



MINUTES

**Richland Public Library Board
Library Board Room – 955 Northgate Drive
July 12, 2022, 5:30 – 6:30 PM**

Richland Public Library Regular Board Meeting – 5:30 p.m.

Chair Booth called the meeting to order at approximately 5:33 p.m.

Attendance

Chair Booth, Vice-Chair Lightner (joined the meeting at 5:48 p.m.), Board Members Buxton and Maier were present. Also present were Library Supervisor Scarfo and Administrative Assistant Barada. Board Member Hernandez was absent.

Approval of Agenda

Board Member Maier moved and Board Member Buxton seconded the motion to approve the agenda as is. The motion carried 3-0.

Approval of Minutes

Chair Booth asked for a motion to approve the minutes of the June 14, 2022 meeting. Board Member Buxton moved and Board Member Maier seconded the motion to approve the minutes of June 14, 2022 as is. The motion carried 3-0.

Report of the Library Manager

RPL is now checking out bike locks to patrons who ride their bikes to the library. The locks are checked out for that day and must return by the end of business hours.

Library staff are going to the Richland Farmer's Market once a month for community outreach. This will allow staff to make library cards and to let the community know of events happening at the library.

Friends are no longer creating a website due to issues with the vendor.

Public Comments

There were no members of the public present.

Approval of Bills

Board Member Buxton moved and Board Member Maier seconded the motion to approve the certification of claims for payment for July 2022 in the amount of \$114,415.54. The motion carried 4- 0.

Unfinished Business

There was no unfinished business on the agenda.

New Business

1. Board Members discussed the meeting room policy and discussed any changes they thought needed to happen.

Agenda Items for Upcoming Board Meeting

1. Meeting Room Policy
2. Final Vote on Strategic Plan

Adjournment

Chair Booth adjourned the meeting at 6:16 P.M.

APPROVED:



Emily Booth, Library Board Chair

ATTEST:



Kylie Barada, Administrative Assistant

DATE APPROVED: August 9, 2022

DATE PUBLISHED: August 10, 2022