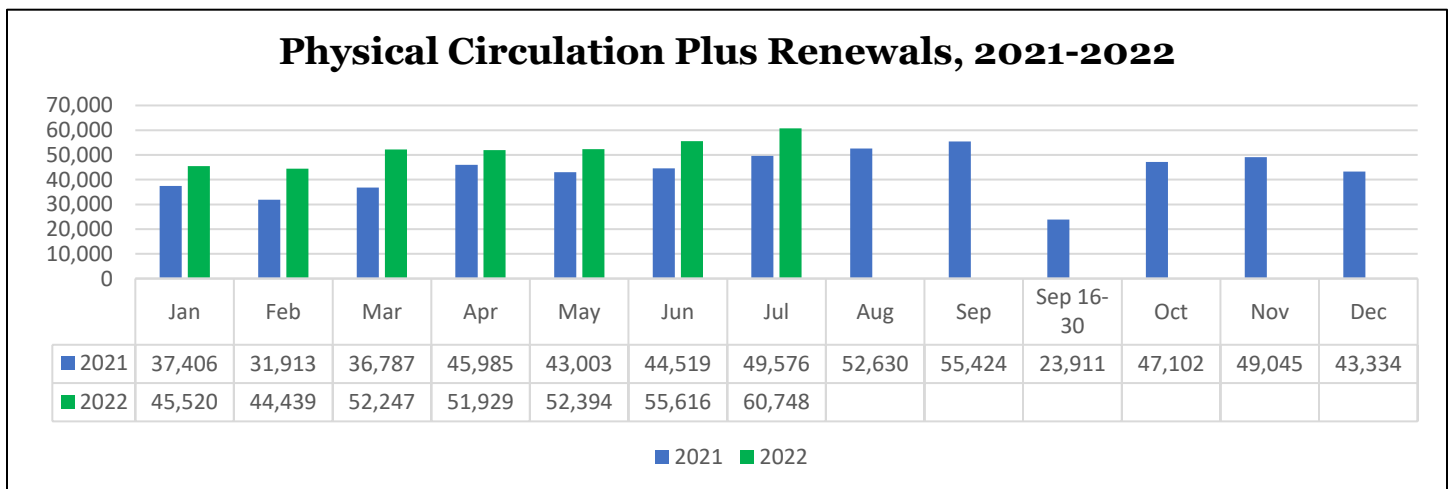


During July, our total physical plus digital circulation was 55,887 items, not including renewals. Of those, 42,014 (75.2%) were physical items and 13,873 (24.8%) were digital items obtained through Hoopla, Kanopy, Mango, and OverDrive. Kanopy plays and Mango sessions are counted in this, but physical item renewals are not. This physical plus digital circulation, not including renewals, was up 6.5% compared to the 52,496 items checked out in June 2022. Digital circulation was also up 7.9% compared to the 12,853 items checked out in June. We filled 3,803 requests for holds, and had 30 scheduled curbside deliveries for 15 patrons.

Our patrons also renewed 18,734 physical items in July. Including these physical item renewals, our overall circulation was 74,621. That overall circulation was up 9.0% compared to the 68,469 items circulated in June 2022, and was up 16.9% compared to the 63,837 items circulated in July 2021.

Please note that the January through September 2021 statistics in this graph are mid-month to mid-month statistics (December 16 through January 15, for example). We switched to full months in October.

PHYSICAL CIRCULATION

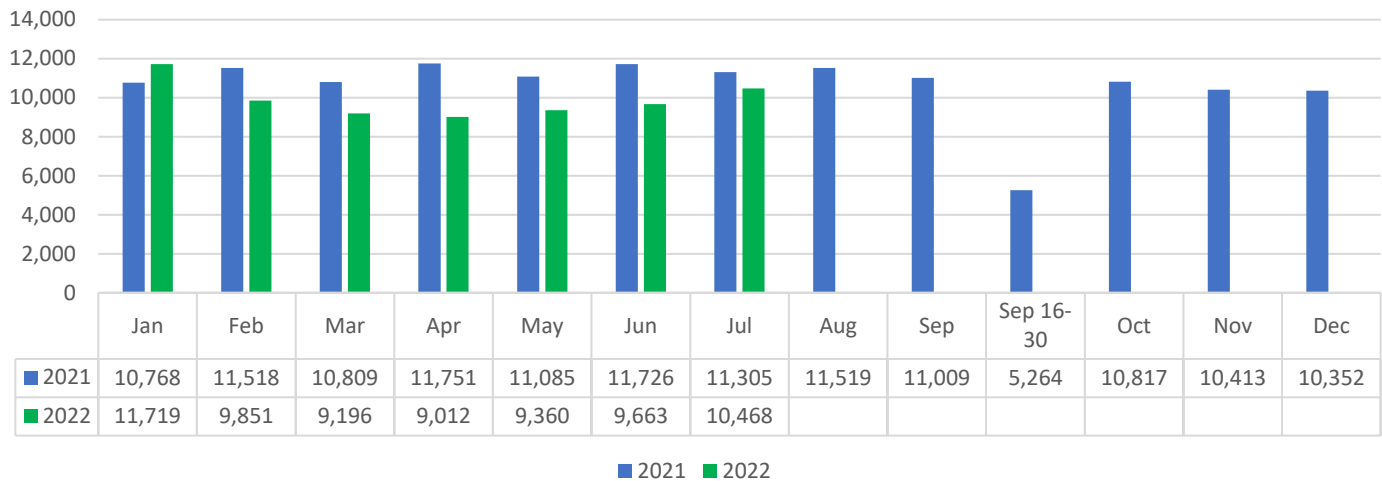


Our patrons checked out 42,014 physical items in July and renewed 18,734 physical items, for a total of 60,748 items. That is up 9.2% compared to the 55,616 physical items checked out and renewed in June 2022, and is up 22.5% compared to the 49,576 items checked out and renewed in July 2021. The top ten categories that circulated this month were Children's Chapter Book Fiction (5,664 items), Children's Storybooks (4,711 items), Adult Nonfiction (3,794 items), Children's Nonfiction (3,399 items), Adult Movies (2,851 items), Children's Graphic Novels (2,779 items), Adult Fiction 2nd Floor (2,323 items), Children's Favorites on the Story Circle (2,069 items), Children's Movies (1,906 items), and Children's Easy Readers (1,620 items). The January through September 2021 statistics in this graph are mid-month to mid-month.

DIGITAL CIRCULATION

OverDrive

OverDrive Circulation, 2021-2022

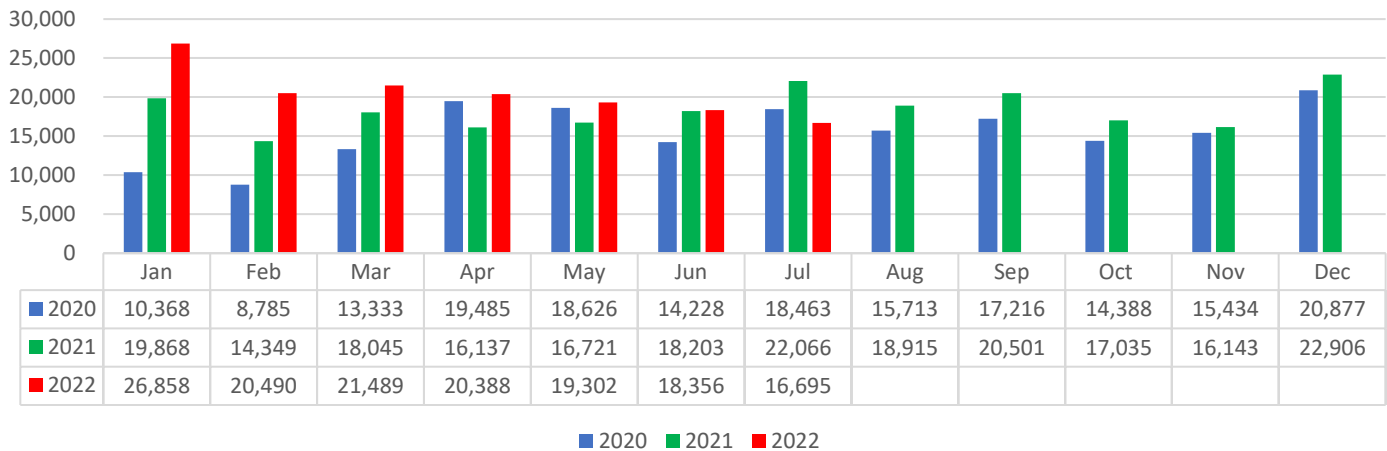


The 10,468 checkouts through OverDrive in July are up 8.3% compared to the 9,663 checkouts in June 2022, but they are down 7.4% compared to the 11,305 checkouts in July 2021. OverDrive continues to be popular with our patrons, who are enjoying the wide variety of titles that are available.

This month's checkouts included 5,751 e-books (which were 54.9% of the OverDrive items checked out), 4,206 audiobooks (40.2%), and 511 e-magazines (4.9%). The January through September 2021 statistics in this graph are mid-month to mid-month.

Kanopy

Kanopy Usage in Minutes, 2020-2022

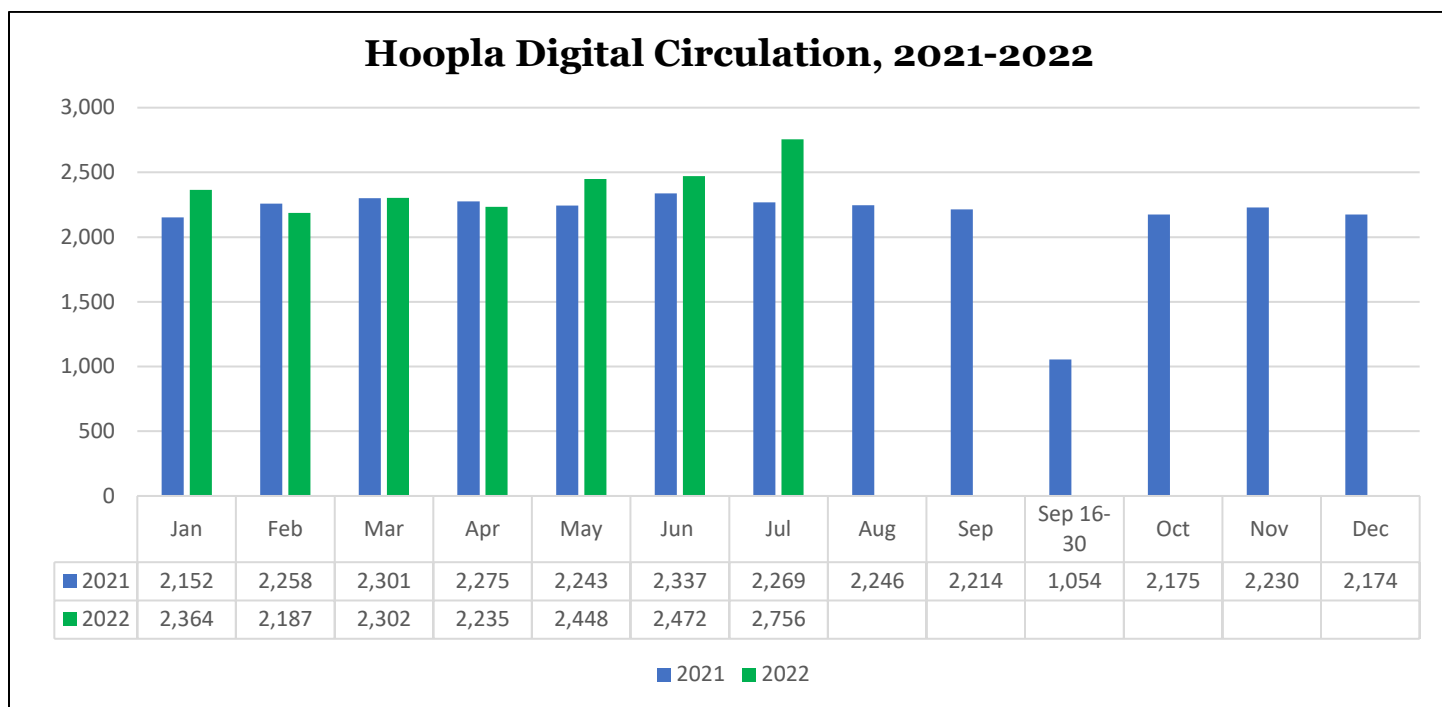


Our patrons viewed 16,695 minutes of Kanopy content in 515 plays during the month of July. This is down 9.0% compared to the 18,356 minutes viewed in June 2022, and is also down 24.3% compared to the 22,066 minutes viewed in July 2021. Cardholders in the United States and India viewed content, while additional cardholders in Canada, Germany, and France looked at titles available on Kanopy but didn't watch any content. The top ten suppliers of content viewed this month were Nelvana International, Australian Broadcasting Corporation, The History Channel, The Great Courses, IFC Films, Kino Lorber, PBS, The Criterion Collection, A24, and Paramount Pictures. Content was viewed on televisions (54.8%), mobile devices (27.6%), desktops (10.9%), and tablets (6.8%).

Patrons enjoy the wide variety of educational and entertainment content available on Kanopy, as well as the ability to instantly stream content the way they can on other platforms.

DIGITAL CIRCULATION (CONTINUED)

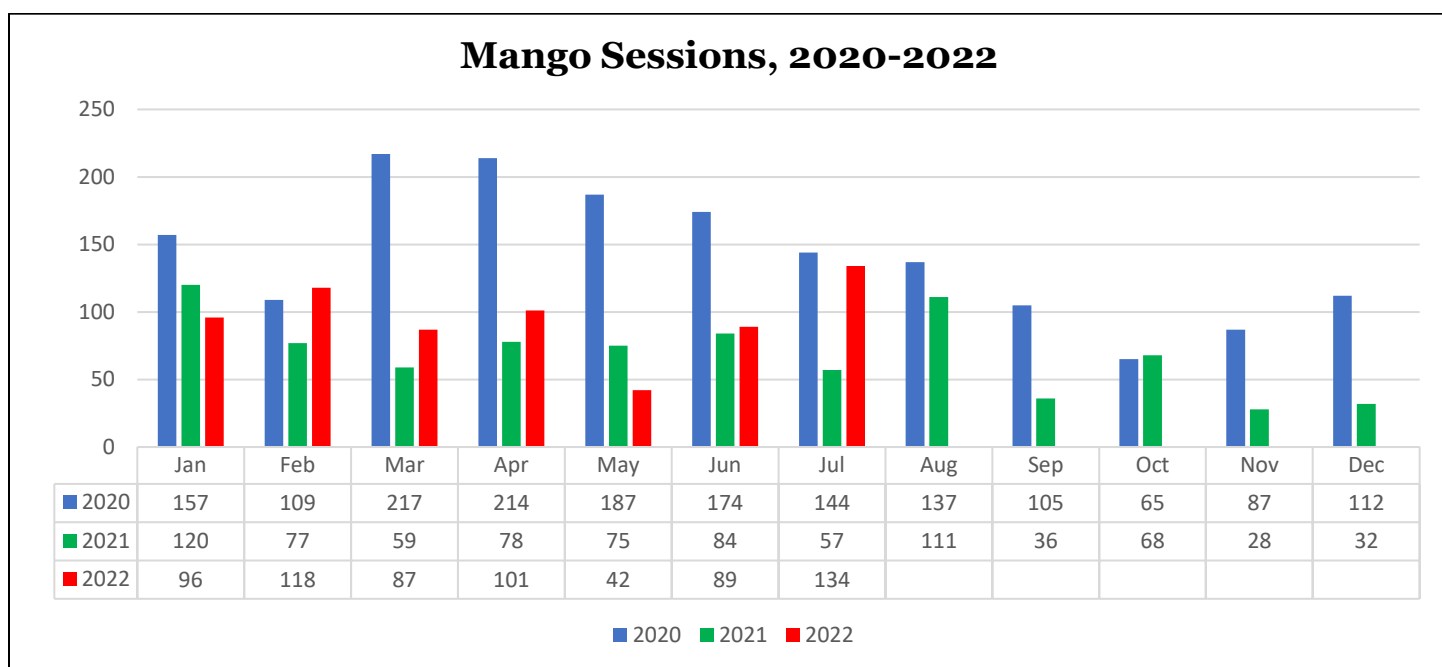
Hoopla



The 2,756 circulations in Hoopla during the month of July are up 11.5% compared to the 2,472 circulations in June 2022, and are also up 21.5% compared to the 2,269 circulations in July 2021. Patrons checked out 1,485 audiobooks (which were 53.9% of the Hoopla items checked out), 760 e-books and e-comics (27.6%), 387 movies and television shows (14.0%), 108 music items (3.9%), and 16 BingePasses (0.6%) in June. The January through September 2021 statistics in this graph are mid-month to mid-month.

Patrons enjoy the ability to stream content on Hoopla without having to wait for it to become available.

Mango

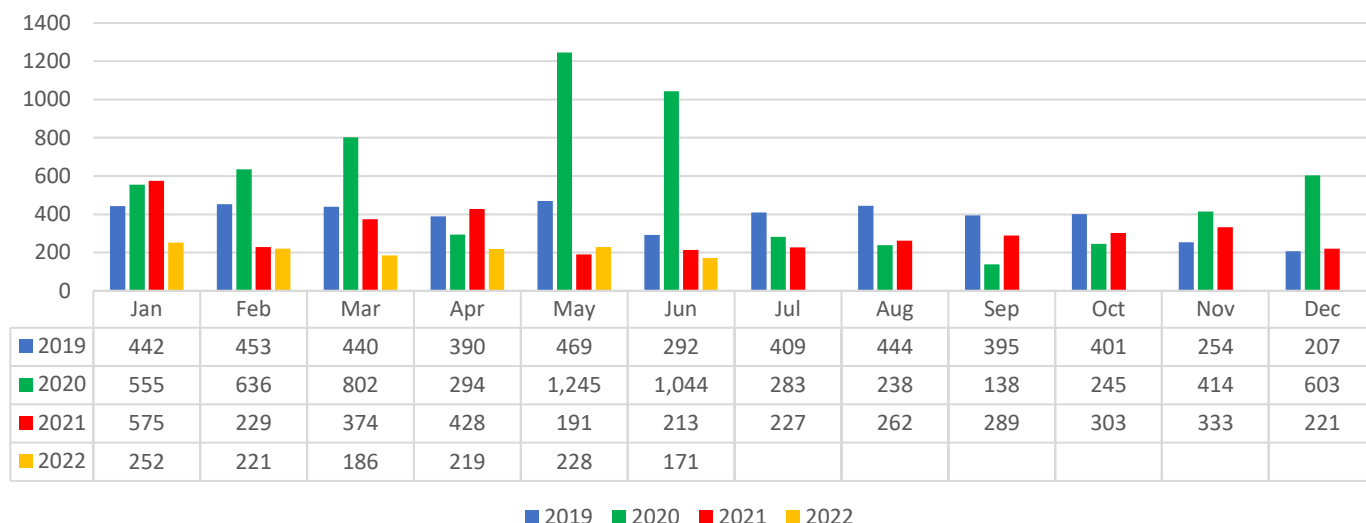


Patrons had 134 total sessions in Mango for the month of July. This usage is up 50.6% compared to the 89 sessions in June 2022, and is also up 135.1% compared to the 57 sessions in June 2021. The top ten languages studied this month were French; Spanish, Latin American; German; Korean; Chinese, Mandarin; Hindi; Russian; English, Shakespearean; and Greek, Ancient.

OTHER DIGITAL SERVICES

Morningstar

Morningstar Searches, 2019-2022

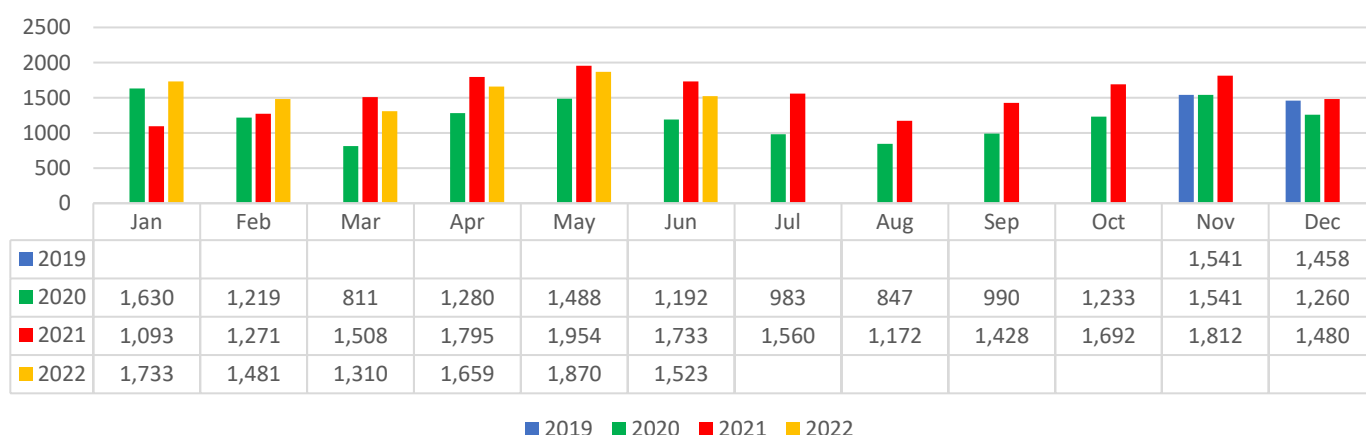


Morningstar was used by our patrons for 171 searches in June. This usage is down 25% compared to the 228 searches in May 2022, and is also down 19.7% compared to the 213 searches in June 2021. Although usage of Morningstar is not as robust as in years past, the information provided is considered to be a trendsetter in the industry.

Usage statistics are not yet available from Morningstar for July, so we will include them in next month's board report.

Value Line

Value Line Page Views, 2019-2022



The 1,523 Value Line page views in June are down 18.6% compared to the 1,870 page views in May 2022, and are also down 12.1% compared to the 1,733 page views in June 2021. Value Line's usage is still up compared to 2020, and the average monthly number of page views this year is on pace to be greater than the average monthly number in 2021. The average for 2022 is currently 1,596, which is 3.5% higher than last year's average of 1,542.

This is the first time since March that Value Line and Morningstar were down compared to both the previous month's usage and the previous year's usage for the same time period.

Usage statistics are not yet available from Value Line for July, so we will include them in next month's board report.

OTHER DIGITAL SERVICES (CONTINUED)

NewsBank

The 1,075 page views in NewsBank during July are down a modest 0.7% compared to the 1,082 page views in June 2022, but are up 242.4% over the 314 page views in July 2021. The number of page views has increased dramatically over the last year, although we have seemingly hit a plateau on the monthly number of views occurring this year.

OTHER STATISTICS

Gate Counts

Our total gate count for July was 14,568. This is up 2.3% compared to the June 2022 gate count of 14,241.

Interlibrary Loans

In July, we received a total of 129 interlibrary loan requests from other libraries. All of those requests were for books. We sent 61 books to other libraries during the month in response to their interlibrary loan requests.

We also sent 18 interlibrary loan requests to other libraries in July for 16 books and 2 audiovisual (A/V) items requested by our patrons. We received 26 books and 2 A/V items from other libraries in response to requests. We had thirteen unique patrons request items this month, including three patrons who requested 2 items each and one patron who requested 3 items.

New Library Card Accounts

We created 412 new library card accounts in July. They included 318 resident cards, 70 nonresident cards, 12 limited access cards, 6 iCards, 5 interlibrary loan accounts, and 1 SIP account. Many of these new cards resulted from our outreach activities, including tables at our July @ the Stage programs and at the Richland Farmer's Market.

Public Internet Sessions

During July, our patrons enjoyed 1,176 public internet sessions for a total of 934 hours and 48 minutes online. The average session was 47 minutes long.

Richland Public Library
July 9 at 7:06 PM · 🌐

Next Tuesday, July 12 is Kids' Night at John Dam Plaza!! The fun starts at 6:30 pm.

Join favorite children's musician Eric Herman for a fun evening of music and dancing at the Hapo Community Stage in John Dam Plaza. Rock out to great hits like "Magic Beans", "Stinker", and "Googly Eyes" that will have the kids laughing and singing along!

Bring lawn chairs or blankets and get there early to grab a good spot. This show is sponsored by the Mid-Columbia Libraries and the Richland Public Library as part of the summer reading programs.



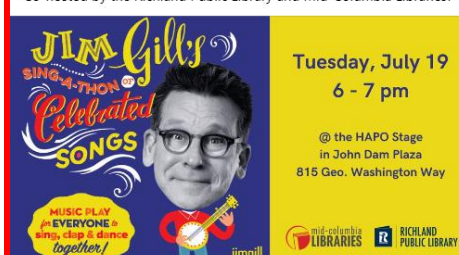
Richland Public Library
7 mins · 🌐

Join us TOMORROW, July 19th at 6 pm for an outdoor summer family concert featuring award-winning Chicagoland children's musician, Jim Gill!

Be prepared to clap, dance and sing-along! Adults and children alike are encouraged to clap, jump, dance & sing-along with Jim and his banjo. Jim will also have his books and CDs available for purchase after the concert.

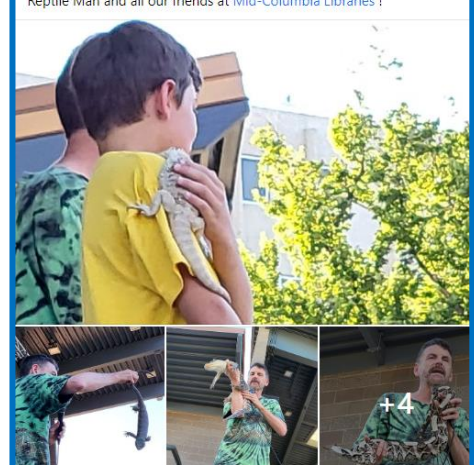
Arrive early to save your space with chairs and blankets for lawn seating! Concessions will also be available.

Co-hosted by the Richland Public Library and Mid-Columbia Libraries!



Richland Public Library
July 26 at 8:11 PM · 🌐

Thanks for coming out tonight! And thank you, Scott Petersen the Reptile Man and all our friends at Mid-Columbia Libraries!



Bookshelf graphic designed by Freepik
(Freepik.com).



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Approval of Bills

Prepared By: Christopher Nulph, Library Manager

Subject:

August 2022 Claims for Payment

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the July 1, 2022 through July 31, 2022 claims for payment.

Summary:

This is a review and approval of the July 1, 2022 through July 31, 2022 claims for payment.

Attachments:

1. 2022.08.09 Library Claims for Payment
2. July 2022 Payroll
3. July 2022 Voucher Listing



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

AUGUST 2022

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ \$128,356.60 this 9th day of August, 2022.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
July 01, 2022 thru July 31, 2022	\$36,037.04

Transfer Advice (Salaries)	
Salaries for the weeks of: June 20, 2022 thru July 17, 2022	\$92,319.56

MONTHLY EXPENSES	\$128,356.60
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Comments: COR July 2022 Voucher Listing
COR July 2022 Library Expenditure

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.

CITY OF RICHLAND

LIBRARY EXPENDITURE

July 2022

Month/Year

PAY PERIODS From June 20, 2022 through July 17, 2022

GROSS SALARIES \$ 92,319.56

		Gross Wages	Total
WEEK OF:	<u>07/07/22</u>	<u>45,970.12</u>	<u>45,970.12</u>
WEEK OF:	<u>07/21/22</u>	<u>46,349.44</u>	<u>46,349.44</u>
WEEK OF:	<u></u>	<u></u>	<u>-</u>
	TOTAL	<u>92,319.56</u>	<u>92,319.56</u>

Library Voucher Listing

Begin Date: 7/1/2022

End Date: 7/31/2022

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8188700/3583	OCLC INC		1000218682	7/1/2022	302218	CATALOGING METADATA ILL MONTHLY SUBSCRIPTION JUNE	\$1,163.73
	K8188700/3583	EQUINOX SOFTWARE INC		00001095	7/20/2022	302639	SEQUOIA ANNUAL RENEWAL	\$16,263.60
	K8188700/3583	BIBLIOTHECA ITG LLC		INV-US55164	7/20/2022	302616	RFID WORKSTATION	\$2,031.60
	K8188700/3583	SECRETARY OF STATE		00012426	7/29/2022	303105	JUL2021-JUN2022 K20 BANDWIDTH	\$8,950.00
SOFTWARE-LICENSING & UPGRADES TOTAL:								\$28,408.93
SOFTWARE-LICENSING & UPGRADES - YTD INFORMATION								
BUDGET: \$65,530.00			YTD ACTUAL: \$68,122.39			YTD % USED: 103.96%		
INFORMATION TECHNOLOGY TOTAL:								\$28,408.93
	K8721000/4201	FRONTIER		06/22 2061882614	7/8/2022	302365	TELEPHONE CHARGES FOR 06/19/22-07/18/2022	\$137.56
	K8721000/4201	VERIZON WIRELESS		9909194503	7/8/2022	302392	Verizon May-Jun19 2022 NAPSO Public Safety	\$89.36
TELEPHONE & COMM SVCS TOTAL:								\$226.92
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$11,424.00			YTD ACTUAL: \$9,025.98			YTD % USED: 79.01%		
	K8721000/4202	PITNEY BOWES PURCHAS		May 2022 Postage	7/20/2022	302671	05/01/2022-05/31/2022 Postage	\$319.21

Library Voucher Listing

Begin Date: 7/1/2022

End Date: 7/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4202	PITNEY BOWES PURCHAS		June 2022 Postage	7/20/2022	302671	06/01/2022-06/30/2022 Postage	\$343.36
POSTAGE TOTAL:								\$662.57
POSTAGE - YTD INFORMATION								
BUDGET: \$6,516.00			YTD ACTUAL: \$1,831.33		YTD % USED: 28.11%			
	K8721000/4504	XEROX CORP		016603225	7/20/2022	302691	3UA-296344 JUNE 2022 BASE CHARGE	\$370.70
	K8721000/4504	XEROX CORP		016603224	7/20/2022	302691	3UA295258 JUNE 2022 BASE CHARGE	\$323.75
	K8721000/4504	XEROX CORP		016603223	7/20/2022	302691	3UA295169 JUNE 2022 BASE CHARGE	\$82.48
	K8721000/4504	XEROX CORP		016603222	7/20/2022	302691	3UA295134 JUNE 2022 BASE CHARGE	\$171.09
	K8721000/4504	XEROX CORP		016603212	7/20/2022	302691	7HB-469027 JULY 2022 BASE CHARGE	\$10.87
COPIER/FAX LEASE RENTAL MAINT TOTAL:								\$958.89
COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION								
BUDGET: \$11,060.00			YTD ACTUAL: \$6,206.28		YTD % USED: 56.11%			
	K8721000/4902	MOON SECURITY SERVIC		1145562	7/22/2022	302845	FIRE MONT COMMERICAL MONT ALARMNET CELL	\$109.73
DUES & SUBSCRIPTIONS TOTAL:								\$109.73
DUES & SUBSCRIPTIONS - YTD INFORMATION								
BUDGET: \$1,855.00			YTD ACTUAL: \$1,470.97		YTD % USED: 79.30%			

Library Voucher Listing

Begin Date: 7/1/2022

End Date: 7/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/5301	WA STATE DEPARTMENT		DOR 06/2022	7/26/2022	9148	COMBINED EXCISE TAX - JUNE 2022	\$24.30
STATE TAXES TOTAL:								\$24.30
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$142.11			YTD % USED: 13.93%		
	K8721000/4207	BANK OF AMERICA		063022	7/5/2022	9131	LIBRARY MERCHANT SERVICES FEES	\$125.72
MERCHANT SVC FEES TOTAL:								\$125.72
MERCHANT SVC FEES - YTD INFORMATION								
BUDGET: \$450.00			YTD ACTUAL: \$619.79			YTD % USED: 137.73%		
	K8721000/4117	STRATEGIC GOVERNMENT		2022-105020	7/15/2022	302568	MANAGEMENT WORKSHOP MAY 2022	\$159.40
EXPERT SERVICES TOTAL:								\$159.40
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$1,550.00			YTD ACTUAL: \$673.44			YTD % USED: 43.45%		
LIBRARY ADMINISTRATION TOTAL:								\$2,267.53
	K8722100/3401	MIDWEST TAPE		502332611	7/15/2022	302551	HOOPLA JUNE 2022	\$4,970.32
LIBRARY RESOURCES TOTAL:								\$4,970.32
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$367,277.00			YTD ACTUAL: \$219,852.27			YTD % USED: 59.86%		
	K8722100/4107	SPORTSENGINE INC		23032	7/13/2022	302469	BACKGROUND CHECKS: LIBRARY	\$37.00

Library Voucher Listing

Begin Date: 7/1/2022

End Date: 7/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/4107	CI INFORMATION MANAG		0136657	7/15/2022	302527	ONSITE 64 GALLON RECURRING SHRED SERVICE	\$108.86
OTHER PROFESSIONAL SERVICES TOTAL:								\$145.86
OTHER PROFESSIONAL SERVICES - YTD INFORMATION								
BUDGET: \$860.00			YTD ACTUAL: \$513.49			YTD % USED: 59.71%		
	K8722100/4117	ON SCENE MEDICAL SER		2166	7/1/2022	302219	PRE-EMP PHYS/DOT/CDL PHYS/HEP B VACC/BOMB SQ PHYS	\$85.00
	K8722100/4117	STRATEGIC GOVERNMENT		2022-105020	7/15/2022	302568	MANAGEMENT WORKSHOP MAY 2022	\$159.40
EXPERT SERVICES TOTAL:								\$244.40
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$41,550.00			YTD ACTUAL: \$40,843.44			YTD % USED: 98.30%		
LIBRARY PUBLIC SERVICE TOTAL:								\$5,360.58
LIBRARY NON-FACILITIES TOTAL:								\$36,037.04

Library Voucher Listing

Begin Date: 7/1/2022

End Date: 7/31/2022

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		06/2022 MAY	7/20/2022	302621	CITY UTILITY BILLS/JUN 2022	\$4,392.38
UTILITIES TOTAL:								\$4,392.38
UTILITIES - YTD INFORMATION								
BUDGET: \$53,736.00			YTD ACTUAL: \$22,559.52			YTD % USED: 41.98%		
LIBRARY FACILITIES TOTAL:								\$4,392.38



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Unfinished Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Meeting Room Policy

Department:
Parks & Public Facilities

Recommended Motion:

Summary:

Revisiting the topic from last month, Chris will be present to take feedback and work towards a final draft of the meeting room policy. The attached file is an updated draft based on the feedback received from the July meeting. The adjustments from the July meeting are highlighted.

Attachments:

- I. 2022.08.09 Meeting Room Policy

Space Available

Doris Roberts Gallery

Capacity – 132 people

Room Features

- Wi-Fi
- Two projectors
- Sound system
- Microphone
- DVD player
- Podium
- One dry erase board
- Shades and blackout curtains
- Baby grand piano (requires permission)

Conference Room A

Capacity – 32 people

Room Features

- Wi-Fi
- 32" Roku TV with HDMI
- One dry erase board

Conference Room B

Capacity – 32 people

Room Features

- Wi-Fi
- 32" Roku TV with HDMI
- Two dry erase boards

Conference A & B combined

Capacity – 64 people

Room Features

- Wi-Fi
- Two 32" Roku TV with HDMI
- Three dry erase boards

Features available for all rooms:

- Chairs
- Tables
- Dry erase markers and erasers
- Accessible kitchenette with small refrigerator, microwave, and sink

Rooms are available to reserve within the following hours:

- Monday – Thursday, 8:30am-8:30pm
- Friday, 8:30am-5:30pm
- Saturday, 9:00am-4:30pm
- Sunday, 12:00pm-4:30pm

Eligibility for Room Reservations

- Meeting rooms are available for use by residents and non-residents. A Richland Public Library (RPL) card is not required to book space.
- Reservations must be made by individuals that are at least 18 years old. The individual making the reservation becomes the Responsible Party for requested reservations.
- Library meeting space has been designated as a “limited public forum”. Refer to City of Richland Policy 0285 for more details.
- Meeting rooms are available to all organizations engaged in educational, cultural, intellectual, charitable, advocacy, civic, or political activities. Political activities must meet the standards of RCW 42.17A.555. Events must be non-commercial in nature and may not include any solicitation or sales.
- Any requested time in the meeting rooms must be open to all members of the public. Private or personal events such as birthday parties, weddings, baby showers, or similar events will not be permitted.
- If the request fits within the requirements of this policy, the Library may not exclude any group based on the subject matter to be discussed or the ideas for which the group advocates.
- If the public event is free to attend, there will be no charge to make the reservation. If the public event is charging an admission fee, the Library will charge the organization according to the current Fee Schedule.
- Previous use of meeting rooms does not guarantee future use or priority.

Making and Managing Reservations

- Room requests are made using our online Room Request Form.
- Meeting rooms may be booked up to 90 days in advance.
- No more than two room reservations may be held by the Responsible Party or affiliated organization at one time.
- Set up and clean up time must be requested as part of the room reservation.
- Filling out a room request form does not guarantee a room reservation. Monitor your email for follow-up.
- If organizations are unable to use the room during their reserved time, they must let the Library know as soon as possible, and no later than 3 days from their reserved time. Responsible Parties and their affiliated organizations that are no-shows or have multiple cancellations within 3 days of the reserved time may have their meeting room privileges revoked.
- Walk-in, same day meeting room requests may be made and will be assessed based on availability.

Meeting Room Use

- Check in and out for reservations is done at the central Service Desk of the Library. The Responsible Party must be present for check in and out of the room and must be present for the entirety of the booking. The number of individuals in attendance must be recorded and provided to Library staff upon checking out of the room.
- Library staff will assist with the setup of Library provided audio-visual equipment but is unable to provide extended technical assistance during the event. The Library is not responsible for technical difficulties encountered.
- Users are responsible for bringing their own laptop and any accessories needed to work with the Library's audio-visual equipment. Equipment may be tested in advance by request.
- Food and non-alcoholic beverages are permitted during meeting room reservations.
- Rooms must be left in the same condition they were found at the start of the reservation.
- The Responsible Party will be held accountable for any violations of the meeting room policy. Violations of this policy may result in the suspension of future meeting room privileges for the Responsible Party and their affiliated organization.
- All individuals attending an event in a meeting room are subject to the Library Standards of Patron Behavior, Federal, State, and Local law, and fire code requirements.

Additional Policy Details

- This policy governs meeting room use by the general public. Meeting room use by the Richland Public Library, Friends of the Library, and City of Richland is not governed by this policy.
- Priority of meeting room use is given to the Richland Public Library, Friends of the Library, and City of Richland. RPL reserves the right to reschedule or cancel room reservations if a room is needed by one of the aforementioned entities. Advance notice will be given if a reservation needs to be rescheduled or canceled for this reason.
- In the event of inclement weather or unforeseen emergencies, the Library may close. During these closure events, all meeting room reservations will be canceled. Monitor City and Library social media for updates.
- The City of Richland does not endorse any activity, subject matter, or viewpoint expressed by meeting room users and organizers. No group shall state or suggest in any of its publicity that the Library or City of Richland sponsors or endorses the meeting, the group, or any set of ideas.
- The Library does not aid in the promotion of any meeting room reservations.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: Unfinished Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Strategic Plan

Department:
Parks & Public Facilities

Recommended Motion:
Move to approve the Richland Public Library Strategic Plan.

Summary:

The Library is submitting the final draft of the Library Strategic Plan for review. The 10-year Library Strategic Plan will guide principles of operation for the Richland Public Library through 2032. The final Vision that the Plan works towards is: 'All Richland residents experience the library as a durable, trusted institution for the public good that is finely interwoven into the entire fabric of our community.' The plan provides roles, goals, strategies, and measures of success to reach that destination. These efforts will be supported by annual work plans. Tonight, the Plan is ready to vote for approval by the Library Board. Once approved, it will go to City Council for ratification.

Attachments:

- I. 2022.08.09 Richland Public Library Strategic Plan

RICHLAND PUBLIC LIBRARY

RICHLAND PUBLIC LIBRARY STRATEGIC PLAN

2022-2032



CONTENTS



3	Letter from the Manager
4	Our Community
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8	Vision
8	Mission
9	Values
10	Roles of the Library
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15	Success Measures
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LETTER FROM THE LIBRARY MANAGER



Libraries have provided fundamental resources to communities around the world for millennia. Here in our City, the free services that we offer have evolved with our population. The Richland Public Library may have started as a collection of fundamental resources, but, today, the library is also flourishing as a melting pot of ideas and fellowship for all ages. Through all these wonderful improvements, the library has always been invested in supporting the next chapter of life in Richland.

We are proud to deliver a 10-year strategic plan that was influenced by Richland residents for the City of Richland. We owe a great deal of thanks to everyone who contributed to its creation. Our collaboration doesn't stop there though. A plan only comes to life when the community it serves is along for the ride. I encourage the residents and future residents of Richland to be a part of this journey. Get a library card, check out our collection, participate in a fun program, give feedback, lead a library event, volunteer, display artwork, connect with others in our meeting space, or become a partner!

A library is at its best when it adapts with its community to reflect the residents, organizations, volunteers, partners, and City employees that make up the neighborhoods we share every day. With your help, the library's potential in this City is limitless, and I look forward to brainstorming our next big adventure together.

Chris Nulph
Library Manager

OUR COMMUNITY

Throughout the course of this strategic plan, the library is often referenced as a place for community. Where did that community start and where is it going? Our community is far more than just boundaries on a map. With a long history and bright future, the City is one we are proud to call home. Located near the confluence of the Yakima and Columbia Rivers, this is home to traditional lands of the Nez Perce, Palouse, Umatilla, Walla Walla, Wanapum, and Yakama tribes. As we moved into the 20th century, Richland became one of the Manhattan Project sites and a critical cog in the World War II effort and beyond. The City became accustomed to quality government

services during that time as a federally planned community. The City of Richland was incorporated in 1958 and is now part of the Tri-Cities region, which includes Kennewick, Pasco, and West Richland.

The innovative spirit is still alive and well in our community. Science and medicine are among the highest employers in the City, with Pacific Northwest National Laboratory, Kadlec Regional Medical Center, and Bechtel National driving much of the area's workforce. The region also supports a booming wine and agricultural industry.





With more than 300 days of sunshine each year, weather that ranges from wintertime snow to summertime heat, and an average yearly precipitation of just 7.7 inches, Richland is a community in which residents and visitors alike enjoy an abundance of recreational, educational, and business opportunities. Richland is known for its many parks and paved walking trails throughout the city; recreational activities ranging from waterskiing, boating, and fishing on the Columbia River to walking miles of paved riverfront trails, hiking Badger Mountain, and golfing at Columbia Point; a vibrant arts community hosting concerts, plays, festivals, and art shows; hundreds of wineries, craft breweries, and restaurants within easy driving distance; and much more.

As of 2020, Richland was a community of about 60,560 residents, with the greater Tri-Cities having a population of 237,884. It is a community that has substantially grown and continues to be one of the fastest-growing areas in Washington State. In an area full of innovators and entrepreneurs, Richland will continue to be at the forefront of tomorrow. This is the community the City of Richland supports through quality municipal services, and we are honored to be a part of its unique history and future.



OUR LIBRARY

Initial library service in Richland was established in 1944 by the Hanford Engineer Works Employees' Association, providing resources to the employees of the Hanford Project. Once the organization dissolved, the collection eventually found a home at the Richland Public Library in April 1951. Doris Roberts received the honor of being the first manager of the library, when the General Electric Company opened a library building in downtown Richland. Doris maintained that title for the first 33 years of library operation. She noted the tremendous community support at the time: "At some time or another, almost every organization in Richland has contributed financially or with service to the support of their library."



In August 1959, the library transferred operation to the City of Richland, and it has been a municipal service ever since. In 1962, the Library Board set the expectation for library service with this statement of purpose: "The Richland Public Library shall endeavor to provide facilities, staff, and services which will anticipate the needs and stimulate the interest of as many children and adults as possible. New concepts in library procedures, services, and programming shall be introduced when applicable to the interest of the community and economically practicable."

Today, the Richland Public Library is a result of that early purpose statement. It is housed in a modern, light-filled, 58,000-square-foot building for public use. It currently has two study rooms, two conference rooms, a large gallery, a book sale room run by the Friends of the Richland Public Library, and a two-story lobby that frequently hosts art exhibits and displays from a diverse collection of community groups. The library currently has a physical collection of more than 167,000 items, plus thousands more titles available online. Our total physical and digital circulation, including renewals, was 709,920 in 2021. By the beginning of 2022, we had over 46,000 library cardholders in our system.

The Richland Public Library provides a robust array of programming for all ages. The library traditionally performs among the highest per capita program engagement for all libraries in Washington state serving between 25,001 and 100,000 people. The library has a long history of public enjoyment and support in this community with no signs of letting up. Over the next decade, we will continue to find new and creative ways for weaving the library into the fabric of Richland.





VISION

All Richland residents experience the library as a durable, trusted institution for the public good that is finely interwoven into the entire fabric of our community.

MISSION

Be the hope-inspiring presence in our community where every person belongs and is supported in enjoyment, learning, and understanding.



VALUES

INTELLECTUAL FREEDOM

The library is committed to the right of library users to confidentially access information from all points of view without restriction, censure, or oversight.

DIVERSITY, EQUITY, AND INCLUSION

The library will support an environment where all individuals have equitable access to services, are valued and respected for their unique traits, and are welcomed to be a part of the library.

PROACTIVE HOSPITALITY

The library is committed to a proactive approach to customer service in which staff make the first move to help customers. Library staff go out of their way to first find potential needs and then resolve them before customers need to ask for help.

LITERACY

The library is committed to helping children and adults develop the ability to read, to use technology, and to seek and effectively utilize information.

PUBLIC AWARENESS AND ADVOCACY

The library is committed to increasing public awareness of libraries and the critical role they play in transforming lives and communities through diverse forms of education.

PARTNERSHIPS AND COLLABORATION

The library is committed to developing and sustaining relationships between the library and other entities for the benefit of the residents and the community.

SUSTAINABILITY

The library is committed to mindful use of resources and to supporting sustainability broadly through programming, collections, exhibits, events, advocacy, communication, and library building and space design.

WORKPLACE CULTURE

The library is committed to fostering a workplace where staff, volunteers, and advocates feel valued, included, and empowered to champion the library's vision, values, and purposes.

ROLES OF THE LIBRARY

Through the strategic planning process, three key roles for how Richland Public Library serves our community emerged. These roles set the context for how we will achieve the goals of this strategic plan.



PUBLIC SQUARE

The library is a welcoming, comfortable, and evolving community space for everyone. It serves the multifaceted needs of our community members—creative, cultural, economic, educational, intellectual, interpersonal, recreational, and social. Wherever library service is offered, it embodies a friendly, respectful, safe, and hospitable environment. The library is a valued community destination and a trusted hub for neighborly fellowship.

USER EXPERIENCE

Hope, belonging, and a sense of well-being.



COMMUNITY ADVOCATE

Leveraging outreach and partnerships, the library facilitates a connected web of community support. In this way, the library is without walls—meeting people where they are and facilitating their access to a network of library and regional resources. The library is committed to the growth and well-being of its partners.

USER EXPERIENCE

A supported and resilient community.



KNOWLEDGE NURSERY

The library is fertile ground for the propagation and nurturing of knowledge for everyone in our community. It is the ultimate source of reliable information. The library is an easily accessible virtual and physical environment that facilitates the freedom to discover new ideas and cultivate the diverse learning pursuits of residents throughout their lifetimes. Its favorable conditions improve quality of life for every person and for the City as a whole.

USER EXPERIENCE

An inspired and empowered City.

GOALS OF THE LIBRARY

This strategic plan sets out three goals for Richland Public Library over the next ten years. The actions recommended in this document in the upcoming strategies section will contribute to the achievement of these goals.



GOAL A

All residents experience, enjoy, and benefit from the library.

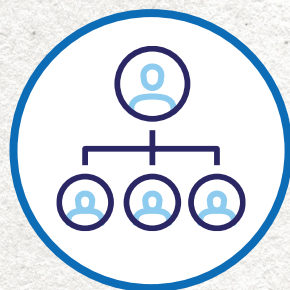
.....



GOAL B

All residents experience convenient access to the library from anywhere in the city.

.....



GOAL C

Community members and advocacy partners effectively connect through a network of library and regional resources.



1. Relevancy

Library users should be aware of what the library has to offer, and the library needs to provide users with benefits that make using the library worthwhile. This is what makes the library relevant.



- a.** Develop and describe a plan of service and budget that focuses on the three roles of the library: public square, knowledge nursery, and community advocate.
- b.** Align service, support, and staffing models.
- c.** Develop organizational capacity to understand what is relevant to the library's served, underserved, and unserved market segments.
 - Market intelligence
 - Needs assessment
 - Various outreach methods
 - Partnerships
- d.** Launch and sustain an effective public awareness and advocacy campaign.
- e.** Refurbish, refresh, and re-brand the existing library
- f.** Incorporate the roles of the library in marketing materials and public information.
- g.** Involve Library Board of Trustees, Friends of the Library, and the Library Foundation.
- h.** Identify resources for investments that will progressively enable achievement of the 2032 vision and goals.



2. Inclusion

To ensure residents feel included, the library will identify what residents need to create a continuous loop of learning. We will seek out partners to help us achieve this.

- a.** Engage and sustain mutually beneficial relationships with community partners.
- b.** Using creative and resourceful methods, determine who the hard-to-reach residents are, and how best to serve them.
- c.** Select smart outreach and programming, focused on engaging hard-to-reach residents.
- d.** Collaborate with partners to make residents' access to needed services, resources, and expertise convenient, timely, and accurate.
- e.** Host partners, providers, and programs through the physical and virtual spaces of the library.
- f.** Creatively conduct continuous outreach and assessment, and sculpt responsive services and collections.

STRATEGIES



3. Accessibility

The library is committed to accessibility by removing barriers and creating a presence that includes physical spaces, as well as virtual, distributed programmatic offerings throughout the City, and through a network of partners and collaborators.

- a. Maximize the interior and exterior spaces of the existing library.
- b. Expand the physical proximity of the library with a location in south Richland.
- c. Develop, implement, and improve the "library without walls" concept to achieve a library presence proximate to residents and integral to the neighborhoods and community at large.
- d. Expand partnerships and possible reciprocity with other libraries.
- e. Utilize cutting-edge technology to increase accessibility.
- f. Through an equity, diversity, and accessibility lens, improve operations and practices affecting residents and staff.
- g. Develop a physical and virtual collection that is reflective of all our community.
- h. Continuously connect with residents to learn how the library can improve access.

SUCCESS MEASURES

The success of the strategies in this document will be assessed using these five success measures. Specific criteria for these measures will be identified and reviewed through the development of annual work plans.



A. GROW USERSHIP

The resident user base of the library increases proportionately to match or exceed population growth.

.....



B. GROW CUSTOMER SATISFACTION

Improve the experience, including hospitality, enjoyment, and benefit.

.....



C. GROW ACCESSIBILITY

Increase access to the library—physically, virtually, and programmatically.

.....



D. GROW COMMUNITY ADVOCACY

Regional advocacy support is effective in meeting client and partner needs and strengthening resiliency.

.....



E. GROW RELEVANCY

The library is a valued institution that inspires hope, belonging, and a sense of well-being.

OUR PROCESS

The creation of this plan has been an inclusive, collaborative, and iterative process. We believe the process to help inform the strategic plan is one of the most robust public input efforts to occur in the history of the library. We are thankful for the committed work of many individuals who have made it a reality.

To encourage the broadest participation by the community, we announced our planning process on the City and the library websites. We invited participation at physical and virtual forums. We set up a social networking platform called Social Pinpoint. This website informed the public about the strategic planning

process and provided a means for anyone to post online feedback, comments, questions, and ideas. We set up comment boards at various locations as well. We interviewed many specific stakeholder organizations, groups, and individuals to listen to voices that may have otherwise not had the opportunity to provide input. We met with citywide leadership staff and City Council members who serve and represent the community. Also central to the process was the Library Planning Team, a group of library staff led by Christopher Nulph, Library Manager, for its role in reflecting and responding to the community input.



Central to this process was the 16-member, community-based Library Strategic Planning Task Force. Invited to bring a cross-section of community perspectives, the Task Force participated in monthly work sessions from January through March 2022. The Task Force helped process findings from meetings, forums, and key informant interviews, as well as input from individuals and the Library Planning Team and staff. From this analysis, the Task Force helped the Project Team identify community needs and the prospective roles of the library in addressing those needs over a 10-year span.

The Library Board of Trustees recognized the need for a strategic plan and has overseen the process through a Trustee representative on the

Task Force and via Project Team briefings at its monthly meetings. This plan is supported and affirmed by the Board of Trustees.

From all the foregoing synthesis, the Library Planning Team developed the strategic framework for the next decade. This strategic plan is the overarching framework for guiding policies, practices, services, and resource allocation decisions that will achieve the goals, and ultimately, the vision for 2032. The strategies include that library management will take steps to actualize the plan. Specific work plans will be created and executed yearly with the goal of balancing circumstantial variables with plan progress.

COMMUNITY ENGAGEMENT: DATA SOURCES

Our engagement was conducted with multiple stakeholders, including 124 hours of Library Planning Team interviews, forums, work sessions, and library staff meetings.

Social Pinpoint was used to collect survey data and capture online comments. Community input was also captured from idea boards, interviews, pop-up engagement, and planned events. 509 comments were recorded from all sources.



INTERVIEWS

- Community forums
- City and community leaders
- Residents
- Key informants and other stakeholders
- Community Task Force work sessions



INDIVIDUAL COMMENTS

- Community needs
- Roles of the library
- Challenges to access
- Future imperatives

ACKNOWLEDGEMENTS

- Our thanks to the following teams and individuals who invested their time and energy in our process and to every member of the community who participated in forums, surveys, and other forms of input. Every bit of input has been heard and considered, and we are thankful.

We would like to thank all of the staff for their work in developing this plan and for the future execution of this plan.

LIBRARY STRATEGIC PLANNING TASK FORCE MEMBERS

- Karen Buxton
- Andrew Cook
- YiChien Cooper
- Amanda Divine
- Nancy Doran
- Megan Fullmer
- Dori Luzzo Gilmour
- Nadine Kemp
- Syd Koegler
- Isaac Marroquin
- KD Organ
- Sarah Rapoza
- Alan Rither
- Clinton Sherman
- Steve Slate
- Anne Spilman

LIBRARY BOARD OF TRUSTEES

- Emily Booth, Chair
- Lindsay Lightner, Vice Chair
- Karen Buxton
- Cara Hernandez
- Kurt Maier

RICHLAND CITY COUNCIL

- Michael Alvarez, Mayor
- Terry Christensen, Mayor Pro Tem
- Sandra Kent
- Jhoanna Jones
- Phillip Lemley
- Ryan Lukson
- Theresa Richardson

LIBRARY STRATEGIC PLANNING TEAM

- Joe Schiessl, Parks and Public Facilities Director
- Chris Nulph, Library Manager
- Lisa Adams, Parks & Recreation Coordinator
- Theresa Barnaby, Collection Development & Circulation Supervisor
- Michelle Haffner, Teen Services Librarian
- Gavin Lightfoot, Adult Service Librarian
- Michael Scarfo, Reference Supervisor
- Daurice Siller, Library Technical Support Specialist
- Johanna Talbott, Library Technical Support Specialist

STRATEGIC PLANNING CONSULTANTS

- James Clanton, BerryDunn
- Jason Genck, BerryDunn
- Ruth Metz, Ruth Metz Associates
- Adrian Newman, Adrian-Designs.com





RICHLAND PUBLIC LIBRARY STRATEGIC PLAN

2022-2032





LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/9/2022

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Reciprocal Borrowing Discussion

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Richland Public Library and Mid-Columbia Libraries will look at a joint project to assess the feasibility of future reciprocal borrowing. This is a general discussion to learn what the Board would wish to see from this project. Are there specific opportunities, challenges, or metrics that the Board would like to see as part of this project?

Attachments: