



Agenda
City Council Regular Meeting
Tuesday, August 16, 2022
Richland City Hall Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

1. Boys & Girls Clubs of Benton and Franklin Counties
 - Chad Mitchell, Board President of Boys & Girls Clubs of Benton and Franklin Counties
 - Brian Ace, Executive Director of Boys & Girls Clubs of Benton and Franklin Counties
2. Support, Advocacy & Resource Center
 - JoDee Garretson, Executive Director of Support, Advocacy & Resource Center
3. Development Services Mid-Year Review
 - Kerwin Jensen, Development Services Director

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

4. Approval of the August 1, 2022 City Council Special Meeting Minutes
 - Jennifer Rogers, City Clerk

Ordinances - First Reading:

5. Ordinance No. 2022-27, Amending Richland Municipal Code Section 13.06.330 related to Billing for Ambulance Transports
 - Tom Huntington, Fire Chief

6. Ordinance No. 2022-30, Granting a Solid Waste Collection Transition Franchise to Waste Management of Washington, Inc. for Properties affected by the Badger Mountain Estates Lots 1-8 and 300.1 Acres of Department of Energy (DOE) Land Annexations
 - Pete Rogalsky, Public Works Director
7. Ordinance No. 2022-31, Granting a Solid Waste Collection Transition Franchise to Basin Disposal, Inc. and Ed's Disposal, Inc. for Properties affected by the Badger Mountain Estates Lots 1-8 and 300.1 Acres of Department of Energy (DOE) Land Annexations
 - Pete Rogalsky, Public Works Director
8. Ordinance No. 2022-32, Amending Multiple Sections of Richland Municipal Code Title 14: Electricity, related to Underground Service Lines, Net Metering, Line Extensions and Pole Attachments
 - Clint Whitney, Energy Services Director

Ordinances - Second Reading & Passage:

9. Ordinance No. 2022-19, Amending Richland Municipal Code Title 23: Zoning Regulations related to Emergency Shelters and Transitional Housing
 - Kerwin Jensen, Development Services Director
10. Ordinance No. 2022-26, Amending the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund
 - Brandon Allen, Finance Director
11. Ordinance No. 2022-28, Amending Chapters 9.05 and 9.07 of the Richland Municipal Code related to Domestic Violence and Non-Domestic Violence Court Orders
 - Heather Kintzley, City Attorney

Resolutions - Adoption:

12. Resolution No. 2022-103, Authorizing an Interlocal Agreement with the City of Kennewick and County of Benton for the 2022 Byrne Justice Assistance Grant
 - Brigit Clary, Chief of Police
13. Resolution No. 2022-104, Setting a Meeting Date for the North Horn Rapids Industrial Park Annexation
 - Kerwin Jensen, Development Services Director
14. Resolution No. 2022-105, Authorizing Distribution of Commercial Facade Improvement Program Funds to 707 Parkway LLC
 - Kerwin Jensen, Development Services Director
15. Resolution No. 2022-107, Authorizing Grant Applications to the Washington State Transportation Improvement Board 2022 Urban Arterial Program and Active Transportation Program
 - Pete Rogalsky, Public Works Director
16. Resolution No. 2022-108, Authorizing Award of Bid to Clearwater Construction & Management LLC for the Wastewater Treatment Plant Aeration Basin Retrofit Project Re-Bid
 - Pete Rogalsky, Public Works Director
17. Resolution No. 2022-109, Authorizing a Grant Application to the Washington State Library for a Financial Aid Outreach Pilot Grant
 - Joe Schiessl, Deputy City Manager

18. Resolution No. 2022-110, Authorizing a Professional Services Agreement with Matrix Consulting Group for a Development Review Process Performance Audit
- Joe Schiessl, Deputy City Manager.

Items - Approval:

19. Appointment to the Tri-City Regional Hotel-Motel Commission: Linda Hendricks
- Jennifer Rogers, City Clerk

Expenditures - Approval:

20. Expenditures from July 1, 2022 to July 31, 2022 for \$25,295,811.02 including Travel Check Nos. 20170-20174, Accounts Payable Check Nos. 302109-303113, Accounts Payable Wire Nos. 9130-9165, Payroll Wires & ACH Nos. 12827-12875, Payroll Direct Deposit & Check Nos. 195416-196604 and Pension Check Nos. 6216-6240.
- Brandon Allen, Finance Director

Items of Business:

21. Resolution No. 2022-106, Authorizing Distribution of Commercial Facade Improvement Program Funds to Tri-County Partners Habitat for Humanity
- Kerwin Jensen, Development Services Director

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.

Richland City Council Presentation

August 2022



BOYS & GIRLS CLUBS
OF BENTON AND FRANKLIN
COUNTIES

Our Mission:



*Boys & Girls Clubs of Benton and Franklin Counties are committed to empowering all young people, **especially those who need us most** to reach their full potential as productive, caring, and responsible citizens.*



BOYS & GIRLS CLUBS
OF BENTON AND FRANKLIN
COUNTIES

Boys & Girls Clubs

- Dedicated space where trained adults mentor youth.
- Mentoring 2200+ youth yearly



A 2015 study by the Institute for Social Research and the School of Public Health at the University of Michigan found that for every...

\$1

invested in
Boys & Girls Clubs



\$9.60

in economic benefits are returned
to the individual and society



That's

\$13.8
billion
annually!



BGC Richland Strategic Plan Taskforce:

<u>Name</u>	<u>Sector Representation</u>
Chad Mitchell	Task Force Chair
Dr. Shelly Redinger	RSD Superintendent
Joe Schiessl	City of Richland, Parks & Recreation
Daryl Judge	Richland Police Department
Brent Johnson	Faith Community, Eastlake Church
James Wade	Business Leader, Commercial Real Estate
Kari Williams	RSD Board Member
Kristin Hunt	Community Advocate
Chandra Burns	Staff Liaison
Brian Ace	Staff Liaison

Youth Who Need Us Most

- Richland core
- Middle-school age
- Chief Joseph & Carmichael



Location!

Location!

Location!



BOYS & GIRLS CLUBS
OF BENTON AND FRANKLIN
COUNTIES

GREAT FUTURES START HERE.



Questions? Comments?

Richland City Council



BOYS & GIRLS CLUBS
OF BENTON AND FRANKLIN
COUNTIES

Support, Advocacy & Resource Center

SARC's mission is to provide crisis services, support, and advocacy to victims of all crime, non-offending family members and others who are impacted by crime. We strive to create and maintain a community without violence through prevention-based education.

Samantha Yates
Human Trafficking and Exploitation Unit Lead

Programs at SARC

Prevention Program

Clinical Program

Kids Haven

Crisis Program

- Sexual Assault
- General Crimes

Human Trafficking Program

- Sex Trafficking
- Child Exploitation



Prevention Program

- 1 Prevention Program Lead; 1 Prevention Specialist, 1 Prevention Support Specialist
- Raise awareness of sexual violence in our community
- Reduce the prevalence of sexual assault and human trafficking
- Provided free of charge in a school setting Pre-K -12th
- Sexual Harassment Intervention Program (SHIP)
 - MS and HS students who have been sexually harassing other students.

Topics include:

- Safe Bodies, Healthy Minds
- Body & Boundary Safety
- Personal Body Safety
- Technology Safety
- Human Trafficking Awareness & Prevention
- Creating Healthy Relationships
- Harassment & Bullying Prevention
- Parent Education

Clinical Program



- 1 Clinical Program Director, 1 counselor 1 PT assistant on site
- No Insurance or Insurance Barriers = Free
- Evidence based, trauma-informed counseling services, including EMDR
- Referrals provided when appropriate
- Available for victims of crime and their non-offending family members

Kids Haven Program

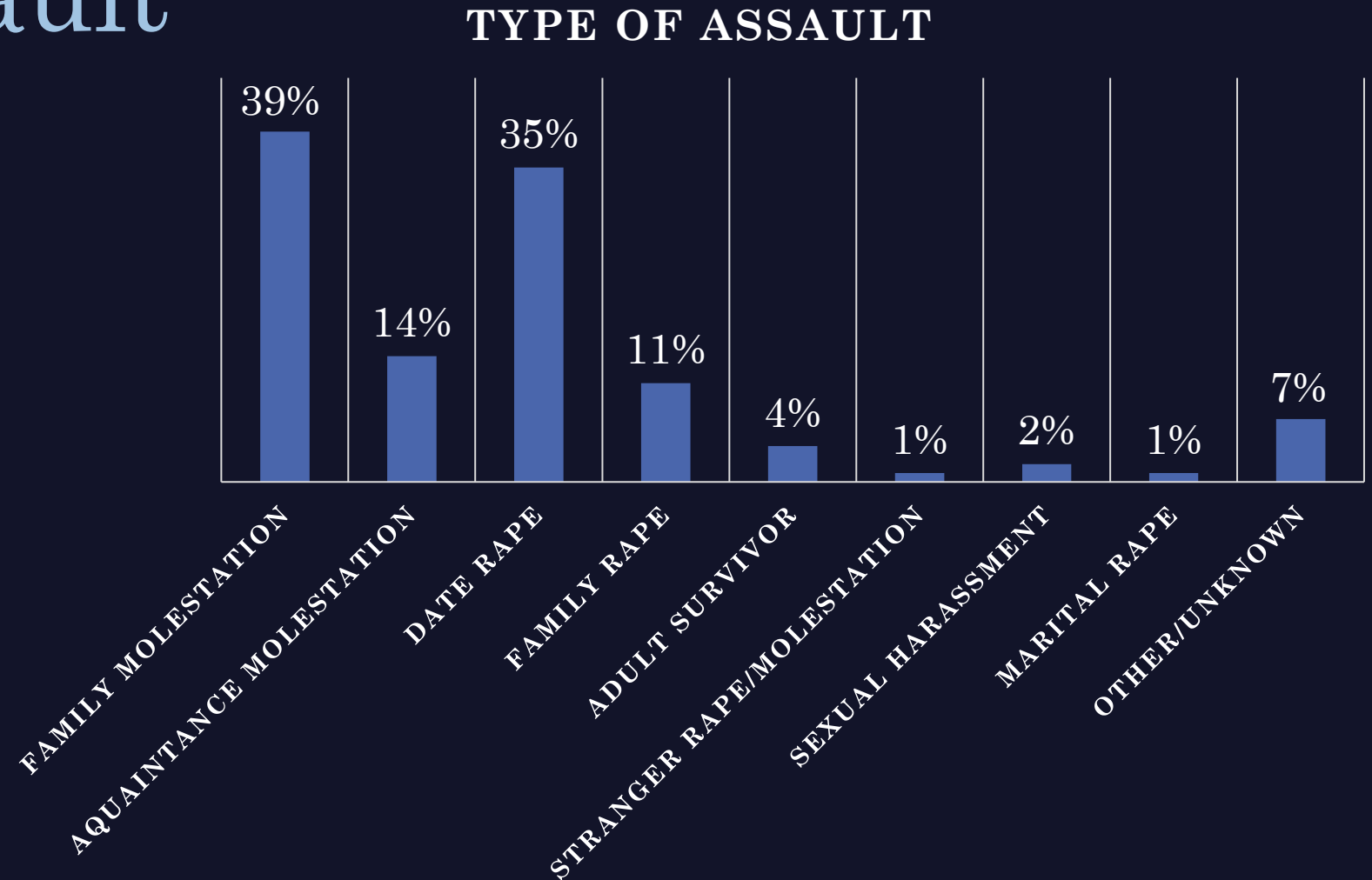


**National
Children's
Alliance®**

- Mari Murstig is our Child Forensic Interviewer
- 20 years of experience and > 6,000 kids
- Joint venture between SARC and our city and county governments
- Accredited through National Children's Alliance (NCA)
- Facilitates investigation, prosecution and recovery
- Reduces re-traumatization of the children
- Neutral interview location, Kid friendly
- Can only be scheduled by LE or CPS

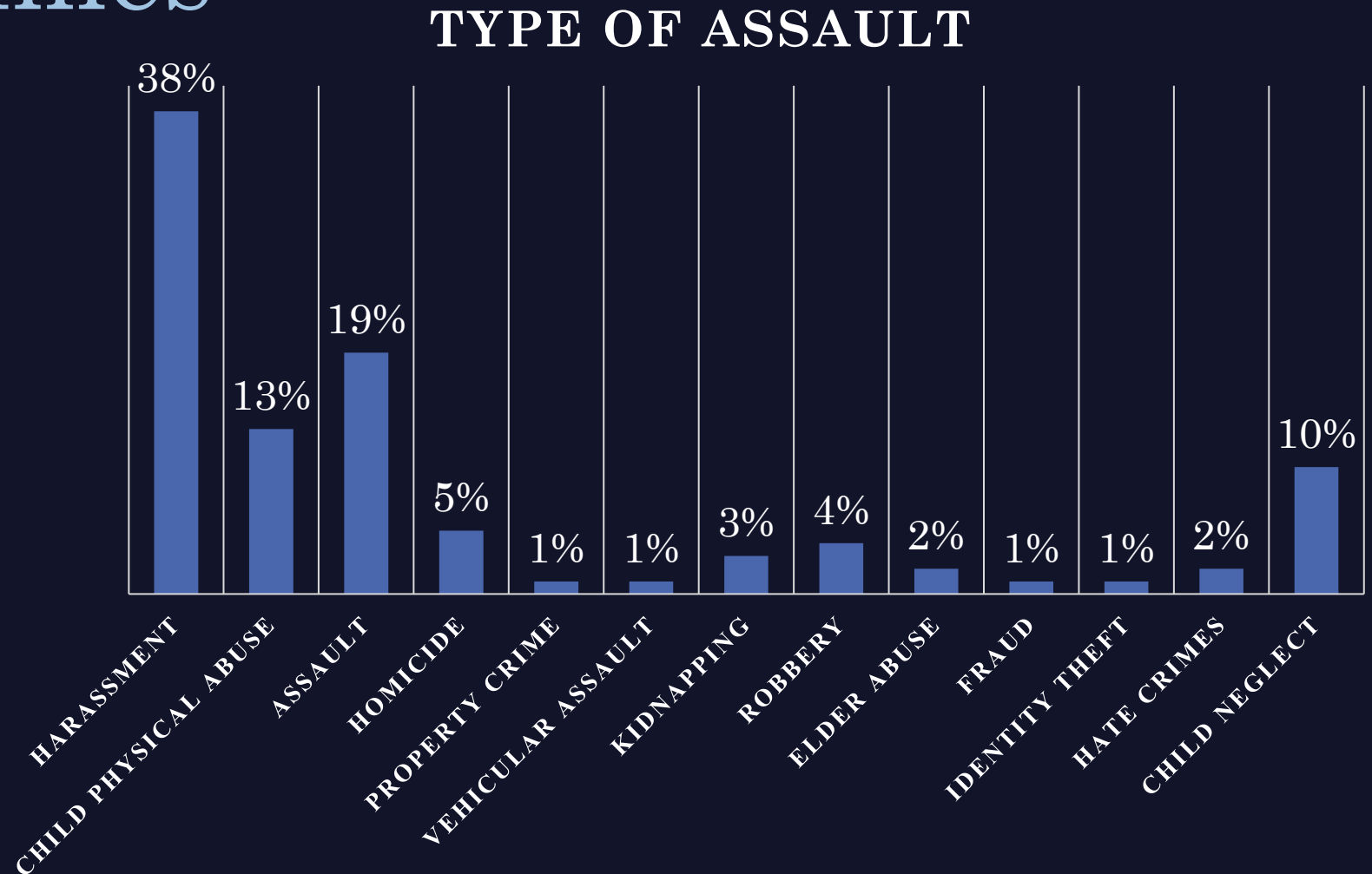
Sexual Assault

- In fiscal year 2020-2021, SARC served 473 new SA clients.
- 77% of sexual assault clients were under the age of 18, and 35% were under the age of 12.
- 80% identified as female and 20% as male



General Crimes

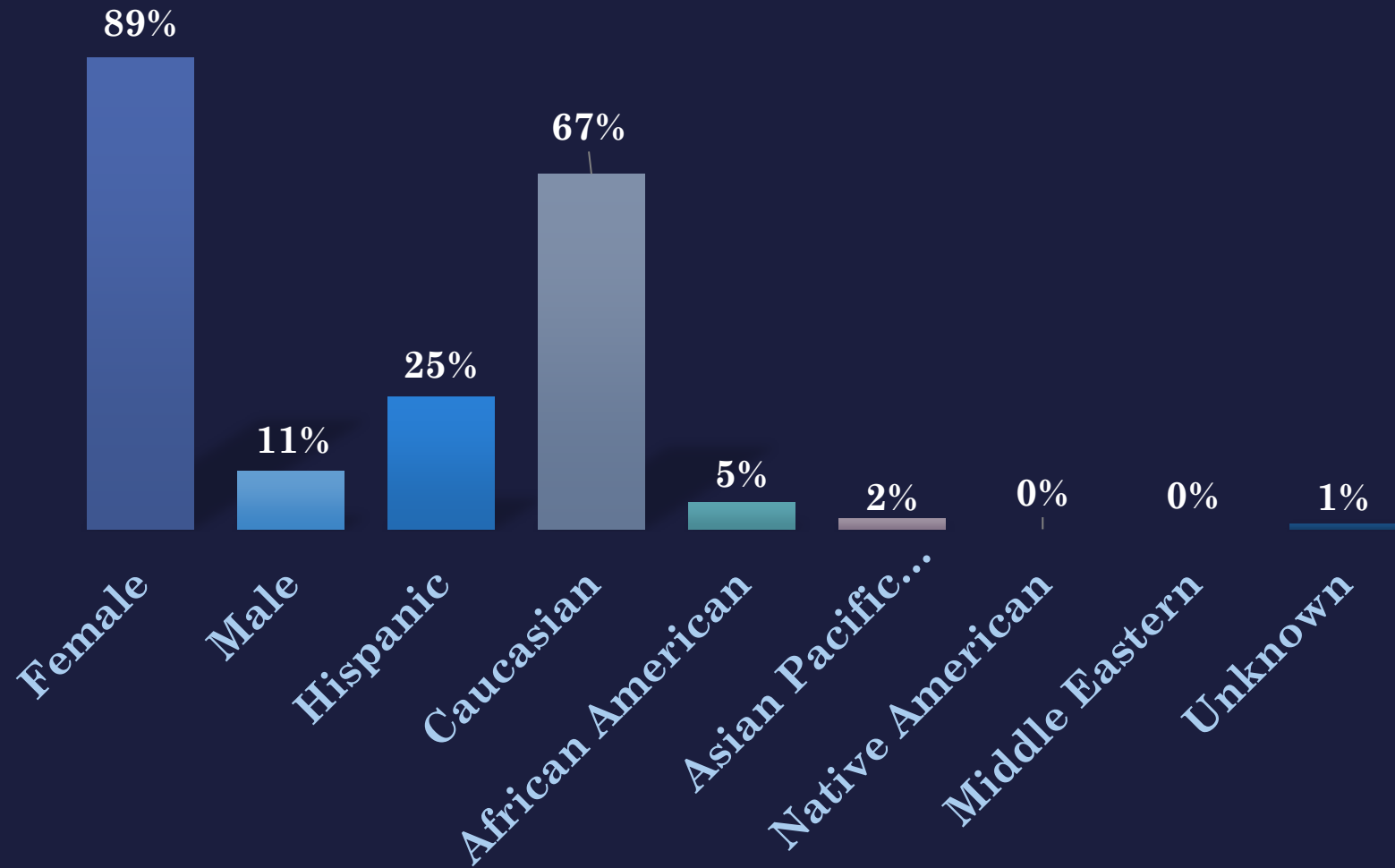
- In fiscal year 2020-2021, SARC served **287** new GC clients.
- 67% of GC victims were over the age of 18, and 33% were 18 years and under.
- 60% identified as female and 40% as male



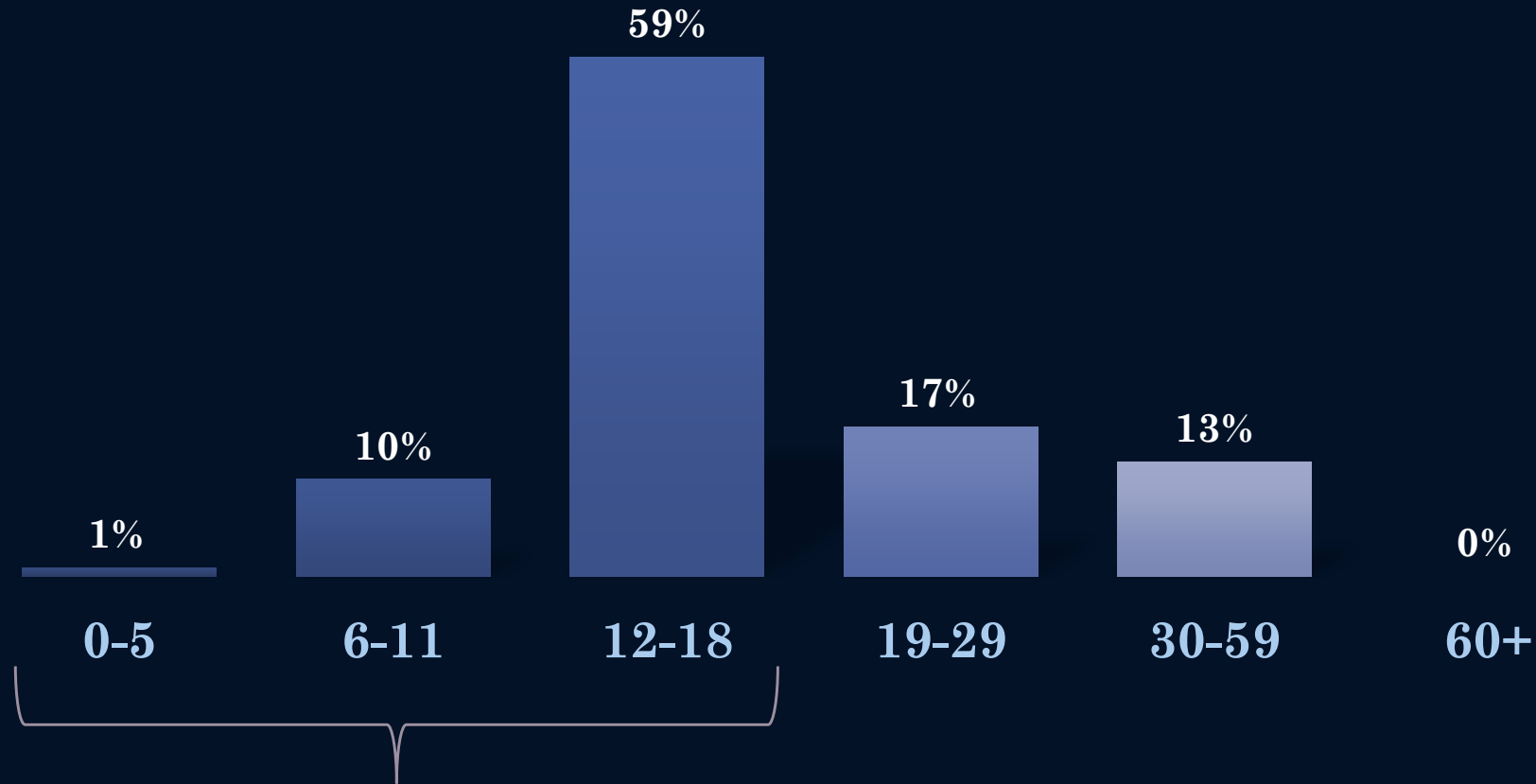
Local Client Demographics

Human
Trafficking
Fiscal Year
(2020-21)

SARC served
114 new
clients



Client Ages FY 2020-2021



70% of our clients were 18 and below

THANK YOU



JoDee Garretson, Executive Director



(509) 374-5391



jgarretson@supportadvocacyresourcecenter.com



DEVELOPMENT SERVICES DEPARTMENT

2022 MID-YEAR REVIEW





BUILDING DIVISION



2022 MID-YEAR REVIEW
Through June 30, 2022



CONSTRUCTION ACTIVITY

	<u>2020</u>	<u>2021</u>	<u>2022</u>
SINGLE FAMILY DWELLINGS	386	407	191
BUILDING PERMITS ISSUED	2,275	2,241	1059
BUILDING PERMITS (VALUATION)	\$269.2 MM	\$246.94 MM	\$152.37 MM
INSPECTIONS	14,168	15,084	7440
PLAN REVIEWS	1,320	1,803	998



2022 SINGLE FAMILY DWELLINGS

	Richland	West Richland	Kennewick	Pasco
New SFD Permits	191	73	114	129
Median New SFD Price	\$490,400	\$564,500	\$419,900	\$409,900
Housing Valuation	\$79,168 MM	\$24,744 MM	\$43,957 MM	\$41,108 MM

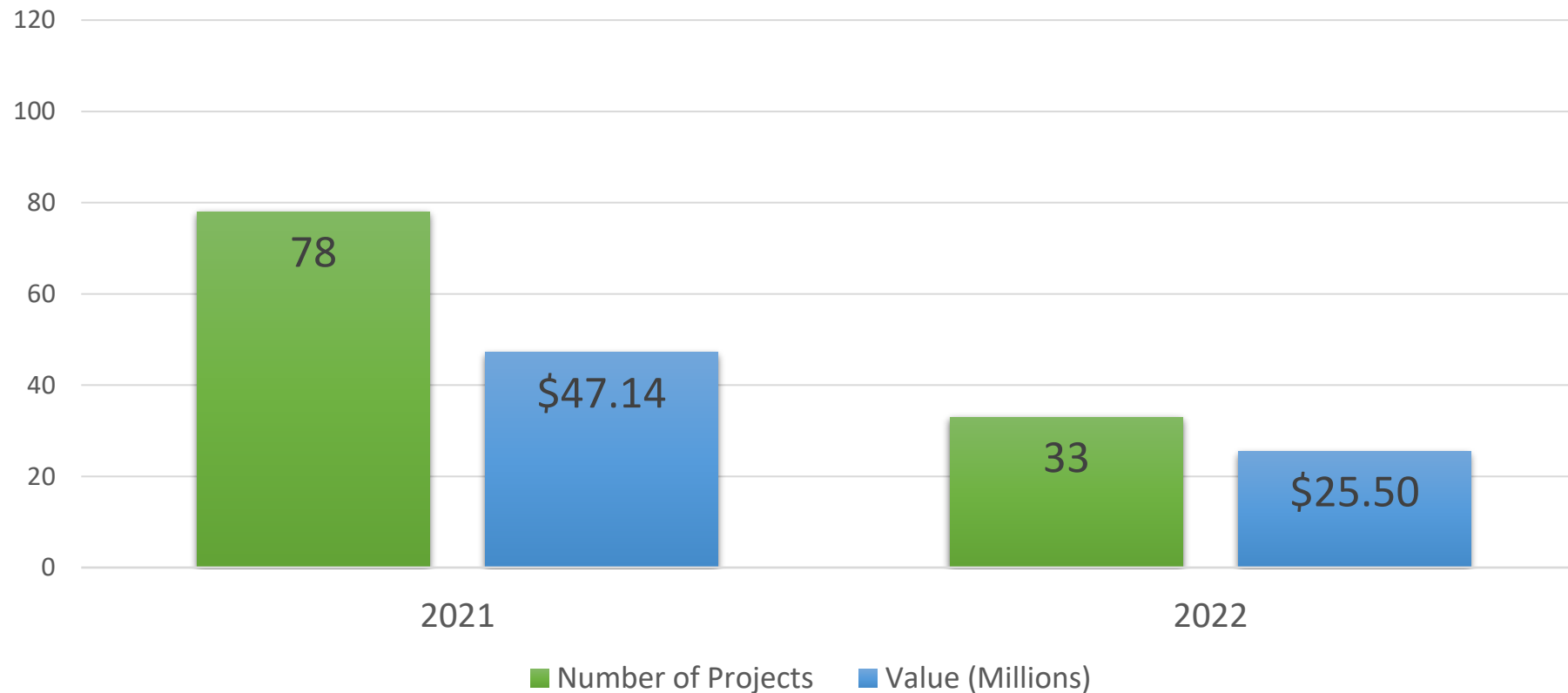
- 8TH Consecutive Year of Increase in New SFD
- Highest number of new SFD permitted since 2002





COMMERCIAL CONSTRUCTION

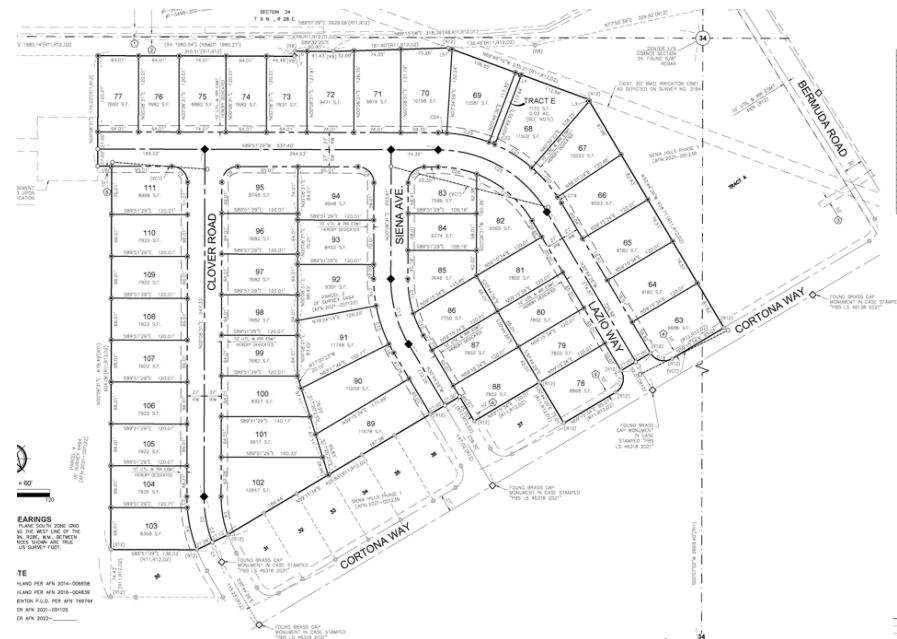
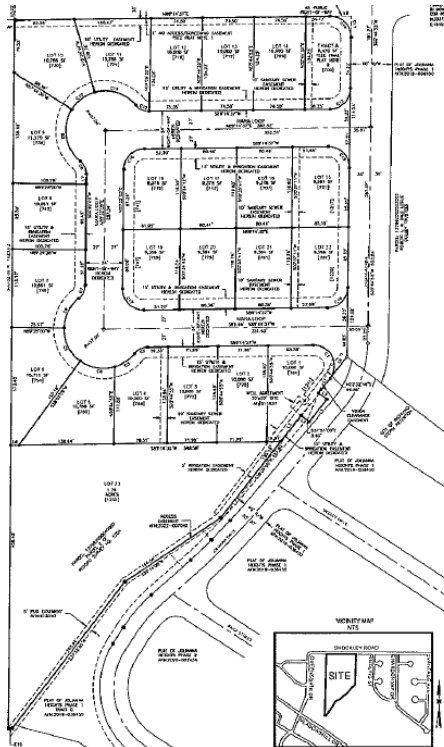
Commercial New Construction





PLANNING DIVISION

2022 MID-YEAR REVIEW

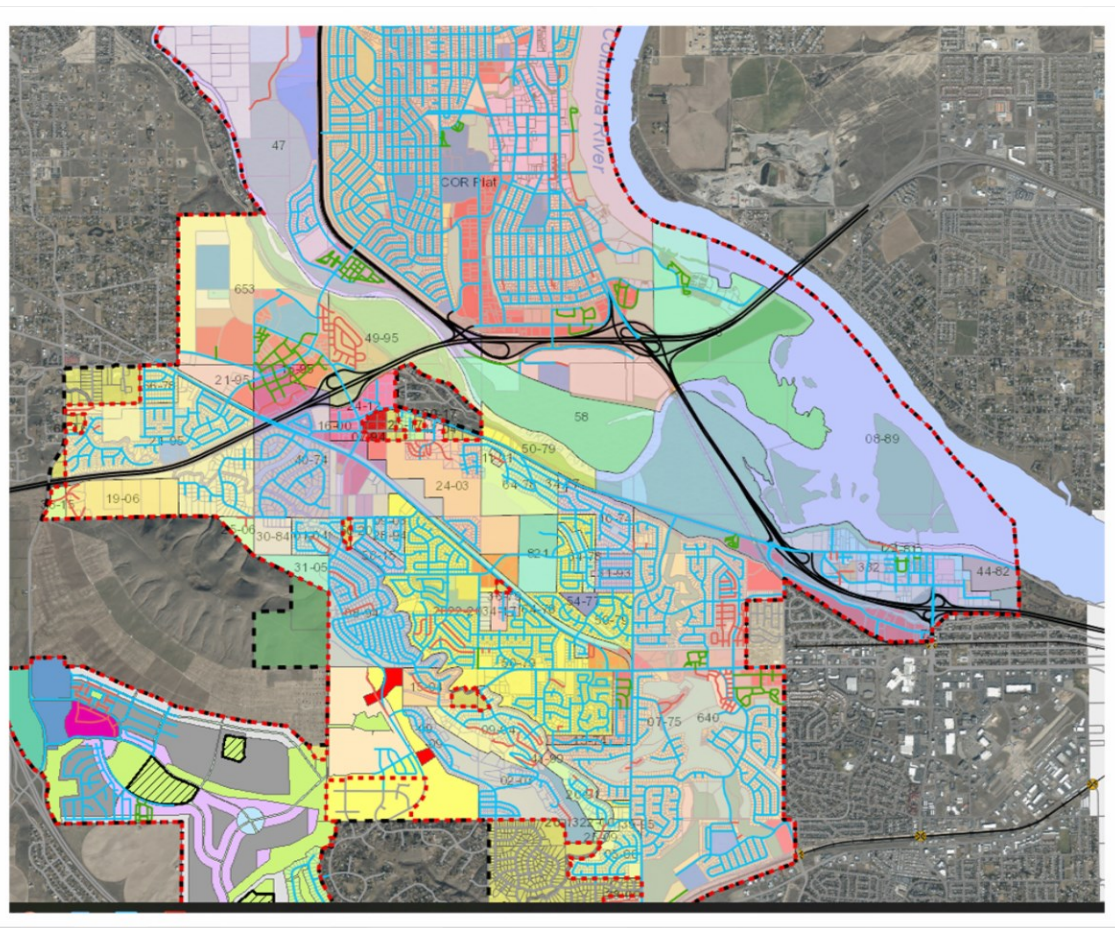


PLANNING – PLAT ACTIVITY



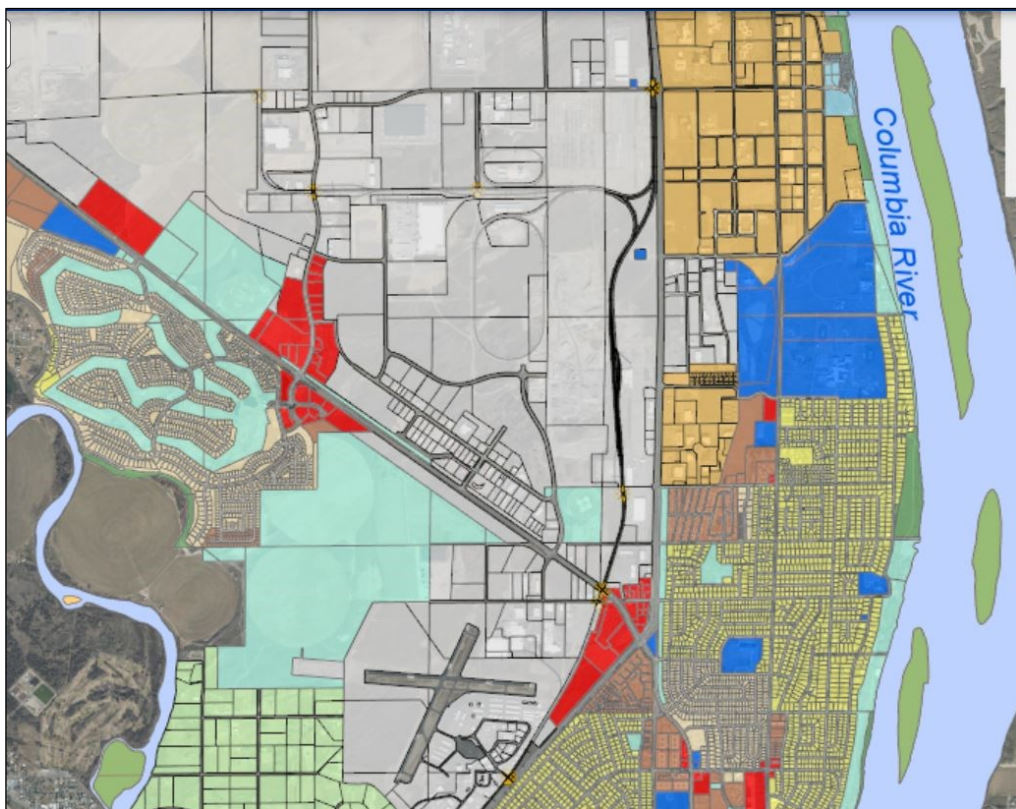
- 3 New Preliminary Plats (192 SF Lots)
- 4 Final Plats (130 SF Lots)
- 1 Planned Unit Development
- 5 Short Plats/Binding Site Plans
- 7 Boundary Line Adjustments
- 15 Exempt Segregations

PLANNING – ZONING ACTIVITY



- 1 Annexations
- 4 Rezones
- 4 Variances (1 Minor, 3 Major)

PLANNING – OTHER LAND USES



- 5 Sidewalk Use Licenses
- 4 Comp Plan Amendments
- 0 Code Amendments
- 22 SEPA Reviews
- 1 Shoreline Management Plan Update
- 1 Shoreline Substantial Development
- 8 Shoreline Exemptions



CDBG/HOME

2022 MID-YEAR REVIEW



COMMUNITY DEVELOPMENT BLOCK GRANTS

2022 Awarded Amounts

Organization-Activity	Request	Recommendation
*Elijah Family Homes-Case Management & Wrap Around Services	\$15,000	\$15,000
*Elijah Family Homes-Youth Scholarship Program	\$4,000	\$3,500
*Senior Life Resources-Meals on Wheels Program	\$10,000	\$10,000
*Arc of Tri-Cities-Adult Partners n Pals Program	\$11,960	\$9,600
*Girl Scouts of E. WA and N. ID – Outreach Troops/Pathfinders	\$12,000	\$6,000
Domestic Violence Services – Roof Replacement	\$13,000	\$13,000
Parks and Public Facilities Department-Removal of Material and Architectural Barriers	\$34,000	\$34,000
Public Works Department-Removal of Material and Architectural Barriers	\$199,176	\$199,176





COMMUNITY DEVELOPMENT BLOCK GRANTS

- 2023 Application Cycle Opened August 8th
- Submission deadline is August 31ST
- Projected to go to Council on November 3, 2022



Building Better Neighborhoods

HOME FUNDS

- Agreement with Cloudburst Consulting Group for American Rescue Plan Program (HOME-ARP) Allocation Plan is in process
- Request for Proposal has been posted for Tenant Based Rental Program



HOME CONSORTIUM PROJECT (Kennewick/Richland)



ECONOMIC DEVELOPMENT

2022 MID-YEAR REVIEW

ECONOMIC DEVELOPMENT PROJECTS

- Henderson Loop Phase II was awarded for construction fall 2022.
- Clubhouse Lane Phase II in design phase.
- Irrigation circle replacement is completed and new lease pending.
- Horn Rapids Master Plan update in process.



REDEVELOPMENT

- Notable Downtown Development

- Purchase of former Economy Inn
- Dutch Brothers under construction
- Popeyes secures location on Duportail
- Mini Storage build-out on Wellsian Way
- Pedigo Bikes opened
- Speedy Movers opened a new location on Aaron

- Activity Downtown

- Events are back in full swing, sponsored Live @5





BUSINESS LICENSE RESERVE FUND

Awards in 2022



- WSU Business Training Programs (Visit TC)
- Small Business Counseling – (SBDC)
- Economic Gardening – (TC Regional Chamber)
- Live @ 5 – (TC Regional Chamber)
- Uptown Art programs, marketing and events
- Commercial Façade Improvement Program



QUESTIONS?



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Approval of the August 1, 2022 City Council Special Meeting Minutes

Department/Office
City Clerk

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:

Approve the meeting minutes from the City Council special meeting held on August 1, 2022.

Summary:

Draft minutes from the August 1, 2022 City Council special meeting are presented for Council's consideration and approval.

Fiscal Impact:

None.

Attachments:

- I. Draft August 1, 2022 City Council Special Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL SPECIAL MEETING

Monday, August 1, 2022

**Richland City Hall ~ Council Chambers
625 Swift Boulevard**

City Council Special Meeting - 6:00 p.m.

Mayor Pro Tem Christensen called the City Council special meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Pro Tem Christensen welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Pro Tem Christensen and Councilmembers Jones, Lukson (remotely via Zoom) Richardson and VanDyke were present. Mayor Alvarez and Councilmember Kent were absent.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER RICHARDSON SECONDED THE MOTION TO EXCUSE MAYOR ALVAREZ AND COUNCILMEMBER KENT. MOTION CARRIED 5-0.

Also present were City Manager Amundson, Deputy City Manager Schiessl, City Attorney Kintzley, Fire Chief Huntington, Development Services Director Jensen, Public Works Director Rogalsky, Energy Services Director Whitney, Finance Director Allen, Human Resources Director Paulsen, Police Commander Neher and City Clerk Rogers.

Pledge of Allegiance

Mayor Pro Tem Christensen led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER RICHARDSON MOVED AND COUNCILMEMBER VANDYKE SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 5-0.

Presentations

1. Health Center Week Proclamation

Mayor Pro Tem Christensen read a proclamation declaring August 7-13, 2022 as *Health Center Week* in the City of Richland.

2 Habitat for Humanity

Jet Richardson, Habitat for Humanity Executive Director, provided a summary of Habitat for Humanity's guiding principles, programs and services offered, applicant qualifying criteria, benefits of home ownership, and unmet housing needs in the City of Richland.

Mr. Richardson then called on Council to consider establishing a working committee, comprised of community members and city staff contributors, to focus on the housing priorities listed in the Washington Growth Management Act (GMA) and submit housing recommendations to City Council. Following his presentation, Mr. Richardson responded to a series of questions from councilmembers.

3 Mirror Ministries

Tricia MacFarlan, Mirror Ministries Executive Director, provided background to the origin of the ministry, and then went on to highlight local education awareness, intervention, restoration and aftercare programs available for minor sex trafficking victims. In addition to the PowerPoint Presentation included in the agenda packet, Ms. MacFarlan shared flyers and promoted www.mirror-ministries.org to learn more about Mirror Ministries' programs, services and volunteer opportunities.

Ms. MacFarlan engaged in a question and answer session with Council throughout the presentation.

4 New Hires & Retirements

A video featuring July's new hires and retirements was played for the audience. The City acknowledged Steve Olson's retirement after serving twenty-five (25) years. Over the course of his tenure with the City, Mr. Olson worked in both Energy Services and Public Works.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

5 Proposed Amendment to the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund, Ordinance No. 2022-26

Mayor Pro Tem Christensen opened and closed the public hearing at 6:56 p.m. No testimony was offered.

Public Comments

None.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

COUNCILMEMBER RICHARDSON MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THOSE IN FAVOR: MAYOR PRO TEM CHRISTENSEN AND COUNCILMEMBERS JONES, LUKSON, RICHARDSON AND VANDYKE. THOSE OPPOSED: NONE. MOTION CARRIED 5-0.

Minutes

6. Approval of the July 19, 2022 City Council Regular Meeting Minutes and the July 26, 2022 City Council Workshop Meeting Minutes

Ordinances - First Reading

7. Ordinance No. 2022-19, Amending Richland Municipal Code Title 23: Zoning Regulations related to Emergency Shelters and Transitional Housing
8. Ordinance No. 2022-28, Amending Chapters 9.05 and 9.07 of the Richland Municipal Code related to Domestic Violence and Non-Domestic Violence Court Orders

Ordinances - Second Reading & Passage

9. Ordinance No. 2022-25, Amending Richland Municipal Code Section 18.12.081 related to Metered Fire Hydrant Deposits and Refunds

Resolutions – Adoption

10. Resolution No. 2022-99, Adopting the West Village Park Long-Range Plan
11. Resolution No. 2022-100, Authorizing a Perpetual Parking Easement from the United States of America
12. Resolution No. 2022-101, Authorizing Award of Bid to Pipe of Washington, Inc. for the North Richland UV Improvements Project
13. Resolution No. 2022-102, Authorizing Award of Bid to Premier Excavation, Inc for the Center Parkway Extension North Project

Items - Approval

14. Appointment to the Arts Commission: David Boothroyd and Terri Rice

Items of Business

15. Ordinance No. 2022-26, Amending the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund (second First Reading)

Finance Director Allen explained that Ordinance No. 2022-26 is being given a second first reading because substantive changes were made to the ordinance after first reading on July 19, 2022. The substantive changes include removing a request to appropriate an additional \$300,000 to the Streets Capital Construction Fund for the Center Parkway project, and appropriating an additional \$500,000 in unappropriated fund balance to the Wastewater Utility Fund. If approved, Ordinance No. 2022-26 will add \$3,732,910 in appropriations to the 2022 Budget. Of this amount, \$675,000 is from new revenue sources and \$3,057,910 is from fund balance.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2022-26, AMENDING THE 2022 BUDGET IN THE GENERAL FUND, INDUSTRIAL DEVELOPMENT FUND, STREETS CAPITAL CONSTRUCTION FUND, WASTEWATER UTILITY FUND AND EQUIPMENT REPLACEMENT FUND, FOR (A SECOND) FIRST READING, BY TITLE ONLY. THOSE IN FAVOR: MAYOR PRO TEM CHRISTENSEN AND COUNCILMEMBERS JONES, LUKSON, RICHARDSON AND VANDYKE. THOSE OPPOSED: NONE. MOTION CARRIED 5-0.

Reports and Comments

City Manager

City Manager Amundson reminded the City Council that the annual National Night Out (NNO) and City Fair event is August 2, 2022 at Howard Amon Park from 5:30 - 7:30 p.m. Ben Franklin Transit will provide shuttle service to and from the Federal Building parking lot on Jadwin Avenue to Lee Boulevard.

City Manager Amundson also briefed the councilmembers on the tentative agenda items on the August 16, 2022 regular meeting agenda.

City Council

Councilmember Lukson expressed excitement for the upcoming combined NNO and City Fair events, and reminded citizens to vote in the August primary election if they haven't already done so.

Councilmember Richardson thanked fellow councilmembers for inviting local non-profit organizations to present on the nature and extent of their work in order to help bring awareness to the community.

Councilmember Jones had no comments.

Councilmember VanDyke congratulated Parks & Public Facilities Director Joe Schiessl on his recent promotion to Deputy City Manager.

Mayor Pro Tem Christensen thanked those who volunteer for various community organizations, programs and services, and encouraged citizens to attend the NNO/City Fair event on August 2, 2022.

Mayor

Mayor Alvarez was absent.

Adjournment

Mayor Pro Tem Christensen adjourned the meeting at 7:07 p.m.

APPROVED:

Michael Alvarez, Mayor

ATTEST:

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - First Reading

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2022-27, Amending Richland Municipal Code Section 13.06.330 related to Billing for Ambulance Transports

Department/Office
Fire & Emergency Services

Ordinance/Resolution Number:
2022-27

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-27, amending Richland Municipal Code Section 13.06.330 related to billing for ambulance transports.

Summary:

In 2020 and 2021, Fire & Emergency Services and Finance worked with the Utility Advisory Committee (UAC) to generate a strategic plan, workplan, and rate modeling for the Medical Services Utility. Proposed Ordinance No. 2022-27 codifies a recommended increase in medical transport fees from \$660 to \$1,042 for Richland residents and \$990 to \$1,563 for non-residents, as well as an increase in mileage fees from \$10 to \$14 per mile.

The proposed fee increases are based on recommendations from the 2018 Utility Rate Study conducted by FCS. Although identified in 2018, these rate increases were not immediately pursued due to the influx of Ground Emergency Medical Transport (GEMT) funding that began in 2020. These rate changes will primarily affect private-pay/commercially insured patients since the GEMT funding filled a significant gap in transport revenue for Medicaid patients.

The proposed rate increases will take effect January 1, 2023 and have been endorsed by the Utility Advisory Committee.

Staff recommend approval of Ordinance No. 2022-27 for first reading, by title only.

Fiscal Impact: Ordinance No. 2022-27 is expected to generate approximately \$275,000 in additional revenue annually. This equates to an \$0.87 off-set to the monthly utility rate for all rate payers.

Attachments:

I. Ordinance No. 2022-27

ORDINANCE NO. 2022-27

**AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON,
AMENDING RICHLAND MUNICIPAL CODE SECTION 13.06.330
RELATED TO BILLING FOR AMBULANCE TRANSPORTS.**

WHEREAS, since 1976, the City of Richland has provided emergency transport service to Richland citizens; and

WHEREAS, Richland City Council is authorized by RCW 35.21.766, RCW 35.27.370(15), and Chapter 13.06 of the Richland Municipal Code to set fees, rates, and charges to support an ambulance utility, emergency medical services (EMS), and ambulance transport service; and

WHEREAS, the current ambulance transport fee went into effect on June 1, 2012; and

WHEREAS, pursuant to RCW 35.21.766(3), the monthly service fee for operation of the utility was established based on the costs of regulating ambulance services; and

WHEREAS, the 2018 cost-of-service study indicated a need to increase the transport fee based on rising service costs, and to allow users of the system to contribute a more equitable share; and

WHEREAS, the ambulance base transport fee needs to increase from \$660.00 to \$1,042.00 for Richland residents, increase from \$990.00 to \$1,563.00 for non-residents, and increase the mileage rate from \$10.00 per mile to \$14.00 per mile; and

WHEREAS, all adjustments to the ambulance utility rates will be effective January 1, 2023.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 13.06.330, entitled Billing for ambulance transports, as first enacted by Ordinance No. 28-06, and last amended by Ordinance No. 31-20, is hereby amended to read as follows:

A. Each person who is transported by the city's EMS program shall be billed by the city at a rate of ~~\$660.00~~ \$1,042.00, provided the patient is a city resident or is employed at (and transported from) a place of business within the city and the patient:

1. Supplies the city with all requested information and documentation, including, but not limited to, insurance information and medical records relative to billing for the ambulance service; and
2. Assigns to the city the patient's right to receive payment from all applicable third-party payers.

B. A patient who is not a city resident and is not employed at and transported from a place of business within the city shall be subject to a 50 percent surcharge on such transport services.

C. A mileage rate of \$14.00 ~~\$10.00~~ per mile will also be charged, regardless of resident or nonresident status.

D. Reciprocity. The ambulance service shall be provided within the city's ambulance response and mutual aid areas at no additional cost to any resident of the cities of Pasco and Kennewick who resides:

1. In a household that pays a charge similar to the utility charge; and
2. In a city that provides medical and ambulance services within its ambulance response and mutual aid areas to Richland residents at no additional cost.

E. The city shall have reciprocity with each of these cities unless they cease to have an ambulance utility or withdraw from the reciprocal agreement.

Section 2. This Ordinance shall be published in the official newspaper of the City of Richland on September 11, 2022 and take effect on January 1, 2023.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - First Reading

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2022-30, Granting a Solid Waste Collection Transition Franchise to Waste Management of Washington, Inc. for Properties affected by the Badger Mountain Estates Lots 1-8 and 300.1 Acres of Department of Energy (DOE) Land Annexations

Department/Office
Public Works

Ordinance/Resolution Number:
2022-30

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-30, granting a solid waste collection transition franchise to Waste Management of Washington, Inc. related to solid waste collection in the Annexed Territories identified therein.

Summary:

On July 5, 2022, the City of Richland completed two (2) annexations referred to as the Badger Mountain Estates and United States Department of Energy (DOE) annexations.

Waste Management of Washington, Inc. holds Certificate No. G-237 issued by the Washington State Utilities & Transportation Commission (WUTC) for the collection of solid waste in certain areas, including the annexed properties. RCW 35.13.280 requires the City to grant a franchise for solid waste collection in the annexed areas to Waste Management of Washington, Inc. for a term of not less than seven (7) years.

The proposed Solid Waste Collection Transition Franchise grants a franchise for a 10-year term to comply with RCW 35.13.280 and to resolve any potential claim against the City for damages. The proposed franchise requires Waste Management of Washington, Inc. to pay City utility occupation tax and such other fees as required by the Richland Municipal Code. The proposed franchise also includes a transition planning process that will allow the City to evaluate the best path forward for its residents upon expiration.

Per the Richland City Charter, franchises are granted by ordinance and are effective at the expiration of thirty days (30) following publication.

Staff recommends approval of Ordinance No. 2022-30 for first reading, by title only.

Fiscal Impact:

Fiscal impact is minimal. Established properties will continue to be served by Waste Management of Washington, Inc. The resulting solid waste services will generate utility tax revenues paid into the City's general fund. In addition, the franchise allows the City's solid waste utility to collect a surcharge from Waste Management of Washington, Inc. customers to support the customer's use of the City's landfill at city resident rates.

Attachments:

- I. Ordinance No. 2022-30

ORDINANCE NO. 2022-30

**AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON,
GRANTING A SOLID WASTE COLLECTION TRANSITION
FRANCHISE TO WASTE MANAGEMENT OF WASHINGTON,
INC. FOR PROPERTIES AFFECTED BY ANNEXATION OF LOTS
1-8 IN BADGER MOUNTAIN ESTATES AND THE 300.1 ACRES OF
DEPARTMENT OF ENERGY (DOE) LAND.**

WHEREAS, Richland was incorporated as a city of the first class on December 10, 1958; and

WHEREAS, pursuant to the Richland City Charter, franchises are granted by ordinance; and

WHEREAS, on July 5, 2022, the City annexed certain territory identified in Ordinance No. 2022-20 (**Exhibit A**) as Lots 1-8 of Badger Mountain Estates (the “Badger Mountain Annexed Territory”); and

WHEREAS, on July 5, 2022, the City annexed certain territory identified in Ordinance No. 2022-21 (**Exhibit B**) as the United States Department of Energy (DOE) 300.1 Acres (the “DOE Annexed Territory”, and collectively with the Badger Mountain Annexed Territory, the “Annexed Territory”); and

WHEREAS, Waste Management of Washington, Inc. (hereafter “WMW”) holds Certificate No. G-237 issued by the Washington Utilities and Transportation Commission (the “WUTC”) for the collection of solid waste in certain areas in Washington State, including within Benton County and within the Annexed Territory; and

WHEREAS, Basin Disposal, Inc. (“Basin Disposal”) holds Certificate No. G-118 issued by the WUTC for the collection of solid waste in certain areas of Washington State, including within Benton County and in the Annexed Territory; and

WHEREAS, Ed’s Disposal, Inc. (“Ed’s Disposal”) holds Certificate No. G-110 issued by the WUTC for the collection of solid waste in certain areas in Washington State, including within Benton County and in the Annexed Territory; and

WHEREAS, pursuant to RCW 35.13.280, the WUTC regulates the collection of solid waste within the Annexed Territory until such time as the City notifies the WUTC in writing of its decision to contract for solid waste collection or to provide solid waste collection itself, pursuant to RCW 81.77.020; and

WHEREAS, the City has given notice to the WUTC, pursuant to RCW 35.13.280, of its intent to undertake the collection of municipal solid waste, as defined in WAC 173-350-100, from residents and businesses within the Annexed Territory, and is therefore required by RCW 35.13.280 to grant WMW a franchise for the collection of municipal solid waste in the Annexed Territory for a term of not less than seven (7) years.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Transition Period. The Parties agree that the transition period shall commence on the Effective Date and shall terminate on **December 31, 2032** unless extended by written agreement of the Parties (the “Transition Period”). The Parties agree and acknowledge that the Transition Period is longer than the seven (7)-year franchise period required under RCW 35.13.280 in order to compensate WMW for any and all measurable damages WMW has incurred as a result of the annexation and cancellation of its municipal solid waste collection business within the Annexed Territory.

Section 2. Grant of Exclusive Franchise. Except with respect to Basin Disposal and Ed’s Disposal (as discussed in Section 0 below), the City hereby grants to WMW the exclusive right and obligation to collect municipal solid waste from residential and commercial customers within the Annexed Territory during the Transition Period (the “Collection Services”). During the Transition Period, the City agrees that it shall not contract for the Collection Services with a contractor other than WMM, or itself provide the Collection Services.

Section 3. Non-Exclusivity regarding Basin Disposal and Ed’s Disposal. Notwithstanding any other provision in this Agreement, the Parties agree that nothing in this Agreement, including the grant of an exclusive franchise for the Annexed Territory, shall interfere with the existing rights of Basin Disposal and/or Ed’s Disposal, under RCW 35.13.280, to provide the Collection Services.

Section 4. Rates and Compensation. WMW shall be compensated for its performance of the Collection Services by charging its residential, commercial and industrial customers within the Annexed Territory the same rates and charges authorized under the tariffs approved by the WUTC for WMW’s customers located within WMW’s G-237 service territory in Benton County (the “WUTC Tariffs”), subject to the following adjustments, which shall be independent of WUTC tariff jurisdiction:

4.1. WMW shall increase the rates and charges to include any taxes, fees, or charges applicable to the Collection Services that are not otherwise included within the WUTC Tariffs; and

4.2. WMW shall decrease the rates and charges to exclude any taxes, fees, or charges that are included in the WUTC Tariffs, but are not applicable to the Collection Services.

Section 5. Notification of Taxes, Fees, and Other Charges. If, as a result of the City’s annexation of the Annexed Territory, the City imposes any taxes, fees, or charges on the Collection Services, the City shall notify WMW of such charges no less than thirty (30) days before such taxes, fees, or other charges become effective.

Section 6. Revisions to WUTC Tariffs. Nothing in this Agreement is intended to restrict or prohibit WMW from seeking approval from the WUTC for new and/or revised WUTC Tariffs applicable to municipal solid waste collection within its Certificate No. G-237 territory in Benton County. In the event that the WUTC approves revisions to the WUTC Tariffs, WMW shall similarly adjust the rates and charges applicable to the Collection Services.

Section 7. Additional Services. If the City elects to offer additional solid waste collection services to residential and/or commercial customers within the Annexed Territory, the City shall notify WMW in writing of the additional services requested, and WMW shall have the right to provide such additional services during the Transition Period. If WMW elects to provide such additional services, WMW shall notify the City in writing within thirty (30) days of receipt of the City's notice that WMW shall offer such services either:

7.1. at the same rates as the WUTC Tariffs; or

7.2. if WMW does not offer similar services under the WUTC Tariffs, pursuant to a separate written agreement between the Parties.

If WMW either (a) notifies the City in writing of its decision not to provide such additional services, or (b) fails to notify the City of its decision in writing within thirty (30) days of receipt of the City's notice, the City may contract for such additional services or provide such additional services itself within the Annexed Territory.

Section 8. Billing. WMW shall be responsible for billing its residential, commercial, and industrial customers for the Collection Services. WMW shall invoice its customers generally consistent with the WUTC procedures set forth in WAC 480-70-396 through WAC 480-70-416.

Section 9. Delinquent Accounts and Refusal of Service. WMW shall have and retain all rights authorized by law to collect delinquent accounts (as defined in WAC 480-70-396), including but not limited to, the right to cancel Collection Services for any of the reasons set forth in WAC 480-70-376(1). In addition, WMW shall have and retain all rights authorized by law to refuse or cancel service to a customer, including the right to refuse or cancel service for any reason set forth in WAC 480-70-366(2).

Section 10. Collection Service Requirements. Except as otherwise stated herein or unless inconsistent with any provision contained herein, WMW shall provide the Collection Services consistent with the requirements set forth in WAC 480-70 and the WUTC Tariffs.

Section 11. Transition of WMW's Collection Services to the City. Upon the expiration of the Transition Period:

11.1. the City shall assume full responsibility for municipal solid waste collection within the Annexed Territory, as authorized under RCW 81.77.020, either by contracting for municipal solid waste collection or providing municipal solid waste collection itself;

11.2. unless otherwise agreed to by the Parties in writing, WMW shall have no further obligation or right under this Agreement to perform the Collection Services; and

11.3. WMW acknowledges that by entering into this Agreement, it waives all claims under RCW 35.13.280, including those for measurable damages, which waiver shall be fully effective immediately upon the expiration of the Transition Period.

Upon request of the City, the Parties shall confer, prior to the expiration of the Transition Period to plan for the transition of the Collection Services. WMW shall cooperate with the City by

providing all reasonably necessary information required by the City to allow for an orderly transition of the Collection Services from WMW to the City or its contractor. Such information shall include service account addresses, billing addresses, current service levels, frequency and types of services, customer container sizes, and other similar information requested by the City that is reasonably necessary to effectively transition the Collection Services.

Section 12. Required Notices to WUTC. The City shall be responsible for submitting any and all notices to the WUTC of its decision to contract for solid waste collection or to provide solid waste collection itself within the Annexed Territory, pursuant to RCW 81.77.020. As required by WAC 480-70-141(3), WMW shall be responsible for notifying the WUTC that WMW and the City have entered into this Agreement, including submission of a fully executed copy of this Agreement to the WUTC.

Section 13. Cooperation in Execution of Documents. The Parties agree to cooperate in preparing, executing, and delivering any and all additional documents that may be necessary to render this Agreement legally and practically effective; provided, however, that this Section shall not require the execution of any document that expands, alters, or in any way changes the terms of this Agreement.

Section 14. Force Majeure. If either Party is prevented from or delayed in performing its duties under this Agreement by circumstances beyond its control, whether or not foreseeable, including, without limitation, fires, typhoons, hurricanes, severe weather, floods, volcanic eruptions, pandemics, quarantines, war, civil disturbances, acts of terrorism, labor disputes, acts of God, or threats of any such circumstances, or any future laws, rules, regulations, orders, or acts of any local, state, federal, or provincial government (“Force Majeure”), then the affected Party shall be excused from performance hereunder during the period of such disability. The Party claiming Force Majeure shall promptly notify the other Party when it learns of the existence of a Force Majeure condition and when the Force Majeure condition has terminated. Notwithstanding anything in this Agreement to the contrary, the term “Force Majeure” does not include, and a Party shall not be excused from performance under this Agreement for, events relating to increased costs, including, without limitation, increased costs of fuel, labor, insurance or other expenses related to performance of the Collection Services.

Section 15. Successors and Assigns. Neither Party shall assign this Agreement without the prior written consent of the other Party, except that WMW may assign this Agreement to any subsidiary, parent or affiliated company without the other Party’s consent. If this Agreement is assigned as provided above, it shall be binding on and shall inure to the benefit of the Parties hereto and their respective successors and assigns.

Section 16. Notices. All notices required or contemplated by this Agreement shall be in writing and shall be effective upon receipt and delivered by certified US mail, return receipt requested, overnight delivery by a nationally recognized courier/delivery service, or by hand delivery to the Party’s address shown below, as may be amended by the Parties from time to time:

If to WMW:

Waste Management of Washington
720 4th Avenue, Suite 400
Kirkland, WA 98033-8136
Attn: Area Director, Public Sector Solutions

If to City:

City of Richland
625 Swift Boulevard, MS-26
Richland, Washington 99352
Attn: Public Works Director

Section 17. Entire Agreement; Amendment. This Agreement constitutes the entire agreement among the Parties concerning the subject matter hereof and supersedes all previous correspondence, communications, agreements, and understandings among the Parties, whether oral or written. This Agreement may not be modified, in whole or in part, except upon unanimous approval of the Parties and by a writing signed by all Parties.

Section 18. Advice of Counsel. This Agreement was negotiated at arms-length with each Party receiving advice from independent legal counsel. It is the intent of the Parties that no part of this Agreement be construed against either of the Parties because of the identity of the drafter. Moreover, the Parties each acknowledge, represent and agree that they have read this Agreement, that they fully understand the terms thereof, and that they have been fully advised by their independent legal counsel, accountants, and other advisors with respect thereto.

Section 19. No Third-Party Beneficiaries. This Agreement is made solely and specifically among and for the benefit of the Parties, and their respective successors and assigns, and no other person will have any rights, interest, or claim hereunder or be entitled to any benefits under or on account of this Agreement, whether as a third-party beneficiary or otherwise.

Section 20. Alternative Dispute Resolution; Legal Fees. Any dispute, controversy or claim arising out of or relating to this Agreement, including any question regarding breach, termination or invalidity thereof shall be resolved by arbitration (unless both Parties agree to mediation) in Richland, Washington, in accordance with the American Arbitration Association or Judicial Dispute Resolution rules which are deemed to be incorporated herein by reference. The maximum number of arbitrators shall be one (1) in any claim, suit, action or other proceeding relating in any way to this Agreement or any claims arising out of this Agreement, except as otherwise ordered or agreed to by the Parties. If mediation is agreed to, each Party shall pay its own mediation costs and one-half of the cost of the mediator. In the event any arbitration or legal action is taken by either Party against the other to enforce any of the terms and conditions of this Agreement, it is agreed that the substantially prevailing Party of such action shall be entitled to recover all court costs, reasonable attorneys' fees and expenses from the non-prevailing Party.

Section 21. Governing Law. This Agreement, and all amendments or supplements thereto, shall be governed by and construed in accordance with the laws of the State of Washington.

Section 22. Counterparts; Signatures. Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

Section 23. Authority. The Parties each represent and warrant that they have full power and actual authority to enter into this Agreement and to carry out all actions required of them by this

Agreement. All persons executing this Agreement in representative capacities represent and warrant that they have full power and authority to bind their respective corporation.

Section 24. Binding Effect. This Agreement shall bind and inure to the benefit of the Parties hereto and their respective officers, employees and agents, heirs, legatees, representatives, receivers, trustees, successors, transferees and assigns.

Section 25. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or in violation of any statute, rule, regulation or common law, such provision shall be considered null and void, with the remaining provisions remaining viable and in effect. Notwithstanding the foregoing, the Parties acknowledge and agree that this Agreement, and the releases provided for above, are each necessary to this Agreement; without any of these, the Parties would not enter this Agreement.

Section 26. Headings Not Controlling. The paragraph headings included herein are for reference only. The headings shall not control or alter the meaning of this Agreement as set forth in the text.

Section 27. Waiver. Any of the terms or conditions of this Agreement may be waived, but only by a written notice signed by the Party waiving such term(s) or condition(s). A waiver or any breach of, or failure to enforce, any of the terms or conditions of this Agreement shall not in any way affect, limit or waive a Party's right to enforce compliance thereafter with each and every term and condition of this Agreement.

Section 28. Agreement Not Legal Precedent. The Parties acknowledge and agree that this Agreement is not intended to constitute legal precedent in any future dispute or litigation regarding any unrelated matter involving the Parties or any other municipality, government entity or third party related to any damages that may result from the annexation of territories for which a solid waste collection company has previously been granted operating authority by the WUTC.

Section 29. Publication. The City Clerk is authorized and directed to publish this Ordinance in accordance with the Richland City Charter.

Section 30. Effective Date. This Ordinance shall become effective on the thirtieth (30th) day after its first publication as required by law, but if, and only if, Franchisee has endorsed this Ordinance and accepted the terms and conditions thereof.

This space intentionally left blank.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____

ACCEPTANCE

Waste Management of Washington, Inc., a Delaware corporation, hereby acknowledges and accepts the above franchise as full and fair compensation for any measurable damages caused by the City of Richland under Washington law with regard to Solid Waste Franchise continuation.

Jason Rose – President

Date

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-20

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, ANNEXING LOTS 1-8 OF BADGER MOUNTAIN ESTATES CONSISTING OF APPROXIMATELY 12 ACRES AND LOCATED AT 1560 BRANTINGHAM ROAD, 1570 BRANTINGHAM ROAD, 1600 BRANTINGHAM ROAD, 1620 BRANTINGHAM ROAD, 1640 BRANTINGHAM ROAD, 1650 BRANTINGHAM ROAD AND 1660 BRANTINGHAM ROAD IN SECTION 26, TOWNSHIP 9 NORTH, RANGE 28 EAST W.M., BENTON COUNTY, WASHINGTON, PROVIDING FOR ASSUMPTION OF EXISTING CITY INDEBTEDNESS, AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF RICHLAND.

WHEREAS, the City received a notice of intent to annex from Joseph & Colleen Lane (1560 Brantingham Road), Wayne & Sue Flaten (1570 Brantingham Road), Mark & Barbara Buckmaster (1600 Brantingham Road), Eric Van Mason (1620 Brantingham Road), Jonathan Guymon (1640 Brantingham Road), Dustin Gillespie (1650 Brantingham Road) and Daniel & Claudia Becker (1660 Brantingham Road), the value of which constituted 84.61% of the proposed annexation area and so qualified the owners to commence annexation proceedings for annexation into the City of Richland; and

WHEREAS, on July 6, 2021, a meeting was held between the initiating parties of this annexation and the Richland City Council, at which time City Council adopted Resolution No. 84-21, accepting the notice of intention to commence annexation proceedings for the real property legally described in **Exhibit A** attached hereto, subject to simultaneous adoption of the Comprehensive Plan for the proposed annexation area, and the assumption of the appropriate share of all existing City indebtedness; and

WHEREAS, Resolution No. 84-21 further authorized and directed the Richland Planning Commission to develop and forward a recommendation to the Richland City Council as to the most appropriate zoning designation for the area proposed to be annexed; and

WHEREAS, the Richland Planning Commission held a public hearing on October 13, 2021 to consider an appropriate zoning designation for the proposed annexation area, and recommended the adoption of Suburban Agriculture (SAG) zoning for the property; and

WHEREAS, on December 7, 2021, Richland City Council adopted Resolution No. 152-21, authorizing the circulation of an annexation petition for annexation of the real property legally described in **Exhibit A** attached hereto; and

WHEREAS, a petition was circulated and signed by property owners representing 84.61% of the assessed value of the proposed annexation area, thereby exceeding the state requirement that owners representing at least sixty percent (60%) of the value of the proposed annexation area petition the City for annexation, with such value determined according to the assessed valuation for general taxation; and

WHEREAS, the Richland City Council held a public hearing to consider the annexation on June 21, 2022, which hearing was duly noticed by the City Clerk through publication in a newspaper of general circulation and through the mailing of notice to all property owners within the annexation area, specifying the time and place of the hearing and inviting interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, having given the matter and all information in the record due consideration, the Richland City Council has determined that the annexation would be of general benefit to the residents of the City of Richland.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. The real property legally described in **Exhibit A** attached hereto is hereby annexed to the City of Richland and is hereby declared to be within the corporate limits of the City of Richland, Benton County, Washington (the “Annexed Area”).

Section 2. The Richland Comprehensive Plan, adopted October 3, 2017 by passage of Ordinance No. 45-17 and as thereafter amended, shall serve as the comprehensive plan for the Annexed Area. All properties within the Annexed Area shall be designated as Low-Density Residential under the land use map that is part of the Richland Comprehensive Plan.

Section 3. The property within the Annexed Area shall be assessed and taxed at the same rate and on the same basis as other property within the City, including assessments or taxes in payment for all or of any portion of the outstanding indebtedness of the City, approved by the voters, contracted, or incurred prior to, or existing at the date of annexation.

Section 4. Title 23 of the City of Richland Municipal Code (RMC) and the Official Zoning Map of the City as adopted by Section 23.08.040 of said title are hereby amended by amending

Sectional Map No. 16, which is one of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B** bearing the number 16 together with the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. It is hereby found, as an exercise of the City's police power, that the best zoning for the properties included in the Annexed Area shall be Suburban Agriculture (SAG), as depicted on **Exhibit B**, attached hereto, when consideration is given to the interest of the general public.

Section 6. The City Clerk is directed to file a copy of this annexation with the Board of Commissioners of Benton County and the State of Washington in the manner required by law. The City Clerk is also directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance, and shall attach the amended sectional map, as necessary, and an amended Annexation map, duly certified by the City Clerk as a true copy.

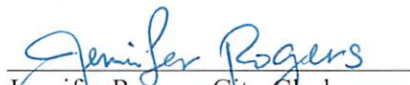
Section 7. As authorized and required by RCW 35.13.280, the City shall negotiate a new franchise with the solid waste collection service provider currently serving the Annexed Area on terms that are acceptable to the City and that comply with the City's Solid Waste Management Plan.

Section 8. This Ordinance shall take effect on the day following its publication in the official newspaper of the City of Richland.

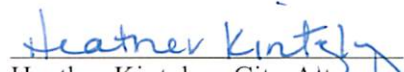
PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 5th day of July, 2022.


Michael Alvarez, Mayor

Attest:


Jennifer Rogers, City Clerk

Approved as to Form:


Heather Kintzley, City Attorney

First Reading: June 21, 2022

Second Reading: July 5, 2022

Date Published: July 10, 2022

Exhibit A to Ordinance No. 2022-20
Legal Description for Proposed Badger Mountain Estates Annexation

The Badger Mountain Estates annexation consists of the following:

Lots 1, 2, 3, 4, 5, 6, 7 & 8 Plat of Badger Mountain Estates, located within Section 26, Township 9 North, Range 28 East, W.M., Benton County, Washington.

This description includes the following **County Parcel Identification Numbers**:

126983020000025

126983020000024

126983020000006

126983020000023

126983020000019

126983020000002

126983020000003

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-21

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, ANNEXING APPROXIMATELY 300.1 ACRES OF LAND OWNED BY THE UNITED STATES DEPARTMENT OF ENERGY. THE PROPERTY IS DESCRIBED AS ASSESSOR'S TAX PARCEL NOS. 1-11080000000000 AND 1-14081000001003 AND IS GENERALLY LOCATED NORTH OF THE INTERSECTION OF HORN RAPIDS ROAD AND GEORGE WASHINGTON WAY, EAST OF STEVENS DRIVE, WEST OF THE COLUMBIA RIVER WITH THE NORTHERN BOUNDARY BEING THE SOUTH FENCE LINE OF THE "300 AREA" IN SECTIONS 10, 11, 14 & 15, TOWNSHIP 10 NORTH, RANGE 28 EAST W.M., BENTON COUNTY, WASHINGTON, PROVIDING FOR ASSUMPTION OF EXISTING CITY INDEBTEDNESS, AND AMENDING THE OFFICIAL ZONING MAP.

WHEREAS, the City received a notice of intent to annex from Pacific Northwest National Laboratory (PNNL) on behalf of the United States Department of Energy (DOE), owner of real property described as Assessor's Tax Parcel Nos. 1-11080000000000 and 1-14081000001003, the value of which constituted 100% of the proposed annexation area and so qualified to commence annexation proceedings for annexation into the City of Richland; and

WHEREAS, on July 20, 2021, a meeting was held between the initiating party of this annexation and the Richland City Council, at which time City Council adopted Resolution No. 95-21, accepting the notice of intention to commence annexation proceedings for the real property legally described in **Exhibit A** attached hereto, subject to simultaneous adoption of the Comprehensive Plan for the proposed annexation area, and the assumption of the appropriate share of all existing City indebtedness; and

WHEREAS, Resolution No. 95-21 further authorized and directed the Richland Planning Commission to develop and forward a recommendation to the Richland City Council as to the most appropriate zoning designation for the area proposed to be annexed; and

WHEREAS, the Richland Planning Commission held a public hearing on October 13, 2021 to consider an appropriate zoning designation for the proposed annexation area, and recommended adoption of Business Research Park (B-RP) and Natural Open Space (NOS) zoning for the property; and

WHEREAS, on December 7, 2021, Richland City Council adopted Resolution No. 153-21, authorizing the circulation of an annexation petition for annexation of the real property legally described in **Exhibit A** attached hereto; and

WHEREAS, a petition was circulated and signed by the property owner representing 100% of the assessed value of the proposed annexation area, thereby exceeding the state requirement that owners representing at least sixty percent (60%) of the value of the proposed annexation area petition the City for annexation, with such value determined according to the assessed valuation for general taxation; and

WHEREAS, the Richland City Council held a public hearing to consider the annexation on June 21, 2022, which hearing was duly noticed by the City Clerk through publication in a newspaper of general circulation and through the mailing of notice to all property owners within the annexation area, specifying the time and place of the hearing and inviting interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, having given the matter and all information in the record due consideration, the Richland City Council has determined that the annexation would be of general benefit to the residents of the City of Richland.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. The real property legally described in **Exhibit A** attached hereto is hereby annexed to the City of Richland and is hereby declared to be within the corporate limits of the City of Richland, Benton County, Washington (the “Annexed Area”).

Section 2. The Richland Comprehensive Plan, adopted October 3, 2017 by passage of Ordinance No. 45-17 and as thereafter amended, shall serve as the comprehensive plan for the Annexed Area. All property within the Annexed Area shall be designated as Business Research Park and Natural Open Space under the land use map that is part of the Richland Comprehensive Plan.

Section 3. Unless otherwise legally exempted, the property within the Annexed Area shall be assessed and taxed at the same rate and on the same basis as other property within the City, including assessments or taxes in payment for all or of any portion of the outstanding indebtedness of the City, approved by the voters, contracted, or incurred prior to, or existing at the date of annexation.

Section 4. Title 23 of the City of Richland Municipal Code (RMC) and the Official Zoning Map of the City as adopted by Section 23.08.040 of said title are hereby amended by amending Sectional Map Nos. 1, 2 and 3, which are three (3) maps of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B** bearing the numbers 1, 2 and 3 together with the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. It is hereby found, as an exercise of the City's police power, that the best zoning for the properties included in the Annexed Area shall be Business Research Park (B-RP) and Natural Open Space (NOS), as depicted on **Exhibit B**, attached hereto, when consideration is given to the interest of the general public.

Section 6. The City Clerk is directed to file a copy of this annexation with the Board of Commissioners of Benton County and the State of Washington in the manner required by law. The City Clerk is also directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance, and shall attach the amended sectional maps, as necessary, and an amended Annexation map, duly certified by the City Clerk as a true copy.

Section 7. As authorized and required by RCW 35.13.280, the City shall negotiate a new franchise with the solid waste collection service provider currently serving the Annexed Area on terms that are acceptable to the City and that comply with the City's Solid Waste Management Plan.

Section 8. This Ordinance shall take effect on the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 5th day of July, 2022.


Michael Alvarez, Mayor

Attest:


Jennifer Rogers, City Clerk

Approved as to Form:


Heather Kintzley, City Attorney

First Reading: June 21, 2022

Second Reading: July 5, 2022

Date Published: July 10, 2022

Exhibit A

Legal Description for Proposed 300.1-Acre USDOE/PNNL Annexation

The 300.1-Acre USDOE/PNNL annexation consists of the following:

THOSE PORTIONS OF SECTIONS 14, 15 AND 11, TOWNSHIP 10 NORTH, RANGE 28 EAST, OF THE WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, LYING WESTERLY OF THE ORDINARY HIGH WATER LINE OF THE COLUMBIA RIVER AND NORTHERLY, NORTHEASTERLY, AND EASTERLY AND SOUTHERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT ON LINE WHICH BEAR N 89°09'09" E, 49.42 FEET FROM UNITED STATES CORPS OF ENGINEERS MONUMENT (U.S.C.O.E.) "CH-2" ON THE NORTH BOUNDARY OF THAT TRACT OF LAND CONVEYED TO THE PORT OF BENTON, AS DESCRIBED IN QUIT CLAIM DEED FROM THE U.S.A. TO THE PORT OF BENTON, RECORDED IN AUDITOR'S FILE NO. 521608, RECORDS OF BENTON COUNTY; SAID POINT BEING AT THE INTERSECTION OF SAID LINE WITH THE ORDINARY HIGH WATERLINE OF THE COLUMBIA RIVER; THEN S 89°08'17" W, 504.97 FEET ALONG SAID NORTH BOUNDARY TO U.S.C.O.E. MONUMENT DESIGNATED AS "CH-3"; THENCE S 89°11'36" W, 833.29 FEET ALONG SAID BOUNDARY TO U.S.C.O.E. MONUMENT DESIGNATED "CH-4"; THENCE S 89°10'51" W, 391.11 FEET ALONG SAID BOUNDARY TO A POINT ON CURVE ON THE WESTERLY RIGHT OF WAY OF GEORGE WASHINGTON WAY; (THE RADIUS CENTER OF SAID CURVE BEARS S 57°44'17" W, 1265.82 FEET); THENCE NORTHWESTERLY, 101.70 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 04°36'12" TO A POINT OF TANGENCY; THENCE N 36°51'59" W, 2335.88 FEET ALONG THE WESTERLY MARGIN OF GEORGE WASHINGTON WAY TO A POINT OF CURVE CONCAVE TO THE SOUTHWEST HAVING A RADIUS OF 855.00 FEET; THENCE NORTHWESTERLY, 573.62 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 38°26'24" TO A POINT OF TANGENCY; THENCE N 75°18'23" W, 613.33 FEET TO A LINE BEING THE NORTHERLY PROJECTION OF THE EASTERLY RIGHT OF WAY LINE OF STEVENS DRIVE; THENCE N 00°19'06" W, 748.55 FEET ALONG SAID LINE; THENCE N 89°10'00" E, 3886.22 FEET TO THE ORDINARY HIGH WATERLINE OF THE COLUMBIA RIVER AND THE TERMINUS OF SAID DESCRIBED LINE.

CONTAINS 214.5 ACRES, MORE OR LESS, SUBJECT TO EASEMENTS, RESTRICTIONS AND RESERVATIONS OF RECORD.

AND-

ALL THAT PORTION OF THE SOUTH HALF OF SECTION 11, TOWNSHIP 10 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, LYING EASTERLY OF THE MOST EASTERLY LANE OF STEVENS DRIVE AND WESTERLY OF THE ORDINARY LINE OF HIGH WATER OF THE COLUMBIA RIVER DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHWESTERLY CORNER OF THAT TRACT OF LAND SHOWN AS THE BATTELLE-PSE SITE, ACCORDING TO RECORD SURVEY RECORDED IN VOLUME 1 OF SURVEYS, PAGE NO. 3673, UNDER AUDITOR'S FILE NO. 2006-034599 (SAID POINT BEARS N 01°47'33"W, 3270.55 FEET FROM NATIONAL GEODETIC SURVEY MONUMENT "8324");

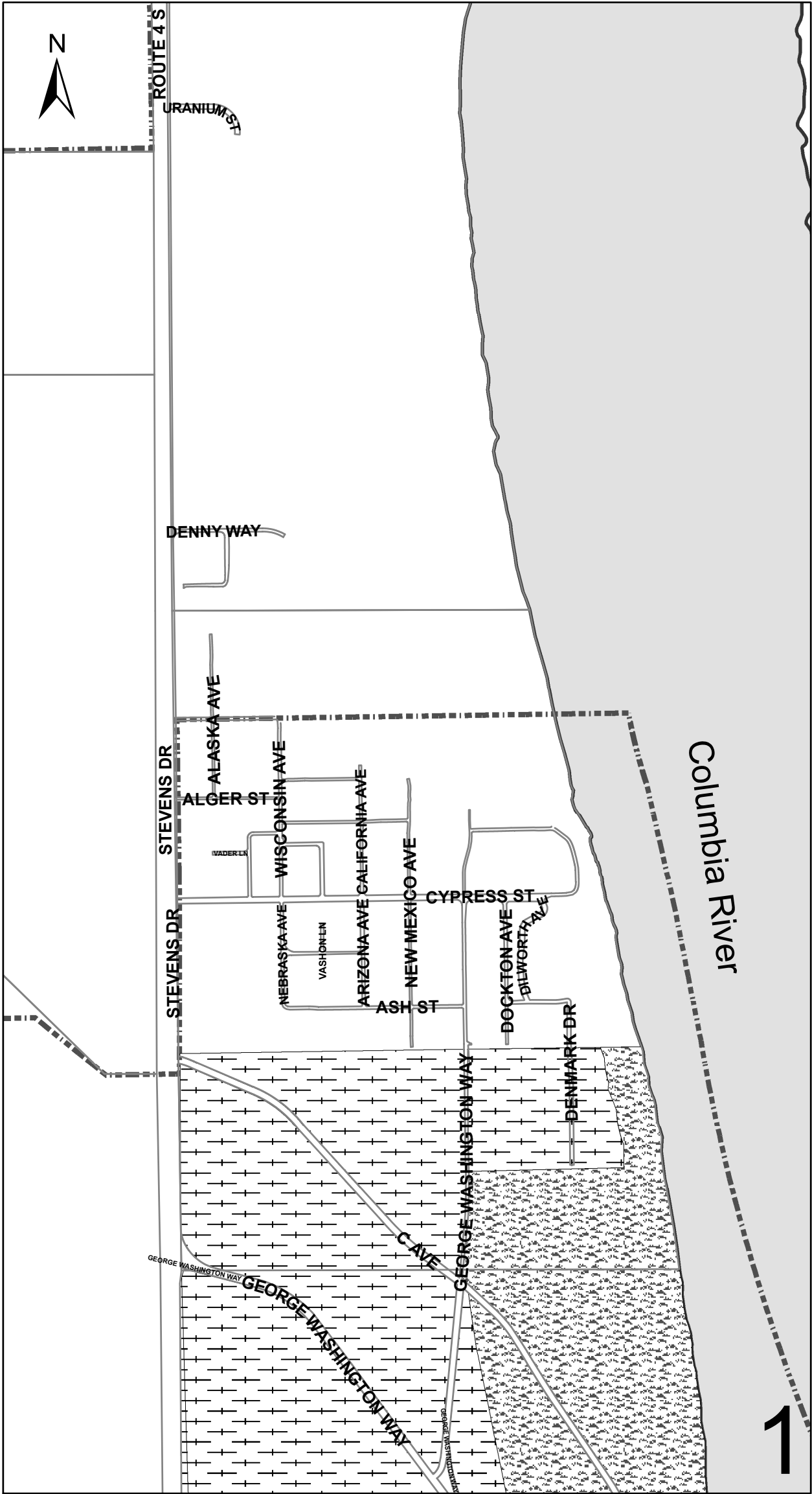
THENCE N 00°19'06" W, 979.72 FEET ALONG THE EAST LINE OF STEVENS DRIVE; THENCE N 89°09'20" E, 3699.7 FEET MORE OR LESS TO THE LINE OF ORDINARY HIGH WATER OF THE COLUMBIA RIVER; THENCE SOUTHERLY 996.4 FEET ALONG SAID LINE OF ORDINARY HIGH WATER TO THE NORTH LINE OF SAID RECORD SURVEY NO. 3673; SAID POINT BEARS N 89°10'00" E, 3886.22 FEET FROM THE POINT OF BEGINNING.

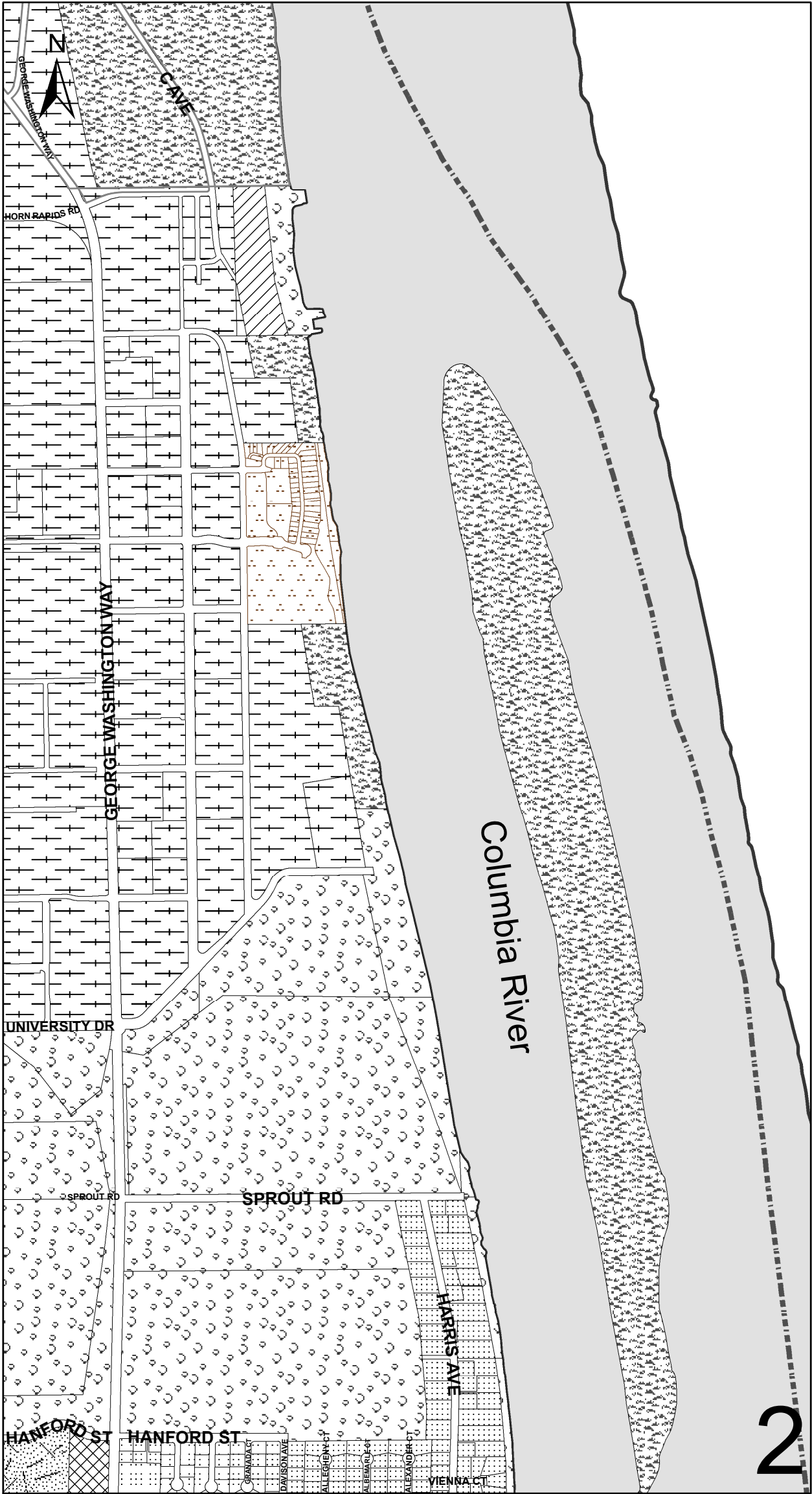
CONTAINING 85.6 ACRES, MORE OR LESS.

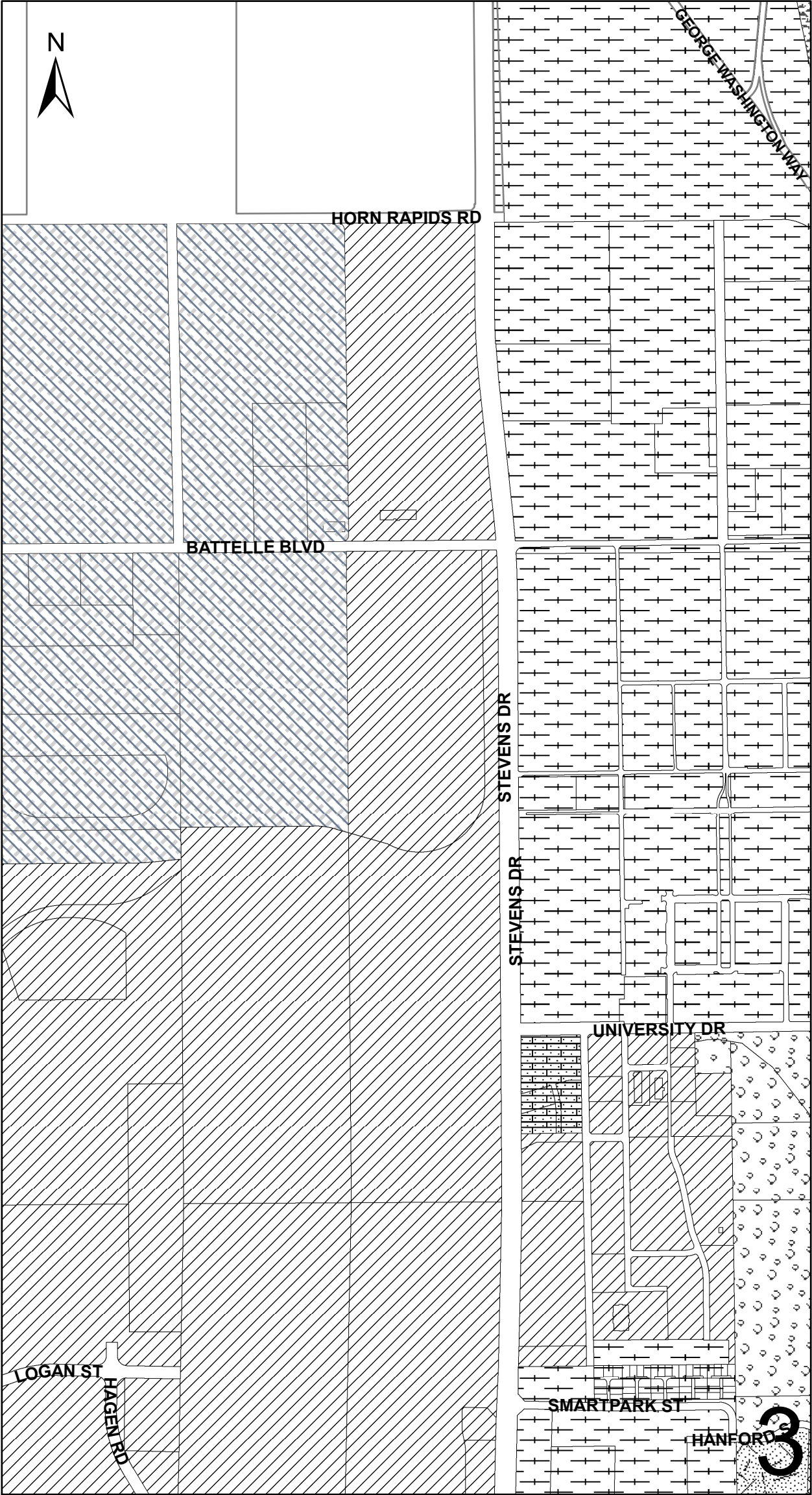
This description includes the following **County Parcel Identification Numbers:**

114081000001003

A Portion of: 111080000000000









COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - First Reading

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 2022-31, Granting a Solid Waste Collection Transition Franchise to Basin Disposal, Inc. and Ed's Disposal, Inc. for Properties affected by the Badger Mountain Estates Lots 1-8 and 300.1 Acres of Department of Energy (DOE) Land Annexations

Department/Office
Public Works

Ordinance/Resolution Number:
2022-31

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-31, granting a solid waste collection transition franchise to Basin Disposal, Inc. and Ed's Disposal, Inc. related to solid waste collection in the Annexed Territories identified therein.

Summary:

On July 5, 2022, the City of Richland completed two (2) annexations, referred to as the Badger Mountain Estates and United States Department of Energy (DOE) annexations.

Basin Disposal, Inc. and Ed's Disposal, Inc. hold a certificate issued by the Washington State Utilities & Transportation Commission (WUTC) for the collection of solid waste in certain areas, including the annexed properties. RCW 35.13.280 requires the City of Richland to grant a franchise for solid waste collection in the annexed areas to BDI and Ed's for a term of not less than seven (7) years.

The proposed Solid Waste Collection Transition Franchise grants a franchise for a 10-year term to comply with RCW 35.13.280 and to resolve any potential claim against the City for damages. The proposed agreement requires BDI and Ed's to pay City utility occupation tax and such other fees as required by the Richland Municipal Code. The proposed franchise also includes a transition planning process that will allow the City to evaluate the best path forward for its residents upon expiration of the franchise.

Per the Richland City Charter, franchises are granted by ordinance and are effective at the expiration of thirty days (30) following publication.

Staff recommends approval of Ordinance No. 2022-31 for first reading, by title only.

Fiscal Impact:

Fiscal impact is minimal. Established properties will continue to be served by Basin Disposal, Inc. and Ed's Disposal, Inc. The resulting solid waste services will generate utility tax revenues paid into the City's general fund. In addition, the franchise allows the City's solid waste utility to collect a surcharge from Basin Disposal, Inc. and Ed's Disposal, Inc. customers to support the customer's use of the City's landfill at city resident rates.

Attachments:

- I. Ordinance No. 2022-31

ORDINANCE NO. 2022-31

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, GRANTING A SOLID WASTE COLLECTION TRANSITION FRANCHISE TO BASIN DISPOSAL, INC. AND ED'S DISPOSAL, INC. FOR PROPERTIES AFFECTED BY ANNEXATION OF LOTS 1-8 IN BADGER MOUNTAIN ESTATES AND THE 300.1 ACRES OF DEPARTMENT OF ENERGY (DOE) LAND.

WHEREAS, Richland was incorporated as a city of the first class on December 10, 1958; and

WHEREAS, pursuant to the Richland City Charter, franchises are granted by ordinance; and

WHEREAS, on July 5, 2022, the City annexed certain territory identified in Ordinance No. 2022-20 (**Exhibit A**) as Lots 1-8 of Badger Mountain Estates (the "Badger Mountain Annexed Territory"); and

WHEREAS, on July 5, 2022, the City annexed certain territory identified in Ordinance No. 2022-21 (**Exhibit B**) as the United States Department of Energy (DOE) 300.1 Acres (the "DOE Annexed Territory", and collectively with the Badger Mountain Annexed Territory, the "Annexed Territory"); and

WHEREAS, Basin Disposal, Inc. ("BDI") holds Certificate No. G-118 issued by the Washington Utilities and Transportation Commission (WUTC) for the collection of solid waste in certain areas of Washington State, including within Benton County and in the Annexed Territory; and

WHEREAS, Ed's Disposal, Inc. ("Ed's") holds Certificate No. G-110 issued by the WUTC for the collection of solid waste in certain areas in Washington State, including within Benton County and in the Annexed Territory; and

WHEREAS, Waste Management of Washington, Inc. ("WMW") holds Certificate No. G-237 issued by the WUTC for the collection of solid waste in certain areas in Washington State, including within Benton County and in the Annexed Territory; and

WHEREAS, pursuant to RCW 35.13.280, the WUTC regulates the collection of solid waste within the Annexed Territory until such time as the City notifies the WUTC in writing of its decision to contract for solid waste collection or to provide solid waste collection itself, pursuant to RCW 81.77.020; and

WHEREAS, the City has given notice to the WUTC, pursuant to RCW 35.13.280, of its intent to undertake the collection of municipal solid waste, as defined in WAC 173-350-100, from residents and businesses within the Annexed Territory, and is therefore required by RCW 35.13.280 to grant Ed's and BDI a franchise for the collection of municipal solid waste in the Annexed Territory for a term of not less than seven (7) years.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Transition Period. The Parties agree that the “Transition Period” shall commence on the Effective Date of this Agreement and shall terminate on **December 31, 2032** unless extended by written agreement of the Parties. The Parties agree and acknowledge that the Transition Period is longer than the seven-year franchise period required under RCW 35.13.280 in order to compensate BDI and Ed’s for any and all measurable damages BDI and Ed’s has incurred as a result of the annexation and cancellation of their municipal solid waste collection business within the Annexed Territory.

Section 2. Grant of Exclusive Franchise. Except with respect to WMW (as discussed in Section 0 below), the City hereby grants to BDI and Ed’s the exclusive right and obligation to collect municipal solid waste from residential and commercial customers within the Annexed Territory during the Transition Period (hereinafter the “Collection Services”). During the Transition Period, the City agrees that it shall not contract for Collection Services or itself provide Collection Services within the Annexed Territory.

Section 3. Non-Exclusivity regarding WMW. Notwithstanding any other provision in this Agreement, the Parties agree that nothing in this Agreement, including the grant of an exclusive franchise for the Annexed Territory, shall interfere with the existing rights of WMW, under RCW 35.13.280, to provide Collection Services within the Annexed Territory.

Section 4. Rates and Compensation. BDI and Ed’s shall be compensated for the Collection Services hereunder by charging their residential, commercial and industrial customers within the Annexed Territory the same rates and charges authorized under the tariffs approved by the WUTC for BDI and Ed’s customers located within Certificate Nos. G-118 and G-110 service territory in Benton County (the “WUTC Tariffs”), subject to the following adjustments, which shall be independent of WUTC tariff jurisdiction:

4.1. BDI and Ed’s shall increase the rates and charges to include any taxes, fees, or charges applicable to BDI and/or Ed’s Collection Services within the Annexed Territory that are not otherwise included within the WUTC Tariffs; and

4.2. BDI and Ed’s shall decrease the rates and charges to exclude any taxes, fees, or charges that are included in the WUTC Tariffs, but are not applicable to BDI and/or Ed’s Collection Services within the Annexed Territory.

Section 5. Notification of Taxes, Fees, and Other Charges. If, as a result of the City’s annexation of the Annexed Territory, the City imposes any taxes, fees, or charges on BDI and/or Ed’s Collection Services within the Annexed Territory, the City shall notify BDI and/or Ed’s of such charges no less than thirty (30) days before such taxes, fees, or other charges take effect.

Section 6. Revisions to WUTC Tariffs. Nothing in this Agreement is intended to restrict or prohibit BDI and/or Ed’s from seeking approval from the WUTC for new and/or revised WUTC Tariffs applicable to municipal solid waste collection within their Certificate Nos. G-118 and G-110 territory in Benton County. In the event that the WUTC approves revisions to BDI and/or Ed’s WUTC Tariffs, BDI and/or Ed’s shall similarly adjust the rates and charges applicable to the Collection Services within the Annexed Territory.

Section 7. Additional Services. If the City elects to offer additional solid waste collection services to residential and commercial customers within the Annexed Territory, the City shall notify BDI and Ed's in writing of the additional services requested, and BDI and Ed's shall have the right to provide such additional services during the Transition Period. If BDI and/or Ed's elect to provide such additional services, BDI and/or Ed's shall notify the City in writing within thirty (30) days of receipt of the City's notice and shall offer such services either:

7.1. consistent with the rates under its WUTC Tariff; or

7.2. if BDI and/or Ed's do not offer similar services under their WUTC Tariffs, pursuant to written agreement between the Parties.

If BDI and/or Ed's either (a) notify the City in writing of their decision not to provide such additional services, or (b) fails to notify the City in writing within thirty (30) days of receipt of the City's notice, the City may contract for those Additional Services or provide those services itself within the Annexed Territory

Section 8. Billing. BDI and Ed's shall be responsible for billing their residential, commercial and industrial customers within the Annexed Territory for the Collection Services. BDI and Ed's shall invoice their customers generally consistent with WUTC procedures found in WAC 480-70-396 through WAC 480-70-416.

Section 9. Delinquent Accounts and Refusal of Service. BDI and Ed's shall have and retain all rights authorized by law to collect delinquent accounts (as defined WAC 480-70-396), including but not limited to the right to cancel Collection Services for any of the reasons under WAC 480-70-376(1). BDI and Ed's shall have and retain all rights authorized by law to refuse or cancel service to a customer, including the right to refuse or cancel service for any reason under WAC 480-70-366(2).

Section 10. Collection Service Requirements. Except as otherwise stated herein or unless inconsistent with any provision herein, BDI and Ed's shall provide the Collection Services consistent with the requirements of Chapter 480-70 WAC and BDI and Ed's WUTC Tariffs.

Section 11. Transition of BDI and Ed's Collection Services to City. After the end of the Transition Period:

11.1. the City shall assume full responsibility for municipal solid waste collection within the Annexed Territory as authorized under RCW 81.77.020, either by contracting for municipal solid waste collection or providing municipal solid waste collection itself;

11.2. unless otherwise agreed to in writing by the Parties, BDI and Ed's shall have no further obligation or right under this Agreement to provide the Collection Services within the Annexed Territory;

11.3. BDI and Ed's acknowledge that by entering into this franchise, they waive all claims under RCW 35.13.280, including those for measurable damages, which waiver shall be fully effective immediately after the expiration of the transition period.

Upon request of the City, the Parties shall meet prior to the end of the Transition Period to plan for the transition of Collection Services within the Annexed Territory. BDI and Ed's shall cooperate with the City by providing all reasonably necessary information required by the City to allow for an orderly transition of the Collection Services from BDI and Ed's to the City or its contractor. Such information shall include service account addresses, billing addresses, current service levels, frequency and types of services, customer container sizes, and other similar information requested by the City and reasonably necessary to the transition of service.

Section 12. Required Notices to WUTC. The City shall be responsible for submitting any and all notices to the WUTC of its decision to annex an area and commence services pursuant to RCW 81.77.020. As required by WAC 480-70-141(3), BDI and Ed's shall be responsible for notifying the WUTC that BDI and Ed's and the City have entered into this Agreement, including submission of this executed Agreement to the WUTC.

Section 13. Cooperation in Execution of Documents. The Parties agree to cooperate in preparing, executing, and delivering any and all additional documents that may be necessary to render this Agreement legally and practically effective; provided, however, that this provision shall not require the execution of any document that expands, alters, or in any way changes the terms of this Agreement.

Section 14. Force Majeure. If any Party is prevented from or delayed in performing its duties under this Agreement by circumstances beyond its control, whether or not foreseeable, including, without limitation, fires, typhoons, hurricanes, severe weather, floods, volcanic eruptions, pandemics, quarantines, war, civil disturbances, acts of terrorism, labor disputes, acts of God, or threats of such circumstances, or any future laws, rules, regulations, orders, or acts of any local, state, federal, or provincial government ("Force Majeure"), then the affected Party shall be excused from performance hereunder during the period of such disability. The Party claiming Force Majeure shall promptly notify the other Party when it learns of the existence of a Force Majeure condition and when the Force Majeure condition has terminated. Notwithstanding anything in this Agreement to the contrary, the term "Force Majeure" does not include, and a Party shall not be excused from performance under this Agreement for, events relating to increased costs, including, without limitation, increased costs of fuel, labor, insurance or other expenses of performing the Services hereunder.

Section 15. Successors and Assigns. No Party shall assign this Agreement without the prior written consent of all other Parties, except that BDI and/or Ed's may assign this Agreement to any subsidiary, parent, sister or affiliated company without the other Parties' consent. If this Agreement is assigned as provided above, it shall be binding on and shall inure to the benefit of the Parties hereto and their respective successors and assigns.

Section 16. Notice. Any notice required or permitted hereunder shall be in writing (including, without limitation, by facsimile or electronic transmission) and sent to the address shown below:

If to BID and Ed's:
Basin Disposal Inc.
P.O. Box 3850
Pasco, WA 99302-3850
Attn: Darrick Dietrich, President

If to City:
City of Richland
625 Swift Boulevard, MS-26
Richland, Washington 99352
Attn: Public Works Director

Section 17. Entire Agreement; Amendment. This Agreement constitutes the entire agreement among the Parties concerning the subject matter hereof and supersedes all previous correspondence, communications, agreements and understandings among the Parties, whether oral or written. This Agreement may not be modified, in whole or in part, except upon unanimous approval of the Parties and by a writing signed by all Parties.

Section 18. Advice of Counsel. This Agreement was negotiated at arms-length with each Party receiving advice from independent legal counsel. It is the intent of the Parties that no part of this Agreement be construed against any Party because of the identity of the drafter. Moreover, the Parties each acknowledge, represent and agree that they have read this Agreement, that they fully understand the terms thereof, and that they have been fully advised by their independent legal counsel, accountants, and other advisors with respect thereto.

Section 19. No Third Party Beneficiaries. This Agreement is made solely and specifically among and for the benefit of the Parties hereto, and their respective successors and assigns, and no other person will have any rights, interest, or claim hereunder or be entitled to any benefits under or on account of this Agreement, whether as a third party beneficiary or otherwise.

Section 20. Alternative Dispute Resolution/Legal Fees. Any dispute, controversy or claim arising out of or relating to this Agreement, including any question regarding breach, termination or invalidity thereof shall be resolved by arbitration (unless all Parties agree to mediation) in Pasco or Richland, Washington, in accordance with the American Arbitration Association or Judicial Dispute Resolution rules which are deemed to be incorporated herein by reference. The maximum number of arbitrators shall be one (1) in any claim, suit, action or other proceeding relating in any way to this Agreement or any claims arising out of this Agreement, except as otherwise ordered or agreed to by the Parties. If mediation is agreed to, each Party shall pay its own mediation costs and one-half of the cost of the mediator. In the event any arbitration or legal action is taken by any Party against another to enforce any of the terms and conditions of this Agreement, it is agreed that the substantially prevailing party of such action shall be entitled to recover all court costs, reasonable attorney's fees and expenses from the non-prevailing Party.

Section 21. Governing Law. This Agreement, and all amendments or supplements thereto, shall be governed by and construed in accordance with the laws of the State of Washington.

Section 22. Counterparts. Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

Section 23. Authority. The Parties each represent and warrant that they have full power and actual authority to enter into this Agreement and to carry out all actions required of them by this

Agreement. All persons executing this Agreement in representative capacities represent and warrant that they have full power and authority to bind their respective corporation.

Section 24. Binding Effect. This Agreement shall bind and inure to the benefit of the Parties hereto and their respective officers, employees and agents, heirs, legatees, representatives, receivers, trustees, successors, transferees and assigns.

Section 25. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or in violation of any statute, rule, regulation or common law, such provision shall be considered null and void, with the remaining provisions remaining viable and in effect. Notwithstanding the foregoing, the Parties acknowledge and agree that this Agreement, and the releases provided for above, are each necessary to this Agreement; without any of these, the Parties would not enter this Agreement.

Section 26. Headings Not Controlling. The paragraph headings included herein are for reference only. The headings shall not control or alter the meaning of this Agreement as set forth in the text.

Section 27. Waiver. Any of the terms or conditions of this Agreement may be waived, but only by a written notice signed by the Party waiving such terms or conditions. A waiver or any breach of, or failure to enforce, any of the terms or conditions of this Agreement shall not in any way affect, limit or waive a Party's right to enforce compliance thereafter with each and every term and condition of this Agreement.

Section 28. Agreement Not Legal Precedent. The Parties acknowledge and agree that this Agreement is not intended to constitute legal precedent in any future dispute or litigation regarding any unrelated matter involving the Parties or any other municipality, government entity or third party related to any damages that may result from the annexation of territories for which a solid waste collection company has previously been granted operating authority by the Washington Utilities and Transportation Commission.

Section 29. Publication. The City Clerk is authorized and directed to publish this Ordinance in accordance with the Richland City Charter.

Section 30. Effective Date. This Ordinance shall become effective on the thirtieth (30th) day after its first publication as required by law, but if, and only if, Franchisee has endorsed this Ordinance and accepted the terms and conditions thereof.

This space intentionally left blank.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____

ACCEPTANCE

Basin Disposal, Inc., a Washington public utility corporation, and Ed's Disposal, Inc., a Washington public utility corporation, hereby acknowledge and accept the above franchise as full and fair compensation for any measurable damages caused by the City of Richland under Washington law with regard to Solid Waste Franchise continuation.

Darrick Dietrich, President-Basin Disposal, Inc.

Date

Darrick Dietrich, President-Ed's Disposal, Inc.

Date

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-20

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, ANNEXING LOTS 1-8 OF BADGER MOUNTAIN ESTATES CONSISTING OF APPROXIMATELY 12 ACRES AND LOCATED AT 1560 BRANTINGHAM ROAD, 1570 BRANTINGHAM ROAD, 1600 BRANTINGHAM ROAD, 1620 BRANTINGHAM ROAD, 1640 BRANTINGHAM ROAD, 1650 BRANTINGHAM ROAD AND 1660 BRANTINGHAM ROAD IN SECTION 26, TOWNSHIP 9 NORTH, RANGE 28 EAST W.M., BENTON COUNTY, WASHINGTON, PROVIDING FOR ASSUMPTION OF EXISTING CITY INDEBTEDNESS, AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF RICHLAND.

WHEREAS, the City received a notice of intent to annex from Joseph & Colleen Lane (1560 Brantingham Road), Wayne & Sue Flaten (1570 Brantingham Road), Mark & Barbara Buckmaster (1600 Brantingham Road), Eric Van Mason (1620 Brantingham Road), Jonathan Guymon (1640 Brantingham Road), Dustin Gillespie (1650 Brantingham Road) and Daniel & Claudia Becker (1660 Brantingham Road), the value of which constituted 84.61% of the proposed annexation area and so qualified the owners to commence annexation proceedings for annexation into the City of Richland; and

WHEREAS, on July 6, 2021, a meeting was held between the initiating parties of this annexation and the Richland City Council, at which time City Council adopted Resolution No. 84-21, accepting the notice of intention to commence annexation proceedings for the real property legally described in **Exhibit A** attached hereto, subject to simultaneous adoption of the Comprehensive Plan for the proposed annexation area, and the assumption of the appropriate share of all existing City indebtedness; and

WHEREAS, Resolution No. 84-21 further authorized and directed the Richland Planning Commission to develop and forward a recommendation to the Richland City Council as to the most appropriate zoning designation for the area proposed to be annexed; and

WHEREAS, the Richland Planning Commission held a public hearing on October 13, 2021 to consider an appropriate zoning designation for the proposed annexation area, and recommended the adoption of Suburban Agriculture (SAG) zoning for the property; and

WHEREAS, on December 7, 2021, Richland City Council adopted Resolution No. 152-21, authorizing the circulation of an annexation petition for annexation of the real property legally described in **Exhibit A** attached hereto; and

WHEREAS, a petition was circulated and signed by property owners representing 84.61% of the assessed value of the proposed annexation area, thereby exceeding the state requirement that owners representing at least sixty percent (60%) of the value of the proposed annexation area petition the City for annexation, with such value determined according to the assessed valuation for general taxation; and

WHEREAS, the Richland City Council held a public hearing to consider the annexation on June 21, 2022, which hearing was duly noticed by the City Clerk through publication in a newspaper of general circulation and through the mailing of notice to all property owners within the annexation area, specifying the time and place of the hearing and inviting interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, having given the matter and all information in the record due consideration, the Richland City Council has determined that the annexation would be of general benefit to the residents of the City of Richland.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. The real property legally described in **Exhibit A** attached hereto is hereby annexed to the City of Richland and is hereby declared to be within the corporate limits of the City of Richland, Benton County, Washington (the “Annexed Area”).

Section 2. The Richland Comprehensive Plan, adopted October 3, 2017 by passage of Ordinance No. 45-17 and as thereafter amended, shall serve as the comprehensive plan for the Annexed Area. All properties within the Annexed Area shall be designated as Low-Density Residential under the land use map that is part of the Richland Comprehensive Plan.

Section 3. The property within the Annexed Area shall be assessed and taxed at the same rate and on the same basis as other property within the City, including assessments or taxes in payment for all or of any portion of the outstanding indebtedness of the City, approved by the voters, contracted, or incurred prior to, or existing at the date of annexation.

Section 4. Title 23 of the City of Richland Municipal Code (RMC) and the Official Zoning Map of the City as adopted by Section 23.08.040 of said title are hereby amended by amending

Sectional Map No. 16, which is one of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B** bearing the number 16 together with the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. It is hereby found, as an exercise of the City's police power, that the best zoning for the properties included in the Annexed Area shall be Suburban Agriculture (SAG), as depicted on **Exhibit B**, attached hereto, when consideration is given to the interest of the general public.

Section 6. The City Clerk is directed to file a copy of this annexation with the Board of Commissioners of Benton County and the State of Washington in the manner required by law. The City Clerk is also directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance, and shall attach the amended sectional map, as necessary, and an amended Annexation map, duly certified by the City Clerk as a true copy.

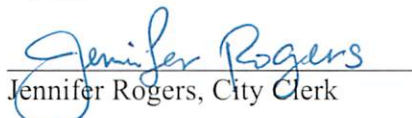
Section 7. As authorized and required by RCW 35.13.280, the City shall negotiate a new franchise with the solid waste collection service provider currently serving the Annexed Area on terms that are acceptable to the City and that comply with the City's Solid Waste Management Plan.

Section 8. This Ordinance shall take effect on the day following its publication in the official newspaper of the City of Richland.

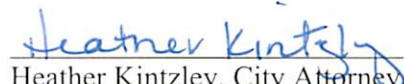
PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 5th day of July, 2022.


Michael Alvarez, Mayor

Attest:


Jennifer Rogers, City Clerk

Approved as to Form:


Heather Kintzley, City Attorney

First Reading: June 21, 2022

Second Reading: July 5, 2022

Date Published: July 10, 2022

Exhibit A to Ordinance No. 2022-20
Legal Description for Proposed Badger Mountain Estates Annexation

The Badger Mountain Estates annexation consists of the following:

Lots 1, 2, 3, 4, 5, 6, 7 & 8 Plat of Badger Mountain Estates, located within Section 26, Township 9 North, Range 28 East, W.M., Benton County, Washington.

This description includes the following **County Parcel Identification Numbers**:

126983020000025

126983020000024

126983020000006

126983020000023

126983020000019

126983020000002

126983020000003

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-21

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, ANNEXING APPROXIMATELY 300.1 ACRES OF LAND OWNED BY THE UNITED STATES DEPARTMENT OF ENERGY. THE PROPERTY IS DESCRIBED AS ASSESSOR'S TAX PARCEL NOS. 1-11080000000000 AND 1-14081000001003 AND IS GENERALLY LOCATED NORTH OF THE INTERSECTION OF HORN RAPIDS ROAD AND GEORGE WASHINGTON WAY, EAST OF STEVENS DRIVE, WEST OF THE COLUMBIA RIVER WITH THE NORTHERN BOUNDARY BEING THE SOUTH FENCE LINE OF THE "300 AREA" IN SECTIONS 10, 11, 14 & 15, TOWNSHIP 10 NORTH, RANGE 28 EAST W.M., BENTON COUNTY, WASHINGTON, PROVIDING FOR ASSUMPTION OF EXISTING CITY INDEBTEDNESS, AND AMENDING THE OFFICIAL ZONING MAP.

WHEREAS, the City received a notice of intent to annex from Pacific Northwest National Laboratory (PNNL) on behalf of the United States Department of Energy (DOE), owner of real property described as Assessor's Tax Parcel Nos. 1-11080000000000 and 1-14081000001003, the value of which constituted 100% of the proposed annexation area and so qualified to commence annexation proceedings for annexation into the City of Richland; and

WHEREAS, on July 20, 2021, a meeting was held between the initiating party of this annexation and the Richland City Council, at which time City Council adopted Resolution No. 95-21, accepting the notice of intention to commence annexation proceedings for the real property legally described in **Exhibit A** attached hereto, subject to simultaneous adoption of the Comprehensive Plan for the proposed annexation area, and the assumption of the appropriate share of all existing City indebtedness; and

WHEREAS, Resolution No. 95-21 further authorized and directed the Richland Planning Commission to develop and forward a recommendation to the Richland City Council as to the most appropriate zoning designation for the area proposed to be annexed; and

WHEREAS, the Richland Planning Commission held a public hearing on October 13, 2021 to consider an appropriate zoning designation for the proposed annexation area, and recommended adoption of Business Research Park (B-RP) and Natural Open Space (NOS) zoning for the property; and

WHEREAS, on December 7, 2021, Richland City Council adopted Resolution No. 153-21, authorizing the circulation of an annexation petition for annexation of the real property legally described in **Exhibit A** attached hereto; and

WHEREAS, a petition was circulated and signed by the property owner representing 100% of the assessed value of the proposed annexation area, thereby exceeding the state requirement that owners representing at least sixty percent (60%) of the value of the proposed annexation area petition the City for annexation, with such value determined according to the assessed valuation for general taxation; and

WHEREAS, the Richland City Council held a public hearing to consider the annexation on June 21, 2022, which hearing was duly noticed by the City Clerk through publication in a newspaper of general circulation and through the mailing of notice to all property owners within the annexation area, specifying the time and place of the hearing and inviting interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, having given the matter and all information in the record due consideration, the Richland City Council has determined that the annexation would be of general benefit to the residents of the City of Richland.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. The real property legally described in **Exhibit A** attached hereto is hereby annexed to the City of Richland and is hereby declared to be within the corporate limits of the City of Richland, Benton County, Washington (the “Annexed Area”).

Section 2. The Richland Comprehensive Plan, adopted October 3, 2017 by passage of Ordinance No. 45-17 and as thereafter amended, shall serve as the comprehensive plan for the Annexed Area. All property within the Annexed Area shall be designated as Business Research Park and Natural Open Space under the land use map that is part of the Richland Comprehensive Plan.

Section 3. Unless otherwise legally exempted, the property within the Annexed Area shall be assessed and taxed at the same rate and on the same basis as other property within the City, including assessments or taxes in payment for all or of any portion of the outstanding indebtedness of the City, approved by the voters, contracted, or incurred prior to, or existing at the date of annexation.

Section 4. Title 23 of the City of Richland Municipal Code (RMC) and the Official Zoning Map of the City as adopted by Section 23.08.040 of said title are hereby amended by amending Sectional Map Nos. 1, 2 and 3, which are three (3) maps of a series of maps constituting said Official Zoning Map, as shown on the attached **Exhibit B** bearing the numbers 1, 2 and 3 together with the number and date of passage of this Ordinance, and by this reference made a part of this Ordinance and of the Official Zoning Map of the City.

Section 5. It is hereby found, as an exercise of the City's police power, that the best zoning for the properties included in the Annexed Area shall be Business Research Park (B-RP) and Natural Open Space (NOS), as depicted on **Exhibit B**, attached hereto, when consideration is given to the interest of the general public.

Section 6. The City Clerk is directed to file a copy of this annexation with the Board of Commissioners of Benton County and the State of Washington in the manner required by law. The City Clerk is also directed to file with the Auditor of Benton County, Washington, a copy of this Ordinance, and shall attach the amended sectional maps, as necessary, and an amended Annexation map, duly certified by the City Clerk as a true copy.

Section 7. As authorized and required by RCW 35.13.280, the City shall negotiate a new franchise with the solid waste collection service provider currently serving the Annexed Area on terms that are acceptable to the City and that comply with the City's Solid Waste Management Plan.

Section 8. This Ordinance shall take effect on the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 5th day of July, 2022.


Michael Alvarez, Mayor

Attest:


Jennifer Rogers, City Clerk

Approved as to Form:


Heather Kintzley, City Attorney

First Reading: June 21, 2022

Second Reading: July 5, 2022

Date Published: July 10, 2022

Exhibit A

Legal Description for Proposed 300.1-Acre USDOE/PNNL Annexation

The 300.1-Acre USDOE/PNNL annexation consists of the following:

THOSE PORTIONS OF SECTIONS 14, 15 AND 11, TOWNSHIP 10 NORTH, RANGE 28 EAST, OF THE WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, LYING WESTERLY OF THE ORDINARY HIGH WATER LINE OF THE COLUMBIA RIVER AND NORTHERLY, NORTHEASTERLY, AND EASTERLY AND SOUTHERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT ON LINE WHICH BEAR N 89°09'09" E, 49.42 FEET FROM UNITED STATES CORPS OF ENGINEERS MONUMENT (U.S.C.O.E.) "CH-2" ON THE NORTH BOUNDARY OF THAT TRACT OF LAND CONVEYED TO THE PORT OF BENTON, AS DESCRIBED IN QUIT CLAIM DEED FROM THE U.S.A. TO THE PORT OF BENTON, RECORDED IN AUDITOR'S FILE NO. 521608, RECORDS OF BENTON COUNTY; SAID POINT BEING AT THE INTERSECTION OF SAID LINE WITH THE ORDINARY HIGH WATERLINE OF THE COLUMBIA RIVER; THEN S 89°08'17" W, 504.97 FEET ALONG SAID NORTH BOUNDARY TO U.S.C.O.E. MONUMENT DESIGNATED AS "CH-3"; THENCE S 89°11'36" W, 833.29 FEET ALONG SAID BOUNDARY TO U.S.C.O.E. MONUMENT DESIGNATED "CH-4"; THENCE S 89°10'51" W, 391.11 FEET ALONG SAID BOUNDARY TO A POINT ON CURVE ON THE WESTERLY RIGHT OF WAY OF GEORGE WASHINGTON WAY; (THE RADIUS CENTER OF SAID CURVE BEARS S 57°44'17" W, 1265.82 FEET); THENCE NORTHWESTERLY, 101.70 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 04°36'12" TO A POINT OF TANGENCY; THENCE N 36°51'59" W, 2335.88 FEET ALONG THE WESTERLY MARGIN OF GEORGE WASHINGTON WAY TO A POINT OF CURVE CONCAVE TO THE SOUTHWEST HAVING A RADIUS OF 855.00 FEET; THENCE NORTHWESTERLY, 573.62 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 38°26'24" TO A POINT OF TANGENCY; THENCE N 75°18'23" W, 613.33 FEET TO A LINE BEING THE NORTHERLY PROJECTION OF THE EASTERLY RIGHT OF WAY LINE OF STEVENS DRIVE; THENCE N 00°19'06" W, 748.55 FEET ALONG SAID LINE; THENCE N 89°10'00" E, 3886.22 FEET TO THE ORDINARY HIGH WATERLINE OF THE COLUMBIA RIVER AND THE TERMINUS OF SAID DESCRIBED LINE.

CONTAINS 214.5 ACRES, MORE OR LESS, SUBJECT TO EASEMENTS, RESTRICTIONS AND RESERVATIONS OF RECORD.

AND-

ALL THAT PORTION OF THE SOUTH HALF OF SECTION 11, TOWNSHIP 10 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, LYING EASTERLY OF THE MOST EASTERLY LANE OF STEVENS DRIVE AND WESTERLY OF THE ORDINARY LINE OF HIGH WATER OF THE COLUMBIA RIVER DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHWESTERLY CORNER OF THAT TRACT OF LAND SHOWN AS THE BATTELLE-PSE SITE, ACCORDING TO RECORD SURVEY RECORDED IN VOLUME 1 OF SURVEYS, PAGE NO. 3673, UNDER AUDITOR'S FILE NO. 2006-034599 (SAID POINT BEARS N 01°47'33"W, 3270.55 FEET FROM NATIONAL GEODETIC SURVEY MONUMENT "8324");

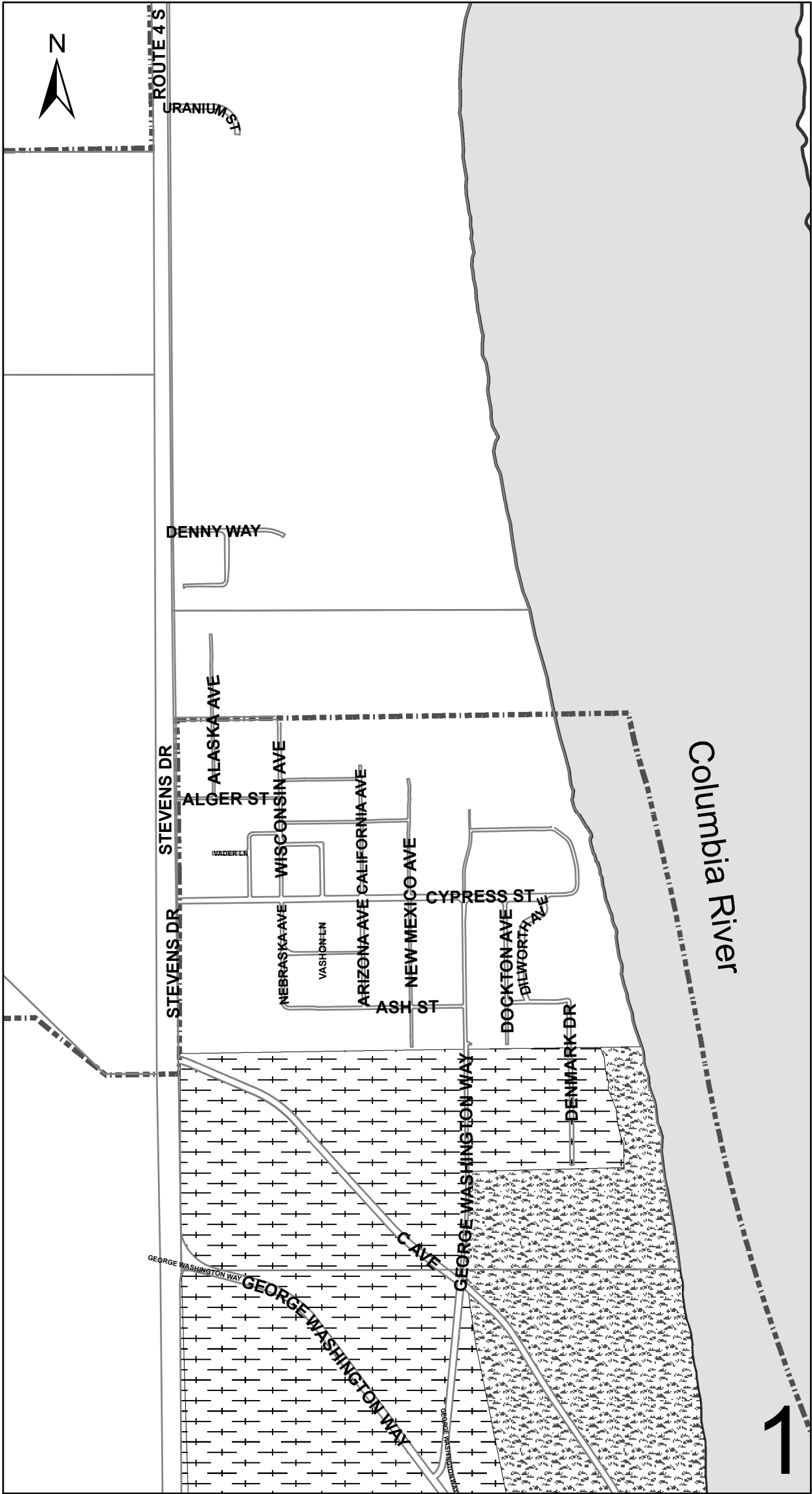
THENCE N 00°19'06" W, 979.72 FEET ALONG THE EAST LINE OF STEVENS DRIVE; THENCE N 89°09'20" E, 3699.7 FEET MORE OR LESS TO THE LINE OF ORDINARY HIGH WATER OF THE COLUMBIA RIVER; THENCE SOUTHERLY 996.4 FEET ALONG SAID LINE OF ORDINARY HIGH WATER TO THE NORTH LINE OF SAID RECORD SURVEY NO. 3673; SAID POINT BEARS N 89°10'00" E, 3886.22 FEET FROM THE POINT OF BEGINNING.

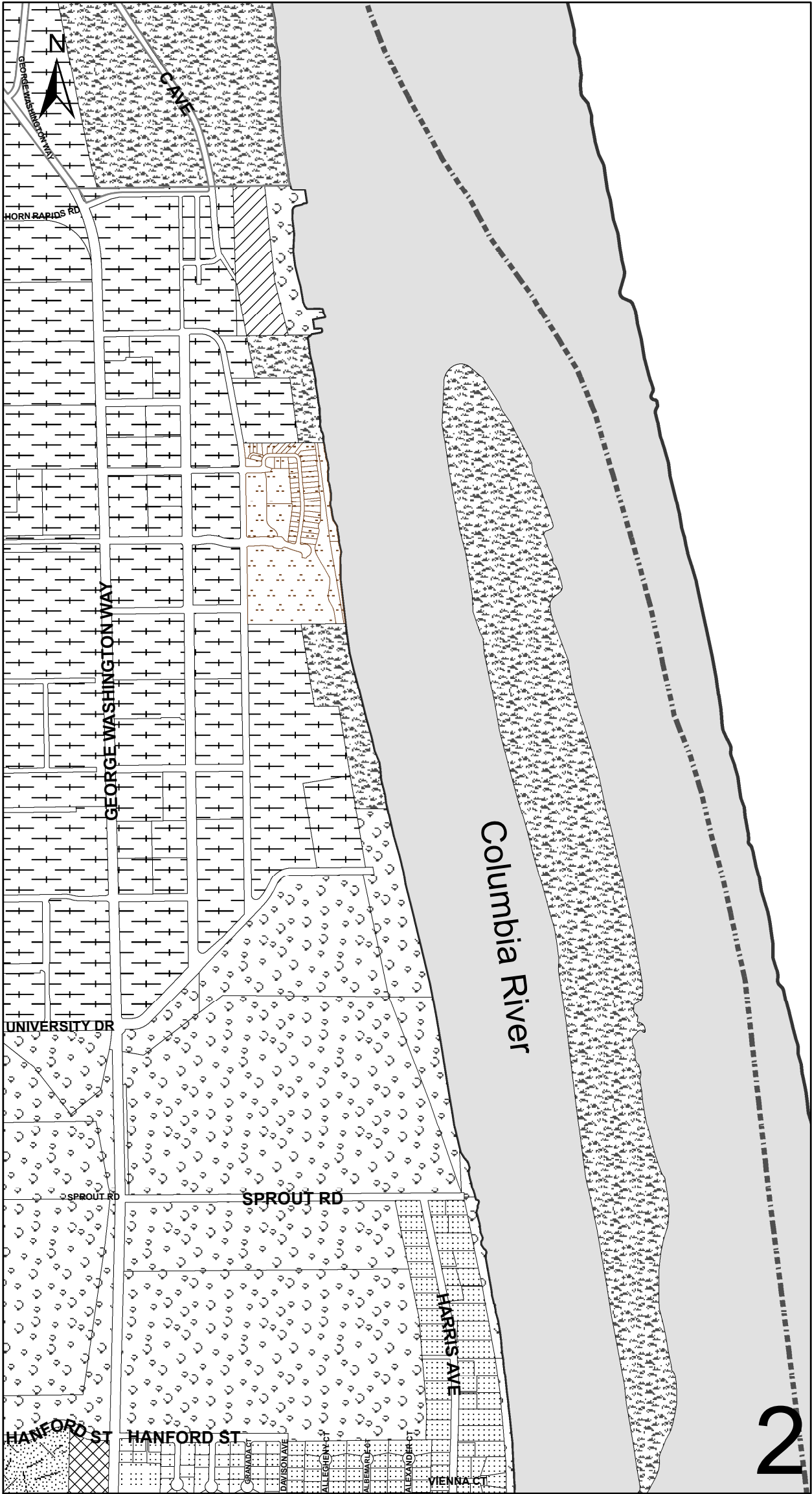
CONTAINING 85.6 ACRES, MORE OR LESS.

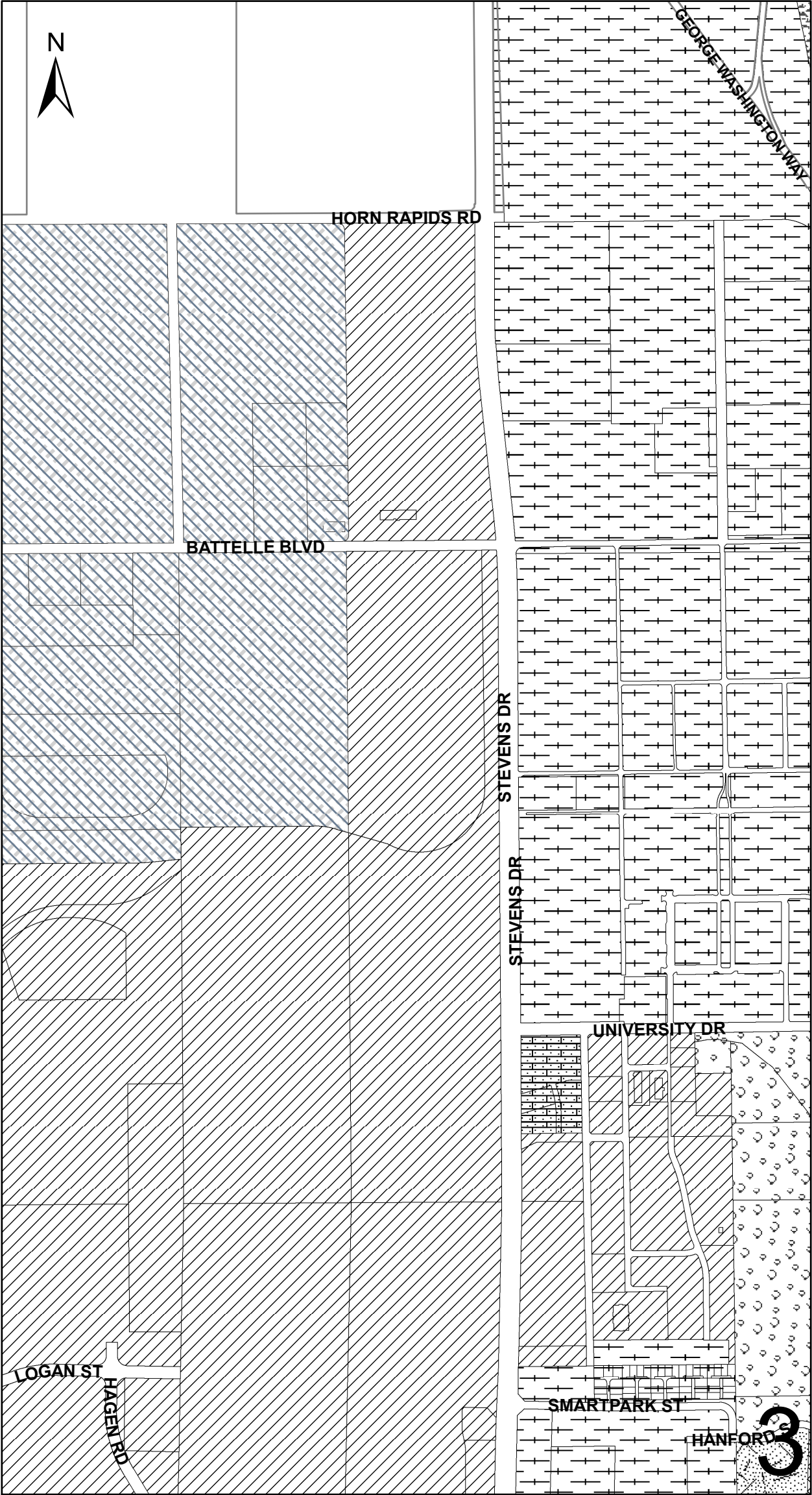
This description includes the following **County Parcel Identification Numbers:**

114081000001003

A Portion of: 111080000000000









COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - First Reading

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Ordinance No. 2022-32, Amending Multiple Sections of Richland Municipal Code Title 14: Electricity, related to Underground Service Lines, Net Metering, Line Extensions and Pole Attachments

Department/Office
Energy Services

Ordinance/Resolution Number:
2022-32

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 2022-32, amending multiple sections of Richland Municipal Code Title 14: Electricity, relating to underground service lines, net metering, line extensions and pole attachments.

Summary:

See attached memo.

Fiscal Impact:

Approval of the Title 14 RMC changes will recover costs for development activities associated with electrical distribution materials. No budget impact is expected in 2022 from existing development activities.

Attachments:

1. 2022 Staff Memo - Title 14 RMC – Line Extension and Miscellaneous Changes
2. Ordinance No. 2022-32
3. 2022 Subdivision Example
4. 2022 Commercial Example
5. 2022 Apartment Example

**MEMORANDUM**

TO: City Council

FROM: Clint Whitney, Energy Services Director

DATE: August 16, 2022

SUBJECT: Title 14 RMC – Line Extension Changes

The primary purpose of the changes to the Richland Municipal Code (RMC) Title 14 is to update Section 14.30 Line Extensions where developers will pay for all necessary electrical infrastructure. Secondly, there are miscellaneous Title 14 changes for clarification and to identify rental lighting infrastructure as legacy with future lighting installations to be customer-owned and maintained.

Line extensions supporting new development have typically been budgeted at \$1.25M per year with actual costs increasing to approximately \$1.75M per year. The increase in costs over time is compounded by recent cost increases for distribution transformers, switchgear, and underground cable. Distribution transformers ordered prior to 2021 were typically \$1.5k for a 50kVA transformer. In 2021, a similar 50kVA transformer increased to \$4.5k and almost \$10k in 2022. Correspondingly, distribution transformer lead times have increased from 8-12 weeks to 46-63 weeks. Costs and lead times for switchgear, underground cable and other electrical infrastructure are experiencing similar issues.

The changes to Section 14.30 will require developers to pay for all electrical distribution infrastructure including distribution transformers and switchgear which were previously City provided as capitalized equipment from inventory. Attached are three examples of line extension estimates which show an existing estimated work order total and then the subtractions for City provided capitalized equipment (shown as COR Owned Material & Equipment & Overhead). Standard construction allowances are managed through the annual [City Fee Schedule](#). Implementation of the RMC changes for Section 14.30 Line Extensions would eliminate the subtraction of City provided capitalized equipment (COR Owned Material & Equipment & Overhead).

The changes are consistent with previous discussions for cost causation. The Title 14 revisions were reviewed and endorsed by UAC on May 10, 2022.

	Est Work Order Total, \$	COR Material & Equip & OH, \$	Standard Construction Allowance, \$	Construction Costs, \$
Subdivision Example	\$42,417.38	-\$9,015.77	\$0	\$33,401.61
Commercial Example	\$64,344.72	-\$58,801.33	\$0	\$5,543.39
Apartment Example	\$53,241.11	-\$35,239.18	-\$1,239.00	\$16,762.93

ORDINANCE NO. 2022-32

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING MULTIPLE SECTIONS OF RICHLAND MUNICIPAL CODE TITLE 14: ELECTRICITY, RELATED TO UNDERGROUND SERVICE LINES, NET METERING, LINE EXTENSIONS AND POLE ATTACHMENTS.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to bring local ordinances into alignment with development approaches and best business practices; and

WHEREAS, the City strives to provide the lowest responsible cost of service to citizens, and is responsible for recovering the costs of operating and maintaining its electric utility primarily through retail rates; and

WHEREAS, the City utilizes a cost of service analysis (COSA) to align costs to the respective rate classes and development services; and

WHEREAS, the electrical distribution material costs necessary to support development services have increased substantially; and

WHEREAS, the Utility Advisory Committee (UAC) has reviewed and approved a recommendation to recover upfront electrical distribution material costs associated with line extensions supporting development services; and

WHEREAS, the UAC has reviewed and approved additional proposed changes to Title 14 RMC as provided herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 14.16.050, entitled Underground service lines, as first enacted by Ordinance No. 90, and last amended by Ordinance No. 41-17, is hereby amended as follows:

14.16.050 Underground service lines.

The department will provide underground electric service in accordance with the following regulations:

A. Underground Service to a Development.

1. Primary Service Lines. High voltage underground service will be provided to developments where feasible. The department will provide and install ~~all or a portion of the trenching,~~ cable, junction boxes, and pad-mounted transformers and will coordinate the work with any other utilities involved for that portion of construction performed by the department. Developer will provide and install the conduit and vault system as designed by the department.

2. Secondary Service Lines. The department will provide and install cable and junction boxes. Developer will provide and install the conduit system as designed by the department. ~~Secondary service lines are usually installed for the convenience of the department and will be provided as needed by the department.~~

3. Service Lines. The service lines between the transformer, the secondary service lines or distributing points will, except for trenching and conduit, be installed by the department and sized to provide adequate service reliability, voltage regulation and safety.

B. Underground Service to a Subdivision.

1. Primary Service to a Subdivision. The department will ~~may~~ provide and install ~~all or a portion of the trenching~~, cable, junction boxes and pad-mounted transformers and will coordinate the work with other utilities involved for that portion of construction performed by the department. Developer will provide and install the conduit and vault system as designed by the department.

2. Secondary Service Lines. The department will provide and install cable and junction boxes. Developer will provide and install the conduit system as designed by the department. ~~Secondary service lines will be installed for convenience to the department and constructed as needed.~~

3. Service Lines. All service lines will be underground except in those instances where the owner or builder has justifiably proved that it is not feasible and that overhead lines are required.

C. Conversion of Existing Overhead to Underground.

1. Service Lines. Existing overhead service lines may be converted to underground as follows:

a. Customer Convenience. When the customer wishes to have overhead services placed underground before normal replacement is required, the department will inspect premises and prepare cost estimates of the new installation. If it is determined that underground installation is feasible, the customer will be advised of technical aspects of their part in revamping building service entrance. The department will install underground service from pole to the customer's point of connection and prorate charge to the customer on the following basis:

i. Customer provides trench and conduit and pays all costs incurred.

ii. Customer shall be responsible for coordinating with other utilities which may be affected.

b. Department Convenience. When it becomes necessary to relocate service lines for reasons pertinent only to the department, each customer will be offered an opportunity to convert his entrance to concealed underground service and assume at least a portion of the expense. The department will install a conduit riser on outside of building to connect from underground to existing entrance connection in those instances where customer does not desire a concealed service entrance.

2. Secondary Service Lines. These lines are only for use by the department and will be placed underground where feasible.

3. Primary Service Lines.

a. Customer Convenience. All primary lines may be placed underground for customer's convenience with the total cost of the project paid by a local improvement district and/or the customer.

b. Utility Department Convenience. The department may convert primary service lines in an entire area from overhead to underground when pole deterioration or other factors pertinent to the operation of an electric utility makes such work necessary.

D. Commercial and Industrial Services.

1. Underground service to commercial and industrial customers will be provided and owned by the customer ~~by the department when deemed feasible by the director.~~

2. Since commercial and industrial installations combine varied arrangements, the director reserves the right to evaluate each individual installation.

E. Easements. The department will be provided with necessary easements at no cost to the city.

F. Overhead Services. Overhead services can be provided from an underground installation where justified by setting a short service pole adjacent to the power source.

Section 2. Richland Municipal Code Section 14.16.110, entitled Meter tests, as first enacted by Ordinance No. 90, and last amended by Ordinance No. 41-17, is hereby amended as follows:

14.16.110 Meter tests.

The department will make periodic tests and inspections of meters and will make additional tests or inspections of meters at the request of any customer. No charge shall be made for any such additional test if there is a meter error of more than two percent.

If the meter error is two percent or less, the actual cost of such additional test ~~but not less than \$25.00~~ shall be charged to and collected from the customer.

If any test shows a meter error of more than two percent, a pro rata adjustment shall be made in the customer's billing for a period of not more than 90 days prior to the date of the test; provided, that in no event shall any adjustment be made for any period prior to the date of any previous meter test.

Section 3. Richland Municipal Code Section 14.24.040, entitled Trouble calls, as first enacted by Ordinance No. 90, and last amended by Ordinance No. 13-19, is hereby amended as follows:

14.24.040 Trouble calls.

The customer shall notify the department immediately should service be unsatisfactory for any reason or should there be any defects, trouble or accidents affecting the supply of electricity.

The department will be responsible for promptly making repairs to damage occurring to city equipment, which impairs service to its customers or results in a hazardous condition. When a trouble call is made at a customer's request, and the trouble is due to the customer's acts, negligence, or to failure of his equipment or wiring, the minimum charge shall be actual cost, plus overhead costs, ~~but in no case less than \$15.00~~. Billing costs shall be as determined by the chief electrical engineer.

Section 4. Richland Municipal Code Section 14.24.130, entitled Rental lightings, as first enacted by Ordinance No. 39-15, and last amended by Ordinance No. 13-19, is hereby amended as follows:

14.24.130 Rental lighting.

For municipally owned legacy rental lighting facilities consisting of overhead construction with mast arms and luminaires mounted on poles, service shall be provided at the request of property owners or long-term lessees of property pursuant to the applicable rental lighting rates published in the city's user fees and charges schedule. Lighting facilities supplied under this provision shall remain the property of the city and shall be supplied only pursuant to a contract with the customer, the term of which shall be a period of not less than three years. Current lighting practice is for new lighting to be owned and maintained by customer on customer property without city infrastructure or maintenance support.

Section 5. Richland Municipal Code Section 14.24.130, entitled Net metering, as first enacted by Ordinance No. 13-19, is hereby amended as follows:

14.24.220 Net metering.

A net metering customer shall be billed according to the applicable retail electric rate in RMC 14.24.060. Each net metering customer shall be charged the daily service charge and the energy charge for all energy delivered to the customer from the utility for the applicable billing period. Each net metering customer shall be credited the energy charge for all real energy received by the utility from the net metering system. This shall occur until the earlier of June 30, 2029, or the first date the electric utility's cumulative generating capacity of net metering systems equals four percent of the utility's 1996 peak demand as specified in Chapter 80.60 RCW, at which time the customer shall be credited the avoided cost of energy per kWh. The electric utility's 1996 peak demand was 204,768 kilowatts.

Any received real energy (kWh) accumulated from the customer as of March 31st each calendar year shall be granted to the utility without any compensation to the customer-generator. ~~Customers with net metering systems approved and installed after November 1, 2018, shall be assessed a net metering infrastructure fee per kWh of received generation as listed in the city fee schedule. The net metering infrastructure fee shall be calculated as the current retail kWh rate less the avoided cost of energy.~~

Each net metering customer ~~Customers with net metering systems approved and installed after November 1, 2018,~~ shall be assessed a net metering application ~~installation~~ fee as listed in the city fee schedule.

Section 6. Richland Municipal Code Section 14.30.030, entitled Standard construction and construction payment classifications, as first enacted by Ordinance No. 12-94, and last amended by Ordinance No. 59-15, is hereby amended as follows:

14.30.030 Standard construction and construction payment classifications.

A. Permanent Service. Permanent service is applicable to overhead or underground electric line extensions for secondary or primary service where the use of service is to be permanent and where a continuous return to the department of sufficient revenue to support the necessary investment is reasonably assured.

~~For electric service of a permanent character, the department will install, at its expense, necessary overhead or underground electric distribution extension facilities equivalent in cost to the gross embedded investment per customer as the standard construction allowance. A review and recalculation of the standard construction allowances will be made from time to time.~~

Applicant shall be required to pay to the department as a construction payment all estimated costs for electric distribution facilities necessary to serve applicant in excess of the standard construction allowance. Said construction payment shall be refundable in part or in its entirety during a five-year period if a valid latecomer agreement has been signed. At the end of said five-year period, any remaining construction payment becomes nonrefundable.

B. Indeterminate Service. Indeterminate service is applicable to overhead or underground electric line extensions for service which is of an indefinite or indeterminate nature, such as that required by, but not limited to:

1. Real estate subdivisions and development of property for sales;
2. Other enterprises of speculative characteristics; or
3. All other service to which neither permanent service or temporary service is applicable.

For electric service of an indeterminate character involving real estate subdivisions and development of land for sale, applicant shall be required to pay to the department as a construction payment all estimated costs for necessary overhead or underground electric distribution extension facilities. Said construction payment may be refundable to the developer in part or in its entirety during a five-year period if a valid latecomer agreement has been signed ~~commencing with the extension completion date after which~~ At the end of said five-year period, any remaining unrefunded construction payment becomes nonrefundable. For all other types of electric service of an indeterminate character, applicant shall be required to pay to the department the entire estimated cost for necessary overhead or underground electric distribution extension facilities as a nonrefundable construction payment. No standard construction allowance will be permitted in these instances.

The amount of the refund to developers of commercial real estate, where more than one meter can be installed, shall be determined by the department on a case-by-case basis. The refund amount shall be based on the number of lots connected to permanent residential service in the five-year period following completion of the project ~~investment and projected revenue considerations~~. In no event shall the refund ~~standard construction allowance~~ be greater than the estimated cost for the

line extension ~~nonresidential standard construction allowance or less than the applicable residential standard construction allowance.~~

C. Temporary Service. Temporary service is applicable to overhead or underground electric line extensions where service is of a known temporary nature.

For electric service of a temporary character, the applicant shall be required to pay to the department as a construction payment an amount equal to the estimated cost of installing and removing all necessary overhead or underground electric distribution extension facilities, less the estimated salvage value. If temporary service is continued for more than 18 months following the extension completion date, the nature of such continued service will be evaluated and, if appropriate, reclassified as indeterminate service.

Section 7. Richland Municipal Code Section 14.31.020, entitled Notification and coordination, as first enacted by Ordinance No. 8-98, and last amended by Ordinance No. 29-01, is hereby amended as follows:

14.31.020 Notification and coordination.

A. Each joint pole user shall submit a joint use application to the department for approval for each attachment project ~~give prior written notification to the public works director for each attachment project. The notification shall be given in a timely manner to allow for ample engineering and coordination by all affected joint pole users.~~ The joint pole user shall obtain a construction permit per RMC 14.31.030 before attaching to city-owned poles.

B. Each joint pole user shall promptly respond to city notifications related to, but not limited to, maintenance, relocation, rearrangement, violations or abandonment of joint pole installations.

C. Whenever it is necessary to replace or relocate a joint-use pole, the city shall give notice thereof in writing at least 30 days prior to date on which it intends to change such pole (except in case of emergency, when verbal notice will be given and subsequently confirmed in writing) to the joint pole users. Each joint pole user shall relocate facilities to the new pole within 60 days at the expense of the joint pole user as provided below. When circumstances warrant additional time to relocate, the director or his authorized representative may grant such additional time as is reasonable under the circumstances.

1. Relocation of poles requiring overhead lines to be relocated overhead. If such relocation is reasonably necessary for construction, alteration or improvement of the right-of-way for purposes of public health, safety and welfare, as required by the city, grantees may not seek reimbursement for their relocation expenses from the city unless otherwise provided for by law. In the event the relocation is requested by a private third party, that third party shall pay the cost of relocation.

2. Relocation of facilities from overhead to underground. If such relocation is requested by the city when reasonably necessary for construction, alteration or improvement of the right-of-way for purposes of public welfare, health and safety, the grantee may not seek reimbursement for its relocation expenses from the city, unless otherwise provided by law. If requested by a private third party, the third party shall pay the cost of such relocation.

3. In the event of abandoned poles by the city, all joint pole users may be afforded an opportunity to purchase such poles at a fair market value, in accordance with city policy and state law.

D. The city, as pole owner, may deny access if the attachment project will result in safety, reliability, or generally accepted engineering standards not being met, and where the city retains future use of structure. Nothing herein contained shall be construed to compel the city to maintain any of its poles for a period longer than is necessary for its own service requirements. In the event the city wishes to discontinue use of any such pole or poles and to remove, relocate and/or retire it or them, it shall send a written notice to that effect to the joint pole users and the joint pole users shall remove their attachments from such pole or poles within 60 days after the sending of such notice, or within such shorter period of time as is required in case of emergency.

E. Sufficient coordination including submittal of project plans and exchange of information shall take place between joint pole users so that the attachment does not create a WAC violation or conflict. All joint users shall promptly share design specifications for their infrastructure with others upon request.

F. Notwithstanding any other provisions of this chapter, notification requirements and reimbursement for relocation of facilities of a service provider as defined under ~~RMC~~ Title 28 RMC shall be in accordance with RCW 35.99.060.

Section 8. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 9. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 10. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____



CITY OF RICHLAND
ENERGY SERVICES DEPARTMENT
Work Order Summary

Prepared By:
Job Extension #:
Work Order #:
Run Date: **3/30/2022**
Run Time: **10:05:52AM**

Work Order Description:
Work Location:

Billing Information

Name:

Address:

Phone:

Svc Request: _____
Drawings: _____
Other: _____
Fee Est#: _____

Material Summary

Inventory Cost: **\$ 12,778.43**
CoR Owned Material & Equipment: **6,678.35**
Overhead on Inventory Costs: 35% **\$ 4,472.45**
Overhead on CoR Owned Material & Equipment: 35% **2,337.42**
Subtotal: **\$ 26,266.66**

Equipment Summary

Equipment Charges: **\$ 1,510.58**

Crew & Labor Summary

Install Hours:	160.11	Install Costs:	\$ 7,312.41
Retired Hours:	0.40	Retired Costs:	\$ 18.27
Total Hours:	160.51		
Overhead @:	52.40%	Overhead Costs:	\$ 3,841.27
		Subtotal:	\$ 11,171.95

Additional Costs Summary

Additional Costs: **\$ 725.00**

Engineering Summary

Estimated Man Hours:	40	Engineering Costs:	\$ 1,800.00
		Overhead @: 52.40%	\$ 943.20
		Subtotal:	\$ 2,743.20

Construction Payment Summary

Estimated Work Order Total:	\$ 42,417.38
CoR Owned Material & Equipment & Overhead:	- \$ 9,015.77
Standard Construction Allowance:	- \$ 0.00
Contingency:	\$ 0.00
Construction Costs:	\$ 33,401.61

Approved By:

Approved Date:

4/28/2022



CITY OF RICHLAND
ENERGY SERVICES DEPARTMENT
Work Order Summary

Prepared By:
Job Extension #:
Work Order #:
Run Date: **4/26/2022**
Run Time: **7:46:41AM**

Work Order Description:
Work Location:

Billing Information

Name:

Address:

Phone:

Svc Request: _____
Drawings: _____
Other: _____
Fee Est#: _____

Material Summary

Inventory Cost: \$ 394.99
CoR Owned Material & Equipment: 43,556.54
Overhead on Inventory Costs: 35% \$ 138.25
Overhead on CoR Owned Material & Equipment: 35% 15,244.79
Subtotal: \$ 59,334.57

Equipment Summary

Equipment Charges: \$ 820.16

Crew & Labor Summary

Install Hours:	41.60	Install Costs:	\$ 1,899.87
Retired Hours:	18.60	Retired Costs:	\$ 849.46
Total Hours:	60.20		
Overhead @:	52.40%	Overhead Costs:	\$ 1,440.65
		Subtotal:	\$ 4,189.99

Additional Costs Summary

Additional Costs: \$ 0.00

Engineering Summary

Estimated Man Hours:	0	Engineering Costs:	\$ 0.00
		Overhead @:	52.40% \$ 0.00
		Subtotal:	\$ 0.00

Construction Payment Summary

Estimated Work Order Total:	\$ 64,344.72
CoR Owned Material & Equipment & Overhead:	- \$ 58,801.33
Standard Construction Allowance:	- \$ 0.00
Contingency:	\$ 0.00
Construction Costs:	\$ 5,543.39

Approved By:

Approved Date:

4/26/2022



CITY OF RICHLAND
ENERGY SERVICES DEPARTMENT
Work Order Summary

Prepared By:
Job Extension #:
Work Order #:
Run Date: **3/30/2022**
Run Time: **2:10:12PM**

Work Order Description:
Work Location:

Billing Information

Name:

Address:

Phone:

Svc Request: _____
Drawings: _____
Other: _____
Fee Est#: _____

Material Summary

Inventory Cost: **\$ 5,814.48**
CoR Owned Material & Equipment: **26,103.10**
Overhead on Inventory Costs: 35% **\$ 2,035.07**
Overhead on CoR Owned Material & Equipment: 35% **9,136.08**
Subtotal: **\$ 43,088.73**

Equipment Summary

Equipment Charges: **\$ 1,505.60**

Crew & Labor Summary

Install Hours:	89.36	Install Costs:	\$ 4,080.98
Retired Hours:	8.60	Retired Costs:	\$ 392.76
Total Hours:	97.96		
Overhead @:	52.40%	Overhead Costs:	\$ 2,344.24
		Subtotal:	\$ 6,817.98

Additional Costs Summary

Additional Costs: **\$ 0.00**

Engineering Summary

Estimated Man Hours:	24	Engineering Costs:	\$ 1,200.00
		Overhead @: 52.40%	\$ 628.80
		Subtotal:	\$ 1,828.80

Construction Payment Summary

Estimated Work Order Total:	\$ 53,241.11
CoR Owned Material & Equipment & Overhead:	- \$ 35,239.18
Standard Construction Allowance:	- \$ 1,239.00
Contingency:	\$ 0.00
Construction Costs:	\$ 16,762.93

Approved By:

Approved Date:

3/31/2022



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area 3 - Increase Economic Vitality

Subject:

Ordinance No. 2022-19, Amending Richland Municipal Code Title 23: Zoning Regulations related to Emergency Shelters and Transitional Housing

Department/Office
Development Services

Ordinance/Resolution Number:
2022-19

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 2022-19, amending Title 23 of the Richland Municipal Code related to emergency shelters and transitional housing as required by E2SHB 1220.

Summary:

The City of Richland planning staff is proposing text amendments to Title 23 in order to satisfy the requirements of Engrossed Second Substitute House Bill (E2SHB) 1220 which went into effect on July 25, 2021.

The proposed text amendments would add indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to RMC 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 as required, and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06 RMC, Definitions.

Staff recommends approval of Ordinance No. 2022-19 for second reading and passage.

Fiscal Impact: None.

Attachments:

1. Ordinance No. 2022-19
2. Staff Report - CA2021-110

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-19

**AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON,
AMENDING RICHLAND MUNICIPAL CODE TITLE 23: ZONING
REGULATIONS RELATED TO EMERGENCY SHELTERS AND
HOUSING.**

WHEREAS, in May 2021, the Washington State Legislature passed Engrossed Second Substitute House Bill 1220, meant to encourage cities to take active steps to accommodate transitional housing, emergency shelters, and similar homelessness-related facilities through local planning and changes to local development regulations; and

WHEREAS, to comply with the mandates of E2SHB 1220, Richland City Council desires to amend certain sections of the City's zoning code under Title 23 RMC regulating local planning and development consistent with Chapter 35.21 RCW; and

WHEREAS, on April 21, 2022, pursuant to RCW 36.70A.106, City staff properly and timely transmitted a copy of the proposed code amendments to the Washington State Department of Commerce for review and comment, and three (3) comments have been received to date; and

WHEREAS, on May 19, 2022, a SEPA threshold Determination of Non-significance was issued for the proposed amendments. No appeal was filed, and three (3) comments were received; and

WHEREAS, on May 25, 2022, the Richland Planning Commission held a public hearing on the proposed amendments and voted to recommend approval of the amendments; and

WHEREAS, Richland City Council recognizes that, in the interest of public health and safety, it is necessary to create standards that will regulate the siting and safe operation of transitional

housing and permanent supportive housing facilities within the City of Richland consistent with Chapter 35.21 RCW.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Chapter 23.06, Definitions, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 08-20, is hereby amended as follows:

CHAPTER 23.06 DEFINITIONS

Sections:

- 23.06.010 Definitions – Introductory.**
- 23.06.020 Accessory apartment unit.**
- 23.06.025 Accessory dwelling unit.**
- 23.06.027 Adult family home.**
- 23.06.030 Adult use establishment.**
- 23.06.035 Agriculture.**
- 23.06.040 Airport commercial.**
- 23.06.045 Airport industrial.**
- 23.06.050 Alley.**
- 23.06.053 Amendment.**
- 23.06.055 Animal shelter.**
- 23.06.065 Apparel and accessory stores.**
- 23.06.070 Apartment.**
- 23.06.071 Apartment, studio.**
- 23.06.075 Arcade.**
- 23.06.080 *Repealed.***
- 23.06.085 Art galleries.**
- 23.06.090 Assisted living facility.**
- 23.06.095 Auto parts sales.**
- 23.06.100 Automobile repair.**
- 23.06.105 Automobile service station.**
- 23.06.110 Automobile wrecking.**
- 23.06.115 *Repealed.***
- 23.06.117 Basement.**
- 23.06.120 Bed and breakfast.**
- 23.06.125 Block front.**
- 23.06.130 Book, stationery and art supply store.**
- 23.06.135 Building.**
- 23.06.140 Building, accessory.**
- 23.06.145 Building, main.**
- 23.06.150 Building, hardware and garden supply store.**
- 23.06.155 Bus station.**
- 23.06.160 Bus terminal.**
- 23.06.165 Bus transfer station.**
- 23.06.170 Cafeteria.**

23.06.175 Car wash.
23.06.180 Carport.
23.06.185 Cemetery.
23.06.190 Church.
23.06.195 City officials and agencies.
23.06.200 Cinema.
23.06.205 Clinic.
23.06.207 Clinic, school-based.
23.06.210 Club or fraternal societies.
23.06.215 Commercial recreation.
23.06.217 Concessionaire.
23.06.220 Convention center.
23.06.225 Contractors' offices and shops.
23.06.230 Contractors' yards.
23.06.235 Court.
23.06.240 Cultural institution.
23.06.245 Day care center.
23.06.250 Delicatessen.
23.06.255 Department store.
23.06.260 Dependent recreational vehicle.
23.06.265 Designated manufactured home.
23.06.270 Development.
23.06.275 District.
23.06.280 Dormitories, fraternities and sororities.
23.06.285 Drinking establishment.
23.06.290 Drive-through.
23.06.295 Drug store/pharmacy.
23.06.300 Dwelling, one-family attached.
23.06.305 Dwelling, one-family detached.
23.06.310 Dwelling, two-family detached.
23.06.315 Dwelling, multiple-family.
23.06.320 Dwelling unit.
23.06.325 Electronic equipment stores.
23.06.327 Emergency housing.
23.06.329 Emergency shelters.
23.06.330 Essential public facilities.
23.06.335 Equipment rental.
23.06.340 Family.
23.06.345 Family day care home.
23.06.350 Farming of land.
23.06.355 Fence.
23.06.360 Financial institution.
23.06.365 *Repealed.*
23.06.370 Florist.
23.06.375 Food stores.
23.06.380 Food wagon.

23.06.385 Fuel station/mini-mart.
23.06.390 Funeral establishment.
23.06.395 Furniture, home furnishings, and appliance stores.
23.06.400 General service businesses.
23.06.405 Grade plane.
23.06.410 Gross floor area.
23.06.415 Guest room.
23.06.420 Habitable floor.
23.06.425 Hazardous waste.
23.06.430 Hazardous waste storage.
23.06.435 Hazardous waste treatment.
23.06.440 Hazardous waste treatment and storage facilities, off site.
23.06.445 Hazardous waste treatment and storage facilities, on site.
23.06.450 Hedge.
23.06.455 Height of building.
23.06.460 Hog farm.
23.06.465 Home occupations.
23.06.470 Health/fitness center.
23.06.475 Health/fitness facility.
23.06.477 Health spa.
~~23.06.480 Homeless shelter.~~
23.06.485 Hospital.
23.06.490 Hospital or clinic for large animals.
23.06.495 Hospital or clinic for small animals.
23.06.500 Hot tub.
23.06.505 Hotel.
23.06.510 House-banked card room.
23.06.515 Junkyard.
23.06.520 Kennel, commercial.
23.06.525 Landscaping.
23.06.530 Landscaping material sales.
23.06.535 Large livestock farming.
23.06.540 Lattice tower.
23.06.545 Laundry, self-service.
23.06.550 Laundry/dry cleaning, retail.
23.06.552 Laundry/dry cleaning, neighborhood.
23.06.555 Laundry/dry cleaning, commercial.
23.06.560 Livestock feed lot.
23.06.565 Lot.
23.06.567 Lot area.
23.06.570 Lot, corner.
23.06.572 Lot, interior.
23.06.575 Lot line, front.
23.06.577 Lot line, rear.
23.06.580 Lot line, side.
23.06.582 Lot depth.

23.06.584 Lot width.
 23.06.586 *Repealed.*
 23.06.587 Lumberyard.
 23.06.590 Macrofacility.
 23.06.595 Mailing services.
 23.06.600 Manufactured home.
 23.06.605 Manufactured home lot, park, and stand.
 23.06.610 Manufacturing, general.
 23.06.615 Manufacturing, heavy.
 23.06.617 Manufacturing, light.
 23.06.620 Manufacturing use.
 23.06.625 Marinas.
 23.06.630 Marine equipment rentals.
 23.06.635 Marine gas sales.
 23.06.640 Master plan.
 23.06.645 Microbrewery.
 23.06.650 *Repealed.*
 23.06.655 Mini-warehouse.
 23.06.660 Mobile home.
 23.06.665 Monopole.
 23.06.670 Motel.
 23.06.675 Nursing home or rest home.
 23.06.680 Nursery, plant.
 23.06.685 Office – Corporate.
 23.06.687 Office – Consulting services.
 23.06.690 Office – General.
 23.06.695 Office – Research and development.
 23.06.700 Office supply store.
 23.06.705 Outdoor advertising sign.
 23.06.710 Outdoor advertising structure.
 23.06.715 Outdoor storage.
 23.06.720 Parking lot.
 23.06.725 Parking space, automobile (off street).
 23.06.728 Parking structure.
 23.06.730 Pasture.
 23.06.732 Patio.
 23.06.735 Pawn shop.
 23.06.740 Pen.
 23.06.742 Permanent supportive housing.
 23.06.745 Personal loan business.
 23.06.750 Personal services business.
 23.06.755 Pet shop and pet supply store.
 23.06.760 Photo processing, copying and printing services.
 23.06.765 Pool, private.
 23.06.770 Pool, public.
 23.06.775 Pool, semi-public.

23.06.777 Porch.
23.06.780 Portable food vendor.
23.06.785 Poultry farm.
23.06.790 Public agency building.
23.06.792 Public agency facility.
23.06.795 Radio and television studio.
23.06.797 Reclassification.
23.06.800 Recreational club.
23.06.802 Recreational vehicle.
23.06.805 Recreational vehicle campground.
23.06.807 Recreational vehicle park.
23.06.809 Recreational vehicle space.
23.06.810 Restaurant.
23.06.817 Sales, retail.
23.06.820 Sales, wholesale.
23.06.825 Sanitary station or sanitary dumping station.
23.06.830 School.
23.06.832 School, alternative.
23.06.833 School, commercial.
23.06.834 School, trade.
23.06.835 Secondhand/consignment store.
23.06.840 Senior housing.
23.06.845 Sensitive land uses.
23.06.850 Small livestock farming.
23.06.855 Specialty retail store.
23.06.860 Specified anatomical areas.
23.06.862 Specified sexual activities.
23.06.865 Stable, private.
23.06.867 Stable, public.
23.06.870 Stock-in-trade.
23.06.871 Storage container.
23.06.875 Story.
23.06.880 Street.
23.06.885 Structure.
23.06.888 Substantial damage.
23.06.890 Substantial improvement.
23.06.895 Theater.
23.06.900 Towing, vehicle impound lots.
23.06.901 Transitional housing.
23.06.905 Travel trailer.
23.06.910 Truck terminal.
23.06.915 Use – Permitted.
23.06.920 Use – Accessory (secondary).
23.06.925 Use – Nonconforming.
23.06.930 Use – Special.
23.06.935 Variance.

- 23.06.937 Vehicle-based food service.**
- 23.06.940 Vehicle leasing and rentals.**
- 23.06.945 Vehicle sales.**
- 23.06.950 Video rental store.**
- 23.06.955 Warehousing and wholesale trade.**
- 23.06.960 Warehousing, storage and distribution.**
- 23.06.965 Wholesale use.**
- 23.06.970 Wineries – Production.**
- 23.06.972 Wineries – Tasting room.**
- 23.06.975 Yard.**
- 23.06.980 Yard, front.**
- 23.06.983 Yard, rear.**
- 23.06.985 Yard, side.**

23.06.010 Definitions – Introductory.

For the purpose of this title, certain terms and words are defined in this chapter. When not inconsistent with the context, words used in the present tense shall include the future; the singular number shall include the plural, and the plural, the singular; the word “shall” is always mandatory and the word “may” denotes a use of discretion in making a decision. The words “used” or “occupied,” unless the context otherwise requires, shall be considered as though followed by the words “or intended, arranged or designed to be used or occupied.”

23.06.020 Accessory apartment unit.

An “accessory apartment unit” is located within or adjacent to a detached one-family dwelling, located on the same lot and is a habitable living unit that provides the basic requirements of shelter, heating, cooking, and sanitation subject to the provisions of RMC 23.42.020.

23.06.025 Accessory dwelling unit.

“Accessory dwelling unit” means a dwelling unit located within a building that contains a nonresidential main or primary use. Occupancy of accessory dwelling units is reserved for the manager or owner of the main or primary use of the building.

23.06.027 Adult family home.

“Adult family home” means a facility licensed pursuant to Chapter 70.128 RCW, or the regular family dwelling of a person or persons who are providing personal care, special care, and/or room and board to more than one but not more than six adults who are not related by blood or marriage to the person or persons providing the services.

23.06.030 Adult use establishment.

“Adult use establishment” means any adult motion picture theater, adult panoram establishment, adult retail establishment or live adult entertainment establishment, as defined herein, or any establishment which provides one or more of the activities listed herein.

A. “Adult motion picture theater” means any commercial establishment where films, motion pictures, video cassettes, computer images or other similar photographic reproductions depict specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

B. Adult Panoram Establishment. “Adult panoram” means a commercial establishment where one or more motion picture projectors, slide projectors, computers or similar devices are used to show films, video cassettes, slides, or other forms of photographic reproductions depicting specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

C. “Live adult entertainment establishment” means any commercial establishment featuring go-go dancers, exotic dancers, strippers, male or female impersonators, or similar entertainers that emphasize specified anatomical areas and/or whose performances or other activities include or mimic specified sexual activities.

D. “Adult retail establishment” means any retail establishment which, for money or any other form of consideration, either:

1. Has as one of its principal purposes to sell, exchange, rent, loan, trade, transfer, and/or provide for viewing, off the premises, any adult-oriented merchandise, as defined in RMC 5.21.010; or
2. Provides, as its substantial stock-in-trade, for the sale, exchange, rental, loan, trade, transfer and/or viewing or use, off of the premises, any adult-oriented merchandise as defined in RMC 5.21.010.

23.06.035 Agriculture.

“Agriculture” means the tilling of the soil, the raising of crops, horticulture, floriculture, viticulture, apiculture, small livestock farming, dairying, livestock or animal husbandry, and sod farming, including all uses incidental thereto, including the sale of the agricultural products grown or raised upon the site. “Agriculture” excludes the following activities: hog farm, livestock feed lot, poultry farm, slaughterhouse, fertilizer works, bone yard, plant for the reduction or processing of animal matter, or similar manufacturing, processing, warehousing, storage, and related industrial and commercial activities whether or not dependent upon or closely allied to the agriculture industry.

23.06.040 Airport commercial.

“Airport commercial” means the retail sale of aviation-related products and services including aircraft service and rental, air passenger services, and air terminal activities including passenger ticketing, baggage, taxi service, car rental, restaurants, hotels and gift shops.

23.06.045 Airport industrial.

“Airport industrial” means research, design, fabrication and assembly of aircraft, aircraft parts, airfreight terminals and aviation-related products. This use also includes storage and wholesale trade of aviation-related products and air cargo operations and associated storage and processing.

23.06.050 Alley.

“Alley” means a passage or way open to public travel, affording generally a secondary means of vehicular access to abutting lots, but not intended for the general traffic circulation and including vehicular ways satisfying this definition but designated by some other name.

23.06.053 Amendment.

“Amendment” means a change to the text of the city’s zoning regulations.

23.06.055 Animal shelter.

“Animal shelter” means a service use maintained and operated primarily for the impounding, holding and/or disposal of lost, stray, unwanted, or injured animals.

23.06.065 Apparel and accessory stores.

“Apparel and accessory stores” means stores primarily engaged in selling new clothing, shoes, jewelry, and related articles for personal wear and adornment and stores that rent clothing such as costumes or formal wear.

23.06.070 Apartment.

“Apartment” means a room or suite of two or more rooms, which is designed for, intended for, or occupied by one family, with facilities for cooking therein.

23.06.071 Apartment, studio.

“Apartment, studio” means a self-contained, small apartment which combines living room, kitchenette and bedroom into a single room.

23.06.075 Arcade.

“Arcade” means a commercial establishment containing six or more video, pinball, pool tables or other games, or a business with more than one game per 500 square feet of gross floor area.

23.06.080 Area of special flood hazard. *Repealed by Ord. 59-19.*

23.06.085 Art galleries.

“Art galleries” means establishments or other private or public places intended primarily for art exhibitions where people may view and/or purchase paintings, sculptures, or other works.

23.06.090 Assisted living facility.

“Assisted living facility” means an establishment which provides living quarters and a variety of limited personal care and supportive health care to individuals who are unable to live independently due to infirmity of age, physical or mental handicap, but who do not need the skilled nursing care of a convalescent or nursing home. These facilities may consist of individual dwelling units of a barrier-free design, with separate bathroom facilities, a full kitchen or no kitchen. The facility may provide a minimal amount of supportive health care monitoring, such as assistance with medication, but is limited to health care services which do not require state or federal licensing. In addition, these facilities may have a communal dining area, recreation facilities (library, lounge, game room), laundry facilities and open space.

23.06.095 Auto parts sales.

“Auto parts sales” means a commercial establishment primarily engaged in the retail sale of new auto parts, automobile accessories and tools, where no automobile maintenance or repair services are provided.

23.06.100 Automobile repair.

“Automobile repair” means an establishment which provides major automobile repair, minor automobile repair or an automobile repair specialty shop as defined herein.

A. “Major automobile repair” means general repair, engine rebuilding, rebuilding or reconditioning of motor vehicles or trailers; collision service, including body, frame or fender straightening or repair; overall painting or paint shop or other major repair or maintenance, including operations which may require open flame or welding.

B. “Minor automobile repair” means minor repairs, replacement of minor parts to passenger automobiles and trucks not exceeding one and one-half tons capacity, including any auto lubrication services and engine tune-up services but specifically excluding operations specified under “automobile repair, major” and “automobile repair, specialty shop.”

C. “Automobile repair specialty shop” means a retail and service place of business engaged primarily in light repair and sale of goods and services for automotive vehicles including brakes, muffler and tire shops, and their accessory uses. Major automobile repair is excluded from this definition.

23.06.105 Automobile service station.

“Automobile service station” means a retail place of business for the servicing or fueling of motor vehicles, including tube and tire repairs, battery charging, storage of merchandise and supplies related to the servicing of motor vehicles, sale of gasoline and other fuel and lubricants, and minor motor vehicle repairs. Such use excludes items constituting “major automobile repair.”

23.06.110 Automobile wrecking.

“Automobile wrecking” means the dismantling or wrecking of used motor vehicles or trailers, or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked vehicles or their parts.

23.06.115 Base flood. *Repealed by Ord. 59-19.***23.06.117 Basement.**

“Basement” means any area of a building having its floor subgrade (below ground level) on all sides.

23.06.120 Bed and breakfast.

“Bed and breakfast” means a one-family detached dwelling unit occupied by a resident owner/manager within which up to four rental bedrooms are made available for overnight accommodation.

23.06.125 Block front.

“Block front” means that property abutting on one side of a street and lying between the two nearest intersecting or intercepting streets or nearest intersecting or intercepting streets and railroad right-of-way, waterway, or subdivided acreage.

23.06.130 Book, stationery and art supply store.

“Book, stationery and art supply store” means an establishment engaged in the retail sale of books and magazines, stationery, CDs, record and tapes, video and art supplies.

23.06.135 Building.

“Building” means any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of any person, animal, or chattel. When any portion thereof is completely separated from every other portion thereof by a masonry division or fire wall without any window, door or other opening therein, which wall extends from the ground to the upper surface of the roof at every point, then each such portion shall be deemed to be a separate building.

23.06.140 Building, accessory.

“Building, accessory” means a detached subordinate building, the use of which is necessary and incidental to that of a main building on the same lot, and which does not change or alter the character of the premises.

23.06.145 Building, main.

“Building, main” means a building in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be a main building on the lot on which the same is situated.

23.06.150 Building, hardware and garden supply store.

“Building, hardware and garden supply store” means an establishment engaged in selling lumber and other building materials such as paint, glass, wallpaper, tools, seeds, and fertilizer.

23.06.155 Bus station.

“Bus station” means an establishment for the storage, dispatch, repair and maintenance of coaches and other vehicles of a public transit system.

23.06.160 Bus terminal.

“Bus terminal” means an establishment that sells tickets, provides scheduling information and serves as a point of arrival and departure for an inter-city bus line.

23.06.165 Bus transfer station.

“Bus transfer station” means land in a centralized location used by a municipal bus service as a point of departure for multiple bus routes and where bus passengers transfer from one bus to another.

23.06.170 Cafeteria.

“Cafeteria” means an enclosed building or portion thereof used for the preparation, sale, and consumption of food and beverages. Typically, food services offered in a cafeteria are provided as an accessory use to employees or other groups of people and are not generally offered to the general public.

23.06.175 Car wash.

“Car wash” means a facility designed for the cleaning of automobiles, of which there are two types:

A. “Car wash, automatic” means a tunnel-like structure through which cars are pulled or driven and in which high-pressure sprays and brushes clean, dry and may wax vehicles.

B. “Car wash, self-service” means a coin-actuated, self-service washing system enclosed in a walled bay, open front and rear, of not less than eight feet in height. The pumps, water heaters and like equipment are completely housed. Additional facilities may include drying material dispensers and vacuum cleaners.

23.06.180 Carport.

“Carport” means a covered space for the housing primarily of motor vehicles and enclosed on no more than two sides by walls, screens, cabinets, or other type of enclosures.

23.06.185 Cemetery.

“Cemetery” means land used or intended to be used for the burial of the dead and dedicated for cemetery purposes including columbariums, crematoriums, mausoleums, and funeral establishments, when operated in conjunction with and within the boundary of such cemetery.

23.06.190 Church.

“Church” means a structure, group of structures, or portion thereof which is utilized for the purpose of conducting religious worship, services or ceremonies. A church may contain facilities such as a sanctuary or chapel, assembly rooms, offices, kitchen, parsonage, or multi-purpose facilities. Graded educational facilities, dwelling units except parsonages, day care facilities, and facilities for the training of religious orders shall not be considered incidental to church usage, but may be allowed subject to other provisions of this title.

23.06.195 City officials and agencies.

The word “city” means the city of Richland in Benton County, Washington; the term “city council” means the city council of said city; the terms “planning commission” or “physical planning commission” or “commission” mean the planning commission of the city; the term “board” or “board of adjustment” means the board of adjustment of the city; the term “administrative official” or “city planner” means such person as the city manager shall designate to administer and enforce this title.

23.06.200 Cinema.

“Cinema” means a motion picture theater.

23.06.205 Clinic.

“Clinic” means a building or portion of a building containing offices for providing medical, dental, psychiatric or chiropractic services for outpatients only.

23.06.207 Clinic, school-based.

“Clinic, school-based” means a building or portion of a building, co-located on a school campus, containing offices for providing limited outpatient medical services to children and their families within the respective school district, as well as to district staff and faculty. Such facilities are operated by independent healthcare organizations.

23.06.210 Club or fraternal societies.

“Club” or “fraternal societies” means an association of persons (whether or not incorporated) organized for some common nonprofit purpose, but not including a group organized primarily to render a service customarily carried on as a business.

23.06.215 Commercial recreation.

“Commercial recreation” means establishments engaged in providing amusement or entertainment for a fee or admission charge. There are two categories of commercial recreation:

A. Indoor Commercial Recreation. Including but not limited to such activities as dance halls, bowling alleys, billiard and pool establishments, skating rinks, indoor batting cages and miniature golf.

B. Outdoor Commercial Recreation. Including but not limited to such activities as outdoor batting cages, arenas, golf courses, putting courses, outdoor miniature golf, amusement parks, riding academies, carnival operations, expositions, and marinas.

23.06.217 Concessionaire.

“Concessionaire,” for the purposes of this title, means and includes any person, firm, or corporation involved in any activity involving the sale of any goods or services, whether conducted for profit or not, on any property located within the PPF – parks and public facilities district. Any concession activity shall be clearly incidental to and supportive of an established primary permitted use in the underlying zoning district.

23.06.220 Convention center.

“Convention center” means a building or area designated to accommodate large groups of people usually for social occasions, or the exchange of information related to professional or commercial activity. Such a facility typically contains various large assembly halls, conference rooms, and food service facilities.

23.06.225 Contractors’ offices and shops.

“Contractors’ offices and shops” means a combination of uses in a single building or lot that includes the assembly, storage and/or manufacture of products typically used in building construction such as cabinetry, heating/cooling systems, plumbing and mechanical systems together with administrative offices.

23.06.230 Contractors’ yards.

“Contractors’ yards” means the portion of a lot outside of a contractor’s office and shop that is used for the outdoor storage of vehicles, equipment and supplies.

23.06.235 Court.

“Court” means an open, unoccupied space, other than a yard, on the same lot with a building or group of buildings, which is bounded on two or more sides by such building or buildings.

23.06.240 Cultural institution.

“Cultural institution” means establishments such as museums, art galleries, and botanical and

zoological gardens of historic, educational or cultural interests which are not operated for profit.

23.06.245 Day care center.

“Day care center” means a licensed facility, other than a family day care home, providing regularly scheduled care for a group of children for periods less than 24 hours.

23.06.250 Delicatessen.

“Delicatessen” means retail food stores selling ready-to-eat food products such as cooked meats, prepared salads or seafood, health food or other specialty food items.

23.06.255 Department store.

“Department store” means a large retail store arranged into departments for the sale of a variety of consumer goods.

23.06.260 Dependent recreational vehicle.

“Dependent recreational vehicle” means a recreational vehicle which does not contain water or sewage disposal facilities.

23.06.265 Designated manufactured home.

“Designated manufactured home” means a manufactured home which:

A. Is comprised of at least two fully enclosed parallel sections each not less than 12 feet wide by 36 feet long;

B. Was originally constructed with and now has a composition or wood shake or shingle, coated metal, or similar roof of not less than 3:12 pitch; and

C. Has exterior siding similar in appearance to siding materials commonly used on conventional site-built International Building Code single-family residences.

23.06.270 Development.

“Development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials, but not including any open wire fences in any F district.

23.06.275 District.

“District” means a portion of the city within which certain uses of land and buildings are permitted, and certain other uses of land and buildings are prohibited, or within which certain yards and other open spaces are required, or within which certain lot areas are established, or within which certain height limits are required for buildings, or within which a combination of such aforesaid regulations are applied, all as set forth and specified in this title, or any of the districts with which any combining regulations are combined.

23.06.280 Dormitories, fraternities and sororities.

“Dormitories,” “fraternities” and “sororities” mean a building occupied by and maintained

exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning.

23.06.285 Drinking establishment.

“Drinking establishment” means a business primarily engaged in the retail sale of alcoholic beverages for consumption on the premises, including nightclubs, bars, cocktail lounges, and taverns.

23.06.290 Drive-through.

“Drive-through” means a facility which, by its design, allows people to receive goods and/or services while remaining in their automobiles.

23.06.295 Drug store/pharmacy.

“Drug store/pharmacy” means an establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, vitamins, first-aid supplies, and other health-related products.

23.06.300 Dwelling, one-family attached.

“Dwelling, one-family attached” means a building designed for or containing one dwelling unit, which is attached on one or both sides with a common wall/zero lot line wall to one or more buildings of the same type.

23.06.305 Dwelling, one-family detached.

“Dwelling, one-family detached” means a detached building designed for or containing one dwelling unit, which may include an accessory apartment subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.310 Dwelling, two-family detached.

“Dwelling, two-family detached” means a detached building designed for or containing two independent dwelling units.

23.06.315 Dwelling, multiple-family.

“Dwelling, multiple-family” means a building or portion thereof designed for or containing three or more independent dwelling units.

23.06.320 Dwelling unit.

“Dwelling unit” means a building or portion thereof providing complete housekeeping facilities for one family, which may include an accessory apartment unit subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.325 Electronic equipment stores.

“Electronic equipment stores” means establishments engaged in the retail sale of a variety of electronic equipment including computers, televisions, stereos, and cameras.

23.06.327 Emergency housing.

“Emergency housing” means temporary indoor accommodations for individuals or families who

are experiencing homelessness or at imminent risk of becoming homeless that is intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families. Emergency housing may or may not require occupants to enter into a lease or an occupancy agreement.

23.06.329 Emergency shelter.

“Emergency shelter” means a facility that provides a temporary shelter for individuals or families who are currently experiencing homelessness. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations.

23.06.330 Essential public facilities.

“Essential public facilities” means a facility, conveyance or site whose services are provided by a governmental agency, a private or nonprofit organization under contract to or with substantial funding from government agencies, or a private organization subject to public service obligations, which is necessary to adequately provide a public service and which is typically hard to site.

23.06.335 Equipment rental.

“Equipment rental” means the use of a building or land for the purpose of providing tools, implements, or other articles to individuals or businesses on a temporary basis for a specified fee. This use does not include the rental of automobiles or trucks.

23.06.340 Family.

“Family” means one or more persons occupying a premises and living as a single, nonprofit housekeeping unit, as distinguished from a group occupying a hotel, club, boardinghouse or rooming house, fraternity or sorority house.

23.06.345 Family day care home.

“Family day care home” means a licensed facility in the licensee’s home providing regularly scheduled care for 12 or fewer children for periods less than 24 hours.

23.06.350 Farming of land.

“Farming of land” means the growing of seasonal crops and/or the tilling of soil. For purposes of this definition, the farming of land is typically an interim or temporary land use and would not typically include agricultural activities that are of a long-term nature, such as the planting of orchards or vineyards or the raising of livestock.

23.06.355 Fence.

“Fence” means an upright structure serving as an enclosure, barrier or boundary usually made of posts, boards, wire, iron, steel, or masonry.

23.06.360 Financial institution.

“Financial institution” means a business or institution engaged in monetary transactions such as banks, lending, savings and loan institutions and credit unions but excluding pay day loan businesses.

23.06.365 Flood or flooding – Flood Insurance Rate Map (FIRM) – Flood Insurance Study.
Repealed by Ord. 59-19.

23.06.370 Florist.

“Florist” means an establishment engaged in the retail sale of flowers and plants.

23.06.375 Food stores.

“Food stores” means stores primarily engaged in selling food and beverages for home preparation and consumption. It includes grocery stores; mini-market or convenience store uses; meat and fish markets, including freezer provisioners; fruit and vegetable markets; candy, nut, and confectionery stores; dairy products stores; retail bakeries; wine and beer shops; liquor stores; and miscellaneous stores specializing in items such as spices, coffee, or health foods. As an accessory use, a food store may also sell prepared foods for on-site or off-site consumption.

23.06.380 Food wagon.

“Food wagon” means a vehicle that is used for retail food sales that is capable of operating from a variety of sites, rather than from a fixed location.

23.06.385 Fuel station/mini-mart.

“Fuel station/mini-mart” means establishments engaged primarily in the sale of automobile gasoline or other auto fuel to the general public. Such uses may include mini-market or convenience store uses involving the sale of snack food and beverage items.

23.06.390 Funeral establishment.

A “funeral establishment” is a place of business devoted exclusively to such activities as are related to the preparation and arrangements for the funeral, transportation, burial, or other disposition of dead bodies, and including but not limited to: (A) a chapel in which memorial, funeral, or religious services may be conducted; and (B) a preparation room equipped for the preparation and embalming of dead bodies for burial or transportation.

23.06.395 Furniture, home furnishings, and appliance stores.

“Furniture, home furnishings, and appliance stores” means businesses primarily engaged in the retail sale of goods used for furnishing the home, such as furniture, floor coverings, draperies, lighting fixtures, woodstoves, domestic cook stoves, refrigerators, and other household electrical and gas appliances. This category also includes rental of furniture, appliances, and the like.

23.06.400 General service businesses.

“General service businesses” means establishments which provide services involving the maintenance, repair or improvement of personal and household goods including computer and consumer electronics repair and service, custom framing shops, jewelry repair, locksmiths, shoe repair, tailors, upholstery shops, and similar uses.

23.06.405 Grade plane.

“Grade plane” means a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building

and the lot line or, where the lot line is more than six feet from the building, between the building and a point six feet from the building.

23.06.410 Gross floor area.

“Gross floor area” means the sum of the areas of all floors included within the surrounding walls of a building, or portion thereof, exclusive of vents, shafts, and courts.

23.06.415 Guest room.

“Guest room” means a room which is intended, arranged, or designed to be occupied or which is occupied by one or more guests, but in which no provision is made for cooking, and not including dormitories for sleeping purposes.

23.06.420 Habitable floor.

“Habitable floor” means any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof, except for a floor used only for storage purposes.

23.06.425 Hazardous waste.

“Hazardous waste” means all dangerous and extremely hazardous waste as defined by RCW 70.105.010.

23.06.430 Hazardous waste storage.

“Hazardous waste storage” means the holding of dangerous waste for a temporary period as regulated by the Washington State Dangerous Waste Regulations, Chapter 173-30 WAC.

23.06.435 Hazardous waste treatment.

“Hazardous waste treatment” means the physical, chemical, or biological processing of dangerous waste to make wastes nondangerous or less dangerous, safer for transport, amenable for storage, or reduced in volume.

23.06.440 Hazardous waste treatment and storage facilities, off site.

“Hazardous waste treatment and storage facilities, off site” means treatment and storage facilities that treat or store waste generated on properties other than those on which the off-site facilities are located.

23.06.445 Hazardous waste treatment and storage facilities, on site.

“Hazardous waste treatment and storage facilities, on site” means treatment and storage facilities that treat and store wastes generated on the same, geographically contiguous, or bordering property.

23.06.450 Hedge.

“Hedge” means a row of closely planted shrubs, bushes, or low growing trees forming a barrier, enclosure, or boundary.

23.06.455 Height of building.

“Height of building” means the vertical distance from grade plane to the average height of the

highest roof surface. (See RMC 23.06.405 for definition of “grade plane.”)

23.06.460 Hog farm.

“Hog farm” means a lot, structure or building used for the raising or keeping of six or more hogs or swine.

23.06.465 Home occupations.

“Home occupations” means an occupation or business activity conducted within a dwelling unit by a member or members of the family who occupy the dwelling, where the occupation or business activity is clearly incidental and secondary to the use of the dwelling for living purposes and the residential character of the dwelling is maintained.

23.06.470 Health/fitness center.

“Health/fitness center” means a building, group of buildings or combination of buildings and outdoor uses which together are used for sports, health and recreational uses whether on a membership basis or for the general public. Such facilities include, but are not limited to, gymnasiums, weight-reducing centers, dance studios, tennis, handball or racquetball courts, indoor or outdoor swimming pools and spas, weight training, exercise classes, and running tracks.

23.06.475 Health/fitness facility.

“Health/fitness facility” means health clubs, aerobics centers, athletic clubs and gymnasiums, handball and racquetball clubs, weight-reducing centers, dance studios, and other businesses primarily engaged in indoor health and recreation activities, whether on a membership basis or for the general public. Health/fitness facilities are conducted in buildings no larger than 5,000 square feet in area.

23.06.477 Health spa.

“Health spa” means a commercial facility providing body treatments, massage, gyms, spas, health and wellness activities and similar services.

~~23.06.480 Homeless shelter.~~

~~“Homeless shelter” means a facility designed to provide overnight accommodations and/or meals to homeless persons.~~

23.06.485 Hospital.

“Hospital” means a licensed institution designed within an integrated campus setting for the diagnosis, care, and treatment of human illness, both mental and physical.

23.06.490 Hospital or clinic for large animals.

“Hospital or clinic for large animals” means a medical facility or institution providing in-patient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to large animals or livestock.

23.06.495 Hospital or clinic for small animals.

“Hospital or clinic for small animals” means a medical facility or institution providing inpatient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and

injury to dogs, birds, cats, and similar small animals.

23.06.500 Hot tub.

“Hot tub” means a nonpermanent structure intended for recreational bathing, in which all controls, water heating, and water circulating equipment are an integral part of the product.

23.06.505 Hotel.

“Hotel” means any building or portion thereof containing six or more guest rooms, which is used, designed, or intended to be used, let, or hired out to be occupied, or which is occupied by six or more individuals for compensation, whether the compensation be paid directly or indirectly.

23.06.510 House-banked card room.

“House-banked card room” as used in this title means an establishment licensed by the Washington State Gambling Commission (the “Commission”) to offer “house-banked card games” as described in WAC 230-40-010 and subject to regulation by the Commission under RCW 9.46.070 and Chapter 230-40 WAC.

23.06.515 Junkyard.

“Junkyard” means the use of more than 100 square feet of the area of any lot, or the use of any portion of that half of any lot (but not exceeding a depth or width, as the case may be, of 100 feet) which adjoins any street, for the storage, keeping or abandonment of junk, including scrap metals or other scrap material, or the use of any area for an automobile wrecking yard; provided, however, that this definition shall not be deemed to include uses conducted entirely within an enclosed building or lots for the outdoor display and sale of used automobiles in operable condition.

23.06.520 Kennel, commercial.

“Kennel, commercial” means any lot, premises, building, or structure where six or more dogs, cats, and/or household pets over six months of age are kept.

23.06.525 Landscaping.

“Landscaping” shall consist of any of the following or combination thereof: material such as, but not limited to, grass, ground covers, shrubs, vines, hedges, and trees; and nonliving durable material commonly used in landscaping such as, but not limited to, rocks, pebbles, bark, sand, walls, or fences, but excluding paving and artificial plants.

23.06.530 Landscaping material sales.

“Landscaping material sales” means establishments engaged in the retail sale of materials commonly used in landscaping such as trees, shrubs, bark, gravel, patio bricks, concrete blocks, pond liners, and similar materials.

23.06.535 Large livestock farming.

“Large livestock farming” means the keeping of domesticated animals such as horses, ponies, burros, dairy and beef cattle, sheep, goats, swine, and similar animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.540 Lattice tower.

“Lattice tower” is a wireless communications support structure, which consists of metal crossed strips or bars to support antennas and related equipment.

23.06.545 Laundry, self-service.

“Laundry, self-service” means a business providing home-type washing, drying and/or ironing facilities where customers primarily complete the laundering of their own clothes.

23.06.550 Laundry/dry cleaning, retail.

“Laundry/dry cleaning, retail” means a business providing drop off and pick up services of laundry and dry cleaning where the actual laundry/dry cleaning activities are completed at an off-site commercial laundry/dry cleaning facility.

23.06.552 Laundry/dry cleaning, neighborhood.

“Laundry/dry cleaning, neighborhood” means a business providing drop off and pick up services of laundry and dry cleaning and where actual laundry/dry cleaning activities are completed on site in a process that primarily uses solvents or chemicals that are not regulated as hazardous by the Environmental Protection Agency. Such businesses shall operate in facilities that are 2,000 square feet in area or less.

23.06.555 Laundry/dry cleaning, commercial.

“Laundry/dry cleaning, commercial” means a business providing commercial laundry or dry cleaning services.

23.06.560 Livestock feed lot.

“Livestock feed lot” means a lot, structure or building, or confined area used intensively for raising or keeping of more than six head of beef cattle or similar livestock for the purpose of feeding, breeding, conditioning, or holding the same for marketing or slaughter in which animal waste may accumulate, but not including barns, pens or similar structures.

23.06.565 Lot.

“Lot” means land occupied or to be occupied by a principal use or building or unit group of buildings and accessory buildings, together with such open spaces as are required under the provisions of this title, having not less than the minimum area required by this title, for a lot in the district in which such lot is situated, and having its principal frontage on a street, or having a permanent means of access to a street. A lot as defined herein is not necessarily the same as a platted lot.

23.06.567 Lot area.

“Lot area” means the total horizontal area included within lot lines.

23.06.570 Lot, corner.

“Lot, corner” means a lot bounded on two or more sides by street lines; provided, that the interior angle of intersection or interception of said street lines does not exceed 135 degrees.

23.06.572 Lot, interior.

“Lot, interior” means a lot other than a corner lot.

23.06.575 Lot line, front.

“Lot line, front” means, in the case of an interior lot, a line separating the lot from the street; in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street; except in those cases in a C-1 district where a lot has two or more street frontages of equal length or nearly equal length, the front lot line shall be considered to be the line adjoining the street which the comprehensive plan shows is intended to carry the heaviest traffic flow.

23.06.577 Lot line, rear.

“Lot line, rear” means the lot line which is generally opposite the front lot line. If the rear lot line is less than 10 feet in length, or if the lot comes to a point at the rear, the rear lot line shall be deemed to be a line parallel to the front lot line, not less than 10 feet long, lying wholly within the lot and farthest from the front lot line.

23.06.580 Lot line, side.

“Lot line, side” means any lot boundary line not a front lot line or a rear lot line.

23.06.582 Lot depth.

“Lot depth” means the shortest horizontal distance between the front lot line and a line drawn parallel to the front lot line through the midpoint of the rear lot line. For lots with front lines containing curves or angles, the measurement shall be taken from a line drawn parallel to a base line adjoining the front corners of the lot and lying midway between said base line and a line drawn parallel to said base line tangent to the curve or through the angle point.

23.06.584 Lot width.

“Lot width” means the distance between side lot lines measured at right angles to the lot depth at its midpoint.

23.06.586 Lowest floor. *Repealed by Ord. 59-19.*

23.06.587 Lumberyard.

“Lumberyard” means a business that sells building materials and/or lumber in large quantities, and includes a significant portion of its product storage outdoors or in warehouse portions of a building.

23.06.590 Macrofacility.

“Macrofacility” is a large wireless communication facility that provides radio frequency coverage for a cellular telephone network. Generally, macro cell antennas are mounted on ground-based towers, rooftops and other existing structures at a height that provides a clear view over the surrounding buildings and terrain. Macro cell facilities typically contain antennas that are greater than three cubic feet per antenna, and typically cover large geographic areas with relatively high capacity and may be capable of hosting multiple wireless service providers.

23.06.595 Mailing services.

“Mailing services” means a private establishment engaged in the business of renting mailboxes,

accepting packages for delivery, selling packaging materials and/or providing bulk mailing services for customers.

23.06.600 Manufactured home.

“Manufactured home” means a single-family residence constructed after June 15, 1976, and in accordance with the U.S. Department of Housing and Urban Development (HUD) requirements for manufactured housing and bearing the appropriate insignia indicating such compliance.

23.06.605 Manufactured home lot, park, and stand.

“Manufactured home lot” means a designated portion of a manufactured home park designed for the accommodation of one manufactured home and its accessory structures.

“Manufactured home park” means any site, lot, field or tract of land under the ownership or management of one person, partnership, firm or corporation which is divided into manufactured home lots for tenancy or lease, upon which two or more manufactured homes are located and occupied for dwelling purposes.

“Manufactured home stand” means that area of a manufactured home lot which has been reserved for the placement of a manufactured home.

23.06.610 Manufacturing, general.

“Manufacturing, general” means a manufacturing use, typically having the potential of creating moderate noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production of items made from stone or concrete;
- B. Production of items from ferrous or nonferrous metals through use of a machine shop, welding or fabrication; or from nonferrous metals through use of a foundry; or from ferrous metals through use of a foundry heated by electricity (induction melting);
- C. Production of finished goods that typically are not for household or office use, such as barrels, ceramic molds, or cardboard cartons, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semiprecious or precious metals or stones, fiber, or other similar materials;
- D. Production of finished goods, for household or nonhousehold use, such as toys, film, pens, or linoleum from plastic, rubber, or celluloid;
- E. Production of parts to be assembled into a finished product;
- F. Development of film on a wholesale basis;
- G. Production of items through biological processes, such as pharmaceuticals and industrial purifiers, manufactured by bioengineering techniques;

H. Production of items such as paint and coatings, dyestuffs, fertilizer, glue, cosmetics, clay, or pharmaceuticals that require the mixing or packaging of chemicals;

I. Food processing for human consumption except that involving the milling of grain or the refining of sugar.

23.06.615 Manufacturing, heavy.

“Manufacturing, heavy” means a manufacturing use, typically having the potential of creating substantial noise, smoke, dust, vibration and other environmental impacts or pollution, and including but not limited to:

A. Processing or refining of raw materials, such as but not limited to minerals, petroleum, rubber, wood or wood pulp, into other products;

B. The milling of grain or refining of sugar, except when accessory to a use defined as food processing for human consumption or as a retail sales and service use;

C. Slaughterhouses, including packing and freezing of meat products;

D. Refining, extruding, rolling, or drawing of ferrous or nonferrous metals, or the use of a noninduction foundry for ferrous metal;

E. Production of large durable goods such as motorcycles, cars, manufactured homes, airplanes, or heavy farm, industrial, or construction machinery;

F. Manufacturing of electrical components, such as semi-conductors and circuit boards, using chemical processes such as etching or metal coating;

G. Production of industrial organic and inorganic chemicals, and soaps and detergents; and

H. Conversion of solid waste into useful products or preparation of solid waste for disposal at another location by processing to change its physical form or chemical composition. This includes the off-site treatment or storage of hazardous waste as regulated by the State Department of Ecology.

23.06.617 Manufacturing, light.

“Manufacturing, light” means a manufacturing use, typically having little or no potential of creating noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

A. Production, assembly, finishing, and/or packaging of articles from parts made at another location, such as assembly of clocks, electrical appliances, or medical equipment;

B. Production of finished household and office goods, such as jewelry, clothing or cloth, toys, furniture, or tents, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semi-precious or

precious metals or stones, fiber, or other similar materials;

C. Canning or bottling of food or beverages for human or animal consumption using a mechanized assembly line;

D. Printing plants with more than 5,000 square feet of gross floor area;

E. Electronic product and component manufacturing including radio, TV, computers, data systems equipment, optical, photographic, engineering and similar precision instruments and high-tech industries.

23.06.620 Manufacturing use.

“Manufacturing use” means a business establishment in which articles are produced by hand or by machinery, from raw or prepared materials, by giving to those materials new forms, qualities, properties, or combinations, in a process frequently characterized by the repetitive production of items made to the same or similar specifications.

23.06.625 Marinas.

“Marinas” means an establishment providing docking, moorage space and activities relating to the maintenance and minor repair of pleasure boats and yachts.

23.06.630 Marine equipment rentals.

“Marine equipment rentals” means a business engaged in the rental of marine equipment, such as boats or jet skis, to individuals or businesses on a temporary basis for a specified fee.

23.06.635 Marine gas sales.

“Marine gas sales” means a business typically associated with a marina that engages in retail gasoline sales for boats and other marine equipment.

23.06.640 Master plan.

“Master plan” means a detailed site plan for certain distinct areas of the city for which specific plans have been reviewed and approved by the planning commission and the city council. A master plan for a distinct area is not to be construed as a substitute for the comprehensive plan as set forth in Chapter 23.01 RMC.

23.06.645 Microbrewery.

“Microbrewery” means a small-scale beer brewing plant located within a restaurant or tavern building in which a portion of the building is used for the production of beer for wholesale distribution and for on-site retail sale to restaurant or tavern patrons.

23.06.650 Microfacility. *Repealed by Ord. 07-19.*

23.06.655 Mini-warehouse.

“Mini-warehouse” means a structure containing separate storage spaces of varying sizes that are leased or rented on an individual basis and outdoor yards for the storage of goods where storage, retrieval and transport are the responsibilities of the renter or lessee.

23.06.660 Mobile home.

“Mobile home” means a single-family residence transportable in one or more sections that are eight feet or more in width and 32 feet or more in length, built on a permanent chassis, designed to be used as a permanent dwelling and constructed before June 15, 1976.

23.06.665 Monopole.

“Monopole” means a vertical support structure consisting of a single vertical metal, concrete, or wooden pole, typically round or square and driven into the ground or attached to a foundation.

23.06.670 Motel.

“Motel” means a building or group of buildings containing guest rooms designed or used to provide transient lodging.

23.06.675 Nursing home or rest home.

“Nursing home” or “rest home” means a home for aged, chronically ill, incurable persons, or persons in need of convalescent care outside of a hospital in which two or more persons not of the immediate family are received, kept, or provided with food and shelter or care for compensation, but not including hospitals, clinics, or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases, or mental illness.

23.06.680 Nursery, plant.

“Nursery, plant” means an enterprise, establishment or portion thereof that conducts the retailing or wholesaling of plants grown on the site, as well as accessory items such as clay pots, potting soil, fertilizers, insecticides, garden implements, etc.

23.06.685 Office – Corporate.

“Office – corporate” means an establishment primarily engaged in providing internal office administration services as opposed to customer service in a single building or a campus setting; for example, the headquarters, regional offices and/or the administrative offices for a corporation. Generally, the majority of the traffic generated from corporate offices comes from employees and not the general public.

23.06.687 Office – Consulting services.

“Office – consulting services” means establishments providing a wide variety of professional services including but not limited to: accountants, engineers, geologists, architects, financial consultants, landscape architects, land planners, surveyors and interior designers who generally conduct research, provide analysis of information, computer simulation, diagramming, mapping and/or drafting in order to create new products or plans.

23.06.690 Office – General.

“Office – general” means an establishment which provides administrative, professional, educational, financial, governmental or customer services to individuals, businesses, institutions and/or governmental agencies in an office setting; for example, branch banks, travel agencies, medical offices, real estate offices, insurance agencies, government offices, customer service offices, data processing services, union or charitable organization offices and wholesalers’ offices.

23.06.695 Office – Research and development.

“Office – research and development” means an office/laboratory establishment engaged in the research, analysis, design, development and/or testing of a product.

23.06.700 Office supply store.

“Office supply store” means stores selling office products such as stationery, legal forms, writing implements, computers, copies, office furniture, and similar products.

23.06.705 Outdoor advertising sign.

“Outdoor advertising sign” means any lettered, figure, or pictorial matter or other sign of any kind or character whatsoever, made visible for outdoor advertising purposes anywhere.

23.06.710 Outdoor advertising structure.

“Outdoor advertising structure” means any structure of any kind or character erected or maintained for outdoor advertising purposes, upon which any outdoor advertising sign may be placed, including also outdoor advertising statuary.

23.06.715 Outdoor storage.

“Outdoor storage” means the storage of any products, materials, vehicles, equipment, junk, or scrap outside the confines of an enclosed building, and more specifically defined as:

A. Merchandise Display. Display of products and materials, and operable vehicles and equipment for the principal purpose of offering for sale at retail, and incidental to the business existing on the premises;

B. Equipment and Material Storage. Storage of any equipment or materials in usable condition which are not being specifically displayed as merchandise or offered for sale at retail; and

C. Junk and Scrap Storage. Storage of used products or scrap materials such as wood, cloth, paper, glass, metal, plastic, or rock material, which could be refurbished, recycled, or converted into usable stock or material.

23.06.720 Parking lot.

“Parking lot” means an open area, other than a street or alley, used for the temporary parking of automobiles and available for public use, whether free or for compensation, or as an accommodation for clients or customers.

23.06.725 Parking space, automobile (off street).

“Parking space, automobile (off street)” means space within a public or private parking area, or within a building designed for or used for the temporary parking or storage of one motor vehicle.

23.06.728 Parking structure.

“Parking structure” means a structure used for the parking of vehicles where parking is accommodated on two or more levels.

23.06.730 Pasture.

“Pasture” means a fenced enclosure or confined area used for the grazing of livestock or small animals which contains sufficient vegetation to serve as the principal food source for the livestock confined therein.

23.06.732 Patio.

“Patio” means an outdoor space that is often paved or decked directly adjacent to a main building that is at or within 30 inches of adjacent grade.

23.06.735 Pawn shop.

“Pawn shop” means an establishment engaged in the buying or selling of new or secondhand merchandise and offering loans in exchange for personal property.

23.06.740 Pen.

“Pen” means a fenced enclosure or small confined area used for the raising or keeping of livestock or small animals, but not including barns, sheds or similar structures, or pasture.

23.06.742 Permanent supportive housing.

“Permanent supportive housing” is subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with on-site or off-site voluntary services designed to support a person living with a complex and disabling behavioral health or physical health condition who was experiencing homelessness or was at imminent risk of homelessness prior to moving into housing to retain their housing and be a successful tenant in a housing arrangement, improve the resident's health status, and connect the resident of the housing with community-based health care, treatment, or employment services. Permanent supportive housing is subject to all of the rights and responsibilities defined in chapter 59.18 RCW.

23.06.745 Personal loan business.

“Personal loan business” means an establishment engaged in the business of cashing payroll checks and/or providing small, nonsecured, short-term loans to individuals.

23.06.750 Personal services business.

“Personal services business” means a business primarily engaged in providing services generally involving the maintenance of the human body, or other services to one’s person. Such businesses include, but are not limited to, barber and beauty shops, photographic studios, body piercing, manicuring shops, tanning parlors, body wrapping, tattoo parlors and massage practitioners.

23.06.755 Pet shop and pet supply store.

“Pet shop” and “pet supply store” mean establishments engaged in the retail sale of pets, pet food, supplies and the grooming of pets.

23.06.760 Photo processing, copying and printing services.

“Photo processing, copying and printing services” means retail establishments that provide

duplicating services using photocopy, blueprint and offset printing equipment, including collating of booklets and reports.

23.06.765 Pool, private.

“Pool, private” means a swimming pool built accessory to a dwelling unit and used for the enjoyment of the family living therein.

23.06.770 Pool, public.

“Pool, public” means a swimming pool to which the general public has access through the payment of a fee or admission charge.

23.06.775 Pool, semi-public.

“Pool, semi-public” means a swimming pool accessory to a hotel, motel, multiple dwelling or similar use to which the general public does not have usual access, and located for the convenience of the guests or patrons of a hotel, motel or similar use.

23.06.777 Porch.

“Porch” means an outdoor, typically raised and covered area, providing an entrance way to a building.

23.06.780 Portable food vendor.

“Portable food vendor” means the vending of food and/or beverages from a movable cart-type stand which is located on the same lot as, and in conjunction with, a permitted use. Portable food vending stands cannot be self-propelled, must serve only walk-up customers, and may not be stored outdoors when the portable food vendor is not open for business.

23.06.785 Poultry farm.

“Poultry farm” means a lot, structure or building used intensively for the raising, feeding, breeding, or keeping of chickens, turkeys, or other poultry for marketing or slaughter, or for the production of eggs for sale.

23.06.790 Public agency building.

“Public agency building” means any agency office for the administration of any governmental activity or program.

23.06.792 Public agency facility.

“Public agency facility” means a lot, structure, facility or building which is necessary for the operation of a public utility on which is performed a public service such as supplying water, wastewater disposal, electrical, transportation or communication service, usually as a monopoly or pursuant to a franchise by a business organization under governmental regulation, or directly by government.

23.06.795 Radio and television studio.

“Radio and television studio” means an establishment engaged in transmitting oral and visual programs, and which consists of a studio, transmitter, and antennas.

23.06.797 Reclassification.

“Reclassification” means a change in the city’s zoning map, resulting in a change in zoning designation on one or more parcels of property. Also referred to as a rezone.

23.06.800 Recreational club.

“Recreational club” means an area devoted to facilities and equipment for recreational purposes, swimming pools, tennis courts, playgrounds, community clubhouses, and other similar uses maintained by a nonprofit organization whose membership is limited to the residents within the area in which it is located; provided, that membership shall not be denied to residents of the area based solely on race, creed or color.

23.06.802 Recreational vehicle.

“Recreational vehicle” means a vehicular-type unit designed for temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. “Recreational vehicle” shall include, but not be limited to, the following:

A. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;

B. Camper. A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;

C. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;

D. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

(See also “Dependent recreational vehicle,” RMC 23.06.260.)

23.06.805 Recreational vehicle campground.

“Recreational vehicle campground” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational or vacation usage for short periods of stay subject to the provisions of this title.

23.06.807 Recreational vehicle park.

“Recreational vehicle park” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles for travel, recreational or vacation uses allowing for longer periods of stay subject to the provisions of this title.

23.06.809 Recreational vehicle space.

“Recreational vehicle space” means a parcel of land in a recreational vehicle park or campground for the placement of a single recreational vehicle and the exclusive use of its occupants.

23.06.810 Restaurant.

“Restaurant” means a retail establishment engaged in the preparation and sale of food and beverages, including coffee shops, sandwich shops, ice cream parlors, fast food take-out, espresso stands, and similar uses. The term “restaurant” can be further described by the following types:

A. Restaurant, Drive-Through. A “restaurant” which has one or more drive-through lanes for ordering and dispensing of food and beverages to patrons remaining in their vehicles, for consumption off the premises. A drive-through restaurant may also have seating facilities.

B. Restaurant, Lounge. A restaurant which includes licensed on-site provision of alcoholic beverages for consumption on the premises as an accessory to food service.

C. Restaurant, Sit-Down. A restaurant at which all food and drink is consumed on the premises.

D. Restaurant, Take-Out. A restaurant that offers a take-out service whereby food may be consumed off the premises. A take-out restaurant may also have seating facilities.

23.06.817 Sales, retail.

“Sales, retail” means sale to the ultimate consumer for direct consumption and not for resale.

23.06.820 Sales, wholesale.

“Sales, wholesale” means sale for resale not for direct consumption. For the purpose of land use classifications, a business primarily engaged in wholesale sales, with less than 25 percent of the square footage of sales in related retail, will be classified as wholesale.

23.06.825 Sanitary station or sanitary dumping station.

“Sanitary station” or “sanitary dumping station” means a facility used for removing and disposing of wastes from recreational vehicle sewage holding tanks.

23.06.830 School.

“School” means public or private graded educational institution facility, structure or building but not including trade schools.

23.06.832 School, alternative.

“School, alternative” means a school which offers a curriculum which is equivalent to but is a substitute for the curriculum commonly found in more traditional public or private schools.

23.06.833 School, commercial.

“School, commercial” means a business establishment where instruction is given, in exchange for payment of a fee. Examples of subjects taught include, but are not limited to, dance, computer skills, music, and martial arts.

23.06.834 School, trade.

“School, trade” means an educational facility, structure or building operated as a business enterprise offering instruction or training in the trades or industrial arts such as welding, brick laying, machinery operation, cooking, printing or similar trades or industrial arts, but not including

schools.

23.06.835 Secondhand/consignment store.

“Secondhand/consignment store” means an establishment engaged in the retail sale of used clothing, sports equipment, appliances, and other merchandise.

23.06.840 Senior housing.

“Senior housing” means a complex of dwellings, exclusively designed for and occupied by households having least one person 62 years of age or older.

23.06.845 Sensitive land uses.

“Sensitive land uses” means those land uses which are particularly sensitive to the secondary effects of adult use businesses. “Sensitive land uses” include the following:

- A. Churches, or other religious facilities or institutions;
- B. Multiple-family and single-family residential zones;
- C. Playgrounds and public parks;
- D. Public and private schools, technical schools and training facilities which have 25 percent or more of their students under the age of 18.

23.06.850 Small livestock farming.

“Small livestock farming” means the keeping of four or more domesticated animals such as rabbits, chickens, ducks, turkeys, and similar fowl and animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.855 Specialty retail store.

“Specialty retail store” means one of a wide variety of stores involved in the retail sale of one or more general categories of specialty goods and merchandise, including but not limited to the following types of specialty stores: sporting goods, bicycles, glassware and chinaware, fishing tackle, music, greeting cards, jewelry, toys, hobby supplies, games, cameras, gifts and souvenirs, sewing supplies, tobacco products, newspapers, magazines, and comic books, religious supplies, guns and gun supplies or other miscellaneous goods.

23.06.860 Specified anatomical areas.

“Specified anatomical areas” means:

- A. Less than completely and opaquely covered human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; and
- B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

23.06.862 Specified sexual activities.

“Specified sexual activities” means:

- A. Human genitals in a state of sexual stimulation or arousal; and/or
- B. Acts of human masturbation, sexual intercourse or sodomy, whether between persons of the same or opposite sex; and/or
- C. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast; and/or
- D. Excretory functions as part of or in connection with any of the activities set forth in this chapter.

23.06.865 Stable, private.

“Stable, private” means a building in which horses are kept for private use and not for remuneration, hire, or sale.

23.06.867 Stable, public.

“Stable, public” means a building in which horses are kept for remuneration, hire, or sale, including a riding academy.

23.06.870 Stock-in-trade.

“Stock-in-trade” means all books, equipment, magazines, periodicals, pictures, posters, printed material, products (including prerecorded video tapes, discs, or similar material), or other items readily available for purchase, rental, viewing or use by patrons of the establishment excluding material located in any storeroom or other portion of the premises not open to patrons.

23.06.871 Storage container.

“Storage container” is defined as provided in RMC 11.33.010.

23.06.875 Story.

“Story” means that portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A mezzanine floor shall be counted as a story if it covers over one-third of the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more. A basement shall be counted as a story if its ceiling is over six feet above the level from which the height of the building is measured.

23.06.880 Street.

“Street” means a public thoroughfare which affords the principal means of access to abutting property, including avenue, place, way, drive, lane, boulevard, highway, road, and any other thoroughfare except an alley.

23.06.885 Structure.

“Structure” means anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

23.06.888 Substantial damage.

“Substantial damage” means damage of any origin sustained by a structure whereby the cost of

restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

23.06.890 Substantial improvement.

“Substantial improvement” means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged and is being restored, before the damage occurred. “Substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term “substantial improvement” does not include any project for improvement to comply with existing state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official which are the minimum necessary to assure safe living conditions, or any alteration of a structure listed on the National Register of Historic Places or State Inventory of Historic Places.

23.06.895 Theater.

“Theater” means a facility used by and for the performing arts but not including cinema.

23.06.900 Towing, vehicle impound lots.

“Towing, vehicle impound lots” means lots used for the temporary storage of vehicles which have been towed by a towing company or for impounded vehicles, but which does not include permanent vehicle storage or dismantling of vehicles.

23.06.901 Transitional housing.

“Transitional housing” means a facility that provides housing and supportive services to individuals or families experiencing homelessness for up to two (2) years and whose primary purpose is to enable individuals or families experiencing homelessness to move into independent living and permanent housing.

23.06.905 Travel trailer.

See “Recreational vehicle,” RMC 23.06.802.

23.06.910 Truck terminal.

“Truck terminal” means a business providing a location where goods carried by motor transport can be received, transferred from one vehicle to another, and/or shipped, where the primary purpose is not storage but to serve as a point of transfer.

23.06.915 Use – Permitted.

“Use – permitted” means a use authorized or allowed alone in a specified use district for the preservation or promotion of which the use district is established and subject to the requirements of the regulations and standards of such use district, and to which all other uses are accessory, special, conditional, or nonconforming.

23.06.920 Use – Accessory (secondary).

“Use – accessory (secondary)” means a secondary or minor use of a lot, structure, or building

designed or employed in conjunction with, but subordinate or incidental to, and compatible with the principal permitted use for which the use district is established, and subject to the regulations and standards of such use district.

23.06.925 Use – Nonconforming.

“Use – nonconforming” means the use of a building or other structure or of a tract of land which does not conform to the use regulations of this title for the district in which it is located, either at the effective date of the ordinance codified in this title or as a result of subsequent amendments which may be incorporated into this title.

23.06.930 Use – Special.

“Use – special” means any use of a lot, structure or building which by its nature, intensity or potential impact upon an area cannot be considered as a principal or accessory use within a use district, but when subject to special conditions and standards specified in a special use permit may be compatible with other uses in the same or adjacent use districts.

23.06.935 Variance.

“Variance” means a modification of the regulations of this title granted by the board of adjustment after finding that the literal application of the provisions of this title would cause undue and unnecessary hardship in view of certain facts and conditions applying to a specific parcel of property.

23.06.937 Vehicle-based food service.

“Vehicle-based food service” means the vending of food and/or beverages from a large vehicle that is equipped to both cook and sell food, and that is capable of being moved from place to place as provided in RMC 23.42.325.

23.06.940 Vehicle leasing and rentals.

“Vehicle leasing and rentals” means the use of any building or land for a business involving the leasing of vehicles.

23.06.945 Vehicle sales.

“Vehicle sales” means the use of any building or land for the display and sale or long-term lease of new or used automobiles, panel trucks or vans, boats, or motorcycles and including any warranty repair work and other repair service conducted as an accessory use.

23.06.950 Video rental store.

“Video rental store” means an establishment engaged primarily in the renting or sale of videocassettes, DVDs, and video games.

23.06.955 Warehousing and wholesale trade.

“Warehousing and wholesale trade” means establishments involved in the storage and/or sale of bulk goods for resale or assembly, excluding establishments offering the sale of bulk goods to the general public.

23.06.960 Warehousing, storage and distribution.

“Warehousing, storage and distribution” means a building where goods and materials are kept immediately prior to their delivery to retail outlets or their sale to other businesses. This use may include vehicle maintenance or storage as an accessory use.

23.06.965 Wholesale use.

“Wholesale use” means a business that stores large stocks of goods for sale in bulk quantities to retail outlets. Sales to the general public do not occur on the site, nor is the location of the business advertised through newspapers, flyers or other media designed to reach the consumer.

23.06.970 Wineries – Production.

“Wineries – production” means an establishment engaged in the production of wine for wholesale distribution.

23.06.972 Wineries – Tasting room.

“Wineries – tasting room” means an establishment engaged in the retail sales of wines.

23.06.975 Yard.

“Yard” means an open space of uniform width or depth on the same lot with a building or a group of buildings, which open space lies between the building or group of buildings and the nearest lot line and is unoccupied and unobstructed from the ground upward, except for the certain exceptions specified in this title. In measuring a yard, as hereinafter provided, the “line of a building” shall be deemed to mean a line parallel to or concentric with the nearest lot line drawn through the point of a building or the point of a group of buildings nearest to such a lot line, exclusive of the exceptions referenced above, and the measurements shall be taken from the line of the building to the nearest lot line.

23.06.980 Yard, front.

“Yard, front” means a yard extending the full width of the site and measured as to depth at the least horizontal distance between the street right-of-way line and the exterior wall.

23.06.983 Yard, rear.

“Yard, rear” means a yard which extends the full width of the site and is measured as to depth at the least horizontal distance between the rear lot line and the exterior wall.

23.06.985 Yard, side.

“Yard, side” means a yard which extends from the front yard or front lot line where no front yard exists to the rear yard or rear lot line where no rear yard exists and is measured as to width at the least horizontal distance between the side lot line and the exterior wall.

Section 2. Richland Municipal Code Section 23.14.030, entitled Agricultural use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 17-09, is hereby amended as follows:

23.14.030 Agricultural use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are

listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	AG	SAG
Agriculture		
Agricultural Use	P	P
Business and Personal Services		
Animal Shelter	S ¹	
Commercial Kennel	S ¹	
Hospital Clinic – Large Animal	S ¹	
Hospital Clinic – Small Animal	S ¹	
Industrial Uses		
Excavating, Processing, Removal of Topsoils, Sand, Gravel, Rock or Similar Natural Deposits	S ²	
Public Uses		
Churches	P ³	P ³
Clubs or Fraternal Societies	P ³	P ³
Cultural Institutions	P ³	P ³
General Park Maintenance and Operations	P	P
Golf Courses	P	P
Passive Open Space Uses	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ⁴	P ⁴
Public Agency Buildings	P ⁴	P ⁴

Land Use	AG	SAG
Public Agency Facilities	P ⁴	P ⁴
Public Parks	P	P
Schools	P ⁵	P ⁵
Special Events Including Concerts, Tournaments, and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trail for Equestrian, Pedestrian or Nonmotorized Vehicle Use	P	P
Recreational Uses		
Commercial Recreation, Outdoor	S ⁶	
Recreational Vehicle Campgrounds	S ⁷	
Stable, Public	S ⁸	
Retail Uses		
Landscaping Material Sales	S ⁹	
Nursery, Plant	S ⁹	
Parking Lot	A	A
Residential Uses		
Accessory Apartments	A ¹⁰	A ¹⁰
Adult Family Home	P	P
Bed and Breakfast	S ¹¹	S ¹¹
Day Care Center	S ¹²	S ¹²
Designated Manufactured Home	P ¹³	P ¹³
Dwelling, One-Family Detached	P ¹³	P ¹³
Family Day Care Home	A ¹²	A ¹²
Home Occupations	A ¹⁴	A ¹⁴
<u>Permanent Supportive Housing</u>	<u>P¹³</u>	<u>P¹³</u>
Private Swimming Pools	A ¹⁵	A ¹⁵
Recreational Club	P ¹⁶	P ¹⁶
Rental of Rooms to Not More Than Four Persons Other Than the Family Occupying the Single-Family Dwelling	A	A
<u>Transitional Housing</u>	<u>P¹³</u>	<u>P¹³</u>
Miscellaneous Uses		
Cemetery	P	

Land Use	AG	SAG
Macro-Antennas	P	P
Raising Crops, Trees or Vineyards	P	P

1. RMC 23.42.040
2. RMC 23.42.070
3. RMC 23.42.050
4. RMC 23.42.200
5. RMC 23.42.250
6. RMC 23.42.175
7. RMC 23.42.230
8. RMC 23.42.190
9. RMC 23.42.105
10. RMC 23.42.020
11. RMC 23.42.045
12. RMC 23.42.080
13. RMC 23.18.025
14. RMC 23.42.090
15. RMC 23.42.300
16. RMC 23.42.210

Section 3. Richland Municipal Code Section 23.18.030, entitled Residential use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 17-09, is hereby amended as follows:

23.18.030 Residential use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Residential Uses					
Accessory Apartments	A ¹	A ¹	A ¹	A ¹	A ¹

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Accessory Buildings ¹⁴	A	A	A	A	A
Adult Family Home	P	P	P	P	P
Apartment/Condominium (3 or More Units)					P
Assisted Living Facility					P
Bed and Breakfast	S ²	S ²	S ²	S ²	P
Day Care Center	S ³	S ³	S ³	S ³	P ³
Designated Manufactured Home	P ⁴	P ⁴	P ⁴	P ⁴	P ⁴
Dormitories, Fraternities and Sororities					P
Dwelling, One-Family Attached			P ⁴	P ⁴	P ⁴
Dwelling, One-Family Detached	P ⁴	P ⁴	P ⁴	P ⁴	P ⁴
Dwelling, Two-Family Detached			P	P	P
Home Occupations	A ⁵	A ⁵	A ⁵	A ⁵	A ⁵
Family Day Care Home	A ³	A ³	A ³	A ³	A ³
Manufactured Home Park			S ⁶	S ⁶	S ⁶
Playground Developed in Conjunction with School, Park or Community Clubhouse	P	P	P	P	P
Nursing or Rest Home					P
<u>Permanent Supportive Housing</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>
Rental of Rooms to Not More Than Four Persons Other Than the Family Occupying the Single-Family Dwelling	A	A	A	A	A
Private Swimming Pools	A ⁷	A ⁷	A ⁷	A ⁷	A ⁷
Recreational Club	P ⁸	P ⁸	P ⁸	P ⁸	P ⁸
Senior Housing					P
<u>Transitional Housing</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>
Public/Quasi-Public Uses					
Churches	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
Clubs or Fraternal Societies	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
Cultural Institutions	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
General Park Operations and Maintenance Activities	P	P	P	P	P

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Golf Courses	P	P	P	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Agency Buildings	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Agency Facilities	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Parks	P	P	P	P	P
Schools	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P
Trail Head Facilities	P	P	P	P	P
Miscellaneous Uses					
Macro-Antennas	P	P	P	P	P
Parking Lots	P	P	P	P	P
Raising Crops, Trees, Vineyards	P	P	P	P	P
Recreational Vehicle Parks					S ^{12,13}

1. RMC 23.42.020

2. RMC 23.42.045

3. RMC 23.42.080

4. RMC 23.18.025

5. RMC 23.42.090

6. RMC 23.42.140

7. RMC 23.42.300

8. RMC 23.42.210

9. RMC 23.42.050

10. RMC 23.42.200

11. RMC 23.42.250

12. RMC 23.42.220

13. RMC 23.18.020(B)(4)

14. Accessory buildings and structures are subject to RMC 23.38.020 – 23.38.070

Section 4. Richland Municipal Code Section 23.22.030, entitled Commercial use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 15-21, is hereby amended as follows:

23.22.030 Commercial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Agricultural Uses								
Raising Crops, Trees, Vineyards								P
Automotive, Marine and Heavy Equipment								
Automotive Repair – Major				P				
Automotive Repair – Minor		P	P	P	S			
Automotive Repair – Specialty Shop		S	P	P	S			
Automobile Service Station		P ¹	P ¹	P ¹	S ¹			
Auto Part Sales		P	P	P	S			
Boat Building				P				
Bottling Plants				P				p ²⁸
Car Wash – Automatic or Self-Service		P ²	P ²	P ²	S ²			
Equipment Rentals			P	P				
Farm Equipment and Supplies Sales				P				
Fuel Station/Mini Mart	S	P	P	P	P			
Heavy Equipment Sales and Repair				P				
Manufactured Home Sales Lot				P				
Marinas						P	P	
Marine Equipment Rentals				P		P	P	
Marine Gas Sales						A	A	
Marine Repair				P		P	P	

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Towing, Vehicle Impound Lots				S ³				
Truck Rentals			P	P				
Truck Stop – Diesel Fuel Sales			S	P				
Truck Terminal				P				
Vehicle Leasing/Renting			P ⁴	P	S ⁴			
Vehicle Sales			P ⁴	P	S ⁴			
Warehousing, Wholesale Use				P				
Business and Personal Services								
Animal Shelter				S ⁵				
Automatic Teller Machines	P	P	P	P	P	P		P
Commercial Kennel				P ⁵				
Contractors' Offices		P	P	P	P			
Funeral Establishments			P	P				
General Service Businesses	A	P	P	P	P	P		
Health/Fitness Facility	A	P	P	P	P	A	P	
Health/Fitness Center			P	P	P		P	
Health Spa		P	P	P	P	P		P
Hospital/Clinic – Large Animal				S ⁵				
Hospital/Clinic – Small Animal			S ⁵	P ⁵	P			
Laundry/Dry Cleaning, Com.				P	P ²⁹			
Laundry/Dry Cleaning, Neighborhood		P	P	P	P			
Laundry/Dry Cleaning, Retail	P	P	P	P	P	P		
Laundry – Self-Service		P	P	P	P			
Mini-Warehouse				P ⁶				
Mailing Service	P	P	P	P	P	P		
Personal Loan Business	P	P	P	P	P			
Personal Services Businesses	A	P	P	P	P	P		
Photo Processing, Copying and Printing Services	P	P	P	P	P	P		
Telemarketing Services	P		P	P	P			
Video Rental Store		P	P	P	P	P		P

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Food Service								
Cafeterias	A		A	A	A	A	A	
Delicatessen	P	P	P	P	P	P	P	P
Drinking Establishments		P ⁷	P	P	P	P	P	P
Micro-Brewery			P	P	P	P	P	P
Portable Food Vendors ²⁶	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁸
Restaurants/Drive-Through		S ⁸	P ⁸	P ⁸	S ^{8, 9}	S ^{8, 9}		
Restaurants/Lounge		P ⁷	P	P	P	P	P	P
Restaurants/Sit Down	A	P	P	P	P	P	P	P
Restaurants/Take Out		P	P	P	P	P		P
Restaurants with Entertainment/Dancing Facilities		P ⁷	P	P	P	P	P	P
Vehicle-Based Food Service		P ³⁰	P ³⁰	P ³⁰	P ³⁰	P ³⁰		
Wineries – Tasting Room		P ⁷	P	P	P	P	P	P
Industrial/Manufacturing Uses								
Laundry and Cleaning Plants				P				P ²⁸
Light Manufacturing Uses				P				P ²⁸
Warehousing and Distribution Facilities				P				P ²⁸
Wholesale Facilities and Operations				P				P ²⁸
Wineries – Production				P				P
Office Uses								
Financial Institutions	P	P/S ²²	P	P	P/S ²²	P		
Medical, Dental and Other Clinics	P	P	P	P	P	P		
Newspaper Offices and Printing Works			P	P	P			
Office – Consulting Services	P	P	P	P	P	P		P ²⁸
Office – Corporate	P		P	P	P	P		P ²⁸
Office – General	P	P	P	P	P	P		P ²⁸
Office – Research and Development	P		P	P	P			P ²⁸

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Radio and Television Studios			P	P	P			
Schools, Commercial	P		P	P	P	P		
Schools, Trade			P	P	P			p ²⁸
Travel Agencies	P	P	P	P	P	P		
Public/Quasi-Public Uses								
Churches	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P	P ¹⁰		
Clubs or Fraternal Societies	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰		
Cultural Institutions	P ¹⁰	P ¹⁰	P ¹⁰		P ¹⁰	P ¹⁰		P ¹⁰
General Park O&M Activities	P	P	P	P	P	P	P	P
Hospitals	P		P	P	P			
Homeless Shelter				P				
Passive Open Space Use	P	P	P	P	P	P	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Public Agency Buildings	P	P	P	P	P	P	P	
Public Agency Facilities	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Public Campgrounds				S			S	
Public Parks	P	P	P	P	P	P	P	P
Schools	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²		
Schools, Alternative	P ¹³	P ¹³	P ¹³	P ¹³	P ¹³			
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P	P	P	P
Trail Head Facilities	P	P	P	P	P	P	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P	P	P	P	P	P	P
Recreational Uses								
Art Galleries			P	P	P	P	P	P
Arcades		P	P	P	P	P	P	
Boat Mooring Facilities						P	P	
Cinema, Indoor			P	P	P	P	P	

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Cinema, Drive-In			P	P				
Commercial Recreation, Indoor		S ⁷	P	P	P	P	P	
Commercial Recreation, Outdoor			P	P		P	P	
House Banked Card Rooms				p ¹⁴	p ¹⁴	p ¹⁴	p ¹⁴	
Recreational Vehicle Campgrounds				S ¹⁵			S ¹⁵	
Recreational Vehicle Parks				S ¹⁶			S ¹⁶	
Stable, Public				S ¹⁷				
Theater		P ⁷	P	P	P	P	P	P
Residential Uses								
Accessory Dwelling Unit		A	A	A	A	A		A
Apartment, Condominium (3 or more units)	P		p ¹⁸		P	P		
Assisted Living Facility	P		P		p ¹⁸	P		
Bed and Breakfast	P	P	P	P	P	P	P	P
Day Care Center	p ¹⁹	p ¹⁹	p ¹⁹	p ¹⁹	p ¹⁹	p ¹⁹		
Dormitories, Fraternities, and Sororities	P				P	P		
Dwelling, One-Family Attached						p ²⁵		
Dwelling, Two-Family Detached						P		
Dwelling Units for a Resident Watchman or Custodian				A				p ²⁸
Emergency Housing	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Emergency Shelters	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Family Day Care Home	p ¹⁹					p ¹⁹		
Houseboats						P	P	
Hotels or Motels	P		P	P	P	P	P	P
Nursing or Rest Home	P		P		p ¹⁸	P		
Permanent Supportive Housing	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Recreational Club	A				A	A		
Senior Housing	P				p ¹⁸	P		
Temporary Residence	p ²⁰	p ²⁰	p ²⁰	p ²⁰	p ²⁰	p ²⁰		P
Transitional Housing	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Retail Uses								
Adult Use Establishments				P ²¹				
Apparel and Accessory Stores		P	P	P	P	P		P
Auto Parts Supply Store		P	P	P	P			
Books, Stationery and Art Supply Stores	A	P	P	P	P	P		P
Building, Hardware, Garden Supply Stores		P	P	P	P			
Department Store			P	P	P			
Drug Store/Pharmacy	A	P/S ²²	P	P	P	P		
Electronic Equipment Stores		P	P	P	P	P		
Food Stores		P	P	P	P	P		
Florist		P	P	P	P	P		P
Furniture, Home Furnishings and Appliance Stores		P	P	P	P			
Landscaping Material Sales			A	P				
Lumberyards				P				
Nursery, Plant				P				P
Office Supply Store	A	P	P	P	P	P		
Outdoor Sales				P				
Parking Lot or Structure	P	P	P	P	A	P		P
Pawn Shop				P				
Pet Shop and Pet Supply Stores		P	P	P	P			
Retail Hay, Grain and Feed Stores				P				
Secondhand Store			P	P	P	P		
Specialty Retail Stores		P	P	P	P	P		P
Miscellaneous Uses								
Bus Station				P	P			
Bus Terminal				P	P			
Bus Transfer Station	P		P	P	P		P	
Cemetery	P		P	P				

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Community Festivals and Street Fairs	P	P	P	P	P	P	P	P
Convention Center	P		P	P	P	P	P	
Macro-Antennas	P	P	P	P	P	P	P	P
Monopole			S ²³	P/S ²³	S ²³			
On-Site Hazardous Waste Treatment and Storage	A	A	A	A	A	A	A	A
Outdoor Storage		A ²⁴	A ²⁴	P ²⁴				
Storage in an Enclosed Building	A	A	A	A	A	A	A	A ²⁸

1. RMC 23.42.280
2. RMC 23.42.270
3. RMC 23.42.320
4. RMC 23.42.330
5. RMC 23.42.040
6. RMC 23.42.170
7. RMC 23.42.053
8. RMC 23.42.047
9. RMC 23.42.055
10. RMC 23.42.050
11. RMC 23.42.200
12. RMC 23.42.250
13. RMC 23.42.260
14. RMC 23.42.100
15. RMC 23.42.230
16. RMC 23.42.220
17. RMC 23.42.190
18. Use permitted on upper stories of multistory buildings, if main floor is used for commercial or office uses.
19. RMC 23.42.080
20. RMC 23.42.110
21. RMC 23.42.030
22. Use permitted, requires special use permit with drive-through window.
23. Chapter 23.62 RMC
24. RMC 23.42.180
25. RMC 23.18.025
26. See definition, RMC 23.06.780.
27. RMC 23.42.185
28. Activities permitted only when directly related to and/or conducted in support of winery operations.
29. Within the central business district (CBD), existing commercial laundry/dry cleaning uses, established and operating at the time the CBD district was established, are allowed as a permitted use. All use of the land and/or buildings necessary and incidental to that of the commercial laundry/dry cleaning use, and existing at the effective date of the CBD district, may be continued. Commercial laundry/dry cleaning uses not established and operating at the time the CBD district was established are prohibited.
30. RMC 23.42.325

Section 5. Richland Municipal Code Section 23.26.030, entitled Industrial use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 60-19, is hereby amended as follows:

23.26.030 Industrial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	I-M	M-2
Automotive, Marine and Heavy Equipment Uses		
Automotive Repair – Major	P	P
Automotive Repair – Minor	P	
Automotive Repair – Specialty Shop	P	
Automobile Service Station	P	
Automobile Wrecking		S ¹
Boat Building	P	P
Bottling Plants	P	P
Car Wash – Automatic or Self-Service	P ²	A
Equipment Rentals	P	
Farm Equipment and Supplies Sales	P	S
Gas/Fuel Station	P	S
Heavy Equipment Sales and Repair	P	P
Marine Repair	P	P
Towing, Vehicle Impound Lots	P ³	
Truck Rentals	P	
Truck Stop – Diesel Fuel Sales	P	P

Land Use	I-M	M-2
Truck Terminal	P	P
Vehicle Sales	P	
Warehousing, Wholesale Use	P	P
Business and Personal Services		
Animal Shelter	S ⁴	
Contractors' Offices and Shops	P	
General Service Businesses	P	P
Health/Fitness Facility	P	A
Health/Fitness Center	P	
Laundry/Dry Cleaning, Commercial	P	
Laundry/Dry Cleaning, Retail	P	
Mini-Warehouse	p ⁵	
Mailing Service	P	
Personal Loan Business	P	
Personal Services Businesses	P	
Photo Processing, Copying and Printing Services	P	
Telemarketing Services	P	
Food Service		
Cafeterias	A	A
Delicatessen	A	A
Drinking Establishments	P	P
Restaurants/Sit Down	P	
Restaurants/Drive-Through	p ⁶	A ⁶
Restaurants/Lounge	P	
Restaurants/Take Out	P	
Restaurants with Entertainment/Dancing Facilities	P	
Wineries	P	
Industrial/Manufacturing Uses		
Airport, Industrial	P	
Excavating, Processing, Removal of Topsoil, Sand, Gravel, Rock or Similar Natural Deposits	S ⁷	S ⁷
Junkyard		S

Land Use	I-M	M-2
Laundry and Cleaning Plants	P	P
General Manufacturing Uses	P	P
Heavy Manufacturing Uses		P
Light Manufacturing Uses	P	P
Research, Development and Testing Facilities	P	P
Warehousing, Storage and Distribution	P	P
Wholesale Facilities and Operations	P	P
Office Uses		
Financial Institutions	P	
Medical, Dental and Other Clinics	P	
Office – Consulting Services	P	
Office – Corporate	P	
Office – General	P	
Office – Research and Development	P	P
Public/Quasi-Public Uses		
General Park Operations and Maintenance Activities	P	P
Passive Open Space Use	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ⁸	P ⁸
Public Agency Buildings	P ⁸	P ⁸
Public Agency Facilities	P ⁸	P ⁸
Public Parks	P	
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P
Recreational Uses		
Commercial Recreation, Outdoor	S ⁹	
Residential Uses		
Accessory Dwelling Unit	A	
Day Care Center	S ¹⁰	
Dwelling Units for a Resident Watchman or Custodian	A	A
<u>Emergency Housing</u>	<u>S</u>	<u>S</u>

Land Use	I-M	M-2
<u>Emergency Shelters</u>	<u>S</u>	<u>S</u>
Hotels or Motels	S	S
<u>Permanent Supportive Housing</u>	<u>S</u>	<u>S</u>
Temporary Residence	p ¹¹	p ¹¹
<u>Transitional Housing</u>	<u>S</u>	<u>S</u>
Retail Uses		
Adult Use Establishments	p ¹²	
Airport, Commercial	P	
Parking Lot or Structure	P	P
Miscellaneous Uses		
Bus Station	P	
Bus Terminal	P	
Bus Transfer Station	P	P
Community Festivals and Street Fairs	P	P
Farming of Land	P	P
Macro-Antennas	P	P
Monopole	p ¹³	p ¹³
On-Site Hazardous Waste Treatment and Storage	P	P
Outdoor Storage	p ¹⁴	p ¹⁴
Storage in an Enclosed Building	P	P

1. RMC 23.42.290
2. RMC 23.42.270
3. RMC 23.42.320
4. RMC 23.42.040
5. RMC 23.42.170
6. RMC 23.42.047
7. RMC 23.42.070
8. RMC 23.42.200
9. RMC 23.42.175
10. RMC 23.42.080
11. RMC 23.42.110
12. RMC 23.42.030
13. Chapter 23.62 RMC
14. RMC 23.42.180

Section 6. Richland Municipal Code Section 23.28.030, entitled Business use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 2022-01, is hereby amended as follows:

23.28.030 Business use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	B-RP	B-C
Automotive, Marine and Heavy Equipment Uses		
Automotive Repair – Major		P
Automotive Repair – Minor		P
Automotive Repair – Specialty Shop		P
Automobile Service Station	P	P ¹⁴
Bottling Plants	P	P
Car Wash – Automatic or Self-Service		P ¹
Fuel Station/Mini Mart	P	P ¹⁴
Business and Personal Services		
Automatic Teller Machines	P	P
General Service Businesses	P	P
Health/Fitness Facility	P	P
Health/Fitness Center	P	P
Laundry/Dry Cleaning, Retail	P	P
Mini-Warehouse		P ²
Mailing Service	P	P
Personal Loan Business	P	P

Land Use	B-RP	B-C
Personal Services Businesses	P	P
Photo Processing, Copying and Printing Services	P	P
Telemarketing Services	S	P
Video Rental Store	P	P
Food Service		
Cafeterias	A	A
Delicatessen	A	A
Drinking Establishments	P	P
Portable Food Vendors	P ³	P ³
Restaurants/Drive-Through	A ⁴	A ⁴
Restaurants/Lounge	P	P
Restaurants/Sit Down	P	P
Restaurants/Take Out	P	P
Restaurants with Entertainment/Dancing Facilities	P	P
Vehicle-Based Food Service	P ¹⁵	P ¹⁵
Industrial/Manufacturing Uses		
Light Manufacturing Uses	P	P
Research, Development and Testing Facilities	P	P
Warehousing, Storage and Distribution		A
Wholesale Facilities and Operations		P
Office Uses		
Financial Institutions	P	P
Medical, Dental and Other Clinics	P	P
Newspaper Offices and Printing Works		P
Office – Consulting Services	P	P
Office – Corporate	P	P
Office – General	P	P
Office – Research and Development	P	P
Radio and Television Studios		P
Schools, Commercial	P	P
Schools, Trade	P	P
Travel Agencies	P	P

Land Use	B-RP	B-C
Public/Quasi-Public Uses		
Alternative Schools		P ⁵
Churches		P ⁶
Clubs or Fraternal Societies		P ⁶
Cultural Institutions		P ⁶
General Park Operations and Maintenance Activities	P	P
Passive Open Space Use	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ⁷	P ⁷
Public Agency Buildings	P ⁷	P ⁷
Public Agency Facilities	P ⁷	P ⁷
Public Parks	P	P
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P
Residential Uses		
Accessory Dwelling Unit	A	A
Apartment, Condominium (3 or More Units)	S ⁸	
Day Care Center	S ^{8,9}	A ⁹
Designated Manufactured Home	S ^{8,10, 11}	
Dormitories, Fraternities, and Sororities	S ⁸	
Dwelling, One-Family Attached	S ^{8,10,11}	
Dwelling, One-Family Detached	S ^{8,10,11}	
Dwelling, Duplex	S ⁶	
Dwelling Units for a Resident Watchman or Custodian	A	A
<u>Emergency Housing</u>	<u>S⁸</u>	<u>P</u>
<u>Emergency Shelters</u>	<u>S⁸</u>	<u>P</u>
Hotels or Motels	S ⁸	P
Nursing or Rest Home		P
<u>Permanent Supportive Housing</u>	<u>S⁸</u>	<u>P</u>
Temporary Residence	P ^{8,10}	P ¹⁰
<u>Transitional Housing</u>	<u>S⁸</u>	<u>P</u>

Land Use	B-RP	B-C
Retail Uses		
Parking Lot or Structure	P	P
Department Stores		P
Specialty Retail Stores	P	P
Miscellaneous Uses		
Bus Terminal	P	P
Bus Transfer Station	P	P
Community Festivals and Street Fairs	P	P
Convention Center	P	P
Farming of Land	P	P
Macro-Antennas	P	P
Monopole	P ¹²	S ¹²
Outdoor Storage	P ¹³	P ¹³
Storage in an Enclosed Building	P	P

1. RMC 23.42.270

2. RMC 23.42.170

3. RMC 23.42.185

4. RMC 23.42.047

5. RMC 23.42.260

6. RMC 23.42.050

7. RMC 23.42.200

8. RMC 23.28.020(B)

9. RMC 23.42.080

10. RMC 23.42.110

11. RMC 23.18.025

12. Chapter 23.62 RMC

13. RMC 23.42.180

14. Permitted when located adjacent to a principal or minor arterial street as identified in Chapter 12.02 RMC, Street Functional Classification Plan.

15. RMC 23.42.325

Section 7. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 8. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 9. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of August, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: August 1, 2022

Second Reading: August 16, 2022

Date Published: August 21, 2022

STAFF REPORT

TO: PLANNING COMMISSION
FILE NO.: CA2021-110

PREPARED BY: MIKE STEVENS
MEETING DATE: MAY 25, 2022

GENERAL INFORMATION:

APPLICANT: CITY OF RICHLAND CA2021-110

REQUEST: TEXT AMENDMENT TO RMC TITLE 23 RELATED TO
EMERGENCY SHELTERS AND HOUSING

LOCATION: CITYWIDE

REASON FOR REQUEST

The City of Richland planning staff is proposing a text amendment to Title 23 in order to satisfy the requirements of Engrossed Second Substitute House Bill (E2SHB) 1220 which went into effect on July 25, 2021.

ANALYSIS

Homelessness and affordable housing are two major and difficult issues facing communities throughout the State of Washington. To help address these complicated issues, E2SHB 1220 was signed into law and was meant to encourage cities to take active steps to accommodate transitional housing, emergency shelters, and similar homelessness related facilities through local planning and changes to local development regulations. This signed bill contains new requirements related to:

1. Housing element updates;
2. Adoption of moratoria or interim zoning controls; and
3. Zoning and development regulations regarding indoor shelters and housing for the homeless or those at risk of becoming homeless

The Housing element updates will occur during the next periodic update of the city's Comprehensive Plan and there has been no need to adopt a moratoria or interim zoning controls as it relates to E2SHB 1220. As a result, the issue at hand currently is the adoption of zoning and development regulations pertaining to transitional housing, permanent supportive housing, indoor shelters and housing for the homeless or those at risk of becoming homeless.

In order to accomplish item 3 (above), the city needed to review its zoning code and determine whether it would accomplish item 3 by:

1. Allowing indoor emergency shelters and indoor emergency housing in all zones where hotels are allowed; or
2. Allowing indoor emergency shelters and indoor emergency housing in a majority of zones within one-mile of transit.

In addition, E2SHB 1220 also amended RCW 35.21.689, which was adopted in 2019 and stated that “a city may not prohibit permanent supportive housing in areas where multifamily housing is permitted.” E2SHB 1220 added “transitional housing” to this prohibition and was revised as follows:

“A city shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed.”

The first option was relatively straightforward; however, the second option would have required:

1. Mapping all of the transit stops/routes;
2. Applying a one-mile radius to all of the mapped areas;
3. Identifying all of the zones that fall within the mapped radii;
4. Numerically determining what would constitute a “majority” of the mapped zones;
5. Specifically selecting the zoning categories for which indoor emergency shelters and indoor emergency housing would and would not be allowed; and
6. Revise the zoning code.

After consultation with the City Attorney, city staff has drafted the attached ordinance for Planning Commission’s review and consideration.

Planning staff recommends that the Planning Commission recommend approval of this ordinance to City Council with several minor changes, which are a result of comments received from Mary M. Reinbold, Senior Planner, with the Washington State Department of Commerce (comments outlined below).

PUBLIC NOTICE/ COMMENTS

Staff provided notice of the proposed amendment to local and state agencies. Notice was also published in the Tri-Cities Herald, posted at official posting places and on the city’s official website. Staff provided notice to the Washington State Dept. of Commerce and other state agencies as required by RCW 36.70A.

As of the date this staff report was written only one comment of substance was received and it was from Mary M. Reinbold, Senior Planner, with the Washington State Department of Commerce. Ms. Reinbold indicated that the draft ordinance is consistent with HB 1220, However, she suggested that the use of the term “Homeless Shelter” be removed from the various land use tables and from the definition section of the code since the proposed code amendments better align with Washington State Law.

SEPA

The proposal is subject to environmental review. The City of Richland issued a Determination of Non-Significance (DNS) for the proposal on May 19, 2022 after utilizing the Optional DNS Process in WAC 197-11-355.

FINDINGS OF FACT

1. City planning staff is proposing amendments to the Richland Municipal Code Title 23, Zoning Regulations, related to emergency shelters and housing.
2. The purpose of the amendment is to comply with Engrossed Second Substitute House Bill 1220, which was adopted in May 2021.
3. Notice of the proposed amendment was provided to local and state agencies. Notice was also published in the Tri-Cities Herald, posted at the official posting places and on the city's official website. Notice was provided to the Washington State Dept. of Commerce and other state agencies as required by RCW 36.70A.
4. One substantive comment regarding the proposed code amendment was received from the Washington State Department of Commerce.
5. The Washington State Department of Commerce received the 60-day Notice of Intent to Adopt Amendment and granted expedited review.
6. The City issued a SEPA Threshold Determination of Non-Significance on May 19, 2022 after utilizing the Optional DNS Process outlined in WAC 197-11-355.

CONCLUSIONS OF LAW

1. The Planning Commission has jurisdiction to hold an open record public hearing and issue a recommendation on the proposed ordinance amendment to the City Council.
2. The proposed code amendment is consistent with the goals and policies of the City's Comprehensive Plan.

RECOMMENDATION

Staff recommends the Planning Commission concur with the findings and conclusions set forth in Staff Report (CA2021-110) and recommend to the City Council adoption of the proposed code amendments to RMC Title 23 subject to the removal of "Homeless Shelters" from the code.

ALTERNATIVES

1. Recommend approval of the amendments as proposed;
2. Recommend approval of the amendments, as modified by the Planning Commission.
3. Recommend denial of the amendments;

RECOMMENDED MOTION – PLANNING COMMISSION

I move that the Planning Commission recommend approval of the proposed amendments to RMC Title 23 as identified in the draft ordinance with the removal of "Homeless Shelters" from the definitions and land use tables as recommended by the

Dept. of Commerce. This recommendation is based upon the listed Findings of Fact and Conclusions of Law.

EXHIBITS

1. Application Materials
2. Draft Ordinance
3. SEPA DNS & SEPA Checklist
4. Department of Commerce Notice
5. Public Notice & Comments Received



Exhibit 1

City of Richland
Development Services

625 Swift Blvd. MS-35
Richland, WA 99352
☎ 509-942-7794
📠 509-942-7764

Code Amendment Application

Note: A Pre-Application meeting is required prior to submittal of an application.

APPLICANT

☐ Contact Person

Company: City of Richland Development Services

UBI#: 036 001 852

Contact: Kevin Damrell, Permit Technician

Address: 625 Swift Blvd, Richland, WA 99352

Phone: (509)942-7771

Email: kdamrell@ci.richland.wa.us

DESCRIPTION OF PROPOSED AMENDMENT

The proposed amendment will add indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions.

APPLICATION MUST INCLUDE:

1. Completed application and filing fee
2. SEPA Checklist (if necessary)
3. Other information as determined by the Administrator

ANSWER THE FOLLOWING AS COMPLETELY AS POSSIBLE:

Section(s) of code proposed to be amended (include code citation): **See Attached Draft Ordinance**

Summary of requested code amendment(s):

The new language will allow for indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to assist those that are homeless or are at imminent risk for homelessness.

Reason(s) for code amendment(s):

The proposed code amendment is required per HB 1220 to be consistent with Chapters 25.21 and 35A.21 RCW.

Is the proposed amendment consistent with the applicable provisions of the Comprehensive Plan? Is a Comprehensive Plan amendment necessary to implement the proposed amendment?

Yes, the proposed amendment is consistent with the Comprehensive Plan.

No, a Comprehensive Plan amendment is not necessary.

Does the proposed amendment bear a substantial relation to the public health, safety, welfare and protection of the environment? Please explain: **The proposed code amendment will improve public health, safety, welfare and protection of the environment by allowing for indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing within various areas of the city.**

I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

1. I have read and examined this permit application. The information provided in this application contains no misstatement of fact.
2. I am an owner(s), authorized agent(s) of an owner(s), or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW, or I am exempt from the requirements of Chapter 18.27 RCW.

Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of Richland has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.

Applicant Printed Name: Kevin Damrell, Permit Technician

Applicant Signature: 

Date

4-8-22

Exhibit 2

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-05
Richland, WA 99352

ORDINANCE NO. 2022-XX

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING RICHLAND MUNICIPAL CODE TITLE 23: ZONING REGULATIONS RELATED TO EMERGENCY SHELTERS AND HOUSING.

WHEREAS, in May 2021, the Washington State Legislature passed Engrossed Second Substitute House Bill 1220, meant to encourage cities to take active steps to accommodate transitional housing, emergency shelters, and similar homelessness-related facilities through local planning and changes to local development regulations; and

WHEREAS, to comply with the mandates of E2SHB 1220, Richland City Council desires to amend certain sections of the City's zoning code under Title 23 RMC regulating local planning and development consistent with Chapter 35.21 RCW; and

WHEREAS, on month x, 2022, pursuant to RCW 36.70A.106, City staff properly and timely transmitted a copy of the proposed code amendments to the Washington State Department of Commerce for review and comment, and XX comments have been received to date; and

WHEREAS, on month x, 2022, a SEPA threshold Determination of Non-significance was issued for the proposed amendments. No appeal was filed, and xx comments were received; and

WHEREAS, on month x, 2022, the Richland Planning Commission held a public hearing on the proposed amendments and voted to recommend approval of the amendments; and

WHEREAS, Richland City Council recognizes that, in the interest of public health and safety, it is necessary to create standards that will regulate the siting and safe operation of transitional housing and permanent supportive housing facilities within the City of Richland consistent with Chapter 35.21 RCW.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Chapter 23.06, Definitions, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 08-20, is hereby amended as follows:

**CHAPTER 23.06
DEFINITIONS**

Sections:

- 23.06.010 Definitions – Introductory.**
- 23.06.020 Accessory apartment unit.**
- 23.06.025 Accessory dwelling unit.**
- 23.06.027 Adult family home.**
- 23.06.030 Adult use establishment.**
- 23.06.035 Agriculture.**
- 23.06.040 Airport commercial.**
- 23.06.045 Airport industrial.**
- 23.06.050 Alley.**
- 23.06.053 Amendment.**
- 23.06.055 Animal shelter.**
- 23.06.065 Apparel and accessory stores.**
- 23.06.070 Apartment.**
- 23.06.071 Apartment, studio.**
- 23.06.075 Arcade.**
- 23.06.080 *Repealed.***
- 23.06.085 Art galleries.**
- 23.06.090 Assisted living facility.**
- 23.06.095 Auto parts sales.**
- 23.06.100 Automobile repair.**
- 23.06.105 Automobile service station.**
- 23.06.110 Automobile wrecking.**
- 23.06.115 *Repealed.***
- 23.06.117 Basement.**
- 23.06.120 Bed and breakfast.**
- 23.06.125 Block front.**
- 23.06.130 Book, stationery and art supply store.**
- 23.06.135 Building.**
- 23.06.140 Building, accessory.**
- 23.06.145 Building, main.**
- 23.06.150 Building, hardware and garden supply store.**
- 23.06.155 Bus station.**
- 23.06.160 Bus terminal.**
- 23.06.165 Bus transfer station.**
- 23.06.170 Cafeteria.**
- 23.06.175 Car wash.**
- 23.06.180 Carport.**
- 23.06.185 Cemetery.**

23.06.190 Church.
 23.06.195 City officials and agencies.
 23.06.200 Cinema.
 23.06.205 Clinic.
 23.06.207 Clinic, school-based.
 23.06.210 Club or fraternal societies.
 23.06.215 Commercial recreation.
 23.06.217 Concessionaire.
 23.06.220 Convention center.
 23.06.225 Contractors' offices and shops.
 23.06.230 Contractors' yards.
 23.06.235 Court.
 23.06.240 Cultural institution.
 23.06.245 Day care center.
 23.06.250 Delicatessen.
 23.06.255 Department store.
 23.06.260 Dependent recreational vehicle.
 23.06.265 Designated manufactured home.
 23.06.270 Development.
 23.06.275 District.
 23.06.280 Dormitories, fraternities and sororities.
 23.06.285 Drinking establishment.
 23.06.290 Drive-through.
 23.06.295 Drug store/pharmacy.
 23.06.300 Dwelling, one-family attached.
 23.06.305 Dwelling, one-family detached.
 23.06.310 Dwelling, two-family detached.
 23.06.315 Dwelling, multiple-family.
 23.06.320 Dwelling unit.
 23.06.325 Electronic equipment stores.
 23.06.327 Emergency housing.
 23.06.329 Emergency shelters.
 23.06.330 Essential public facilities.
 23.06.335 Equipment rental.
 23.06.340 Family.
 23.06.345 Family day care home.
 23.06.350 Farming of land.
 23.06.355 Fence.
 23.06.360 Financial institution.
 23.06.365 *Repealed.*
 23.06.370 Florist.
 23.06.375 Food stores.
 23.06.380 Food wagon.
 23.06.385 Fuel station/mini-mart.
 23.06.390 Funeral establishment.
 23.06.395 Furniture, home furnishings, and appliance stores.

23.06.400 General service businesses.
 23.06.405 Grade plane.
 23.06.410 Gross floor area.
 23.06.415 Guest room.
 23.06.420 Habitable floor.
 23.06.425 Hazardous waste.
 23.06.430 Hazardous waste storage.
 23.06.435 Hazardous waste treatment.
 23.06.440 Hazardous waste treatment and storage facilities, off site.
 23.06.445 Hazardous waste treatment and storage facilities, on site.
 23.06.450 Hedge.
 23.06.455 Height of building.
 23.06.460 Hog farm.
 23.06.465 Home occupations.
 23.06.470 Health/fitness center.
 23.06.475 Health/fitness facility.
 23.06.477 Health spa.
 23.06.480 Homeless shelter.
 23.06.485 Hospital.
 23.06.490 Hospital or clinic for large animals.
 23.06.495 Hospital or clinic for small animals.
 23.06.500 Hot tub.
 23.06.505 Hotel.
 23.06.510 House-banked card room.
 23.06.515 Junkyard.
 23.06.520 Kennel, commercial.
 23.06.525 Landscaping.
 23.06.530 Landscaping material sales.
 23.06.535 Large livestock farming.
 23.06.540 Lattice tower.
 23.06.545 Laundry, self-service.
 23.06.550 Laundry/dry cleaning, retail.
 23.06.552 Laundry/dry cleaning, neighborhood.
 23.06.555 Laundry/dry cleaning, commercial.
 23.06.560 Livestock feed lot.
 23.06.565 Lot.
 23.06.567 Lot area.
 23.06.570 Lot, corner.
 23.06.572 Lot, interior.
 23.06.575 Lot line, front.
 23.06.577 Lot line, rear.
 23.06.580 Lot line, side.
 23.06.582 Lot depth.
 23.06.584 Lot width.
 23.06.586 *Repealed.*
 23.06.587 Lumberyard.

23.06.590 Macrofacility.
 23.06.595 Mailing services.
 23.06.600 Manufactured home.
 23.06.605 Manufactured home lot, park, and stand.
 23.06.610 Manufacturing, general.
 23.06.615 Manufacturing, heavy.
 23.06.617 Manufacturing, light.
 23.06.620 Manufacturing use.
 23.06.625 Marinas.
 23.06.630 Marine equipment rentals.
 23.06.635 Marine gas sales.
 23.06.640 Master plan.
 23.06.645 Microbrewery.
 23.06.650 *Repealed.*
 23.06.655 Mini-warehouse.
 23.06.660 Mobile home.
 23.06.665 Monopole.
 23.06.670 Motel.
 23.06.675 Nursing home or rest home.
 23.06.680 Nursery, plant.
 23.06.685 Office – Corporate.
 23.06.687 Office – Consulting services.
 23.06.690 Office – General.
 23.06.695 Office – Research and development.
 23.06.700 Office supply store.
 23.06.705 Outdoor advertising sign.
 23.06.710 Outdoor advertising structure.
 23.06.715 Outdoor storage.
 23.06.720 Parking lot.
 23.06.725 Parking space, automobile (off street).
 23.06.728 Parking structure.
 23.06.730 Pasture.
 23.06.732 Patio.
 23.06.735 Pawn shop.
 23.06.740 Pen.
 23.06.742 Permanent supportive housing.
 23.06.745 Personal loan business.
 23.06.750 Personal services business.
 23.06.755 Pet shop and pet supply store.
 23.06.760 Photo processing, copying and printing services.
 23.06.765 Pool, private.
 23.06.770 Pool, public.
 23.06.775 Pool, semi-public.
 23.06.777 Porch.
 23.06.780 Portable food vendor.
 23.06.785 Poultry farm.

23.06.790 Public agency building.
 23.06.792 Public agency facility.
 23.06.795 Radio and television studio.
 23.06.797 Reclassification.
 23.06.800 Recreational club.
 23.06.802 Recreational vehicle.
 23.06.805 Recreational vehicle campground.
 23.06.807 Recreational vehicle park.
 23.06.809 Recreational vehicle space.
 23.06.810 Restaurant.
 23.06.817 Sales, retail.
 23.06.820 Sales, wholesale.
 23.06.825 Sanitary station or sanitary dumping station.
 23.06.830 School.
 23.06.832 School, alternative.
 23.06.833 School, commercial.
 23.06.834 School, trade.
 23.06.835 Secondhand/consignment store.
 23.06.840 Senior housing.
 23.06.845 Sensitive land uses.
 23.06.850 Small livestock farming.
 23.06.855 Specialty retail store.
 23.06.860 Specified anatomical areas.
 23.06.862 Specified sexual activities.
 23.06.865 Stable, private.
 23.06.867 Stable, public.
 23.06.870 Stock-in-trade.
 23.06.871 Storage container.
 23.06.875 Story.
 23.06.880 Street.
 23.06.885 Structure.
 23.06.888 Substantial damage.
 23.06.890 Substantial improvement.
 23.06.895 Theater.
 23.06.900 Towing, vehicle impound lots.
23.06.901 Transitional housing.
 23.06.905 Travel trailer.
 23.06.910 Truck terminal.
 23.06.915 Use – Permitted.
 23.06.920 Use – Accessory (secondary).
 23.06.925 Use – Nonconforming.
 23.06.930 Use – Special.
 23.06.935 Variance.
 23.06.937 Vehicle-based food service.
 23.06.940 Vehicle leasing and rentals.
 23.06.945 Vehicle sales.

- 23.06.950 Video rental store.**
- 23.06.955 Warehousing and wholesale trade.**
- 23.06.960 Warehousing, storage and distribution.**
- 23.06.965 Wholesale use.**
- 23.06.970 Wineries – Production.**
- 23.06.972 Wineries – Tasting room.**
- 23.06.975 Yard.**
- 23.06.980 Yard, front.**
- 23.06.983 Yard, rear.**
- 23.06.985 Yard, side.**

23.06.010 Definitions – Introductory.

For the purpose of this title, certain terms and words are defined in this chapter. When not inconsistent with the context, words used in the present tense shall include the future; the singular number shall include the plural, and the plural, the singular; the word “shall” is always mandatory and the word “may” denotes a use of discretion in making a decision. The words “used” or “occupied,” unless the context otherwise requires, shall be considered as though followed by the words “or intended, arranged or designed to be used or occupied.”

23.06.020 Accessory apartment unit.

An “accessory apartment unit” is located within or adjacent to a detached one-family dwelling, located on the same lot and is a habitable living unit that provides the basic requirements of shelter, heating, cooking, and sanitation subject to the provisions of RMC 23.42.020.

23.06.025 Accessory dwelling unit.

“Accessory dwelling unit” means a dwelling unit located within a building that contains a nonresidential main or primary use. Occupancy of accessory dwelling units is reserved for the manager or owner of the main or primary use of the building.

23.06.027 Adult family home.

“Adult family home” means a facility licensed pursuant to Chapter 70.128 RCW, or the regular family dwelling of a person or persons who are providing personal care, special care, and/or room and board to more than one but not more than six adults who are not related by blood or marriage to the person or persons providing the services.

23.06.030 Adult use establishment.

“Adult use establishment” means any adult motion picture theater, adult panoram establishment, adult retail establishment or live adult entertainment establishment, as defined herein, or any establishment which provides one or more of the activities listed herein.

A. “Adult motion picture theater” means any commercial establishment where films, motion pictures, video cassettes, computer images or other similar photographic reproductions depict specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

B. Adult Panoram Establishment. “Adult panoram” means a commercial establishment where one or more motion picture projectors, slide projectors, computers or similar devices are used to show

films, video cassettes, slides, or other forms of photographic reproductions depicting specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

C. “Live adult entertainment establishment” means any commercial establishment featuring go-go dancers, exotic dancers, strippers, male or female impersonators, or similar entertainers that emphasize specified anatomical areas and/or whose performances or other activities include or mimic specified sexual activities.

D. “Adult retail establishment” means any retail establishment which, for money or any other form of consideration, either:

1. Has as one of its principal purposes to sell, exchange, rent, loan, trade, transfer, and/or provide for viewing, off the premises, any adult-oriented merchandise, as defined in RMC 5.21.010; or

2. Provides, as its substantial stock-in-trade, for the sale, exchange, rental, loan, trade, transfer and/or viewing or use, off of the premises, any adult-oriented merchandise as defined in RMC 5.21.010.

23.06.035 Agriculture.

“Agriculture” means the tilling of the soil, the raising of crops, horticulture, floriculture, viticulture, apiculture, small livestock farming, dairying, livestock or animal husbandry, and sod farming, including all uses incidental thereto, including the sale of the agricultural products grown or raised upon the site. “Agriculture” excludes the following activities: hog farm, livestock feed lot, poultry farm, slaughterhouse, fertilizer works, bone yard, plant for the reduction or processing of animal matter, or similar manufacturing, processing, warehousing, storage, and related industrial and commercial activities whether or not dependent upon or closely allied to the agriculture industry.

23.06.040 Airport commercial.

“Airport commercial” means the retail sale of aviation-related products and services including aircraft service and rental, air passenger services, and air terminal activities including passenger ticketing, baggage, taxi service, car rental, restaurants, hotels and gift shops.

23.06.045 Airport industrial.

“Airport industrial” means research, design, fabrication and assembly of aircraft, aircraft parts, airfreight terminals and aviation-related products. This use also includes storage and wholesale trade of aviation-related products and air cargo operations and associated storage and processing.

23.06.050 Alley.

“Alley” means a passage or way open to public travel, affording generally a secondary means of vehicular access to abutting lots, but not intended for the general traffic circulation and including vehicular ways satisfying this definition but designated by some other name.

23.06.053 Amendment.

“Amendment” means a change to the text of the city’s zoning regulations.

23.06.055 Animal shelter.

“Animal shelter” means a service use maintained and operated primarily for the impounding, holding and/or disposal of lost, stray, unwanted, or injured animals.

23.06.065 Apparel and accessory stores.

“Apparel and accessory stores” means stores primarily engaged in selling new clothing, shoes, jewelry, and related articles for personal wear and adornment and stores that rent clothing such as costumes or formal wear.

23.06.070 Apartment.

“Apartment” means a room or suite of two or more rooms, which is designed for, intended for, or occupied by one family, with facilities for cooking therein.

23.06.071 Apartment, studio.

“Apartment, studio” means a self-contained, small apartment which combines living room, kitchenette and bedroom into a single room.

23.06.075 Arcade.

“Arcade” means a commercial establishment containing six or more video, pinball, pool tables or other games, or a business with more than one game per 500 square feet of gross floor area.

23.06.080 Area of special flood hazard. *Repealed by Ord. 59-19.*

23.06.085 Art galleries.

“Art galleries” means establishments or other private or public places intended primarily for art exhibitions where people may view and/or purchase paintings, sculptures, or other works.

23.06.090 Assisted living facility.

“Assisted living facility” means an establishment which provides living quarters and a variety of limited personal care and supportive health care to individuals who are unable to live independently due to infirmity of age, physical or mental handicap, but who do not need the skilled nursing care of a convalescent or nursing home. These facilities may consist of individual dwelling units of a barrier-free design, with separate bathroom facilities, a full kitchen or no kitchen. The facility may provide a minimal amount of supportive health care monitoring, such as assistance with medication, but is limited to health care services which do not require state or federal licensing. In addition, these facilities may have a communal dining area, recreation facilities (library, lounge, game room), laundry facilities and open space.

23.06.095 Auto parts sales.

“Auto parts sales” means a commercial establishment primarily engaged in the retail sale of new auto parts, automobile accessories and tools, where no automobile maintenance or repair services are provided.

23.06.100 Automobile repair.

“Automobile repair” means an establishment which provides major automobile repair, minor automobile repair or an automobile repair specialty shop as defined herein.

A. “Major automobile repair” means general repair, engine rebuilding, rebuilding or reconditioning of motor vehicles or trailers; collision service, including body, frame or fender straightening or repair; overall painting or paint shop or other major repair or maintenance, including operations which may require open flame or welding.

B. “Minor automobile repair” means minor repairs, replacement of minor parts to passenger automobiles and trucks not exceeding one and one-half tons capacity, including any auto lubrication services and engine tune-up services but specifically excluding operations specified under “automobile repair, major” and “automobile repair, specialty shop.”

C. “Automobile repair specialty shop” means a retail and service place of business engaged primarily in light repair and sale of goods and services for automotive vehicles including brakes, muffler and tire shops, and their accessory uses. Major automobile repair is excluded from this definition.

23.06.105 Automobile service station.

“Automobile service station” means a retail place of business for the servicing or fueling of motor vehicles, including tube and tire repairs, battery charging, storage of merchandise and supplies related to the servicing of motor vehicles, sale of gasoline and other fuel and lubricants, and minor motor vehicle repairs. Such use excludes items constituting “major automobile repair.”

23.06.110 Automobile wrecking.

“Automobile wrecking” means the dismantling or wrecking of used motor vehicles or trailers, or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked vehicles or their parts.

23.06.115 Base flood. *Repealed by Ord. 59-19.*

23.06.117 Basement.

“Basement” means any area of a building having its floor subgrade (below ground level) on all sides.

23.06.120 Bed and breakfast.

“Bed and breakfast” means a one-family detached dwelling unit occupied by a resident owner/manager within which up to four rental bedrooms are made available for overnight accommodation.

23.06.125 Block front.

“Block front” means that property abutting on one side of a street and lying between the two nearest intersecting or intercepting streets or nearest intersecting or intercepting streets and railroad right-of-way, waterway, or subdivided acreage.

23.06.130 Book, stationery and art supply store.

“Book, stationery and art supply store” means an establishment engaged in the retail sale of books and magazines, stationery, CDs, record and tapes, video and art supplies.

23.06.135 Building.

“Building” means any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of any person, animal, or chattel. When any portion thereof is completely separated from every other portion thereof by a masonry division or fire wall without any window, door or other opening therein, which wall extends from the ground to the upper surface of the roof at every point, then each such portion shall be deemed to be a separate building.

23.06.140 Building, accessory.

“Building, accessory” means a detached subordinate building, the use of which is necessary and incidental to that of a main building on the same lot, and which does not change or alter the character of the premises.

23.06.145 Building, main.

“Building, main” means a building in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be a main building on the lot on which the same is situated.

23.06.150 Building, hardware and garden supply store.

“Building, hardware and garden supply store” means an establishment engaged in selling lumber and other building materials such as paint, glass, wallpaper, tools, seeds, and fertilizer.

23.06.155 Bus station.

“Bus station” means an establishment for the storage, dispatch, repair and maintenance of coaches and other vehicles of a public transit system.

23.06.160 Bus terminal.

“Bus terminal” means an establishment that sells tickets, provides scheduling information and serves as a point of arrival and departure for an inter-city bus line.

23.06.165 Bus transfer station.

“Bus transfer station” means land in a centralized location used by a municipal bus service as a point of departure for multiple bus routes and where bus passengers transfer from one bus to another.

23.06.170 Cafeteria.

“Cafeteria” means an enclosed building or portion thereof used for the preparation, sale, and consumption of food and beverages. Typically, food services offered in a cafeteria are provided as an accessory use to employees or other groups of people and are not generally offered to the general public.

23.06.175 Car wash.

“Car wash” means a facility designed for the cleaning of automobiles, of which there are two types:

A. “Car wash, automatic” means a tunnel-like structure through which cars are pulled or driven and in which high-pressure sprays and brushes clean, dry and may wax vehicles.

B. “Car wash, self-service” means a coin-actuated, self-service washing system enclosed in a walled bay, open front and rear, of not less than eight feet in height. The pumps, water heaters and like equipment are completely housed. Additional facilities may include drying material dispensers and vacuum cleaners.

23.06.180 Carport.

“Carport” means a covered space for the housing primarily of motor vehicles and enclosed on no more than two sides by walls, screens, cabinets, or other type of enclosures.

23.06.185 Cemetery.

“Cemetery” means land used or intended to be used for the burial of the dead and dedicated for cemetery purposes including columbariums, crematoriums, mausoleums, and funeral establishments, when operated in conjunction with and within the boundary of such cemetery.

23.06.190 Church.

“Church” means a structure, group of structures, or portion thereof which is utilized for the purpose of conducting religious worship, services or ceremonies. A church may contain facilities such as a sanctuary or chapel, assembly rooms, offices, kitchen, parsonage, or multi-purpose facilities. Graded educational facilities, dwelling units except parsonages, day care facilities, and facilities for the training of religious orders shall not be considered incidental to church usage, but may be allowed subject to other provisions of this title.

23.06.195 City officials and agencies.

The word “city” means the city of Richland in Benton County, Washington; the term “city council” means the city council of said city; the terms “planning commission” or “physical planning commission” or “commission” mean the planning commission of the city; the term “board” or “board of adjustment” means the board of adjustment of the city; the term “administrative official” or “city planner” means such person as the city manager shall designate to administer and enforce this title.

23.06.200 Cinema.

“Cinema” means a motion picture theater.

23.06.205 Clinic.

“Clinic” means a building or portion of a building containing offices for providing medical, dental, psychiatric or chiropractic services for outpatients only.

23.06.207 Clinic, school-based.

“Clinic, school-based” means a building or portion of a building, co-located on a school campus, containing offices for providing limited outpatient medical services to children and their families within the respective school district, as well as to district staff and faculty. Such facilities are operated by independent healthcare organizations.

23.06.210 Club or fraternal societies.

“Club” or “fraternal societies” means an association of persons (whether or not incorporated) organized for some common nonprofit purpose, but not including a group organized primarily to

render a service customarily carried on as a business.

23.06.215 Commercial recreation.

“Commercial recreation” means establishments engaged in providing amusement or entertainment for a fee or admission charge. There are two categories of commercial recreation:

A. Indoor Commercial Recreation. Including but not limited to such activities as dance halls, bowling alleys, billiard and pool establishments, skating rinks, indoor batting cages and miniature golf.

B. Outdoor Commercial Recreation. Including but not limited to such activities as outdoor batting cages, arenas, golf courses, putting courses, outdoor miniature golf, amusement parks, riding academies, carnival operations, expositions, and marinas.

23.06.217 Concessionaire.

“Concessionaire,” for the purposes of this title, means and includes any person, firm, or corporation involved in any activity involving the sale of any goods or services, whether conducted for profit or not, on any property located within the PPF – parks and public facilities district. Any concession activity shall be clearly incidental to and supportive of an established primary permitted use in the underlying zoning district.

23.06.220 Convention center.

“Convention center” means a building or area designated to accommodate large groups of people usually for social occasions, or the exchange of information related to professional or commercial activity. Such a facility typically contains various large assembly halls, conference rooms, and food service facilities.

23.06.225 Contractors’ offices and shops.

“Contractors’ offices and shops” means a combination of uses in a single building or lot that includes the assembly, storage and/or manufacture of products typically used in building construction such as cabinetry, heating/cooling systems, plumbing and mechanical systems together with administrative offices.

23.06.230 Contractors’ yards.

“Contractors’ yards” means the portion of a lot outside of a contractor’s office and shop that is used for the outdoor storage of vehicles, equipment and supplies.

23.06.235 Court.

“Court” means an open, unoccupied space, other than a yard, on the same lot with a building or group of buildings, which is bounded on two or more sides by such building or buildings.

23.06.240 Cultural institution.

“Cultural institution” means establishments such as museums, art galleries, and botanical and zoological gardens of historic, educational or cultural interests which are not operated for profit.

23.06.245 Day care center.

“Day care center” means a licensed facility, other than a family day care home, providing regularly scheduled care for a group of children for periods less than 24 hours.

23.06.250 Delicatessen.

“Delicatessen” means retail food stores selling ready-to-eat food products such as cooked meats, prepared salads or seafood, health food or other specialty food items.

23.06.255 Department store.

“Department store” means a large retail store arranged into departments for the sale of a variety of consumer goods.

23.06.260 Dependent recreational vehicle.

“Dependent recreational vehicle” means a recreational vehicle which does not contain water or sewage disposal facilities.

23.06.265 Designated manufactured home.

“Designated manufactured home” means a manufactured home which:

A. Is comprised of at least two fully enclosed parallel sections each not less than 12 feet wide by 36 feet long;

B. Was originally constructed with and now has a composition or wood shake or shingle, coated metal, or similar roof of not less than 3:12 pitch; and

C. Has exterior siding similar in appearance to siding materials commonly used on conventional site-built International Building Code single-family residences.

23.06.270 Development.

“Development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials, but not including any open wire fences in any F district.

23.06.275 District.

“District” means a portion of the city within which certain uses of land and buildings are permitted, and certain other uses of land and buildings are prohibited, or within which certain yards and other open spaces are required, or within which certain lot areas are established, or within which certain height limits are required for buildings, or within which a combination of such aforesaid regulations are applied, all as set forth and specified in this title, or any of the districts with which any combining regulations are combined.

23.06.280 Dormitories, fraternities and sororities.

“Dormitories,” “fraternities” and “sororities” mean a building occupied by and maintained exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning.

23.06.285 Drinking establishment.

“Drinking establishment” means a business primarily engaged in the retail sale of alcoholic beverages for consumption on the premises, including nightclubs, bars, cocktail lounges, and taverns.

23.06.290 Drive-through.

“Drive-through” means a facility which, by its design, allows people to receive goods and/or services while remaining in their automobiles.

23.06.295 Drug store/pharmacy.

“Drug store/pharmacy” means an establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, vitamins, first-aid supplies, and other health-related products.

23.06.300 Dwelling, one-family attached.

“Dwelling, one-family attached” means a building designed for or containing one dwelling unit, which is attached on one or both sides with a common wall/zero lot line wall to one or more buildings of the same type.

23.06.305 Dwelling, one-family detached.

“Dwelling, one-family detached” means a detached building designed for or containing one dwelling unit, which may include an accessory apartment subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.310 Dwelling, two-family detached.

“Dwelling, two-family detached” means a detached building designed for or containing two independent dwelling units.

23.06.315 Dwelling, multiple-family.

“Dwelling, multiple-family” means a building or portion thereof designed for or containing three or more independent dwelling units.

23.06.320 Dwelling unit.

“Dwelling unit” means a building or portion thereof providing complete housekeeping facilities for one family, which may include an accessory apartment unit subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.325 Electronic equipment stores.

“Electronic equipment stores” means establishments engaged in the retail sale of a variety of electronic equipment including computers, televisions, stereos, and cameras.

23.06.327 Emergency housing.

“Emergency housing” means temporary indoor accommodations for individuals or families who are homeless or at imminent risk of becoming homeless that is intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families. Emergency housing may or may not require occupants to enter into a lease or an occupancy agreement.

23.06.329 Emergency shelter.

“Emergency shelter” means a facility that provides a temporary shelter for individuals or families who are currently homeless. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations.

23.06.330 Essential public facilities.

“Essential public facilities” means a facility, conveyance or site whose services are provided by a governmental agency, a private or nonprofit organization under contract to or with substantial funding from government agencies, or a private organization subject to public service obligations, which is necessary to adequately provide a public service and which is typically hard to site.

23.06.335 Equipment rental.

“Equipment rental” means the use of a building or land for the purpose of providing tools, implements, or other articles to individuals or businesses on a temporary basis for a specified fee. This use does not include the rental of automobiles or trucks.

23.06.340 Family.

“Family” means one or more persons occupying a premises and living as a single, nonprofit housekeeping unit, as distinguished from a group occupying a hotel, club, boardinghouse or rooming house, fraternity or sorority house.

23.06.345 Family day care home.

“Family day care home” means a licensed facility in the licensee’s home providing regularly scheduled care for 12 or fewer children for periods less than 24 hours.

23.06.350 Farming of land.

“Farming of land” means the growing of seasonal crops and/or the tilling of soil. For purposes of this definition, the farming of land is typically an interim or temporary land use and would not typically include agricultural activities that are of a long-term nature, such as the planting of orchards or vineyards or the raising of livestock.

23.06.355 Fence.

“Fence” means an upright structure serving as an enclosure, barrier or boundary usually made of posts, boards, wire, iron, steel, or masonry.

23.06.360 Financial institution.

“Financial institution” means a business or institution engaged in monetary transactions such as banks, lending, savings and loan institutions and credit unions but excluding pay day loan businesses.

23.06.365 Flood or flooding – Flood Insurance Rate Map (FIRM) – Flood Insurance Study. *Repealed by Ord. 59-19.*

23.06.370 Florist.

“Florist” means an establishment engaged in the retail sale of flowers and plants.

23.06.375 Food stores.

“Food stores” means stores primarily engaged in selling food and beverages for home preparation and consumption. It includes grocery stores; mini-market or convenience store uses; meat and fish markets, including freezer provisioners; fruit and vegetable markets; candy, nut, and confectionery stores; dairy products stores; retail bakeries; wine and beer shops; liquor stores; and miscellaneous stores specializing in items such as spices, coffee, or health foods. As an accessory use, a food store may also sell prepared foods for on-site or off-site consumption.

23.06.380 Food wagon.

“Food wagon” means a vehicle that is used for retail food sales that is capable of operating from a variety of sites, rather than from a fixed location.

23.06.385 Fuel station/mini-mart.

“Fuel station/mini-mart” means establishments engaged primarily in the sale of automobile gasoline or other auto fuel to the general public. Such uses may include mini-market or convenience store uses involving the sale of snack food and beverage items.

23.06.390 Funeral establishment.

A “funeral establishment” is a place of business devoted exclusively to such activities as are related to the preparation and arrangements for the funeral, transportation, burial, or other disposition of dead bodies, and including but not limited to: (A) a chapel in which memorial, funeral, or religious services may be conducted; and (B) a preparation room equipped for the preparation and embalming of dead bodies for burial or transportation.

23.06.395 Furniture, home furnishings, and appliance stores.

“Furniture, home furnishings, and appliance stores” means businesses primarily engaged in the retail sale of goods used for furnishing the home, such as furniture, floor coverings, draperies, lighting fixtures, woodstoves, domestic cook stoves, refrigerators, and other household electrical and gas appliances. This category also includes rental of furniture, appliances, and the like.

23.06.400 General service businesses.

“General service businesses” means establishments which provide services involving the maintenance, repair or improvement of personal and household goods including computer and consumer electronics repair and service, custom framing shops, jewelry repair, locksmiths, shoe repair, tailors, upholstery shops, and similar uses.

23.06.405 Grade plane.

“Grade plane” means a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than six feet from the building, between the building and a point six feet from the building.

23.06.410 Gross floor area.

“Gross floor area” means the sum of the areas of all floors included within the surrounding walls of a building, or portion thereof, exclusive of vents, shafts, and courts.

23.06.415 Guest room.

“Guest room” means a room which is intended, arranged, or designed to be occupied or which is occupied by one or more guests, but in which no provision is made for cooking, and not including dormitories for sleeping purposes.

23.06.420 Habitable floor.

“Habitable floor” means any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof, except for a floor used only for storage purposes.

23.06.425 Hazardous waste.

“Hazardous waste” means all dangerous and extremely hazardous waste as defined by RCW 70.105.010.

23.06.430 Hazardous waste storage.

“Hazardous waste storage” means the holding of dangerous waste for a temporary period as regulated by the Washington State Dangerous Waste Regulations, Chapter 173-30 WAC.

23.06.435 Hazardous waste treatment.

“Hazardous waste treatment” means the physical, chemical, or biological processing of dangerous waste to make wastes nondangerous or less dangerous, safer for transport, amenable for storage, or reduced in volume.

23.06.440 Hazardous waste treatment and storage facilities, off site.

“Hazardous waste treatment and storage facilities, off site” means treatment and storage facilities that treat or store waste generated on properties other than those on which the off-site facilities are located.

23.06.445 Hazardous waste treatment and storage facilities, on site.

“Hazardous waste treatment and storage facilities, on site” means treatment and storage facilities that treat and store wastes generated on the same, geographically contiguous, or bordering property.

23.06.450 Hedge.

“Hedge” means a row of closely planted shrubs, bushes, or low growing trees forming a barrier, enclosure, or boundary.

23.06.455 Height of building.

“Height of building” means the vertical distance from grade plane to the average height of the highest roof surface. (See RMC 23.06.405 for definition of “grade plane.”)

23.06.460 Hog farm.

“Hog farm” means a lot, structure or building used for the raising or keeping of six or more hogs or swine.

23.06.465 Home occupations.

“Home occupations” means an occupation or business activity conducted within a dwelling unit by a member or members of the family who occupy the dwelling, where the occupation or business activity is clearly incidental and secondary to the use of the dwelling for living purposes and the residential character of the dwelling is maintained.

23.06.470 Health/fitness center.

“Health/fitness center” means a building, group of buildings or combination of buildings and outdoor uses which together are used for sports, health and recreational uses whether on a membership basis or for the general public. Such facilities include, but are not limited to, gymnasiums, weight-reducing centers, dance studios, tennis, handball or racquetball courts, indoor or outdoor swimming pools and spas, weight training, exercise classes, and running tracks.

23.06.475 Health/fitness facility.

“Health/fitness facility” means health clubs, aerobics centers, athletic clubs and gymnasiums, handball and racquetball clubs, weight-reducing centers, dance studios, and other businesses primarily engaged in indoor health and recreation activities, whether on a membership basis or for the general public. Health/fitness facilities are conducted in buildings no larger than 5,000 square feet in area.

23.06.477 Health spa.

“Health spa” means a commercial facility providing body treatments, massage, gyms, spas, health and wellness activities and similar services.

23.06.480 Homeless shelter.

“Homeless shelter” means a facility designed to provide overnight accommodations and/or meals to homeless persons.

23.06.485 Hospital.

“Hospital” means a licensed institution designed within an integrated campus setting for the diagnosis, care, and treatment of human illness, both mental and physical.

23.06.490 Hospital or clinic for large animals.

“Hospital or clinic for large animals” means a medical facility or institution providing in-patient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to large animals or livestock.

23.06.495 Hospital or clinic for small animals.

“Hospital or clinic for small animals” means a medical facility or institution providing inpatient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to dogs, birds, cats, and similar small animals.

23.06.500 Hot tub.

“Hot tub” means a nonpermanent structure intended for recreational bathing, in which all controls, water heating, and water circulating equipment are an integral part of the product.

23.06.505 Hotel.

“Hotel” means any building or portion thereof containing six or more guest rooms, which is used, designed, or intended to be used, let, or hired out to be occupied, or which is occupied by six or more individuals for compensation, whether the compensation be paid directly or indirectly.

23.06.510 House-banked card room.

“House-banked card room” as used in this title means an establishment licensed by the Washington State Gambling Commission (the “Commission”) to offer “house-banked card games” as described in WAC 230-40-010 and subject to regulation by the Commission under RCW 9.46.070 and Chapter 230-40 WAC.

23.06.515 Junkyard.

“Junkyard” means the use of more than 100 square feet of the area of any lot, or the use of any portion of that half of any lot (but not exceeding a depth or width, as the case may be, of 100 feet) which adjoins any street, for the storage, keeping or abandonment of junk, including scrap metals or other scrap material, or the use of any area for an automobile wrecking yard; provided, however, that this definition shall not be deemed to include uses conducted entirely within an enclosed building or lots for the outdoor display and sale of used automobiles in operable condition.

23.06.520 Kennel, commercial.

“Kennel, commercial” means any lot, premises, building, or structure where six or more dogs, cats, and/or household pets over six months of age are kept.

23.06.525 Landscaping.

“Landscaping” shall consist of any of the following or combination thereof: material such as, but not limited to, grass, ground covers, shrubs, vines, hedges, and trees; and nonliving durable material commonly used in landscaping such as, but not limited to, rocks, pebbles, bark, sand, walls, or fences, but excluding paving and artificial plants.

23.06.530 Landscaping material sales.

“Landscaping material sales” means establishments engaged in the retail sale of materials commonly used in landscaping such as trees, shrubs, bark, gravel, patio bricks, concrete blocks, pond liners, and similar materials.

23.06.535 Large livestock farming.

“Large livestock farming” means the keeping of domesticated animals such as horses, ponies, burros, dairy and beef cattle, sheep, goats, swine, and similar animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.540 Lattice tower.

“Lattice tower” is a wireless communications support structure, which consists of metal crossed strips or bars to support antennas and related equipment.

23.06.545 Laundry, self-service.

“Laundry, self-service” means a business providing home-type washing, drying and/or ironing facilities where customers primarily complete the laundering of their own clothes.

23.06.550 Laundry/dry cleaning, retail.

“Laundry/dry cleaning, retail” means a business providing drop off and pick up services of laundry and dry cleaning where the actual laundry/dry cleaning activities are completed at an off-site commercial laundry/dry cleaning facility.

23.06.552 Laundry/dry cleaning, neighborhood.

“Laundry/dry cleaning, neighborhood” means a business providing drop off and pick up services of laundry and dry cleaning and where actual laundry/dry cleaning activities are completed on site in a process that primarily uses solvents or chemicals that are not regulated as hazardous by the Environmental Protection Agency. Such businesses shall operate in facilities that are 2,000 square feet in area or less.

23.06.555 Laundry/dry cleaning, commercial.

“Laundry/dry cleaning, commercial” means a business providing commercial laundry or dry cleaning services.

23.06.560 Livestock feed lot.

“Livestock feed lot” means a lot, structure or building, or confined area used intensively for raising or keeping of more than six head of beef cattle or similar livestock for the purpose of feeding, breeding, conditioning, or holding the same for marketing or slaughter in which animal waste may accumulate, but not including barns, pens or similar structures.

23.06.565 Lot.

“Lot” means land occupied or to be occupied by a principal use or building or unit group of buildings and accessory buildings, together with such open spaces as are required under the provisions of this title, having not less than the minimum area required by this title, for a lot in the district in which such lot is situated, and having its principal frontage on a street, or having a permanent means of access to a street. A lot as defined herein is not necessarily the same as a platted lot.

23.06.567 Lot area.

“Lot area” means the total horizontal area included within lot lines.

23.06.570 Lot, corner.

“Lot, corner” means a lot bounded on two or more sides by street lines; provided, that the interior angle of intersection or interception of said street lines does not exceed 135 degrees.

23.06.572 Lot, interior.

“Lot, interior” means a lot other than a corner lot.

23.06.575 Lot line, front.

“Lot line, front” means, in the case of an interior lot, a line separating the lot from the street; in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street; except in those cases in a C-1 district where a lot has two or more street frontages of equal length or nearly equal length, the front lot line shall be considered to be the line adjoining the street which the comprehensive plan shows is intended to carry the heaviest traffic flow.

23.06.577 Lot line, rear.

“Lot line, rear” means the lot line which is generally opposite the front lot line. If the rear lot line is less than 10 feet in length, or if the lot comes to a point at the rear, the rear lot line shall be deemed to be a line parallel to the front lot line, not less than 10 feet long, lying wholly within the lot and farthest from the front lot line.

23.06.580 Lot line, side.

“Lot line, side” means any lot boundary line not a front lot line or a rear lot line.

23.06.582 Lot depth.

“Lot depth” means the shortest horizontal distance between the front lot line and a line drawn parallel to the front lot line through the midpoint of the rear lot line. For lots with front lines containing curves or angles, the measurement shall be taken from a line drawn parallel to a base line adjoining the front corners of the lot and lying midway between said base line and a line drawn parallel to said base line tangent to the curve or through the angle point.

23.06.584 Lot width.

“Lot width” means the distance between side lot lines measured at right angles to the lot depth at its midpoint.

23.06.586 Lowest floor. *Repealed by Ord. 59-19.*

23.06.587 Lumberyard.

“Lumberyard” means a business that sells building materials and/or lumber in large quantities, and includes a significant portion of its product storage outdoors or in warehouse portions of a building.

23.06.590 Macrofacility.

“Macrofacility” is a large wireless communication facility that provides radio frequency coverage for a cellular telephone network. Generally, macro cell antennas are mounted on ground-based towers, rooftops and other existing structures at a height that provides a clear view over the surrounding buildings and terrain. Macro cell facilities typically contain antennas that are greater than three cubic feet per antenna, and typically cover large geographic areas with relatively high capacity and may be capable of hosting multiple wireless service providers.

23.06.595 Mailing services.

“Mailing services” means a private establishment engaged in the business of renting mailboxes, accepting packages for delivery, selling packaging materials and/or providing bulk mailing services for customers.

23.06.600 Manufactured home.

“Manufactured home” means a single-family residence constructed after June 15, 1976, and in accordance with the U.S. Department of Housing and Urban Development (HUD) requirements for manufactured housing and bearing the appropriate insignia indicating such compliance.

23.06.605 Manufactured home lot, park, and stand.

“Manufactured home lot” means a designated portion of a manufactured home park designed for

the accommodation of one manufactured home and its accessory structures.

“Manufactured home park” means any site, lot, field or tract of land under the ownership or management of one person, partnership, firm or corporation which is divided into manufactured home lots for tenancy or lease, upon which two or more manufactured homes are located and occupied for dwelling purposes.

“Manufactured home stand” means that area of a manufactured home lot which has been reserved for the placement of a manufactured home.

23.06.610 Manufacturing, general.

“Manufacturing, general” means a manufacturing use, typically having the potential of creating moderate noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

A. Production of items made from stone or concrete;

B. Production of items from ferrous or nonferrous metals through use of a machine shop, welding or fabrication; or from nonferrous metals through use of a foundry; or from ferrous metals through use of a foundry heated by electricity (induction melting);

C. Production of finished goods that typically are not for household or office use, such as barrels, ceramic molds, or cardboard cartons, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semiprecious or precious metals or stones, fiber, or other similar materials;

D. Production of finished goods, for household or nonhousehold use, such as toys, film, pens, or linoleum from plastic, rubber, or celluloid;

E. Production of parts to be assembled into a finished product;

F. Development of film on a wholesale basis;

G. Production of items through biological processes, such as pharmaceuticals and industrial purifiers, manufactured by bioengineering techniques;

H. Production of items such as paint and coatings, dyestuffs, fertilizer, glue, cosmetics, clay, or pharmaceuticals that require the mixing or packaging of chemicals;

I. Food processing for human consumption except that involving the milling of grain or the refining of sugar.

23.06.615 Manufacturing, heavy.

“Manufacturing, heavy” means a manufacturing use, typically having the potential of creating substantial noise, smoke, dust, vibration and other environmental impacts or pollution, and including but not limited to:

- A. Processing or refining of raw materials, such as but not limited to minerals, petroleum, rubber, wood or wood pulp, into other products;
- B. The milling of grain or refining of sugar, except when accessory to a use defined as food processing for human consumption or as a retail sales and service use;
- C. Slaughterhouses, including packing and freezing of meat products;
- D. Refining, extruding, rolling, or drawing of ferrous or nonferrous metals, or the use of a noninduction foundry for ferrous metal;
- E. Production of large durable goods such as motorcycles, cars, manufactured homes, airplanes, or heavy farm, industrial, or construction machinery;
- F. Manufacturing of electrical components, such as semi-conductors and circuit boards, using chemical processes such as etching or metal coating;
- G. Production of industrial organic and inorganic chemicals, and soaps and detergents; and
- H. Conversion of solid waste into useful products or preparation of solid waste for disposal at another location by processing to change its physical form or chemical composition. This includes the off-site treatment or storage of hazardous waste as regulated by the State Department of Ecology.

23.06.617 Manufacturing, light.

“Manufacturing, light” means a manufacturing use, typically having little or no potential of creating noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production, assembly, finishing, and/or packaging of articles from parts made at another location, such as assembly of clocks, electrical appliances, or medical equipment;
- B. Production of finished household and office goods, such as jewelry, clothing or cloth, toys, furniture, or tents, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semi-precious or precious metals or stones, fiber, or other similar materials;
- C. Canning or bottling of food or beverages for human or animal consumption using a mechanized assembly line;
- D. Printing plants with more than 5,000 square feet of gross floor area;
- E. Electronic product and component manufacturing including radio, TV, computers, data systems equipment, optical, photographic, engineering and similar precision instruments and high-tech industries.

23.06.620 Manufacturing use.

“Manufacturing use” means a business establishment in which articles are produced by hand or by machinery, from raw or prepared materials, by giving to those materials new forms, qualities, properties, or combinations, in a process frequently characterized by the repetitive production of items made to the same or similar specifications.

23.06.625 Marinas.

“Marinas” means an establishment providing docking, moorage space and activities relating to the maintenance and minor repair of pleasure boats and yachts.

23.06.630 Marine equipment rentals.

“Marine equipment rentals” means a business engaged in the rental of marine equipment, such as boats or jet skis, to individuals or businesses on a temporary basis for a specified fee.

23.06.635 Marine gas sales.

“Marine gas sales” means a business typically associated with a marina that engages in retail gasoline sales for boats and other marine equipment.

23.06.640 Master plan.

“Master plan” means a detailed site plan for certain distinct areas of the city for which specific plans have been reviewed and approved by the planning commission and the city council. A master plan for a distinct area is not to be construed as a substitute for the comprehensive plan as set forth in Chapter 23.01 RMC.

23.06.645 Microbrewery.

“Microbrewery” means a small-scale beer brewing plant located within a restaurant or tavern building in which a portion of the building is used for the production of beer for wholesale distribution and for on-site retail sale to restaurant or tavern patrons.

23.06.650 Microfacility. *Repealed by Ord. 07-19.*

23.06.655 Mini-warehouse.

“Mini-warehouse” means a structure containing separate storage spaces of varying sizes that are leased or rented on an individual basis and outdoor yards for the storage of goods where storage, retrieval and transport are the responsibilities of the renter or lessee.

23.06.660 Mobile home.

“Mobile home” means a single-family residence transportable in one or more sections that are eight feet or more in width and 32 feet or more in length, built on a permanent chassis, designed to be used as a permanent dwelling and constructed before June 15, 1976.

23.06.665 Monopole.

“Monopole” means a vertical support structure consisting of a single vertical metal, concrete, or wooden pole, typically round or square and driven into the ground or attached to a foundation.

23.06.670 Motel.

“Motel” means a building or group of buildings containing guest rooms designed or used to provide transient lodging.

23.06.675 Nursing home or rest home.

“Nursing home” or “rest home” means a home for aged, chronically ill, incurable persons, or persons in need of convalescent care outside of a hospital in which two or more persons not of the immediate family are received, kept, or provided with food and shelter or care for compensation, but not including hospitals, clinics, or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases, or mental illness.

23.06.680 Nursery, plant.

“Nursery, plant” means an enterprise, establishment or portion thereof that conducts the retailing or wholesaling of plants grown on the site, as well as accessory items such as clay pots, potting soil, fertilizers, insecticides, garden implements, etc.

23.06.685 Office – Corporate.

“Office – corporate” means an establishment primarily engaged in providing internal office administration services as opposed to customer service in a single building or a campus setting; for example, the headquarters, regional offices and/or the administrative offices for a corporation. Generally, the majority of the traffic generated from corporate offices comes from employees and not the general public.

23.06.687 Office – Consulting services.

“Office – consulting services” means establishments providing a wide variety of professional services including but not limited to: accountants, engineers, geologists, architects, financial consultants, landscape architects, land planners, surveyors and interior designers who generally conduct research, provide analysis of information, computer simulation, diagramming, mapping and/or drafting in order to create new products or plans.

23.06.690 Office – General.

“Office – general” means an establishment which provides administrative, professional, educational, financial, governmental or customer services to individuals, businesses, institutions and/or governmental agencies in an office setting; for example, branch banks, travel agencies, medical offices, real estate offices, insurance agencies, government offices, customer service offices, data processing services, union or charitable organization offices and wholesalers’ offices.

23.06.695 Office – Research and development.

“Office – research and development” means an office/laboratory establishment engaged in the research, analysis, design, development and/or testing of a product.

23.06.700 Office supply store.

“Office supply store” means stores selling office products such as stationery, legal forms, writing implements, computers, copies, office furniture, and similar products.

23.06.705 Outdoor advertising sign.

“Outdoor advertising sign” means any lettered, figure, or pictorial matter or other sign of any kind or character whatsoever, made visible for outdoor advertising purposes anywhere.

23.06.710 Outdoor advertising structure.

“Outdoor advertising structure” means any structure of any kind or character erected or maintained for outdoor advertising purposes, upon which any outdoor advertising sign may be placed, including also outdoor advertising statuary.

23.06.715 Outdoor storage.

“Outdoor storage” means the storage of any products, materials, vehicles, equipment, junk, or scrap outside the confines of an enclosed building, and more specifically defined as:

A. Merchandise Display. Display of products and materials, and operable vehicles and equipment for the principal purpose of offering for sale at retail, and incidental to the business existing on the premises;

B. Equipment and Material Storage. Storage of any equipment or materials in usable condition which are not being specifically displayed as merchandise or offered for sale at retail; and

C. Junk and Scrap Storage. Storage of used products or scrap materials such as wood, cloth, paper, glass, metal, plastic, or rock material, which could be refurbished, recycled, or converted into usable stock or material.

23.06.720 Parking lot.

“Parking lot” means an open area, other than a street or alley, used for the temporary parking of automobiles and available for public use, whether free or for compensation, or as an accommodation for clients or customers.

23.06.725 Parking space, automobile (off street).

“Parking space, automobile (off street)” means space within a public or private parking area, or within a building designed for or used for the temporary parking or storage of one motor vehicle.

23.06.728 Parking structure.

“Parking structure” means a structure used for the parking of vehicles where parking is accommodated on two or more levels.

23.06.730 Pasture.

“Pasture” means a fenced enclosure or confined area used for the grazing of livestock or small animals which contains sufficient vegetation to serve as the principal food source for the livestock confined therein.

23.06.732 Patio.

“Patio” means an outdoor space that is often paved or decked directly adjacent to a main building that is at or within 30 inches of adjacent grade.

23.06.735 Pawn shop.

“Pawn shop” means an establishment engaged in the buying or selling of new or secondhand merchandise and offering loans in exchange for personal property.

23.06.740 Pen.

“Pen” means a fenced enclosure or small confined area used for the raising or keeping of livestock or small animals, but not including barns, sheds or similar structures, or pasture.

23.06.742 Permanent supportive housing.

“Permanent supportive housing” is subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with on-site or off-site voluntary services designed to support a person living with a complex and disabling behavioral health or physical health condition who was experiencing homelessness or was at imminent risk of homelessness prior to moving into housing to retain their housing and be a successful tenant in a housing arrangement, improve the resident's health status, and connect the resident of the housing with community-based health care, treatment, or employment services. Permanent supportive housing is subject to all of the rights and responsibilities defined in chapter 59.18 RCW.

23.06.745 Personal loan business.

“Personal loan business” means an establishment engaged in the business of cashing payroll checks and/or providing small, nonsecured, short-term loans to individuals.

23.06.750 Personal services business.

“Personal services business” means a business primarily engaged in providing services generally involving the maintenance of the human body, or other services to one’s person. Such businesses include, but are not limited to, barber and beauty shops, photographic studios, body piercing, manicuring shops, tanning parlors, body wrapping, tattoo parlors and massage practitioners.

23.06.755 Pet shop and pet supply store.

“Pet shop” and “pet supply store” mean establishments engaged in the retail sale of pets, pet food, supplies and the grooming of pets.

23.06.760 Photo processing, copying and printing services.

“Photo processing, copying and printing services” means retail establishments that provide duplicating services using photocopy, blueprint and offset printing equipment, including collating of booklets and reports.

23.06.765 Pool, private.

“Pool, private” means a swimming pool built accessory to a dwelling unit and used for the enjoyment of the family living therein.

23.06.770 Pool, public.

“Pool, public” means a swimming pool to which the general public has access through the payment

of a fee or admission charge.

23.06.775 Pool, semi-public.

“Pool, semi-public” means a swimming pool accessory to a hotel, motel, multiple dwelling or similar use to which the general public does not have usual access, and located for the convenience of the guests or patrons of a hotel, motel or similar use.

23.06.777 Porch.

“Porch” means an outdoor, typically raised and covered area, providing an entrance way to a building.

23.06.780 Portable food vendor.

“Portable food vendor” means the vending of food and/or beverages from a movable cart-type stand which is located on the same lot as, and in conjunction with, a permitted use. Portable food vending stands cannot be self-propelled, must serve only walk-up customers, and may not be stored outdoors when the portable food vendor is not open for business.

23.06.785 Poultry farm.

“Poultry farm” means a lot, structure or building used intensively for the raising, feeding, breeding, or keeping of chickens, turkeys, or other poultry for marketing or slaughter, or for the production of eggs for sale.

23.06.790 Public agency building.

“Public agency building” means any agency office for the administration of any governmental activity or program.

23.06.792 Public agency facility.

“Public agency facility” means a lot, structure, facility or building which is necessary for the operation of a public utility on which is performed a public service such as supplying water, wastewater disposal, electrical, transportation or communication service, usually as a monopoly or pursuant to a franchise by a business organization under governmental regulation, or directly by government.

23.06.795 Radio and television studio.

“Radio and television studio” means an establishment engaged in transmitting oral and visual programs, and which consists of a studio, transmitter, and antennas.

23.06.797 Reclassification.

“Reclassification” means a change in the city’s zoning map, resulting in a change in zoning designation on one or more parcels of property. Also referred to as a rezone.

23.06.800 Recreational club.

“Recreational club” means an area devoted to facilities and equipment for recreational purposes, swimming pools, tennis courts, playgrounds, community clubhouses, and other similar uses maintained by a nonprofit organization whose membership is limited to the residents within the area in which it is located; provided, that membership shall not be denied to residents of the area

based solely on race, creed or color.

23.06.802 Recreational vehicle.

“Recreational vehicle” means a vehicular-type unit designed for temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. “Recreational vehicle” shall include, but not be limited to, the following:

A. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;

B. Camper. A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;

C. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;

D. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

(See also “Dependent recreational vehicle,” RMC 23.06.260.)

23.06.805 Recreational vehicle campground.

“Recreational vehicle campground” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational or vacation usage for short periods of stay subject to the provisions of this title.

23.06.807 Recreational vehicle park.

“Recreational vehicle park” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles for travel, recreational or vacation uses allowing for longer periods of stay subject to the provisions of this title.

23.06.809 Recreational vehicle space.

“Recreational vehicle space” means a parcel of land in a recreational vehicle park or campground for the placement of a single recreational vehicle and the exclusive use of its occupants.

23.06.810 Restaurant.

“Restaurant” means a retail establishment engaged in the preparation and sale of food and beverages, including coffee shops, sandwich shops, ice cream parlors, fast food take-out, espresso stands, and similar uses. The term “restaurant” can be further described by the following types:

A. Restaurant, Drive-Through. A “restaurant” which has one or more drive-through lanes for ordering and dispensing of food and beverages to patrons remaining in their vehicles, for consumption off the premises. A drive-through restaurant may also have seating facilities.

B. Restaurant, Lounge. A restaurant which includes licensed on-site provision of alcoholic

beverages for consumption on the premises as an accessory to food service.

C. Restaurant, Sit-Down. A restaurant at which all food and drink is consumed on the premises.

D. Restaurant, Take-Out. A restaurant that offers a take-out service whereby food may be consumed off the premises. A take-out restaurant may also have seating facilities.

23.06.817 Sales, retail.

“Sales, retail” means sale to the ultimate consumer for direct consumption and not for resale.

23.06.820 Sales, wholesale.

“Sales, wholesale” means sale for resale not for direct consumption. For the purpose of land use classifications, a business primarily engaged in wholesale sales, with less than 25 percent of the square footage of sales in related retail, will be classified as wholesale.

23.06.825 Sanitary station or sanitary dumping station.

“Sanitary station” or “sanitary dumping station” means a facility used for removing and disposing of wastes from recreational vehicle sewage holding tanks.

23.06.830 School.

“School” means public or private graded educational institution facility, structure or building but not including trade schools.

23.06.832 School, alternative.

“School, alternative” means a school which offers a curriculum which is equivalent to but is a substitute for the curriculum commonly found in more traditional public or private schools.

23.06.833 School, commercial.

“School, commercial” means a business establishment where instruction is given, in exchange for payment of a fee. Examples of subjects taught include, but are not limited to, dance, computer skills, music, and martial arts.

23.06.834 School, trade.

“School, trade” means an educational facility, structure or building operated as a business enterprise offering instruction or training in the trades or industrial arts such as welding, brick laying, machinery operation, cooking, printing or similar trades or industrial arts, but not including schools.

23.06.835 Secondhand/consignment store.

“Secondhand/consignment store” means an establishment engaged in the retail sale of used clothing, sports equipment, appliances, and other merchandise.

23.06.840 Senior housing.

“Senior housing” means a complex of dwellings, exclusively designed for and occupied by households having least one person 62 years of age or older.

23.06.845 Sensitive land uses.

“Sensitive land uses” means those land uses which are particularly sensitive to the secondary effects of adult use businesses. “Sensitive land uses” include the following:

- A. Churches, or other religious facilities or institutions;
- B. Multiple-family and single-family residential zones;
- C. Playgrounds and public parks;
- D. Public and private schools, technical schools and training facilities which have 25 percent or more of their students under the age of 18.

23.06.850 Small livestock farming.

“Small livestock farming” means the keeping of four or more domesticated animals such as rabbits, chickens, ducks, turkeys, and similar fowl and animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.855 Specialty retail store.

“Specialty retail store” means one of a wide variety of stores involved in the retail sale of one or more general categories of specialty goods and merchandise, including but not limited to the following types of specialty stores: sporting goods, bicycles, glassware and chinaware, fishing tackle, music, greeting cards, jewelry, toys, hobby supplies, games, cameras, gifts and souvenirs, sewing supplies, tobacco products, newspapers, magazines, and comic books, religious supplies, guns and gun supplies or other miscellaneous goods.

23.06.860 Specified anatomical areas.

“Specified anatomical areas” means:

- A. Less than completely and opaquely covered human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; and
- B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

23.06.862 Specified sexual activities.

“Specified sexual activities” means:

- A. Human genitals in a state of sexual stimulation or arousal; and/or
- B. Acts of human masturbation, sexual intercourse or sodomy, whether between persons of the same or opposite sex; and/or
- C. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast; and/or
- D. Excretory functions as part of or in connection with any of the activities set forth in this chapter.

23.06.865 Stable, private.

“Stable, private” means a building in which horses are kept for private use and not for remuneration, hire, or sale.

23.06.867 Stable, public.

“Stable, public” means a building in which horses are kept for remuneration, hire, or sale, including a riding academy.

23.06.870 Stock-in-trade.

“Stock-in-trade” means all books, equipment, magazines, periodicals, pictures, posters, printed material, products (including prerecorded video tapes, discs, or similar material), or other items readily available for purchase, rental, viewing or use by patrons of the establishment excluding material located in any storeroom or other portion of the premises not open to patrons.

23.06.871 Storage container.

“Storage container” is defined as provided in RMC 11.33.010.

23.06.875 Story.

“Story” means that portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A mezzanine floor shall be counted as a story if it covers over one-third of the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more. A basement shall be counted as a story if its ceiling is over six feet above the level from which the height of the building is measured.

23.06.880 Street.

“Street” means a public thoroughfare which affords the principal means of access to abutting property, including avenue, place, way, drive, lane, boulevard, highway, road, and any other thoroughfare except an alley.

23.06.885 Structure.

“Structure” means anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

23.06.888 Substantial damage.

“Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

23.06.890 Substantial improvement.

“Substantial improvement” means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged and is being restored, before the damage occurred. “Substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term “substantial improvement” does not include any project for improvement to comply with existing state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official which are the minimum necessary to assure safe living conditions, or any alteration of a structure listed on the National Register of Historic Places or State Inventory of Historic Places.

23.06.895 Theater.

“Theater” means a facility used by and for the performing arts but not including cinema.

23.06.900 Towing, vehicle impound lots.

“Towing, vehicle impound lots” means lots used for the temporary storage of vehicles which have been towed by a towing company or for impounded vehicles, but which does not include permanent vehicle storage or dismantling of vehicles.

23.06.901 Transitional housing.

“Transitional housing” means a facility that provides housing and supportive services to homeless individuals or families for up to two years and whose primary purpose is to enable homeless individuals or families to move into independent living and permanent housing.

23.06.905 Travel trailer.

See “Recreational vehicle,” RMC 23.06.802.

23.06.910 Truck terminal.

“Truck terminal” means a business providing a location where goods carried by motor transport can be received, transferred from one vehicle to another, and/or shipped, where the primary purpose is not storage but to serve as a point of transfer.

23.06.915 Use – Permitted.

“Use – permitted” means a use authorized or allowed alone in a specified use district for the preservation or promotion of which the use district is established and subject to the requirements of the regulations and standards of such use district, and to which all other uses are accessory, special, conditional, or nonconforming.

23.06.920 Use – Accessory (secondary).

“Use – accessory (secondary)” means a secondary or minor use of a lot, structure, or building designed or employed in conjunction with, but subordinate or incidental to, and compatible with the principal permitted use for which the use district is established, and subject to the regulations and standards of such use district.

23.06.925 Use – Nonconforming.

“Use – nonconforming” means the use of a building or other structure or of a tract of land which does not conform to the use regulations of this title for the district in which it is located, either at the effective date of the ordinance codified in this title or as a result of subsequent amendments which may be incorporated into this title.

23.06.930 Use – Special.

“Use – special” means any use of a lot, structure or building which by its nature, intensity or potential impact upon an area cannot be considered as a principal or accessory use within a use district, but when subject to special conditions and standards specified in a special use permit may be compatible with other uses in the same or adjacent use districts.

23.06.935 Variance.

“Variance” means a modification of the regulations of this title granted by the board of adjustment after finding that the literal application of the provisions of this title would cause undue and unnecessary hardship in view of certain facts and conditions applying to a specific parcel of property.

23.06.937 Vehicle-based food service.

“Vehicle-based food service” means the vending of food and/or beverages from a large vehicle that is equipped to both cook and sell food, and that is capable of being moved from place to place as provided in RMC 23.42.325.

23.06.940 Vehicle leasing and rentals.

“Vehicle leasing and rentals” means the use of any building or land for a business involving the leasing of vehicles.

23.06.945 Vehicle sales.

“Vehicle sales” means the use of any building or land for the display and sale or long-term lease of new or used automobiles, panel trucks or vans, boats, or motorcycles and including any warranty repair work and other repair service conducted as an accessory use.

23.06.950 Video rental store.

“Video rental store” means an establishment engaged primarily in the renting or sale of videocassettes, DVDs, and video games.

23.06.955 Warehousing and wholesale trade.

“Warehousing and wholesale trade” means establishments involved in the storage and/or sale of bulk goods for resale or assembly, excluding establishments offering the sale of bulk goods to the general public.

23.06.960 Warehousing, storage and distribution.

“Warehousing, storage and distribution” means a building where goods and materials are kept immediately prior to their delivery to retail outlets or their sale to other businesses. This use may include vehicle maintenance or storage as an accessory use.

23.06.965 Wholesale use.

“Wholesale use” means a business that stores large stocks of goods for sale in bulk quantities to retail outlets. Sales to the general public do not occur on the site, nor is the location of the business advertised through newspapers, flyers or other media designed to reach the consumer.

23.06.970 Wineries – Production.

“Wineries – production” means an establishment engaged in the production of wine for wholesale distribution.

23.06.972 Wineries – Tasting room.

“Wineries – tasting room” means an establishment engaged in the retail sales of wines.

23.06.975 Yard.

“Yard” means an open space of uniform width or depth on the same lot with a building or a group of buildings, which open space lies between the building or group of buildings and the nearest lot line and is unoccupied and unobstructed from the ground upward, except for the certain exceptions specified in this title. In measuring a yard, as hereinafter provided, the “line of a building” shall be deemed to mean a line parallel to or concentric with the nearest lot line drawn through the point of a building or the point of a group of buildings nearest to such a lot line, exclusive of the exceptions referenced above, and the measurements shall be taken from the line of the building to the nearest lot line.

23.06.980 Yard, front.

“Yard, front” means a yard extending the full width of the site and measured as to depth at the least horizontal distance between the street right-of-way line and the exterior wall.

23.06.983 Yard, rear.

“Yard, rear” means a yard which extends the full width of the site and is measured as to depth at the least horizontal distance between the rear lot line and the exterior wall.

23.06.985 Yard, side.

“Yard, side” means a yard which extends from the front yard or front lot line where no front yard exists to the rear yard or rear lot line where no rear yard exists and is measured as to width at the least horizontal distance between the side lot line and the exterior wall.

Section 2. Richland Municipal Code Section 23.14.030, entitled Agricultural use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 17-09, is hereby amended as follows:

23.14.030 Agricultural use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	AG	SAG
Agriculture		
Agricultural Use	P	P
Business and Personal Services		
Animal Shelter	S ¹	
Commercial Kennel	S ¹	
Hospital Clinic – Large Animal	S ¹	
Hospital Clinic – Small Animal	S ¹	
Industrial Uses		
Excavating, Processing, Removal of Topsoils, Sand, Gravel, Rock or Similar Natural Deposits	S ²	
Public Uses		
Churches	P ³	P ³
Clubs or Fraternal Societies	P ³	P ³
Cultural Institutions	P ³	P ³
General Park Maintenance and Operations	P	P
Golf Courses	P	P
Passive Open Space Uses	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ⁴	P ⁴
Public Agency Buildings	P ⁴	P ⁴
Public Agency Facilities	P ⁴	P ⁴
Public Parks	P	P
Schools	P ⁵	P ⁵
Special Events Including Concerts, Tournaments, and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trail for Equestrian, Pedestrian or Nonmotorized Vehicle Use	P	P

Land Use	AG	SAG
Recreational Uses		
Commercial Recreation, Outdoor	S ⁶	
Recreational Vehicle Campgrounds	S ⁷	
Stable, Public	S ⁸	
Retail Uses		
Landscaping Material Sales	S ⁹	
Nursery, Plant	S ⁹	
Parking Lot	A	A
Residential Uses		
Accessory Apartments	A ¹⁰	A ¹⁰
Adult Family Home	P	P
Bed and Breakfast	S ¹¹	S ¹¹
Day Care Center	S ¹²	S ¹²
Designated Manufactured Home	P ¹³	P ¹³
Dwelling, One-Family Detached	P ¹³	P ¹³
Family Day Care Home	A ¹²	A ¹²
Home Occupations	A ¹⁴	A ¹⁴
Permanent Supportive Housing	P¹³	P¹³
Private Swimming Pools	A ¹⁵	A ¹⁵
Recreational Club	P ¹⁶	P ¹⁶
Rental of Rooms to Not More Than Four Persons Other Than the Family Occupying the Single-Family Dwelling	A	A
Transitional Housing	P¹³	P¹³
Miscellaneous Uses		
Cemetery	P	
Macro-Antennas	P	P
Raising Crops, Trees or Vineyards	P	P

1. RMC 23.42.040
2. RMC 23.42.070
3. RMC 23.42.050
4. RMC 23.42.200
5. RMC 23.42.250
6. RMC 23.42.175
7. RMC 23.42.230
8. RMC 23.42.190
9. RMC 23.42.105

10. RMC 23.42.020
11. RMC 23.42.045
12. RMC 23.42.080
13. RMC 23.18.025
14. RMC 23.42.090
15. RMC 23.42.300
16. RMC 23.42.210

Section 3. Richland Municipal Code Section 23.18.030, entitled Residential use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 17-09, is hereby amended as follows:

23.18.030 Residential use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Residential Uses					
Accessory Apartments	A ¹	A ¹	A ¹	A ¹	A ¹
Accessory Buildings ¹⁴	A	A	A	A	A
Adult Family Home	P	P	P	P	P
Apartment/Condominium (3 or More Units)					P
Assisted Living Facility					P
Bed and Breakfast	S ²	S ²	S ²	S ²	P
Day Care Center	S ³	S ³	S ³	S ³	P ³
Designated Manufactured Home	P ⁴	P ⁴	P ⁴	P ⁴	P ⁴
Dormitories, Fraternities and Sororities					P

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Dwelling, One-Family Attached			P ⁴	P ⁴	P ⁴
Dwelling, One-Family Detached	P ⁴	P ⁴	P ⁴	P ⁴	P ⁴
Dwelling, Two-Family Detached			P	P	P
Home Occupations	A ⁵	A ⁵	A ⁵	A ⁵	A ⁵
Family Day Care Home	A ³	A ³	A ³	A ³	A ³
Manufactured Home Park			S ⁶	S ⁶	S ⁶
Playground Developed in Conjunction with School, Park or Community Clubhouse	P	P	P	P	P
Nursing or Rest Home					P
Permanent Supportive Housing	P⁴	P⁴	P⁴	P⁴	P⁴
Rental of Rooms to Not More Than Four Persons Other Than the Family Occupying the Single-Family Dwelling	A	A	A	A	A
Private Swimming Pools	A ⁷	A ⁷	A ⁷	A ⁷	A ⁷
Recreational Club	P ⁸	P ⁸	P ⁸	P ⁸	P ⁸
Senior Housing					P
Transitional Housing	P⁴	P⁴	P⁴	P⁴	P⁴
Public/Quasi-Public Uses					
Churches	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
Clubs or Fraternal Societies	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
Cultural Institutions	P ⁹	P ⁹	P ⁹	P ⁹	P ⁹
General Park Operations and Maintenance Activities	P	P	P	P	P
Golf Courses	P	P	P	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Agency Buildings	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Agency Facilities	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰	P ¹⁰
Public Parks	P	P	P	P	P
Schools	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P

Land Use	R-1-12	R-1-10	R-2	R-2S	R-3
Trail Head Facilities	P	P	P	P	P
Miscellaneous Uses					
Macro-Antennas	P	P	P	P	P
Parking Lots	P	P	P	P	P
Raising Crops, Trees, Vineyards	P	P	P	P	P
Recreational Vehicle Parks					S ^{12,13}

1. RMC 23.42.020

2. RMC 23.42.045

3. RMC 23.42.080

4. RMC 23.18.025

5. RMC 23.42.090

6. RMC 23.42.140

7. RMC 23.42.300

8. RMC 23.42.210

9. RMC 23.42.050

10. RMC 23.42.200

11. RMC 23.42.250

12. RMC 23.42.220

13. RMC 23.18.020(B)(4)

14. Accessory buildings and structures are subject to RMC 23.38.020 – 23.38.070

Section 4. Richland Municipal Code Section 23.22.030, entitled Commercial use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 15-21, is hereby amended as follows:

23.22.030 Commercial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Agricultural Uses								
Raising Crops, Trees, Vineyards								P
Automotive, Marine and Heavy Equipment								
Automotive Repair – Major				P				
Automotive Repair – Minor		P	P	P	S			
Automotive Repair – Specialty Shop		S	P	P	S			
Automobile Service Station		P ¹	P ¹	P ¹	S ¹			
Auto Part Sales		P	P	P	S			
Boat Building				P				
Bottling Plants				P				p ²⁸
Car Wash – Automatic or Self-Service		P ²	P ²	P ²	S ²			
Equipment Rentals			P	P				
Farm Equipment and Supplies Sales				P				
Fuel Station/Mini Mart	S	P	P	P	P			
Heavy Equipment Sales and Repair				P				
Manufactured Home Sales Lot				P				
Marinas						P	P	
Marine Equipment Rentals				P		P	P	
Marine Gas Sales						A	A	
Marine Repair				P		P	P	
Towing, Vehicle Impound Lots				S ³				
Truck Rentals			P	P				
Truck Stop – Diesel Fuel Sales			S	P				
Truck Terminal				P				
Vehicle Leasing/Renting			P ⁴	P	S ⁴			
Vehicle Sales			P ⁴	P	S ⁴			
Warehousing, Wholesale Use				P				
Business and Personal Services								
Animal Shelter				S ⁵				

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Automatic Teller Machines	P	P	P	P	P	P		P
Commercial Kennel				P ⁵				
Contractors' Offices		P	P	P	P			
Funeral Establishments			P	P				
General Service Businesses	A	P	P	P	P	P		
Health/Fitness Facility	A	P	P	P	P	A	P	
Health/Fitness Center			P	P	P		P	
Health Spa		P	P	P	P	P		P
Hospital/Clinic – Large Animal				S ⁵				
Hospital/Clinic – Small Animal			S ⁵	P ⁵	P			
Laundry/Dry Cleaning, Com.				P	P ²⁹			
Laundry/Dry Cleaning, Neighborhood		P	P	P	P			
Laundry/Dry Cleaning, Retail	P	P	P	P	P	P		
Laundry – Self-Service		P	P	P	P			
Mini-Warehouse				P ⁶				
Mailing Service	P	P	P	P	P	P		
Personal Loan Business	P	P	P	P	P			
Personal Services Businesses	A	P	P	P	P	P		
Photo Processing, Copying and Printing Services	P	P	P	P	P	P		
Telemarketing Services	P		P	P	P			
Video Rental Store		P	P	P	P	P		P
Food Service								
Cafeterias	A		A	A	A	A	A	
Delicatessen	P	P	P	P	P	P	P	P
Drinking Establishments		P ⁷	P	P	P	P	P	P
Micro-Brewery			P	P	P	P	P	P
Portable Food Vendors ²⁶	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁸
Restaurants/Drive-Through		S ⁸	P ⁸	P ⁸	S ^{8, 9}	S ^{8, 9}		
Restaurants/Lounge		P ⁷	P	P	P	P	P	P
Restaurants/Sit Down	A	P	P	P	P	P	P	P

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Restaurants/Take Out		P	P	P	P	P		P
Restaurants with Entertainment/Dancing Facilities		P ⁷	P	P	P	P	P	P
Vehicle-Based Food Service		p ³⁰	p ³⁰	p ³⁰	p ³⁰	p ³⁰		
Wineries – Tasting Room		P ⁷	P	P	P	P	P	P
Industrial/Manufacturing Uses								
Laundry and Cleaning Plants				P				p ²⁸
Light Manufacturing Uses				P				p ²⁸
Warehousing and Distribution Facilities				P				p ²⁸
Wholesale Facilities and Operations				P				p ²⁸
Wineries – Production				P				P
Office Uses								
Financial Institutions	P	P/S ²²	P	P	P/S ²²	P		
Medical, Dental and Other Clinics	P	P	P	P	P	P		
Newspaper Offices and Printing Works			P	P	P			
Office – Consulting Services	P	P	P	P	P	P		p ²⁸
Office – Corporate	P		P	P	P	P		p ²⁸
Office – General	P	P	P	P	P	P		p ²⁸
Office – Research and Development	P		P	P	P			p ²⁸
Radio and Television Studios			P	P	P			
Schools, Commercial	P		P	P	P	P		
Schools, Trade			P	P	P			p ²⁸
Travel Agencies	P	P	P	P	P	P		
Public/Quasi-Public Uses								
Churches	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	P	p ¹⁰		
Clubs or Fraternal Societies	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰		
Cultural Institutions	p ¹⁰	p ¹⁰	p ¹⁰		p ¹⁰	p ¹⁰		p ¹⁰
General Park O&M Activities	P	P	P	P	P	P	P	P

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Hospitals	P		P	P	P			
Homeless Shelter				P				
Passive Open Space Use	P	P	P	P	P	P	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Public Agency Buildings	P	P	P	P	P	P	P	
Public Agency Facilities	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Public Campgrounds				S			S	
Public Parks	P	P	P	P	P	P	P	P
Schools	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²		
Schools, Alternative	P ¹³	P ¹³	P ¹³	P ¹³	P ¹³			
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P	P	P	P
Trail Head Facilities	P	P	P	P	P	P	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P	P	P	P	P	P	P
Recreational Uses								
Art Galleries			P	P	P	P	P	P
Arcades		P	P	P	P	P	P	
Boat Mooring Facilities						P	P	
Cinema, Indoor			P	P	P	P	P	
Cinema, Drive-In			P	P				
Commercial Recreation, Indoor		S ⁷	P	P	P	P	P	
Commercial Recreation, Outdoor			P	P		P	P	
House Banked Card Rooms				P ¹⁴	P ¹⁴	P ¹⁴	P ¹⁴	
Recreational Vehicle Campgrounds				S ¹⁵			S ¹⁵	
Recreational Vehicle Parks				S ¹⁶			S ¹⁶	
Stable, Public				S ¹⁷				
Theater		P ⁷	P	P	P	P	P	P
Residential Uses								

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Accessory Dwelling Unit		A	A	A	A	A		A
Apartment, Condominium (3 or more units)	P		P ¹⁸		P	P		
Assisted Living Facility	P		P		P ¹⁸	P		
Bed and Breakfast	P	P	P	P	P	P	P	P
Day Care Center	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹		
Dormitories, Fraternities, and Sororities	P				P	P		
Dwelling, One-Family Attached						P ²⁵		
Dwelling, Two-Family Detached						P		
Dwelling Units for a Resident Watchman or Custodian				A				P ²⁸
<u>Emergency Housing</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Emergency Shelters</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Family Day Care Home	P ¹⁹					P ¹⁹		
Houseboats						P	P	
Hotels or Motels	P		P	P	P	P	P	P
Nursing or Rest Home	P		P		P ¹⁸	P		
<u>Permanent Supportive Housing</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Recreational Club	A				A	A		
Senior Housing	P				P ¹⁸	P		
Temporary Residence	P ²⁰	P ²⁰	P ²⁰	P ²⁰	P ²⁰	P ²⁰		P
<u>Transitional Housing</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Retail Uses								
Adult Use Establishments				P ²¹				
Apparel and Accessory Stores		P	P	P	P	P		P
Auto Parts Supply Store		P	P	P	P			
Books, Stationery and Art Supply Stores	A	P	P	P	P	P		P
Building, Hardware, Garden Supply Stores		P	P	P	P			
Department Store			P	P	P			
Drug Store/Pharmacy	A	P/S ²²	P	P	P	P		

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Electronic Equipment Stores		P	P	P	P	P		
Food Stores		P	P	P	P	P		
Florist		P	P	P	P	P		P
Furniture, Home Furnishings and Appliance Stores		P	P	P	P			
Landscaping Material Sales			A	P				
Lumberyards				P				
Nursery, Plant				P				P
Office Supply Store	A	P	P	P	P	P		
Outdoor Sales				P				
Parking Lot or Structure	P	P	P	P	A	P		P
Pawn Shop				P				
Pet Shop and Pet Supply Stores		P	P	P	P			
Retail Hay, Grain and Feed Stores				P				
Secondhand Store			P	P	P	P		
Specialty Retail Stores		P	P	P	P	P		P
Miscellaneous Uses								
Bus Station				P	P			
Bus Terminal				P	P			
Bus Transfer Station	P		P	P	P		P	
Cemetery	P		P	P				
Community Festivals and Street Fairs	P	P	P	P	P	P	P	P
Convention Center	P		P	P	P	P	P	
Macro-Antennas	P	P	P	P	P	P	P	P
Monopole			S ²³	P/S ²³	S ²³			
On-Site Hazardous Waste Treatment and Storage	A	A	A	A	A	A	A	A
Outdoor Storage		A ²⁴	A ²⁴	P ²⁴				
Storage in an Enclosed Building	A	A	A	A	A	A	A	A ²⁸

1. RMC 23.42.280

2. RMC 23.42.270

3. RMC 23.42.320

4. RMC 23.42.330
5. RMC 23.42.040
6. RMC 23.42.170
7. RMC 23.42.053
8. RMC 23.42.047
9. RMC 23.42.055
10. RMC 23.42.050
11. RMC 23.42.200
12. RMC 23.42.250
13. RMC 23.42.260
14. RMC 23.42.100
15. RMC 23.42.230
16. RMC 23.42.220
17. RMC 23.42.190
18. Use permitted on upper stories of multistory buildings, if main floor is used for commercial or office uses.
19. RMC 23.42.080
20. RMC 23.42.110
21. RMC 23.42.030
22. Use permitted, requires special use permit with drive-through window.
23. Chapter 23.62 RMC
24. RMC 23.42.180
25. RMC 23.18.025
26. See definition, RMC 23.06.780.
27. RMC 23.42.185
28. Activities permitted only when directly related to and/or conducted in support of winery operations.
29. Within the central business district (CBD), existing commercial laundry/dry cleaning uses, established and operating at the time the CBD district was established, are allowed as a permitted use. All use of the land and/or buildings necessary and incidental to that of the commercial laundry/dry cleaning use, and existing at the effective date of the CBD district, may be continued. Commercial laundry/dry cleaning uses not established and operating at the time the CBD district was established are prohibited.
30. RMC 23.42.325

Section 5. Richland Municipal Code Section 23.26.030, entitled Industrial use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 60-19, is hereby amended as follows:

23.26.030 Industrial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	I-M	M-2
Automotive, Marine and Heavy Equipment Uses		
Automotive Repair – Major	P	P
Automotive Repair – Minor	P	
Automotive Repair – Specialty Shop	P	
Automobile Service Station	P	
Automobile Wrecking		S ¹
Boat Building	P	P
Bottling Plants	P	P
Car Wash – Automatic or Self-Service	P ²	A
Equipment Rentals	P	
Farm Equipment and Supplies Sales	P	S
Gas/Fuel Station	P	S
Heavy Equipment Sales and Repair	P	P
Marine Repair	P	P
Towing, Vehicle Impound Lots	P ³	
Truck Rentals	P	
Truck Stop – Diesel Fuel Sales	P	P
Truck Terminal	P	P
Vehicle Sales	P	
Warehousing, Wholesale Use	P	P
Business and Personal Services		
Animal Shelter	S ⁴	
Contractors' Offices and Shops	P	
General Service Businesses	P	P
Health/Fitness Facility	P	A
Health/Fitness Center	P	
Laundry/Dry Cleaning, Commercial	P	
Laundry/Dry Cleaning, Retail	P	

Land Use	I-M	M-2
Mini-Warehouse	P ⁵	
Mailing Service	P	
Personal Loan Business	P	
Personal Services Businesses	P	
Photo Processing, Copying and Printing Services	P	
Telemarketing Services	P	
Food Service		
Cafeterias	A	A
Delicatessen	A	A
Drinking Establishments	P	P
Restaurants/Sit Down	P	
Restaurants/Drive-Through	P ⁶	A ⁶
Restaurants/Lounge	P	
Restaurants/Take Out	P	
Restaurants with Entertainment/Dancing Facilities	P	
Wineries	P	
Industrial/Manufacturing Uses		
Airport, Industrial	P	
Excavating, Processing, Removal of Topsoil, Sand, Gravel, Rock or Similar Natural Deposits	S ⁷	S ⁷
Junkyard		S
Laundry and Cleaning Plants	P	P
General Manufacturing Uses	P	P
Heavy Manufacturing Uses		P
Light Manufacturing Uses	P	P
Research, Development and Testing Facilities	P	P
Warehousing, Storage and Distribution	P	P
Wholesale Facilities and Operations	P	P
Office Uses		
Financial Institutions	P	
Medical, Dental and Other Clinics	P	
Office – Consulting Services	P	

Land Use	I-M	M-2
Office – Corporate	P	
Office – General	P	
Office – Research and Development	P	P
Public/Quasi-Public Uses		
General Park Operations and Maintenance Activities	P	P
Passive Open Space Use	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	P ⁸	P ⁸
Public Agency Buildings	P ⁸	P ⁸
Public Agency Facilities	P ⁸	P ⁸
Public Parks	P	
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P
Recreational Uses		
Commercial Recreation, Outdoor	S ⁹	
Residential Uses		
Accessory Dwelling Unit	A	
Day Care Center	S ¹⁰	
Dwelling Units for a Resident Watchman or Custodian	A	A
<u>Emergency Housing</u>	<u>S</u>	<u>S</u>
<u>Emergency Shelters</u>	<u>S</u>	<u>S</u>
Hotels or Motels	S	S
<u>Permanent Supportive Housing</u>	<u>S</u>	<u>S</u>
Temporary Residence	P ¹¹	P ¹¹
<u>Transitional Housing</u>	<u>S</u>	<u>S</u>
Retail Uses		
Adult Use Establishments	P ¹²	
Airport, Commercial	P	
Parking Lot or Structure	P	P
Miscellaneous Uses		
Bus Station	P	

Land Use	I-M	M-2
Bus Terminal	P	
Bus Transfer Station	P	P
Community Festivals and Street Fairs	P	P
Farming of Land	P	P
Macro-Antennas	P	P
Monopole	P ¹³	P ¹³
On-Site Hazardous Waste Treatment and Storage	P	P
Outdoor Storage	P ¹⁴	P ¹⁴
Storage in an Enclosed Building	P	P

1. RMC 23.42.290
2. RMC 23.42.270
3. RMC 23.42.320
4. RMC 23.42.040
5. RMC 23.42.170
6. RMC 23.42.047
7. RMC 23.42.070
8. RMC 23.42.200
9. RMC 23.42.175
10. RMC 23.42.080
11. RMC 23.42.110
12. RMC 23.42.030
13. Chapter 23.62 RMC
14. RMC 23.42.180

Section 6. Richland Municipal Code Section 23.28.030, entitled Business use districts permitted land uses, as first enacted by Ordinance No. 28-05, and last amended by Ordinance No. 2022-01, is hereby amended as follows:

23.28.030 Business use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	B-RP	B-C
Automotive, Marine and Heavy Equipment Uses		
Automotive Repair – Major		P
Automotive Repair – Minor		P
Automotive Repair – Specialty Shop		P
Automobile Service Station	P	P ¹⁴
Bottling Plants	P	P
Car Wash – Automatic or Self-Service		P ¹
Fuel Station/Mini Mart	P	P ¹⁴
Business and Personal Services		
Automatic Teller Machines	P	P
General Service Businesses	P	P
Health/Fitness Facility	P	P
Health/Fitness Center	P	P
Laundry/Dry Cleaning, Retail	P	P
Mini-Warehouse		P ²
Mailing Service	P	P
Personal Loan Business	P	P
Personal Services Businesses	P	P
Photo Processing, Copying and Printing Services	P	P
Telemarketing Services	S	P
Video Rental Store	P	P
Food Service		
Cafeterias	A	A
Delicatessen	A	A
Drinking Establishments	P	P
Portable Food Vendors	P ³	P ³
Restaurants/Drive-Through	A ⁴	A ⁴
Restaurants/Lounge	P	P

Land Use	B-RP	B-C
Restaurants/Sit Down	P	P
Restaurants/Take Out	P	P
Restaurants with Entertainment/Dancing Facilities	P	P
Vehicle-Based Food Service	p ¹⁵	p ¹⁵
Industrial/Manufacturing Uses		
Light Manufacturing Uses	P	P
Research, Development and Testing Facilities	P	P
Warehousing, Storage and Distribution		A
Wholesale Facilities and Operations		P
Office Uses		
Financial Institutions	P	P
Medical, Dental and Other Clinics	P	P
Newspaper Offices and Printing Works		P
Office – Consulting Services	P	P
Office – Corporate	P	P
Office – General	P	P
Office – Research and Development	P	P
Radio and Television Studios		P
Schools, Commercial	P	P
Schools, Trade	P	P
Travel Agencies	P	P
Public/Quasi-Public Uses		
Alternative Schools		p ⁵
Churches		p ⁶
Clubs or Fraternal Societies		p ⁶
Cultural Institutions		p ⁶
General Park Operations and Maintenance Activities	P	P
Passive Open Space Use	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	p ⁷	p ⁷
Public Agency Buildings	p ⁷	p ⁷
Public Agency Facilities	p ⁷	p ⁷
Public Parks	P	P

Land Use	B-RP	B-C
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P
Trail Head Facilities	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P
Residential Uses		
Accessory Dwelling Unit	A	A
Apartment, Condominium (3 or More Units)	S ⁸	
Day Care Center	S ^{8,9}	A ⁹
Designated Manufactured Home	S ^{8,10, 11}	
Dormitories, Fraternities, and Sororities	S ⁸	
Dwelling, One-Family Attached	S ^{8,10,11}	
Dwelling, One-Family Detached	S ^{8,10,11}	
Dwelling, Duplex	S ⁶	
Dwelling Units for a Resident Watchman or Custodian	A	A
Emergency Housing	S⁸	P
Emergency Shelters	S⁸	P
Hotels or Motels	S ⁸	P
Nursing or Rest Home		P
Permanent Supportive Housing	S⁸	P
Temporary Residence	P ^{8,10}	P ¹⁰
Transitional Housing	S⁸	P
Retail Uses		
Parking Lot or Structure	P	P
Department Stores		P
Specialty Retail Stores	P	P
Miscellaneous Uses		
Bus Terminal	P	P
Bus Transfer Station	P	P
Community Festivals and Street Fairs	P	P
Convention Center	P	P
Farming of Land	P	P
Macro-Antennas	P	P

Land Use	B-RP	B-C
Monopole	P ¹²	S ¹²
Outdoor Storage	P ¹³	P ¹³
Storage in an Enclosed Building	P	P

1. RMC 23.42.270

2. RMC 23.42.170

3. RMC 23.42.185

4. RMC 23.42.047

5. RMC 23.42.260

6. RMC 23.42.050

7. RMC 23.42.200

8. RMC 23.28.020(B)

9. RMC 23.42.080

10. RMC 23.42.110

11. RMC 23.18.025

12. Chapter 23.62 RMC

13. RMC 23.42.180

14. Permitted when located adjacent to a principal or minor arterial street as identified in Chapter 12.02 RMC, Street Functional Classification Plan.

15. RMC 23.42.325

Section 7. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 8. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 9. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2022.

Michael Alvarez, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____

Exhibit 3



File No. EA2022-111

CITY OF RICHLAND **Determination of Non-Significance**

Description of Proposal: The City of Richland is proposing to amend the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions. The proposed code amendment is being done to comply with the mandates of E2SHB 1220.

Proponent: City of Richland

Location of Proposal: City-Wide.

Lead Agency: City of Richland

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

() There is no comment for the DNS.

() This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for fourteen days from the date of issuance.

(X) This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

Responsible Official: Mike Stevens

Position/Title: Planning Manager

Address: 625 Swift Blvd., MS #35, Richland, WA 99352

Date: May 19, 2022

Signature _____

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants:

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals:

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the [SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS \(part D\)](#). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. Background [\[HELP\]](#)

1. Name of proposed project, if applicable: **CA2021-110 Emergency Housing & Emergency Shelters**
2. Name of applicant: **Kevin Damrell, Permit Technician**

3. Address and phone number of applicant and contact person: **625 Swift Blvd, MS-35, Richland, WA 99352 (509)942-7771**
4. Date checklist prepared: **4/6/2022**
5. Agency requesting checklist: **City of Richland Development Services Department**
6. Proposed timing or schedule (including phasing, if applicable): **RMC Code Amendment – May/June, 2022.**
7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain. **No, this is a stand-alone code amendment.**
8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal. **No additional environmental information is being prepared as a result of this proposed code amendment.**
9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. **No other governmental approvals are required.**
10. List any government approvals or permits that will be needed for your proposal, if known. **None.**
11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.) **The proposed amendment will add indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions.**
12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. **The proposed code amendment would apply to land uses within the Agriculture, Residential, Commercial, Industrial and Business zoning districts that allow for hotels and allows transitional housing and permanent supportive housing in zoning districts in which residential dwelling units or hotels are allowed.**

B. Environmental Elements [\[HELP\]](#)

1. Earth

- a. General description of the site: **Proposed text amendments would apply city-wide.**
(circle one): Flat, rolling, hilly, steep slopes, mountainous, other _____
- b. What is the steepest slope on the site (approximate percent slope)? **N/A Proposed text amendments would apply city-wide.**
- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils. **Varies. Proposed text amendments would apply city-wide.**
- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe. **Not applicable. Proposed text amendments would apply city-wide.**
- e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill. **Not applicable.**
- f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. **Not applicable.**
- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)? **Not applicable.**
- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: **Not applicable.**

2. Air

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known. **Not applicable.**
- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. **Not applicable.**
- c. Proposed measures to reduce or control emissions or other impacts to air, if any: **Not applicable.**

3. Water

- a. Surface Water: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
 - 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe

type and provide names. If appropriate, state what stream or river it flows into. **Not applicable.**

- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. **Not applicable.**
- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. **Not applicable.**
- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. **Not applicable.**
- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. **Not applicable.**
- 6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. **Not applicable.**

b. Ground Water: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- 1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known. **Not applicable.**
- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. **Not applicable.**

c. Water runoff (including stormwater): **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- 1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. **Not applicable.**
- 2) Could waste materials enter ground or surface waters? If so, generally describe. **Not applicable.**

- 3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe. **Not applicable.**

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

4. Plants

- a. Check the types of vegetation found on the site: **Not applicable. City-wide text amendment.**

____deciduous tree: alder, maple, aspen, other
____evergreen tree: fir, cedar, pine, other
____shrubs
____grass
____pasture
____crop or grain
____Orchards, vineyards or other permanent crops.
____wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
____water plants: water lily, eelgrass, milfoil, other
____other types of vegetation

- b. What kind and amount of vegetation will be removed or altered? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- c. List threatened and endangered species known to be on or near the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- e. List all noxious weeds and invasive species known to be on or near the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

5. Animals

- a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

Examples include:

birds: hawk, heron, eagle, songbirds, other:

mammals: deer, bear, elk, beaver, other:
fish: bass, salmon, trout, herring, shellfish, other _____

b. List any threatened and endangered species known to be on or near the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

c. Is the site part of a migration route? If so, explain. **Yes, Richland is within the Pacific Fly Way.**

d. Proposed measures to preserve or enhance wildlife, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

e. List any invasive animal species known to be on or near the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

6. Energy and Natural Resources

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc. **Not applicable. Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe. **Not applicable. Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any: **Not applicable. Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

7. Environmental Health

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- 1) Describe any known or possible contamination at the site from present or past uses. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC**

197-11-800.

- 2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- 3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- 4) Describe special emergency services that might be required. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- 5) Proposed measures to reduce or control environmental health hazards, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

b. Noise Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.

- 1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- 3) Proposed measures to reduce or control noise impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

8. Land and Shoreline Use

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. **Not applicable. This is a non-**

project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.

- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
 - 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- c. Describe any structures on the site. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- d. Will any structures be demolished? If so, what? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- e. What is the current zoning classification of the site? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- f. What is the current comprehensive plan designation of the site? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- g. If applicable, what is the current shoreline master program designation of the site? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- h. Has any part of the site been classified as a critical area by the city or county? If so, specify. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- i. Approximately how many people would reside or work in the completed project? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- j. Approximately how many people would the completed project displace? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- k. Proposed measures to avoid or reduce displacement impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

9. Housing

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- c. Proposed measures to reduce or control housing impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. What views in the immediate vicinity would be altered or obstructed? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Proposed measures to reduce or control aesthetic impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

11. Light and Glare Not applicable.

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Could light or glare from the finished project be a safety hazard or interfere with views? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- c. What existing off-site sources of light or glare may affect your proposal? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- d. Proposed measures to reduce or control light and glare impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

12. Recreation

- a. What designated and informal recreational opportunities are in the immediate vicinity? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Would the proposed project displace any existing recreational uses? If so, describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers ? If so, specifically describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

14. Transportation

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private). **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates? **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- h. Proposed measures to reduce or control transportation impacts, if any: **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

15. Public Services

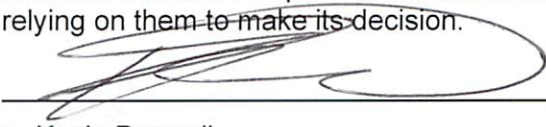
- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Proposed measures to reduce or control direct impacts on public services, if any. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

16. Utilities

- a. Circle utilities currently available at the site:
electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other _____ **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**
- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. **Not applicable. This is a non-project related code amendment. All future site specific development projects will be subject to SEPA analysis if not exempt per WAC 197-11-800.**

C. Signature [\[HELP\]](#)

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature:  _____

Name of signee Kevin Damrell

Position and Agency/Organization Permit Technician, City of Richland

Date Submitted: 4/6/2022

D. Supplemental sheet for nonproject actions [\[HELP\]](#)

(IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise? **It is not anticipated that development authorized by the proposed code amendment would result in any increase of discharge to water, emissions to air, production, storage, the release of toxic or hazardous substances or production of noise.**

Proposed measures to avoid or reduce such increases are: **None.**

2. How would the proposal be likely to affect plants, animals, fish, or marine life? **The proposed text amendment will not result in any detrimental impacts to plants or animals.**

Proposed measures to protect or conserve plants, animals, fish, or marine life are: **None.**

3. How would the proposal be likely to deplete energy or natural resources? **The proposed text amendment will not result in additional depletion of energy or natural resources.**

Proposed measures to protect or conserve energy and natural resources are: **None.**

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands? **The proposed text amendment will not change a development proposal's requirement to comply with all local, state, and federal environmental regulations.**

Proposed measures to protect such resources or to avoid or reduce impacts are: **None.**

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans? **The proposed text amendment will not change a development proposal's requirement to comply with all local, state, and federal environmental regulations.**

Proposed measures to avoid or reduce shoreline and land use impacts are: **None.**

6. How would the proposal be likely to increase demands on transportation or public services and utilities? **The proposed text amendment is not likely to increase demands on transportation or public services and utilities.**

Proposed measures to reduce or respond to such demand(s) are: **None.**

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment. **There is not a conflict as this will be consistent with Chapters 25.21 and 35A.21 RCW.**



Department of Commerce

Notice of Intent to Adopt Amendment / Notice of Adoption Cover Sheet

Pursuant to RCW 36.70A.106, the following jurisdiction provides the following required state agency notice.

1. Jurisdiction Name:	City of Richland – Development Services Dept.
2. Select Submittal Type: Select the Type of Submittal listed. (Select One Only)	☐ 60-Day Notice of Intent to Adopt Amendment. ☒ Request of Expedited Review / Notice of Intent to Adopt Amendment. ☐ Supplemental Submittal for existing Notice of Intent to Adopt Amendment. ☐ Notice of Final Adoption of Amendment.
3. Amendment Type: Select Type of Amendment listed. (Select One Only)	☐ Comprehensive Plan Amendment. ☒ Development Regulation Amendment. ☐ Critical Areas Ordinance Amendment. ☐ Combined Comprehensive and Development Regulation Amendments. ☐ Countywide Planning Policy .
4. Description Enter a brief description of the amendment. Begin your description with “Proposed” or “Adopted”, based on the type of Amendment you are submitting. Examples: <i>“Proposed comprehensive plan amendment for the GMA periodic update.”</i> or <i>“Adopted Ordinance 123, adoption amendment to the sign code.”</i> (Maximum 400 characters).	Proposed amendment to the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions. The proposed code amendment is being done to comply with the mandates of E2SHB 1220.



Department of Commerce

5. Is this action part of your 8-year periodic update required under RCW 36.70A.130 of the Growth Management Act (GMA)?	☐ Yes ☒ No
6. Proposed Dates: Enter the anticipated public hearing date(s) for your Planning Commission/Planning Board or for your Council/Commission.	Planning Commission: May 25, 2022 City Council: June 21, 2022 Proposed / Date of Adoption: July 5, 2022
7. Contact Information:	
A. Prefix/Salutation: (Examples: "Mr.", "Ms.", or "The Honorable" (elected official))	Mr.
B. Name:	Mike Stevens
C. Title:	Planning Manager
D. Email:	mstevens@ci.richland.wa.us
E. Work Phone:	(509)942-7596
F. Cell/Mobile Phone: (optional)	
Consultant Information:	
G. Is this person a consultant?	☐ Yes
H. Consulting Firm name?	
8. Would you like Commerce to contact you for Technical Assistance regarding this submitted amendment?	☐ Yes

REQUIRED: Attach or include a copy of the proposed amendment text or document(s). We do not accept a website hyperlink requiring us to retrieve external documents. Jurisdictions must submit the actual document(s) to Commerce. If you experience difficulty, please email the reviewteam@commerce.wa.gov

Questions? Call the review team at (509) 725-3066.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

04/25/2022

Mr. Mike Stevens
Planning Manager
City of Richland
505 Swift Boulevard
Post Office Box 190
Richland, WA 99352

Sent Via Electronic Mail

Re: City of Richland--2022-S-3899--Request for Expedited Review / Notice of Intent to Adopt Amendment

Dear Mr. Stevens:

Thank you for sending the Washington State Department of Commerce (Commerce) the Request for Expedited Review / Notice of Intent to Adopt Amendment as required under [RCW 36.70A.106](#). We received your submittal with the following description.

The City of Richland is proposing to amend the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing

We received your submittal on 04/21/2022 and processed it with the Submittal ID 2022-S-3899. Please keep this letter as documentation that you have met this procedural requirement. Your 60-day notice period ends on 06/20/2022.

You requested expedited review under [RCW 36.70A.106\(3\)\(b\)](#). We have forwarded a copy of this notice to other state agencies for expedited review and comment. If one or more state agencies indicate that they will be commenting, then Commerce will deny expedited review and the standard 60-day review period (from date received) will apply. Commerce will notify you by e-mail regarding of approval or denial of your expedited review request. If approved for expedited review, then final adoption may occur no earlier than fifteen calendar days after the original date of receipt by Commerce.

If you have any questions, please contact Growth Management Services at reviewteam@commerce.wa.gov, or call William Simpson, (509) 280-3602.

Sincerely,

Stevens, Mike

From: COM GMU Review Team <reviewteam@commerce.wa.gov>
Sent: Thursday, May 5, 2022 11:09 PM
To: Stevens, Mike
Subject: City of Richland - Expedited Review Request Granted for Submittal ID: 2022-S-3899

Dear Mr. Stevens,

Your request for an Expedited Review has been granted for: The City of Richland is proposing to amend the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing

As of receipt of this email, you have met the Growth Management notice to state agency requirements in RCW 36.70A.106 for this submittal. Please keep this email as confirmation.

If you have any questions, please contact William Simpson at (509) 280-3602 or by email at william.simpson@commerce.wa.gov.

~~~ ONLINE TRACKING SYSTEM AVAILABLE ~~~~

Log into our new PlanView system at <https://secureaccess.wa.gov/com/planview> where you can keep up with this submittal status, reprint communications and update your contact information.

Don't have a user account? Reply to this email to request one and attach a completed PlanView User Request Form.

Have questions about using PlanView? Use the PlanView User Manual for assistance at <https://www.commerce.wa.gov/serving-communities/growth-management/washington-department-of-commerce-growth-management-submitting-materials/>.

Sincerely,

Review Team  
Growth Management Services



## **CITY OF RICHLAND NOTICE OF APPLICATION, PUBLIC HEARING AND OPTIONAL DNS (CA2021-110 & EA2022-111)**

The City of Richland is proposing to amend the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions. The proposed code amendment is being done to comply with the mandates of E2SHB 1220.

Pursuant to Richland Municipal Code (RMC) Section 19.20 the Richland Planning Commission will conduct a public hearing and review of the proposed code amendment on Wednesday, May 25, 2022 at 6:00 p.m. in the Richland City Hall Council Chambers, 625 Swift Blvd. All interested parties are invited to attend and present testimony at the public hearing or by visiting the City of Richland website ([www.ci.richland.wa.us](http://www.ci.richland.wa.us)) and joining via Zoom.

**Environmental Review:** The proposal is subject to environmental review. The City of Richland is lead agency for the proposal under the State Environmental Policy Act (SEPA) and has reviewed the proposed project for probable adverse environmental impacts and expects to issue a determination of non-significance (DNS) for this project. The optional DNS process in WAC 197-11-355 is being used. This may be your only opportunity to comment on the environmental impacts of the proposed development. The environmental checklist and related file information are available to the public and can be viewed in the Development Services Division Office or City of Richland website [www.ci.richland.wa.us](http://www.ci.richland.wa.us).

Any person desiring to express his views or to be notified of any decisions pertaining to this application should notify Mike Stevens, Planning Manager, 625 Swift Blvd., MS-35, Richland, WA 99352. Comments may also be emailed to [mstevens@ci.richland.wa.us](mailto:mstevens@ci.richland.wa.us). Written comments should be received no later than 5:00 p.m. on Wednesday, May 18, 2022 to be incorporated into the staff report. Comments received after that date will be entered into the record at the hearing.

Copies of the staff report and recommendation will be available on the City of Richland website [www.ci.richland.wa.us](http://www.ci.richland.wa.us) beginning Friday, May 20, 2022.



Beaufort Gazette  
Bellefonte News-Democrat  
Bellingham Herald  
Bradenton Herald  
Centre Daily Times  
Charlotte Observer  
Columbus Ledger-Enquirer  
Fresno Bee

The Herald - Rock Hill  
Herald Sun - Durham  
Idaho Statesman  
Island Packet  
Kansas City Star  
Lexington Herald-Leader  
Merced Sun-Star  
Miami Herald

el Nuevo Herald - Miami  
Modesto Bee  
Raleigh News & Observer  
The Olympian  
Sacramento Bee  
Fort Worth Star-Telegram  
The State - Columbia  
Sun Herald - Biloxi

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**Attention:** Jana Duncan  
CITY OF RICHLAND/LEGALS  
625 SWIFT BLVD. MS-05  
RICHLAND, WA 99352

### CITY OF RICHLAND NOTICE OF APPLICATION, PUBLIC HEARING, AND OPTIONAL DNS

Notice is hereby given that the City of Richland is proposing to amend the Richland Municipal Code by adding indoor emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing as necessary to Sections 23.14.030, 23.18.030, 23.22.030, 23.26.030 and 23.28.030 and will add definitions for emergency housing, indoor emergency shelters, permanent supportive housing, and transitional housing to Chapter 23.06, Definitions. The proposed code amendment is being done to comply with the mandates of E2SHB 1220.

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Any person desiring to express their views or to be notified of any decisions pertaining to this application should notify Mike Stevens, Planning Manager, 625 Swift Blvd., MS-35, Richland, WA 99352. Comments may also be emailed to [mstevens@ci.richland.wa.us](mailto:mstevens@ci.richland.wa.us). Written comments should be received no later than 5:00 p.m. on Wednesday, May 18, 2022, to be incorporated into the staff report. Comments received after that date will be entered into the record at the hearing. Copies of the staff report and recommendation will be available on the City of Richland's website at [www.ci.richland.wa.us](http://www.ci.richland.wa.us) beginning Friday, May 20, 2022.

Published: Sunday, April 24, 2022  
IPL0070173  
Apr 24 2022

COUNTY OF BENTON)

SS

STATE OF WASHINGTON)

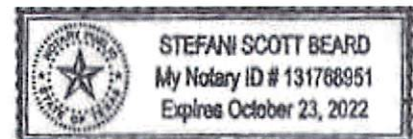
Keriann Leenerts, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, ran 1 time(s) commencing on 04/24/2022, and ending on 04/24/2022 and that said newspaper was regularly distributed to its subscribers during all of this period.

(Signature of Legals Clerk)

Sworn to and subscribed before me this 25th day of April in the year of 2022

*Stefani Beard*

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.  
Legal document please do not destroy!

## Stevens, Mike

---

**From:** Reinbold, Mary (COM) <mary.reinbold@commerce.wa.gov>  
**Sent:** Monday, May 2, 2022 5:01 PM  
**To:** Stevens, Mike  
**Cc:** Simpson, William (COM)  
**Subject:** 2022-S-3899

Mike,

Thank you for submitting the proposed amendments to the Richland Municipal Code addressing special housing types related to HB 1220.

In reviewing your proposed changes, it appears there is an error in the land use table.

The use Homeless Shelter would need to be amended to be allowed in all sections which allow hotels. However, more consistent with the rest of your code update would be to remove this use from the land use table.

The rest of the proposed amendments look consistent with HB 1220. Good work.

**Mary M. Reinbold (she/her), AICP | Senior Planner**  
Growth Management Services | Washington State Department of Commerce  
1011 Plum Street SE, Olympia, WA 98504-2525  
Cell: 509.638.5449 | Email: [mary.reinbold@commerce.wa.gov](mailto:mary.reinbold@commerce.wa.gov)

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## Stevens, Mike

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**From:** Buechler, Ken  
**Sent:** Wednesday, April 27, 2022 7:44 PM  
**To:** Stevens, Mike  
**Cc:** VanBeek, Michael; Jordon, Joshua  
**Subject:** RE: CA2021-110 Emergency Housing Code Amendment

Mike,

1. In the "Reason for Code Amendment" section, it lists 25.21. If that is RMC 25.21, it should be **25.15 Richland Humans Right Ordinance**. There is no RMC 25.21.
2. In the same section, RCW 35A.21 is more precisely 35A.21.430 that speaks to:  
**35A.21.430 Transitional housing, permanent supportive housing, indoor emergency housing, and indoor emergency shelters.**

Other than those comments, Fire is good with this. Use what you need and ignore the rest.



**Kenneth L Buechler**

Fire Marshal 172

625 Swift Blvd., MS-16 | Richland, WA 99352

(509) 942-7556

(509) 578-9321

---

**From:** Stevens, Mike <mstevens@CI.RICHLAND.WA.US>

**Sent:** Thursday, April 21, 2022 10:45 AM

**To:** Anthony Muai <anthony.muai@ci.kennewick.wa.us>; Anthony Von Moos <anthony.vonmoos@co.benton.wa.us>; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Bill Barlow <bbarlow@bft.org>; Boring, Michael <MBoring@CI.RICHLAND.WA.US>; Boshart, Thomas <tboshart@CI.RICHLAND.WA.US>; Buechler, Ken <KBuechler@CI.RICHLAND.WA.US>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey\_Barney@Yakama.com>; Catherine Dickson <catherinedickson@ctuir.org>; Clark Posey <clark.posey@co.benton.wa.us>; Corrine Camuso, Yakama Nation <Corrine\_Camuso@Yakama.com>; Hamilton, Craig <C.Hamilton@bces.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Darrick Dietrich <darrick@basindisposal.com>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxrodders@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; FormerOrchards@ecy.wa.gov; Ghbein, Briana <bghbein111@richlandwa.mail.onmicrosoft.com>; Greg Wendt <greg.wendt@co.benton.wa.us>; Gwen Clear <gcle461@ecy.wa.gov>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; USPS Ina N. Beutler <ina.n.beutler@usps.gov>; Jason McShane <jmcshane@kid.org>; Jennings, Tyler <tjennings@CI.RICHLAND.WA.US>; Jerrod Macpherson <Jerrod.Macpherson@co.benton.wa.us>; Jessica Lally, Yakama Nation <Jessica\_Lally@Yakama.com>; John Lyle <john.lyle@bentoncleanair.org>; Jordon, Joshua <jojordon@CI.RICHLAND.WA.US>; Joseph Cichy, Ziply <joseph.cichy@ziply.com>; Joseph Cottrell <jecottrell@bpa.gov>; Junior Campos <junior.campos@charter.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Lopez, Brandin <blopez@CI.RICHLAND.WA.US>; M. Deklyne <mjddeklyne@bpa.gov>; Map BCES

<map@bces.wa.gov>; Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Noah Lee  
<noah.lee@bentoncleanair.org>; Noah Oliver, Yakama Nation <Noah\_Oliver@Yakama.com>; Pasco99301  
<99301PascoWA-Postmaster@usps.gov>; Paul Gonseth <gonsetp@wsdot.wa.gov>; Reathaford, Jason  
<JReathaford@CI.RICHLAND.WA.US>; Review Team <reviewteam@commerce.wa.gov>; Richard Krasner  
<richard.krasner@rsd.edu>; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Rick Dawson  
<rickd@bfhd.wa.gov>; Robin Priddy <robin.priddy@bentoncleanair.org>; Sarah Gates <s.gates@bces.wa.gov>; Schiessl,  
Joe <JSchiessl@CI.RICHLAND.WA.US>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register  
<separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth DeFoe <SDefoe@kid.org>; South Central Region  
Planning <scplanning@wsdot.wa.gov>; T.S. "Max" Platts <PlattsT@wsdot.wa.gov>; Tyutyunnik, Ruvim  
<rtutyunnik@CI.RICHLAND.WA.US>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WA Dept of Fish & Wildlife  
<lopezlal@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; William Simpson  
<william.simpson@commerce.wa.gov>

**Subject:** CA2021-110 Emergency Housing Code Amendment

Attention:

Attached to this email you will find a copy of the Notice of Application and related information for a proposed amendment to the Richland Municipal Code pertaining specifically to Emergency Housing and implementing requirements of House Bill 1220. Please review the information and submit any comments back to me by 5:00 PM, Wednesday, May 18, 2022.

Thank you,



**Mike Stevens**  
Planning Manager  
625 Swift Blvd., MS-35 | Richland, WA 99352  
(509) 942-7596

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*Disclaimer: Emails and attachments sent to or from the City of Richland are public records subject to release under the Washington Public Records Act, Chapter 42.56 RCW. Sender and Recipient have no expectation of privacy in emails transmitted to or from the City of Richland.*



## Stevens, Mike

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**From:** Chris Sittman <CSittman@kid.org>  
**Sent:** Wednesday, May 4, 2022 11:12 AM  
**To:** Stevens, Mike  
**Subject:** RE: CA2021-110 Emergency Housing Code Amendment

KID has no comments

**Chris D. Sittman**  
Engineering Dept./CAD Specialist  
Kennewick Irrigation District  
2015 S. Ely St.  
Kennewick, WA 99337  
Desk: 509-460-5435  
Cell: 509-873-1123

---

**From:** Stevens, Mike <mstevens@CI.RICHLAND.WA.US>  
**Sent:** Thursday, April 21, 2022 10:45 AM  
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Joe <JSchiessl@CI.RICHLAND.WA.US>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth Defoe <SDefoe@kid.org>; South Central Region Planning <scplanning@wsdot.wa.gov>; T.S. "Max" Platts <PlattsT@wsdot.wa.gov>; Tyutyunnik, Ruvim <rtyutyunnik@CI.RICHLAND.WA.US>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WA Dept of Fish & Wildlife <lopezlal@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; William Simpson <william.simpson@commerce.wa.gov>

**Subject:** CA2021-110 Emergency Housing Code Amendment

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attention:

Attached to this email you will find a copy of the Notice of Application and related information for a proposed amendment to the Richland Municipal Code pertaining specifically to Emergency Housing and implementing requirements of House Bill 1220. Please review the information and submit any comments back to me by 5:00 PM, Wednesday, May 18, 2022.

Thank you,



**Mike Stevens**  
Planning Manager  
625 Swift Blvd., MS-35 | Richland, WA 99352  
(509) 942-7596

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## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Ordinance No. 2022-26, Amending the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund

Department/Office  
Finance

Ordinance/Resolution Number:  
2022-26

Document Type:  
Ordinance

**Recommended Motion:**

Give second reading and pass Ordinance No. 2022-26, amending the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund.

**Summary:** Ordinance 2022-26 included several amendments to the adopted 2022 Budget as follows:

- The Wastewater Utility planned to replace easement machine trailer in 2023 at an estimated cost of \$35,000. However, due to safety concerns, the trailer needs to be replaced sooner. Adequate fund balance is available in the Equipment Replacement Fund for this purpose.
- The recent carryover ordinance (Ord. 2022-17) excluded a transfer from the Industrial Development Fund of \$391,910 for a capital project.
- In March 2022, the City received \$450,000 from the Transportation Improvement Board (TIB) based on the City's Complete Street grant application. The grant agreement must be appropriated in the 2022 Budget so the \$450,000 grant award can be spent accordingly.
- In May 2022, The City received a TAP grant of \$225,000 from the Benton-Franklin Council of Government (BFCG) for the Jadwin Avenue/Catskill Street Pedestrian Crossing. The grant award must be appropriated in the 2022 Budget so the \$225,000 grant award can be spent accordingly.
- The Center Parkway - North Extension is nearing design completion and will soon be ready for construction. Bids for the project were received between the first and second reading of this ordinance, and based on the bids received, the \$300,000 adjustment from the first reading is no longer required and has been removed from the ordinance.
- Bids were received between the first and second reading of this ordinance for the Wastewater Treatment Plant Aeration Basin Improvement project. It is expected that approximately \$2,500,000 of fund balance from the Wastewater Fund will be needed to complete the project, which is an increase of \$500,000 from the first reading. There is adequate fund balance in the Wastewater Fund.
- The City is in need of expert review of its development process to ensure practices are up to date and appropriate for the region. This review was not contemplated in the 2022 budget and is expected to cost approximately \$82,500, including contingency. The General Fund has adequate fund balance to pay for this review.
- Due to the increase in the number and complexity of residential and commercial fire code plan reviews, the Fire Prevention Division is unable to adequately keep pace without expending significant overtime and experiencing negative impacts on the timely processing of submitted plans. Contracted services in the amount of \$48,500 are required to eliminate the associated overtime, ensure timely processing of plan reviews and provide improved customer service and timely follow up with developer needs. There is adequate General Fund balance for this adjustment and long-term solutions are being proposed in the development of the 2023 budget.

**Fiscal Impact:**

Ordinance No. 2022-26 will add \$3,732,910 in appropriations to the 2022 Budget. Of this amount, \$675,000 is from new revenue sources and \$3,057,910 is from fund balance.

**Attachments:**

- I. Ordinance No. 2022-26

**ORDINANCE NO. 2022-26**

**AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING THE 2022 BUDGET TO PROVIDE FOR ADDITIONAL APPROPRIATIONS IN THE CITY'S GENERAL FUND, INDUSTRIAL DEVELOPMENT FUND, STREETS CAPITAL CONSTRUCTION FUND, WASTEWATER UTILITY FUND, AND EQUIPMENT REPLACEMENT FUND AND DECLARING THAT A PUBLIC EMERGENCY EXISTS IN THE CITY'S GENERAL FUND, INDUSTRIAL DEVELOPMENT FUND, WASTEWATER UTILITY FUND, AND EQUIPMENT REPLACEMENT FUND.**

**WHEREAS**, on November 16, 2021, Richland City Council approved Ordinance No. 39-21 approving the 2022 Budget; and

**WHEREAS**, this Ordinance No. 2022-26 will accomplish several discrete budget adjustments in the 2022 Budget necessary for the effective delivery of services to the public; and

**WHEREAS**, Ordinance No. 2022-17 to amend the 2022 Budget for carryovers inadvertently excluded a transfer from the Industrial Development Fund for \$391,910; and

**WHEREAS**, a different, safer trailer is needed by the Wastewater Maintenance division for transporting the easement machine; and

**WHEREAS**, although the trailer replacement was not included in the 2022 Budget, the Equipment Replacement budget contains sufficient unappropriated Wastewater funds for replacement of the trailer at an estimated cost of \$35,000, and the City's best interests are served by replacing the trailer; and

**WHEREAS**, on March 3, 2022, Richland City Council accepted a Complete Streets grant award from the Washington State Transportation Improvement Board (TIB); and

**WHEREAS**, the 2022 Budget did not include the Complete Streets grant funds, which now must be included and appropriated, and the City's best interests are served by appropriating \$450,000 in Complete Streets grant funds to the Streets Capital Fund to enable timely implementation of planned pedestrian and bicycle system improvements; and

**WHEREAS**, in May, the Benton-Franklin Council of Governments (BFCG) awarded a \$225,000 grant to the City of Richland in support of the Jadwin Avenue/Catskill Street Pedestrian Crossing project; and

**WHEREAS**, the 2022 Budget did not include the BFCG funds for this project, which now must be included and appropriated, and the City's best interests are served by leveraging the BFCG funds to enhance the improvements to Jadwin Avenue during this year's Pavement Preservation Program project on Jadwin Avenue; and

**WHEREAS**, the 2022 Budget and the 2022 - 2027 Capital Improvement Plan (CIP) include a project titled the Wastewater Treatment Plant Aeration Basin Improvements, and the project is necessary to replace equipment that has reached the end of its service life; and

**WHEREAS**, the City solicited bids in May for the project, receiving bids that suggested that current construction market conditions have increased the costs of this project, and fund balance in the Wastewater Fund is available to appropriate additional funds to support this project; and

**WHEREAS**, the City's best interests are served by appropriating additional funds in the amount of \$2,500,000 from the Wastewater Fund to enable the Wastewater Treatment Plant Aeration Basin Improvements project; and

**WHEREAS**, the City's development review process is complex and requires periodic expert review to ensure best practices, and funds were not budgeted for this purpose in 2022; and

**WHEREAS**, the scope of work to audit the City's development review process is expected to cost \$82,500 including a ten percent (10%) contingency, and sufficient unappropriated funds are available in the General Fund to support the required budget adjustment; and

**WHEREAS**, the number and complexity of residential and commercial fire code plan reviews continue to increase, and the Richland Fire Prevention Division is unable to adequately keep pace with the volume of required plan reviews without a significant amount of overtime and/or negative impacts to the timely processing of submitted plans; and

**WHEREAS**, \$48,500 in contracted services for plan review will eliminate the associated overtime costs, ensure timely processing of plan reviews, and provide capacity in the Fire Prevention Division for improved customer service and timely follow up with developer needs. Sufficient unappropriated funds are available in the General Fund to support the required budget adjustment; and

**WHEREAS**, no funds were appropriated in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund, and Equipment Replacement Fund for the purposes identified above; and

**WHEREAS**, sufficient unappropriated funds are available in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund, and Equipment Replacement Fund to support the required budget adjustments; and

**WHEREAS**, pursuant to RCW 35.33.091, a duly noticed public hearing was held on August 1, 2022 regarding the increase in appropriations from beginning fund balance in the above-referenced funds.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this Ordinance were not anticipated when the 2022 Budget was approved.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the General Fund, Industrial Development Fund, Wastewater Utility Fund and Equipment Replacement Fund.

Section 3. Amendment of the 2022 Budget. The 2022 Budget is hereby amended to provide additional appropriations in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund as follows:

**General Fund**

Current Appropriation: \$ 88,381,295  
Increase in Appropriation: \$ 131,000  
Amended Appropriation: \$ 88,512,295

**Industrial Development Fund**

Current Appropriation: \$ 16,320,109  
Increase in Appropriation: \$ 391,910  
Amended Appropriation: \$ 16,712,019

**Streets Capital Construction Fund**

Current Appropriation: \$ 28,621,626  
Increase in Appropriation: \$ 675,000  
Amended Appropriation: \$ 29,296,626

**Wastewater Utility Fund**

Current Appropriation: \$ 28,205,939  
Increase in Appropriation: \$ 2,500,000  
Amended Appropriation: \$ 30,705,939

**Equipment Replacement Fund**

Current Appropriation: \$ 14,016,493  
Increase in Appropriation: \$ 35,000  
Amended Appropriation: \$ 14,051,493

Section 4. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

*This space intentionally left blank.*

**PASSED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney

First Reading: July 19, 2022

Repeated First Reading: August 1, 2022

Second Reading: August 16, 2022

Date Published: August 21, 2022



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Ordinance No. 2022-28, Amending Chapters 9.05 and 9.07 of the Richland Municipal Code related to Domestic Violence and Non-Domestic Violence Court Orders

Department/Office  
City Attorney

Ordinance/Resolution Number:  
2022-28

Document Type:  
Ordinance

**Recommended Motion:**

Give second reading and pass Ordinance No. 2022-28, amending Chapters 9.05 and 9.07 of the Richland Municipal Code related to domestic violence and non-domestic violence court orders.

**Summary:**

The City has need, from time to time, to amend the Richland Municipal Code (RMC) to align with state law.

In 2021, the Washington State Legislature consolidated and recodified a number of disparate statutes, including but not limited to Chapter 26.50 RCW related to domestic violence orders, Chapter 10.14 RCW related to anti-harassment orders, and Chapter 74.34 RCW related to vulnerable adult protection orders. These rules were all recodified as Chapter 7.105 RCW.

The Richland Municipal Code extends local jurisdiction over misdemeanor and gross misdemeanor court order violations that occur within city limits. However, the language in the RMC specifically references sections of state law that have been repealed. For this reason, the RMC must be amended to cite new state statutes and eliminate references to repealed state statutes.

Without these amendments to Chapters 9.05 and 9.07 RMC, criminal prosecution of no-contact order violations by the City of Richland in Benton County District Court will fail.

Staff recommends approval of Ordinance No. 2022-28 for second reading and passage.

Fiscal Impact:           None.

**Attachments:**

- I. Ordinance No. 2022-28



## **ORDINANCE NO. 2022-28**

### **AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTER 9.05 OF THE RICHLAND MUNICIPAL CODE RELATED TO CRIMES OF DOMESTIC VIOLENCE AND CHAPTER 9.07 OF THE RICHLAND MUNICIPAL CODE RELATED TO VIOLATION OF COURT ORDERS.**

**WHEREAS**, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to align with state law; and

**WHEREAS**, in 2021, the Washington State Legislature consolidated and recodified a number of discrete statutes, including but not limited to Chapter 26.50 RCW related to domestic violence orders, Chapter 10.14 RCW related to anti-harassment orders, and Chapter 74.34 RCW related to vulnerable adult protection orders, as Chapter 7.105 RCW; and

**WHEREAS**, amendments to Chapters 9.05 and 9.07 RMC are necessary to reflect this change so that criminal prosecution of no-contact orders by the City of Richland in Benton County District Court do not fail based on deficiencies in the charging document.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Richland as follows:

Section 1. Chapter 9.05 of the Richland Municipal Code entitled Crimes of Domestic Violence, as first enacted by Ordinance No. 20-11, and last amended by Ordinance No. 16-20, is hereby amended as follows:

#### **Chapter 9.05 CRIMES OF DOMESTIC VIOLENCE**

##### **Sections:**

- 9.05.010 Purpose.**
- 9.05.020 Definitions.**
- 9.05.030 Simple assault – Domestic violence.**
- 9.05.040 Reckless endangerment second degree – Domestic violence.**
- 9.05.050 Stalking – Domestic violence.**
- 9.05.060 Coercion – Domestic violence.**
- 9.05.070 Trespass first degree – Domestic violence.**
- 9.05.075 Trespass second degree – Domestic violence.**
- 9.05.080 Destruction of property – Domestic violence.**
- 9.05.090 Violation of court orders – Domestic violence.**
- 9.05.100 Violation of orders – Penalties – Authority to arrest.**
- 9.05.110 Interfering with reporting domestic violence.**
- 9.05.120 Nonliability of peace officer – Domestic violence.**

### **9.05.010 Purpose.**

The purpose of this chapter of the Richland Municipal Code is to recognize the importance of domestic violence as a serious crime against society and to assure the victim of domestic violence the maximum protection from abuse that the law and those who enforce it can possibly provide.

### **9.05.020 Definitions.**

“Dating relationship” means a social relationship of a romantic nature. Factors that the court may consider in making this determination include: (a) the length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties.

“Domestic violence” includes but is not limited to any of the following crimes when committed by one family or household member against another:

1. Assault in the fourth degree (RCW 9A.36.041) and simple assault (RMC 9.05.030).
2. Reckless endangerment in the second degree (RCW 9A.36.050 and RMC 9.05.040).
3. Stalking (RCW 9A.46.110 and RMC 9.05.050).
4. Coercion (RCW 9A.36.070 and RMC 9.05.060).
5. Criminal trespass in the first degree (RCW 9A.52.070 and RMC 9.05.070).
6. Criminal trespass in the second degree (RCW 9A.52.080 and RMC 9.05.075).
7. Destruction of property (RMC 9.05.080).
8. Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the family or household member, or restraining the family or household member from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the family or household member from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party’s person, or a protected party’s vehicle (Chapter 7.105 RCW or RCW 10.99.040, 10.99.050, 26.09.300, 26.26B.050, 26.44.063, 26.44.150, or 26.52.070, or any of the former RCW 26.50.060, 26.50.070, 26.50.130, and 74.34.145, and RMC 9.05.090). ~~or protection order restraining the family or household member or excluding the family or household member from a residence RCW 26.09.300, 26.50.060, 26.50.070, 26.50.110, 26.50.130, 26.52.070, or Chapter 74.34 RCW, and RMC 9.05.090).~~
9. Interfering with reporting domestic violence (RMC 9.05.110).

“Family or household member” means spouses, former spouses, persons who have a child in common regardless of whether they have been married or have lived together at any time, adult persons related by blood or marriage, adult persons who are presently residing together or who have resided together in the past, persons 16 years of age or older who are presently residing together or who have resided together in the past and who have or have had a dating relationship,

persons 16 years of age or older with whom a person 16 years of age or older has or has had a dating relationship, and persons who have a biological or legal parent-child relationship, including stepparents and stepchildren and grandparents and grandchildren.

“Victim” means a family or household member who has been subjected to domestic violence.

**9.05.030 Simple assault – Domestic violence.**

A. No person may, as a family or household member, intentionally use or threaten to use by purposeful words or acts, unlawful physical force against another family or household member.

B. A person is guilty of assault in the fourth degree if, under circumstances not amounting to assault in the first, second, or third degree, or custodial assault, he or she assaults another family or household member.

C. Any defense available to a person charged with the crime of “assault in the fourth degree” under RCW 9A.36.041 shall also be a defense to the crime of simple assault under this section.

D. Any crime charged under this section shall be a gross misdemeanor.

**9.05.040 Reckless endangerment second degree – Domestic violence.**

A person is guilty of reckless endangerment in the second degree when he or she recklessly endangers another family or household member, in conduct not amounting to reckless endangerment in the first degree as defined by RCW 9A.36.045, but which creates a substantial risk of death or serious physical injury to another family or household member. Reckless endangerment is a gross misdemeanor.

**9.05.050 Stalking – Domestic violence.**

A. A person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime:

1. He or she intentionally and repeatedly follows a family or household member to that family or household member’s home, school, place of employment, business, or any other location, or follows the family or household member while the family or household member is in transit between locations; and

2. The family or household member being followed is intimidated, harassed, or placed in fear that the stalker intends to injure the family or household member or property of the family or household member being followed or the property of another person. The feeling of fear, intimidation, or harassment must be one that a reasonable person in the same situation would experience under all the circumstances; and

3. The stalker either:

a. Intends to frighten, intimidate, or harass the family or household member being followed; or

b. Knows or reasonably should know that the family or household member being followed is afraid, intimidated, or harassed even if the stalker did not intend to place the family or household member in fear or intimidate or harass the family or household member;

4. A person who commits the crime of stalking under this subsection (A) is guilty of a gross misdemeanor except under the conditions defined in subsection (E) of this section.

B. It is not a defense to the crime of stalking in this section where:

1. Under subsection (A)(3)(a) of this section the stalker was not given actual notice that the family or household member being followed did not want the stalker to contact or follow the family or household member; or

2. Under subsection (A)(3)(b) of this section the stalker did not intend to frighten, intimidate, or harass the family or household member being followed.

C. It shall be a defense to the crime of stalking that the defendant is a licensed private detective acting within the capacity of his or her license as provided by Chapter 18.165 RCW.

D. Attempts to contact or follow the family or household member after being given actual notice that the family or household member does not want to be contacted or followed constitute prima facie evidence that the stalker intends to intimidate or harass the family or household member.

E. A person who stalks another family or household member is guilty of a gross misdemeanor, except that the person is guilty of a Class C felony if any of the following applies:

1. The stalker has previously been convicted in this state or any other state of any crime of harassment, as defined in RMC 9.04.020, of the same victim or members of the victim's family or household members or any person specifically named in a no-contact order or no-harassment order; or

2. The person violates a court order issued pursuant to RMC 9.05.090 or RCW 9A.46.040 protecting the family or household member being stalked; or

3. The stalker has previously been convicted of a gross misdemeanor or felony stalking offense for stalking another family or household member; or

4. The stalker was armed with a deadly weapon as defined in RCW 9.94A.825 while stalking the family or household member; or

5. The stalker's victim is or was a law enforcement officer, judge, juror, attorney, victim advocate, legislator, or community corrections officer, and the stalker stalked the victim to retaliate against the victim for an act the victim performed during the course of official duties, or to influence the victim's performance of official duties; or

6. The stalker's victim is a current, former, or prospective witness in an adjudicative proceeding, and the stalker stalked the victim to retaliate against the victim as a result of the victim's testimony or potential testimony.

F. Definitions as used in this section:

1. "Follows" means deliberately maintaining visual or physical proximity to a specific family or household member over a period of time. A finding that the alleged stalker repeatedly and deliberately appears at the family or household member's home, school, place of employment, business, or any other location to maintain visual or physical proximity to the family or household member is sufficient to find that the alleged stalker follows the family or household member. It is not necessary to establish that the alleged stalker follows the family or household member while in transit from one location to another.

2. "Harasses" means unlawful harassment as defined in RMC 9.04.020 or RCW 10.14.020.

3. "Protective order" means any temporary or permanent court order prohibiting or limiting violence against, harassment of, contact or communication with, or physical proximity to another family or household member.

4. "Repeatedly" means on two or more separate occasions.

**9.05.060 Coercion – Domestic violence.**

A. A person is guilty of coercion if by use of a threat he or she compels or induces another family or household member to engage in conduct which the latter has a legal right to abstain from, or to abstain from conduct which he or she has a legal right to engage in.

B. "Threat" as used in this section means:

1. To communicate, directly or indirectly, the intent to immediately use force against another family or household member who is present at the time; or

2. Threats as defined in RCW 9A.04.110(27)(a) through (f) as those subsections may be amended from time to time.

3. Coercion – domestic violence is a gross misdemeanor.

**9.05.070 Trespass first degree – Domestic violence.**

It is unlawful for any person to knowingly enter or remain, unlawfully, in a building of another family or household member. For the purpose of this section, a person "enters or remains, unlawfully," in a building of another family or household member when he is not then licensed, invited, or otherwise privileged to so enter or remain.

Trespass – domestic violence in the first degree shall be a gross misdemeanor.

#### **9.05.075 Trespass second degree – Domestic violence.**

It is unlawful for any person to knowingly enter or remain, unlawfully, upon the premises of another family or household member. For the purpose of this section, a person “enters or remains, unlawfully,” in or upon the premises of another family or household member when he is not then licensed, invited, or otherwise privileged to so enter or remain.

Trespass – domestic violence in the second degree shall be a misdemeanor.

#### **9.05.080 Destruction of property – Domestic violence.**

It is unlawful for any person to:

A. Intentionally cause physical damage to the property of another family or household member;  
or

B. Write, paint, draw or create any inscription, figure or mark of any type on any public or private building or other structure or any real or personal property owned by any other person, family or household member, unless the person has obtained the express permission of the owner or operator of the property.

Any person found in violation of the provisions of this section shall be guilty of destruction of property, which is a gross misdemeanor if the damage to the property is in an amount less than \$750.00.

#### **9.05.090 Violation of court orders – Domestic violence.**

A. Definitions. The definitions in this section apply throughout this chapter.

1. “Foreign protection order” means an injunction or other order related to domestic violence or family violence, harassment, sexual abuse, or stalking, for the purpose of preventing violent or threatening acts or harassment against, or contact or communication with, or physical proximity to, another family or household member, issued by a court of another state, territory, or possession of the United States, the Commonwealth of Puerto Rico, or the District of Columbia, or any United States military tribunal, or tribal court, in a civil or criminal action as defined in RCW 26.52.010(3).

2. “Person entitled to protection” means a person, regardless of whether the person was the moving party in the foreign jurisdiction, who is benefited by the foreign protection order as defined in RCW 26.52.010(6).

3. “Person under restraint” means a person, regardless of whether the person was the responding party in the foreign jurisdiction, whose ability to contact or communicate with another family or household member, or to be physically close to another family or household member, is restricted by the foreign protection order.

4. “Respondent” means the person who is identified as the respondent in a petition filed under any of the RCWs listed in this chapter or in an order granted by the Benton County district court.

B. Violations. Any person violating, within the city of Richland, a court order issued by any court of competent jurisdiction ~~of the state of Washington~~, when the violation of such court order is a criminal misdemeanor or gross misdemeanor under:

~~1. Chapter 9A.46 RCW (criminal no-contact order); or~~

~~2. Chapter 10.99 RCW (criminal no-contact order); or~~

~~3. Chapter 10.14 RCW (anti-harassment order); or~~

1. 4. Chapter 26.44 RCW (restraining order issued on behalf of an abused child or adult dependent person); or

2. 5. Chapter 7.105 ~~26.50~~ RCW (domestic violence protection order (former RCW 26.50.060, 26.50.070, 26.50.130), sexual assault protection order, stalking protection order, vulnerable adult protection order (former RCW 74.34.145), order granted under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, foreign protection order, or Canadian domestic violence protection order);

~~6. Chapter 26.52 RCW (foreign protection order); or~~

~~7. Chapter 74.34 RCW (order for protection of a vulnerable adult);~~

is subject to prosecution for such violation in the Benton County district court the same as any other criminal violation of this title. Whenever an order is granted by the Benton County district court or under any of the RCWs listed herein, and the defendant, respondent, or person to be restrained is a family or household member as defined in RMC 9.05.020 who knows of the order, a violation of any of the following is a gross misdemeanor:

a. The restraint provisions prohibiting acts or threats of violence against, or stalking of, a protected party, or the restraint provisions prohibiting contact with a protected party; or

b. A provision excluding the person from a residence, workplace, school, or day care; or

c. A provision prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party's person, or a protected party's vehicle; or

d. A provision prohibiting interfering with the protected party's efforts to remove a pet owned, possessed, leased, kept, or held by the petitioner, the respondent, or a minor child residing with either the petitioner or the respondent; or

e. d. A provision of a foreign protection order or a Canadian domestic violence protection order specifically indicating that a violation will be a crime.

#### **9.05.100 Violation of orders – Penalties – Authority to arrest.**

A. A peace officer shall arrest without a warrant and take into custody a person whom the peace officer has probable cause to believe has violated an order issued by the Benton County district court or ~~an~~ a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued pursuant to Chapter 7.105 RCW or any of the former RCW 26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010, ~~10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ that restrains the person or excludes the person from a residence, workplace, school or day care, or prohibits the person from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party's person, or a protected party's vehicle, ~~family member or household member,~~ if the person restrained knows of the order. Presence of the order in the law enforcement computer-based criminal intelligence information system is not the only means of establishing knowledge of the order.

B. A violation of an order issued in Benton County district court, ~~or~~ a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued under Chapter 7.105 RCW or any of the former RCW 26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010, ~~10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ shall also constitute contempt of court, and is subject to the penalties prescribed by law.

C. Any assault that is a violation of an order issued by Benton County district court, ~~or~~ a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued under Chapter 7.105 RCW or any of the former RCW 26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010, ~~10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ that does not amount to assault in the first or second degree under RCW 9A.36.011 or 9A.36.021 is a Class C felony, and any conduct in violation of such an order that is reckless and creates a substantial risk of death or serious physical injury to another family or household member is a Class C felony.

D. A violation of a court order issued by Benton County district court, ~~or~~ a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued under Chapter 7.105 RCW or any of the former RCW 26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010, ~~10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ is a Class C felony if the offender has at least two previous convictions for violating the provisions of ~~an order issued under a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued under Chapter 7.105 or any of the former RCW~~



[26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010](#) ~~Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW~~. The previous convictions may involve the same family or household member or another family or household member specifically protected by the orders the offender violated.

E. Upon the filing of an affidavit by the petitioner or any peace officer alleging that the defendant, respondent, or person under restraint has violated an order granted under the Richland Municipal Code or [a domestic violence protection order, a sexual assault protection order, a stalking protection order, or a vulnerable adult protection order issued under Chapter 7.105 or any of the former RCW 26.50.060, 26.50.070, 26.50.130 and 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 10.99, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, or a Canadian domestic violence protection order as defined in RCW 26.55.010, 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW](#), the court may issue an order to the defendant, respondent, or person under restraint, requiring that person to appear and show cause within 14 days why he or she should not be found in contempt of court and punished accordingly. The hearing may be held in the court of any county or municipality in which the petitioner or respondent temporarily or permanently resides at the time of the alleged violation.

[F. Appearances required under this section are mandatory and cannot be waived.](#)

#### **9.05.110 Interfering with reporting domestic violence.**

A. A person commits the crime of interfering with reporting domestic violence if the person:

1. Commits a crime of domestic violence as defined in RMC 9.05.020; and
2. Prevents or attempts to prevent the victim of or a witness to that domestic violence crime from calling the 911 emergency communication system, or from obtaining medical assistance, or from making a report to any law enforcement official.

B. Commission of a crime of domestic violence under subsection (A)(1) of this section is a necessary element of the crime of interfering with reporting domestic violence.

C. Interfering with reporting domestic violence is a gross misdemeanor.

#### **9.05.120 Nonliability of peace officer – Domestic violence.**

A peace officer shall not be held liable in any civil action for an arrest based on probable cause, enforcement in good faith of a court order, or any other action or omission in good faith under this chapter arising from an alleged incident of domestic violence brought by any party to the incident.

Section 2. Chapter 9.07 of the Richland Municipal Code entitled Violation of Court Orders, as first enacted by Ordinance No. 20-11, and last amended by Ordinance No. 06-18, is hereby amended as follows:

## Chapter 9.07 VIOLATION OF COURT ORDERS

### Sections:

**9.07.010 Definitions.**

**9.07.020 Violation of court orders.**

**9.07.030 Violation of orders – Penalties – Authority to arrest.**

**9.07.040 Nonliability of peace officer.**

### **9.07.010 Definitions.**

The definitions in this section apply throughout this chapter.

“Foreign protection order” means an injunction or other order related to harassment, sexual abuse, or stalking, for the purpose of preventing violent or threatening acts or harassment against, or contact or communication with, or physical proximity to, another person, issued by a court of another state, territory, or possession of the United States, the Commonwealth of Puerto Rico, or the District of Columbia, or any United States military tribunal, or tribal court, in a civil or criminal action as defined in RCW 26.52.010(3).

“Person entitled to protection” means a person, regardless of whether the person was the moving party in the foreign jurisdiction, who is benefited by the foreign protection order as defined in RCW 26.52.010(6).

“Person under restraint” means a person, regardless of whether the person was the responding party in the foreign jurisdiction, whose ability to contact or communicate with another person, or to be physically close to another person, is restricted by the foreign protection order.

“Respondent” means the person who is identified as the respondent in a petition filed under any of the RCWs listed in this chapter or in an order granted by the Benton County district court.

### **9.07.020 Violation of court orders.**

Any person violating, within the city of Richland, a court order issued by any court of competent jurisdiction ~~of the state of Washington~~, when the violation of such court order is a criminal misdemeanor or gross misdemeanor under:

A. Chapter 7.105 RCW (sexual assault protection order, stalking protection order, vulnerable adult protection order (former RCW 74.34.145), anti-harassment order, order granted under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, foreign protection order); or  
~~Chapter 9A.46 RCW (criminal no-contact order); or~~

~~B. Chapter 10.99 RCW (criminal no-contact order); or~~

~~C. Chapter 10.14 RCW (anti-harassment order); or~~

B. D. Chapter 26.44 RCW (restraining order issued on behalf of an abused child or adult dependent person); ~~or~~

~~E. Chapter 26.52 RCW (foreign protection order); or~~

~~F. Chapter 74.34 RCW (order for protection of a vulnerable adult);~~

is subject to prosecution for such violation in the Benton County district court the same as any other criminal violation of this title. Whenever an order is granted by the Benton County district court or under any of the RCWs listed herein, and the defendant, respondent, or person to be restrained knows of the order, a violation of any of the following is a gross misdemeanor:

1. The restraint provisions prohibiting acts or threats of violence against, or stalking of, a protected party, or the restraint provisions prohibiting contact with a protected party; or
2. A provision excluding the person from a residence, workplace, school, or day care; or
3. A provision prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party's person, or a protected party's vehicle; or
4. A provision of a foreign protection order specifically indicating that a violation will be a crime.

#### **9.07.030 Violation of orders – Penalties – Authority to arrest.**

A. A peace officer shall arrest without a warrant and take into custody a person whom the peace officer has probable cause to believe has violated an order issued by the Benton County district court or a sexual assault protection order, a stalking protection order, an anti-harassment order, or a vulnerable adult protection order issued pursuant to Chapter 7.105 RCW or former Chapter 10.14 RCW or 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~an order issued pursuant to Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ that restrains the person or excludes the person from a residence, workplace, school or day care, or prohibits the person from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party's person, or a protected party's vehicle, if the person restrained knows of the order. Presence of the order in the law enforcement computer-based criminal intelligence information system is not the only means of establishing knowledge of the order.

B. A violation of an order issued in Benton County district court, a sexual assault protection order, a stalking protection order, an anti-harassment order, or a vulnerable adult protection order issued pursuant to Chapter 7.105 RCW or former Chapter 10.14 RCW or 74.34.145, or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~or under Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW,~~ shall also constitute contempt of court, and is subject to the penalties prescribed by law.

C. Any assault that is a violation of an order issued by Benton County district court, a sexual assault protection order, a stalking protection order, an anti-harassment order, or a vulnerable adult protection order issued pursuant to Chapter 7.105 RCW or former Chapter 10.14 RCW or

[74.34.145](#), or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~or under Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW~~, that does not amount to assault in the first or second degree under RCW 9A.36.011 or 9A.36.021, is a Class C felony, and any conduct in violation of such an order that is reckless and creates a substantial risk of death or serious physical injury to another person is a Class C felony.

D. A violation of a court order issued by Benton County district court, [a sexual assault protection order, a stalking protection order, an anti-harassment order, or a vulnerable adult protection order issued pursuant to Chapter 7.105 RCW or former Chapter 10.14 RCW or 74.34.145](#), or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~or under Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW~~, is a Class C felony if the offender has at least two previous convictions for violating the provisions of [a sexual assault protection order, a stalking protection order, an anti-harassment order or a vulnerable adult protection order issued under Chapter 7.105 or any former Chapter 10.14 RCW or 74.34.145](#), or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~order issued under Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW~~. The previous convictions may involve the same victim or other victims specifically protected by the orders the offender violated.

E. Upon the filing of an affidavit by the petitioner or any peace officer alleging that the defendant, respondent, or person under restraint has violated an order granted under the Richland Municipal Code, or [a sexual assault protection order, a stalking protection order, an anti-harassment order, or a vulnerable adult protection order issued under Chapter 7.105 or any former Chapter 10.14 RCW or 74.34.145](#), or an order issued under Chapter 9A.40, 9A.44, 9A.46, 9A.88, 9.94A, 26.09, 26.26A, or 26.26B RCW, or a valid foreign protection order as defined in RCW 26.52.020, ~~under Chapter 10.99, 26.09, 26.10, 26.26, 26.50, 26.52 or 74.34 RCW~~, the court may issue an order to the defendant, respondent, or person under restraint, requiring that person to appear and show cause within 14 days why he or she should not be found in contempt of court and punished accordingly. The hearing may be held in the court of any county or municipality in which the petitioner or respondent temporarily or permanently resides at the time of the alleged violation.

[F. Appearances required under this section are mandatory and cannot be waived.](#)

#### **9.07.040 Nonliability of peace officer.**

A peace officer shall not be held liable in any civil action for an arrest based on probable cause, enforcement in good faith of a court order, or any other action or omission in good faith under this chapter arising from an allegation brought by any party to the incident.

Section 3. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 4. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

**PASSED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney

First Reading: August 1, 2022  
Second Reading: August 16, 2022  
Date Published: August 21, 2022



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Resolution No. 2022-103, Authorizing an Interlocal Agreement with the City of Kennewick and County of Benton for the 2022 Byrne Justice Assistance Grant

Department/Office  
Police

Ordinance/Resolution Number:  
2022-103

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-103, authorizing the City Manager to sign and execute an interlocal agreement with the City of Kennewick and the County of Benton for distribution of funds from the 2022 Byrne Justice Assistance Grant (JAG) Program.

**Summary:**

The 2022 Byrne Justice Assistance Grant (JAG) Program Interlocal Agreement is between Kennewick, Richland, and Benton County. The City of Kennewick has agreed to be the applicant and fiscal agent for the JAG Program funding and has been awarded \$35,501. The City of Richland's share of the JAG Program funding is \$8,875, which will be used for defensive tactics and de-escalation training.

Staff recommends approval of Resolution No. 2022-103.

Fiscal Impact: Richland Police Department will receive \$8,875 with no matching funds obligation.

**Attachments:**

1. Resolution No. 2022-103
2. Draft 2022 JAG Interlocal Agreement

**RESOLUTION NO. 2022-103**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING AN INTERLOCAL AGREEMENT WITH BENTON  
COUNTY AND THE CITY OF KENNEWICK FOR THE 2022  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT  
(JAG) PROGRAM FUNDS.**

**WHEREAS**, the City of Kennewick is the applicant and fiscal agent for the regional 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds; and

**WHEREAS**, the total funding award is \$35,501, which will be allocated between Benton County and the cities of Kennewick and Richland; and

**WHEREAS**, Richland's share of the program funding is \$8,875; and

**WHEREAS**, Benton County and the cities of Kennewick and Richland desire to enter into an interlocal agreement to allocate the distribution of funds from the City of Kennewick to the City of Richland and Benton County; and

**WHEREAS**, the best interests of the City and the public are served by entering into the proposed interlocal agreement for receipt of Byrne JAG Program funds.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the City Manager is authorized to sign and execute an interlocal agreement with the City of Kennewick and the County of Benton for distribution of the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney

THE STATE OF WASHINGTON  
COUNTY OF BENTON

KNOW ALL BY THESE PRESENT

INTERLOCAL AGREEMENT  
BETWEEN  
THE CITY OF KENNEWICK, WA  
THE CITY OF RICHLAND, WA  
AND  
COUNTY OF BENTON, WA

**2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This Agreement is made and entered into this \_\_\_\_ day of August, 2022, by and between The County of Benton, acting by and through its governing body, the Benton County Commissioners (hereinafter referred to as COUNTY) and the City of Kennewick, acting by and through its governing body, the Kennewick City Council (hereinafter referred to as KENNEWICK), and Richland, acting by and through its governing body, the Richland City Council (hereinafter referred to as RICHLAND), all three of Benton County, State of Washington, witnesseth:

**WHEREAS**, this Agreement is made under the authority of RCW 39.34 and,

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and,

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and,

**WHEREAS**, the total award to KENNEWICK, RICHLAND and COUNTY is \$35,501, which will be shared between KENNEWICK, RICHLAND, and COUNTY, as they are certified as disparate, therefore requiring one application and award to be shared between all three jurisdictions; and,

**WHEREAS**, KENNEWICK, RICHLAND and COUNTY believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE, KENNEWICK, RICHLAND and COUNTY agree as follows:**

**Section 1.**

KENNEWICK is the fiscal agent for this grant as only one jurisdiction can make application for the funds. KENNEWICK agrees to pay RICHLAND a total of \$8,875 and COUNTY a total of \$5,325 of JAG funds from the 2022 award.



## **Section 2.**

COUNTY agrees to use \$5,325 for secure storage in marked patrol vehicles.

## **Section 3.**

RICHLAND agrees to use \$8,875 for defensive tactics and de-escalation training.

## **Section 4.**

KENNEWICK agrees to use \$21,301 to purchase software for tracking officer field training and performance as well as hardware and software for media production to engage the community and enhance transparency.

## **Section 5.**

RICHLAND and COUNTY agree to submit timely quarterly reports to KENNEWICK, the grantee/fiscal agency, by the fifth calendar day at the end of each quarter (January 5, April 5, July 5 and October 5), consistent with, and for the purpose of compliance with the reporting requirements for the JAG program.

## **Section 6.**

Nothing in the performance of this Agreement shall impose any liability on KENNEWICK for claims against COUNTY or RICHLAND, or on COUNTY or RICHLAND for claims against KENNEWICK.

## **Section 7.**

Any party hereto may terminate this Agreement upon one hundred and twenty (120) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the other party's contract representative listed in Section 13 for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Termination of this Agreement by any party shall not affect or diminish authority exercised prior to delivery of required notice of termination.

## **Section 8.**

Each party to this Agreement shall be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

#### **Section 9.**

The parties to this Agreement do not intend for any third party to obtain any right by virtue of this Agreement.

#### **Section 10.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

#### **Section 11.**

The term of this Agreement shall be from the date of signing through September 30, 2025.

#### **Section 12.**

By signing below, the signor certifies that he or she has the authority to sign this Agreement on behalf of the party, and the party agrees to the terms of this Agreement.

#### **Section 13.**

Each party shall have a contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

Benton County: Sheriff Tom Croskrey  
City of Richland: Chief Brigit Clary  
City of Kennewick: Chief Chris Guerrero

#### **Section 14.**

The parties agree that this Agreement is the complete expression of its terms and conditions. Any oral or written representations or understanding not incorporated in this Agreement are specifically excluded.

**City of Kennewick, Washington**

\_\_\_\_\_  
BILL MCKAY, Mayor

ATTEST:

\_\_\_\_\_  
TERRI WRIGHT, City Clerk

APPROVED AS TO FORM:  
Contract Authorization

\_\_\_\_\_  
LISA BEATON, City Attorney

**City of Richland, Washington**

\_\_\_\_\_  
JON AMUNDSON, City Manager

ATTEST:

\_\_\_\_\_  
JENNIFER ROGERS, City Clerk

APPROVED AS TO FORM:  
Contract Authorization

\_\_\_\_\_  
HEATHER KINTZLEY, City Attorney

**County of Benton, Washington**

\_\_\_\_\_  
Chairman of Benton County  
Commission

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy Prosecuting Attorney



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

**Subject:**

Resolution No. 2022-104, Setting a Meeting Date for the North Horn Rapids Industrial Park Annexation

Department/Office  
Development Services

Ordinance/Resolution Number:  
2022-104

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-104, setting September 6, 2022 as the date on which City Council will meet with the annexation petitioners regarding the proposed annexation of the North Horn Rapids Industrial Park.

**Summary:**

The City received a written request for the annexation of 1,643 acres referred to as the North Horn Rapids Industrial Park from the City of Richland Development Services Economic Development Division.

Pursuant to RCW 35.13.125, the Richland City Council shall set a date for a meeting with the annexation petitioners via resolution. Through Resolution No. 2022-104, the Council will set September 6, 2022 as the date on which to meet with the annexation petitioners regarding the proposed annexation request.

Staff recommends adoption of Resolution No. 2022-104.

Fiscal Impact:           None.

**Attachments:**

1. Resolution No. 2022-104
2. Vicinity Map

**RESOLUTION NO. 2022-104**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON, SETTING A MEETING DATE TO REVIEW A PROPOSED ANNEXATION OF 1,643 ACRES, TO BE KNOWN AS THE NORTH HORN RAPIDS INDUSTRIAL PARK, LOCATED WITHIN PORTIONS OF SECTIONS 3, 4, 9, 10, 15 & 16, TOWNSHIP 10 NORTH, RANGE 28 EAST AND PORTIONS OF SECTIONS 33 & 34, TOWNSHIP 11 NORTH, RANGE 28 EAST, W.M., BENTON COUNTY, WASHINGTON.**

**WHEREAS**, the City received a written request for the annexation of 1,643 acres (North Horn Rapids Industrial Park) from the City of Richland Development Services Economic Development Division; and

**WHEREAS**, Richland City Council was presented with the request at its regular meeting on August 16, 2022; and

**WHEREAS**, RCW 35.13.125 requires the legislative body to set a date for a meeting with the annexation petitioner(s).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the regular meeting date of **September 6, 2022** is hereby established as the date on which Richland City Council will meet with the annexation petitioner(s).

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

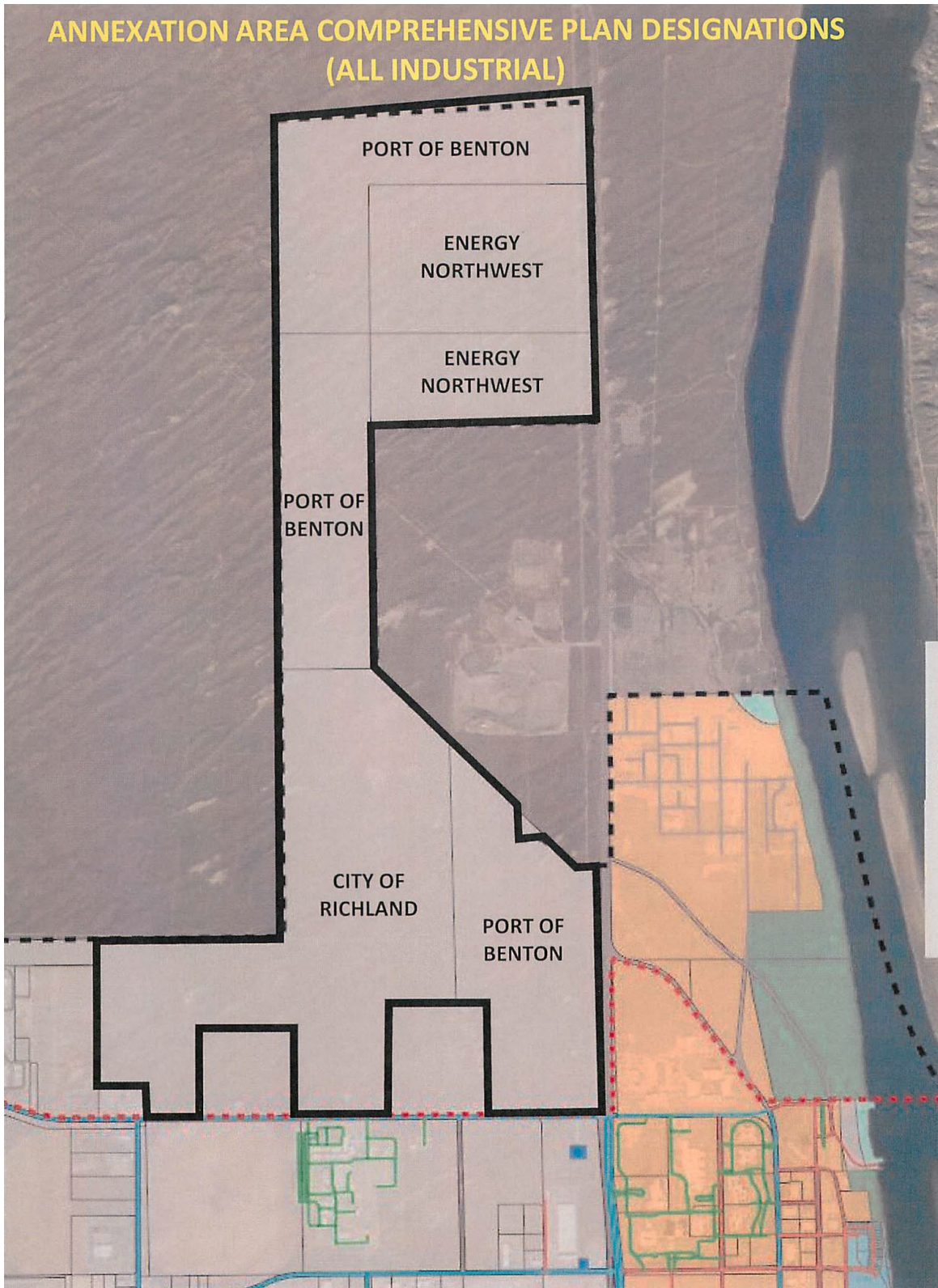
Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney

**VICINITY MAP**  
**ANX2022-101**

**ANNEXATION AREA COMPREHENSIVE PLAN DESIGNATIONS  
(ALL INDUSTRIAL)**





## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

**Subject:**

Resolution No. 2022-105, Authorizing Distribution of Commercial Facade Improvement Program Funds to 707 Parkway LLC

Department/Office  
Development Services

Ordinance/Resolution Number:  
2022-105

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-105, authorizing the City Manager to sign and execute a funding agreement in the amount of \$20,000 with 707 Parkway LLC for reimbursable facade improvements at 707 The Parkway.

**Summary:**

The City manages a Commercial Façade Improvement Program authorized by RMC 5.04.388. The program's purpose is to encourage and enhance economic development and reduce blight in the city. The Commercial Façade Improvement Program is a matching funds program intended to improve commercial areas to support economic growth.

Brian Mair, the owner of 707 The Parkway, applied for Commercial Facade Improvement Program (CFIP) funds for the installation of new windows and doors on the front (Parkway facing) and back (Jadwin facing) of the building. These upgrades are part of a larger project to upgrade the building.

At its July 25, 2022 meeting, the Economic Development Committee (EDC) recommended approval of the application in the amount of \$20,000 (maximum allowance). Details about the door and window replacements are included in the application packet.

Staff recommends adoption of Resolution No. 2022-105.

Fiscal Impact: Approximately \$67,517 will remain available for award after approval of Resolution Nos. 2022-105 and 2022-106.

**Attachments:**

1. Resolution No. 2022-105
2. Commercial Façade Improvement Funds Application - 707 Parkway LLC

**RESOLUTION NO. 2022-105**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING THE DISTRIBUTION OF FUNDS FROM THE  
COMMERCIAL FAÇADE IMPROVEMENT PROGRAM TO 707  
PARKWAY LLC.**

**WHEREAS**, the improvement of the exterior of buildings in the City of Richland enhances the overall appearance and economic character of the City; and

**WHEREAS**, Ordinance No. 15-08, as amended, established the Commercial Facade Improvement Program (CFIP) intended to encourage economic development and the reduction of blight within the City; and

**WHEREAS**, the Economic Development Committee (EDC) reviews and recommends to the Richland City Council projects for funding from the CFIP; and

**WHEREAS**, at its July 25, 2022 meeting, the EDC provided a positive recommendation to allocate \$20,000 to 707 Parkway LLC toward a façade improvement project at 707 The Parkway for costs that are determined eligible under RMC 5.04.388 and as further described in the CFIP Application.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Commercial Façade Improvement Program funding agreement with 707 Parkway LLC in the amount of \$20,000.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney





# Commercial Façade Improvement Program

Application

|                                                                                                                                                                                                                                                                               |                                                                                                                |                         |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-------------------------|--------------------|
| <b>Applicant Name</b>                                                                                                                                                                                                                                                         | 707 Parkway LLC                                                                                                | <b>Applicant Title</b>  | Owner              |
| <b>Applicant Phone</b>                                                                                                                                                                                                                                                        | 509-430-4821                                                                                                   | <b>Applicant Email</b>  | b_mair@comcast.net |
| <b>Applicant Mailing Address</b>                                                                                                                                                                                                                                              | 1681 April Loop, Richland, WA 99354                                                                            |                         |                    |
| <b>Applicant Relationship to Business</b>                                                                                                                                                                                                                                     | Owner (Landlord leased to Plant Shop)                                                                          |                         |                    |
| <b>Business Name</b>                                                                                                                                                                                                                                                          | 707 Parkway LLC                                                                                                | <b>Business Phone</b>   | 5094304821         |
| <b>Age of Building</b>                                                                                                                                                                                                                                                        | 50 years (estimated)                                                                                           | <b>UBI Number</b>       | 604-774-258        |
| <b>Project Physical Address</b>                                                                                                                                                                                                                                               | 709 The Parkway Richland, WA 99352                                                                             |                         |                    |
| <b>Project Cost</b>                                                                                                                                                                                                                                                           | \$ \$40,000.00                                                                                                 | <b>Amount Requested</b> | \$ \$20,000.00     |
| Amount of funding requested may not exceed 50% of project cost, and the maximum grant reimbursement is \$20,000.00 per enclosed unit (see graphic within guidelines and procedures document).                                                                                 |                                                                                                                |                         |                    |
| <b>Is the property owner different than the business owner?</b>                                                                                                                                                                                                               | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, complete section in yellow below) |                         |                    |
| <b>Owner Name</b>                                                                                                                                                                                                                                                             |                                                                                                                | <b>Property Manager</b> |                    |
| <b>Owner Phone</b>                                                                                                                                                                                                                                                            |                                                                                                                | <b>Owner Email</b>      |                    |
| <b>Owner Mailing Address</b>                                                                                                                                                                                                                                                  |                                                                                                                |                         |                    |
| <b>Have you obtained permission to complete this project from the property owner?</b>                                                                                                                                                                                         | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                       |                         |                    |
| <b>1) Have you used this program before?</b>                                                                                                                                                                                                                                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, complete section 1a)              |                         |                    |
| <b>1a) For what purpose or project did you use this program in the past? Please indicate the year utilized, and the funding amount you received. Attach one photo of the completed project to this application.</b>                                                           |                                                                                                                |                         |                    |
| We used the matchings funds on 707 The Parkway for replacing windows and doors (2021). The funding amount we received was \$8,172. See attached photos.                                                                                                                       |                                                                                                                |                         |                    |
| <b>2) Provide a brief description of the proposed improvements and note how you believe they will enhance the area surrounding your business. Attach a photo, rendering, or sketch of the proposed improvement to this application. Attach additional pages as necessary.</b> |                                                                                                                |                         |                    |
| See Attachment 1.                                                                                                                                                                                                                                                             |                                                                                                                |                         |                    |
| <b>3) Will the project require any permits?</b>                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, complete section 3a)              |                         |                    |
| <b>3a) Please indicate which permits you may need to obtain.</b>                                                                                                                                                                                                              |                                                                                                                |                         |                    |
| <input checked="" type="checkbox"/> City of Richland Building Permits                                                                                                                                                                                                         | <input type="checkbox"/> City of Richland Right-of-Way Permits                                                 |                         |                    |
| <input type="checkbox"/> City of Richland Sewer/Water Permits                                                                                                                                                                                                                 | <input type="checkbox"/> Washington State Liquor Licensing                                                     |                         |                    |
| <b>4) Have you consulted with Richland Development Services?</b>                                                                                                                                                                                                              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                            |                         |                    |
| <b>4a) If yes, which building division official did you speak with? If no, please email <a href="mailto:building@ci.richland.wa.us">building@ci.richland.wa.us</a> to set a consultation appointment.</b>                                                                     |                                                                                                                |                         |                    |
| Greg Sullivan - Richland Energy Consultant will be performing an initial energy evaluation of the building.                                                                                                                                                                   |                                                                                                                |                         |                    |

**5) Can the project be completed within 12 months? Please explain.**

Yes, the estimated completion time is 4-8 weeks from date of ordering doors and windows.

**Revenue (Attach additional pages as necessary)**

| Source                              | Amount         |
|-------------------------------------|----------------|
| Owner will fund with personal funds | \$ \$20,380.00 |
| City Matching funds                 | \$ \$20,000.00 |
|                                     | \$             |
|                                     | \$             |
|                                     | \$             |
|                                     | \$             |
| <b>Total</b>                        | \$ \$40,380.00 |

| Expenses (Attach additional pages as necessary)                                       |                |
|---------------------------------------------------------------------------------------|----------------|
| Source                                                                                | Amount         |
| Windows/Doors Contractor (equipment and installation) - Superior Glass \$34,420 + tax | \$ \$37,380.00 |
| Architectural Plans - DKEI                                                            | \$ \$3,000.00  |
|                                                                                       | \$             |
|                                                                                       | \$             |
|                                                                                       | \$             |
|                                                                                       | \$             |
| <b>Total</b>                                                                          | \$ \$40,380.00 |

You may use additional pages if necessary to complete the application. Please attach any additional information about the project or your organization that you believe is relevant to this application.

**Application Requirements**

Please check the box beside each item to note that you have met that requirement.

| <input checked="" type="checkbox"/> | Requirements for Submittal                                                                              |
|-------------------------------------|---------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | The business applicant has a current Richland Business License                                          |
| <input checked="" type="checkbox"/> | The applicant has available funds to complete the project before requesting reimbursement from the City |
| <input checked="" type="checkbox"/> | The project complies with Richland Municipal Code and all applicable building and life safety codes     |
| <input checked="" type="checkbox"/> | The project improvements are clearly visible to the general public                                      |
| <input checked="" type="checkbox"/> | The reimbursement request is no more than 50% of total project cost                                     |
| <input checked="" type="checkbox"/> | The project requests reimbursement of no more than \$20,000 per enclosed unit in this application       |
| <input checked="" type="checkbox"/> | The project is well designed, and the applicant provided a sketch or rendering of the proposal          |
| <input checked="" type="checkbox"/> | The project is permanent and long lasting                                                               |
| <input checked="" type="checkbox"/> | The applicant provided <b>two (2)</b> estimates for the project                                         |

### Application Review Criteria

In order to encourage applicants to incorporate multiple improvements into a given project, it is recommended that all projects submitted attempt to ***fulfill some or all of the criteria listed below***. It is not required that a project fulfill each criterion, but projects that fulfill multiple criteria will be looked upon more favorably. The Economic Development Committee reserves the right to reject or table applications for further review if they do not meet the criteria described.

|                                     |                                                                                                                                                               |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ✓                                   | <b>CRITERIA CONSIDERED</b>                                                                                                                                    |
| <b>Physical</b>                     |                                                                                                                                                               |
| <input checked="" type="checkbox"/> | The project enhances the building and surrounding neighborhood                                                                                                |
| <input checked="" type="checkbox"/> | The project enhances existing historical or architectural features                                                                                            |
| <input checked="" type="checkbox"/> | The project is designed in consistency with the surrounding area                                                                                              |
| <input checked="" type="checkbox"/> | The project enhances the immediate common area shared by two or more businesses                                                                               |
| <input checked="" type="checkbox"/> | The project is decorative and/or artfully designed in compatibility with its surrounding area                                                                 |
| <input checked="" type="checkbox"/> | The project improvements replace existing aging or decaying exterior appurtenances                                                                            |
| <b>Programmatic Goals</b>           |                                                                                                                                                               |
| <input checked="" type="checkbox"/> | <b>The project clusters two or more on-site improvements</b>                                                                                                  |
| <input checked="" type="checkbox"/> | It is the first application awarded at the project site                                                                                                       |
| <input checked="" type="checkbox"/> | The improvements are in an area identified as a priority funding area                                                                                         |
| <input checked="" type="checkbox"/> | The project narrative describes the project's positive economic impact on the business                                                                        |
| <b>Relationship Building</b>        |                                                                                                                                                               |
| <input checked="" type="checkbox"/> | The project encourages favorable aesthetics in a shopping strip or center with adjacent retail/commercial vacancies                                           |
| <input checked="" type="checkbox"/> | The project is performed in tandem with another demonstrated economic development effort in the immediate area, or is made by two or more adjacent businesses |

By signing below, you are affirming that you:

- Have read the **Commercial Facade Improvement Program Guidelines and Procedures** document
- Are aware of the limitations of this program
- Certify that requested funds will only be used for purposes as described in this application and/or as approved by the City of Richland
- You understand that use of funds is subject to audit by the State of Washington
- Will submit, if approved for award, a detailed project schedule and updated budget within 30 days of receipt of a fully executed contract

eSigned via SeamlessDocs.com  
*Katie Mair*  
Key: 2cbe5589122e25d0971227cd603ce04b

Signature

Katie Mair

Printed Name

07/18/2022

Date

## Application Submittal

### Applications completed digitally:

- Applications that were completed digitally may be saved and sent via email to [info@richlandbusiness.com](mailto:info@richlandbusiness.com)
- Save your application with a different file name than the original
- Attach any accompanying documentation as a separate attachment, saved as a PDF or JPG

### Applications completed handwritten:

- Applications that are handwritten may be sent via email, dropped off, or mailed
- If sent via email, please legibly scan your document as a PDF
- If dropped off, bring to 625 Swift Blvd. in Richland: Attn: Mandy Wallner
- If mailed, mail to:

Richland BEDO  
Attn: Mandy Wallner, Economic Development  
625 Swift Boulevard, MS-18  
Richland, WA 99352



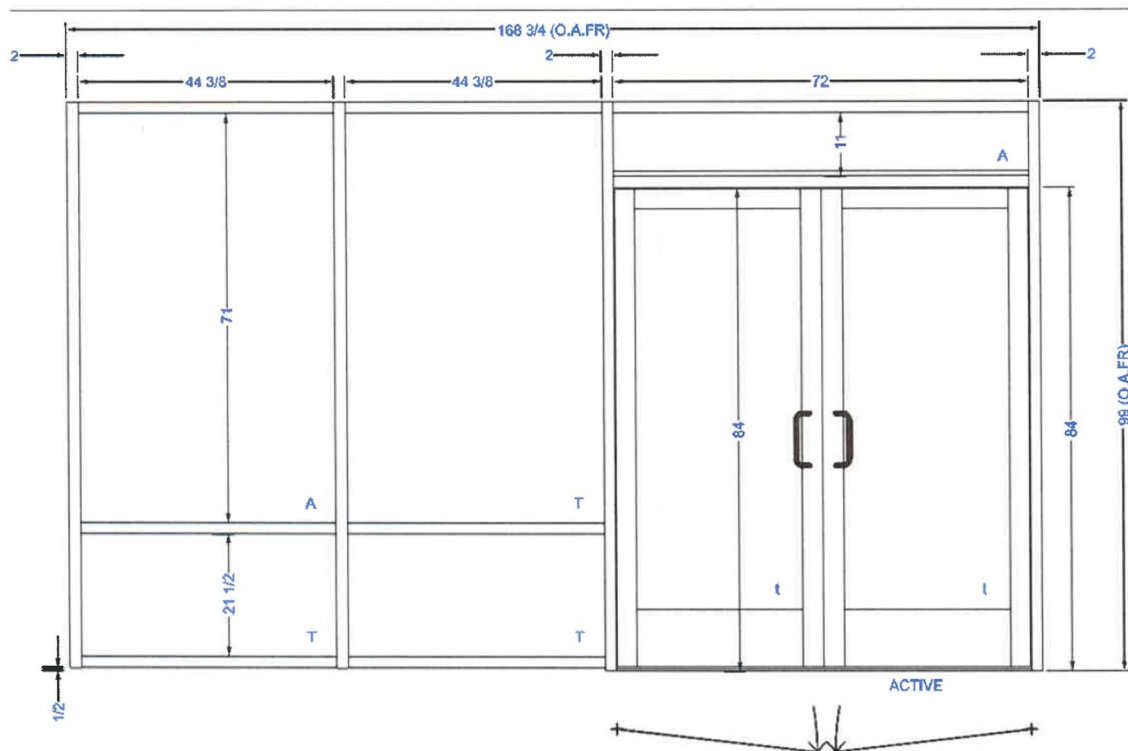






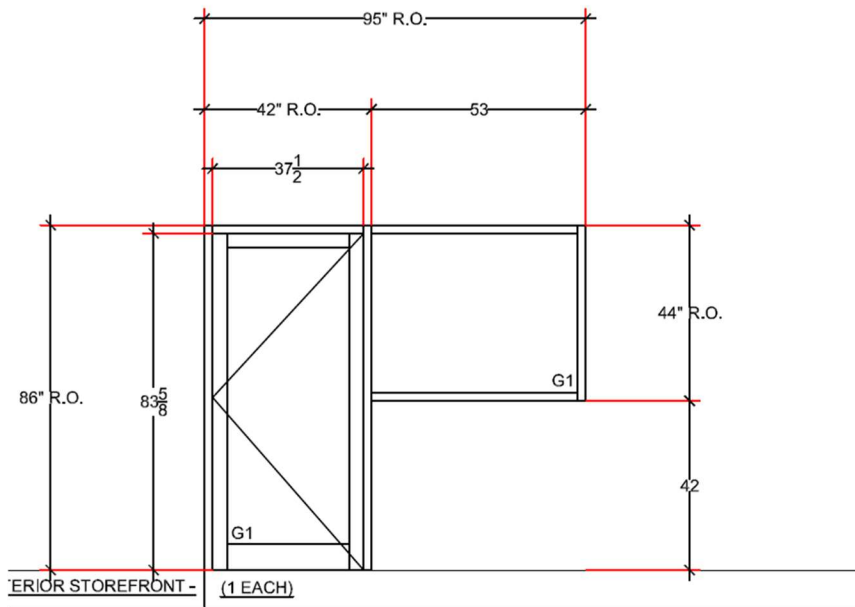
Replace all single pane windows with Commercial Grade, double pane windows. Replace door on the Parkway side of building with Commercial Grade, ADA assessable double door. Replacing the door will increase the width, allowing for a more accessible access into the building. Replace old back window (Jadwin facing) with door leading out to the back patio, which will make the back patio space more usable/assessable and improve the exterior of the building facing Jadwin, which is currently an un-used, not readily assessable patio space. The farmer's market is located in front of the building, replacing the windows and doors will increase the visual appeal of the building.

New layout of the front – parkway facing side of building with new windows and double doors





New back (Jadwin facing) door and window leading out to patio:



Side windows switched like for like.

707 Prior City Matching Funds Pictures:

Before Remodel:



After 707 Remodel:





## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

**Subject:**

Resolution No. 2022-107, Authorizing Grant Applications to the Washington State Transportation Improvement Board 2022 Urban Arterial Program and Active Transportation Program

Department/Office  
Public Works

Ordinance/Resolution Number:  
2022-107

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-107, authorizing application to the Washington State Transportation Improvement Board 2022 Urban Arterial Program and Active Transportation Program.

**Summary:**

The Washington State Transportation Improvement Board (TIB) offers grant programs that enable municipalities to make costly improvements to their transportation systems. The TIB has issued a Call for Projects for its 2022 Urban Arterial Program and its Active Transportation Programs (the "Programs").

The purpose of the Urban Arterial Program is to fund projects in the areas of safety, growth and development, mobility and physical condition. Local matching funds are required, with additional rating points available for committing more than the minimum required match. The Downtown Connectivity Improvements project is an eligible project with features that closely align with the TIB's policy goals. The 2022 - 2027 Capital Improvement Plan (CIP) included planned investments of City funds that, if documented in the application, will qualify the City for maximum points. Staff proposes to include these planned city funds in the application for this project.

The purpose of the Active Transportation Program is to fund projects that enhance pedestrian and cyclist safety, system continuity, and active transportation mobility. Segments of the Richland School District designated walking routes on Jadwin Avenue for Marcus Whitman Elementary School do not presently have sidewalks available for students using this route to access the school.

If funded, the projects will improve travel safety for all modes of travel and advance the City of Richland's Complete Street Policy and Americans with Disabilities Act (ADA) Transition Plan implementation. The City's best interests are served by obtaining TIB funds for these projects to make them financially feasible.

Staff recommends adoption of Resolution No. 2022-107.

**Fiscal Impact:**

If awarded, the grants will provide additional revenue to complete the Downtown Connectivity Improvements and the Marcus Whitman Elementary School Sidewalks project. The TIB program requires a minimum of 20% local matching funds. The Downtown Connectivity Improvements will require approximately \$970,000 in matching funds, but staff proposes to include approximately \$9,000,000 in local city funds as documented in the 2022 - 2027 Capital Improvement Plan. The Marcus Whitman Elementary School Sidewalks will require approximately \$59,000 in matching funds, which will be proposed in the 2023 Capital Improvement Plan.

**Attachments:**

- I. Resolution No. 2022-107

**RESOLUTION NO. 2022-107**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING GRANT APPLICATIONS TO THE WASHINGTON  
STATE TRANSPORTATION IMPROVEMENT BOARD'S URBAN  
ARTERIAL PROGRAM AND ACTIVE TRANSPORTATION  
PROGRAM.**

**WHEREAS**, the Washington State Transportation Improvement Board (TIB) offers grant programs that enable municipalities to make costly improvements to their transportation systems; and

**WHEREAS**, the TIB has issued a Call for Projects for its 2022 Urban Arterial Program and its Active Transportation Program (the "Programs"); and

**WHEREAS**, the purpose of the Urban Arterial Program is to fund projects in the areas of safety, growth and development, mobility, and physical condition; and

**WHEREAS**, local matching funds are required, with additional rating points available for committing more than the minimum required match; and

**WHEREAS**, the Downtown Connectivity Improvements Project is an eligible project, the features of which align closely with the TIB's policy goals; and

**WHEREAS**, the purpose of the Active Transportation Program is to fund projects that improve pedestrian and cyclist safety, system continuity, and active transportation mobility; and

**WHEREAS**, segments of the Richland School District designated walk routes for Marcus Whitman Elementary School do not presently have sidewalks available for students using this route to access the school; and

**WHEREAS**, if funded, these projects will enhance travel safety for all modes of travel and advance the City of Richland's Complete Street Policy and Americans with Disabilities Act (ADA) Transition Plan implementation; and

**WHEREAS**, the City's best interests are served by obtaining TIB grant funds for these projects to make them financially feasible.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that staff is authorized to submit grant applications to the Washington State Transportation Improvement Board Urban Arterial and Active Transportation Programs for the Downtown Connectivity Improvements and Marcus Whitman Elementary School Walking Route Improvements projects.

**BE IT FURTHER RESOLVED** that a matching funds commitment is authorized for each grant application that will maximize the points earned according to the TIB's scoring matrix.



**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

**Subject:**

Resolution No. 2022-108, Authorizing Award of Bid to Clearwater Construction & Management LLC for the Wastewater Treatment Plant Aeration Basin Retrofit Project Re-Bid

Department/Office  
Public Works

Ordinance/Resolution Number:  
2022-108

Document Type:  
Resolution

**Recommended Motion:**

Resolution No. 2022-108, authorizing the award of bid to Clearwater Construction & Management LLC for the Wastewater Treatment Plant Aeration Basin Retrofit project re-bid.

**Summary:**

The 2022-2027 Capital Improvement Plan (CIP) includes the Wastewater Treatment Plant Aeration Basin Retrofit project, aimed at replacing structurally failing components and improving treatment effectiveness and efficiency (the "Project"). The Project was designed with the assistance of Murraysmith Associates, a consulting engineering firm with relevant specific expertise. The design work necessary to advance the Project to construction was completed this past spring, and competitive bids were solicited in accordance with the City's purchasing policies with two (2) bids received and opened on May 24, 2022.

The May 24 bids were well in excess of the engineer's estimate and the available budget, leading staff to recommend and Council to adopt Resolution No. 2022-70 rejecting all bids. Staff and its consulting engineer evaluated the bid for cost savings opportunities and solicited bids again, with three (3) bids received and opened on July 26, 2022. Clearwater Construction & Management LLC submitted the lowest responsible bid. The bid prices were more than \$750,000 lower than the May 24 low bid and reflect a sound competitive process and the current inflationary pressure on construction prices. The lowest responsible bid exceeds the presently authorized project budget. However, through consideration of Ordinance No. 2022-26, City Council is addressing the budget shortfall by appropriating available fund balance in the Sewer Fund.

The Project is scheduled to take more than eighteen months to complete. The City's best interests are served by awarding the low bid and completing the work, since the condition of some existing equipment may not support required operations if the construction project is delayed.

Staff recommends adoption of Resolution No. 2022-108.

**Fiscal Impact:**

Council approved the Project in the 2022 Capital Improvement Plan. Current project costs, including design, construction management, construction and contingency, total \$12,348,182. Once Ordinance No. 2022-26 is approved, \$12,447,576 will be available in the project budget.

**Attachments:**

1. Resolution No. 2022-108
2. BID TAB - WWTP Aeration Basin Retrofit REBID - ITB 22-0051 - Clearwater Construction & Management LLC

## **RESOLUTION NO. 2022-108**

### **A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON, AUTHORIZING AWARD OF BID TO CLEARWATER CONSTRUCTION & MANAGEMENT LLC FOR THE WASTEWATER TREATMENT PLANT AERATION BASIN RETROFIT RE-BID PROJECT.**

**WHEREAS**, the City of Richland owns and operates a Wastewater Treatment Plant, the purpose of which is to dramatically reduce the pollutant loading on the Columbia River delivered by the community's wastewater in accordance with state and federal regulations; and

**WHEREAS**, the 2022-2027 Capital Improvement Plan (CIP) includes the Wastewater Treatment Plant Aeration Basin Retrofit Project (the "Project"), aimed at replacing structurally failing components and improving treatment effectiveness and efficiency; and

**WHEREAS**, all project development and design work necessary to advance the Project to construction is complete; and

**WHEREAS**, competitive bids were solicited in accordance with the City's purchasing policies, with two (2) bids received and opened on May 24, 2022; and

**WHEREAS**, June 21, 2022, Richland City Council adopted Resolution No. 2022-70, rejecting all bids opened on May 24, 2022 because the bids significantly exceeded the engineer's estimate and project budget; and

**WHEREAS**, the Project has since been evaluated for cost saving opportunities, and bids were re-solicited in accordance with the City's purchasing policies, with three (3) bids received and opened on July 26, 2022; and

**WHEREAS**, Clearwater Construction & Management LLC submitted the lowest responsible bid, which was more than \$750,000 below the May 24, 2022 low bid and reflects a sound competitive process given the current inflationary pressure on construction prices; and

**WHEREAS**, the lowest responsible bid exceeds the available project budget; and

**WHEREAS**, approval of Ordinance No. 2022-26 remedies the budget shortfall by appropriating sufficient funds to complete the Project, which is scheduled to take more than eighteen months to complete; and

**WHEREAS**, the City's best interests are served by awarding the low bid and completing the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the City Manager is authorized to sign and execute a construction contract with Clearwater Construction & Management LLC in the amount of \$11,139,739.05 for the Wastewater Treatment



Plant Aeration Basin Retrofit Re-Bid Project, and to execute change orders in an aggregate amount not to exceed \$800,000.00 as needed to fulfill the Project's intent.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney

# City of Richland

|                              |               |       |         |
|------------------------------|---------------|-------|---------|
| DATE BIDS OPENED:            | July 26, 2022 | ITB # | 22-0051 |
| WWTP AERATION BASIN RETROFIT |               |       |         |

|                   |                                                         |       |      | ENGINEER'S ESTIMATE |               | CLEARWATER CONSTRUCTION & MANAGEMENT LLC<br>SPOKANE, WA |               | PROSPECT CONSTRUCTION, INC<br>PUYALLUP, WA |               |
|-------------------|---------------------------------------------------------|-------|------|---------------------|---------------|---------------------------------------------------------|---------------|--------------------------------------------|---------------|
| Item              | Description                                             | Qty   | Unit | Unit Price          | Total Price   | Unit Price                                              | Total Price   | Unit Price                                 | Total Price   |
| BASE BID          |                                                         |       |      |                     |               |                                                         |               |                                            |               |
| 1                 | Trench / Excavation safety systems (per RCW 39.04.180). | 1     | LS   | \$5,000.00          | \$5,000.00    | \$10,000.00                                             | \$10,000.00   | \$500.00                                   | \$500.00      |
| 2                 | Existing concrete joint repair (Type 1).                | 850   | LF   | 60.00               | 51,000.00     | 25.00                                                   | 21,250.00     | 10.00                                      | 8,500.00      |
| 3                 | Existing concrete joint repair (Type 2).                | 1,400 | LF   | 40.00               | 56,000.00     | 19.00                                                   | 26,600.00     | 8.00                                       | 11,200.00     |
| 4                 | Existing concrete joint repair (Type 3).                | 300   | LF   | 25.00               | 7,500.00      | 51.00                                                   | 15,300.00     | 7.00                                       | 2,100.00      |
| 5                 | All other project improvements, complete & operational. | 1     | LS   | 10,000,000.00       | 10,000,000.00 | 10,175,000.00                                           | 10,175,000.00 | 10,256,579.00                              | 10,256,579.00 |
| BASE BID SUBTOTAL |                                                         |       |      | \$10,119,500.00     |               | \$10,248,150.00                                         |               | \$10,278,879.00                            |               |
| 8.7% SALES TAX    |                                                         |       |      | 880,396.50          |               | 891,589.05                                              |               | 894,262.47                                 |               |
| BASE BID TOTAL    |                                                         |       |      | \$10,999,896.50     |               | \$11,139,739.05                                         |               | \$11,173,141.47                            |               |

|                              |               |       |         |
|------------------------------|---------------|-------|---------|
| DATE BIDS OPENED:            | July 26, 2022 | ITB # | 22-0051 |
| WWTP AERATION BASIN RETROFIT |               |       |         |

|                   |                                                         |       |      | STRIDER CONSTRUCTION<br>BELLINGHAM, WA |               |            |             |            |             |
|-------------------|---------------------------------------------------------|-------|------|----------------------------------------|---------------|------------|-------------|------------|-------------|
| Item              | Description                                             | Qty   | Unit | Unit Price                             | Total Price   | Unit Price | Total Price | Unit Price | Total Price |
| BASE BID          |                                                         |       |      |                                        |               |            |             |            |             |
| 1                 | Trench / Excavation safety systems (per RCW 39.04.180). | 1     | LS   | 1,000.00                               | 1,000.00      |            | -           |            | -           |
| 2                 | Existing concrete joint repair (Type 1).                | 850   | LF   | 45.00                                  | 38,250.00     |            | -           |            | -           |
| 3                 | Existing concrete joint repair (Type 2).                | 1,400 | LF   | 45.00                                  | 63,000.00     |            | -           |            | -           |
| 4                 | Existing concrete joint repair (Type 3).                | 300   | LF   | 70.00                                  | 21,000.00     |            | -           |            | -           |
| 5                 | All other project improvements, complete & operational. | 1     | LS   | 11,175,000.00                          | 11,175,000.00 |            | -           |            | -           |
| BASE BID SUBTOTAL |                                                         |       |      | \$11,298,250.00                        |               | \$0.00     |             | \$0.00     |             |
| 8.7% SALES TAX    |                                                         |       |      | 982,947.75                             |               | -          |             | -          |             |
| BASE BID TOTAL    |                                                         |       |      | \$12,281,197.75                        |               | \$0.00     |             | \$0.00     |             |



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area 5: Maximize Community Amenities

**Subject:**

Resolution No. 2022-109, Authorizing a Grant Application to the Washington State Library for a Financial Aid Outreach Pilot Grant

Department/Office  
Parks & Public Facilities

Ordinance/Resolution Number:  
2022-109

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-109, authorizing the submission of a non-matching grant application to the Washington State Library to increase the Federal Application For Student Aid (FAFSA) application rates in the Tri-Cities area.

**Summary:**

The Washington State Library has allocated up to \$30,000 for the Richland Public Library to increase the Federal Application For Student Aid (FAFSA) application rates in the Tri-Cities area. The funds can be used to work with community-based organizations to support FAFSA awareness and assistance. This is a non-competitive grant, and the City's request for the allocated funds must be submitted by August 19, 2022. If awarded, a future budget amendment will be processed to appropriate the funds.

Staff recommends approval of Resolution No. 2022-109.

Fiscal Impact:           None.

**Attachments:**

- I. Resolution No. 2022-109

**RESOLUTION NO. 2022-109**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING A GRANT APPLICATION TO THE WASHINGTON  
STATE LIBRARY FOR A FINANCIAL AID OUTREACH PILOT  
GRANT.**

**WHEREAS**, the Washington State Library, in conjunction with House Bill 1835, provides non-competitive grant funding to public libraries with the goal of increasing Free Application for Federal Student Aid (FAFSA) applications in our region; and

**WHEREAS**, Washington State is ranked 48<sup>th</sup> in FAFSA completion rates by high school seniors, and Benton County ranks among the lowest completion rates in the state; and

**WHEREAS**, financial aid application is a major indicator of whether or not students successfully pursue higher education, and students who acquire higher education are more likely to develop careers that move them beyond minimum wage, become engaged in their communities, and live healthier lives; and

**WHEREAS**, the Richland Public Library is uniquely positioned to work with community-based organizations to increase the FAFSA application percentage.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that staff is authorized to prepare and submit a non-competitive grant application to the Washington State Library for funds up to \$30,00 to improve FAFSA application rates.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Resolution No. 2022-110, Authorizing a Professional Services Agreement with Matrix Consulting Group for a Development Review Process Performance Audit

Department/Office  
Deputy City Manager

Ordinance/Resolution Number:  
2022-110

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-110, authorizing the City Manager to sign and execute a services agreement with Matrix Consulting Group to conduct a performance audit of the City's development review process.

**Summary:**

The City of Richland serves in a regulatory capacity for review and issuance of a number of permit types related to construction and land use. The permitting process, including review and issuance of required permits, is intended to ensure that construction activities proceed safely and in accordance with accepted standards, and that the City's growth is consistent with adopted plans and state and local law.

From time to time, it is appropriate to review the City's existing administrative procedures and systems to ensure that best practices are in place. To ensure objectivity, a third-party review team with relevant expertise is recommended to perform the review.

In compliance with the City's procurement policies, the City recently completed a competitive solicitation for qualified vendors to complete a performance audit of the City's development review process. Five (5) firms responded, and Matrix Consulting Group was identified as the highest ranking qualified team to perform the work. The performance audit is expected to be completed by the end of the year. The engagement includes listening sessions with partners in the development community.

A contract and scope of work have been successfully negotiated with Matrix Consulting Group.

Staff recommends adoption of Resolution No. 2022-110.

Fiscal Impact: The contract value is \$69,995. The available budget for this task is \$70,000 pursuant to Ordinance No. 2022-26.

**Attachments:**

1. Resolution No. 2022-110
2. Draft Consultant Agreement - Matrix Consulting Group, LTD

**RESOLUTION NO. 2022-110**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT  
WITH MATRIX CONSULTING GROUP FOR A THIRD-PARTY  
PERFORMANCE AUDIT OF THE CITY'S DEVELOPMENT  
REVIEW PROCESS.**

**WHEREAS**, the City of Richland serves in a regulatory capacity for review and issuance of a variety of permits related to construction and land use; and

**WHEREAS**, the City's regulatory review process operates within a system of adopted state and municipal codes; and

**WHEREAS**, the best interests of the City and the public will be served by completion of a timely performance audit of the City's regulatory review process to compare current business practices against best business practices; and

**WHEREAS**, a competitive solicitation has been completed in compliance with the City's purchasing policies, with five (5) qualified firms identified to perform a performance audit of the City's development review process; and

**WHEREAS**, Matrix Consulting Group was selected as the most qualified firm to conduct the third-party performance audit within the identified scope and budget; and

**WHEREAS**, approval of Ordinance No. 2022-26 provides funding for this review effort.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the City Manager is authorized to sign and execute a professional services agreement with Matrix Consulting Group in the amount of \$69,995 for a performance audit of the City's development review process, and to execute change orders in an aggregate amount of not more than ten percent (10%) of the approved contract amount.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney



## **AGREEMENT BETWEEN CITY AND CONSULTANT**

### **Conduct a Development Process Performance Audit**

This Agreement is entered into this \_\_\_\_\_ day of September, 2022 ("Effective Date") by and between the **City of Richland** ("**City**"), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **Matrix Consulting Group, LTD** ("**Consultant**"), a foreign for-profit corporation with service at 1650 S. Amphlett Blvd., Ste. 213, San Mateo, CA 94402. **City** and **Consultant** are referred to individually herein as a "Party" and collectively herein as the "Parties."

### **WITNESSETH:**

#### **1. SCOPE OF WORK**

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):
  1. ☒ City of Richland Agreement No. \_\_\_\_\_
  2. ☒ Exhibit A: Scope of Work
  3. ☒ City Richland Solicitation No. 22-0063
  4. ☐ Exhibit B: Solicitation No. N/A proposal response submitted by Consultant dated N/A.
  5. ☐ Additional Documents – N/A.

#### **2. TIME FOR COMPLETION**

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 2, 2022.

#### **3. TERM**

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on December 2, 2022.

#### **4. PAYMENT**

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work, but in no event shall the total compensation for services rendered under this Agreement exceed **Sixty-Nine Thousand Nine Hundred Ninety-Five Dollars and Zero Cents (\$69,995.00)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
  - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
  - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
  - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

#### **5. INDEPENDENT CONTRACTOR**



Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

## **6. OWNERSHIP OF DOCUMENTS**

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement. Consultant will ensure that all independent contractors have written agreements in place that transfers ownership of all Intellectual Property created by them or provided by them to the City.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by Consultant.

## **7. TERMINATION**

- a. This Agreement may be terminated by either Party upon thirty (30) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

## **8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION**

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.
- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

#### **9. DISPUTE RESOLUTION**

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

#### **10. DEBARMENT CERTIFICATION**

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

[www.sam.gov](http://www.sam.gov) and <https://secure.lni.wa.gov/verify/>

#### **11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

#### **12. ATTORNEY'S FEES**

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

### **13. INSURANCE**

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
  1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
  2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
  3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
  4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
  1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
  2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
  3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be

primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.

- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Consultant from the City.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

#### **14. INDEMNIFICATION / HOLD HARMLESS**

- a. Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, or alleged willful or alleged negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

**15. STANDARD OF CARE**

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

**16. SUCCESSORS OR ASSIGNS**

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

**17. NOTICES**

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager  
City of Richland  
625 Swift Blvd., MS-11  
Richland, WA 99352  
Email: [purchasing@ci.richland.wa.us](mailto:purchasing@ci.richland.wa.us)  
Phone: (509) 942-7710  
Fax: (509) 942-7397

Contact Name: Richard P. Brady  
Name of Firm: Matrix Consulting Group, LTD  
Address: 1650 S. Amphlett Blvd., Ste 213  
Address: San Mateo, CA 94402  
Email: [rbrady@matrixcg.net](mailto:rbrady@matrixcg.net)  
Phone Number: (650) 858-0507  
Fax Number: N/A

**18. EQUAL OPPORTUNITY AGREEMENT**

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

**19. SEVERABILITY**

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

**20. AMENDMENTS**

All amendments must be in writing and be approved and signed by both Parties.

**21. CHANGE IN LAW**

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after

commencing negotiation, then this Agreement may be terminated by either Party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

**22. CONFIDENTIALITY**

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

**23. CHANGES OF WORK**

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

**24. EXTRA WORK**

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

**25. ENTIRE AGREEMENT**

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

**26. AUTHORITY TO EXECUTE**

Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this Agreement on behalf of the entity or party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this Agreement and to undertake the actions contemplated herein, and that this Agreement is enforceable in accordance with its terms.

**27. COUNTERPART ORIGINALS**

Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

*(Signature page to follow)*

Draft

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND

CONSULTANT

\_\_\_\_\_  
Jon Amundson, ICMA-CM  
City Manager

\_\_\_\_\_  
Signature

Attest:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Title

Approved as to form:

\_\_\_\_\_  
Heather Kintzley, City Attorney

Draft



## EXHIBIT A: Detailed Scope of Work

### Proposal to Conduct a Development Process Performance Audit

RICHLAND, WASHINGTON

July 29, 2022

**matrix**   
consulting group

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July 29, 2022

Irma Bottineau  
Purchasing Manager  
City of Richland  
625 Swift Blvd, MS-11  
Richland, WA 99352

Dear Ms. Bottineau,

The Matrix Consulting Group is pleased to present our proposal to conduct an audit of the City's development processes and fee components. Our proposal is based on our review of the City's request for proposal, our research on the City's development operations, and our extensive experience analyzing other similar operations in Washington and across the country.

Our qualifications stand apart from other consulting firms for the following reasons:

- **Extensive experience in analyzing development review operations:** Our project team has worked on dozens of projects assessing development review functions, processes, and technology needs. Our experience includes nearly 200 dedicated studies evaluating the development permitting practices across the country.
- **Client understanding:** The Matrix Consulting Group will help the City reach its goals because we spend a significant portion of our project developing an understanding of each client's unique operating environment and their challenges. This holistic perspective is developed through interviews with city staff, executive leadership, elected and appointed officials, prior customers, and stakeholders.
- **Project team qualifications:** We are proposing a highly qualified team that includes former local government practitioners, including planning, and permitting officials, with one individual who previously served in the Seattle area. Our proposed project team is dedicated to development review and fee related studies.

I will serve as the point of contact for this proposal. If you have any questions, please do not hesitate to contact me at 650-858-0507 or via email at [rbrady@matrixcg.net](mailto:rbrady@matrixcg.net).

**Richard P. Brady**  
**Matrix Consulting Group**  
Richard P. Brady, President

1650 S. Amphlett Blvd., Suite 213 ■ San Mateo, CA 94402 ■ 650.858.0507  
SF Bay Area (Headquarters), Boston, Charlotte, Dallas, Irvine, Portland, St. Louis

## **A. Preface**

The following pages contain a completed *Attachment A: RFP Signature Form and Addendum Acknowledgment* and a copy of our firm's current Form W-9.

Draft

|                                                                                   |                                                                               |                                                |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------------|
|  | <b>City of Richland</b>                                                       | <b>Solicitation<br/>Number:</b><br>RFP 22-0063 |
|                                                                                   | <b>Attachment A</b><br><b>RFP Signature Form and Addendum Acknowledgement</b> |                                                |

**Development Process Performance Audit**

**ALL PROPOSERS COMPLETE THIS PAGE AND INCLUDE WITH SUBMITTAL:**

1. By submitting a response, the Proposer certifies that the Proposer has fully read and understands this RFP document and has full knowledge of the scope, nature, quantity, and quality of work to be performed; the detailed requirements of the services to be provided; and the conditions under which the services are to be performed.
2. The Proposer certifies that he or she has read and understands all terms and conditions of this solicitation.
3. By signing this document, the Proposer certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the City determines that collusion has occurred among the Proposers, none of the submittals from the participants of such collusion will be considered. The City's determination will be final.
4. The Proposer acknowledges that the person who signs below is fully authorized to sign on behalf of the firm listed and to fully bind the firm to all conditions and provisions thereof.
5. The Proposer acknowledges receipt of the following addenda: N/A through \_\_\_\_\_.

Respectfully submitted this 29th day of July, 2022.

Name of Firm: Matrix Consulting Group, Ltd.

Address: 1650 S. Amphlett Blvd., Ste. 213; San Mateo, CA 94402

Signature: 

Name (Print): Richard Brady

Title: President

Email: rbrady@matrixcg.net Phone: 650-858-0507

# Request for Taxpayer Identification Number and Certification

\* Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.  
See Specific Instructions on page 3.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              |                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.<br><b>Matrix Consulting Group, Ltd.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                              |                                         |
| 2 Business name/disregarded entity name, if different from above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                              |                                         |
| 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) * _____<br><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) * _____ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from FATCA reporting code (if any) _____<br><br>(Applies to accounts maintained outside the U.S.) |                                         |
| 5 Address (number, street, and apt. or suite no.) See instructions.<br><b>1650 S. Amphlett Blvd., Suite 213</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              | Requester's name and address (optional) |
| 6 City, state, and ZIP code<br><b>San Mateo, CA 94402</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                              |                                         |
| 7 List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                              |                                         |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

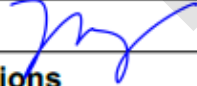
|                                |   |   |   |   |   |   |   |   |
|--------------------------------|---|---|---|---|---|---|---|---|
| Social security number         |   |   |   |   |   |   |   |   |
|                                |   |   |   | - |   |   |   |   |
| or                             |   |   |   |   |   |   |   |   |
| Employer identification number |   |   |   |   |   |   |   |   |
| 0                              | 5 | - | 0 | 5 | 4 | 5 | 9 | 7 |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|                  |                                                                                                                |                        |
|------------------|----------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Sign Here</b> | Signature of U.S. person *  | Date * <b>12/16/21</b> |
|------------------|----------------------------------------------------------------------------------------------------------------|------------------------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

**If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.**

## B. Executive Summary

This section of our proposal will provide an overview of the Matrix Consulting Group, including our history, services offered, approach, and an introduction to the proposed project team.

### 1. About the Matrix Consulting Group

The Matrix Consulting Group is a management consulting firm dedicated to providing quality analytical assistance to local government. Our company was formed in 2002 by experienced consultants in order to pursue an operating model in which analytical work is performed by senior level staff. Our firm can be summarized as follows:

- We are incorporated in San Mateo, California and have regional offices in Irvine (CA), Edwardsville (IL), and Portland (OR).
- We are comprised of 24 full time and three part time highly experienced management consultants who specialize in the analysis of local government functions encompassing the entire spectrum of critical operational areas. With a dedicated development services team and a financial services team.
- While the Matrix Consulting Group provides a variety of analytical services to local government, one of our most significant areas of expertise is in the community development and permitting arena. We have conducted over 200 dedicated studies of permitting services, and our experience spans nearly two decades. Additionally, we have also conducted over 300 studies that evaluated the development review process and/or established permitting fee schedules.
- We have conducted over 100 citywide operational and staffing assessments of municipalities, nearly all of which have included reviews of planning, building, engineering, public works, code enforcement practices and other regulatory departments.

The Matrix Consulting Group is well-versed in the various aspects of development review, permitting, and inspection operations and processes, as well as the staffing and technology needs which accompany them. We take a holistic approach to evaluating operations, processes, policies, fee schedules, and resource needs both to meet the current and projected workload. We understand the impacts of organizational culture and how this influences efficiencies and effectiveness both internally and externally.



## 2. Office Location

The closest office to Richland is our Portland, Oregon office. This office is located at 329 NE Couch Street Suite 307 Portland, OR 97232 and the phone number is 650.575.5129.

The project manager for this study is Aaron Baggarly and he is in Charlotte, NC. The Charlotte office is located at 8022 Providence Road, Suite 500-106, Charlotte, NC 28277. Phone: 803.622-9910.

## 3. Overview of Experience

The Matrix Consulting Group has extensive experience conducting reviews of permitting and development review operations, both as part of city-wide organizational studies and in dedicated studies focused solely on permitting and development processes. We have conducted over 200 studies focusing specifically on development review functions and over 90 organization-wide studies for local government. The following projects table highlights similar development review project (with PNW projects **bolded**):

|                               |                            |                              |
|-------------------------------|----------------------------|------------------------------|
| Albany, New York              | Fort Myers, Florida        | Mountain View, California    |
| Arlington, Virginia           | Fort Worth, Texas          | Napa County, California      |
| Blacksburg, Virginia          | Greeley, Colorado          | Niles, Illinois              |
| Boston, Massachusetts         | Gwinnett County, Georgia   | Orland Park, Illinois        |
| Beverly Hills, California     | Hanover County, Virginia   | Prosper, Texas               |
| Burlington, Vermont           | Hilton Head Island, SC     | Redlands, California         |
| Coral Gables, Florida         | Johnson City, Tennessee    | Riverside, California        |
| Culver City, California       | Kissimmee, Florida         | Rowan County, NC             |
| Cupertino, California         | <b>Lake Oswego, Oregon</b> | <b>Sammamish, Washington</b> |
| Dallas, Texas                 | Lawrence, Kansas           | Santa Monica, California     |
| Dayton, Ohio                  | Lee's Summit, Missouri     | Sunrise, Florida             |
| DeKalb County, Georgia        | Los Angeles, California    | Tinley Park, Illinois        |
| <b>Des Moines, Washington</b> | Mamaroneck, New York       | ToHo Water Authority, FL     |
| Downey, California            | Manatee County, Florida    | Waukesha County, WI          |
| East Point, Georgia           | Menlo Park, California     | West Palm Beach, Florida     |
| Flower Mound, Texas           | Miami Beach, Florida       | Westminster, Colorado        |
| Forest Grove, Oregon          | Milpitas, California       | Ventura, California          |

We are currently conducting similar reviews for development review, permitting, and inspection operations in Stafford County (VA) and Knoxville (TN). We are also working with the City of Dallas (TX) providing implementation assistance following the study we completed earlier this year.

In addition to development review related studies our financial services team has conducted nearly 150 fee schedule studies. The following table summarizes our most recent fee schedule assessments by type.



| Jurisdiction           | Planning Fees | Building Fees | Engineering Fees | Fire Fees | Admin Fees | Utility Fees |
|------------------------|---------------|---------------|------------------|-----------|------------|--------------|
| Adelanto, CA           | X             | X             | X                |           | X          | X            |
| Allentown, PA          | X             | X             | X                | X         | X          |              |
| Asheville, NC          | X             | X             | X                | X         |            |              |
| Austin, TX             | X             | X             | X                | X         |            |              |
| Bellaire, TX           | X             | X             | X                | X         | X          |              |
| Cape Coral, FL         | X             | X             | X                | X         |            |              |
| Capitola, CA           | X             | X             | X                |           |            |              |
| Champaign, IL          | X             | X             | X                | X         | X          | X            |
| Citrus Heights, CA     | X             | X             | X                |           | X          |              |
| Commerce, CA           |               |               | X                |           |            |              |
| Cosumnes CSD, CA       |               |               |                  | X         |            |              |
| Cupertino, CA          | X             | X             | X                |           |            |              |
| Denton, TX             | X             | X             | X                | X         |            |              |
| Detroit, MI            |               | X             |                  |           |            |              |
| Dixon, CA              | X             | X             | X                | X         | X          |              |
| Downey, CA             | X             | X             | X                | X         | X          | X            |
| Elk Grove, CA          | X             | X             | X                |           |            |              |
| Flower Mound, TX       | X             | X             | X                | X         |            |              |
| Glendale, CA           | X             | X             | X                | X         | X          | X            |
| Kissimmee, FL          | X             | X             | X                |           |            |              |
| Livermore, CA          | X             | X             | X                | X         |            |              |
| Los Altos Hills, CA    | X             | X             | X                |           | X          |              |
| Manhattan Beach, CA    | X             | X             | X                | X         | X          | X            |
| Menifee, CA            | X             | X             | X                | X         | X          |              |
| Millbrae, CA           | X             | X             | X                |           | X          | X            |
| Mill Valley, CA        | X             | X             | X                |           | X          | X            |
| Montebello, CA         | X             | X             | X                | X         | X          | X            |
| Orange, CA             | X             | X             | X                | X         | X          | X            |
| Pacific Grove, CA      | X             | X             | X                | X         | X          | X            |
| Raleigh, NC            | X             | X             |                  |           |            |              |
| Redwood City, CA       | X             | X             | X                | X         | X          | X            |
| San Bernardino, CA     | X             | X             |                  |           |            |              |
| SB County FPD, CA      |               |               |                  | X         |            |              |
| Sammamish, WA          | X             | X             | X                | X         | X          |              |
| San Mateo, CA          | X             | X             | X                |           |            |              |
| Santa Clara, CA        | X             | X             | X                | X         | X          | X            |
| South Pasadena, CA     | X             | X             | X                | X         | X          | X            |
| So. San Francisco, CA  | X             | X             | X                | X         | X          | X            |
| Southern Marin FPD, CA |               |               |                  | X         |            |              |
| Stockton, CA           | X             | X             | X                | X         |            |              |
| Vacaville, CA          | X             | X             | X                | X         | X          | X            |
| Winters, CA            | X             | X             | X                | X         | X          | X            |

#### 4. Cooperative Purchasing

The Matrix Consulting Group is willing to participate in Washington's cooperative purchasing program.

## C. Project Approach and Schedule

This section of our proposal will provide an overview of our understanding of the project, the Matrix Consulting Group's approach to learning about the unique operating environment in Richland, our task plan for completing this engagement, project schedule, and fee.

### 1. Project Understanding

Richland like other jurisdictions in Washington and across the Pacific Northwest and has experienced a significant increase in the number of building permit applications over the past few years. The City is soliciting this study to identify operational and process improvement to provide efficient and effective services. Part of this engagement is to assess process improvements in advance of the implementation of a new permitting software system.

The City is conducting this assessment to identify opportunities to improve operational processes, identify technology needs to enhance business practices, identify the staffing resources needed to accompany the desired service levels, and to evaluate the customer perceptions of conducting business with City. This assessment will be a comprehensive review of the City's development operations and will identify opportunities to provide development review, permitting, and inspection services more efficiently. While ensuring that the fees charged to customers align with industry best practices and with other regional jurisdictions.

The study will result in identification of improvement opportunities and provide the framework for the City to update various business practices and meet the current workload demand in a cost effective manner.

### 2. Our Philosophy and Approach

The Matrix Consulting Group takes a clearly defined, client-centered project approach to each study we conduct. Key elements of our philosophy and approach to providing consulting services include the following:

- A principal of the firm is involved in every project, providing oversight, quality control and management assistance for all of our studies. As the leader of our community development practice Alan Pennington, a Vice President of the firm, will act in this capacity and serve as the Project Executive. He will be supplemented by Aaron Baggaly, who is our lead analyst/project manager for all development review studies.

- We are objective and data driven. We do not base our recommendations on opinions or simple comparative measures. We ensure that our analysis is based on a comprehensive understanding of our client's unique service level goals, workloads, risks, regulations, and operating environment.
- Our projects are approached with a firm grounding in analytical methodology. Our clients receive detailed analysis of their specific issues. All impacts are identified and analyzed in detail to ensure that recommendations can be implemented, and our clients can understand the reason for change.
- Our projects are characterized by extensive interaction between consultants and clients, including both executive management and policy makers, as well as supervisory and line-level staff. We will specifically speak to those individuals who are involved in the respective operations and processes. We propose the use of regularly scheduled progress meetings.
- We prioritize formal project management techniques to ensure clear communication, timely task completion, and a thorough analysis of issues. We take pride in delivering our work on time, on budget, and at a level of quality which exceeds expectations. We schedule regular process status meetings and interim deliverable review meetings to ensure we are meeting client expectations.

These five pillars guide our work and have resulted in hundreds of successful projects and satisfied clients.

### 3. Work Plan

This section of our proposal presents an overview of the proposed task plan for conducting this engagement and ensuring a thorough review of development related operations, staffing levels, policies, ordinances, fees, and processes. Based on the City's request for proposal, we have structured our task plan in a way that includes an analysis of all requested tasks, identification of findings, develop realistic and implementable recommendations.

#### **Task 1 | Project Kickoff and Develop a Current State Assessment.**

Upon execution of the contract the project team will hold a formal project kick-off meeting with key City and department staff to discuss the parameters and reason for this study. The intent of this project kick-off meeting is to confirm the goals and scope of work, finalize the project schedule, and develop an initial understanding of available project

data. The City's project steering committee, project manager, and project contact should be established. At this meeting, we will also establish regular project check-in meetings.

Before we can evaluate the development related operations and processes, we first need to develop an in-depth understanding of the key issues impacting and shaping service requirements. To develop this perspective, we will conduct interviews with representatives from each of the departments involved in the development process, City's management, appointed/elected officials, and others involved in the development review process. These interviews will focus on exploring issues and attitudes as follows:

- Adequacy of service levels, and perceived gaps in existing levels of service;
- Organizational changes which have been made in the past several years and perceptions of the impacts of these changes;
- Impact of Covid-19 on development review and department operations;
- Goals and objectives with regard to the delivery of services in each operational functional area;
- Adequacy of management systems and technology, and the extent to which managers utilize this information to make meaningful managerial, operational, scheduling and staff allocation decisions;
- Outsourcing philosophy of the Department; the services that are currently outsourced and additional candidates.
- Identification of relevant workload for staff involved in the review process.

Next, we will develop a detailed description of the services provided by the Department. Our focus will be on how services are delivered, staffed, and managed. The development of this detailed description will be based on interviews as well as on the collection of operating information and data, including the following:

- The current organization of the Department including:
  - The structure and functions of each division and unit;
  - The staffing levels of each division;
  - The basic job responsibilities staff; and
- Documentation of all key operations, including:
  - Service scope and content;
  - How staff are scheduled and deployed;
  - Workload data;
  - Basic service levels; and
  - The extent of contracted services by type, size, and cost.

- Documentation of the current technology in use in the divisions, including:
  - Current permitting, review, and code enforcement software systems;
  - Geographical information system;
  - Information Technology Master Plan;
  - Use of hand-held devices for reporting work in the field.
- Documentation of management systems to support services, including:
  - Financial reporting, billing and budgeting systems;
  - Organizational business processes and procedures; and
  - Performance monitoring systems.
- Document current performance targets related to major services areas within the development review process such as turnaround times for permitting processes, response times for complaints, percentage of inspections completed within 24 hours of request, etc.
- Document the current coordination mechanism and procedures in place to coordinate service delivery among different departments and divisions.

Also, we will document key processes, educational materials, communications, and the utilization of technology to complete work tasks. In addition to conducting interviews, the project team will observe operations.

After the initial data collection activities have been completed, the project team will prepare a summary current state assessment that presents our understanding of the current organization, staffing, and operations of the services provided by the City. This current state document will be circulated among staff for comment, to ensure the accuracy of our understanding. This current state assessment will then be presented to the City's Project Team. Once completed and reviewed, the current state assessment will provide the basis for analysis conducted and completed in subsequent study tasks.

**Task Deliverable – A current state assessment summarizing staffing, roles, technology, processes, and workload those involved in the development process.**

## **Task 2 | Assess Stakeholder Satisfaction with Development Review, Permitting, and Inspection Processes.**

To ensure that the project team has a good understanding of the customer's perspective of the services provided by the City, we will utilize two techniques to obtain input:

- Conduct an online stakeholder survey of recent applicants to obtain the widest possible input on development review and permitting processes. This survey will be distributed electronically to prior customers of the City over the last 2 – 3 years



and include questions regarding the efficiency, effectiveness and clarity of current development review processes and request input on the current strengths and improvement opportunities for existing processes and procedures.

- Conduct three focus groups with prior customers to elicit more detailed and specific information regarding the City's processes. Each focus group would consist of individuals who have recently conducted business with the City as well as representatives from professional trade groups. We recommend that at least some of the focus groups be conducted virtually to provide the greatest flexibility and opportunity for individuals to participate in this important input mechanism.

These efforts will be designed to understand the customer's perceptions of the Department's process, associated challenges, and strengths of the service environment and to identify those changes the customers would most like to see implemented to improve service delivery or timeliness of service provision.

**Task Deliverable – Summary of customer feedback from the online survey and focus group meetings identifying key issues related to the development review process.**

### **Task 3 | Compare Departmental Operations to Industry Best Practices and Other Regional Communities.**

In this task, our project team will utilize a best management practices assessment and a comparative survey to evaluate staffing, productivity, processes, policies, use of technology, management planning, as well as many other dimensions of organizational performance for development review functions. To accomplish this, we would:

**Best Practice Assessment:** Evaluate the services provided by the Department related to development review processes, organization, technology, staffing approaches, and operational activities in the context of best management practices in the profession. When conducting the best management practices assessment, each operational area would be assessed against a unique set of management practices compiled by the project team from a various high performing communities across the United States and professional organizations. We will evaluate the programs and practices of each function in areas listed above in addition to funding levels.

The best practice assessment will include the identification of areas where the City currently meets or exceeds the best practice. More importantly, the analysis will identify areas where current gaps and shortcomings exist and therefore present opportunities for improvement of existing operations. The best practice assessment will begin to clearly identify major operational issues and will include preliminary analysis of applicable workload and process data. The issues identified will form the base for the analytical efforts in a subsequent task.

**Comparative Assessment:** We would compare the development fees for development review, permitting, and inspection services to Kennewick, West Richland, and Pasco. Additionally, the project team suggest comparing Richland's development fees to two other similar Washington communities.

The comparative survey would provide insight regarding how the City's fee structure compares to surrounding and comparable Washington communities.

A summary of the findings from these two efforts will be developed as an interim deliverable and shared with the City's project work group. The results of this task will provide a strong understanding of current strengths of the organization and a listing of potential improvement opportunities for further evaluation in later tasks.

**Task Deliverable – An evaluation of the Department's operations compared to best practices and comparable jurisdictions and a summary of issues identified from this assessment.**

#### **Task 4 | Evaluation of the City's Fee Structures, Proposed New Fire Prevention Plan Review Fee, and City's Fee Collection Practices.**

This task will focus on the evaluation of the City's current fee structure, the proposed fire plan review fees, and the City's fee collection practice. Elements of this task will include:

- Review of the City's fee schedule development, updating, and adoption practices. Ensuring that current practices align with industry and GFOA best practices.
- Review the City's billing statistics, receivables, and workload data, the project team will analyze potential and actual recoverable revenue. Helping the City understand how workload volumes impacts revenues and cost subsidies.
- Assess current fee schedule to ensure that applicable fees are included and a high level overview of revenue generation.
- Evaluation of the proposed fire plan review fee and identify opportunities for improvement.
- Analyze the City fee collection and refund practices, including review of current policies and procedures and staff's compliance with adopted policies.
- Review the City's internal control practices with fee collection and reporting.

The result of this task will be a comprehensive review of the City's fee schedule, proposed fire plan review fee, and City's fee collection practices. Recommendations will be

provided to improve cost recovery practices and that future fee schedules best meet the needs of the City.

Task Deliverable – A comprehensive analysis of the City’s fee structure (current and proposed) and review of the City’s financial collection processes.

#### **Task 5 | Evaluate Development Review, Permitting, and Inspection Process, Technology Usage, Adopted Codes/Standards, and Staffing Needs.**

This task involves an evaluation of workload, staff utilization, business processes, technology systems, and adopted City ordinances/codes.

- **Evaluate the adequacy of major work practices and staffing needs by each function.** This analysis will include the review of three years of workload for each functional area of the development processes. Additional analysis will focus on the identification of opportunities to streamline internal processes and assignments as well as work practices to increase productivity and/or enhance their effectiveness. Also, we will identify the degree to which key tasks are not being accomplished due to lack of staff and assess the extent to which tasks could be absorbed through streamlining of work process. Additional analysis would focus on defining specific roles of departments/staff in the processes and evaluation of the staffing needs to meet current workload and service goals.
- **Evaluate current technology systems.** This task will focus on understanding and assessing current technology systems utilized by the City. The project team will evaluate the current permitting software suite, degree to which GIS is implemented and utilized, how mobile and handheld devices are used in the field (e.g. tablets for inspectors), and the degree to which current systems result in efficient information-sharing and elimination of duplicative input. We will also evaluate how proposed changes to the use of technology may impact efficiencies and operations. Technology systems will be evaluated in the context of the City’s transition to the EnerGov suite of products soon and will provide guidance on the functionality needs of the new software platform and the impacts on processes and overall operational efficiencies.
- **Analyze the various development processes.** The project team will evaluate current processes, laws, and regulations to identify issues that are driving any inefficiencies in staffing, processes, or other issues that impact the efficiency of the various development processes. Including a review of the existing business workflow diagrams This task may result in alternative process approaches that will streamline current review, permitting and inspection processes. As a result, a “to-be” process diagram will be created for each process. In addition to the



proposed “to-be” process diagrams, narrative will accompany the diagrams to provided context of the proposed changes and the associated impacts.

- **Evaluate policies, procedures, and ordinances.** We will evaluate the various development policies to ensure they appropriately allocate responsibility for decision-making authority and that policies are being implemented. The evaluation would include an assessment of the effectiveness of the current policies to ensure compliance with all adopted policies, procedures, ordinances, state statutes, and directives. We would specifically review the policies and process to determine potential chokepoints in the various processes. Also, we will conduct a high level review of the City’s adopted development ordinances/codes and identify potential changes that will improve operational efficiencies and changes required by technology implementation.

Based on our evaluation, we will determine service improvement opportunities, process modifications, policy/code changes needed to increase consistency or the efficiency and effectiveness of the development review practices. Recommendations will be provided for each identified improvement opportunity. As part of the recommendations, a fiscal impact analysis (cost or savings) will be completed, prioritization (low, medium, or high priority), identification of implementation timeframes, and the leads for implementation.

**Task Deliverable - The deliverable of this task would be a summary of the identified process improvement opportunities, proposed adjustments in work practices, policies and procedures employed, authority levels, technology system utilization, and staffing levels associated with the development process.**

#### **Task 6 | Develop a Draft and Final Reports.**

Once the work tasks noted above have been completed, our analysis, findings, and recommendations will be documented and reviewed with City staff. The draft and final reports will contain the following elements:

- An executive summary that includes the findings, recommendations, and the implementation plan that outlines each recommendation, including timeframe, responsible party (e.g., department/division, committee) and costs or savings.
- Final analysis of the stakeholder survey and focus group meeting feedback.
- Final best practices assessment analysis.
- Final analysis of the current development processes, identification of modifications, analysis of the City’s fee structure and collection practices,

technology assessment, and identification of staffing needs to meet desired service levels and workloads.

- Detailed analysis and recommendations to improve the current approach to development processes, and identify improvement opportunity relating to philosophies and commitments, staffing required given these commitments, technology, managerial and operational practices for improved service delivery.

Once staff and the internal Project Steering Committee have reviewed the draft report and provided feedback, we would develop the final report and deliver to the City Project Team. We will be available to make a presentation of our findings and recommendations to the City Manager and/or City Council.

**Task Deliverable** – The product of this task would be the draft and final reports, and implementation plan that includes prioritized recommendations, associated cost, and timeline for implementation.

#### 4. Project Schedule

Based on the task plan presented in the previous section, we propose to conduct this engagement over a three-month period as identified in the RFP.

| Task                                       | Month |     |     |
|--------------------------------------------|-------|-----|-----|
|                                            | Sept  | Oct | Nov |
| 1. Initiation & Current State Assessment   |       |     |     |
| 2. Stakeholder Engagement                  |       |     |     |
| 3. Best Practices & Comparative Assessment |       |     |     |
| 4. Fee Structure Evaluation                |       |     |     |
| 5. Operational Analysis                    |       |     |     |
| 6. Draft and Final Report                  |       |     |     |

A potential risk associated with the project schedule is City's staff availability to collect requested data and ability review interim deliverables in a timely manner (1 week) to maintain the desired project schedule.

#### 5. Project Cost

We are proposing to conduct this engagement for the defined scope at a not-to-exceed price of **\$69,995** as detailed in the following budget.

| Task                      | Alan Pennington | Aaron Baggarly  | Jocelyn Mathiasen | Khushboo Hussain | Joe McDonald    | Total Hours | Total Fee       |
|---------------------------|-----------------|-----------------|-------------------|------------------|-----------------|-------------|-----------------|
| 1. Current State          | 4               | 24              | 24                | 12               | 24              | 88          | \$14,000        |
| 2. Stakeholders           | 2               | 12              | 12                | 0                | 20              | 46          | \$6,770         |
| 3. Comparisons            | 2               | 16              | 16                | 16               | 12              | 62          | \$10,190        |
| 4. Fee Evaluation         | 2               | 4               | 4                 | 24               | 16              | 50          | \$8,090         |
| 5. Operations             | 4               | 16              | 16                | 16               | 16              | 68          | \$11,180        |
| 6. Final Report           | 4               | 24              | 24                | 24               | 12              | 88          | \$14,900        |
| <b>Total Hours</b>        | <b>18</b>       | <b>96</b>       | <b>96</b>         | <b>92</b>        | <b>100</b>      | <b>402</b>  |                 |
| Hourly Rate               | \$275           | \$185           | \$150             | \$185            | \$110           |             |                 |
| <b>Total Fees</b>         | <b>\$4,950</b>  | <b>\$17,760</b> | <b>\$14,400</b>   | <b>\$17,020</b>  | <b>\$11,000</b> |             | <b>\$65,130</b> |
| Travel Expenses           |                 |                 |                   |                  |                 |             | \$4,865         |
| <b>Total Project Cost</b> |                 |                 |                   |                  |                 |             | <b>\$69,995</b> |

## 6. Project Team

The consultants proposed for this engagement have broad experience in analyzing local government operations and specialize in development review, permitting, inspection, and fee schedule assessments. Additionally, our team members have served in local government as an Assistant City Manager, Planning Director, and Permitting Manager. Our senior team members have worked together on nearly three dozen development process evaluation engagements similar to what is being requested. Our project team is outlined below.



## ALAN PENNINGTON

### SENIOR VICE PRESIDENT, MATRIX CONSULTING GROUP

Alan Pennington leads our General Consulting Practice which includes Community Development and development review assessments. He has conducted over 300 studies including over 100 focused specifically with a development review focus.

Alan's extensive experience evaluating community development operations has included the following areas of focus:

- Development process redesign and streamlining including process diagramming,
- Establishment of achievable turnaround times for plan reviews and inspections,
- Best practices assessments,
- Staffing and organizational structure evaluations, and
- Customer and stakeholder outreach on service needs and perceptions of existing services.

### Experience Highlights

**Blacksburg, VA:** Alan was the Project Manager on this comprehensive study of the City's development review process which included a comprehensive assessment of all major processes, staffing, technology and organizational structure. The assessment included extensive stakeholder input and best practices assessment in development of recommendations. Key recommendations included:

- Implementation of review time tracking and establishment of new processing targets and provision of software training to staff.
- Plan to transition to electronic submittal and processing of applications.
- Implementation of a pre-application process for applicants and completeness reviews upon submittal.
- Establishment of contracted services for handling peak workloads to supplement full-time staff.

**Milpitas, CA:** Alan served as Project Manager on this study of the development review process which included evaluation of processes, service levels, staffing, organizational structure and technology through a SWOT and analytical analysis. A new fee study was adopted as part of this study. Key outcomes included:

- Modified procedures to streamline application processing.
- Staffing modifications to align resources with workloads,
- Modification of fee structures to align with new processes and ensure appropriate cost recovery.

### Relevant Clients:

CA Downey  
CA Menlo Park  
CA Milpitas  
CA Napa County  
CA Riverside  
CA San Jose  
CA Ventura  
CO Westminster  
FL Kissimmee  
FL Manatee County  
FL Miami Beach  
GA DeKalb County  
GA Gwinnett County  
HI Maui County  
IL Niles  
MA Boston  
NY Mamaroneck  
OR Marion County  
SC Greenville  
VA Blacksburg  
VA Hanover County  
WA Des Moines  
WI Waukesha County

**Years of Experience:** 28

### Education:

BA, University of Maine,  
Public Management.

MPA, University of Maine,

### Professional Association:

International Code Council  
(ICC)  
Government Finance  
Office's Association (GFOA)  
International City-County  
Management Association  
(ICMA)

## AARON BAGGARLY, AICP

### SENIOR MANAGER, MATRIX CONSULTING GROUP

**Aaron Baggarly** is the firm's lead analyst on development review, permitting, and inspection related engagements. Aaron most recently worked for the City of Stillwater, OK as the Planning Manager and oversaw planning and development activities, and prior to that worked for another planning firm. Highlights include:

- Completed over 130 studies for local government entities.
- Analysis focuses on process studies for planning, building, and code enforcement activities, organizational review, and process evaluation and reengineering.
- Performed data and workload analysis, needs assessments, visioning, organizational and staffing assessments, public engagement, and best management practices evaluation.
- Serves on his local Board of Adjustment.

#### Experience Highlights

**Ventura, CA:** Aaron led the firm's efforts on this engagement to evaluate the City's development review, permitting, and inspection processes. Key findings and recommendations included:

- Develop a comprehensive development guide and an online one-stop shop to provide guidance to customers and citizens regarding the development review process.
- Identification of chokepoints in the application review process, including several appointed or elected bodies overreaching their authority.
- Revise the approach to internal development review committees to increase collaboration between review entities and for greater understanding of individual roles in the process.
- Outlined a development review matrix to clearly identify permit types and various roles and responsibilities for each permit type.

**Dallas, TX:** Aaron was the lead analyst on this engagement of the City's development review operations. This study evaluated the development processes, staffing, technology, and organizational structure needs. Key recommendations included:

- Enhancements to the City's permitting systems to streamline processes and to provide better online access to customers.
- Identified the staffing needs to meet current workload and service levels desire.
- Recommended changes to the multiple employee classification groups to better align with actual roles and responsibilities and to incorporate opportunities for career growth and succession planning.

#### Relevant Clients:

AL Gulf Shores  
CA Downey  
CA Menlo Park  
CA Milpitas  
CA Napa County  
CA Ventura  
FL Miami Beach  
FL Toho Water Auth.  
FL Fort Myers  
GA East Point  
IL Orland Park  
IL Tinley Park  
MA Boston  
NC Rowan County  
NY Mamaroneck  
TX Dallas  
TX Flower Mound  
TX Fort Worth  
VA Blacksburg  
VT Burlington  
WA Everett  
WA Sammamish  
WI Waukesha County

#### Years of Experience: 15

#### Education:

BS, Appalachian State University, Community and Regional Planning, Minor in GIS.

#### Professional Association:

American Institute of Certified Planners (AICP)

American Planning Association



## JOCELYN MATHIASSEN

MANAGER, MATRIX CONSULTING GROUP

**Jocelyn Mathiasen** is an experienced consultant that includes local government permitting and operational experience. She instrumental in developing a consolidated and online permitting platform when she was in Bellingham, Washington. Also, as department director, led the reform of the Department of Permitting and Land Use for the City of Milford, Connecticut, transforming the agency into one focused on customer service and efficiency. Consolidated planning, wetlands, floodplain management, and building review processes to reduce duplication of time and effort, cross-trained clerical staff, and developed improved educational materials and website information to reduce confusion on the part of applicants. Implemented on-line permitting for all projects. Established electronic field inspections so that inspectors could enter results into a tablet in the field.

Her experience encompasses local and regional development and permitting agencies. Emphasis focused on increased efficiency and collaboration between different departments and government entities.

### Experience Highlights

**Miami Beach, FL:** Jocelyn was the lead analyst on this engagement that focused on improved operational efficiencies, review of permitting times and processes, and a review of the development code/ordinances to identify chokepoints in the process for efficient and timely development. Key recommendations included:

- Rewrite of the zoning ordinance to decrease request for variances.
- Modified the building permit review process to reduce the number of resubmittals and number of review entities.
- Technology and legislation improvements to help meet adopted review timelines.

**Downey, CA:** Jocelyn was an analyst on this engagement that analyzed the City's Community Development operations and staffing needs. Key findings included:

- Opportunities to leverage technology to improve the customer experience.
- Dedicated and cross-trained permit technicians to process development applications.
- Convert key contracted positions to city employees (e.g. Chief Building Official and Building Permit Tech, etc.).

### Relevant Clients:

|    |                  |
|----|------------------|
| CA | Downey           |
| CA | Los Angeles      |
| CA | Redlands         |
| CO | Westminster      |
| FL | Kissimmee        |
| FL | Miami Beach      |
| FL | Toho Water Auth. |
| FL | Fort Myers       |
| GA | Dekalb County    |
| GA | East Point       |
| IL | Niles            |
| MA | Boston           |
| NC | Rowan County     |
| TX | Flower Mound     |
| TX | Fort Worth       |
| VA | Blacksburg       |
| VA | Virginia Beach   |
| VT | Burlington       |
| WA | Bellingham       |
| WI | Waukesha County  |

**Years of Experience:** 25

### Education:

Master of Public Policy  
from Harvard University,  
BA in Government from  
Oberlin College

### Professional Association:

International Code Council  
American Planning  
Association

## KHUSHBOO INGLE

### SENIOR MANAGER, MATRIX CONSULTING GROUP

**Khushboo** is an analyst who is involved in our development review and user fee studies. Her experience with the firm also includes participation in operational audit engagements focusing on reviewing organizational, staffing, internal processes to enhance development services and development of user fees, development impact fees, and cost of service engagements.

Khushboo's relevant experience include:

- Completed over 100 cost of service studies for clients across the United States.
- Analysis focuses on process flows, staffing structure, workload review, and policy development for planning, building, engineering, and fire prevention services.
- Expertise also includes development of fiscal policies and procedures relating to deposit-based fees and deferred revenues.

#### Experience Highlights

**Milpitas, CA:** Khushboo served as an analyst on this engagement, which evaluated both the organizational structure and operational efficiencies of development services and its fees for service. Key analysis includes:

- Review of current workflows, staffing levels, and organizational structure to best serve internal and external customers.
- Modification of current fee schedule to better reflect existing and proposed service levels due to staffing modifications.
- Recommendation for staffing a permit coordinator to guide applicants through the development process.

**San Mateo, CA:** Khushboo served as the Project Manager on our studies conducted for the Community Development Department to develop a fee schedule associated with Building and Planning-related services. Key aspects of the study included:

- Calculating fully burdened hourly rates to capture full cost for flat and deposit-based fees.
- Streamlining the fee schedule for ease of use by applicant and development services staff.
- Capturing the support provided by other city departments and divisions to development-related activities.

#### Relevant Clients:

CA Downey  
CA Fresno  
CA Milpitas  
CA Mountain View  
CA Riverside  
CA Pasadena  
CA San Clemente  
FL Fort Lauderdale  
FL Osceola County  
FL Miami Beach  
HI Maui County  
NC Asheville  
OR Ashland  
OR Tigard  
TX Austin  
TX Dallas  
TX Flower Mound  
WA Sammamish

**Years of Experience:** 11

#### Education:

B.A., University of California – San Diego, International Economics

M.A., University of California – San Diego, International Affairs

#### Professional Association / Certification:

California Society of Municipal Finance Officers

Government Finance Officers Association

Revenue Enhancement Best Practices

## D. Related Project Experience and References

This section of our proposal will provide an overview of our team's relevant project experience and references for similar projects.

### 1. Recent Project Experience

The Matrix Consulting Group has conducted dozens of similar projects assessing the development process and evaluating and creating development fee schedules for local clients in Washington and across the United States. The following tables summarizes our most recent similar experience. Due to high number of projects completed, we have eliminated lengthy project descriptions and contact information to meet the page limit requirements. This information will be provided upon request. Please note that all projects were completed within the original project budget.

#### Development Review, Permitting, and Inspection Assessments (2017 – 2022)

| Client           | Project Description                                                                                | Dates          |
|------------------|----------------------------------------------------------------------------------------------------|----------------|
| Blacksburg, VA   | Development Review Process Analysis                                                                | 2017           |
| Boston, MA       | Inspectional Services Department Operational and Staffing Assessment                               | 2017 - 2018    |
| Burlington, VT   | Development Process Analysis                                                                       | 2017           |
| Clearwater, FL   | Evaluation of the Development Review, Permitting, and Inspection Processes                         | 2022 - Ongoing |
| Dallas, TX       | Evaluation of the Staffing, Technology, and Organizational for the Development Services Department | 2021 - 2022    |
| Downey, CA       | Development Review Staffing and Organizational Assessment                                          | 2017           |
| East Point, GA   | Evaluation of the Development Review Process                                                       | 2017           |
| Everett, WA      | Public Works Operations Organizational Assessment (Included Building and Planning)                 | 2018 - 2019    |
| Flower Mound, TX | Assessment of the Town's Development Review and Inspection Services                                | 2020           |
| Fort Myers, FL   | Review of the Development Process                                                                  | 2017           |
| Fort Worth, TX   | Staffing Assessment of the Code Compliance Department                                              | 2019           |
| Greeley, CO      | Organizational Assessment of the Community Development and Economic Development Departments        | 2022           |
| Gulf Shores, AL  | Building and Planning Staffing Assessment                                                          | 2019 - 2020    |
| Knoxville, TN    | Development Review Process Evaluation                                                              | 2022 - Ongoing |
| Mamaroneck, NY   | Review of the Development Process                                                                  | 2018 - 2019    |



| Client                   | Project Description                                                               | Dates          |
|--------------------------|-----------------------------------------------------------------------------------|----------------|
| Menlo Park, CA           | Community Development and Public Works Organizational Assessment                  | 2018 - 2019    |
| Miami Beach, FL          | Review of the Development Services Operations, Processes, and Staffing Assessment | 2018 - 2019    |
| Milpitas, CA             | Development Review Operational, Staffing, and Fee Assessment                      | 2018 - 2019    |
| Napa County, CA          | Planning Department Operational Review                                            | 2017 - 2018    |
| Prosper, TX              | Assessment of the Development Review Process                                      | 2021 - 2022    |
| Riverside, CA            | Community Development Organizational Audit                                        | 2020 - 2021    |
| Rowan County, NC         | Centralized Permitting Evaluation                                                 | 2019 - 2020    |
| Sammamish, WA            | Development Fee Schedule and Staffing Analysis                                    | 2021           |
| Stafford County, VA      | Commercial Development Review Process Evaluation                                  | 2022 - Ongoing |
| Toho Water Authority, FL | Update to the Development Review Process and Operational Assessment               | 2019           |
| Waukesha County, WI      | Permitting Process Evaluation                                                     | 2017           |

#### Development Fee Schedule Studies (2017 – 2022)

| Client             | Project Description                                                         | Dates            |
|--------------------|-----------------------------------------------------------------------------|------------------|
| Adelanto, CA       | Citywide Fee Study, Development Impact Fee Study, Full Cost Allocation Plan | FY20-21          |
| Asheville, NC      | Development Services Fee Study – Building, Planning, Engineering, Fire      | FY16-17          |
| Austin, TX         | Development Services Fee Study – Building, Planning, Engineering            | FY14-18          |
| Bellaire, TX       | Cost Allocation Plan<br>Citywide User Fee Study                             | FY20-21          |
| Cape Coral, FL     | Development Services Fee Study – Building, Planning, Engineering, Fire      | FY17             |
| Champaign, IL      | Cost Allocation Plan<br>Comprehensive Fee Study                             | FY16-17          |
| Citrus Heights, CA | Cost Allocation Plan<br>User Fee Study                                      | FY19-20          |
| Denton, TX         | Development Services Fee Study                                              | FY18-19          |
| Dixon, CA          | Full Cost Allocation Plan<br>OMB Cost Allocation Plan<br>User Fee Study     | FY18-19, FY19-20 |
| Downey, CA         | Cost Allocation Plan<br>Citywide Fee Study                                  | FY16-17, FY17-18 |
| Elk Grove, CA      | Cost Allocation Plan<br>Development Fee Study                               | FY14-20          |
| Flower Mound, TX   | Development Fee Study                                                       | FY21-22          |

| Client                    | Project Description                                                                            | Dates                              |
|---------------------------|------------------------------------------------------------------------------------------------|------------------------------------|
| Glendale, CA              | Citywide Fee Study<br>Development Impact Fee Study                                             | FY21-22                            |
| Kissimmee, FL             | Development Services Fee Study                                                                 | FY14-15                            |
| Lauderdale-By-The-Sea, FL | Fire Development Fee Study                                                                     | FY22                               |
| Livermore, CA             | Full Cost Allocation Plan<br>OMB Cost Allocation Plan<br>Hourly Rates<br>Development Fee Study | FY14-15, FY18-19                   |
| Los Altos Hills, CA       | Pathways Development Impact Town-wide Fee Study                                                | FY18-19                            |
| Manhattan Beach, CA       | Cost Allocation Plan<br>Comprehensive Fee Study                                                | FY14-15, FY19-20                   |
| Menifee, CA               | Cost Allocation Plan<br>Citywide User Fee Study<br>Development Impact Fee Study                | FY21-22                            |
| Millbrae, CA              | Cost Allocation Plan<br>OMB Cost Allocation Plan<br>Comprehensive Fee Study<br>Revenue Study   | FY18-19, FY19-20                   |
| Milpitas, CA              | Development Services Fee Study                                                                 | FY18-19                            |
| Montebello, CA            | Citywide Fee Study                                                                             | FY18-19                            |
| Orange, CA                | Citywide Fee Study<br>Development Impact Fee Study                                             | FY17-18, FY19-20                   |
| Pacific Grove, CA         | Cost Allocation Plan<br>Citywide Comprehensive Fee Study                                       | FY18-19                            |
| Redwood City, CA          | Cost Allocation Plan<br>Citywide Fee Study                                                     | FY16-19                            |
| San Bernardino County, CA | Land Use Fee Study – Building & Planning                                                       | FY16-17                            |
| San Mateo, CA             | Cost Allocation Plan<br>Development Services Fee Study<br>Development Impact Fee Study         | FY12-13, FY14-15, FY18-19, FY20-21 |
| Santa Clara, CA           | Full Cost Allocation Plan<br>OMB Cost Allocation Plan<br>Citywide User Fee Study               | FY18-19                            |
| Stanislaus County, CA     | Planning Fee Study                                                                             | FY16-17                            |
| Sonoma, CA                | Cost Allocation Plan<br>Planning Fee Study                                                     | FY18-19                            |
| South El Monte, CA        | Cost Allocation Plan<br>User Fee Study                                                         | FY16-17                            |
| South Gate, CA            | Cost Allocation Plan<br>Comprehensive Fee Stud                                                 | FY15-16, FY16-17                   |

| Client                  | Project Description                                                                                             | Dates            |
|-------------------------|-----------------------------------------------------------------------------------------------------------------|------------------|
| South San Francisco, CA | Full Cost Allocation Plan<br>OMB Compliant Cost Plan<br>Citywide User Fee Study<br>Development Impact Fee Study | FY20             |
| Stockton, CA            | Development Services Fee Study                                                                                  | FY18-19, FY19-20 |
| Walnut, CA              | Development Fee Study<br>Impact Fee Review                                                                      | FY22             |
| Winters, CA             | Cost Allocation Plan<br>Comprehensive Fee Study                                                                 | FY17-18          |

## 2. References

The following references are provided for recent projects that most similarly align to the services requested by the City of Richland. Additionally, it is important to note that these projects were completed by members of the proposed project team.

| Sammamish, WA  | Development Services Fee and Staffing Study |
|----------------|---------------------------------------------|
| Contact:       | Miryam Laytner, Planning Manager            |
| Phone Number:  | 425.296.0623                                |
| Email:         | mlytner@sammamish.us                        |
| Project Dates: | July – December 2021                        |

### Project Summary:

The Matrix Consulting Group worked with the City of Sammamish to conduct a Development Services Fee and Staffing Study. The study focused on evaluating the department's total cost of providing fee-related services based upon existing staffing. The staffing study provided information regarding potential staffing needs to help improve customer service and timeliness of reviews and inspections. The results of the staffing study were incorporated into the fee study to show the true cost of services based upon staffing needs for the Department. The results of the study were adopted in December 2021 and implemented in 2022. Additionally, the project team provided the City with an excel-based model to conduct updates based upon staffing, budget, or process changes.

|                   |                                                        |
|-------------------|--------------------------------------------------------|
| <b>Austin, TX</b> | <b>Development Services Fee Study</b>                  |
| Contact:          | Meredith Quick, Project Consultant, Former DSD Manager |
| Phone Number:     | 512-974.2590                                           |
| Email:            | Meredith.quick@austintexas.gov                         |
| Project Dates:    | Nov 2016 – Oct 2017, Updated March – April 2021        |

**Project Summary:**

The Matrix Consulting Group worked with the City of Austin for six years working on fee studies for Planning and Zoning, Watershed, and Development Services Department (DSD). Most notably in FY17-18, the project team worked with DSD to conduct a complete overhaul of their fee structure, develop an Excel-based fee calculator, and help the department transition from a general fund to enterprise fund department. More recently (2021), the project team worked with DSD to update the fee calculator to incorporate organizational and structural changes implemented over the past 3 years. Additionally, in 2017, the project team worked with DSD to develop an expedited permitting center, and fees associated with the center.

|                     |                                                                   |
|---------------------|-------------------------------------------------------------------|
| <b>Milpitas, CA</b> | <b>Assessment of the Building Safety and Planning Departments</b> |
| Contact:            | Steven McHarris, City Manager                                     |
| Phone Number:       | 408.586.3059                                                      |
| Email:              | smcharris@ci.milpitas.ca.gov                                      |
| Project Dates:      | November 2018 – June 2019                                         |

**Project Summary:**

The firm conducted a comprehensive evaluation of all operational and organizational practices related to the development review. This included evaluating Planning, Building, Engineering, and Fire process and staffing needs for development functions. Recommendations included changes in processes to increase efficiency (including increasing administrative approvals), technology, policies, process changes to enhance a "one stop shop", fees and establishment of service level performance targets. We also developed a new fee schedule.

The City began implementing the recommendations immediately after the conclusion of the study. Currently, the City is expanding the permitting software capabilities and finalizing the revised approach to calculating and collecting development review and impact fees. They have already updated several process improvements, outreach efforts, and communication approaches to enhance operational efficiencies.



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Appointment to the Tri-City Regional Hotel-Motel Commission: Linda Hendricks

Department/Office  
City Clerk

Ordinance/Resolution Number:

Document Type:  
General Business Item

**Recommended Motion:**

Appoint Linda Hendricks to Position No. I on the Tri-City Regional Hotel-Motel Commission.

**Summary:**

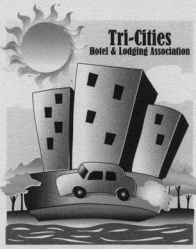
The Tri-City Regional Hotel and Lodging Association, which oversees the Tri-City Regional Hotel-Motel Commission, has selected current member Linda Hendricks of the Hampton Inn & Suites as the preferred candidate to serve on the Richland Tourism Promotion (TPA) Commission to represent the City of Richland.

The term for Position No. I will be effective from September 1, 2022 through September 30, 2024.

Fiscal Impact:           None.

**Attachments:**

I.     LTAC Letter of Recommendation



**P.O. Box 1739  
Richland, WA 99352**

August 1, 2022

Mr. Jon Amundson  
City of Richland  
625 Swift Boulevard  
Richland, WA 99352

Mr. Jon Amundson:

This letter is in reference to the Tri-City Regional Hotel-Motel Commission Commissioner position currently held by Linda Hendricks from the Hampton Inn Richland. Ms. Hendrick's term expires on August 31, 2022 and she is eligible for re-election.

Linda Hendricks has been selected by the Tri-Cities Hotel and Lodging Association as the preferred candidate to serve as the Commissioner to represent the City of Richland for a two-year term, which will expire on August 31, 2024. Cami Hoover for the Holiday Inn Express Hotel & Suites in Richland was selected as an alternative candidate.

If you have any questions regarding this issue, please do not hesitate to contact me at 509-792-1660.

Sincerely,

Monica Hammerberg  
Treasurer  
Tri-Cities Hotel & Lodging Association

Cc: Kim Shugart – Senior Vice President Visit Tri-Cities



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Expenditures - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

Expenditures from July 1, 2022 to July 31, 2022 for \$25,295,811.02 including Travel Check Nos. 20170-20174, Accounts Payable Check Nos. 302109-303113, Accounts Payable Wire Nos. 9130-9165, Payroll Wires & ACH Nos. 12827-12875, Payroll Direct Deposit & Check Nos. 195416-196604 and Pension Check Nos. 6216-6240.

Department/Office  
Assistant City Manager

Ordinance/Resolution Number:

Document Type:  
Expenditures

**Recommended Motion:**

Approve the expenditures from July 1, 2022 to July 31, 2022 in the amount of \$25,295,811.02

**Summary:**

**Breakdown of Expenditures:**

|                                 |               |                        |
|---------------------------------|---------------|------------------------|
| Travel Checks                   | 20170-20174   | \$3,873.60             |
| Accounts Payable Checks         | 302109-303113 | \$4,991,622.15         |
| Accounts Payable Wires          | 9130-9165     | \$14,518,165.34        |
| Payroll Wires & ACH             | 12827-12875   | \$3,155,594.05         |
| Payroll Direct Deposit & Checks | 195416-196604 | \$2,601,723.65         |
| Pension Checks                  | 6216-6240     | \$24,832.23            |
| <b>TOTAL</b>                    |               | <b>\$25,295,811.02</b> |

Fiscal Impact: Total Disbursements: \$25,295,811.02

**Attachments:**

1. Expenditure Summary
2. Travel Checks
3. Accounts Payable Checks
4. Accounts Payable Wires
5. Payroll Wires & ACH
6. Payroll Direct Deposit & Checks
7. Pension Checks

# Expenditure Summary - 7/1/2022 - 7/31/2022

AP-EXP-SUMMARY-001

## Expenditure Breakdown Summary

|                                 | REPORT                  | START CHECK | END CHECK | CHECK COUNT | CHECK TOTALS    | VOID AMT   |
|---------------------------------|-------------------------|-------------|-----------|-------------|-----------------|------------|
| Travel Checks                   | (AP-TRVLCHKS-001)       | 20170       | 20174     | 5           | \$3,873.60      | \$0.00     |
| Accounts Payable Checks         | (AP-CHKHIST-DETAIL-001) | 302109      | 303113    | 1005        | \$4,991,622.15  | \$2,240.15 |
| Accounts Payable Wires          | (AP-WIRENOS-001)        | 9130        | 9165      | 36          | \$14,518,165.34 | \$0.00     |
| Payroll Wires & ACH             | (PR-WIRESACH-001)       | 12827       | 12875     | 49          | \$3,155,594.05  | \$0.00     |
| Payroll Direct Deposit & Checks | (PR-CHKHIST-DETAIL-001) | 195416      | 196604    | 1189        | \$2,601,723.65  | \$0.00     |
| Pension Checks                  | (PR-CHKHIST-DETAIL-002) | 6216        | 6240      | 25          | \$24,832.23     | \$0.00     |

\$25,295,811.02



## AP Travel Checks - MUNIS 7/1/2022 - 7/31/2022

### Travel Check Summary Information

| CHECK DATE | START CHECK | END CHECK | CHECK KNT | CHECK TOTALS | VOID AMT |
|------------|-------------|-----------|-----------|--------------|----------|
| 07/13/2022 | 20170       | 20170     | 1         | \$1,144.00   | \$0.00   |
| 07/27/2022 | 20171       | 20174     | 4         | \$2,729.60   | \$0.00   |
|            |             |           | 5         | \$3,873.60   | \$0.00   |

### Travel Check Detail Information

| CHECK DATE | START CHECK | VOID | PAYEE           | CHECK AMT | CHK COMMENT                    | VOID AMT | VOID COMMENT |
|------------|-------------|------|-----------------|-----------|--------------------------------|----------|--------------|
| 07/13/2022 | 20170       |      | KEVIN BERGER    | \$1144.00 | 22-169 IABTI INSERVICE TRAININ | \$0.00   |              |
| 07/27/2022 | 20171       |      | JAMES GEORGE    | \$970.55  | 22-126 NW GANG INVESTIGATORS A | \$0.00   |              |
| 07/27/2022 | 20172       |      | TODD GILBERT    | \$948.05  | 22-162 EXPLOSIVES BREACHING CO | \$0.00   |              |
| 07/27/2022 | 20173       |      | DARRYL JUDGE    | \$643.00  | 22-188 POLICE RESOURCE ALLOCAT | \$0.00   |              |
| 07/27/2022 | 20174       |      | R. KIM LETTRICK | \$168.00  | 22-196 FULLY RESOURCED WASHING | \$0.00   |              |
|            |             |      |                 | \$3873.60 |                                | \$0.00   |              |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME       | CHECK AMT | VOID AMT | WARRANT  | COMMENT                     |
|------------|-----------|------|---------|-----------------------|-----------|----------|----------|-----------------------------|
| 07/01/2022 | 302109    | P    | 10004   | MARSHALL R BAKER      | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/BAKER      |
| 07/01/2022 | 302110    | P    | 10005   | RON BEARDEMPHL        | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/BEARDEMPHL |
| 07/01/2022 | 302111    | P    | 10180   | CANFIELD, HARRY R     | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/CANFIELD   |
| 07/01/2022 | 302112    | P    | 10040   | DANNY DOWNS           | \$148.50  | 0        | 070122FP | MEDICARE PREMIUM/DOWNS      |
| 07/01/2022 | 302113    | P    | 10085   | JAMES P MULROY        | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/MULROY     |
| 07/01/2022 | 302114    | P    | 10086   | DAVID MURRAY          | \$136.10  | 0        | 070122FP | MEDICARE PREMIUM/MURRAY     |
| 07/01/2022 | 302115    | P    | 10087   | MYERS, EDWARD A       | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/MYERS      |
| 07/01/2022 | 302116    | P    | 10820   | OWEN, MICHAEL         | \$138.10  | 0        | 070122FP | MEDICARE PREMIUM/OWEN       |
| 07/01/2022 | 302117    | P    | 10533   | POLLARD, JAMES        | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/POLLARD    |
| 07/01/2022 | 302118    | P    | 10109   | RODGERS, GARY H       | \$168.30  | 0        | 070122FP | MEDICARE PREMIUM/RODGERS    |
| 07/01/2022 | 302119    | P    | 10111   | LARRY RONEY           | \$155.10  | 0        | 070122FP | MEDICARE PREMIUM/RONEY      |
| 07/01/2022 | 302120    | P    | 10116   | DONALD SIEMENS        | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/SIEMENS    |
| 07/01/2022 | 302121    | P    | 12440   | MARK STRATTON         | \$170.10  | 0        | 070122FP | MEDICARE PREMIUM/STRATTON   |
| 07/01/2022 | 302122    | P    | 10142   | WEST, ROYAL           | \$116.00  | 0        | 070122FP | MEDICARE PREMIUM/WEST       |
| 07/01/2022 | 302123    | P    | 10148   | CRAIG E WILLIAMSON    | \$126.10  | 0        | 070122FP | MEDICARE PREMIUM/WILLIAMSON |
| 07/01/2022 | 302124    | P    | 10103   | BADGLEY, KERI RANDALL | \$177.30  | 0        | 070122PP | MEDICARE PREMIUM/BADGLEY    |
| 07/01/2022 | 302125    | P    | 10160   | LAURIE VERN BATES JR  | \$135.50  | 0        | 070122PP | MEDICARE PREMIUM/BATES      |
| 07/01/2022 | 302126    | P    | 10855   | BEDEN, LARRY          | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/BEDEN      |
| 07/01/2022 | 302127    | P    | 10169   | DALE A BRUNSON        | \$148.10  | 0        | 070122PP | MEDICARE PREMIUM/BRUNSON    |
| 07/01/2022 | 302128    | P    | 10170   | RANDY H CARPER        | \$669.10  | 0        | 070122PP | MEDICARE PREMIUM/CARPER     |
| 07/01/2022 | 302129    | P    | 10167   | MIKE CASE             | \$165.10  | 0        | 070122PP | MEDICARE PREMIUM/CASE       |
| 07/01/2022 | 302130    | P    | 10029   | MICHAEL CLEAVENGER    | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/CLEAVENGER |
| 07/01/2022 | 302131    | P    | 10028   | WILL J CLEAVENGER     | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/CLEAVENGER |
| 07/01/2022 | 302132    | P    | 10038   | LARRY COUCH           | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/COUCH      |
| 07/01/2022 | 302133    | P    | 10166   | JAMES J DEMYER        | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/DEMYER     |
| 07/01/2022 | 302134    | P    | 10048   | DOUGLAS D DRIVER      | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/DRIVER     |
| 07/01/2022 | 302135    | P    | 10165   | JOHN M GANLEY         | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/GANLEY     |
| 07/01/2022 | 302136    | P    | 12445   | JAMES GREG GILL       | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/GILL       |
| 07/01/2022 | 302137    | P    | 31042   | JAMES B GOULD         | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/GOULD      |
| 07/01/2022 | 302138    | P    | 10251   | HIGGINS, FRED C       | \$141.10  | 0        | 070122PP | MEDICARE PREMIUM/HIGGINS    |
| 07/01/2022 | 302139    | P    | 10271   | SCOTT K LARSON        | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/LARSON     |
| 07/01/2022 | 302140    | P    | 10156   | DAVID L LEWIS         | \$129.10  | 0        | 070122PP | MEDICARE PREMIUM/LEWIS      |
| 07/01/2022 | 302141    | P    | 10164   | ROBERT MOORE          | \$170.10  | 0        | 070122PP | MEDICARE PREMIUM/MOORE      |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                  | CHECK AMT  | VOID AMT | WARRANT  | COMMENT                        |
|------------|-----------|------|---------|----------------------------------|------------|----------|----------|--------------------------------|
| 07/01/2022 | 302142    | P    | 31512   | JERALD S MORRELL                 | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/MORRELL       |
| 07/01/2022 | 302143    | P    | 10117   | DAVID W SPARKS                   | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/SPARKS        |
| 07/01/2022 | 302144    | P    | 10119   | WILLIAM TANNER                   | \$177.30   | 0        | 070122PP | MEDICARE PREMIUM/TANNER        |
| 07/01/2022 | 302145    | P    | 10332   | RANDAL L TAYLOR                  | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/TAYLOR        |
| 07/01/2022 | 302146    | P    | 10163   | GERALD D THOMAS                  | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/THOMAS        |
| 07/01/2022 | 302147    | P    | 10800   | ROY TURNER                       | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/TURNER        |
| 07/01/2022 | 302148    | P    | 10151   | GERALD ZIMMERMAN                 | \$170.10   | 0        | 070122PP | MEDICARE PREMIUM/ZIMMERMAN     |
| 07/01/2022 | 302149    | P    | 10247   | 3M                               | \$734.83   | 0        | 0701221  | Sign Film                      |
| 07/01/2022 | 302150    | P    | 10838   | GRIGG ENTERPRISES INC            | \$65.98    | 0        | 0701221  | RAKE BOW FIBER 16T ACE WWTF LA |
| 07/01/2022 | 302151    | P    | 11492   | ALS GROUP USA CORP               | \$1,319.00 | 0        | 0701221  | WWTF INFLUENT/EFFLUENT SAMPLIN |
| 07/01/2022 | 302152    | P    | 11633   | AMERICOOOL HEATING AND A/C LLC   | \$9,366.75 | 0        | 0701221  | 2035 CASCADE - ROWLETTE - HP L |
| 07/01/2022 | 302153    | P    | 999000  | AUREF - Utility Customer Refunds | \$210.44   | 0        | 0701221  | 913 MCMURRAY ST                |
| 07/01/2022 | 302154    | P    | 999000  | AUREF - Utility Customer Refunds | \$2.05     | 0        | 0701221  | 626 MEADOWS DR E               |
| 07/01/2022 | 302155    | P    | 999000  | AUREF - Utility Customer Refunds | \$121.26   | 0        | 0701221  | 2513 DUPORTAIL ST Apt 305      |
| 07/01/2022 | 302156    | P    | 999000  | AUREF - Utility Customer Refunds | \$6.05     | 0        | 0701221  | 2555 BELLA COOLA LN Apt 277    |
| 07/01/2022 | 302157    | P    | 999000  | AUREF - Utility Customer Refunds | \$281.18   | 0        | 0701221  | 4504 VINEYARD ESTATE LN        |
| 07/01/2022 | 302158    | P    | 999000  | AUREF - Utility Customer Refunds | \$37.18    | 0        | 0701221  | 151 CHAD CT                    |
| 07/01/2022 | 302159    | P    | 999000  | AUREF - Utility Customer Refunds | \$91.07    | 0        | 0701221  | 4689 ROARK DR                  |
| 07/01/2022 | 302160    | P    | 999000  | AUREF - Utility Customer Refunds | \$155.16   | 0        | 0701221  | 2100 BELLERIVE DR R187         |
| 07/01/2022 | 302161    | P    | 999000  | AUREF - Utility Customer Refunds | \$251.39   | 0        | 0701221  | 1638 ALDER AVE                 |
| 07/01/2022 | 302162    | P    | 999000  | AUREF - Utility Customer Refunds | \$129.29   | 0        | 0701221  | 4852 MCEWAN DR                 |
| 07/01/2022 | 302163    | P    | 999000  | AUREF - Utility Customer Refunds | \$115.16   | 0        | 0701221  | 850 AARON DR 97                |
| 07/01/2022 | 302164    | P    | 999000  | AUREF - Utility Customer Refunds | \$104.65   | 0        | 0701221  | 2550 DUPORTAIL ST K263         |
| 07/01/2022 | 302165    | P    | 999000  | AUREF - Utility Customer Refunds | \$37.15    | 0        | 0701221  | 367 COLUMBIA POINT DR          |
| 07/01/2022 | 302166    | P    | 999000  | AUREF - Utility Customer Refunds | \$6.05     | 0        | 0701221  | 703 DOWNING ST                 |
| 07/01/2022 | 302167    | P    | 999000  | AUREF - Utility Customer Refunds | \$255.85   | 0        | 0701221  | 418 DELAFIELD AVE              |
| 07/01/2022 | 302168    | P    | 999000  | AUREF - Utility Customer Refunds | \$320.99   | 0        | 0701221  | 1933 MCMURRAY AVE              |
| 07/01/2022 | 302169    | P    | 999000  | AUREF - Utility Customer Refunds | \$205.38   | 0        | 0701221  | 2375 JERICO RD                 |
| 07/01/2022 | 302170    | P    | 999000  | AUREF - Utility Customer Refunds | \$0.08     | 0        | 0701221  | 300 ABERT AVE                  |
| 07/01/2022 | 302171    | P    | 999000  | AUREF - Utility Customer Refunds | \$150.23   | 0        | 0701221  | 299 WISHKAH DR                 |
| 07/01/2022 | 302172    | P    | 999000  | AUREF - Utility Customer Refunds | \$11.38    | 0        | 0701221  | 202 FALLEY ST                  |
| 07/01/2022 | 302173    | P    | 999000  | AUREF - Utility Customer Refunds | \$1,011.32 | 0        | 0701221  | 226 SOMERSET ST                |
| 07/01/2022 | 302174    | P    | 999000  | AUREF - Utility Customer Refunds | \$16.51    | 0        | 0701221  | 4642 WHITE DR                  |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                          | CHECK AMT    | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/01/2022 | 302175    | P    | 999000  | AUREF - Utility Customer Refunds         | \$836.27     | 0        | 0701221 | 410 EPIC ST                    |
| 07/01/2022 | 302176    | P    | 999000  | AUREF - Utility Customer Refunds         | \$901.56     | 0        | 0701221 | 407 VENTUS ST                  |
| 07/01/2022 | 302177    | P    | 999000  | AUREF - Utility Customer Refunds         | \$61.73      | 0        | 0701221 | 104 OGDEN ST                   |
| 07/01/2022 | 302178    | P    | 999000  | AUREF - Utility Customer Refunds         | \$272.06     | 0        | 0701221 | 3986 BARBERA ST                |
| 07/01/2022 | 302179    | P    | 999000  | AUREF - Utility Customer Refunds         | \$6.39       | 0        | 0701221 | 761 CANYON ST                  |
| 07/01/2022 | 302180    | P    | 999000  | AUREF - Utility Customer Refunds         | \$11.74      | 0        | 0701221 | 3963 CORVINA ST                |
| 07/01/2022 | 302181    | P    | 999000  | AUREF - Utility Customer Refunds         | \$134.76     | 0        | 0701221 | 250 GAGE BLVD 2024             |
| 07/01/2022 | 302182    | P    | 999000  | AUREF - Utility Customer Refunds         | \$159.87     | 0        | 0701221 | 1790 LESLIE RD 309             |
| 07/01/2022 | 302183    | P    | 999000  | AUREF - Utility Customer Refunds         | \$88.51      | 0        | 0701221 | 2100 BELLERIVE DR R183         |
| 07/01/2022 | 302184    | P    | 999000  | AUREF - Utility Customer Refunds         | \$11.72      | 0        | 0701221 | 2555 DUPORTAIL ST C120         |
| 07/01/2022 | 302185    | P    | 10104   | BENJAMIN'S CARPET ONE                    | \$262.67     | 0        | 0701221 | RETAINAGE #27-22               |
| 07/01/2022 | 302186    | P    | 10001   | BENTON CLEAN AIR AGENCY                  | \$16,434.56  | 0        | 0701221 | BENTON CLEAN AIR Q2            |
| 07/01/2022 | 302187    | P    | 10207   | BENTON COUNTY AUDITOR                    | \$50.00      | 0        | 0701221 | Images                         |
| 07/01/2022 | 302188    | P    | 30012   | BENTON FRANKLIN POWER VAC INC            | \$321.90     | 0        | 0701221 | RETAINAGE CONTRACT #79-22      |
| 07/01/2022 | 302189    | P    | 10648   | BIDDLE CONSULTING GROUP INC              | \$2,995.00   | 0        | 0701221 | CRITICAL ONLINE MAINTENANCE R  |
| 07/01/2022 | 302190    | P    | 31841   | CAMPBELL & COMPANY SERVICE CORPORATION   | \$1,000.00   | 0        | 0701221 | 149 HIGH MEADOWS - CASSIDY - H |
| 07/01/2022 | 302191    | P    | 10240   | CENTRAL HOSE & FITTINGS INC              | \$294.72     | 0        | 0701221 | FITTINGS FOR BFP PUMP TEST     |
| 07/01/2022 | 302192    | P    | 10847   | CERIUM NETWORKS INC                      | \$3,176.68   | 0        | 0701221 | MERAKI Z3 CLOUD MANAGED TELEWO |
| 07/01/2022 | 302193    | P    | 11075   | CHINOOK HEATING & AIR INC                | \$14,241.53  | 0        | 0701221 | 1320 COTTONWOOD - WOODALL - HP |
| 07/01/2022 | 302194    | P    | 10261   | CITY OF RICHLAND                         | \$459.28     | 0        | 0701221 | 22-160 FANCHER BACKGROUND INVE |
| 07/01/2022 | 302195    | P    | 10030   | COLE INDUSTRIAL INC                      | \$141.30     | 0        | 0701221 | BLOWER MOTOR (REPLACEMENT) FOR |
| 07/01/2022 | 302196    | P    | 11516   | COLEMAN OIL COMPANY                      | \$5,234.25   | 0        | 0701221 | LANDFILL FUEL DYED-CLEAR       |
| 07/01/2022 | 302197    | P    | 10135   | CI SUPPORT LLC                           | \$436.65     | 0        | 0701221 | FINANCE ONSITE SHREDDING WO# 0 |
| 07/01/2022 | 302198    | P    | 10470   | COMMERCIAL TIRE INC                      | \$10,819.10  | 0        | 0701221 | FLAT REPAIR VEH#3372 WO#66213  |
| 07/01/2022 | 302199    | P    | 10034   | CONSOLIDATED ELECTRICAL DISTRIBUTORS INC | \$219,366.24 | 0        | 0701221 | LUMINAIRES                     |
| 07/01/2022 | 302200    | P    | 10366   | D HITTLE & ASSOCIATES INC                | \$2,386.97   | 0        | 0701221 | C465-21 SCADA SOFTWARE INTEGRA |
| 07/01/2022 | 302201    | P    | 10342   | BENTON FRANKLIN COUNTIES                 | \$4,675.11   | 0        | 0701221 | 1ST QUARTER 2022 LIQUOR TAXES  |
| 07/01/2022 | 302202    | P    | 30098   | HOLE IN THE OCEAN INC                    | \$15,964.20  | 0        | 0701221 | FACADE IMPROVEMENT GRANT REIMB |
| 07/01/2022 | 302203    | P    | 11762   | ENTERPRISE HOLDINGS INC                  | \$1,045.20   | 0        | 0701221 | #22-150, #22-141, & LA SWAT TR |
| 07/01/2022 | 302204    | P    | 30368   | CAMERON FANCHER                          | \$24.27      | 0        | 0701221 | 22-160 FANCHER BACKGROUND INVE |
| 07/01/2022 | 302205    | P    | 10315   | FERGUSON US HOLDINGS INC                 | \$94.21      | 0        | 0701221 | SHOPS 100 - PLUMBING PARTS     |
| 07/01/2022 | 302206    | P    | 11157   | FRONTIER COMMUNICATIONS NORTHWEST, INC.  | \$219.49     | 0        | 0701221 | FAX LINES 06/19-07/18/22       |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                   | CHECK AMT   | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|-----------------------------------|-------------|----------|---------|--------------------------------|
| 07/01/2022 | 302207    | P    | 10220   | FRONTIER FENCE INC                | \$3,870.05  | 0        | 0701221 | Tap 1 Reservoir Site Fencing,  |
| 07/01/2022 | 302208    | P    | 11585   | GALLS, LLC                        | \$404.48    | 0        | 0701221 | 15 TIE BARS                    |
| 07/01/2022 | 302209    | P    | 11010   | GARDA CL NORTHWEST INC            | \$909.77    | 0        | 0701221 | ARMORED CAR SERVICES JUNE 2022 |
| 07/01/2022 | 302210    | P    | 31705   | GovOS INC                         | \$1,500.00  | 0        | 0701221 | GOV OS ADDITIONAL STANDARD USE |
| 07/01/2022 | 302211    | P    | 31209   | WALTEK II, INCORPORATED           | \$1,779.00  | 0        | 0701221 | Soil Testing                   |
| 07/01/2022 | 302212    | P    | 31101   | IOT INTEGRATORS LLC               | \$4,702.50  | 0        | 0701221 | 468-21 DVR AND SCADA NEXUS DAT |
| 07/01/2022 | 302213    | P    | 10062   | IRRIGATION SPECIALISTS INC        | \$354.31    | 0        | 0701221 | MULTIPLE FITTINGS FOR BFP PUMP |
| 07/01/2022 | 302214    | P    | 31378   | SOUTHWEST ANSWERING SERVICE INC   | \$1,577.34  | 0        | 0701221 | AFTER HOURS EMERGENCY CALLS 20 |
| 07/01/2022 | 302215    | P    | 31228   | KOMAN HOLDINGS, LLC               | \$3,161.70  | 0        | 0701221 | Queensgate-CPT Wetland Monitor |
| 07/01/2022 | 302216    | P    | 11576   | MERCER (US) INC                   | \$10,416.67 | 0        | 0701221 | 2022 Benefits Consulting & Bro |
| 07/01/2022 | 302217    | P    | 30088   | NCR PAYMENT SOLUTIONS CORPORATION | \$4,546.16  | 0        | 0701221 | MERCHANT SERVICE CHARGES MAY 2 |
| 07/01/2022 | 302218    | P    | 10472   | OCLC INC                          | \$1,071.57  | 0        | 0701221 | CATALOGING METADATA ILL MONTHL |
| 07/01/2022 | 302219    | P    | 11561   | ON SCENE MEDICAL SERVICES, P.C.   | \$1,229.00  | 0        | 0701221 | PRE-EMP PHYS/DOT/CDL PHYS/HEP  |
| 07/01/2022 | 302220    | P    | 10357   | OXARC INC                         | \$71.77     | 0        | 0701221 | RENTAL MULTIPLE GAS CYLANDARS  |
| 07/01/2022 | 302221    | P    | 10232   | PERFECTION GLASS INC              | \$925.02    | 0        | 0701221 | 804 WILLARD - WENDLAND - WINDO |
| 07/01/2022 | 302222    | P    | 12238   | REXEL USA, INC                    | \$48.87     | 0        | 0701221 | NEW 39T1286 #2 WIRE FERRULE FO |
| 07/01/2022 | 302223    | P    | 10380   | PRINT PLUS/PSS RUBBER STAMPS      | \$232.30    | 0        | 0701221 | EE PROGRAM SELF-INKING STAMPS  |
| 07/01/2022 | 302224    | P    | 999001  | REC REFUND                        | \$217.75    | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302225    | P    | 999001  | REC REFUND                        | \$462.75    | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302226    | P    | 999001  | REC REFUND                        | \$2,054.25  | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302227    | P    | 999001  | REC REFUND                        | \$163.25    | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302228    | P    | 999001  | REC REFUND                        | \$163.25    | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302229    | P    | 999001  | REC REFUND                        | \$85.00     | 0        | 0701221 | cancelation                    |
| 07/01/2022 | 302230    | VOID | 999001  | REC REFUND                        | \$0.00      | 462.75   | 0701221 | VOID AFTER UPDATE 07/15/2022   |
| 07/01/2022 | 302231    | P    | 999001  | REC REFUND                        | \$217.75    | 0        | 0701221 | deposit refund                 |
| 07/01/2022 | 302232    | P    | 999001  | REC REFUND                        | \$49.50     | 0        | 0701221 | cancelation                    |
| 07/01/2022 | 302233    | P    | 10647   | RIVER CITY TOWING INC             | \$146.61    | 0        | 0701221 | TOW CHARGE                     |
| 07/01/2022 | 302234    | P    | 30615   | DAWN M SENGHER                    | \$74.18     | 0        | 0701221 | MILEAGE REIMB THRU JUNE - DSEN |
| 07/01/2022 | 302235    | P    | 12003   | SHI INTERNATIONAL CORP            | \$903.10    | 0        | 0701221 | Adobe Acrobat for Mark Chidest |
| 07/01/2022 | 302236    | P    | 31869   | KRISTI SMTIH                      | \$1,209.00  | 0        | 0701221 | JUNE 2022 FIREFIGHTERS SEC MON |
| 07/01/2022 | 302237    | P    | 10536   | SPRAGUE PEST SOLUTIONS            | \$495.97    | 0        | 0701221 | STATION 71 - PEST CONTROL      |
| 07/01/2022 | 302238    | P    | 10393   | STONEWAY ELECTRIC SUPPLY          | \$387.11    | 0        | 0701221 | SWITCH, CORD, HUB FOR BFP PUMP |
| 07/01/2022 | 302239    | P    | 10530   | SUMMIT LAW GROUP PLLC             | \$490.00    | 0        | 0701221 | IAFF FMLA GRIEVANCE            |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                              | CHECK AMT    | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|----------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/01/2022 | 302240    | P    | 10961   | TACOMA SCREW PRODUCTS INC                    | \$528.85     | 0        | 0701221 | NUTS, SCREWS, LUBRICANTS FOR B |
| 07/01/2022 | 302241    | P    | 10395   | TOTAL ENERGY MANAGEMENT INC                  | \$2,200.00   | 0        | 0701221 | 149 CANYON - PEARSON - HP REBA |
| 07/01/2022 | 302242    | P    | 31878   | EVARISTO J SANCHEZ                           | \$626.11     | 0        | 0701221 | 48X48 DRUM PALLETS (36) FOR OS |
| 07/01/2022 | 302243    | P    | 11971   | TRUE NORTH EQUIPMENT INC.                    | \$2,583.21   | 0        | 0701221 | CARBIDE WHEELS FOR WW TV TRUCK |
| 07/01/2022 | 302244    | P    | 12160   | TYLER TECHNOLOGIES, INC                      | \$700.00     | 0        | 0701221 | PM Fees EnerGov per Contract 1 |
| 07/01/2022 | 302245    | P    | 10106   | US LINEN & UNIFORM                           | \$26.06      | 0        | 0701221 | RPD TOWEL DELIVERY             |
| 07/01/2022 | 302246    | P    | 10202   | NORTHWEST ONE CALL SUBSURFACE WARNING SYSTEM | \$506.97     | 0        | 0701221 | Locating Services June         |
| 07/01/2022 | 302247    | P    | 10138   | WA STATE AUDITOR'S OFFICE                    | \$12,306.00  | 0        | 0701221 | AUDIT SERVICES MAY 2022        |
| 07/01/2022 | 302248    | P    | 10140   | WASHINGTON STATE PATROL                      | \$3,600.00   | 0        | 0701221 | ACCESS USER FEE - 2ND QTR      |
| 07/01/2022 | 302249    | P    | 10147   | WILBUR-ELLIS HOLDINGS II, INC                | \$4,433.72   | 0        | 0701221 | HERBICIDE                      |
| 07/01/2022 | 302250    | P    | 10194   | XEROX CORPORATION                            | \$5,408.07   | 0        | 0701221 | 8TB-337985 NOVEMBER 2021 FINAN |
| 07/06/2022 | 302251    | P    | 10838   | GRIGG ENTERPRISES INC                        | \$62.06      | 0        | 0706221 | GREASE SYN                     |
| 07/06/2022 | 302252    | P    | 31695   | AFFORDABLE CONSTRUCTION                      | \$614.35     | 0        | 0706221 | HYDRANT METER REFUND #352      |
| 07/06/2022 | 302253    | P    | 10644   | ANIXTER INC                                  | \$6,570.30   | 0        | 0706221 | SECONDARY WIRE                 |
| 07/06/2022 | 302254    | P    | 10537   | APOLLO INC                                   | \$183,422.75 | 0        | 0706221 | TORBETT-MCPHERSON WATER MAIN R |
| 07/06/2022 | 302255    | P    | 11079   | AUTOZONE STORES LLC                          | \$210.28     | 0        | 0706221 | A/C ACCUMULATOR VEH#3291 WO#37 |
| 07/06/2022 | 302256    | P    | 11076   | BELL BROWN & RIO PLLC                        | \$25,639.82  | 0        | 0706221 | PROSECUTION SERVICES - JULY 20 |
| 07/06/2022 | 302257    | P    | 31877   | CHRISTOPHER BENDIKSEN                        | \$300.00     | 0        | 0706221 | PRE-EMP POLYGRAPH: M FULLER    |
| 07/06/2022 | 302258    | P    | 10009   | COUNTY OF BENTON                             | \$50,780.22  | 0        | 0706221 | BENTON COUNTY OFFICE OF PUBLIC |
| 07/06/2022 | 302259    | P    | 10158   | BENTON RURAL ELECTRIC ASSOCIATION            | \$29.17      | 0        | 0706221 | COLLINS RD RADIO TOWER 05/25/2 |
| 07/06/2022 | 302260    | P    | 12398   | BLACK KNIGHT EMBLEM & INSIGNIA, LLC          | \$460.46     | 0        | 0706221 | "Pink" Patches for uniforms    |
| 07/06/2022 | 302261    | P    | 10428   | BLACKBURN MFG CO                             | \$687.22     | 0        | 0706221 | PESTICIDE SPRAYING - FLAGS     |
| 07/06/2022 | 302262    | P    | 11207   | MATTHEW KINCAID                              | \$1,680.00   | 0        | 0706221 | Leadership Coaching Program -  |
| 07/06/2022 | 302263    | P    | 31525   | CADD MICROSYSTEMS INC                        | \$4,520.00   | 0        | 0706221 | BlueBeam Software Renewal      |
| 07/06/2022 | 302264    | P    | 31841   | CAMPBELL & COMPANY SERVICE CORPORATION       | \$700.00     | 0        | 0706221 | 321 SPOKANE - GRIFFIN - HP REB |
| 07/06/2022 | 302265    | P    | 11685   | CARDINAL HEALTH 130, LLC                     | \$384.55     | 0        | 0706221 | EPINEPHRINE                    |
| 07/06/2022 | 302266    | P    | 10025   | CASCADE FIRE EQUIPMENT CORP                  | \$1,853.44   | 0        | 0706221 | PRIMER MOTOR VEH#5039 WO#65994 |
| 07/06/2022 | 302267    | P    | 10026   | CASCADE NATURAL GAS CORP                     | \$44.69      | 0        | 0706221 | NATURAL GAS FOR GENERATOR COLU |
| 07/06/2022 | 302268    | P    | 10240   | CENTRAL HOSE & FITTINGS INC                  | \$41.10      | 0        | 0706221 | FITTINGS VEH#3339 WO#66229     |
| 07/06/2022 | 302269    | P    | 10261   | CITY OF RICHLAND                             | \$304.78     | 0        | 0706221 | 22-172 ALLEN GRANT DDACTS NATL |
| 07/06/2022 | 302270    | P    | 999015  | CITY OF RICHLAND HYDRANTS                    | \$103.10     | 0        | 0706221 | HYDRANT METER REFUND #352      |
| 07/06/2022 | 302271    | P    | 999015  | CITY OF RICHLAND HYDRANTS                    | \$226.25     | 0        | 0706221 | HYDRANT METER REFUND #331      |

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|------------|-----------|------|---------|----------------------------------------|-------------|----------|---------|--------------------------------|
| 07/06/2022 | 302272    | VOID | 999015  | CITY OF RICHLAND HYDRANTS              | \$0.00      | 48.7     | 0706221 | VOID AFTER UPDATE 07/12/2022   |
| 07/06/2022 | 302273    | VOID | 999015  | CITY OF RICHLAND HYDRANTS              | \$0.00      | 43.6     | 0706221 | VOID AFTER UPDATE 07/12/2022   |
| 07/06/2022 | 302274    | VOID | 999015  | CITY OF RICHLAND HYDRANTS              | \$0.00      | 30       | 0706221 | VOID AFTER UPDATE 07/12/2022   |
| 07/06/2022 | 302275    | P    | 999015  | CITY OF RICHLAND HYDRANTS              | \$76.75     | 0        | 0706221 | HYDRANT METER REFUND #385      |
| 07/06/2022 | 302276    | P    | 11516   | COLEMAN OIL COMPANY                    | \$29,156.97 | 0        | 0706221 | WEEKLY CARD LOCK FUEL 6/27-6/3 |
| 07/06/2022 | 302277    | P    | 11526   | CORWIN OF PASCO LLC                    | \$1,915.98  | 0        | 0706221 | SENSOR VEH#2447 WO#65399       |
| 07/06/2022 | 302278    | P    | 11663   | D&D TELECOMMUNICATION PROPERTIES LLC   | \$2,256.72  | 0        | 0706221 | MARCH 2022 - INSPIRATION POINT |
| 07/06/2022 | 302279    | P    | 10756   | DELL MARKETING LP                      | \$1,183.89  | 0        | 0706221 | RCC Genetec PC                 |
| 07/06/2022 | 302280    | P    | 31170   | HIS DIME, LLC                          | \$56.37     | 0        | 0706221 | DECALS VEH#2387 WO#66129       |
| 07/06/2022 | 302281    | P    | 10315   | FERGUSON US HOLDINGS INC               | \$352.40    | 0        | 0706221 | FITTINGS FOR OSG BUILDING TANK |
| 07/06/2022 | 302282    | P    | 10447   | FINAL TOUCH UPHOLSTERY                 | \$195.48    | 0        | 0706221 | SEAT REPAIR VEH#2456 WO#65958  |
| 07/06/2022 | 302283    | P    | 31764   | FIBER MARKETING INTERNATIONAL INC      | \$318.00    | 0        | 0706221 | SAW REPAIR VEH#3348 WO#65993   |
| 07/06/2022 | 302284    | P    | 10657   | FRONTIER TITLE & ESCROW COMPANY        | \$2,507.16  | 0        | 0706221 | LIEN RECORDING FEES            |
| 07/06/2022 | 302285    | P    | 10369   | G & R AG PRODUCTS INC                  | \$811.72    | 0        | 0706221 | NIPPLE AND BALL VALVE FOR TEMP |
| 07/06/2022 | 302286    | P    | 11410   | GENUINE AUTO GLASS OF TRI CITIES       | \$27.14     | 0        | 0706221 | WINDSHIELD REPAIR VEH#2404 WO  |
| 07/06/2022 | 302287    | P    | 10637   | GOODMAN & MEHLENBACHER ENTERPRISES INC | \$643.25    | 0        | 0706221 | HYDRANT METER REFUND #385      |
| 07/06/2022 | 302288    | P    | 30560   | INTERMOUNTAIN LOCK AND SECURITY SUPPLY | \$1,361.94  | 0        | 0706221 | BEST KEY INSTALL - LEVER LOCK  |
| 07/06/2022 | 302289    | P    | 12357   | JADWIN PROFESSIONAL BUILDING, LLC      | \$1,950.00  | 0        | 0706221 | 1933 JADWIN - THERMOSTAT 4 REB |
| 07/06/2022 | 302290    | P    | 10290   | JIM'S PACIFIC GARAGES INC              | \$1,076.79  | 0        | 0706221 | SOLDENOID VALVE VEH#3321 WO#66 |
| 07/06/2022 | 302291    | P    | 11667   | KENWORTH SALES COMPANY                 | \$1,195.83  | 0        | 0706221 | TRUCK REPAIRS VEH#7164 WO#6600 |
| 07/06/2022 | 302292    | P    | 31280   | LEGACY EXCAVATION                      | \$697.90    | 0        | 0706221 | HYDRANT METER REFUND #377      |
| 07/06/2022 | 302293    | P    | 10312   | LESKOVAR LINCOLN MERCURY INC           | \$26.40     | 0        | 0706221 | HOOD ROD VEH#2403 WO#66029     |
| 07/06/2022 | 302294    | P    | 11199   | LIBERTY LAWN & SAW SHOP                | \$205.57    | 0        | 0706221 | CAPS VEH#5039 WO#65994         |
| 07/06/2022 | 302295    | P    | 10298   | LN CURTIS & SONS                       | \$167.40    | 0        | 0706221 | STATION 72 - AIR SAMPLE 06/10/ |
| 07/06/2022 | 302296    | P    | 10093   | MCCURLEY INTEGRITY DEALERSHIPS, LLC    | \$286.81    | 0        | 0706221 | DOOR HANDLE VEH#3297 WO#66291  |
| 07/06/2022 | 302297    | P    | 11456   | GARY N MCLEAN                          | \$4,087.50  | 0        | 0706221 | GARY MCLEAN HEARING EXAMINER M |
| 07/06/2022 | 302298    | P    | 31891   | MESA PRODUCTS                          | \$1,457.25  | 0        | 0706221 | HYDRANT METER REFUND #358      |
| 07/06/2022 | 302299    | P    | 10078   | METALFAB INC                           | \$211.77    | 0        | 0706221 | VAULT LID                      |
| 07/06/2022 | 302300    | P    | 10083   | MONARCH MACHINE & TOOL CO INC          | \$474.25    | 0        | 0706221 | METAL VEH#6000 WO#66154        |
| 07/06/2022 | 302301    | P    | 12494   | MURRAYSMITH, INC                       | \$33,956.30 | 0        | 0706221 | WWTF AERATION BASIN #2 RETROFI |
| 07/06/2022 | 302302    | P    | 30135   | MUSTANG SIGNS LLC                      | \$13,469.35 | 0        | 0706221 | NO TRESPASSING SIGNS AND INSTA |
| 07/06/2022 | 302303    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC           | \$2,458.25  | 0        | 0706221 | FILTERS VEH#2387 WO#66128      |
| 07/06/2022 | 302304    | P    | 30273   | NORTHWEST EQUIPMENT SALES, INC         | \$1,451.79  | 0        | 0706221 | FILTER VEH#3320 WO#66204       |

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|------------|-----------|------|---------|---------------------------------------------|------------|----------|---------|--------------------------------|
| 07/06/2022 | 302305    | P    | 10908   | NORTHWEST SIGN RECYCLING LLC                | \$811.87   | 0        | 0706221 | HYDROSTRIPPING STREET SIGNS    |
| 07/06/2022 | 302306    | P    | 10357   | OXARC INC                                   | \$94.38    | 0        | 0706221 | MEDICAL OXYGEN 06/02/2022      |
| 07/06/2022 | 302307    | P    | 31798   | PERFORMANCE SYSTEMS INTEGRATION LLC         | \$57.57    | 0        | 0706221 | FIRE EXTINGUISHER MAINTENANCE  |
| 07/06/2022 | 302308    | P    | 11721   | PREMIER EXCAVATION                          | \$1,360.45 | 0        | 0706221 | HYDRANT METER REFUND #349      |
| 07/06/2022 | 302309    | P    | 12439   | PRO-CUT CONCRETE CUTTING AND BREAKING INC   | \$1,674.00 | 0        | 0706221 | WWTF SOLIDS BLD CONCRETE REMOV |
| 07/06/2022 | 302310    | P    | 31892   | PRO MADE HOMES                              | \$665.35   | 0        | 0706221 | HYDRANT METER REFUND #358      |
| 07/06/2022 | 302311    | P    | 12318   | RINGOLD EMBROIDERY                          | \$129.07   | 0        | 0706221 | TAGS-CROSHAW/CARVITTO;SHORTS-W |
| 07/06/2022 | 302312    | P    | 10647   | RIVER CITY TOWING INC                       | \$48.87    | 0        | 0706221 | RPD TOW CHARGE                 |
| 07/06/2022 | 302313    | P    | 10927   | STAN BONHAM COMPANY, INC                    | \$4,725.99 | 0        | 0706221 | BRAKESRIB PLATE,ROLLER ASSY VE |
| 07/06/2022 | 302314    | P    | 11347   | SANDY'S TROPHIES INC                        | \$119.30   | 0        | 0706221 | SERVICE PLAQUE - J DUNCAN      |
| 07/06/2022 | 302315    | P    | 31890   | SAUNDERS LINE CONSTRUCTION                  | \$509.20   | 0        | 0706221 | HYDRANT METER REFUND #393      |
| 07/06/2022 | 302316    | P    | 10440   | SOLID WASTE SYSTEMS INC                     | \$125.34   | 0        | 0706221 | PROX CABLE ASSY VEH#3359 WO#66 |
| 07/06/2022 | 302317    | P    | 10961   | TACOMA SCREW PRODUCTS INC                   | \$191.37   | 0        | 0706221 | GLOVES,BITS FOR SHOPS          |
| 07/06/2022 | 302318    | P    | 31893   | TERRACON                                    | \$1,469.15 | 0        | 0706221 | HYDRANT METER REFUND #374      |
| 07/06/2022 | 302319    | P    | 31051   | THE GOODYEAR TIRE & RUBBER COMPANY          | \$160.05   | 0        | 0706221 | FLAT REPAIR,TIRE CHANGE VEH#24 |
| 07/06/2022 | 302320    | P    | 10027   | THE PAPE' GROUP                             | \$55.64    | 0        | 0706221 | DIPSTICK TUB VEH#7144 WO#66195 |
| 07/06/2022 | 302321    | P    | 10442   | TITAN TRUCK EQUIPMENT                       | \$1,261.68 | 0        | 0706221 | DOOR ASSY, LATCH VEH#2407 WO#6 |
| 07/06/2022 | 302322    | P    | 10861   | TRICOMP INC                                 | \$620.00   | 0        | 0706221 | TRI-CITIES JOURNAL OF BUSINESS |
| 07/06/2022 | 302323    | P    | 10132   | HD SUPPLY FACILITIES MAINTENANCE LTD        | \$1,112.59 | 0        | 0706221 | JANITORIAL CHEMICALS           |
| 07/06/2022 | 302324    | P    | 31894   | VAGABUNDOS MASONRY LLC                      | \$493.75   | 0        | 0706221 | HYDRANT METER REFUND #331      |
| 07/06/2022 | 302325    | P    | 11190   | WESTERN CASCADE CONTAINER LLC               | \$3,768.52 | 0        | 0706221 | TARPER ARM VEH#3320 WO#65927   |
| 07/06/2022 | 302326    | P    | 11846   | WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS | \$1,828.92 | 0        | 0706221 | HYDRAULIC MOTOR ASSY VEH#7172  |
| 07/06/2022 | 302327    | P    | 10059   | WESTERN STATES EQUIPMENT COMPANY            | \$1,570.25 | 0        | 0706221 | A/C REPAIR VEH#7166 WO#66232   |
| 07/06/2022 | 302328    | P    | 30854   | CLINT WHITNEY                               | \$362.23   | 0        | 0706221 | 22-163 2022 JUNE NRU BOD & PPC |
| 07/06/2022 | 302329    | P    | 10194   | XEROX CORPORATION                           | \$494.39   | 0        | 0706221 | 8TB-339112 12/21/2021-01/21/20 |
| 07/06/2022 | 302330    | P    | 12483   | ZOLL MEDICAL SUPPLY                         | \$1,615.43 | 0        | 0706221 | CPR UNI-PADZ                   |
| 07/08/2022 | 302331    | P    | 31231   | ABM INDUSTRIES INC                          | \$1,146.48 | 0        | 0708221 | PROUT POOL - JANITORIAL        |
| 07/08/2022 | 302332    | P    | 10838   | GRIGG ENTERPRISES INC                       | \$384.55   | 0        | 0708221 | ELEC TAPE, CLEANER, HEAT SHRIN |
| 07/08/2022 | 302333    | P    | 11197   | LUCAS M MILLER                              | \$350.00   | 0        | 0708221 | Annual RR Crossing Inspection  |
| 07/08/2022 | 302334    | P    | 999000  | AUREF - Utility Customer Refunds            | \$131.17   | 0        | 0708221 | 227 UNIVERSITY DR Apt 119      |
| 07/08/2022 | 302335    | P    | 999000  | AUREF - Utility Customer Refunds            | \$222.08   | 0        | 0708221 | 205 DAVENPORT ST               |
| 07/08/2022 | 302336    | P    | 999000  | AUREF - Utility Customer Refunds            | \$197.64   | 0        | 0708221 | 1516 THAYER DR                 |



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|------------|-----------|------|---------|------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/08/2022 | 302337    | P    | 999000  | AUREF - Utility Customer Refunds         | \$113.74     | 0        | 0708221 | 303 GAGE BLVD 115              |
| 07/08/2022 | 302338    | P    | 999000  | AUREF - Utility Customer Refunds         | \$13.11      | 0        | 0708221 | 1795 ELDER CT                  |
| 07/08/2022 | 302339    | P    | 999000  | AUREF - Utility Customer Refunds         | \$7.07       | 0        | 0708221 | 560 SPENGLER ST J              |
| 07/08/2022 | 302340    | P    | 999000  | AUREF - Utility Customer Refunds         | \$50.76      | 0        | 0708221 | 522 SMITH AVE                  |
| 07/08/2022 | 302341    | P    | 999000  | AUREF - Utility Customer Refunds         | \$120.43     | 0        | 0708221 | 2894 SALK AVE Apt 261          |
| 07/08/2022 | 302342    | P    | 999000  | AUREF - Utility Customer Refunds         | \$143.32     | 0        | 0708221 | 2555 BELLA COOLA LN Apt 323    |
| 07/08/2022 | 302343    | P    | 999000  | AUREF - Utility Customer Refunds         | \$2,135.22   | 0        | 0708221 | 404 EPIC ST                    |
| 07/08/2022 | 302344    | P    | 999000  | AUREF - Utility Customer Refunds         | \$76.06      | 0        | 0708221 | 2895 PAULING AVE Apt 339       |
| 07/08/2022 | 302345    | P    | 10518   | BEAVER BARK & ROCK                       | \$24.43      | 0        | 0708221 | BADGER WISER - FIELD RENO SOD  |
| 07/08/2022 | 302346    | P    | 10008   | BENTON PUD                               | \$1,664.83   | 0        | 0708221 | C176-22 SAFETY TRAINING        |
| 07/08/2022 | 302347    | P    | 31897   | CARLENA L BOOTH                          | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302348    | P    | 31896   | JARED A BOOTH                            | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302349    | P    | 11272   | BOYD'S TREE SERVICE LLC                  | \$9,080.86   | 0        | 0708221 | TREE PRUNING & VEGETATION MANA |
| 07/08/2022 | 302350    | P    | 12229   | CANON FINANCIAL SERVICES, INC            | \$387.42     | 0        | 0708221 | CANON MAY-JUNE SHOPS 100       |
| 07/08/2022 | 302351    | P    | 10461   | CAROLINA SOFTWARE INC.                   | \$500.00     | 0        | 0708221 | WASTEWORX SOFTWARE SUPPORT QU  |
| 07/08/2022 | 302352    | P    | 10847   | CERIUM NETWORKS INC                      | \$1,194.60   | 0        | 0708221 | Prof Services Remote Tier 1-2  |
| 07/08/2022 | 302353    | P    | 10261   | CITY OF RICHLAND                         | \$122.00     | 0        | 0708221 | 22-157 WADDELL NWPPA STAKING T |
| 07/08/2022 | 302354    | P    | 10877   | CLAYTON WARD COMPANY                     | \$352.43     | 0        | 0708221 | OFFICE PAPER RECYCLING - JUNE  |
| 07/08/2022 | 302355    | P    | 11907   | SYCURE CORP                              | \$1,130.00   | 0        | 0708221 | 100 MBPS FULL DUPLEX INTERNET  |
| 07/08/2022 | 302356    | P    | 10034   | CONSOLIDATED ELECTRICAL DISTRIBUTORS INC | \$155,601.68 | 0        | 0708221 | LUMINAIRES                     |
| 07/08/2022 | 302357    | P    | 31895   | DION A CURTIS-LAURIE                     | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302358    | P    | 10177   | DEPARTMENT OF LABOR & INDUSTRIES         | \$2,054.00   | 0        | 0708221 | BOILER INSPECTIONS - MULTIPLE  |
| 07/08/2022 | 302359    | P    | 31898   | RUSSELL EDWARDS                          | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302360    | P    | 11169   | EFFICIENCY SOLUTIONS LLC                 | \$3,959.00   | 0        | 0708221 | C244-17 LOAD FORECAST AND INTE |
| 07/08/2022 | 302361    | P    | 11044   | EWING IRRIGATION PRODUCTS INC            | \$996.93     | 0        | 0708221 | STATION 73 - IRRIGATION PARTS  |
| 07/08/2022 | 302362    | P    | 31748   | FLUID CONTROLS & COMPONENTS INC          | \$7,493.40   | 0        | 0708221 | Garbage Bin Repair 5/16/2022   |
| 07/08/2022 | 302363    | P    | 10315   | FERGUSON US HOLDINGS INC                 | \$110.61     | 0        | 0708221 | LANDSCAPING - 505 SWIFT RENO   |
| 07/08/2022 | 302364    | P    | 31906   | JAY FREEMAN                              | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302365    | P    | 11157   | FRONTIER COMMUNICATIONS NORTHWEST, INC.  | \$5,504.59   | 0        | 0708221 | TELEPHONE CHARGES FOR 06/19/22 |
| 07/08/2022 | 302366    | P    | 31908   | VICTOR GOMEZ                             | \$712.00     | 0        | 0708221 | CENT PKY ROW DISPLACEE         |
| 07/08/2022 | 302367    | P    | 31398   | H.W. LOCHNER INC                         | \$31,289.27  | 0        | 0708221 | SOUTH GWW INTERSECTION IMPROVE |
| 07/08/2022 | 302368    | P    | 31905   | NICHOLAS ISAKSON                         | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302369    | P    | 31378   | SOUTHWEST ANSWERING SERVICE INC          | \$157.00     | 0        | 0708221 | Answering Service Usage - Jun  |

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| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                     | CHECK AMT    | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|-------------------------------------|--------------|----------|---------|--------------------------------|
| 07/08/2022 | 302370    | P    | 31902   | KERRY B KENNING                     | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302371    | P    | 31899   | JOHN KOISTINEN                      | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302372    | P    | 31741   | DAWN MACDONALD                      | \$388.50     | 0        | 0708221 | JUNE CLASS 8988, 8964, 8968    |
| 07/08/2022 | 302373    | P    | 11473   | PATTI L MASON                       | \$755.30     | 0        | 0708221 | JUNE CLASS 8753, 8740          |
| 07/08/2022 | 302374    | P    | 11358   | JO ANN MILLER                       | \$394.10     | 0        | 0708221 | JUNE CLASS 8765, 8789          |
| 07/08/2022 | 302375    | P    | 31904   | TERESA R MINER                      | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302376    | P    | 10942   | MUNICIPAL EMERGENCY SERVICES INC    | \$17,803.34  | 0        | 0708221 | FIRE HOSE FOR NEW APPARATUS EN |
| 07/08/2022 | 302377    | P    | 31900   | LOUANNE K NEILL                     | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302378    | P    | 10981   | OIL RE-REFINING CO                  | \$275.00     | 0        | 0708221 | Recycled Oil 6/30/2022         |
| 07/08/2022 | 302379    | P    | 10357   | OXARC INC                           | \$80.79      | 0        | 0708221 | NITROGEN                       |
| 07/08/2022 | 302380    | P    | 31798   | PERFORMANCE SYSTEMS INTEGRATION LLC | \$1,315.16   | 0        | 0708221 | FIRE EXTINGUISHER SERVICE/MAIN |
| 07/08/2022 | 302381    | P    | 31901   | CHERYL L POCHERT                    | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302382    | P    | 10380   | PRINT PLUS/PSS RUBBER STAMPS        | \$32.85      | 0        | 0708221 | BPA REF STAMP                  |
| 07/08/2022 | 302383    | P    | 31903   | REHEMA MINISTRIES                   | \$50.00      | 0        | 0708221 | CENT PKW ROW DISPLACEE         |
| 07/08/2022 | 302384    | P    | 11012   | RH2 ENGINEERING INC                 | \$6,972.37   | 0        | 0708221 | Horn Rapids Irrigation Booster |
| 07/08/2022 | 302385    | P    | 30023   | TAIFEI SCOTT                        | \$533.40     | 0        | 0708221 | JUNE CLASS 8728                |
| 07/08/2022 | 302386    | P    | 10517   | SIERRA ELECTRIC INC                 | \$164,555.96 | 0        | 0708221 | TRAFFIC SIGNAL SYSTEMIC SAFETY |
| 07/08/2022 | 302387    | P    | 11195   | STRATEGIC GOVERNMENT RESOURCES INC  | \$19,291.34  | 0        | 0708221 | RECRUITMENT - IT MANAGER       |
| 07/08/2022 | 302388    | P    | 10481   | WEST PUBLISHING CORPORATION         | \$2,449.13   | 0        | 0708221 | ONLINE/SOFTWARE SUBSCRIPTION C |
| 07/08/2022 | 302389    | P    | 31597   | TRI CITIES TABLE TENNIS ASSOCIATION | \$207.20     | 0        | 0708221 | MAY DROP IN                    |
| 07/08/2022 | 302390    | P    | 11175   | TYNDALE ENTERPRISES INC             | \$1,195.61   | 0        | 0708221 | 2022 FR CLOTHING PER SEATTLE C |
| 07/08/2022 | 302391    | P    | 10106   | US LINEN & UNIFORM                  | \$464.90     | 0        | 0708221 | SHOP UNIFORMS 6/1/22           |
| 07/08/2022 | 302392    | P    | 10860   | VERIZON COMMUNICATIONS INC          | \$18,029.56  | 0        | 0708221 | Verizon May-Jun19 2022 NAPSO P |
| 07/08/2022 | 302393    | P    | 30838   | AMANDA WALLNER                      | \$131.97     | 0        | 0708221 | REIMB AMANDA TRIP 22-179 AWC C |
| 07/08/2022 | 302394    | P    | 10059   | WESTERN STATES EQUIPMENT COMPANY    | \$1,042.02   | 0        | 0708221 | RENTAL LOADER AND BRUSH CUTTER |
| 07/08/2022 | 302395    | P    | 10414   | WILDLANDS INC                       | \$27,286.02  | 0        | 0708221 | Logston Wetland Maintenance 20 |
| 07/08/2022 | 302396    | P    | 12037   | WIN-911 SOFTWARE                    | \$2,320.00   | 0        | 0708221 | WIN-911 Annual Renewal         |
| 07/08/2022 | 302397    | P    | 10194   | XEROX CORPORATION                   | \$595.90     | 0        | 0708221 | Base Charge 3UA295177 June     |
| 07/13/2022 | 302398    | P    | 10439   | PYC LLC                             | \$265.02     | 0        | 0713221 | RPD UNIFORM LAUNDRY            |
| 07/13/2022 | 302399    | P    | 10000   | KBL, INC.                           | \$557.74     | 0        | 0713221 | PW ENG Project Books           |
| 07/13/2022 | 302400    | P    | 10838   | GRIGG ENTERPRISES INC               | \$942.79     | 0        | 0713221 | Power Cord & Deep Sockets      |
| 07/13/2022 | 302401    | P    | 10670   | ARROW CONSTRUCTION SUPPLY INC       | \$73.74      | 0        | 0713221 | 9X25' DEGRADABLE WATTLES       |
| 07/13/2022 | 302402    | P    | 11335   | ARROW-TECH INC                      | \$1,590.99   | 0        | 0713221 | DRDCAL-100 DIRECT READING DOSI |

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7/1/2022 - 7/31/2022

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|------------|-----------|------|---------|-----------------------------------------|-------------|----------|---------|---------------------------------|
| 07/13/2022 | 302403    | P    | 31678   | AT&T CORP                               | \$69.53     | 0        | 0713221 | FAX LINES 05/22-06/21/22        |
| 07/13/2022 | 302404    | P    | 999000  | AUREF - Utility Customer Refunds        | \$698.52    | 0        | 0713221 | 514 JADWIN AVE                  |
| 07/13/2022 | 302405    | P    | 11079   | AUTOZONE STORES LLC                     | \$47.64     | 0        | 0713221 | FILTERS VEH#2502 WO#66285       |
| 07/13/2022 | 302406    | P    | 10010   | BENTON FRANKLIN HEALTH DISTRICT         | \$2,530.00  | 0        | 0713221 | WATER SAMPLING ANALYSIS         |
| 07/13/2022 | 302407    | P    | 10008   | BENTON PUD                              | \$744.71    | 0        | 0713221 | BADGER/SILLUSI UTILITIES 05/26  |
| 07/13/2022 | 302408    | P    | 31841   | CAMPBELL & COMPANY SERVICE CORPORATION  | \$700.00    | 0        | 0713221 | 4270 Tami - Shea - HP Rebate    |
| 07/13/2022 | 302409    | P    | 10026   | CASCADE NATURAL GAS CORP                | \$14.11     | 0        | 0713221 | 110 SAINT 061722                |
| 07/13/2022 | 302410    | P    | 10240   | CENTRAL HOSE & FITTINGS INC             | \$18.24     | 0        | 0713221 | HOSE, FITTING VEH#3337 WO#66272 |
| 07/13/2022 | 302411    | P    | 10847   | CERIUM NETWORKS INC                     | \$3,114.56  | 0        | 0713221 | WIRELESS LAN CONSULTING QUOTE   |
| 07/13/2022 | 302412    | P    | 10597   | CHARTER COMMUNICATIONS                  | \$166.72    | 0        | 0713221 | CABLE SERVICES 06/30-07/29/22   |
| 07/13/2022 | 302413    | P    | 30116   | CHRISTENSEN, INC.                       | \$252.69    | 0        | 0713221 | PROPANE FITTINGS AND REGULATOR  |
| 07/13/2022 | 302414    | P    | 10072   | CITY OF KENNEWICK                       | \$4,245.62  | 0        | 0713221 | Conservative Outreach - Waster  |
| 07/13/2022 | 302415    | P    | 10261   | CITY OF RICHLAND                        | \$4,278.21  | 0        | 0713221 | UTILITIES 06/01-07/06/22        |
| 07/13/2022 | 302416    | P    | 10261   | CITY OF RICHLAND                        | \$334.24    | 0        | 0713221 | 22-164 SHEPPARD ARIDE TRAINING  |
| 07/13/2022 | 302417    | P    | 999015  | CITY OF RICHLAND HYDRANTS               | \$48.70     | 0        | 0713221 | HYDRANT METER REFUND #349       |
| 07/13/2022 | 302418    | P    | 999015  | CITY OF RICHLAND HYDRANTS               | \$30.00     | 0        | 0713221 | HYDRANT METER REFUND #388       |
| 07/13/2022 | 302419    | P    | 999015  | CITY OF RICHLAND HYDRANTS               | \$43.60     | 0        | 0713221 | HYDRANT METER REFUND #358       |
| 07/13/2022 | 302420    | P    | 10877   | CLAYTON WARD COMPANY                    | \$29,911.49 | 0        | 0713221 | June 2022 Drop Box Recycling    |
| 07/13/2022 | 302421    | P    | 11516   | COLEMAN OIL COMPANY                     | \$33,803.29 | 0        | 0713221 | WEEKLY CARD LOCK FUEL 47/4-7/1  |
| 07/13/2022 | 302422    | P    | 10470   | COMMERCIAL TIRE INC                     | \$2,770.68  | 0        | 0713221 | NEW TIRE VEH#6595 WO#66288      |
| 07/13/2022 | 302423    | P    | 11444   | CORPORATE TRANSLATION SERVICES          | \$666.83    | 0        | 0713221 | TRANSLATION SERVICES 06/01-06/  |
| 07/13/2022 | 302424    | P    | 11526   | CORWIN OF PASCO LLC                     | \$3,042.77  | 0        | 0713221 | WIRE VEH#3329 WO#66138          |
| 07/13/2022 | 302425    | P    | 11486   | COYOTE RIDGE CORRECTIONS CENTER         | \$544.63    | 0        | 0713221 | Clean Up Crew June 2022         |
| 07/13/2022 | 302426    | P    | 11445   | DAY MANAGEMENT CORPORATION              | \$508.17    | 0        | 0713221 | ELECTRICAL ISSUE REPAIR VEH#50  |
| 07/13/2022 | 302427    | P    | 10453   | DELTA HEATING & COOLING INC             | \$14,181.75 | 0        | 0713221 | WEATHERWISE LOAN                |
| 07/13/2022 | 302428    | P    | 11957   | DESPAIN & ASSOCIATES INC                | \$1,841.21  | 0        | 0713221 | IBM i2 ANALYST NOTEBOOK SUBSCR  |
| 07/13/2022 | 302429    | P    | 11394   | DEVRIES BUSINESS RECORDS MANAGEMENT INC | \$21.54     | 0        | 0713221 | SHREDDING SERVICES              |
| 07/13/2022 | 302430    | P    | 10146   | ENERGY NORTHWEST                        | \$624.00    | 0        | 0713221 | WATER SAMPLING ANALYSIS         |
| 07/13/2022 | 302431    | P    | 10043   | THE ABY MFG GROUP INC DBA               | \$1,079.70  | 0        | 0713221 | Flat badges for Command         |
| 07/13/2022 | 302432    | P    | 10821   | ENVIRO-CLEAN EQUIPMENT INC              | \$272.62    | 0        | 0713221 | FITTINGS VEH#3338 WO#66351      |
| 07/13/2022 | 302433    | P    | 31170   | HIS DIME, LLC                           | \$1,271.11  | 0        | 0713221 | TRAILER DECALS VEH#4147 WO#662  |
| 07/13/2022 | 302434    | P    | 10508   | FASTENAL COMPANY                        | \$69.91     | 0        | 0713221 | NO TRESPASSING SIGN HARDWARE    |

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|------------|-----------|------|---------|---------------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/13/2022 | 302435    | P    | 10315   | FERGUSON US HOLDINGS INC                          | \$266.45     | 0        | 0713221 | NP 3/4 MALE HOSE BIBB          |
| 07/13/2022 | 302436    | P    | 10315   | FERGUSON US HOLDINGS INC                          | \$81.89      | 0        | 0713221 | LANDSCAPING - 505 SWIFT RENO   |
| 07/13/2022 | 302437    | P    | 30874   | BRENT THOMAS                                      | \$108.70     | 0        | 0713221 | HORN RAPIDS - STORAGE UNIT - J |
| 07/13/2022 | 302438    | P    | 31764   | FIBER MARKETING INTERNATIONAL INC                 | \$2,814.97   | 0        | 0713221 | SMALL EQUIP - NEW EDGERS       |
| 07/13/2022 | 302439    | P    | 31564   | FNS COLLISION GROUP INC                           | \$1,944.75   | 0        | 0713221 | DOORS PAINTED VEH#2531 WO#6543 |
| 07/13/2022 | 302440    | P    | 31564   | FNS COLLISION GROUP INC                           | \$5,168.82   | 0        | 0713221 | BODY REPAIR VEH#2381 WO#65795  |
| 07/13/2022 | 302441    | P    | 30909   | FREEDOM EQUIPMENT RENTALS                         | \$660.20     | 0        | 0713221 | 45' ART MANLIFT TAP I RESERVOI |
| 07/13/2022 | 302442    | P    | 11157   | FRONTIER COMMUNICATIONS NORTHWEST, INC.           | \$79.82      | 0        | 0713221 | PHONE LINES 07/04-08/03/22     |
| 07/13/2022 | 302443    | P    | 10220   | FRONTIER FENCE INC                                | \$11,117.15  | 0        | 0713221 | POLICE EVIDE ROOM STORAGE FENC |
| 07/13/2022 | 302444    | P    | 10657   | FRONTIER TITLE & ESCROW COMPANY                   | \$2,089.30   | 0        | 0713221 | LIENS AND RELEASES RECORDING F |
| 07/13/2022 | 302445    | P    | 10369   | G & R AG PRODUCTS INC                             | \$102.96     | 0        | 0713221 | SMALL EQUIP REPAIR - SPRAY EQU |
| 07/13/2022 | 302446    | P    | 11585   | GALLS, LLC                                        | \$1,024.11   | 0        | 0713221 | Class B's - Crouch, De La Riva |
| 07/13/2022 | 302447    | P    | 11637   | GC SYSTEMS, INC                                   | \$1,138.70   | 0        | 0713221 | CLA VAL 8" LOWER STEM BMPS#2 F |
| 07/13/2022 | 302448    | P    | 10050   | GENERAL PACIFIC INC                               | \$12,502.38  | 0        | 0713221 | GROUND MATS                    |
| 07/13/2022 | 302449    | P    | 10203   | W.W. GRAINGER, INC                                | \$822.41     | 0        | 0713221 | COIN BATTERIES                 |
| 07/13/2022 | 302450    | P    | 10046   | HD FOWLER CO                                      | \$1,290.71   | 0        | 0713221 | 5-501 HYDRANT RINGS GASKETS NU |
| 07/13/2022 | 302451    | P    | 11813   | HERC RENTALS INC                                  | \$414.54     | 0        | 0713221 | LANDSCAPING - 505 SWIFT TRAIL  |
| 07/13/2022 | 302452    | P    | 31585   | JACKSON GROUP PETERBILT, INC.                     | \$270.04     | 0        | 0713221 | CAB MARKER LIGHT VEH#3335 WO#6 |
| 07/13/2022 | 302453    | P    | 10063   | JACOBS & RHODES INC                               | \$2,500.00   | 0        | 0713221 | 1614 PLATT - MALLIOUX - HP REB |
| 07/13/2022 | 302454    | P    | 31395   | JACOBS ENGINEERING GROUP INC.                     | \$7,237.20   | 0        | 0713221 | SR240/AARON INTERCHANGE IMPROV |
| 07/13/2022 | 302455    | P    | 10290   | JIM'S PACIFIC GARAGES INC                         | \$80.34      | 0        | 0713221 | MUD FLAPS,BRACKETS VEH#3335 W  |
| 07/13/2022 | 302456    | VOID | 10291   | JOB'S NURSERY                                     | \$0.00       | 1635.1   | 0713221 | VOID AFTER UPDATE 08/02/2022   |
| 07/13/2022 | 302457    | P    | 31623   | KELLER ASSOCIATES INC                             | \$933.75     | 0        | 0713221 | SH Upgrades Permit Submittal   |
| 07/13/2022 | 302458    | P    | 11667   | KENWORTH SALES COMPANY                            | \$439.76     | 0        | 0713221 | BRAKE SHOES VEH#3339 WO#66229  |
| 07/13/2022 | 302459    | P    | 11110   | PUD NO. 1 OF KICKITAT COUNTY                      | \$379.88     | 0        | 0713221 | GOLGOTHA UTILITIES 05/31-06/30 |
| 07/13/2022 | 302460    | P    | 10432   | LANGUAGE LINE SERVICES INC                        | \$864.82     | 0        | 0713221 | TRANSLATION SERVICES 06/01-06/ |
| 07/13/2022 | 302461    | P    | 11369   | LEGACY TELECOMMUNICATIONS LLC                     | \$8,177.62   | 0        | 0713221 | QRTLY GENERATOR MAINTENANCE -  |
| 07/13/2022 | 302462    | P    | 10298   | LN CURTIS & SONS                                  | \$1,923.02   | 0        | 0713221 | Armor - Yates                  |
| 07/13/2022 | 302463    | P    | 30892   | MAGNUM POWER LLC                                  | \$116,032.68 | 0        | 0713221 | 15-22 REATA RD-LESLIE SUB FEED |
| 07/13/2022 | 302464    | P    | 11064   | MASCOTT EQUIPMENT CO INC                          | \$147.52     | 0        | 0713221 | GAUGES VEH#4300 WO#66163       |
| 07/13/2022 | 302465    | P    | 10093   | MCCURLEY INTEGRITY DEALERSHIPS, LLC               | \$171.33     | 0        | 0713221 | REGULATOR VEH#2360 WO#66295    |
| 07/13/2022 | 302466    | P    | 11428   | MIGHTY JOHNS PORTABLE TOILET & SEPTIC SERVICE INC | \$386.62     | 0        | 0713221 | VANDALISM - PORT-A-POTTY REPAI |

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|------------|-----------|------|---------|-------------------------------------|-------------|----------|---------|--------------------------------|
| 07/13/2022 | 302467    | P    | 11835   | MILLER PAINT COMPANY INC            | \$2,238.85  | 0        | 0713221 | VANDALISM - BADGER PLAYFIELD G |
| 07/13/2022 | 302468    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC        | \$0.99      | 0        | 0713221 | LUKE - BLUE DEF                |
| 07/13/2022 | 302469    | P    | 31505   | SPORTSENGINE INC                    | \$37.00     | 0        | 0713221 | BACKGROUND CHECKS: LIBRARY     |
| 07/13/2022 | 302470    | P    | 10153   | NORTH COAST ELECTRIC COMPANY        | \$74.00     | 0        | 0713221 | CABLE GLAND FOR GATEWAY SUB    |
| 07/13/2022 | 302471    | P    | 10548   | BLUETARP FINANCIAL INC              | \$133.09    | 0        | 0713221 | 6 PACK BATTERY CHARGER         |
| 07/13/2022 | 302472    | P    | 30273   | NORTHWEST EQUIPMENT SALES, INC      | \$612.91    | 0        | 0713221 | SENSOR VEH#3351 WO#66270       |
| 07/13/2022 | 302473    | P    | 11561   | ON SCENE MEDICAL SERVICES, P.C.     | \$1,330.00  | 0        | 0713221 | PRE-EMP PHYS/DOT/CDL PHYS/HEP  |
| 07/13/2022 | 302474    | P    | 10357   | OXARC INC                           | \$228.12    | 0        | 0713221 | NITROGEN                       |
| 07/13/2022 | 302475    | P    | 11371   | PAUL PARISH LIMITED                 | \$1,050.00  | 0        | 0713221 | CRANE INSPECTIONS VEH#3251 & F |
| 07/13/2022 | 302476    | P    | 999002  | PERMIT REFUND                       | \$200.00    | 0        | 0713221 | 707 The Pkwy - Refund SUL - no |
| 07/13/2022 | 302477    | P    | 11258   | PRATER ELECTRIC INC                 | \$21,460.69 | 0        | 0713221 | WWTF STANDBY GENERATOR REPLACE |
| 07/13/2022 | 302478    | P    | 31910   | KATHLEEN A QUINN                    | \$50.00     | 0        | 0713221 | CENT PKY ROW DISPLACE          |
| 07/13/2022 | 302479    | P    | 10047   | R.D. OFFUTT COMPANY                 | \$2,257.90  | 0        | 0713221 | FILTER KIT VEH#6600 WO#66099   |
| 07/13/2022 | 302480    | P    | 10647   | RIVER CITY TOWING INC               | \$97.79     | 0        | 0713221 | RPD TOW CHARGE                 |
| 07/13/2022 | 302481    | P    | 10927   | STAN BONHAM COMPANY, INC            | \$1,136.63  | 0        | 0713221 | BLADES VEH# 7161 WO#65971      |
| 07/13/2022 | 302482    | P    | 11488   | RWC INTERNATIONAL LTD               | \$805.65    | 0        | 0713221 | CLUTCH,BEARING,BUSHING VEH#329 |
| 07/13/2022 | 302483    | P    | 10744   | SENSKE LAWN & TREE CARE INC         | \$1,126.25  | 0        | 0713221 | 1 SNYDER PEST CONTROL-2ND QTR  |
| 07/13/2022 | 302484    | P    | 10280   | SHERWIN WILLIAMS CO                 | \$71.61     | 0        | 0713221 | FLEXPRO HOSE/CONNECTOR         |
| 07/13/2022 | 302485    | P    | 11629   | TRUCKPRO HOLDING CORPORATION        | \$760.75    | 0        | 0713221 | LEAF SPRINGS,U BOLTS VEH#6544  |
| 07/13/2022 | 302486    | P    | 10440   | SOLID WASTE SYSTEMS INC             | \$143.81    | 0        | 0713221 | PROX CABLE ASSY VEH#3345 WO#66 |
| 07/13/2022 | 302487    | P    | 31817   | SPEAKWRITE LLC                      | \$743.15    | 0        | 0713221 | RPD TRANSCRIPTION SERVICE JUNE |
| 07/13/2022 | 302488    | P    | 10536   | SPRAGUE PEST SOLUTIONS              | \$193.31    | 0        | 0713221 | STATION 71 - PEST CONTROL      |
| 07/13/2022 | 302489    | P    | 10393   | STONEWAY ELECTRIC SUPPLY            | \$2,575.92  | 0        | 0713221 | LIBRARY - DIMMING BALLAST      |
| 07/13/2022 | 302490    | P    | 10900   | SUNBELT RENTALS INC                 | \$276.55    | 0        | 0713221 | EQUIP RENTAL - BADGER RENO TIL |
| 07/13/2022 | 302491    | P    | 10961   | TACOMA SCREW PRODUCTS INC           | \$557.82    | 0        | 0713221 | FLARE FITTING-FLARE CAP NUT P9 |
| 07/13/2022 | 302492    | P    | 31051   | THE GOODYEAR TIRE & RUBBER COMPANY  | \$21.92     | 0        | 0713221 | FLAT REPAIR VEH#6616 WO#65969  |
| 07/13/2022 | 302493    | P    | 10027   | THE PAPE' GROUP                     | \$422.48    | 0        | 0713221 | TRANSMISSION REPAIR VEH#7142 W |
| 07/13/2022 | 302494    | P    | 11771   | TOTAL COLLISION AND INJURY CARE LLC | \$100.00    | 0        | 0713221 | DOT PHYSICAL: K ROESSLER (UNPA |
| 07/13/2022 | 302495    | P    | 10187   | TRANS UNION LLC                     | \$70.59     | 0        | 0713221 | CREDIT REPORTING BASIC SERVICE |
| 07/13/2022 | 302496    | P    | 10126   | TRI CITIES BATTERY & AUTO REPAIR    | \$323.89    | 0        | 0713221 | 12 VOLT 5AH T2 TERMINAL SLA BA |
| 07/13/2022 | 302497    | P    | 10128   | THE MCCLATCHY COMPANY               | \$1,387.52  | 0        | 0713221 | IPL0075209 PROPERTY INTEREST 3 |
| 07/13/2022 | 302498    | P    | 11840   | US DEPARTMENT OF AGRICULTURE        | \$2,889.97  | 0        | 0713221 | 2022 Landfill Bird Management  |
| 07/13/2022 | 302499    | P    | 10106   | US LINEN & UNIFORM                  | \$26.06     | 0        | 0713221 | RPD TOWEL DELIVERY             |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                             | CHECK AMT   | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|---------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/13/2022 | 302500    | P    | 10132   | HD SUPPLY FACILITIES MAINTENANCE LTD        | \$1,120.32  | 0        | 0713221 | FREE CHLORINE SENSOR 0-10PPM W |
| 07/13/2022 | 302501    | P    | 11395   | INLAND NW FRANCHISING INC                   | \$775.00    | 0        | 0713221 | JANTIORIAL SERVICES 07/01-07/3 |
| 07/13/2022 | 302502    | P    | 31196   | VINCENT BROTHERS LLP                        | \$7,421.85  | 0        | 0713221 | WWTP DIGESTER FACILITY IMPROVE |
| 07/13/2022 | 302503    | P    | 999003  | WASTEWORX REFUND                            | \$200.00    | 0        | 0713221 | Refund overpayment WW account  |
| 07/13/2022 | 302504    | P    | 999003  | WASTEWORX REFUND                            | \$82.99     | 0        | 0713221 | Refund overpayment on WW accou |
| 07/13/2022 | 302505    | P    | 999003  | WASTEWORX REFUND                            | \$223.88    | 0        | 0713221 | Refund overpayment WW account  |
| 07/13/2022 | 302506    | P    | 10815   | WATER SOLUTIONS INC                         | \$67.39     | 0        | 0713221 | WATER FILTRATION 07/07-08/06/2 |
| 07/13/2022 | 302507    | P    | 11846   | WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS | \$297.29    | 0        | 0713221 | SPIDER, HUB VEH#7172 WO#66274  |
| 07/13/2022 | 302508    | P    | 10267   | WSF, LLC                                    | \$220.59    | 0        | 0713221 | T/G LATCH BEARING VEH#3315 WO# |
| 07/13/2022 | 302509    | P    | 10194   | XEROX CORPORATION                           | \$958.63    | 0        | 0713221 | RPD COPIER 8TB339098 THRU 6/30 |
| 07/13/2022 | 302510    | P    | 31781   | ZORO                                        | \$4,170.12  | 0        | 0713221 | FIRE HOSE RACK                 |
| 07/15/2022 | 302511    | P    | 10000   | KBL, INC.                                   | \$114.03    | 0        | 0715221 | ABADAN ENGINEERING PRINTS HEND |
| 07/15/2022 | 302512    | P    | 10838   | GRIGG ENTERPRISES INC                       | \$326.41    | 0        | 0715221 | SHVL, SOAP, TOWEL, TOTE FOR WW |
| 07/15/2022 | 302513    | P    | 10347   | AIREFCO INC                                 | \$522.42    | 0        | 0715221 | 14/4 STRANDED EX-IN MINI SPLIT |
| 07/15/2022 | 302514    | P    | 10644   | ANIXTER INC                                 | \$4,821.84  | 0        | 0715221 | BOLTS                          |
| 07/15/2022 | 302515    | P    | 31722   | AQUATIC INFORMATICS INC                     | \$5,345.00  | 0        | 0715221 | LINKO ADD-ON MODULE CLOUD BASE |
| 07/15/2022 | 302516    | P    | 31205   | ARAMARK UNIFORM & CAREER APPAREL GROUP, INC | \$573.57    | 0        | 0715221 | LINEN CHARGES FOR JUNE         |
| 07/15/2022 | 302517    | P    | 10518   | BEAVER BARK & ROCK                          | \$136.81    | 0        | 0715221 | CONCRETE - 5 BAG MIX .25YD TM8 |
| 07/15/2022 | 302518    | P    | 10008   | BENTON PUD                                  | \$3,329.66  | 0        | 0715221 | C176-22 SAFETY TRAINING        |
| 07/15/2022 | 302519    | P    | 10546   | BOUND TREE MEDICAL LLC                      | \$401.58    | 0        | 0715221 | FASTPLINT VACUUM/O2 MAX BITRAC |
| 07/15/2022 | 302520    | P    | 11272   | BOYD'S TREE SERVICE LLC                     | \$7,945.75  | 0        | 0715221 | TREE PRUNING & VEGETATION MANA |
| 07/15/2022 | 302521    | P    | 11685   | CARDINAL HEALTH 130, LLC                    | \$52.48     | 0        | 0715221 | FENTANYL QTY 2                 |
| 07/15/2022 | 302522    | P    | 30682   | CARPENTER, JACKIE                           | \$32.64     | 0        | 0715221 | REIMB MILEAGE MAY-JUNE 2022    |
| 07/15/2022 | 302523    | P    | 10240   | CENTRAL HOSE & FITTINGS INC                 | \$1,976.92  | 0        | 0715221 | 7- FIRE HOSE ALMNM ENDS/ 10-PL |
| 07/15/2022 | 302524    | P    | 10261   | CITY OF RICHLAND                            | \$226.68    | 0        | 0715221 | 22-135 PARISH BLEA MOCK SCENES |
| 07/15/2022 | 302525    | P    | 11907   | SYCURE CORP                                 | \$1,430.00  | 0        | 0715221 | 100 MBPS FULL DUPLEX INTERNET  |
| 07/15/2022 | 302526    | P    | 10542   | FIANDER & ASSOCIATES LLC                    | \$644.04    | 0        | 0715221 | STA 73 PM SERVICE              |
| 07/15/2022 | 302527    | P    | 10135   | CI SUPPORT LLC                              | \$108.86    | 0        | 0715221 | ONSITE 64 GALLON RECURRING SHR |
| 07/15/2022 | 302528    | P    | 31360   | COMMONSTREET CONSULTING LLC                 | \$30,801.95 | 0        | 0715221 | Vantage Highway Pathway Ph2 Ta |
| 07/15/2022 | 302529    | P    | 10034   | CONSOLIDATED ELECTRICAL DISTRIBUTORS INC    | \$249.78    | 0        | 0715221 | 25-25W LMP WTP                 |
| 07/15/2022 | 302530    | P    | 12151   | CORE & MAIN LP                              | \$4,997.15  | 0        | 0715221 | WATER PIPE AND FITTINGS        |
| 07/15/2022 | 302531    | P    | 11881   | TARGETSOLUTIONS LEARNING, LLC               | \$404.19    | 0        | 0715221 | JULY 2022 TSCRPRO VECTOR SCHED |

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7/1/2022 - 7/31/2022

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|------------|-----------|------|---------|---------------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/15/2022 | 302532    | P    | 12235   | CRITICAL INFORMATICS INC                          | \$1,400.00  | 0        | 0715221 | CYBERSECURITY ASSESSMENT, CONT |
| 07/15/2022 | 302533    | P    | 31838   | DC VENDING AND DISTRIBUTING LLC                   | \$593.50    | 0        | 0715221 | RPD 24PK CASE WATER DELIVERY   |
| 07/15/2022 | 302534    | P    | 10756   | DELL MARKETING LP                                 | \$4,309.09  | 0        | 0715221 | DELL RUGGED 5430 Q# 3000114154 |
| 07/15/2022 | 302535    | P    | 10966   | JOSEPH SCOTT HOCKERSMITH & KATHLEEN C HOCKERSMITH | \$138.74    | 0        | 0715221 | RPD RANGE LAWN MAINTENANCE     |
| 07/15/2022 | 302536    | P    | 31557   | BELEN DIAZ                                        | \$35.28     | 0        | 0715221 | Mileage 6/22 Diaz              |
| 07/15/2022 | 302537    | P    | 10315   | FERGUSON US HOLDINGS INC                          | \$94.75     | 0        | 0715221 | 21- GALV T&C a53A S40 PIPE     |
| 07/15/2022 | 302538    | P    | 10315   | FERGUSON US HOLDINGS INC                          | \$406.36    | 0        | 0715221 | COMB AIR RELEASE VALVE BATTELL |
| 07/15/2022 | 302539    | P    | 10315   | FERGUSON US HOLDINGS INC                          | \$784.46    | 0        | 0715221 | LIBRARY - P;LUMBING PARTS      |
| 07/15/2022 | 302540    | P    | 10220   | FRONTIER FENCE INC                                | \$5,384.26  | 0        | 0715221 | Stevens Commu Garden Fence Rep |
| 07/15/2022 | 302541    | P    | 11585   | GALLS, LLC                                        | \$55.60     | 0        | 0715221 | Name tags - Jansen             |
| 07/15/2022 | 302542    | P    | 30547   | JONATHAN HOLEN                                    | \$21.00     | 0        | 0715221 | 22-171 HOLEN BLEA GRADUATION S |
| 07/15/2022 | 302543    | P    | 31219   | INSIGHT PUBLIC SECTOR INC.                        | \$111.86    | 0        | 0715221 | Visio Licensing                |
| 07/15/2022 | 302544    | P    | 11843   | IRON MOUNTAIN INC                                 | \$212.74    | 0        | 0715221 | RPD SHRED SERVICE THRU 6/21/20 |
| 07/15/2022 | 302545    | P    | 10432   | LANGUAGE LINE SERVICES INC                        | \$88.25     | 0        | 0715221 | RPD LANGUAGE LINE SERVICE JUNE |
| 07/15/2022 | 302546    | P    | 10298   | LN CURTIS & SONS                                  | \$86.64     | 0        | 0715221 | FD ENGINE 5060 EQUIPMENT       |
| 07/15/2022 | 302547    | P    | 10465   | MALLORY SAFETY & SUPPLY LLC                       | \$4,194.63  | 0        | 0715221 | FD - FIRE FOAM                 |
| 07/15/2022 | 302548    | P    | 11064   | MASCOTT EQUIPMENT CO INC                          | \$1,186.53  | 0        | 0715221 | NOZZLE REPAIR ON FUEL ISLAND   |
| 07/15/2022 | 302549    | P    | 11652   | MENKE JACKSON BEYER LLP                           | \$2,984.00  | 0        | 0715221 | ACCT. #067-PACIFIC PARTNERS RE |
| 07/15/2022 | 302550    | P    | 31911   | RON E MEYER                                       | \$200.00    | 0        | 0715221 | Move Expense 1-3099-304-0009-0 |
| 07/15/2022 | 302551    | P    | 10578   | MIDWEST TAPE                                      | \$4,970.32  | 0        | 0715221 | HOOPLA JUNE 2022               |
| 07/15/2022 | 302552    | P    | 11040   | FRANK MITCHELL                                    | \$15.68     | 0        | 0715221 | Mileage 6/2022 Mitchell        |
| 07/15/2022 | 302553    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC                      | \$2,619.59  | 0        | 0715221 | RETURNED FITTING FOR SHOPS     |
| 07/15/2022 | 302554    | P    | 31505   | SPORTSENGINE INC                                  | \$92.50     | 0        | 0715221 | BACKGROUND CHECKS: RECREATION  |
| 07/15/2022 | 302555    | P    | 31879   | NEW RESOURCES GROUP INC                           | \$401.61    | 0        | 0715221 | NNO STICKERS & KIDDY KIT W/O D |
| 07/15/2022 | 302556    | P    | 10091   | NORTHWEST PUBLIC POWER ASSOCIATION                | \$135.00    | 0        | 0715221 | JOURNEY LINeworker JOB POSTING |
| 07/15/2022 | 302557    | P    | 31663   | PALOUSE POWER LLC                                 | \$39,677.68 | 0        | 0715221 | 383-21 - 2021 BORING, TRENCHIN |
| 07/15/2022 | 302558    | P    | 12238   | REXEL USA, INC                                    | \$337.04    | 0        | 0715221 | PROUT POOL - ELECTRICAL PARTS  |
| 07/15/2022 | 302559    | P    | 10879   | PREMIER LANDSCAPING & DESIGN                      | \$12,999.42 | 0        | 0715221 | POOL COVERS - PROUT POOL       |
| 07/15/2022 | 302560    | P    | 10102   | PASCO RANCH AND HOME INC                          | \$1,332.54  | 0        | 0715221 | PALLET WTR SOFT SALT 50 LB     |
| 07/15/2022 | 302561    | P    | 999001  | REC REFUND                                        | \$462.75    | 0        | 0715221 | damage deposit refund          |
| 07/15/2022 | 302562    | P    | 11055   | JAMES E THOEN                                     | \$4,325.94  | 0        | 0715221 | FD TECHNICAL RESCUE TEAM EQUIP |
| 07/15/2022 | 302563    | P    | 12318   | RINGOLD EMBROIDERY                                | \$1,117.44  | 0        | 0715221 | EMBROIDERY ON POLO             |
| 07/15/2022 | 302564    | P    | 11098   | SCHINDLER ELEVATOR CORPORATION                    | \$136.75    | 0        | 0715221 | JULY CHAIR LIFT INSPECTION WTP |

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7/1/2022 - 7/31/2022

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|------------|-----------|------|---------|---------------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/15/2022 | 302565    | P    | 10440   | SOLID WASTE SYSTEMS INC                           | \$3,180.43  | 0        | 0715221 | NOZZLES FOR SEWER MAINTENANCE  |
| 07/15/2022 | 302566    | P    | 30027   | SEATTLE SEWING SOLUTIONS INC                      | \$431.14    | 0        | 0715221 | Jacket - Heid                  |
| 07/15/2022 | 302567    | P    | 10536   | SPRAGUE PEST SOLUTIONS                            | \$414.88    | 0        | 0715221 | (M) COMMERCIAL GENERAL PEST WW |
| 07/15/2022 | 302568    | P    | 11195   | STRATEGIC GOVERNMENT RESOURCES INC                | \$5,658.74  | 0        | 0715221 | MANAGEMENT WORKSHOP MAY 2022   |
| 07/15/2022 | 302569    | P    | 12430   | SYSTEMS DESIGN WEST, LLC                          | \$8,511.30  | 0        | 0715221 | EMS BILLING FOR MAY 2022       |
| 07/15/2022 | 302570    | P    | 10961   | TACOMA SCREW PRODUCTS INC                         | \$722.43    | 0        | 0715221 | SCOTT - LADDER, TRUCK STOCK    |
| 07/15/2022 | 302571    | P    | 30086   | TELEFLEX LLC                                      | \$1,115.50  | 0        | 0715221 | EZ-IO 45MM NEEDLE (BOX OF 5)   |
| 07/15/2022 | 302572    | P    | 11771   | TOTAL COLLISION AND INJURY CARE LLC               | \$380.00    | 0        | 0715221 | DOT PHYSICAL: D STUDDARD       |
| 07/15/2022 | 302573    | P    | 11295   | TOWNSEND CONTROLS & ELECTRIC LLC                  | \$3,582.45  | 0        | 0715221 | 2022 WWTF ON-CALL SUPPORT SERV |
| 07/15/2022 | 302574    | P    | 11406   | SOLUTIONS INC                                     | \$190.06    | 0        | 0715221 | RPD RECORDS SEARCH JUNE 2022   |
| 07/15/2022 | 302575    | P    | 12054   | TRANSPO GROUP USA, INC                            | \$4,091.00  | 0        | 0715221 | Downtown Connectivity Design - |
| 07/15/2022 | 302576    | P    | 10642   | SIRJMR INC                                        | \$160.97    | 0        | 0715221 | RPD COFFEE DELIVERY AND WATER  |
| 07/15/2022 | 302577    | P    | 11971   | TRUE NORTH EQUIPMENT INC.                         | \$840.06    | 0        | 0715221 | CARBIDE WHEELS FOR WW TV TRUCK |
| 07/15/2022 | 302578    | P    | 11131   | SANDRA R NINEMIRE                                 | \$1,019.67  | 0        | 0715221 | UNIFORM LAUNDRY SERVICE        |
| 07/15/2022 | 302579    | P    | 10106   | US LINEN & UNIFORM                                | \$26.09     | 0        | 0715221 | RPD TOWEL DELIVERY             |
| 07/15/2022 | 302580    | P    | 31644   | BROWN WARRIOR PUBLISHING LLC                      | \$275.00    | 0        | 0715221 | VANCOUVER BUSINESS JOURNAL JUN |
| 07/20/2022 | 302581    | P    | 31318   | A WORKSAFE SERVICE INC                            | \$90.00     | 0        | 0720221 | PRE-EMPLOYMENT DRUG TEST: C CO |
| 07/20/2022 | 302582    | P    | 999009  | A/R REFUNDS                                       | \$15.23     | 0        | 0720221 | OVERPAYMENT REFUND ACCT 4.0171 |
| 07/20/2022 | 302583    | P    | 10000   | KBL, INC.                                         | \$651.60    | 0        | 0720221 | COMFORT STATION CLEANING SHEET |
| 07/20/2022 | 302584    | P    | 31231   | ABM INDUSTRIES INC                                | \$15,663.53 | 0        | 0720221 | MULTIPLE FACILITIES JANITORIAL |
| 07/20/2022 | 302585    | P    | 10838   | GRIGG ENTERPRISES INC                             | \$758.80    | 0        | 0720221 | YAKIMA PUMP STATION - GONG BRU |
| 07/20/2022 | 302586    | P    | 11323   | BRYAN L CHRISTENSEN                               | \$1,895.10  | 0        | 0720221 | 1609 BIRCH - MILAND - WINDOW R |
| 07/20/2022 | 302587    | P    | 11492   | ALS GROUP USA CORP                                | \$568.00    | 0        | 0720221 | COR WWTF BIO-SOLIDS 5-23-22 SA |
| 07/20/2022 | 302588    | P    | 10705   | INTERSTATE CONCRETE & ASPHALT COMPANY             | \$615.76    | 0        | 0720221 | 4 YD CONCRETE - 3500 PSI 5.5 S |
| 07/20/2022 | 302589    | P    | 11123   | ASBESTOS AND MOLD SOLUTIONS INC                   | \$13,607.49 | 0        | 0720221 | Center PW N Asbestos Abatement |
| 07/20/2022 | 302590    | P    | 11230   | NAT'L INSTITUTE FOR AUTOMOTIVE SERVICE EXCELLENCE | \$199.84    | 0        | 0720221 | ASE RECERT TESTING - T.TOYOOKA |
| 07/20/2022 | 302591    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$191.95    | 0        | 0720221 | 4825 BARBERA ST                |
| 07/20/2022 | 302592    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$144.89    | 0        | 0720221 | 250 GAGE BLVD 2077             |
| 07/20/2022 | 302593    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$151.50    | 0        | 0720221 | 227 UNIVERSITY DR Apt 312      |
| 07/20/2022 | 302594    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$251.34    | 0        | 0720221 | 908 CEDAR AVE                  |
| 07/20/2022 | 302595    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$212.03    | 0        | 0720221 | 614 MEADOWS DR E               |
| 07/20/2022 | 302596    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$139.53    | 0        | 0720221 | 1900 STEVENS DR 102            |
| 07/20/2022 | 302597    | P    | 999000  | AUREF - Utility Customer Refunds                  | \$13.56     | 0        | 0720221 | 4539 BARBERA ST                |



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|------------|-----------|------|---------|--------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/20/2022 | 302598    | P    | 999000  | AUREF - Utility Customer Refunds           | \$260.57     | 0        | 0720221 | 1023 ELM AVE                   |
| 07/20/2022 | 302599    | P    | 999000  | AUREF - Utility Customer Refunds           | \$342.69     | 0        | 0720221 | 1217 WINSLOW AVE               |
| 07/20/2022 | 302600    | P    | 999000  | AUREF - Utility Customer Refunds           | \$53.95      | 0        | 0720221 | 1845 LESLIE RD U62             |
| 07/20/2022 | 302601    | P    | 999000  | AUREF - Utility Customer Refunds           | \$194.54     | 0        | 0720221 | 2895 PAULING AVE Apt 315       |
| 07/20/2022 | 302602    | P    | 999000  | AUREF - Utility Customer Refunds           | \$101.56     | 0        | 0720221 | 451 WESTCLIFFE BLVD Apt D132   |
| 07/20/2022 | 302603    | P    | 999000  | AUREF - Utility Customer Refunds           | \$129.79     | 0        | 0720221 | 1878 FOWLER ST 26              |
| 07/20/2022 | 302604    | P    | 999000  | AUREF - Utility Customer Refunds           | \$162.97     | 0        | 0720221 | 2894 SALK AVE Apt 173          |
| 07/20/2022 | 302605    | P    | 999000  | AUREF - Utility Customer Refunds           | \$72.93      | 0        | 0720221 | 1778 BRIANNA CT                |
| 07/20/2022 | 302606    | P    | 999000  | AUREF - Utility Customer Refunds           | \$4.97       | 0        | 0720221 | 3167 MOUNTAIN QUAIL LN         |
| 07/20/2022 | 302607    | P    | 999000  | AUREF - Utility Customer Refunds           | \$128.31     | 0        | 0720221 | 1640 LARKSPUR DR               |
| 07/20/2022 | 302608    | P    | 999000  | AUREF - Utility Customer Refunds           | \$138.78     | 0        | 0720221 | 4907 WHITE DR                  |
| 07/20/2022 | 302609    | P    | 999000  | AUREF - Utility Customer Refunds           | \$154.18     | 0        | 0720221 | 1524 THAYER DR                 |
| 07/20/2022 | 302610    | P    | 999000  | AUREF - Utility Customer Refunds           | \$64.46      | 0        | 0720221 | 230 BATTELLE BLVD Apt 116      |
| 07/20/2022 | 302611    | P    | 999000  | AUREF - Utility Customer Refunds           | \$58.59      | 0        | 0720221 | 230 BATTELLE BLVD Apt 212      |
| 07/20/2022 | 302612    | P    | 10367   | BANK OF AMERICA                            | \$2,939.11   | 0        | 0720221 | BANK ANALYSIS FEES             |
| 07/20/2022 | 302613    | P    | 10009   | COUNTY OF BENTON                           | \$502.04     | 0        | 0720221 | CRIME VICTIMS BCDC JUNE 22     |
| 07/20/2022 | 302614    | P    | 10713   | BENTON FRANKLIN COMMUNITY ACTION COMMITTEE | \$2,413.33   | 0        | 0720221 | HELPING HANDS 2ND QTR 2022     |
| 07/20/2022 | 302615    | P    | 10008   | BENTON PUD                                 | \$2,965.20   | 0        | 0720221 | C-SC157A PRE-NOTIFICATION SERV |
| 07/20/2022 | 302616    | P    | 11203   | BIBLIOTHECA LLC                            | \$1,870.72   | 0        | 0720221 | RFID WORKSTATION               |
| 07/20/2022 | 302617    | P    | 11778   | DSD CAPITAL LLC                            | \$81.00      | 0        | 0720221 | Jun22-Landfill Outhouse        |
| 07/20/2022 | 302618    | P    | 11272   | BOYD'S TREE SERVICE LLC                    | \$6,143.09   | 0        | 0720221 | TREE TRIMMING N RICHLAND WELL  |
| 07/20/2022 | 302619    | P    | 10467   | BRASHEAR ELECTRIC INC                      | \$531.51     | 0        | 0720221 | LIGHT REPAIRS                  |
| 07/20/2022 | 302620    | P    | 31841   | CAMPBELL & COMPANY SERVICE CORPORATION     | \$6,100.00   | 0        | 0720221 | 1990 GREENBROOK - RASMUSSEN -  |
| 07/20/2022 | 302621    | P    | 10261   | CITY OF RICHLAND                           | \$250,730.71 | 0        | 0720221 | CITY UTILITY BILLS/JUN 2022    |
| 07/20/2022 | 302622    | P    | 10261   | CITY OF RICHLAND                           | \$12,476.49  | 0        | 0720221 | LANDFILL CHARGES - JUNE - STA. |
| 07/20/2022 | 302623    | P    | 10261   | CITY OF RICHLAND                           | \$405.00     | 0        | 0720221 | SEPA REVIEW LOGAN STREET       |
| 07/20/2022 | 302624    | P    | 10261   | CITY OF RICHLAND                           | \$4,538.75   | 0        | 0720221 | 22-123 PAULSEN: NPFLRA CONFERE |
| 07/20/2022 | 302625    | P    | 10261   | CITY OF RICHLAND                           | \$4,200.00   | 0        | 0720221 | 800 CATSKILL - LUKINS - HP REB |
| 07/20/2022 | 302626    | P    | 11516   | COLEMAN OIL COMPANY                        | \$48,377.96  | 0        | 0720221 | WEEKLY CARD LOCK FUEL 7/11-7/1 |
| 07/20/2022 | 302627    | P    | 11907   | SYCURE CORP                                | \$830.00     | 0        | 0720221 | 100 MBPS FULL DUPLEX INTERNET  |
| 07/20/2022 | 302628    | P    | 12270   | COMPUNET, INC                              | \$9,641.11   | 0        | 0720221 | CITY SHOPS GATE SECURITY ACCES |
| 07/20/2022 | 302629    | P    | 31848   | CONSISTENT CARE SERVICES SPC PS            | \$7,234.36   | 0        | 0720221 | JUNE 2022 REF CONTRACT #113-22 |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                         | CHECK AMT    | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|-----------------------------------------|--------------|----------|---------|--------------------------------|
| 07/20/2022 | 302630    | P    | 31822   | CRYE PRECISION LLC                      | \$2,669.50   | 0        | 0720221 | Crye shirts/pants for Bomb and |
| 07/20/2022 | 302631    | P    | 10563   | CULVER COMPANY INC                      | \$879.22     | 0        | 0720221 | NNO/City Fair Water Bottles fo |
| 07/20/2022 | 302632    | P    | 30916   | DAVENPORT GROUP, INC                    | \$2,907.73   | 0        | 0720221 | DIRECTOR'S LAPTOP              |
| 07/20/2022 | 302633    | P    | 31555   | JULIE DAVIS                             | \$135.01     | 0        | 0720221 | REIMB JAN-JUNE 2022 MILEAGE    |
| 07/20/2022 | 302634    | P    | 10452   | DAYCO INCORPORATED                      | \$2,700.00   | 0        | 0720221 | 2601 APPALOOSA - PFEIFFER - HP |
| 07/20/2022 | 302635    | P    | 10756   | DELL MARKETING LP                       | \$1,506.07   | 0        | 0720221 | DELL OPTIPLEX, 22 MONITOR Q# 3 |
| 07/20/2022 | 302636    | P    | 10453   | DELTA HEATING & COOLING INC             | \$39,878.56  | 0        | 0720221 | 800 Catskill - Lukins - HP Loa |
| 07/20/2022 | 302637    | P    | 11169   | EFFICIENCY SOLUTIONS LLC                | \$3,424.00   | 0        | 0720221 | C07-21 COMMERCIAL ENERGY EFFIC |
| 07/20/2022 | 302638    | P    | 10043   | THE ABY MFG GROUP INC DBA               | \$1,074.90   | 0        | 0720221 | Badges April 2022              |
| 07/20/2022 | 302639    | P    | 11303   | EQUINOX SOFTWARE INC                    | \$16,263.60  | 0        | 0720221 | SEQUOIA ANNUAL RENEWAL         |
| 07/20/2022 | 302640    | P    | 11044   | EWING IRRIGATION PRODUCTS INC           | \$10,406.37  | 0        | 0720221 | LANDSCAPING - 505 SWIFT RENO   |
| 07/20/2022 | 302641    | P    | 10044   | FARMERS EXCHANGE                        | \$454.27     | 0        | 0720221 | SMALL EQUIP REPAIR - CHAIN SAW |
| 07/20/2022 | 302642    | P    | 10289   | FIELD INSTRUMENTS & CONTROLS INC        | \$874.70     | 0        | 0720221 | PARTS FOR BATTELLE L/S INTRUSI |
| 07/20/2022 | 302643    | P    | 11157   | FRONTIER COMMUNICATIONS NORTHWEST, INC. | \$2,165.39   | 0        | 0720221 | PHONE LINES 07/10-08/09/22     |
| 07/20/2022 | 302644    | P    | 11585   | GALLS, LLC                              | \$566.88     | 0        | 0720221 | 4 S511 EAGLE FIRE SHIELD BADGE |
| 07/20/2022 | 302645    | P    | 10050   | GENERAL PACIFIC INC                     | \$4,145.00   | 0        | 0720221 | SLEEVES                        |
| 07/20/2022 | 302646    | P    | 31715   | GENERAL PACIFIC INC                     | \$600.00     | 0        | 0720221 | JUNE - HPWH REBATES            |
| 07/20/2022 | 302647    | P    | 10294   | HORIZON DISTRIBUTION INC                | \$466.32     | 0        | 0720221 | HORIZON MISC SUPPLIES          |
| 07/20/2022 | 302648    | P    | 31209   | WALTEK II, INCORPORATED                 | \$1,047.50   | 0        | 0720221 | Soil Testing Wellhouse Heights |
| 07/20/2022 | 302649    | P    | 10628   | CPM DEVELOPMENT CORPORATION             | \$2,542.60   | 0        | 0720221 | 5.24 TON ASPHALT - HMA 1/12"10 |
| 07/20/2022 | 302650    | P    | 30005   | INTERWEST TECHNOLOGY SYSTEMS INC        | \$803.64     | 0        | 0720221 | USB Card ID Readers (Genetec)  |
| 07/20/2022 | 302651    | P    | 10496   | ITRON INC                               | \$969,392.02 | 0        | 0720221 | C69-20 AMI INSTALLATION & DEPL |
| 07/20/2022 | 302652    | P    | 10868   | KEMIRA WATER SOLUTIONS INC              | \$17,589.00  | 0        | 0720221 | 45100 LB - PAX-XL 19 BULK WTP  |
| 07/20/2022 | 302653    | P    | 10262   | LIFE ASSIST INC                         | \$2,491.48   | 0        | 0720221 | BD POSIFLUSH SALINE SYRINGE    |
| 07/20/2022 | 302654    | P    | 10298   | LN CURTIS & SONS                        | \$236.04     | 0        | 0720221 | FD ENGINE 5060 EQUIPMENT       |
| 07/20/2022 | 302655    | P    | 31741   | DAWN MACDONALD                          | \$346.50     | 0        | 0720221 | MAY CLASSES                    |
| 07/20/2022 | 302656    | P    | 31913   | MCCOY'S DISTRIBUTING INC                | \$28,284.14  | 0        | 0720221 | CENT PKWY ROW RELOCATION MCCOY |
| 07/20/2022 | 302657    | P    | 10751   | CAR WASH PARTNERS INC                   | \$423.54     | 0        | 0720221 | FEB CITY CAR WASHES            |
| 07/20/2022 | 302658    | P    | 30135   | MUSTANG SIGNS LLC                       | \$245.00     | 0        | 0720221 | CPT Leslie Storm Site Sign     |
| 07/20/2022 | 302659    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC            | \$22.94      | 0        | 0720221 | FILTERS VEH#2471 WO#66465      |
| 07/20/2022 | 302660    | P    | 31505   | SPORTSENGINE INC                        | \$55.50      | 0        | 0720221 | BACKGROUND CHECKS: CUSTOMER SE |
| 07/20/2022 | 302661    | P    | 31237   | NETMOTION SOFTWARE, INC.                | \$1,756.11   | 0        | 0720221 | NETMOTION LICENSES - RPD       |
| 07/20/2022 | 302662    | P    | 30912   | NORTHWEST RENTAL CENTER, INC.           | \$1,003.48   | 0        | 0720221 | 32.60 GAL PROPANE P93004       |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                             | CHECK AMT    | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|---------------------------------------------|--------------|----------|---------|--------------------------------|
| 07/20/2022 | 302663    | P    | 10981   | OIL RE-REFINING CO                          | \$353.90     | 0        | 0720221 | Recycled Oil-Hauled 7/14/22    |
| 07/20/2022 | 302664    | P    | 11132   | WALLA WATER INC                             | \$6,158.02   | 0        | 0720221 | Concession Stand Rollup Door,  |
| 07/20/2022 | 302665    | P    | 10357   | OXARC INC                                   | \$225.12     | 0        | 0720221 | NITROGEN                       |
| 07/20/2022 | 302666    | P    | 31206   | CI - PW LLC                                 | \$72.67      | 0        | 0720221 | PURCHASING BOTTLED WATER FOR J |
| 07/20/2022 | 302667    | P    | 10862   | PARAMETRIX INC                              | \$53,616.59  | 0        | 0720221 | HORN RAPIDS LANDFILL CLOSURE P |
| 07/20/2022 | 302668    | P    | 10971   | PARAMOUNT COMMUNICATIONS INC                | \$7,307.69   | 0        | 0720221 | CABLING GATEWAY SUBSTATION FEE |
| 07/20/2022 | 302669    | P    | 31629   | PCA RICHLAND                                | \$18,354.49  | 0        | 0720221 | VFD UPGRADES - 3003 KINGSGATE  |
| 07/20/2022 | 302670    | P    | 999002  | PERMIT REFUND                               | \$250.00     | 0        | 0720221 | ROW Permit Refund PW-22-01391  |
| 07/20/2022 | 302671    | P    | 10611   | PITNEY BOWES PURCHASE POWER                 | \$6,394.10   | 0        | 0720221 | 05/01/2022-05/31/2022 Postage  |
| 07/20/2022 | 302672    | P    | 31049   | PROFIBER, LLC                               | \$1,183.74   | 0        | 0720221 | RE-ISSUE CHECK FOR PO #2220017 |
| 07/20/2022 | 302673    | P    | 10724   | PUBLIC SAFETY TESTING INC                   | \$950.00     | 0        | 0720221 | 2ND QUARTER SUBSCRIPTION FEES: |
| 07/20/2022 | 302674    | P    | 10102   | PASCO RANCH AND HOME INC                    | \$690.72     | 0        | 0720221 | PALLET WTR SOFT SALT 50 LB WTP |
| 07/20/2022 | 302675    | P    | 11012   | RH2 ENGINEERING INC                         | \$28,078.50  | 0        | 0720221 | N RHLD UV FACILITY - EQUIP UPG |
| 07/20/2022 | 302676    | P    | 10595   | ROBERTS CONSTRUCTION INC                    | \$1,782.42   | 0        | 0720221 | 2051 HOXIE - DACE - WINDOW REB |
| 07/20/2022 | 302677    | P    | 11098   | SCHINDLER ELEVATOR CORPORATION              | \$136.75     | 0        | 0720221 | JUNE CHAIR LIFT INSPECTION WTP |
| 07/20/2022 | 302678    | P    | 10649   | SNAP ON INCORPORATED                        | \$222.00     | 0        | 0720221 | TORQ WRENCH                    |
| 07/20/2022 | 302679    | P    | 11493   | PICARD CORPORATION                          | \$4,784.62   | 0        | 0720221 | BULK SALT FOR WWTF AND WTF DEL |
| 07/20/2022 | 302680    | P    | 30894   | STERLING INFOSYSTEMS, INC                   | \$10.86      | 0        | 0720221 | 6/01/2022 - 6/30/2022 BACKGROU |
| 07/20/2022 | 302681    | P    | 10961   | TACOMA SCREW PRODUCTS INC                   | \$16.20      | 0        | 0720221 | WASHERS/SCREWS/NUTS - BADGER P |
| 07/20/2022 | 302682    | P    | 31216   | TEEM TECHNOLOGIES LLC                       | \$2,033.53   | 0        | 0720221 | TEEM Pro License Renewal       |
| 07/20/2022 | 302683    | P    | 10395   | TOTAL ENERGY MANAGEMENT INC                 | \$500.00     | 0        | 0720221 | 218 THAYER - MILLER - HP REBAT |
| 07/20/2022 | 302684    | P    | 31820   | UNMANNED VEHICLE TECHNOLOGIES LLC           | \$24,920.50  | 0        | 0720221 | UVT Drones                     |
| 07/20/2022 | 302685    | P    | 11802   | TRI CITIES VISITOR & CONVENTION BUREAU      | \$105,585.97 | 0        | 0720221 | VISIT TRI-CITIES CONTRACT DUES |
| 07/20/2022 | 302686    | P    | 10140   | WASHINGTON STATE PATROL                     | \$901.00     | 0        | 0720221 | RPD BACKGROUND CHECKS FOR JUNE |
| 07/20/2022 | 302687    | P    | 10173   | WASHINGTON STATE TREASURER                  | \$23,306.81  | 0        | 0720221 | 06/22 FINES & FORFEITURES BC   |
| 07/20/2022 | 302688    | P    | 31462   | WELLABLE LLC                                | \$2,625.00   | 0        | 0720221 | Wellable Invoice - 02/01/2022  |
| 07/20/2022 | 302689    | P    | 11846   | WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS | \$705.51     | 0        | 0720221 | CASTER, DECK WHEELS VEH#7172 W |
| 07/20/2022 | 302690    | P    | 10147   | WILBUR-ELLIS HOLDINGS II, INC               | \$1,688.22   | 0        | 0720221 | AXXE 2.5 GAJU BISS QTY 12      |
| 07/20/2022 | 302691    | P    | 10194   | XEROX CORPORATION                           | \$1,464.10   | 0        | 0720221 | COPIER CHARGES                 |
| 07/22/2022 | 302692    | P    | 31283   | 3AC ENGINEERING, PC                         | \$14,400.00  | 0        | 0722221 | 467-21 CONSULTINGS-SANDHILL &  |
| 07/22/2022 | 302693    | P    | 10838   | GRIGG ENTERPRISES INC                       | \$586.10     | 0        | 0722221 | SQUARE T 48 DRYWALL ALUM (HEMP |
| 07/22/2022 | 302694    | P    | 10748   | ALLAN ELECTRIC INC                          | \$1,139.86   | 0        | 0722221 | METER SOCKET REPAIR AT 80 WHIT |
| 07/22/2022 | 302695    | P    | 31317   | AMERICAN WEST INDUSTRIES                    | \$464.15     | 0        | 0722221 | CYL REPAIR VEH#3337 WO#65926   |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                  | CHECK AMT | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|----------------------------------|-----------|----------|---------|--------------------------------|
| 07/22/2022 | 302696    | P    | 999000  | AUREF - Utility Customer Refunds | \$4.50    | 0        | 0722221 | 1775 COLUMBIA PARK TRL 204     |
| 07/22/2022 | 302697    | P    | 999000  | AUREF - Utility Customer Refunds | \$4.07    | 0        | 0722221 | 575 COLUMBIA POINT DR Apt 204  |
| 07/22/2022 | 302698    | P    | 999000  | AUREF - Utility Customer Refunds | \$40.35   | 0        | 0722221 | 575 COLUMBIA POINT DR Apt 307  |
| 07/22/2022 | 302699    | P    | 999000  | AUREF - Utility Customer Refunds | \$118.97  | 0        | 0722221 | 3003 QUEENSGATE DR Apt 148     |
| 07/22/2022 | 302700    | P    | 999000  | AUREF - Utility Customer Refunds | \$76.89   | 0        | 0722221 | 2100 BELLERIVE DR Y241         |
| 07/22/2022 | 302701    | P    | 999000  | AUREF - Utility Customer Refunds | \$244.39  | 0        | 0722221 | 1702 TURNER ST                 |
| 07/22/2022 | 302702    | P    | 999000  | AUREF - Utility Customer Refunds | \$53.62   | 0        | 0722221 | 1324 STEVENS DR                |
| 07/22/2022 | 302703    | P    | 999000  | AUREF - Utility Customer Refunds | \$148.44  | 0        | 0722221 | 2513 DUPORTAIL ST Apt 234      |
| 07/22/2022 | 302704    | P    | 999000  | AUREF - Utility Customer Refunds | \$145.13  | 0        | 0722221 | 3003 QUEENSGATE DR Apt 149     |
| 07/22/2022 | 302705    | P    | 999000  | AUREF - Utility Customer Refunds | \$79.69   | 0        | 0722221 | 2100 BELLERIVE DR AA16         |
| 07/22/2022 | 302706    | P    | 999000  | AUREF - Utility Customer Refunds | \$146.26  | 0        | 0722221 | 650 GEORGE WASHINGTON WAY Apt  |
| 07/22/2022 | 302707    | P    | 999000  | AUREF - Utility Customer Refunds | \$88.62   | 0        | 0722221 | 1876 FOWLER ST 312             |
| 07/22/2022 | 302708    | P    | 999000  | AUREF - Utility Customer Refunds | \$29.09   | 0        | 0722221 | 1529 COLUMBIA PARK TRL Apt 233 |
| 07/22/2022 | 302709    | P    | 999000  | AUREF - Utility Customer Refunds | \$171.88  | 0        | 0722221 | 2665 KINGSGATE WAY Apt B213    |
| 07/22/2022 | 302710    | P    | 999000  | AUREF - Utility Customer Refunds | \$11.76   | 0        | 0722221 | 326 GREENTREE CT 2             |
| 07/22/2022 | 302711    | P    | 999000  | AUREF - Utility Customer Refunds | \$141.78  | 0        | 0722221 | 1211 GEORGE WASHINGTON WAY 45  |
| 07/22/2022 | 302712    | P    | 999000  | AUREF - Utility Customer Refunds | \$574.95  | 0        | 0722221 | 1323 MARSHALL AVE              |
| 07/22/2022 | 302713    | P    | 999000  | AUREF - Utility Customer Refunds | \$405.05  | 0        | 0722221 | 1323 MARSHALL AVE              |
| 07/22/2022 | 302714    | P    | 999000  | AUREF - Utility Customer Refunds | \$98.20   | 0        | 0722221 | 2001 WILLIAMS BLVD             |
| 07/22/2022 | 302715    | P    | 999000  | AUREF - Utility Customer Refunds | \$217.97  | 0        | 0722221 | 1331 BRENTWOOD AVE             |
| 07/22/2022 | 302716    | P    | 999000  | AUREF - Utility Customer Refunds | \$145.19  | 0        | 0722221 | 575 COLUMBIA POINT DR Apt 206  |
| 07/22/2022 | 302717    | P    | 999000  | AUREF - Utility Customer Refunds | \$142.23  | 0        | 0722221 | 473 COLUMBIA POINT DR          |
| 07/22/2022 | 302718    | P    | 999000  | AUREF - Utility Customer Refunds | \$143.72  | 0        | 0722221 | 227 UNIVERSITY DR Apt 321      |
| 07/22/2022 | 302719    | P    | 999000  | AUREF - Utility Customer Refunds | \$130.87  | 0        | 0722221 | 402 SNOW AVE                   |
| 07/22/2022 | 302720    | P    | 999000  | AUREF - Utility Customer Refunds | \$322.85  | 0        | 0722221 | 1031 BIRCH AVE                 |
| 07/22/2022 | 302721    | P    | 999000  | AUREF - Utility Customer Refunds | \$3.83    | 0        | 0722221 | 1621 GEORGE WASHINGTON WAY D14 |
| 07/22/2022 | 302722    | P    | 999000  | AUREF - Utility Customer Refunds | \$91.07   | 0        | 0722221 | 2665 KINGSGATE WAY Apt B116    |
| 07/22/2022 | 302723    | P    | 999000  | AUREF - Utility Customer Refunds | \$14.52   | 0        | 0722221 | 1950 KEENE RD K                |
| 07/22/2022 | 302724    | P    | 999000  | AUREF - Utility Customer Refunds | \$445.50  | 0        | 0722221 | 2465 STEVENS DR                |
| 07/22/2022 | 302725    | P    | 999000  | AUREF - Utility Customer Refunds | \$400.85  | 0        | 0722221 | 118 HILLVIEW DR                |
| 07/22/2022 | 302726    | P    | 999000  | AUREF - Utility Customer Refunds | \$68.11   | 0        | 0722221 | 2179 NEWCOMER AVE              |
| 07/22/2022 | 302727    | P    | 999000  | AUREF - Utility Customer Refunds | \$136.42  | 0        | 0722221 | 1900 STEVENS DR 314            |
| 07/22/2022 | 302728    | P    | 999000  | AUREF - Utility Customer Refunds | \$279.20  | 0        | 0722221 | 1914 GEORGE WASHINGTON WAY Apt |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                  | CHECK AMT | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|----------------------------------|-----------|----------|---------|--------------------------------|
| 07/22/2022 | 302729    | P    | 999000  | AUREF - Utility Customer Refunds | \$13.55   | 0        | 0722221 | 1003 WILLARD AVE               |
| 07/22/2022 | 302730    | P    | 999000  | AUREF - Utility Customer Refunds | \$40.00   | 0        | 0722221 | 1223 MONTANA AVE               |
| 07/22/2022 | 302731    | P    | 999000  | AUREF - Utility Customer Refunds | \$54.56   | 0        | 0722221 | 2553 PRESTWICK DR              |
| 07/22/2022 | 302732    | P    | 999000  | AUREF - Utility Customer Refunds | \$115.46  | 0        | 0722221 | 2433 GEORGE WASHINGTON WAY 120 |
| 07/22/2022 | 302733    | P    | 999000  | AUREF - Utility Customer Refunds | \$72.58   | 0        | 0722221 | 1900 STEVENS DR 115            |
| 07/22/2022 | 302734    | P    | 999000  | AUREF - Utility Customer Refunds | \$87.09   | 0        | 0722221 | 303 GREENTREE CT 6             |
| 07/22/2022 | 302735    | P    | 999000  | AUREF - Utility Customer Refunds | \$134.72  | 0        | 0722221 | 2555 DUPORTAIL ST C219         |
| 07/22/2022 | 302736    | P    | 999000  | AUREF - Utility Customer Refunds | \$38.12   | 0        | 0722221 | 227 UNIVERSITY DR Apt 104      |
| 07/22/2022 | 302737    | P    | 999000  | AUREF - Utility Customer Refunds | \$193.78  | 0        | 0722221 | 3003 QUEENSGATE DR Apt 124     |
| 07/22/2022 | 302738    | P    | 999000  | AUREF - Utility Customer Refunds | \$62.56   | 0        | 0722221 | 1410 SWIFT BLVD                |
| 07/22/2022 | 302739    | P    | 999000  | AUREF - Utility Customer Refunds | \$81.41   | 0        | 0722221 | 2324 HOOD AVE 1                |
| 07/22/2022 | 302740    | P    | 999000  | AUREF - Utility Customer Refunds | \$109.56  | 0        | 0722221 | 2324 HOOD AVE 2                |
| 07/22/2022 | 302741    | P    | 999000  | AUREF - Utility Customer Refunds | \$80.58   | 0        | 0722221 | 2324 HOOD AVE 5                |
| 07/22/2022 | 302742    | P    | 999000  | AUREF - Utility Customer Refunds | \$91.45   | 0        | 0722221 | 2324 HOOD AVE 6                |
| 07/22/2022 | 302743    | P    | 999000  | AUREF - Utility Customer Refunds | \$106.51  | 0        | 0722221 | 2324 HOOD AVE 4                |
| 07/22/2022 | 302744    | P    | 999000  | AUREF - Utility Customer Refunds | \$68.02   | 0        | 0722221 | 2324 HOOD AVE 7                |
| 07/22/2022 | 302745    | P    | 999000  | AUREF - Utility Customer Refunds | \$89.78   | 0        | 0722221 | 2324 HOOD AVE 9                |
| 07/22/2022 | 302746    | P    | 999000  | AUREF - Utility Customer Refunds | \$94.30   | 0        | 0722221 | 2324 HOOD AVE 13               |
| 07/22/2022 | 302747    | P    | 999000  | AUREF - Utility Customer Refunds | \$86.42   | 0        | 0722221 | 2324 HOOD AVE 11               |
| 07/22/2022 | 302748    | P    | 999000  | AUREF - Utility Customer Refunds | \$110.70  | 0        | 0722221 | 2324 HOOD AVE 10               |
| 07/22/2022 | 302749    | P    | 999000  | AUREF - Utility Customer Refunds | \$114.88  | 0        | 0722221 | 2324 HOOD AVE 15               |
| 07/22/2022 | 302750    | P    | 999000  | AUREF - Utility Customer Refunds | \$262.70  | 0        | 0722221 | 2324 HOOD AVE 14               |
| 07/22/2022 | 302751    | P    | 999000  | AUREF - Utility Customer Refunds | \$50.00   | 0        | 0722221 | 91 JADWIN AVE                  |
| 07/22/2022 | 302752    | P    | 999000  | AUREF - Utility Customer Refunds | \$188.10  | 0        | 0722221 | 3003 QUEENSGATE DR Apt 374     |
| 07/22/2022 | 302753    | P    | 999000  | AUREF - Utility Customer Refunds | \$8.78    | 0        | 0722221 | 4516 CORVINA ST                |
| 07/22/2022 | 302754    | P    | 999000  | AUREF - Utility Customer Refunds | \$136.38  | 0        | 0722221 | 316 GREENTREE CT 6             |
| 07/22/2022 | 302755    | P    | 999000  | AUREF - Utility Customer Refunds | \$90.10   | 0        | 0722221 | 2455 GEORGE WASHINGTON WAY M17 |
| 07/22/2022 | 302756    | P    | 999000  | AUREF - Utility Customer Refunds | \$83.78   | 0        | 0722221 | 1325 BROOKWOOD AVE             |
| 07/22/2022 | 302757    | P    | 999000  | AUREF - Utility Customer Refunds | \$38.42   | 0        | 0722221 | 2555 DUPORTAIL ST G154         |
| 07/22/2022 | 302758    | P    | 999000  | AUREF - Utility Customer Refunds | \$161.84  | 0        | 0722221 | 451 WESTCLIFFE BLVD Apt D226   |
| 07/22/2022 | 302759    | P    | 999000  | AUREF - Utility Customer Refunds | \$5.10    | 0        | 0722221 | 451 WESTCLIFFE BLVD Apt D226   |
| 07/22/2022 | 302760    | P    | 999000  | AUREF - Utility Customer Refunds | \$26.34   | 0        | 0722221 | 2433 GEORGE WASHINGTON WAY 410 |
| 07/22/2022 | 302761    | P    | 999000  | AUREF - Utility Customer Refunds | \$217.43  | 0        | 0722221 | 2665 KINGSGATE WAY Apt B118    |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                  | CHECK AMT  | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|----------------------------------|------------|----------|---------|--------------------------------|
| 07/22/2022 | 302762    | P    | 999000  | AUREF - Utility Customer Refunds | \$1,805.36 | 0        | 0722221 | 4247 HIGHVIEW ST               |
| 07/22/2022 | 302763    | P    | 999000  | AUREF - Utility Customer Refunds | \$155.48   | 0        | 0722221 | 2665 KINGSGATE WAY Apt B216    |
| 07/22/2022 | 302764    | P    | 999000  | AUREF - Utility Customer Refunds | \$76.85    | 0        | 0722221 | 2325 COPPERHILL ST             |
| 07/22/2022 | 302765    | P    | 999000  | AUREF - Utility Customer Refunds | \$174.19   | 0        | 0722221 | 2100 BELLERIVE DR N163         |
| 07/22/2022 | 302766    | P    | 999000  | AUREF - Utility Customer Refunds | \$150.95   | 0        | 0722221 | 575 COLUMBIA POINT DR Apt 224  |
| 07/22/2022 | 302767    | P    | 999000  | AUREF - Utility Customer Refunds | \$482.88   | 0        | 0722221 | 250 BATTELLE BLVD Apt 102      |
| 07/22/2022 | 302768    | P    | 999000  | AUREF - Utility Customer Refunds | \$25.90    | 0        | 0722221 | 2665 KINGSGATE WAY Apt B112    |
| 07/22/2022 | 302769    | P    | 999000  | AUREF - Utility Customer Refunds | \$500.00   | 0        | 0722221 | 208 ABERT AVE                  |
| 07/22/2022 | 302770    | P    | 999000  | AUREF - Utility Customer Refunds | \$4.63     | 0        | 0722221 | 1211 DEL MAR CT                |
| 07/22/2022 | 302771    | P    | 999000  | AUREF - Utility Customer Refunds | \$138.66   | 0        | 0722221 | 2894 SALK AVE Apt 127          |
| 07/22/2022 | 302772    | P    | 999000  | AUREF - Utility Customer Refunds | \$219.13   | 0        | 0722221 | 464 SUNDANCE DR                |
| 07/22/2022 | 302773    | P    | 999000  | AUREF - Utility Customer Refunds | \$8.01     | 0        | 0722221 | 2598 SUNRAY AVE                |
| 07/22/2022 | 302774    | P    | 999000  | AUREF - Utility Customer Refunds | \$121.13   | 0        | 0722221 | 2895 PAULING AVE Apt 122       |
| 07/22/2022 | 302775    | P    | 999000  | AUREF - Utility Customer Refunds | \$84.31    | 0        | 0722221 | 69 JADWIN AVE 19               |
| 07/22/2022 | 302776    | P    | 999000  | AUREF - Utility Customer Refunds | \$98.82    | 0        | 0722221 | 250 GAGE BLVD 4029             |
| 07/22/2022 | 302777    | P    | 999000  | AUREF - Utility Customer Refunds | \$112.40   | 0        | 0722221 | 1850 STEVENS DR 201            |
| 07/22/2022 | 302778    | P    | 999000  | AUREF - Utility Customer Refunds | \$169.92   | 0        | 0722221 | 250 GAGE BLVD 4047             |
| 07/22/2022 | 302779    | P    | 999000  | AUREF - Utility Customer Refunds | \$457.13   | 0        | 0722221 | 2443 BRAMASOLE DR              |
| 07/22/2022 | 302780    | P    | 999000  | AUREF - Utility Customer Refunds | \$148.63   | 0        | 0722221 | 1682 JADWIN AVE E              |
| 07/22/2022 | 302781    | P    | 999000  | AUREF - Utility Customer Refunds | \$143.72   | 0        | 0722221 | 310 GREENTREE CT 2             |
| 07/22/2022 | 302782    | P    | 999000  | AUREF - Utility Customer Refunds | \$238.46   | 0        | 0722221 | 2500 GEORGE WASHINGTON WAY 232 |
| 07/22/2022 | 302783    | P    | 999000  | AUREF - Utility Customer Refunds | \$203.00   | 0        | 0722221 | 1817 NEWHAVEN LOOP             |
| 07/22/2022 | 302784    | P    | 999000  | AUREF - Utility Customer Refunds | \$35.00    | 0        | 0722221 | 2500 FALCONCREST LOOP          |
| 07/22/2022 | 302785    | P    | 999000  | AUREF - Utility Customer Refunds | \$6.04     | 0        | 0722221 | 1444 TUSCANY PL                |
| 07/22/2022 | 302786    | P    | 999000  | AUREF - Utility Customer Refunds | \$5.03     | 0        | 0722221 | 3014 SONORAN DR                |
| 07/22/2022 | 302787    | P    | 999000  | AUREF - Utility Customer Refunds | \$40.28    | 0        | 0722221 | 50 JADWIN AVE Apt 30           |
| 07/22/2022 | 302788    | P    | 999000  | AUREF - Utility Customer Refunds | \$78.04    | 0        | 0722221 | 372 COLUMBIA PARK TRL          |
| 07/22/2022 | 302789    | P    | 999000  | AUREF - Utility Customer Refunds | \$105.76   | 0        | 0722221 | 2665 KINGSGATE WAY Apt B117    |
| 07/22/2022 | 302790    | P    | 999000  | AUREF - Utility Customer Refunds | \$1,093.49 | 0        | 0722221 | 1436 CARSON ST                 |
| 07/22/2022 | 302791    | P    | 999000  | AUREF - Utility Customer Refunds | \$24.02    | 0        | 0722221 | 160 VAN GIESEN ST 108          |
| 07/22/2022 | 302792    | P    | 999000  | AUREF - Utility Customer Refunds | \$121.64   | 0        | 0722221 | 575 COLUMBIA POINT DR Apt 221  |
| 07/22/2022 | 302793    | P    | 999000  | AUREF - Utility Customer Refunds | \$53.28    | 0        | 0722221 | 227 UNIVERSITY DR Apt 226      |
| 07/22/2022 | 302794    | P    | 999000  | AUREF - Utility Customer Refunds | \$44.63    | 0        | 0722221 | 618 SAINT ST                   |

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| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                              | CHECK AMT  | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|----------------------------------------------|------------|----------|---------|--------------------------------|
| 07/22/2022 | 302795    | P    | 999000  | AUREF - Utility Customer Refunds             | \$38.01    | 0        | 0722221 | 2360 HOOD AVE C                |
| 07/22/2022 | 302796    | P    | 999000  | AUREF - Utility Customer Refunds             | \$37.07    | 0        | 0722221 | 3003 QUEENSGATE DR Apt 144     |
| 07/22/2022 | 302797    | P    | 999000  | AUREF - Utility Customer Refunds             | \$165.14   | 0        | 0722221 | 2894 SALK AVE Apt 307          |
| 07/22/2022 | 302798    | P    | 999000  | AUREF - Utility Customer Refunds             | \$175.00   | 0        | 0722221 | 526 BLUE ST                    |
| 07/22/2022 | 302799    | P    | 999000  | AUREF - Utility Customer Refunds             | \$98.33    | 0        | 0722221 | 114 SHERMAN ST                 |
| 07/22/2022 | 302800    | P    | 999000  | AUREF - Utility Customer Refunds             | \$340.58   | 0        | 0722221 | 4908 WHITE DR                  |
| 07/22/2022 | 302801    | P    | 999000  | AUREF - Utility Customer Refunds             | \$15.39    | 0        | 0722221 | 2800 HAWKSTONE CT              |
| 07/22/2022 | 302802    | P    | 999000  | AUREF - Utility Customer Refunds             | \$30.99    | 0        | 0722221 | 2894 SALK AVE Apt 300          |
| 07/22/2022 | 302803    | P    | 999000  | AUREF - Utility Customer Refunds             | \$10.22    | 0        | 0722221 | 2894 SALK AVE Apt 327          |
| 07/22/2022 | 302804    | P    | 999000  | AUREF - Utility Customer Refunds             | \$337.25   | 0        | 0722221 | 250 GAGE BLVD 4087             |
| 07/22/2022 | 302805    | P    | 999000  | AUREF - Utility Customer Refunds             | \$4.58     | 0        | 0722221 | 1900 STEVENS DR 117            |
| 07/22/2022 | 302806    | P    | 999000  | AUREF - Utility Customer Refunds             | \$5.39     | 0        | 0722221 | 1900 STEVENS DR 805            |
| 07/22/2022 | 302807    | P    | 999000  | AUREF - Utility Customer Refunds             | \$116.69   | 0        | 0722221 | 2550 DUPORTAIL ST C114         |
| 07/22/2022 | 302808    | P    | 999000  | AUREF - Utility Customer Refunds             | \$163.28   | 0        | 0722221 | 1209 GEORGE WASHINGTON WAY 38  |
| 07/22/2022 | 302809    | P    | 999000  | AUREF - Utility Customer Refunds             | \$126.75   | 0        | 0722221 | 2895 PAULING AVE Apt 312       |
| 07/22/2022 | 302810    | P    | 999000  | AUREF - Utility Customer Refunds             | \$58.00    | 0        | 0722221 | 230 BATTELLE BLVD Apt 214      |
| 07/22/2022 | 302811    | P    | 999000  | AUREF - Utility Customer Refunds             | \$179.94   | 0        | 0722221 | 2100 BELLERIVE DR GG79         |
| 07/22/2022 | 302812    | P    | 999000  | AUREF - Utility Customer Refunds             | \$113.74   | 0        | 0722221 | 1621 GEORGE WASHINGTON WAY D20 |
| 07/22/2022 | 302813    | P    | 10275   | BADGER METER INC.                            | \$622.78   | 0        | 0722221 | COMPOUND METER CHAMBER ASSEMBL |
| 07/22/2022 | 302814    | P    | 10518   | BEAVER BARK & ROCK                           | \$298.88   | 0        | 0722221 | CONCRETE 5 BAX MIX .75 YD & AD |
| 07/22/2022 | 302815    | P    | 31109   | BENTON CONSERVATION DISTRICT                 | \$246.93   | 0        | 0722221 | C11-20 SALMON POWER PROGRAM IL |
| 07/22/2022 | 302816    | P    | 10436   | COUNTY OF BENTON FIRE PROTECTION DISTRICT #1 | \$4,120.00 | 0        | 0722221 | SPECIAL OPERATIONS GROUP/HAZMA |
| 07/22/2022 | 302817    | P    | 10713   | BENTON FRANKLIN COMMUNITY ACTION COMMITTEE   | \$185.00   | 0        | 0722221 | HHANDS APPLICATIONS Q2-2022    |
| 07/22/2022 | 302818    | P    | 10008   | BENTON PUD                                   | \$163.42   | 0        | 0722221 | (9) WYE LIGHTS-BADGER REPEATER |
| 07/22/2022 | 302819    | P    | 10158   | BENTON RURAL ELECTRIC ASSOCIATION            | \$2,048.69 | 0        | 0722221 | KENNEDY BOOSTER STATION 385100 |
| 07/22/2022 | 302820    | P    | 11207   | MATTHEW KINCAID                              | \$1,680.00 | 0        | 0722221 | FD LEADERSHIP COACHING co# 137 |
| 07/22/2022 | 302821    | P    | 11272   | BOYD'S TREE SERVICE LLC                      | \$6,810.64 | 0        | 0722221 | TREE PRUNING & VEGETATION MANA |
| 07/22/2022 | 302822    | P    | 11685   | CARDINAL HEALTH 130, LLC                     | \$623.16   | 0        | 0722221 | DILTIAZEM                      |
| 07/22/2022 | 302823    | P    | 11112   | CENTURYLINK COMMUNICATIONS LLC               | \$113.60   | 0        | 0722221 | LONG DISTANCE 07/06-08/05/22   |
| 07/22/2022 | 302824    | P    | 10597   | CHARTER COMMUNICATIONS                       | \$227.97   | 0        | 0722221 | RPD INTERNET ULTRA STATIC IP 1 |
| 07/22/2022 | 302825    | P    | 10597   | CHARTER COMMUNICATIONS                       | \$101.60   | 0        | 0722221 | RPD BUSINESS INTERNET PLUS JUL |
| 07/22/2022 | 302826    | P    | 10542   | FIANDER & ASSOCIATES LLC                     | \$149.46   | 0        | 0722221 | STA 71 PM SERVICE              |

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|------------|-----------|------|---------|----------------------------------------|--------------|----------|---------|--------------------------------|
| 07/22/2022 | 302827    | P    | 10135   | CI SUPPORT LLC                         | \$574.72     | 0        | 0722221 | SHRED SERVICE 06/20/2022       |
| 07/22/2022 | 302828    | P    | 10039   | DAILY JOURNAL OF COMMERCE              | \$446.20     | 0        | 0722221 | 3379855 ITB22-0047 NORTH RICHL |
| 07/22/2022 | 302829    | P    | 10365   | DAVID EVANS & ASSOCIATES INC           | \$12,042.88  | 0        | 0722221 | Center Parkway North-Railroad  |
| 07/22/2022 | 302830    | P    | 31914   | ETICO SOLUTIONS INC                    | \$500.00     | 0        | 0722221 | REGISTRATION POLICE RESOURCE A |
| 07/22/2022 | 302831    | P    | 11585   | GALLS, LLC                             | \$122.29     | 0        | 0722221 | HELMET RUBBER BAND             |
| 07/22/2022 | 302832    | P    | 11010   | GARDA CL NORTHWEST INC                 | \$996.22     | 0        | 0722221 | ARMORED CAR SERVICES JULY 2022 |
| 07/22/2022 | 302833    | P    | 31421   | GARY A TUCCI                           | \$26,124.64  | 0        | 0722221 | HRSST JUNE 2022 GENERATION     |
| 07/22/2022 | 302834    | P    | 30410   | GOULD, ZACH                            | \$141.00     | 0        | 0722221 | REIMB GOULD APPLETON, WI PIERC |
| 07/22/2022 | 302835    | P    | 12480   | HALO BRANDED SOLUTIONS INC             | \$411.49     | 0        | 0722221 | HALO NATIONAL NIGHT OUT PRIZES |
| 07/22/2022 | 302836    | P    | 11813   | HERC RENTALS INC                       | \$181.70     | 0        | 0722221 | 20 GALLON OF LIQUID PROPANE P9 |
| 07/22/2022 | 302837    | P    | 11913   | HP INC                                 | \$1,489.88   | 0        | 0722221 | PRINTER MAINTENANCE 05/15-06/1 |
| 07/22/2022 | 302838    | P    | 30560   | INTERMOUNTAIN LOCK AND SECURITY SUPPLY | \$4,575.88   | 0        | 0722221 | COLUMBIA GOLF CLUBHOUSE RENO - |
| 07/22/2022 | 302839    | P    | 10496   | ITRON INC                              | \$348,874.57 | 0        | 0722221 | C69-20 AMI INSTALLATION & DEPL |
| 07/22/2022 | 302840    | P    | 30584   | RICHARD KANE                           | \$1,421.35   | 0        | 0722221 | 22-125 KANE NASRO CONFERENCE D |
| 07/22/2022 | 302841    | P    | 10432   | LANGUAGE LINE SERVICES INC             | \$625.75     | 0        | 0722221 | TRANSLATION SERVICES 06/01-06/ |
| 07/22/2022 | 302842    | P    | 10262   | LIFE ASSIST INC                        | \$2,093.53   | 0        | 0722221 | MEDICAL SUPPLIES               |
| 07/22/2022 | 302843    | P    | 11835   | MILLER PAINT COMPANY INC               | \$71.85      | 0        | 0722221 | PAINT - HEMPSTEAD              |
| 07/22/2022 | 302844    | P    | 30235   | LUKE MOHNEY                            | \$91.00      | 0        | 0722221 | 22-175 MOHNEY PIERCE APPLETON, |
| 07/22/2022 | 302845    | P    | 10358   | MOON SECURITY SERVICES INC             | \$109.73     | 0        | 0722221 | FIRE MONT COMMERICAL MONT ALAR |
| 07/22/2022 | 302846    | P    | 31716   | MERCURY ENTERPRISES INC                | \$540.49     | 0        | 0722221 | AIRTRAQ SIZE 3                 |
| 07/22/2022 | 302847    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC           | \$49.02      | 0        | 0722221 | 22" WW BLADES VEH#2394 WO#6628 |
| 07/22/2022 | 302848    | P    | 30088   | NCR PAYMENT SOLUTIONS CORPORATION      | \$9,347.30   | 0        | 0722221 | MERCHANT SERVICE CHARGES JUNE  |
| 07/22/2022 | 302849    | P    | 30912   | NORTHWEST RENTAL CENTER, INC.          | \$116.83     | 0        | 0722221 | 18.20 PROPANE P93004           |
| 07/22/2022 | 302850    | P    | 11561   | ON SCENE MEDICAL SERVICES, P.C.        | \$768.00     | 0        | 0722221 | TB/AUDIOGRAM - NUMEROUS EMPLOY |
| 07/22/2022 | 302851    | P    | 10357   | OXARC INC                              | \$305.72     | 0        | 0722221 | MEDICAL OXYGEN                 |
| 07/22/2022 | 302852    | P    | 11026   | POCKETINET COMMUNICATIONS INC          | \$770.00     | 0        | 0722221 | INTERNET SERVICES 08/01-08/31/ |
| 07/22/2022 | 302853    | P    | 10962   | PROFORCE MARKETING INC DBA             | \$12,927.29  | 0        | 0722221 | Holsters for RMR pistols       |
| 07/22/2022 | 302854    | P    | 12392   | RECREATION TODAY OF IDAHO, LLC.        | \$261.07     | 0        | 0722221 | 100 - CL-UNIV_WH-UNIVERSAL HOL |
| 07/22/2022 | 302855    | P    | 11136   | RICHARD SCHURFELD                      | \$313.25     | 0        | 0722221 | PORTAL SERVICE LOCATES JUNE 20 |
| 07/22/2022 | 302856    | P    | 10939   | RETAIL LOCKBOX INC                     | \$3,067.71   | 0        | 0722221 | UB PAYMENT PROCESSING JUNE 202 |
| 07/22/2022 | 302857    | P    | 11012   | RH2 ENGINEERING INC                    | \$3,420.85   | 0        | 0722221 | Water Algal Bloom Management & |
| 07/22/2022 | 302858    | P    | 10471   | ROBERT W KREIDER                       | \$50.00      | 0        | 0722221 | CENT PKWY N DISPLACE ROW       |
| 07/22/2022 | 302859    | P    | 30049   | T.C. SHERRY & ASSOCIATES, P.S.         | \$41,611.92  | 0        | 0722221 | West Village Park - Landscape  |



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|------------|-----------|------|---------|---------------------------------------|-------------|----------|----------|--------------------------------|
| 07/22/2022 | 302860    | P    | 11725   | T-MOBILE USA INC                      | \$100.00    | 0        | 0722221  | GPS LOCATE 5XX-XXX-0257 22-026 |
| 07/22/2022 | 302861    | P    | 11295   | TOWNSEND CONTROLS & ELECTRIC LLC      | \$1,850.54  | 0        | 0722221  | 2022 WWTF ON-CALL SUPPORT SERV |
| 07/22/2022 | 302862    | P    | 10106   | US LINEN & UNIFORM                    | \$26.09     | 0        | 0722221  | RPD TOWEL DELIVERY 07/13/22    |
| 07/22/2022 | 302863    | P    | 10860   | VERIZON COMMUNICATIONS INC            | \$880.00    | 0        | 0722221  | CELL PHONES 06/07-07/06/22     |
| 07/22/2022 | 302864    | P    | 10212   | WAGNER SMITH EQUIPMENT CO             | \$247.84    | 0        | 0722221  | JUNE HOTARM RENTAL             |
| 07/22/2022 | 302865    | P    | 10140   | WASHINGTON STATE PATROL               | \$66.00     | 0        | 0722221  | BACKGROUND CHECKS: (6)         |
| 07/22/2022 | 302866    | P    | 11015   | WEBCHECK INC                          | \$1,581.22  | 0        | 0722221  | WEBCHECK SERVICE JUNE 2022     |
| 07/22/2022 | 302867    | P    | 10194   | XEROX CORPORATION                     | \$3,760.75  | 0        | 0722221  | 8TB-626038 COPIER SVCS 05/21-0 |
| 07/22/2022 | 302868    | P    | 11338   | XIOLOGIX LLC                          | \$41,395.09 | 0        | 0722221  | XIOLOGIX SERVER REPLACEMENTS Q |
| 07/22/2022 | 302869    | P    | 12483   | ZOLL MEDICAL SUPPLY                   | \$2,022.95  | 0        | 0722221  | RESQPOD ITD 10                 |
| 07/25/2022 | 302870    | P    | 10040   | DANNY DOWNS                           | \$68.51     | 0        | 072522FP | NON COVERED RX                 |
| 07/25/2022 | 302871    | P    | 10704   | HAROLD JONES                          | \$8,426.50  | 0        | 072522FP | NON COVERED MEDICAL            |
| 07/25/2022 | 302872    | P    | 10226   | FULL SPECTRUM EYE CARE PS             | \$45.00     | 0        | 072522FP | NON COVERED VISION             |
| 07/25/2022 | 302873    | P    | 10169   | DALE A BRUNSON                        | \$45.00     | 0        | 072522PP | NON COVERED VISION             |
| 07/25/2022 | 302874    | P    | 10170   | RANDY H CARPER                        | \$60.16     | 0        | 072522PP | NON COVERED VISION             |
| 07/25/2022 | 302875    | P    | 10167   | MIKE CASE                             | \$388.20    | 0        | 072522PP | NON COVERED RX                 |
| 07/27/2022 | 302876    | P    | 10412   | A-CORE OF BOISE INC                   | \$488.70    | 0        | 0727221  | HAND SAW CONCRETE VAULT 16 LF  |
| 07/27/2022 | 302877    | P    | 31231   | ABM INDUSTRIES INC                    | \$4,582.35  | 0        | 0727221  | PROUT POOL - JANITORIAL - JUNE |
| 07/27/2022 | 302878    | P    | 10838   | GRIGG ENTERPRISES INC                 | \$1,007.90  | 0        | 0727221  | LANDSCAPING - 505 SWIFT RENO   |
| 07/27/2022 | 302879    | P    | 11664   | AGTERRA TECHNOLOGIES INC              | \$4,108.43  | 0        | 0727221  | FLOW SENSOR VEH#6605 WO#66392  |
| 07/27/2022 | 302880    | P    | 10705   | INTERSTATE CONCRETE & ASPHALT COMPANY | \$189.93    | 0        | 0727221  | 5/8-IN TOP COURSE FOR WWTF EXC |
| 07/27/2022 | 302881    | P    | 11402   | ANDERSON HEIGHTS DEVELOPMENT LLC      | \$3,393.11  | 0        | 0727221  | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302882    | P    | 11634   | APGN INC                              | \$4,091.90  | 0        | 0727221  | GAP SENSOR KITS FOR WWTF NEURO |
| 07/27/2022 | 302883    | P    | 10547   | ARBAUGH & ASSOCIATES INC              | \$3,000.00  | 0        | 0727221  | CONTRACT FEES JUNE 2022        |
| 07/27/2022 | 302884    | P    | 11490   | ARCHITECTS WEST INC                   | \$6,400.00  | 0        | 0727221  | Public Safety Space Plan (Cont |
| 07/27/2022 | 302885    | P    | 10670   | ARROW CONSTRUCTION SUPPLY INC         | \$36,398.38 | 0        | 0727221  | 44100 LB-CRAFCO ROAD SAVER 546 |
| 07/27/2022 | 302886    | P    | 999000  | AUREF - Utility Customer Refunds      | \$150.00    | 0        | 0727221  | 1427 MCPHERSON AVE             |
| 07/27/2022 | 302887    | P    | 999000  | AUREF - Utility Customer Refunds      | \$65.27     | 0        | 0727221  | 2555 DUPORTAIL ST E335         |
| 07/27/2022 | 302888    | P    | 11079   | AUTOZONE STORES LLC                   | \$1,404.69  | 0        | 0727221  | TRANS FILTER, TRANS FLUID VEH# |
| 07/27/2022 | 302889    | P    | 11126   | B AND B TRAILERS LLC                  | \$47.83     | 0        | 0727221  | D RING VEH#7160 WO#66467       |
| 07/27/2022 | 302890    | P    | 10607   | BADGER MOUNTAIN IRRIGATION DISTRICT   | \$8,256.00  | 0        | 0727221  | Water Connection Fees BMS 2ND  |
| 07/27/2022 | 302891    | P    | 31921   | CHARLES BARNES                        | \$2,752.78  | 0        | 0727221  | IT MANAGER CANDIDATE TRAVEL RE |
| 07/27/2022 | 302892    | P    | 10518   | BEAVER BARK & ROCK                    | \$182.47    | 0        | 0727221  | GRAVEL FOR SW REPAIR AT NEWCOM |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                             | CHECK AMT   | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|---------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/27/2022 | 302893    | P    | 31291   | BENTLEY SYSTEMS INCORPORATED                | \$614.95    | 0        | 0727221 | OpenRoads SignCAD TL APRIL - J |
| 07/27/2022 | 302894    | P    | 10001   | BENTON CLEAN AIR AGENCY                     | \$16,434.56 | 0        | 0727221 | BENTON CLEAN AIR 2022 Q3       |
| 07/27/2022 | 302895    | P    | 10010   | BENTON FRANKLIN HEALTH DISTRICT             | \$98.00     | 0        | 0727221 | TESTING - TKN, AMMONIA, TTL PH |
| 07/27/2022 | 302896    | P    | 10008   | BENTON PUD                                  | \$691.88    | 0        | 0727221 | C-SC157A PRE-NOTIFICATION SERV |
| 07/27/2022 | 302897    | P    | 31938   | DONNA MARIE BISHOP                          | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302898    | P    | 31930   | JEFFREY EDWARD BURKHART                     | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302899    | P    | 31230   | CARASOFT TECHNOLOGY CORPORATION             | \$1,060.91  | 0        | 0727221 | OpenRoads SignCAD SELECT Sub 9 |
| 07/27/2022 | 302900    | P    | 10240   | CENTRAL HOSE & FITTINGS INC                 | \$14.09     | 0        | 0727221 | BONDED SEAL FITTINGS VEH#3320  |
| 07/27/2022 | 302901    | P    | 10250   | CH2O INC                                    | \$70.94     | 0        | 0727221 | BOILER TESTING WWTF - JUN '22  |
| 07/27/2022 | 302902    | P    | 30116   | CHRISTENSEN, INC.                           | \$5,140.68  | 0        | 0727221 | OIL AND DEF FOR SHOPS          |
| 07/27/2022 | 302903    | P    | 10261   | CITY OF RICHLAND                            | \$2,743.03  | 0        | 0727221 | ARPA Funds for Remaining Pendi |
| 07/27/2022 | 302904    | P    | 999015  | CITY OF RICHLAND HYDRANTS                   | \$281.60    | 0        | 0727221 | HYDRANT METER REFUND #302 INFI |
| 07/27/2022 | 302905    | P    | 11312   | COEUR D'ALENE SERVICE STATION EQUIPMENT INC | \$340.64    | 0        | 0727221 | DIESEL PUMP REPAIR AT LANDFILL |
| 07/27/2022 | 302906    | P    | 11516   | COLEMAN OIL COMPANY                         | \$31,869.46 | 0        | 0727221 | WEEKLY CARD LOCK FUEL 7/11-7/1 |
| 07/27/2022 | 302907    | P    | 10470   | COMMERCIAL TIRE INC                         | \$2,205.81  | 0        | 0727221 | FLAT REPAIR VEH#3345 WO#66478  |
| 07/27/2022 | 302908    | P    | 31933   | COMMUNICATION HACKERS LLC                   | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302909    | P    | 12380   | CONNETIX ENGINEERING, INC                   | \$471.00    | 0        | 0727221 | SEWER LIFT STN ON-SITE REVIEWS |
| 07/27/2022 | 302910    | P    | 12151   | CORE & MAIN LP                              | \$6,461.62  | 0        | 0727221 | GROUT FOR SW CATCH BASIN REPAI |
| 07/27/2022 | 302911    | P    | 11526   | CORWIN OF PASCO LLC                         | \$895.22    | 0        | 0727221 | CORE RETURN VEH#3334 WO#66327  |
| 07/27/2022 | 302912    | P    | 31937   | DENA M PETERSEN CPA INC PS                  | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302913    | P    | 10484   | DNV GL NOBLE DENTON USA LLC                 | \$4,120.00  | 0        | 0727221 | 340-19 Addendum No. 2          |
| 07/27/2022 | 302914    | P    | 10950   | DREAM BUILDERS LLC                          | \$2,827.59  | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302915    | P    | 11169   | EFFICIENCY SOLUTIONS LLC                    | \$3,584.50  | 0        | 0727221 | C244-17 LOAD FORECAST AND INTE |
| 07/27/2022 | 302916    | P    | 31923   | EL RANCHO REATA HOMEOWNERS ASSOCIATION      | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302917    | P    | 10935   | EMERALD SERVICES INC                        | \$187.50    | 0        | 0727221 | USE ANTIFREEZE PICK UP FOR SHO |
| 07/27/2022 | 302918    | P    | 11044   | EWING IRRIGATION PRODUCTS INC               | \$356.07    | 0        | 0727221 | SKATE PARK - IRRIGATION REPAIR |
| 07/27/2022 | 302919    | P    | 31170   | HIS DIME, LLC                               | \$27.15     | 0        | 0727221 | DECALS VEH#7185 WO#66360       |
| 07/27/2022 | 302920    | P    | 10315   | FERGUSON US HOLDINGS INC                    | \$48.15     | 0        | 0727221 | CONNECTORS TO FIX WWTF DIGESTE |
| 07/27/2022 | 302921    | P    | 10315   | FERGUSON US HOLDINGS INC                    | \$1,334.34  | 0        | 0727221 | FITTINGS FOR BDP SOLIDS BLDG D |
| 07/27/2022 | 302922    | P    | 10447   | FINAL TOUCH UPHOLSTERY                      | \$385.89    | 0        | 0727221 | SEAT REPAIR VEH#1212 WO#66179  |
| 07/27/2022 | 302923    | P    | 12111   | CRAIG WALKER COMMUNICATIONS INC             | \$269.58    | 0        | 0727221 | FlashAlert Newswire & Messenge |
| 07/27/2022 | 302924    | P    | 30378   | FORTUNATO INC                               | \$2,827.59  | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |

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7/1/2022 - 7/31/2022

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|------------|-----------|------|---------|------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/27/2022 | 302925    | P    | 31564   | FNS COLLISION GROUP INC                  | \$1,019.48  | 0        | 0727221 | HOOD REPAIR VEH#7172 WO#66274  |
| 07/27/2022 | 302926    | P    | 10220   | FRONTIER FENCE INC                       | \$28,988.40 | 0        | 0727221 | HAGEN/LOGAN FENCING AND GATES  |
| 07/27/2022 | 302927    | P    | 11410   | GENUINE AUTO GLASS OF TRI CITIES         | \$178.73    | 0        | 0727221 | WINDOW REPLACEMENT VEH#1214 WO |
| 07/27/2022 | 302928    | P    | 10203   | W.W. GRAINGER, INC                       | \$1,291.66  | 0        | 0727221 | EXTENSION LADDER               |
| 07/27/2022 | 302929    | P    | 31936   | CHRISTOPHER HAGER                        | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302930    | P    | 10046   | HD FOWLER CO                             | \$12,989.09 | 0        | 0727221 | STORM PIPE AND COUPLINGS FOR S |
| 07/27/2022 | 302931    | P    | 11813   | HERC RENTALS INC                         | \$334.49    | 0        | 0727221 | MINI-EXCAVATOR SW CB REPAIR NE |
| 07/27/2022 | 302932    | P    | 10294   | HORIZON DISTRIBUTION INC                 | \$70.06     | 0        | 0727221 | C STOCK                        |
| 07/27/2022 | 302933    | P    | 31931   | ERIC HSU                                 | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302934    | P    | 31209   | WALTEK II, INCORPORATED                  | \$937.50    | 0        | 0727221 | Soil Testing Quail Ridge 2 Ph  |
| 07/27/2022 | 302935    | P    | 31941   | INFINITY HOMES                           | \$438.40    | 0        | 0727221 | HYDRANT METER REFUND #302      |
| 07/27/2022 | 302936    | P    | 30058   | INFOSEND, INC.                           | \$18,685.36 | 0        | 0727221 | InfoSend - Utility Statement S |
| 07/27/2022 | 302937    | P    | 10071   | KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY | \$234.38    | 0        | 0727221 | UNION AND ADAPTERS FOR WWTF IN |
| 07/27/2022 | 302938    | P    | 11667   | KENWORTH SALES COMPANY                   | \$2,036.77  | 0        | 0727221 | EXP VALVE,HVAC CNTRL VEH#7164  |
| 07/27/2022 | 302939    | P    | 10803   | LEIF G LARSEN                            | \$1,769.09  | 0        | 0727221 | Sage launchers                 |
| 07/27/2022 | 302940    | P    | 11199   | LIBERTY LAWN & SAW SHOP                  | \$285.87    | 0        | 0727221 | CARBURETOR VEH#3306 WO#66354   |
| 07/27/2022 | 302941    | P    | 31935   | DORRI C LIIKALA                          | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302942    | P    | 10298   | LN CURTIS & SONS                         | \$821.75    | 0        | 0727221 | FD ENGINE 5060 EQUIPMENT       |
| 07/27/2022 | 302943    | P    | 10093   | MCCURLEY INTEGRITY DEALERSHIPS, LLC      | \$608.87    | 0        | 0727221 | HOSE VEH#2372 WO#66385         |
| 07/27/2022 | 302944    | P    | 11214   | MIDWEST LABORATORIES INC                 | \$350.00    | 0        | 0727221 | TESTING COR FINISHED COMPOST R |
| 07/27/2022 | 302945    | P    | 10751   | CAR WASH PARTNERS INC                    | \$646.17    | 0        | 0727221 | JUNE CITY CAR WASHES           |
| 07/27/2022 | 302946    | P    | 10083   | MONARCH MACHINE & TOOL CO INC            | \$8,136.59  | 0        | 0727221 | WELD REPAIR ON FLOOR AND RAILS |
| 07/27/2022 | 302947    | P    | 10358   | MOON SECURITY SERVICES INC               | \$274.33    | 0        | 0727221 | SERVICE TO WWTF ALARM ZONE 502 |
| 07/27/2022 | 302948    | P    | 31925   | DONALD D MOORE                           | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302949    | P    | 31674   | P&F AUTOMOTIVE WAREHOUSE INC             | \$3,208.75  | 0        | 0727221 | RETURNED BATTERY VEH#2456 WO#6 |
| 07/27/2022 | 302950    | P    | 11322   | NOR AM INVESTMENT LLC                    | \$68,129.90 | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302951    | P    | 10263   | NORCO INC                                | \$288.62    | 0        | 0727221 | HARD HATS                      |
| 07/27/2022 | 302952    | P    | 30272   | CLEAN CONCEPTS GROUP, INC                | \$839.98    | 0        | 0727221 | SOAP FOR WASH BAY              |
| 07/27/2022 | 302953    | P    | 31160   | NORTHWEST AGRICULTURAL CONSULTANTS, INC. | \$65.00     | 0        | 0727221 | Soil Texture Analysis Center P |
| 07/27/2022 | 302954    | P    | 30273   | NORTHWEST EQUIPMENT SALES, INC           | \$1,830.57  | 0        | 0727221 | FILTERS VEH#3351 WO#66428      |
| 07/27/2022 | 302955    | P    | 10357   | OXARC INC                                | \$8.74      | 0        | 0727221 | CYLINDER RENTAL JUN 2022 - WWT |
| 07/27/2022 | 302956    | P    | 12477   | PACIFIC POWER PRODUCTS COMPANY LLC       | \$2,178.83  | 0        | 0727221 | FLAIL BLADES, BELT VEH#6639 WO |
| 07/27/2022 | 302957    | P    | 11838   | PACWEST MACHINERY LLC                    | \$1,580.01  | 0        | 0727221 | RETAINER VEH#7181 WO#66479     |

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| 07/27/2022 | 302958    | P    | 12375   | PAHLISCH HOMES AT WESTCLIFFE HEIGHTS, LLC | \$6,333.80  | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302959    | P    | 31206   | CI - PW LLC                               | \$129.33    | 0        | 0727221 | WWTF H/C DISP RENT 5 GAL H2O   |
| 07/27/2022 | 302960    | P    | 31798   | PERFORMANCE SYSTEMS INTEGRATION LLC       | \$1,180.00  | 0        | 0727221 | SERVICE FIRE EXTINGUISHERS AT  |
| 07/27/2022 | 302961    | P    | 10456   | PERMIT SURVEYING INC                      | \$2,720.00  | 0        | 0727221 | Vantage Hwy Pathway Ph2 Easeme |
| 07/27/2022 | 302962    | P    | 31934   | PETERSEN LAW OFFICE PLLC                  | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302963    | P    | 31932   | DENA M PETERSEN                           | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302964    | P    | 12496   | PHENOVA INC                               | \$2,226.00  | 0        | 0727221 | REFERENCE TESTING FOR WWTF LAB |
| 07/27/2022 | 302965    | P    | 31919   | SCOTT PINGEL                              | \$276.25    | 0        | 0727221 | S PINGEL DCM CANDIDATE TRAVEL  |
| 07/27/2022 | 302966    | P    | 31929   | ELIZA LEDESMA POLANCO                     | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302967    | P    | 11994   | PROFESSIONAL SALES AND SERVICE LC         | \$271.07    | 0        | 0727221 | FLANGED INLET SHORELINE OUTLET |
| 07/27/2022 | 302968    | P    | 999016  | PUBLIC RECORDS REQUEST REIMBURSEMENTS     | \$3.40      | 0        | 0727221 | Refund overpayment Public Reco |
| 07/27/2022 | 302969    | P    | 31940   | RANCHLAND HOMES                           | \$1,424.95  | 0        | 0727221 | HYDRANT METER REFUND #316      |
| 07/27/2022 | 302970    | P    | 10047   | R.D. OFFUTT COMPANY                       | \$1,189.24  | 0        | 0727221 | FILTER VEH#7170 WO#66387       |
| 07/27/2022 | 302971    | P    | 10105   | REESE CONCRETE PRODUCTS MANUFACTURING INC | \$825.36    | 0        | 0727221 | CATCH BASINS FOR STOCK         |
| 07/27/2022 | 302972    | P    | 11012   | RH2 ENGINEERING INC                       | \$724.08    | 0        | 0727221 | CENTER PARKWAY SOUTH-ENVIRONME |
| 07/27/2022 | 302973    | P    | 30484   | RICHLAND 132, LLC                         | \$8,284.83  | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302974    | P    | 31556   | TINA RITCHIE                              | \$35.28     | 0        | 0727221 | Mileage 6/2022 Ritchie         |
| 07/27/2022 | 302975    | P    | 10927   | STAN BONHAM COMPANY, INC                  | \$1,093.51  | 0        | 0727221 | COMPRESSOR, SWITCH VEH#7161 WO |
| 07/27/2022 | 302976    | P    | 10595   | ROBERTS CONSTRUCTION INC                  | \$3,666.34  | 0        | 0727221 | 1604 KUHN - GARZA - WINDOW LOA |
| 07/27/2022 | 302977    | P    | 31926   | CARRIE LYNN RUNGE                         | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302978    | P    | 31429   | RYN BUILT HOMES LLC                       | \$3,945.20  | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 302979    | P    | 10799   | SAS AUTO ELECTRIC                         | \$151.82    | 0        | 0727221 | STARTER VEH#6619 VEH#66337     |
| 07/27/2022 | 302980    | P    | 11098   | SCHINDLER ELEVATOR CORPORATION            | \$3,058.74  | 0        | 0727221 | CITY HALL - ANNUAL PREVENTATIV |
| 07/27/2022 | 302981    | P    | 10311   | SEA WESTERN INC                           | \$1,359.40  | 0        | 0727221 | FD CLASS B SHIRTS -CARVITTO, C |
| 07/27/2022 | 302982    | P    | 10433   | J.R. SETINA MANUFACTURING COMPANY INC.    | \$11,740.99 | 0        | 0727221 | BUMPER FOR PL UPFIT VEH#2499   |
| 07/27/2022 | 302983    | P    | 31924   | HAROLD SEWARD                             | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 302984    | P    | 10410   | SHANNON & WILSON INC                      | \$91.00     | 0        | 0727221 | WETLAND MONITORING 221-19      |
| 07/27/2022 | 302985    | P    | 11629   | TRUCKPRO HOLDING CORPORATION              | \$1,512.87  | 0        | 0727221 | TRLR AXLE,SPRINGS,SHACKLES VEH |
| 07/27/2022 | 302986    | P    | 31869   | KRISTI SMTIH                              | \$1,209.00  | 0        | 0727221 | JULY 2022 FIREFIGHTERS SEC MON |
| 07/27/2022 | 302987    | P    | 10440   | SOLID WASTE SYSTEMS INC                   | \$76.69     | 0        | 0727221 | HYD VALVE SEAL KIT VEH#3358 WO |
| 07/27/2022 | 302988    | P    | 10536   | SPRAGUE PEST SOLUTIONS                    | \$1,270.59  | 0        | 0727221 | STATION 71 - PEST CONTROL      |
| 07/27/2022 | 302989    | P    | 30049   | T.C. SHERRY & ASSOCIATES, P.S.            | \$15,730.00 | 0        | 0727221 | Economy Inn Geotech & Design ( |
| 07/27/2022 | 302990    | P    | 10961   | TACOMA SCREW PRODUCTS INC                 | \$240.41    | 0        | 0727221 | CENTER PULL RAGS, LENS TOWLETT |

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|------------|-----------|------|---------|---------------------------------------|-------------|----------|---------|--------------------------------|
| 07/27/2022 | 302991    | P    | 11244   | TECHPOWER SOLUTIONS INC               | \$2,627.28  | 0        | 0727221 | DIRECTOR'S COMPUTER            |
| 07/27/2022 | 302992    | P    | 31051   | THE GOODYEAR TIRE & RUBBER COMPANY    | \$272.55    | 0        | 0727221 | FLAT REPAIR AT LANDFILL VEH#32 |
| 07/27/2022 | 302993    | P    | 10027   | THE PAPE' GROUP                       | \$21,239.50 | 0        | 0727221 | 5 CU YD BUCKET VEH#7185 WO#663 |
| 07/27/2022 | 302994    | P    | 10126   | TRI CITIES BATTERY & AUTO REPAIR      | \$113.13    | 0        | 0727221 | 12 VOLT BATTERY VEH#3306 WO#66 |
| 07/27/2022 | 302995    | P    | 11971   | TRUE NORTH EQUIPMENT INC.             | \$46.10     | 0        | 0727221 | LOCTITE ADHESIVE CARTRIDGE (IN |
| 07/27/2022 | 302996    | P    | 11971   | TRUE NORTH EQUIPMENT INC.             | \$3,190.03  | 0        | 0727221 | REPAIR WWTF TV CAMERA, CRAWLER |
| 07/27/2022 | 302997    | P    | 31820   | UNMANNED VEHICLE TECHNOLOGIES LLC     | \$41.27     | 0        | 0727221 | UVT Drones                     |
| 07/27/2022 | 302998    | P    | 10512   | US BANK N A                           | \$299.00    | 0        | 0727221 | JUNE 2022 MAY 2022 POOLED INVE |
| 07/27/2022 | 302999    | P    | 31918   | DEEPTI VIJAYAN                        | \$73.38     | 0        | 0727221 | IT MANAGER CANDIDATE TRAVEL RE |
| 07/27/2022 | 303000    | P    | 31927   | DAVID WEEDEN                          | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 303001    | P    | 31928   | STANLEY WELCH                         | \$50.00     | 0        | 0727221 | CENT PKWY ROW DISPLACEE        |
| 07/27/2022 | 303002    | P    | 11311   | BAUDER, MARK                          | \$14,111.86 | 0        | 0727221 | STREET LATECOMER REIMBURSEMENT |
| 07/27/2022 | 303003    | P    | 10059   | WESTERN STATES EQUIPMENT COMPANY      | \$1,241.93  | 0        | 0727221 | FITTINGS VEH#3373 WO#66468     |
| 07/27/2022 | 303004    | P    | 10267   | WSF, LLC                              | \$7,452.49  | 0        | 0727221 | SPACER CYLINDER VEH#3335 WO#66 |
| 07/27/2022 | 303005    | P    | 31917   | ALLISON WILLIAMS                      | \$256.50    | 0        | 0727221 | A WILLIAMS DCM CANDIDATE TRAVE |
| 07/29/2022 | 303006    | P    | 10551   | ACCENT SIGNS INC                      | \$16.85     | 0        | 0729221 | NAME TAG-JOE SCHIESSL          |
| 07/29/2022 | 303007    | P    | 10838   | GRIGG ENTERPRISES INC                 | \$41.90     | 0        | 0729221 | SQ PLUG GAL/NIP/UNION BAL VALV |
| 07/29/2022 | 303008    | P    | 31632   | ADCOMM ENGINEERING LLC                | \$10,198.50 | 0        | 0729221 | RED MOUNTAIN SITE ENGINEERING  |
| 07/29/2022 | 303009    | P    | 11078   | ADVANCED PAGING & COMMUNICATIONS INC  | \$12,086.32 | 0        | 0729221 | RADIOS FOR SKEETER             |
| 07/29/2022 | 303010    | P    | 11197   | LUCAS M MILLER                        | \$390.00    | 0        | 0729221 | Annual RR Crossing Inspection  |
| 07/29/2022 | 303011    | P    | 11323   | BRYAN L CHRISTENSEN                   | \$125.64    | 0        | 0729221 | 1660 Brantingham - Becker - Wi |
| 07/29/2022 | 303012    | P    | 10705   | INTERSTATE CONCRETE & ASPHALT COMPANY | \$215.66    | 0        | 0729221 | 16.48 TON ROCK - 5/8 TOP COUR  |
| 07/29/2022 | 303013    | P    | 10644   | ANIXTER INC                           | \$2,524.67  | 0        | 0729221 | DEVICES_UG                     |
| 07/29/2022 | 303014    | P    | 10670   | ARROW CONSTRUCTION SUPPLY INC         | \$7,176.31  | 0        | 0729221 | ADA DOMES 2' X 3'/D'X 4'/KNEE  |
| 07/29/2022 | 303015    | P    | 999000  | AUREF - Utility Customer Refunds      | \$215.66    | 0        | 0729221 | 603 BIG SKY DR                 |
| 07/29/2022 | 303016    | P    | 999000  | AUREF - Utility Customer Refunds      | \$84.51     | 0        | 0729221 | 2513 DUPORTAIL ST Apt 159      |
| 07/29/2022 | 303017    | P    | 999000  | AUREF - Utility Customer Refunds      | \$115.63    | 0        | 0729221 | 1336 DELAWARE AVE              |
| 07/29/2022 | 303018    | P    | 999000  | AUREF - Utility Customer Refunds      | \$101.01    | 0        | 0729221 | 264 WISHKAH DR                 |
| 07/29/2022 | 303019    | P    | 999000  | AUREF - Utility Customer Refunds      | \$33.02     | 0        | 0729221 | 2550 DUPORTAIL ST E230         |
| 07/29/2022 | 303020    | P    | 999000  | AUREF - Utility Customer Refunds      | \$104.70    | 0        | 0729221 | 2894 SALK AVE Apt 306          |
| 07/29/2022 | 303021    | P    | 999000  | AUREF - Utility Customer Refunds      | \$176.92    | 0        | 0729221 | 650 GEORGE WASHINGTON WAY Apt  |
| 07/29/2022 | 303022    | P    | 999000  | AUREF - Utility Customer Refunds      | \$42.03     | 0        | 0729221 | 650 GEORGE WASHINGTON WAY Apt  |
| 07/29/2022 | 303023    | P    | 999000  | AUREF - Utility Customer Refunds      | \$137.36    | 0        | 0729221 | 2500 GEORGE WASHINGTON WAY 214 |

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|------------|-----------|------|---------|----------------------------------|-----------|----------|---------|--------------------------------|
| 07/29/2022 | 303024    | P    | 999000  | AUREF - Utility Customer Refunds | \$48.34   | 0        | 0729221 | 1851 JADWIN AVE 422            |
| 07/29/2022 | 303025    | P    | 999000  | AUREF - Utility Customer Refunds | \$158.16  | 0        | 0729221 | 2895 PAULING AVE Apt 147       |
| 07/29/2022 | 303026    | P    | 999000  | AUREF - Utility Customer Refunds | \$142.22  | 0        | 0729221 | 1930 GEORGE WASHINGTON WAY 220 |
| 07/29/2022 | 303027    | P    | 999000  | AUREF - Utility Customer Refunds | \$13.99   | 0        | 0729221 | 3003 QUEENSGATE DR Apt 151     |
| 07/29/2022 | 303028    | P    | 999000  | AUREF - Utility Customer Refunds | \$81.88   | 0        | 0729221 | 1511 WILSON ST                 |
| 07/29/2022 | 303029    | P    | 999000  | AUREF - Utility Customer Refunds | \$366.01  | 0        | 0729221 | 1626 LUCCA LN                  |
| 07/29/2022 | 303030    | P    | 999000  | AUREF - Utility Customer Refunds | \$37.44   | 0        | 0729221 | 2334 GREENBROOK BLVD           |
| 07/29/2022 | 303031    | P    | 999000  | AUREF - Utility Customer Refunds | \$32.06   | 0        | 0729221 | 1422 SANFORD AVE               |
| 07/29/2022 | 303032    | P    | 999000  | AUREF - Utility Customer Refunds | \$29.59   | 0        | 0729221 | 1529 MARSHALL AVE              |
| 07/29/2022 | 303033    | P    | 999000  | AUREF - Utility Customer Refunds | \$428.34  | 0        | 0729221 | 1073 NEZ PERCE LN              |
| 07/29/2022 | 303034    | P    | 999000  | AUREF - Utility Customer Refunds | \$134.94  | 0        | 0729221 | 1900 STEVENS DR 535            |
| 07/29/2022 | 303035    | P    | 999000  | AUREF - Utility Customer Refunds | \$471.20  | 0        | 0729221 | 1208 LLANDWOOD AVE             |
| 07/29/2022 | 303036    | P    | 999000  | AUREF - Utility Customer Refunds | \$32.47   | 0        | 0729221 | 2550 DUPORTAIL ST N279         |
| 07/29/2022 | 303037    | P    | 999000  | AUREF - Utility Customer Refunds | \$74.09   | 0        | 0729221 | 1851 JADWIN AVE 304            |
| 07/29/2022 | 303038    | P    | 999000  | AUREF - Utility Customer Refunds | \$40.93   | 0        | 0729221 | 890 GAGE BLVD                  |
| 07/29/2022 | 303039    | P    | 999000  | AUREF - Utility Customer Refunds | \$126.35  | 0        | 0729221 | 2300 HOOD AVE P                |
| 07/29/2022 | 303040    | P    | 999000  | AUREF - Utility Customer Refunds | \$66.53   | 0        | 0729221 | 527 SAINT ST                   |
| 07/29/2022 | 303041    | P    | 999000  | AUREF - Utility Customer Refunds | \$142.93  | 0        | 0729221 | 2550 DUPORTAIL ST K165         |
| 07/29/2022 | 303042    | P    | 999000  | AUREF - Utility Customer Refunds | \$149.83  | 0        | 0729221 | 250 BATTELLE BLVD Apt 305      |
| 07/29/2022 | 303043    | P    | 999000  | AUREF - Utility Customer Refunds | \$10.37   | 0        | 0729221 | 1944 MAHAN AVE                 |
| 07/29/2022 | 303044    | P    | 999000  | AUREF - Utility Customer Refunds | \$19.91   | 0        | 0729221 | 2555 BELLA COOLA LN Apt 329    |
| 07/29/2022 | 303045    | P    | 999000  | AUREF - Utility Customer Refunds | \$47.14   | 0        | 0729221 | 2629 MORRIS AVE                |
| 07/29/2022 | 303046    | P    | 999000  | AUREF - Utility Customer Refunds | \$149.34  | 0        | 0729221 | 1529 COLUMBIA PARK TRL Apt 109 |
| 07/29/2022 | 303047    | P    | 999000  | AUREF - Utility Customer Refunds | \$2.53    | 0        | 0729221 | 3181 MOUNTAIN QUAIL LN         |
| 07/29/2022 | 303048    | P    | 999000  | AUREF - Utility Customer Refunds | \$82.56   | 0        | 0729221 | 1621 GEORGE WASHINGTON WAY A3  |
| 07/29/2022 | 303049    | P    | 999000  | AUREF - Utility Customer Refunds | \$106.60  | 0        | 0729221 | 2411 STEPTOE ST                |
| 07/29/2022 | 303050    | P    | 999000  | AUREF - Utility Customer Refunds | \$246.65  | 0        | 0729221 | 1302 WINSLOW AVE               |
| 07/29/2022 | 303051    | P    | 999000  | AUREF - Utility Customer Refunds | \$104.64  | 0        | 0729221 | 1244 EVANSLEE CT               |
| 07/29/2022 | 303052    | P    | 999000  | AUREF - Utility Customer Refunds | \$29.16   | 0        | 0729221 | 4613 VILLAGE VIEW ST           |
| 07/29/2022 | 303053    | P    | 999000  | AUREF - Utility Customer Refunds | \$131.49  | 0        | 0729221 | 451 WESTCLIFFE BLVD Apt H163   |
| 07/29/2022 | 303054    | P    | 999000  | AUREF - Utility Customer Refunds | \$48.05   | 0        | 0729221 | 4150 COBBLESTONE CT            |
| 07/29/2022 | 303055    | P    | 999000  | AUREF - Utility Customer Refunds | \$81.75   | 0        | 0729221 | 2561 ALLISON WAY               |
| 07/29/2022 | 303056    | P    | 999000  | AUREF - Utility Customer Refunds | \$8.16    | 0        | 0729221 | 92 GOETHALS DR                 |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                            | CHECK AMT   | VOID AMT | WARRANT | COMMENT                        |
|------------|-----------|------|---------|--------------------------------------------|-------------|----------|---------|--------------------------------|
| 07/29/2022 | 303057    | P    | 999000  | AUREF - Utility Customer Refunds           | \$3.92      | 0        | 0729221 | 2894 SALK AVE Apt 304          |
| 07/29/2022 | 303058    | P    | 999000  | AUREF - Utility Customer Refunds           | \$109.70    | 0        | 0729221 | 2100 BELLERIVE DR K142         |
| 07/29/2022 | 303059    | P    | 999000  | AUREF - Utility Customer Refunds           | \$135.43    | 0        | 0729221 | 1159 DOS PALOS CT              |
| 07/29/2022 | 303060    | P    | 999000  | AUREF - Utility Customer Refunds           | \$177.25    | 0        | 0729221 | 250 BATTELLE BLVD Apt 206      |
| 07/29/2022 | 303061    | P    | 999000  | AUREF - Utility Customer Refunds           | \$170.45    | 0        | 0729221 | 451 WESTCLIFFE BLVD Apt E133   |
| 07/29/2022 | 303062    | P    | 999000  | AUREF - Utility Customer Refunds           | \$171.45    | 0        | 0729221 | 804 WRIGHT AVE                 |
| 07/29/2022 | 303063    | P    | 999000  | AUREF - Utility Customer Refunds           | \$154.60    | 0        | 0729221 | 3003 QUEENSGATE DR Apt 154     |
| 07/29/2022 | 303064    | P    | 999000  | AUREF - Utility Customer Refunds           | \$46.07     | 0        | 0729221 | 534 LAZIO WAY                  |
| 07/29/2022 | 303065    | P    | 999000  | AUREF - Utility Customer Refunds           | \$114.59    | 0        | 0729221 | 2513 DUPORTAIL ST Apt 206      |
| 07/29/2022 | 303066    | P    | 999000  | AUREF - Utility Customer Refunds           | \$58.49     | 0        | 0729221 | 250 GAGE BLVD 2010             |
| 07/29/2022 | 303067    | P    | 999000  | AUREF - Utility Customer Refunds           | \$191.09    | 0        | 0729221 | 1928 GEORGE WASHINGTON WAY I1  |
| 07/29/2022 | 303068    | P    | 31540   | BAER TESTING INC                           | \$7,200.00  | 0        | 0729221 | CONSULTANT WRK CP LANDFILL DEL |
| 07/29/2022 | 303069    | VOID | 10009   | COUNTY OF BENTON                           | \$0.00      | 20       | 0729221 | VOID AFTER UPDATE 08/03/2022   |
| 07/29/2022 | 303070    | P    | 10713   | BENTON FRANKLIN COMMUNITY ACTION COMMITTEE | \$10.00     | 0        | 0729221 | 2 Low-Income Program Admin Fee |
| 07/29/2022 | 303071    | P    | 10010   | BENTON FRANKLIN HEALTH DISTRICT            | \$2,615.00  | 0        | 0729221 | WATER SAMPLING ANALYSIS WTP    |
| 07/29/2022 | 303072    | P    | 31841   | CAMPBELL & COMPANY SERVICE CORPORATION     | \$2,700.00  | 0        | 0729221 | 327 Scot - Balmes - HP Rebate  |
| 07/29/2022 | 303073    | P    | 12229   | CANON FINANCIAL SERVICES, INC              | \$368.11    | 0        | 0729221 | CANON-IRC55501-XLG04984 - JUNE |
| 07/29/2022 | 303074    | P    | 10123   | CASCADE TITLE COMPANY                      | \$103.27    | 0        | 0729221 | Huntley - Title Report Fees    |
| 07/29/2022 | 303075    | P    | 30116   | CHRISTENSEN, INC.                          | \$652.19    | 0        | 0729221 | DEF BULK FOR SHOPS             |
| 07/29/2022 | 303076    | P    | 10261   | CITY OF RICHLAND                           | \$230.00    | 0        | 0729221 | ZONING - LOT LINE ADJUSTMENT S |
| 07/29/2022 | 303077    | P    | 10261   | CITY OF RICHLAND                           | \$1,569.84  | 0        | 0729221 | 22-151 DESKINS ITE MEETING PAL |
| 07/29/2022 | 303078    | P    | 10261   | CITY OF RICHLAND                           | \$500.00    | 0        | 0729221 | 609 Tanglewood - Hewitt - HP R |
| 07/29/2022 | 303079    | P    | 11644   | COLLABWARE                                 | \$4,000.00  | 0        | 0729221 | TB Overages Feb 2022           |
| 07/29/2022 | 303080    | P    | 10135   | CI SUPPORT LLC                             | \$41.82     | 0        | 0729221 | CI SHRED SERVICE - WO CODE 023 |
| 07/29/2022 | 303081    | P    | 11205   | CONCRETE SPECIAL TIES INC                  | \$97.33     | 0        | 0729221 | 2- DAYTON J40 BOND AGENT 1 GAL |
| 07/29/2022 | 303082    | P    | 10756   | DELL MARKETING LP                          | \$4,438.54  | 0        | 0729221 | Dell Docks + Laptop- IT, Fire, |
| 07/29/2022 | 303083    | P    | 10453   | DELTA HEATING & COOLING INC                | \$10,380.85 | 0        | 0729221 | 609 Tanglewood - Hewitt - HP L |
| 07/29/2022 | 303084    | P    | 10177   | DEPARTMENT OF LABOR & INDUSTRIES           | \$51,745.89 | 0        | 0729221 | 2nd Qtr 2022 L&I               |
| 07/29/2022 | 303085    | P    | 999017  | EV CHARGING STATION REBATE                 | \$300.00    | 0        | 0729221 | 1292 Jolianna - Jacobsen - EV  |
| 07/29/2022 | 303086    | P    | 999017  | EV CHARGING STATION REBATE                 | \$300.00    | 0        | 0729221 | 4011 KEENE RD - EDGERLY - EV C |
| 07/29/2022 | 303087    | P    | 10315   | FERGUSON US HOLDINGS INC                   | \$364.08    | 0        | 0729221 | 1- COMB AIR RELEASE VLVE TM801 |
| 07/29/2022 | 303088    | P    | 10046   | HD FOWLER CO                               | \$5,432.88  | 0        | 0729221 | 10- 1' SPADE BIT PART 350-03-0 |

# Accounts Payable Checks

7/1/2022 - 7/31/2022

| CHECK DATE | CHECK NBR | VOID | VENDOR# | EMP VENDOR NAME                               | CHECK AMT             | VOID AMT          | WARRANT | COMMENT                        |
|------------|-----------|------|---------|-----------------------------------------------|-----------------------|-------------------|---------|--------------------------------|
| 07/29/2022 | 303089    | P    | 10406   | JUB ENGINEERS INC                             | \$5,485.50            | 0                 | 0729221 | 2022-2026 Sewer System Modelin |
| 07/29/2022 | 303090    | P    | 31532   | JOHN H CALLOW                                 | \$4,006.20            | 0                 | 0729221 | TECHNICAL ASSISTANT CONSULTANT |
| 07/29/2022 | 303091    | P    | 31689   | McCULLOUGH HILL LEARY P.S.                    | \$1,564.00            | 0                 | 0729221 | 70546-001 CITY OF RICHLAND - C |
| 07/29/2022 | 303092    | P    | 10561   | MR ROOTER PLUMBING                            | \$760.20              | 0                 | 0729221 | ASSIST WITH SEWER BACKUP 1307  |
| 07/29/2022 | 303093    | P    | 12494   | MURRAYSMITH, INC                              | \$10,324.00           | 0                 | 0729221 | WWTF AERATION BASIN #2 RETROFI |
| 07/29/2022 | 303094    | P    | 11810   | NATIONAL ASSOCIATION OF GOVERNMENT<br>DEFINED | \$200.00              | 0                 | 0729221 | NAGDCA CONFERENCE REGISTRATION |
| 07/29/2022 | 303095    | P    | 31207   | NATIONAL COMMUNITY DEVELOPMENT<br>ASSOCIATION | \$940.00              | 0                 | 0729221 | NCDA ANNUAL DUES               |
| 07/29/2022 | 303096    | P    | 31835   | THE BUILDING DEPARTMENT LLC                   | \$5,000.00            | 0                 | 0729221 | NWCP BUILDING OFFICIAL SERVICE |
| 07/29/2022 | 303097    | P    | 10091   | NORTHWEST PUBLIC POWER ASSOCIATION            | \$540.00              | 0                 | 0729221 | APPRENTICE LINEWORKER JOB POST |
| 07/29/2022 | 303098    | P    | 11863   | OGDEN MURPHY WALLACE, PLLC                    | \$69.00               | 0                 | 0729221 | MATTER 080011 STATE-WIDE FRANC |
| 07/29/2022 | 303099    | P    | 10357   | OXARC INC                                     | \$79.27               | 0                 | 0729221 | WTP JUNE CYLINDER RENTAL       |
| 07/29/2022 | 303100    | P    | 10232   | PERFECTION GLASS INC                          | \$410.70              | 0                 | 0729221 | 2035 Greenbrook - Abbot - Wind |
| 07/29/2022 | 303101    | P    | 12238   | REXEL USA, INC                                | \$302.56              | 0                 | 0729221 | MOTOR WIRE CONNECTORS PUMP #6  |
| 07/29/2022 | 303102    | P    | 31210   | LEPS-PSS, PLLC                                | \$1,410.00            | 0                 | 0729221 | POST COE PSYCH EVAL/SAR: (9)   |
| 07/29/2022 | 303103    | P    | 10102   | PASCO RANCH AND HOME INC                      | \$345.36              | 0                 | 0729221 | PALLET WTR SOFT SALT 50 LB WTP |
| 07/29/2022 | 303104    | P    | 12318   | RINGOLD EMBROIDERY                            | \$783.41              | 0                 | 0729221 | GARBAGE TAGS                   |
| 07/29/2022 | 303105    | P    | 10397   | STATE OF WASHINGTON                           | \$8,950.00            | 0                 | 0729221 | JUL2021-JUN2022 K20 BANDWIDTH  |
| 07/29/2022 | 303106    | P    | 10517   | SIERRA ELECTRIC INC                           | \$83,736.05           | 0                 | 0729221 | TRAFFIC SIGNAL SYSTEMIC SAFETY |
| 07/29/2022 | 303107    | P    | 10118   | STEEBER'S LOCK SERVICE                        | \$273.02              | 0                 | 0729221 | Padlocks-landfill              |
| 07/29/2022 | 303108    | P    | 10393   | STONEWAY ELECTRIC SUPPLY                      | \$396.21              | 0                 | 0729221 | WIRE FOR LIGHT POLE NEAR DIGES |
| 07/29/2022 | 303109    | P    | 10775   | SYSTEMTOOLS SOFTWARE INC                      | \$330.00              | 0                 | 0729221 | HYENA LICENSE UPDATE           |
| 07/29/2022 | 303110    | P    | 10961   | TACOMA SCREW PRODUCTS INC                     | \$243.79              | 0                 | 0729221 | SMALL TOOLS FOR SW JET TRUCK # |
| 07/29/2022 | 303111    | P    | 10810   | TECHSMITH CORPORATION                         | \$60.30               | 0                 | 0729221 | SnagIT                         |
| 07/29/2022 | 303112    | P    | 11108   | THE PERSONAL TOUCH CLEANING INC               | \$17,646.06           | 0                 | 0729221 | SHOPS 100 - JANITORIAL - JUNE  |
| 07/29/2022 | 303113    | P    | 10138   | WA STATE AUDITOR'S OFFICE                     | \$35,290.38           | 0                 | 0729221 | AUDIT SERVICES JUNE 2022       |
|            |           |      |         |                                               | <b>\$4,991,622.15</b> | <b>\$2,240.15</b> |         |                                |



## Accounts Payable Wires 7/1/2022 - 7/31/2022

| DATE       | WIRE # | WIRE AMT     | EMP VENDOR NAME                           | PURPOSE                        | WIRE ACH |
|------------|--------|--------------|-------------------------------------------|--------------------------------|----------|
| 07/05/2022 | 9130   | 3,979.58     | PAYMENT PROCESSING INC                    | LANDFILL MERCHANT SERVICES FEE | W        |
| 07/05/2022 | 9131   | 125.72       | BANK OF AMERICA                           | LIBRARY MERCHANT SERVICES FEES | W        |
| 07/06/2022 | 9132   | 142,749.62   | CIGNA HEALTH AND LIFE INSURANCE COMPANY   | Medical Claims 6/27-7/3/22     | W        |
| 07/06/2022 | 9133   | 383.25       | A.W. REHN & ASSOCIATES INC                | June Admin Fees                | W        |
| 07/06/2022 | 9134   | 2,343.26     | PLANSOURCE BENEFITS ADMINISTRATION, INC   | FSA DEDUCTION ON 07/05/2022    | W        |
| 07/12/2022 | 9135   | 62,799.13    | CORVEL CORPORATION                        | June 2022 Claims/Fees          | W        |
| 07/12/2022 | 9136   | 179,612.24   | CIGNA HEALTH AND LIFE INSURANCE COMPANY   | Medical Claims 7/4-7/10/22     | W        |
| 07/08/2022 | 9137   | 1,000,000.00 | LGIP LOCAL GOVERNMENT INVESTMENT POOL     | PURCHASE OF LGIP#1920          | W        |
| 07/08/2022 | 9138   | 195,753.92   | RICHLAND GOLF MANAGEMENT CORPORATION      | CPGC Op Reimb - 06/22          | W        |
| 07/11/2022 | 9139   | 1,985.00     | WASHINGTON STATE TREASURER                | STATE SHARE OF CPL             | W        |
| 07/11/2022 | 9140   | 1,200.00     | NW INTERGOVERNMENTAL ENERGY SUPPLY        | REC MANAGEMENT SERVICES Q2 202 | W        |
| 07/11/2022 | 9141   | 157,320.00   | NW INTERGOVERNMENTAL ENERGY SUPPLY        | TRANSALTA PURCHASE FY 2022 SEP | W        |
| 07/12/2022 | 9142   | 1,259.83     | PLANSOURCE BENEFITS ADMINISTRATION, INC   | FSA Deduction on 07/11/22      | W        |
| 07/13/2022 | 9143   | 500,000.00   | LGIP LOCAL GOVERNMENT INVESTMENT POOL     | PURCHASE OF LGIP #1920         | W        |
| 07/14/2022 | 9144   | 700,000.00   | LGIP LOCAL GOVERNMENT INVESTMENT POOL     | PURCHASE LGIP #1920            | W        |
| 07/25/2022 | 9145   | 147,328.52   | BANK OF AMERICA                           | JUNE 2022 PCARD                | W        |
| 07/15/2022 | 9146   | 600,000.00   | LGIP LOCAL GOVERNMENT INVESTMENT POOL     | PURCHASE OF LGIP #1920         | W        |
| 07/19/2022 | 9147   | 102,796.66   | CIGNA HEALTH AND LIFE INSURANCE COMPANY   | Medical Claims 7/11/22-7/17/22 | W        |
| 07/26/2022 | 9148   | 340,526.63   | WA STATE DEPARTMENT OF REVENUE            | COMBINED EXCISE TAX - JUNE 202 | W        |
| 07/19/2022 | 9149   | 2,293.28     | PLANSOURCE BENEFITS ADMINISTRATION, INC   | FSA DEDUCTIONS ON 07/18/2022   | W        |
| 07/20/2022 | 9150   | 3,370.33     | PLANSOURCE BENEFITS ADMINISTRATION, INC   | FSA Deduction on 02/11/2022    | W        |
| 07/21/2022 | 9151   | 36,103.33    | PAYMENTUS CORPORATION                     | MERCHANT SERVICES FEES         | W        |
| 07/25/2022 | 9152   | 125,000.24   | LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS | August 2022 Premium            | W        |
| 07/25/2022 | 9153   | 726.00       | SUN LIFE ASSURANCE COMPANY OF CANADA      | June Absence Tech Svs          | W        |
| 07/26/2022 | 9154   | 111,311.06   | CIGNA HEALTH AND LIFE INSURANCE COMPANY   | Medical Claims 7/18-7/24/22    | W        |
| 07/26/2022 | 9155   | 18,526.12    | CIGNA HEALTH AND LIFE INSURANCE COMPANY   | July 2022 Admin Fees           | W        |
| 07/26/2022 | 9156   | 64,008.77    | QBE INSURANCE CORPORATION                 | July 2022 Stop Loss Premium    | W        |
| 07/26/2022 | 9157   | 722.65       | MAGELLAN HEALTHCARE INC                   | July 2022 EAP Premium          | W        |
| 07/26/2022 | 9158   | 15,577.76    | SUN LIFE ASSURANCE COMPANY OF CANADA      | July 2022 Premium              | W        |

# Accounts Payable Wires 7/1/2022 - 7/31/2022

| DATE              | WIRE # | WIRE AMT               | EMP VENDOR NAME                         | PURPOSE                                       | WIRE ACH |
|-------------------|--------|------------------------|-----------------------------------------|-----------------------------------------------|----------|
| 07/26/2022        | 9159   | 1,303.09               | PLANSOURCE BENEFITS ADMINISTRATION, INC | FSA DEDUCTIONS ON 07/25/2022                  | W        |
| 07/26/2022        | 9160   | 2,000,000.00           | WELLS FARGO                             | FHLB #3130ASN47 - 3.32% (07/24                | W        |
| 07/27/2022        | 9161   | 8,719.47               | VISION SERVICE PLAN (WA)                | MONTHLY INVOICE                               | W        |
| 07/28/2022        | 9162   | 2,968,882.00           | BONNEVILLE POWER PLAN                   | June 2022 Power usage bill-June22-PAT01-10089 | W        |
| 07/28/2022        | 9163   | 2,000,000.00           | WELLS FARGO                             | FHLB #3130ASNH8-3.00% (07/23)                 | W        |
| 07/29/2022        | 9164   | 21,457.88              | NW INTERGOVERNMENTAL ENERGY SUPPLY      | LOSS RETURENS APRIL THRU JUNE                 | W        |
| 07/29/2022        | 9165   | 3,000,000.00           | LGIP LOCAL GOVERNMENT INVESTMENT POOL   | PURCHASE LGIP #1920                           | W        |
| <b>TOTAL WIRE</b> |        | <b>\$14,518,165.34</b> |                                         |                                               |          |

# Payroll Wires and ACH 7/1/2022 thru 7/31/2022

| Effective Date | WIRE/ACH | VENDOR | PAYEE                                           | AMOUNT                | comment |
|----------------|----------|--------|-------------------------------------------------|-----------------------|---------|
| 07/07/2022     | 12827    | 10231  | UNITED WAY OF BENTON & FRANKLIN COUNTIES        | \$370.99              |         |
| 07/07/2022     | 12828    | 10286  | WA STATE DEPT OF RETIREMENT SYSTEMS             | \$293,367.91          |         |
| 07/07/2022     | 12829    | 10348  | INTERNATIONAL CITY MANAGEMENT ASSOCIATION       | \$207,710.88          |         |
| 07/07/2022     | 12830    | 10460  | STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT    | \$11,797.64           |         |
| 07/07/2022     | 12831    | 10573  | A.W. REHN & ASSOCIATES INC                      | \$25,500.00           |         |
| 07/07/2022     | 12832    | 10646  | INTERNATIONAL ASSN OF FIRE FIGHTERS             | \$7,761.79            |         |
| 07/07/2022     | 12833    | 10696  | UNITED STATES TREASURY                          | \$396,452.06          |         |
| 07/07/2022     | 12834    | 10698  | RICHLAND POLICE GUILD                           | \$8,120.00            |         |
| 07/07/2022     | 12835    | 10699  | IUOE LOCAL #280                                 | \$6,987.25            |         |
| 07/07/2022     | 12836    | 10700  | INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS | \$4,010.79            |         |
| 07/07/2022     | 12837    | 10701  | SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD    | \$941.38              |         |
| 07/07/2022     | 12838    | 10702  | DIVISION OF CHILD SUPPORT                       | \$4,728.11            |         |
| 07/07/2022     | 12839    | 10736  | CITY OF RICHLAND                                | \$5,606.70            |         |
| 07/07/2022     | 12840    | 10782  | CITY OF RICHLAND DEPENDENT CARE RE              | \$958.36              |         |
| 07/07/2022     | 12841    | 10783  | CITY OF RICHLAND MEDICAL DENTAL VISION          | \$518,301.48          |         |
| 07/07/2022     | 12842    | 10784  | CITY OF RICHLAND UNEMPLOYMENT                   | \$2,942.59            |         |
| 07/07/2022     | 12843    | 10785  | CITY OF RICHLAND WORKER'S COMPENSA              | \$30,620.57           |         |
| 07/07/2022     | 12844    | 10786  | CITY OF RICHLAND CIGNA DISABILITY               | \$3,481.84            |         |
| 07/07/2022     | 12845    | 10787  | CITY OF RICHLAND CIGNA LIFE                     | \$5,693.52            |         |
| 07/07/2022     | 12846    | 10788  | CITY OF RICHLAND CIGNA OPTIONAL AD              | \$1,709.50            |         |
| 07/07/2022     | 12847    | 10789  | CITY OF RICHLAND CIGNA BASIC AD&D               | \$1,218.60            |         |
| 07/07/2022     | 12848    | 10790  | CITY OF RICHLAND CIGNA DEPENDENT L              | \$156.00              |         |
| 07/07/2022     | 12849    | 10791  | CITY OF RICHLAND ER POST RETIREMENT             | \$58,752.00           |         |
| 07/07/2022     | 12850    | 10792  | CITY OF RICHLAND ER MEDICAL INS PR              | \$22,848.00           |         |
| 07/07/2022     | 12851    | 10984  | NATIONWIDE RETIREMENT SOLUTIONS                 | \$36,968.18           |         |
| 07/07/2022     | 12852    | 53342  | PROVIDENT LIFE                                  | \$5,052.44            |         |
| 07/07/2022     | 12853    | 53343  | SUN LIFE OPTIONAL LIFE INS                      | \$15.80               |         |
|                |          |        | <b>EFFECTIVE DATE TOTAL</b>                     | <b>\$1,662,074.38</b> |         |
| 07/21/2022     | 12854    | 10231  | UNITED WAY OF BENTON & FRANKLIN COUNTIES        | \$370.99              |         |
| 07/21/2022     | 12855    | 10286  | WA STATE DEPT OF RETIREMENT SYSTEMS             | \$302,771.37          |         |
| 07/21/2022     | 12856    | 10348  | INTERNATIONAL CITY MANAGEMENT ASSOCIATION       | \$192,459.55          |         |
| 07/21/2022     | 12857    | 10460  | STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT    | \$12,233.39           |         |
| 07/21/2022     | 12858    | 10646  | INTERNATIONAL ASSN OF FIRE FIGHTERS             | \$7,761.79            |         |
| 07/21/2022     | 12859    | 10696  | UNITED STATES TREASURY                          | \$412,035.04          |         |
| 07/21/2022     | 12860    | 10701  | SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD    | \$941.38              |         |

# Payroll Wires and ACH 7/1/2022 thru 7/31/2022

| Effective Date | WIRE/ACH | VENDOR | PAYEE                                              | AMOUNT                | comment |
|----------------|----------|--------|----------------------------------------------------|-----------------------|---------|
| 07/21/2022     | 12861    | 10702  | DIVISION OF CHILD SUPPORT                          | \$4,818.61            |         |
| 07/21/2022     | 12862    | 10736  | CITY OF RICHLAND                                   | \$5,815.04            |         |
| 07/21/2022     | 12863    | 10782  | CITY OF RICHLAND DEPENDENT CARE RE                 | \$1,375.03            |         |
| 07/21/2022     | 12864    | 10783  | CITY OF RICHLAND MEDICAL DENTAL VISION             | \$454,617.66          |         |
| 07/21/2022     | 12865    | 10784  | CITY OF RICHLAND UNEMPLOYMENT                      | \$3,044.76            |         |
| 07/21/2022     | 12866    | 10785  | CITY OF RICHLAND WORKER'S COMPENSA                 | \$35,018.90           |         |
| 07/21/2022     | 12867    | 10786  | CITY OF RICHLAND CIGNA DISABILITY                  | \$3,461.80            |         |
| 07/21/2022     | 12868    | 10984  | NATIONWIDE RETIREMENT SOLUTIONS                    | \$37,114.74           |         |
| 07/21/2022     | 12869    | 31408  | AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS | \$4,933.09            |         |
| 07/21/2022     | 12870    | 31409  | NATIONWIDE                                         | \$591.12              |         |
| 07/21/2022     | 12871    | 31410  | ARAG                                               | \$628.53              |         |
| 07/21/2022     | 12872    | 31411  | ALLSTATE                                           | \$722.00              |         |
| 07/21/2022     | 12873    | 53342  | PROVIDENT LIFE                                     | \$5,034.48            |         |
| 07/21/2022     | 12874    | 53343  | SUN LIFE OPTIONAL LIFE INS                         | \$6,792.35            |         |
|                |          |        | <b>EFFECTIVE DATE TOTAL</b>                        | <b>\$1,492,541.62</b> |         |
| 07/29/2022     | 12875    | 10696  | UNITED STATES TREASURY                             | \$978.05              |         |
|                |          |        | <b>EFFECTIVE DATE TOTAL</b>                        | <b>\$978.05</b>       |         |
| <b>Total</b>   |          |        | <b>WIRE TOTAL FOR SELECTED TIME PERIOD</b>         | <b>\$3,155,594.05</b> |         |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195416   |      | 0    |          | \$2201.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195417   |      | 0    |          | \$1088.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195418   |      | 0    |          | \$1607.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195419   |      | 0    |          | \$1986.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195420   |      | 0    |          | \$3544.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195421   |      | 0    |          | \$1643.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195422   |      | 0    |          | \$2372.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195423   |      | 0    |          | \$1481.16 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195424   |      | 0    |          | \$2164.80 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195425   |      | 0    |          | \$2458.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195426   |      | 0    |          | \$1360.78 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195427   |      | 0    |          | \$4152.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195428   |      | 0    |          | \$5775.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195429   |      | 0    |          | \$1851.24 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195430   |      | 0    |          | \$1838.75 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195431   |      | 0    |          | \$1336.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195432   |      | 0    |          | \$1530.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195433   |      | 0    |          | \$1880.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195434   |      | 0    |          | \$1187.07 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195435   |      | 0    |          | \$846.08  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195436   |      | 0    |          | \$1129.56 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195437   |      | 0    |          | \$1882.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195438   |      | 0    |          | \$1115.69 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195439   |      | 0    |          | \$1179.63 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195440   |      | 0    |          | \$1594.55 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195441   |      | 0    |          | \$953.36  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195442   |      | 0    |          | \$2621.43 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195443   |      | 0    |          | \$1213.76 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195444   |      | 0    |          | \$1577.34 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195445   |      | 0    |          | \$1168.83 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195446   |      | 0    |          | \$1717.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195447   |      | 0    |          | \$1210.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195448   |      | 0    |          | \$854.97  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195449   |      | 0    |          | \$1179.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195450   |      | 0    |          | \$3265.47 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195451   |      | 0    |          | \$1537.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195452   |      | 0    |          | \$1351.03 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195453   |      | 0    |          | \$1833.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195454   |      | 0    |          | \$846.01  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195455   |      | 0    |          | \$2040.20 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195456   |      | 0    |          | \$1111.33 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195457   |      | 0    |          | \$1225.79 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195458   |      | 0    |          | \$1864.63 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195459   |      | 0    |          | \$1280.49 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195460   |      | 0    |          | \$1744.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195461   |      | 0    |          | \$1208.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195462   |      | 0    |          | \$1677.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195463   |      | 0    |          | \$957.17  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195464   |      | 0    |          | \$2051.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195465   |      | 0    |          | \$1232.75 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195466   |      | 0    |          | \$1309.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195467   |      | 0    |          | \$2208.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195468   |      | 0    |          | \$1619.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195469   |      | 0    |          | \$1848.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195470   |      | 0    |          | \$2325.43 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195471   |      | 0    |          | \$1979.48 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195472   |      | 0    |          | \$1377.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195473   |      | 0    |          | \$480.56  | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195474   |      | 0    |          | \$1496.33 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195475   |      | 0    |          | \$2127.76 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195476   |      | 0    |          | \$5996.48 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195477   |      | 0    |          | \$2507.55 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195478   |      | 0    |          | \$2409.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195479   |      | 0    |          | \$4389.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195480   |      | 0    |          | \$1506.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195481   |      | 0    |          | \$1392.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195482   |      | 0    |          | \$1939.20 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195483   |      | 0    |          | \$1447.77 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195484   |      | 0    |          | \$1480.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195485   |      | 0    |          | \$2613.60 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195486   |      | 0    |          | \$1392.15 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195487   |      | 0    |          | \$4250.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195488   |      | 0    |          | \$2424.26 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195489   |      | 0    |          | \$1428.40 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195490   |      | 0    |          | \$1401.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195491   |      | 0    |          | \$1598.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195492   |      | 0    |          | \$1822.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195493   |      | 0    |          | \$1535.43 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195494   |      | 0    |          | \$2078.10 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195495   |      | 0    |          | \$1899.57 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195496   |      | 0    |          | \$1918.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195497   |      | 0    |          | \$2598.95 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195498   |      | 0    |          | \$1421.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195499   |      | 0    |          | \$1471.61 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195500   |      | 0    |          | \$2005.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195501   |      | 0    |          | \$1587.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195502   |      | 0    |          | \$1690.51 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195503   |      | 0    |          | \$1781.17 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195504   |      | 0    |          | \$1568.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195505   |      | 0    |          | \$1759.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195506   |      | 0    |          | \$1911.16 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195507   |      | 0    |          | \$1469.13 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195508   |      | 0    |          | \$1880.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195509   |      | 0    |          | \$1947.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195510   |      | 0    |          | \$1860.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195511   |      | 0    |          | \$3172.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195512   |      | 0    |          | \$1797.80 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195513   |      | 0    |          | \$464.89  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195514   |      | 0    |          | \$435.57  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195515   |      | 0    |          | \$139.03  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195516   |      | 0    |          | \$609.88  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195517   |      | 0    |          | \$866.42  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195518   |      | 0    |          | \$1036.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195519   |      | 0    |          | \$435.58  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195520   |      | 0    |          | \$1862.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195521   |      | 0    |          | \$232.90  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195522   |      | 0    |          | \$246.07  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195523   |      | 0    |          | \$661.95  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195524   |      | 0    |          | \$467.94  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195525   |      | 0    |          | \$661.78  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195526   |      | 0    |          | \$1763.26 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195527   |      | 0    |          | \$836.18  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195528   |      | 0    |          | \$948.59  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195529   |      | 0    |          | \$719.00  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195530   |      | 0    |          | \$1435.19 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195531   |      | 0    |          | \$1909.44 | 0        |



## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195532   |      | 0    |          | \$39.72   | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195533   |      | 0    |          | \$609.78  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195534   |      | 0    |          | \$37.69   | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195535   |      | 0    |          | \$1280.49 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195536   |      | 0    |          | \$258.18  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195537   |      | 0    |          | \$987.74  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195538   |      | 0    |          | \$241.64  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195539   |      | 0    |          | \$2057.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195540   |      | 0    |          | \$1844.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195541   |      | 0    |          | \$66.20   | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195542   |      | 0    |          | \$112.53  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195543   |      | 0    |          | \$2429.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195544   |      | 0    |          | \$608.43  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195545   |      | 0    |          | \$483.20  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195546   |      | 0    |          | \$556.80  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195547   |      | 0    |          | \$799.71  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195548   |      | 0    |          | \$993.79  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195549   |      | 0    |          | \$464.89  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195550   |      | 0    |          | \$397.54  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195551   |      | 0    |          | \$1552.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195552   |      | 0    |          | \$670.46  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195553   |      | 0    |          | \$453.46  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195554   |      | 0    |          | \$542.06  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195555   |      | 0    |          | \$1499.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195556   |      | 0    |          | \$491.97  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195557   |      | 0    |          | \$4087.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195558   |      | 0    |          | \$291.31  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195559   |      | 0    |          | \$626.65  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195560   |      | 0    |          | \$685.03  | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195561   |      | 0    |          | \$945.53  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195562   |      | 0    |          | \$695.29  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195563   |      | 0    |          | \$692.22  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195564   |      | 0    |          | \$966.73  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195565   |      | 0    |          | \$938.14  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195566   |      | 0    |          | \$707.72  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195567   |      | 0    |          | \$140.50  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195568   |      | 0    |          | \$2349.82 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195569   |      | 0    |          | \$2733.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195570   |      | 0    |          | \$1687.30 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195571   |      | 0    |          | \$1702.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195572   |      | 0    |          | \$1931.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195573   |      | 0    |          | \$1872.83 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195574   |      | 0    |          | \$1893.90 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195575   |      | 0    |          | \$2251.52 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195576   |      | 0    |          | \$3035.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195577   |      | 0    |          | \$1686.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195578   |      | 0    |          | \$1997.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195579   |      | 0    |          | \$1701.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195580   |      | 0    |          | \$1391.47 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195581   |      | 0    |          | \$2084.35 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195582   |      | 0    |          | \$953.26  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195583   |      | 0    |          | \$1815.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195584   |      | 0    |          | \$2028.90 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195585   |      | 0    |          | \$1640.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195586   |      | 0    |          | \$2075.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195587   |      | 0    |          | \$1863.03 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195588   |      | 0    |          | \$2173.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195589   |      | 0    |          | \$2089.91 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195590   |      | 0    |          | \$1762.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195591   |      | 0    |          | \$2113.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195592   |      | 0    |          | \$1686.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195593   |      | 0    |          | \$1952.25 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195594   |      | 0    |          | \$1621.62 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195595   |      | 0    |          | \$1375.73 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195596   |      | 0    |          | \$1822.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195597   |      | 0    |          | \$1223.90 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195598   |      | 0    |          | \$1825.56 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195599   |      | 0    |          | \$1865.75 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195600   |      | 0    |          | \$1886.30 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195601   |      | 0    |          | \$3020.71 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195602   |      | 0    |          | \$2027.91 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195603   |      | 0    |          | \$1960.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195604   |      | 0    |          | \$3739.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195605   |      | 0    |          | \$4084.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195606   |      | 0    |          | \$2094.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195607   |      | 0    |          | \$3020.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195608   |      | 0    |          | \$5368.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195609   |      | 0    |          | \$3064.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195610   |      | 0    |          | \$4814.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195611   |      | 0    |          | \$4448.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195612   |      | 0    |          | \$5072.95 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195613   |      | 0    |          | \$2857.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195614   |      | 0    |          | \$2472.07 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195615   |      | 0    |          | \$1866.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195616   |      | 0    |          | \$2423.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195617   |      | 0    |          | \$2352.13 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195618   |      | 0    |          | \$3942.02 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195619   |      | 0    |          | \$2556.80 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195620   |      | 0    |          | \$2589.91 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195621   |      | 0    |          | \$2767.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195622   |      | 0    |          | \$2769.26 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195623   |      | 0    |          | \$2774.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195624   |      | 0    |          | \$4670.89 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195625   |      | 0    |          | \$3998.91 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195626   |      | 0    |          | \$2465.16 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195627   |      | 0    |          | \$2704.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195628   |      | 0    |          | \$2611.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195629   |      | 0    |          | \$3241.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195630   |      | 0    |          | \$5143.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195631   |      | 0    |          | \$2658.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195632   |      | 0    |          | \$5158.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195633   |      | 0    |          | \$3028.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195634   |      | 0    |          | \$1958.35 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195635   |      | 0    |          | \$3238.50 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195636   |      | 0    |          | \$3059.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195637   |      | 0    |          | \$7740.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195638   |      | 0    |          | \$3560.03 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195639   |      | 0    |          | \$3263.81 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195640   |      | 0    |          | \$2100.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195641   |      | 0    |          | \$5365.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195642   |      | 0    |          | \$1818.54 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195643   |      | 0    |          | \$1388.73 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195644   |      | 0    |          | \$3842.16 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195645   |      | 0    |          | \$3526.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195646   |      | 0    |          | \$3004.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195647   |      | 0    |          | \$2196.57 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195648   |      | 0    |          | \$2833.91 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195649   |      | 0    |          | \$1522.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195650   |      | 0    |          | \$2960.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195651   |      | 0    |          | \$2390.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195652   |      | 0    |          | \$3287.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195653   |      | 0    |          | \$4061.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195654   |      | 0    |          | \$2174.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195655   |      | 0    |          | \$2489.17 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195656   |      | 0    |          | \$3890.96 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195657   |      | 0    |          | \$2486.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195658   |      | 0    |          | \$3600.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195659   |      | 0    |          | \$2549.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195660   |      | 0    |          | \$2457.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195661   |      | 0    |          | \$4667.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195662   |      | 0    |          | \$2562.59 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195663   |      | 0    |          | \$3128.35 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195664   |      | 0    |          | \$1650.34 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195665   |      | 0    |          | \$3512.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195666   |      | 0    |          | \$2194.44 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195667   |      | 0    |          | \$4005.11 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195668   |      | 0    |          | \$2830.95 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195669   |      | 0    |          | \$2697.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195670   |      | 0    |          | \$1229.52 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195671   |      | 0    |          | \$2016.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195672   |      | 0    |          | \$5707.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195673   |      | 0    |          | \$2257.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195674   |      | 0    |          | \$3625.23 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195675   |      | 0    |          | \$2637.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195676   |      | 0    |          | \$3451.60 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195677   |      | 0    |          | \$1921.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195678   |      | 0    |          | \$5385.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195679   |      | 0    |          | \$4682.69 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195680   |      | 0    |          | \$1478.33 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195681   |      | 0    |          | \$1298.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195682   |      | 0    |          | \$1851.07 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195683   |      | 0    |          | \$4053.17 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195684   |      | 0    |          | \$1722.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195685   |      | 0    |          | \$3680.13 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195686   |      | 0    |          | \$1008.49 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195687   |      | 0    |          | \$2045.44 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195688   |      | 0    |          | \$4179.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195689   |      | 0    |          | \$3298.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195690   |      | 0    |          | \$2260.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195691   |      | 0    |          | \$2169.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195692   |      | 0    |          | \$2377.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195693   |      | 0    |          | \$1764.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195694   |      | 0    |          | \$3766.23 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195695   |      | 0    |          | \$4263.91 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195696   |      | 0    |          | \$3314.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195697   |      | 0    |          | \$2892.77 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195698   |      | 0    |          | \$2936.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195699   |      | 0    |          | \$3013.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195700   |      | 0    |          | \$1419.03 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195701   |      | 0    |          | \$1862.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195702   |      | 0    |          | \$3044.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195703   |      | 0    |          | \$1757.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195704   |      | 0    |          | \$3279.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195705   |      | 0    |          | \$1578.64 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195706   |      | 0    |          | \$2534.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195707   |      | 0    |          | \$2723.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195708   |      | 0    |          | \$2857.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195709   |      | 0    |          | \$3591.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195710   |      | 0    |          | \$4088.82 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195711   |      | 0    |          | \$3886.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195712   |      | 0    |          | \$2488.24 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195713   |      | 0    |          | \$4484.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195714   |      | 0    |          | \$1825.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195715   |      | 0    |          | \$1447.10 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195716   |      | 0    |          | \$2516.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195717   |      | 0    |          | \$3275.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195718   |      | 0    |          | \$3205.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195719   |      | 0    |          | \$1400.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195720   |      | 0    |          | \$2765.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195721   |      | 0    |          | \$4072.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195722   |      | 0    |          | \$2096.56 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195723   |      | 0    |          | \$1679.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195724   |      | 0    |          | \$3055.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195725   |      | 0    |          | \$3344.55 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195726   |      | 0    |          | \$2272.34 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195727   |      | 0    |          | \$2646.76 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195728   |      | 0    |          | \$3527.45 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195729   |      | 0    |          | \$4060.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195730   |      | 0    |          | \$2697.39 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195731   |      | 0    |          | \$1574.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195732   |      | 0    |          | \$2942.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195733   |      | 0    |          | \$2909.69 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195734   |      | 0    |          | \$3593.39 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195735   |      | 0    |          | \$2653.11 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195736   |      | 0    |          | \$4427.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195737   |      | 0    |          | \$2213.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195738   |      | 0    |          | \$2763.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195739   |      | 0    |          | \$2612.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195740   |      | 0    |          | \$2809.05 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195741   |      | 0    |          | \$3868.56 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195742   |      | 0    |          | \$3296.39 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195743   |      | 0    |          | \$2821.63 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195744   |      | 0    |          | \$2823.52 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195745   |      | 0    |          | \$3187.10 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195746   |      | 0    |          | \$3232.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195747   |      | 0    |          | \$6062.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195748   |      | 0    |          | \$3559.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195749   |      | 0    |          | \$2935.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195750   |      | 0    |          | \$1869.43 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195751   |      | 0    |          | \$3930.49 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195752   |      | 0    |          | \$1284.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195753   |      | 0    |          | \$3206.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195754   |      | 0    |          | \$2989.67 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195755   |      | 0    |          | \$1718.02 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195756   |      | 0    |          | \$2096.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195757   |      | 0    |          | \$2419.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195758   |      | 0    |          | \$2038.60 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195759   |      | 0    |          | \$3477.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195760   |      | 0    |          | \$1809.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195761   |      | 0    |          | \$3490.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195762   |      | 0    |          | \$3138.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195763   |      | 0    |          | \$2000.61 | 0        |



## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195764   |      | 0    |          | \$2037.23 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195765   |      | 0    |          | \$2216.07 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195766   |      | 0    |          | \$5115.65 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195767   |      | 0    |          | \$3079.63 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195768   |      | 0    |          | \$5187.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195769   |      | 0    |          | \$2859.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195770   |      | 0    |          | \$1514.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195771   |      | 0    |          | \$2699.13 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195772   |      | 0    |          | \$2783.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195773   |      | 0    |          | \$2905.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195774   |      | 0    |          | \$4442.80 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195775   |      | 0    |          | \$2387.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195776   |      | 0    |          | \$2069.44 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195777   |      | 0    |          | \$2202.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195778   |      | 0    |          | \$3195.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195779   |      | 0    |          | \$1436.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195780   |      | 0    |          | \$4002.33 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195781   |      | 0    |          | \$1955.59 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195782   |      | 0    |          | \$2383.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195783   |      | 0    |          | \$2412.15 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195784   |      | 0    |          | \$2460.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195785   |      | 0    |          | \$2407.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195786   |      | 0    |          | \$1483.19 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195787   |      | 0    |          | \$752.43  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195788   |      | 0    |          | \$2408.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195789   |      | 0    |          | \$4765.78 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195790   |      | 0    |          | \$2318.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195791   |      | 0    |          | \$1423.89 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195792   |      | 0    |          | \$2561.57 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195793   |      | 0    |          | \$2758.62 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195794   |      | 0    |          | \$3769.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195795   |      | 0    |          | \$2657.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195796   |      | 0    |          | \$2787.55 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195797   |      | 0    |          | \$2209.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195798   |      | 0    |          | \$2897.49 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195799   |      | 0    |          | \$3176.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195800   |      | 0    |          | \$1592.79 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195801   |      | 0    |          | \$3167.83 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195802   |      | 0    |          | \$2405.30 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195803   |      | 0    |          | \$3724.81 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195804   |      | 0    |          | \$3432.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195805   |      | 0    |          | \$3714.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195806   |      | 0    |          | \$2651.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195807   |      | 0    |          | \$2018.48 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195808   |      | 0    |          | \$2781.57 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195809   |      | 0    |          | \$4294.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195810   |      | 0    |          | \$2868.21 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195811   |      | 0    |          | \$840.18  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195812   |      | 0    |          | \$1585.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195813   |      | 0    |          | \$2248.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195814   |      | 0    |          | \$2199.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195815   |      | 0    |          | \$2278.17 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195816   |      | 0    |          | \$2238.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195817   |      | 0    |          | \$765.42  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195818   |      | 0    |          | \$1828.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195819   |      | 0    |          | \$2643.54 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195820   |      | 0    |          | \$2131.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195821   |      | 0    |          | \$1947.48 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195822   |      | 0    |          | \$4652.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195823   |      | 0    |          | \$1619.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195824   |      | 0    |          | \$1707.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195825   |      | 0    |          | \$2141.95 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195826   |      | 0    |          | \$2212.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195827   |      | 0    |          | \$2921.82 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195828   |      | 0    |          | \$1721.57 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195829   |      | 0    |          | \$1624.42 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195830   |      | 0    |          | \$1551.61 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195831   |      | 0    |          | \$1771.88 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195832   |      | 0    |          | \$2084.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195833   |      | 0    |          | \$1948.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195834   |      | 0    |          | \$1318.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195835   |      | 0    |          | \$2476.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195836   |      | 0    |          | \$1500.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195837   |      | 0    |          | \$1801.77 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195838   |      | 0    |          | \$2056.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195839   |      | 0    |          | \$2526.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195840   |      | 0    |          | \$1922.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195841   |      | 0    |          | \$1587.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195842   |      | 0    |          | \$1878.20 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195843   |      | 0    |          | \$2189.60 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195844   |      | 0    |          | \$2231.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195845   |      | 0    |          | \$1328.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195846   |      | 0    |          | \$2729.03 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195847   |      | 0    |          | \$1729.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195848   |      | 0    |          | \$1733.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195849   |      | 0    |          | \$1654.08 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195850   |      | 0    |          | \$1748.52 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195851   |      | 0    |          | \$1697.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195852   |      | 0    |          | \$1840.33 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195853   |      | 0    |          | \$964.34  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195854   |      | 0    |          | \$1721.90 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195855   |      | 0    |          | \$1633.98 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195856   |      | 0    |          | \$2291.71 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195857   |      | 0    |          | \$2126.22 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195858   |      | 0    |          | \$1956.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195859   |      | 0    |          | \$2283.39 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195860   |      | 0    |          | \$1164.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195861   |      | 0    |          | \$1759.54 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195862   |      | 0    |          | \$2329.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195863   |      | 0    |          | \$1784.64 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195864   |      | 0    |          | \$1622.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195865   |      | 0    |          | \$1765.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195866   |      | 0    |          | \$2022.81 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195867   |      | 0    |          | \$1886.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195868   |      | 0    |          | \$1137.73 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195869   |      | 0    |          | \$1543.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195870   |      | 0    |          | \$1816.34 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195871   |      | 0    |          | \$721.71  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195872   |      | 0    |          | \$2107.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195873   |      | 0    |          | \$1716.16 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195874   |      | 0    |          | \$1803.45 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195875   |      | 0    |          | \$2204.54 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195876   |      | 0    |          | \$1826.74 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195877   |      | 0    |          | \$1733.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195878   |      | 0    |          | \$2332.46 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195879   |      | 0    |          | \$1145.75 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195880   |      | 0    |          | \$1191.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195881   |      | 0    |          | \$2169.73 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195882   |      | 0    |          | \$2019.62 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195883   |      | 0    |          | \$2048.14 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195884   |      | 0    |          | \$1434.05 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195885   |      | 0    |          | \$1513.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195886   |      | 0    |          | \$2362.23 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195887   |      | 0    |          | \$2234.94 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195888   |      | 0    |          | \$1610.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195889   |      | 0    |          | \$2106.19 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195890   |      | 0    |          | \$2079.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195891   |      | 0    |          | \$2706.86 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195892   |      | 0    |          | \$2242.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195893   |      | 0    |          | \$1952.31 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195894   |      | 0    |          | \$1515.18 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195895   |      | 0    |          | \$2407.71 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195896   |      | 0    |          | \$1881.17 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195897   |      | 0    |          | \$2773.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195898   |      | 0    |          | \$2296.29 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195899   |      | 0    |          | \$1298.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195900   |      | 0    |          | \$2278.41 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195901   |      | 0    |          | \$2071.81 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195902   |      | 0    |          | \$2857.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195903   |      | 0    |          | \$1363.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195904   |      | 0    |          | \$1740.11 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195905   |      | 0    |          | \$327.54  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195906   |      | 0    |          | \$2276.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195907   |      | 0    |          | \$3243.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195908   |      | 0    |          | \$2268.76 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195909   |      | 0    |          | \$1940.10 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195910   |      | 0    |          | \$2148.95 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195911   |      | 0    |          | \$2622.89 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195912   |      | 0    |          | \$1920.75 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195913   |      | 0    |          | \$1535.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195914   |      | 0    |          | \$1354.12 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195915   |      | 0    |          | \$2657.09 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195916   |      | 0    |          | \$1711.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195917   |      | 0    |          | \$2451.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195918   |      | 0    |          | \$2001.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195919   |      | 0    |          | \$1174.29 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195920   |      | 0    |          | \$1791.42 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195921   |      | 0    |          | \$3329.08 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195922   |      | 0    |          | \$2183.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195923   |      | 0    |          | \$2878.08 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195924   |      | 0    |          | \$2277.55 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195925   |      | 0    |          | \$2837.47 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195926   |      | 0    |          | \$2214.93 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195927   |      | 0    |          | \$1666.08 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195928   |      | 0    |          | \$2841.96 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195929   |      | 0    |          | \$2117.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195930   |      | 0    |          | \$1396.66 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195931   |      | 0    |          | \$2974.89 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195932   |      | 0    |          | \$1392.35 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195933   |      | 0    |          | \$2694.45 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195934   |      | 0    |          | \$2397.67 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195935   |      | 0    |          | \$1512.28 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195936   |      | 0    |          | \$2491.38 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195937   |      | 0    |          | \$4166.74 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195938   |      | 0    |          | \$2042.97 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195939   |      | 0    |          | \$2392.44 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195940   |      | 0    |          | \$1558.04 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195941   |      | 0    |          | \$2744.21 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195942   |      | 0    |          | \$1792.70 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195943   |      | 0    |          | \$2228.57 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195944   |      | 0    |          | \$3528.52 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195945   |      | 0    |          | \$1934.51 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195946   |      | 0    |          | \$1720.06 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195947   |      | 0    |          | \$1771.43 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195948   |      | 0    |          | \$3500.69 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195949   |      | 0    |          | \$2300.87 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195950   |      | 0    |          | \$3286.01 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195951   |      | 0    |          | \$2160.32 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195952   |      | 0    |          | \$1820.85 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195953   |      | 0    |          | \$1961.58 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195954   |      | 0    |          | \$1433.11 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195955   |      | 0    |          | \$2645.72 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195956   |      | 0    |          | \$3747.27 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195957   |      | 0    |          | \$421.61  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195958   |      | 0    |          | \$1193.84 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195959   |      | 0    |          | \$1915.37 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195960   |      | 0    |          | \$2249.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195961   |      | 0    |          | \$1393.15 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195962   |      | 0    |          | \$1028.60 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195963   |      | 0    |          | \$2342.77 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195964   |      | 0    |          | \$1760.81 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195965   |      | 0    |          | \$1902.99 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195966   |      | 0    |          | \$2758.06 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-07 | 7/7/2022   | 195967   |      | 0    |          | \$1803.10 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195968   |      | 0    |          | \$1999.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195969   |      | 0    |          | \$1100.53 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195970   |      | 0    |          | \$1766.92 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195971   |      | 0    |          | \$953.68  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195972   |      | 0    |          | \$875.56  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195973   |      | 0    |          | \$154.51  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195974   |      | 0    |          | \$171.80  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195975   |      | 0    |          | \$824.83  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195976   |      | 0    |          | \$649.48  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195977   |      | 0    |          | \$405.11  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195978   |      | 0    |          | \$1748.19 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195979   |      | 0    |          | \$710.99  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195980   |      | 0    |          | \$971.72  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195981   |      | 0    |          | \$1675.00 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195982   |      | 0    |          | \$484.22  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195983   |      | 0    |          | \$2536.24 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195984   |      | 0    |          | \$1177.36 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195985   |      | 0    |          | \$795.79  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195986   |      | 0    |          | \$1693.52 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195987   |      | 0    |          | \$1118.19 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195988   |      | 0    |          | \$352.62  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195989   |      | 0    |          | \$1865.44 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195990   |      | 0    |          | \$1007.68 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195991   |      | 0    |          | \$759.09  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195992   |      | 0    |          | \$1502.56 | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195993   |      | 0    |          | \$564.66  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195994   |      | 0    |          | \$746.21  | 0        |
| PAYROLL - 2022-07-07 | 7/7/2022   | 195995   |      | 0    |          | \$1575.37 | 0        |



## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE                  | CHECK DATE     | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT                | VOID AMT |
|-----------------------------|----------------|----------|------|------|----------|-----------------------|----------|
| PAYROLL - 2022-07-07        | 7/7/2022       | 195996   |      | 0    |          | \$895.28              | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 195997   |      | 0    |          | \$62.85               | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 195998   |      | 0    |          | \$642.53              | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 195999   |      | 0    |          | \$400.97              | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 196000   |      | 0    |          | \$100.00              | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 196001   |      | 0    |          | \$197.77              | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 196002   |      | 0    |          | \$47.50               | 0        |
| PAYROLL - 2022-07-07        | 7/7/2022       | 196003   |      | 0    |          | \$6482.90             | 0        |
| <b>PAYROLL - 2022-07-07</b> | <b>TOTALS:</b> |          |      |      |          | <b>\$1,260,176.76</b> | <b>0</b> |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196004   |      | 0    |          | \$2212.75             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196005   |      | 0    |          | \$1007.38             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196006   |      | 0    |          | \$1399.81             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196007   |      | 0    |          | \$1987.56             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196008   |      | 0    |          | \$3280.00             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196009   |      | 0    |          | \$1621.94             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196010   |      | 0    |          | \$2304.20             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196011   |      | 0    |          | \$1127.18             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196012   |      | 0    |          | \$2113.74             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196013   |      | 0    |          | \$2450.54             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196014   |      | 0    |          | \$1393.33             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196015   |      | 0    |          | \$3833.34             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196016   |      | 0    |          | \$1065.56             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196017   |      | 0    |          | \$5435.28             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196018   |      | 0    |          | \$1016.71             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196019   |      | 0    |          | \$1180.50             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196020   |      | 0    |          | \$1144.67             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196021   |      | 0    |          | \$765.70              | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196022   |      | 0    |          | \$1034.16             | 0        |
| PAYROLL - 2022-07-21        | 7/21/2022      | 196023   |      | 0    |          | \$1170.20             | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196024   |      | 0    |          | \$1205.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196025   |      | 0    |          | \$2360.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196026   |      | 0    |          | \$1338.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196027   |      | 0    |          | \$1533.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196028   |      | 0    |          | \$2412.33 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196029   |      | 0    |          | \$1257.20 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196030   |      | 0    |          | \$1291.46 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196031   |      | 0    |          | \$1130.16 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196032   |      | 0    |          | \$2505.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196033   |      | 0    |          | \$1221.16 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196034   |      | 0    |          | \$1291.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196035   |      | 0    |          | \$1656.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196036   |      | 0    |          | \$855.58  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196037   |      | 0    |          | \$2621.79 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196038   |      | 0    |          | \$1271.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196039   |      | 0    |          | \$1666.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196040   |      | 0    |          | \$1229.19 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196041   |      | 0    |          | \$1774.21 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196042   |      | 0    |          | \$1291.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196043   |      | 0    |          | \$297.95  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196044   |      | 0    |          | \$1291.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196045   |      | 0    |          | \$1673.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196046   |      | 0    |          | \$1591.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196047   |      | 0    |          | \$2045.41 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196048   |      | 0    |          | \$1929.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196049   |      | 0    |          | \$1069.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196050   |      | 0    |          | \$1895.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196051   |      | 0    |          | \$1212.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196052   |      | 0    |          | \$1276.43 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196053   |      | 0    |          | \$1992.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196054   |      | 0    |          | \$1310.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196055   |      | 0    |          | \$2776.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196056   |      | 0    |          | \$1401.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196057   |      | 0    |          | \$1935.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196058   |      | 0    |          | \$1301.86 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196059   |      | 0    |          | \$1291.05 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196060   |      | 0    |          | \$1193.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196061   |      | 0    |          | \$2272.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196062   |      | 0    |          | \$1675.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196063   |      | 0    |          | \$1945.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196064   |      | 0    |          | \$2308.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196065   |      | 0    |          | \$2593.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196066   |      | 0    |          | \$1364.52 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196067   |      | 0    |          | \$1118.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196068   |      | 0    |          | \$1423.42 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196069   |      | 0    |          | \$2120.53 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196070   |      | 0    |          | \$3658.46 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196071   |      | 0    |          | \$2449.37 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196072   |      | 0    |          | \$2399.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196073   |      | 0    |          | \$4083.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196074   |      | 0    |          | \$1507.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196075   |      | 0    |          | \$1261.35 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196076   |      | 0    |          | \$1963.49 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196077   |      | 0    |          | \$1430.28 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196078   |      | 0    |          | \$1478.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196079   |      | 0    |          | \$2610.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196080   |      | 0    |          | \$1393.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196081   |      | 0    |          | \$2392.26 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196082   |      | 0    |          | \$1430.86 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196083   |      | 0    |          | \$1393.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196084   |      | 0    |          | \$1604.37 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196085   |      | 0    |          | \$1800.20 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196086   |      | 0    |          | \$1549.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196087   |      | 0    |          | \$2068.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196088   |      | 0    |          | \$1891.15 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196089   |      | 0    |          | \$1960.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196090   |      | 0    |          | \$2493.51 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196091   |      | 0    |          | \$1417.28 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196092   |      | 0    |          | \$1429.71 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196093   |      | 0    |          | \$2010.79 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196094   |      | 0    |          | \$1629.93 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196095   |      | 0    |          | \$1824.05 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196096   |      | 0    |          | \$1870.55 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196097   |      | 0    |          | \$1539.55 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196098   |      | 0    |          | \$1790.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196099   |      | 0    |          | \$1886.35 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196100   |      | 0    |          | \$1464.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196101   |      | 0    |          | \$1877.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196102   |      | 0    |          | \$1921.93 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196103   |      | 0    |          | \$1823.07 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196104   |      | 0    |          | \$2868.76 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196105   |      | 0    |          | \$1734.94 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196106   |      | 0    |          | \$281.01  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196107   |      | 0    |          | \$984.89  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196108   |      | 0    |          | \$527.33  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196109   |      | 0    |          | \$671.79  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196110   |      | 0    |          | \$801.50  | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196111   |      | 0    |          | \$966.74  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196112   |      | 0    |          | \$860.81  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196113   |      | 0    |          | \$586.97  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196114   |      | 0    |          | \$1812.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196115   |      | 0    |          | \$284.45  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196116   |      | 0    |          | \$267.31  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196117   |      | 0    |          | \$651.72  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196118   |      | 0    |          | \$445.52  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196119   |      | 0    |          | \$626.41  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196120   |      | 0    |          | \$1730.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196121   |      | 0    |          | \$784.75  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196122   |      | 0    |          | \$723.27  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196123   |      | 0    |          | \$756.05  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196124   |      | 0    |          | \$1673.28 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196125   |      | 0    |          | \$1771.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196126   |      | 0    |          | \$547.79  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196127   |      | 0    |          | \$1280.49 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196128   |      | 0    |          | \$580.42  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196129   |      | 0    |          | \$615.76  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196130   |      | 0    |          | \$125.79  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196131   |      | 0    |          | \$370.13  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196132   |      | 0    |          | \$2048.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196133   |      | 0    |          | \$1849.62 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196134   |      | 0    |          | \$66.20   | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196135   |      | 0    |          | \$2419.14 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196136   |      | 0    |          | \$348.48  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196137   |      | 0    |          | \$561.86  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196138   |      | 0    |          | \$1432.88 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196139   |      | 0    |          | \$850.64  | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196140   |      | 0    |          | \$410.43  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196141   |      | 0    |          | \$821.49  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196142   |      | 0    |          | \$848.57  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196143   |      | 0    |          | \$945.91  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196144   |      | 0    |          | \$1556.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196145   |      | 0    |          | \$90.58   | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196146   |      | 0    |          | \$423.65  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196147   |      | 0    |          | \$254.88  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196148   |      | 0    |          | \$449.50  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196149   |      | 0    |          | \$1499.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196150   |      | 0    |          | \$453.46  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196151   |      | 0    |          | \$198.61  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196152   |      | 0    |          | \$198.61  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196153   |      | 0    |          | \$3753.55 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196154   |      | 0    |          | \$489.31  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196155   |      | 0    |          | \$516.78  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196156   |      | 0    |          | \$683.03  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196157   |      | 0    |          | \$471.87  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196158   |      | 0    |          | \$662.57  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196159   |      | 0    |          | \$942.49  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196160   |      | 0    |          | \$950.85  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196161   |      | 0    |          | \$675.12  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196162   |      | 0    |          | \$167.27  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196163   |      | 0    |          | \$62.45   | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196164   |      | 0    |          | \$185.35  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196165   |      | 0    |          | \$2345.37 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196166   |      | 0    |          | \$5436.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196167   |      | 0    |          | \$2051.95 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196168   |      | 0    |          | \$1744.03 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196169   |      | 0    |          | \$1556.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196170   |      | 0    |          | \$2098.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196171   |      | 0    |          | \$1950.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196172   |      | 0    |          | \$1997.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196173   |      | 0    |          | \$2204.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196174   |      | 0    |          | \$3021.38 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196175   |      | 0    |          | \$2129.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196176   |      | 0    |          | \$1989.32 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196177   |      | 0    |          | \$1689.03 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196178   |      | 0    |          | \$1722.26 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196179   |      | 0    |          | \$2454.72 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196180   |      | 0    |          | \$1052.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196181   |      | 0    |          | \$1934.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196182   |      | 0    |          | \$2538.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196183   |      | 0    |          | \$1650.19 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196184   |      | 0    |          | \$1991.60 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196185   |      | 0    |          | \$2109.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196186   |      | 0    |          | \$2617.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196187   |      | 0    |          | \$1977.38 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196188   |      | 0    |          | \$1941.67 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196189   |      | 0    |          | \$2024.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196190   |      | 0    |          | \$1692.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196191   |      | 0    |          | \$2045.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196192   |      | 0    |          | \$1821.27 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196193   |      | 0    |          | \$1466.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196194   |      | 0    |          | \$2210.59 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196195   |      | 0    |          | \$1249.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196196   |      | 0    |          | \$1829.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196197   |      | 0    |          | \$1956.16 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196198   |      | 0    |          | \$953.26  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196199   |      | 0    |          | \$1886.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196200   |      | 0    |          | \$3368.59 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196201   |      | 0    |          | \$2217.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196202   |      | 0    |          | \$1946.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196203   |      | 0    |          | \$3732.41 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196204   |      | 0    |          | \$4638.74 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196205   |      | 0    |          | \$2068.71 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196206   |      | 0    |          | \$3393.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196207   |      | 0    |          | \$4707.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196208   |      | 0    |          | \$4038.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196209   |      | 0    |          | \$4487.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196210   |      | 0    |          | \$5258.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196211   |      | 0    |          | \$3544.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196212   |      | 0    |          | \$2868.20 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196213   |      | 0    |          | \$2598.46 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196214   |      | 0    |          | \$2722.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196215   |      | 0    |          | \$3792.14 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196216   |      | 0    |          | \$3894.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196217   |      | 0    |          | \$4264.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196218   |      | 0    |          | \$3171.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196219   |      | 0    |          | \$2862.41 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196220   |      | 0    |          | \$2866.89 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196221   |      | 0    |          | \$4279.27 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196222   |      | 0    |          | \$3354.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196223   |      | 0    |          | \$3766.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196224   |      | 0    |          | \$4670.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196225   |      | 0    |          | \$2910.19 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196226   |      | 0    |          | \$3064.16 | 0        |



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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196227   |      | 0    |          | \$2467.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196228   |      | 0    |          | \$2837.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196229   |      | 0    |          | \$4310.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196230   |      | 0    |          | \$1983.74 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196231   |      | 0    |          | \$3240.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196232   |      | 0    |          | \$2176.63 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196233   |      | 0    |          | \$3196.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196234   |      | 0    |          | \$3387.61 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196235   |      | 0    |          | \$4080.21 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196236   |      | 0    |          | \$3749.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196237   |      | 0    |          | \$3452.86 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196238   |      | 0    |          | \$3269.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196239   |      | 0    |          | \$2597.46 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196240   |      | 0    |          | \$3225.98 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196241   |      | 0    |          | \$2282.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196242   |      | 0    |          | \$1390.74 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196243   |      | 0    |          | \$3602.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196244   |      | 0    |          | \$2636.83 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196245   |      | 0    |          | \$2401.98 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196246   |      | 0    |          | \$2464.32 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196247   |      | 0    |          | \$3606.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196248   |      | 0    |          | \$1512.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196249   |      | 0    |          | \$2572.63 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196250   |      | 0    |          | \$2599.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196251   |      | 0    |          | \$2828.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196252   |      | 0    |          | \$2905.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196253   |      | 0    |          | \$2639.05 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196254   |      | 0    |          | \$3073.21 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196255   |      | 0    |          | \$4794.28 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196256   |      | 0    |          | \$2369.35 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196257   |      | 0    |          | \$4047.96 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196258   |      | 0    |          | \$3917.05 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196259   |      | 0    |          | \$2788.88 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196260   |      | 0    |          | \$4858.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196261   |      | 0    |          | \$2748.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196262   |      | 0    |          | \$3272.69 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196263   |      | 0    |          | \$2027.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196264   |      | 0    |          | \$3516.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196265   |      | 0    |          | \$2535.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196266   |      | 0    |          | \$4978.15 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196267   |      | 0    |          | \$3725.49 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196268   |      | 0    |          | \$3277.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196269   |      | 0    |          | \$1212.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196270   |      | 0    |          | \$2260.66 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196271   |      | 0    |          | \$4848.55 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196272   |      | 0    |          | \$2670.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196273   |      | 0    |          | \$2994.01 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196274   |      | 0    |          | \$3129.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196275   |      | 0    |          | \$3069.38 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196276   |      | 0    |          | \$2484.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196277   |      | 0    |          | \$4391.56 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196278   |      | 0    |          | \$3657.68 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196279   |      | 0    |          | \$1416.79 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196280   |      | 0    |          | \$3628.69 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196281   |      | 0    |          | \$1858.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196282   |      | 0    |          | \$6334.49 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196283   |      | 0    |          | \$1731.97 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196284   |      | 0    |          | \$3140.64 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196285   |      | 0    |          | \$1009.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196286   |      | 0    |          | \$2050.81 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196287   |      | 0    |          | \$4201.13 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196288   |      | 0    |          | \$3343.62 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196289   |      | 0    |          | \$2288.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196290   |      | 0    |          | \$2759.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196291   |      | 0    |          | \$2504.00 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196292   |      | 0    |          | \$1765.89 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196293   |      | 0    |          | \$3487.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196294   |      | 0    |          | \$3458.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196295   |      | 0    |          | \$2687.31 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196296   |      | 0    |          | \$4362.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196297   |      | 0    |          | \$3112.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196298   |      | 0    |          | \$4577.66 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196299   |      | 0    |          | \$1422.16 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196300   |      | 0    |          | \$1856.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196301   |      | 0    |          | \$2876.43 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196302   |      | 0    |          | \$1597.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196303   |      | 0    |          | \$3319.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196304   |      | 0    |          | \$1586.13 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196305   |      | 0    |          | \$3320.53 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196306   |      | 0    |          | \$3380.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196307   |      | 0    |          | \$4325.95 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196308   |      | 0    |          | \$3778.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196309   |      | 0    |          | \$3601.98 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196310   |      | 0    |          | \$3896.96 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196311   |      | 0    |          | \$2979.57 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196312   |      | 0    |          | \$4345.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196313   |      | 0    |          | \$2342.36 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196314   |      | 0    |          | \$1484.62 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196315   |      | 0    |          | \$1955.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196316   |      | 0    |          | \$3553.63 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196317   |      | 0    |          | \$4272.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196318   |      | 0    |          | \$1623.67 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196319   |      | 0    |          | \$2917.26 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196320   |      | 0    |          | \$4005.20 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196321   |      | 0    |          | \$2593.01 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196322   |      | 0    |          | \$1495.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196323   |      | 0    |          | \$3859.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196324   |      | 0    |          | \$3129.79 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196325   |      | 0    |          | \$3680.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196326   |      | 0    |          | \$2476.71 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196327   |      | 0    |          | \$3542.48 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196328   |      | 0    |          | \$4880.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196329   |      | 0    |          | \$2934.97 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196330   |      | 0    |          | \$1665.60 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196331   |      | 0    |          | \$3239.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196332   |      | 0    |          | \$3999.61 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196333   |      | 0    |          | \$3430.53 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196334   |      | 0    |          | \$3100.33 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196335   |      | 0    |          | \$3381.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196336   |      | 0    |          | \$2365.60 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196337   |      | 0    |          | \$3454.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196338   |      | 0    |          | \$2944.37 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196339   |      | 0    |          | \$3556.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196340   |      | 0    |          | \$3830.53 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196341   |      | 0    |          | \$4345.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196342   |      | 0    |          | \$2948.62 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196343   |      | 0    |          | \$4027.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196344   |      | 0    |          | \$3658.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196345   |      | 0    |          | \$3586.15 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196346   |      | 0    |          | \$4165.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196347   |      | 0    |          | \$3601.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196348   |      | 0    |          | \$3837.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196349   |      | 0    |          | \$1457.15 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196350   |      | 0    |          | \$3784.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196351   |      | 0    |          | \$1292.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196352   |      | 0    |          | \$3346.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196353   |      | 0    |          | \$3759.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196354   |      | 0    |          | \$1500.02 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196355   |      | 0    |          | \$1872.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196356   |      | 0    |          | \$2428.67 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196357   |      | 0    |          | \$2005.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196358   |      | 0    |          | \$6935.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196359   |      | 0    |          | \$1633.94 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196360   |      | 0    |          | \$5025.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196361   |      | 0    |          | \$3901.68 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196362   |      | 0    |          | \$2008.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196363   |      | 0    |          | \$7329.52 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196364   |      | 0    |          | \$2138.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196365   |      | 0    |          | \$3344.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196366   |      | 0    |          | \$3306.95 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196367   |      | 0    |          | \$4193.95 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196368   |      | 0    |          | \$3351.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196369   |      | 0    |          | \$1643.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196370   |      | 0    |          | \$2694.98 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196371   |      | 0    |          | \$2720.43 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196372   |      | 0    |          | \$2741.33 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196373   |      | 0    |          | \$4375.94 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196374   |      | 0    |          | \$1592.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196375   |      | 0    |          | \$2257.72 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196376   |      | 0    |          | \$2193.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196377   |      | 0    |          | \$3186.70 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196378   |      | 0    |          | \$1708.33 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196379   |      | 0    |          | \$3541.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196380   |      | 0    |          | \$3521.80 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196381   |      | 0    |          | \$3078.07 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196382   |      | 0    |          | \$2600.02 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196383   |      | 0    |          | \$2491.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196384   |      | 0    |          | \$2407.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196385   |      | 0    |          | \$1538.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196386   |      | 0    |          | \$1047.93 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196387   |      | 0    |          | \$2685.01 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196388   |      | 0    |          | \$3560.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196389   |      | 0    |          | \$3909.26 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196390   |      | 0    |          | \$1426.09 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196391   |      | 0    |          | \$3042.37 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196392   |      | 0    |          | \$2752.83 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196393   |      | 0    |          | \$4490.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196394   |      | 0    |          | \$2702.79 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196395   |      | 0    |          | \$4060.78 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196396   |      | 0    |          | \$2189.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196397   |      | 0    |          | \$2898.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196398   |      | 0    |          | \$3856.72 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196399   |      | 0    |          | \$1590.89 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196400   |      | 0    |          | \$9649.19 | 0        |

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| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196401   |      | 0    |          | \$2753.66 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196402   |      | 0    |          | \$3402.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196403   |      | 0    |          | \$3383.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196404   |      | 0    |          | \$6002.05 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196405   |      | 0    |          | \$2642.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196406   |      | 0    |          | \$1931.32 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196407   |      | 0    |          | \$2774.80 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196408   |      | 0    |          | \$2860.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196409   |      | 0    |          | \$840.18  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196410   |      | 0    |          | \$1588.97 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196411   |      | 0    |          | \$2252.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196412   |      | 0    |          | \$2200.47 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196413   |      | 0    |          | \$2273.03 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196414   |      | 0    |          | \$2028.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196415   |      | 0    |          | \$758.83  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196416   |      | 0    |          | \$1838.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196417   |      | 0    |          | \$2613.69 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196418   |      | 0    |          | \$1754.13 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196419   |      | 0    |          | \$1946.61 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196420   |      | 0    |          | \$8942.67 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196421   |      | 0    |          | \$1346.66 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196422   |      | 0    |          | \$1687.43 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196423   |      | 0    |          | \$2150.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196424   |      | 0    |          | \$2212.48 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196425   |      | 0    |          | \$2917.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196426   |      | 0    |          | \$1733.71 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196427   |      | 0    |          | \$1616.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196428   |      | 0    |          | \$1546.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196429   |      | 0    |          | \$2636.89 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196430   |      | 0    |          | \$2139.19 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196431   |      | 0    |          | \$2030.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196432   |      | 0    |          | \$1276.78 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196433   |      | 0    |          | \$2425.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196434   |      | 0    |          | \$1565.18 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196435   |      | 0    |          | \$1959.17 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196436   |      | 0    |          | \$2083.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196437   |      | 0    |          | \$2354.35 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196438   |      | 0    |          | \$1841.36 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196439   |      | 0    |          | \$1555.90 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196440   |      | 0    |          | \$1884.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196441   |      | 0    |          | \$1813.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196442   |      | 0    |          | \$2143.86 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196443   |      | 0    |          | \$1339.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196444   |      | 0    |          | \$2204.33 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196445   |      | 0    |          | \$2160.34 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196446   |      | 0    |          | \$1803.63 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196447   |      | 0    |          | \$1599.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196448   |      | 0    |          | \$1615.92 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196449   |      | 0    |          | \$1665.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196450   |      | 0    |          | \$2122.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196451   |      | 0    |          | \$1846.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196452   |      | 0    |          | \$1771.00 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196453   |      | 0    |          | \$2298.93 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196454   |      | 0    |          | \$2280.01 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196455   |      | 0    |          | \$1912.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196456   |      | 0    |          | \$1991.96 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196457   |      | 0    |          | \$2296.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196458   |      | 0    |          | \$945.55  | 0        |



## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196459   |      | 0    |          | \$2075.23 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196460   |      | 0    |          | \$2116.52 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196461   |      | 0    |          | \$2074.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196462   |      | 0    |          | \$2176.68 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196463   |      | 0    |          | \$2194.01 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196464   |      | 0    |          | \$2075.57 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196465   |      | 0    |          | \$1899.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196466   |      | 0    |          | \$1182.52 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196467   |      | 0    |          | \$1648.90 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196468   |      | 0    |          | \$2547.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196469   |      | 0    |          | \$1023.74 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196470   |      | 0    |          | \$2098.21 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196471   |      | 0    |          | \$2055.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196472   |      | 0    |          | \$2125.16 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196473   |      | 0    |          | \$2268.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196474   |      | 0    |          | \$1789.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196475   |      | 0    |          | \$2179.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196476   |      | 0    |          | \$2142.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196477   |      | 0    |          | \$1055.86 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196478   |      | 0    |          | \$1319.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196479   |      | 0    |          | \$2696.73 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196480   |      | 0    |          | \$2449.31 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196481   |      | 0    |          | \$1874.77 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196482   |      | 0    |          | \$1406.60 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196483   |      | 0    |          | \$1713.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196484   |      | 0    |          | \$2352.52 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196485   |      | 0    |          | \$2322.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196486   |      | 0    |          | \$1604.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196487   |      | 0    |          | \$2092.03 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196488   |      | 0    |          | \$1843.57 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196489   |      | 0    |          | \$2275.02 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196490   |      | 0    |          | \$2321.00 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196491   |      | 0    |          | \$1930.26 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196492   |      | 0    |          | \$1491.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196493   |      | 0    |          | \$2391.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196494   |      | 0    |          | \$1884.22 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196495   |      | 0    |          | \$2711.32 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196496   |      | 0    |          | \$2300.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196497   |      | 0    |          | \$1296.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196498   |      | 0    |          | \$2197.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196499   |      | 0    |          | \$2081.06 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196500   |      | 0    |          | \$2821.83 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196501   |      | 0    |          | \$1277.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196502   |      | 0    |          | \$1566.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196503   |      | 0    |          | \$327.85  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196504   |      | 0    |          | \$2266.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196505   |      | 0    |          | \$3246.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196506   |      | 0    |          | \$2145.48 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196507   |      | 0    |          | \$4244.28 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196508   |      | 0    |          | \$2147.65 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196509   |      | 0    |          | \$1556.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196510   |      | 0    |          | \$9157.82 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196511   |      | 0    |          | \$1538.19 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196512   |      | 0    |          | \$1360.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196513   |      | 0    |          | \$2606.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196514   |      | 0    |          | \$1676.78 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196515   |      | 0    |          | \$2111.72 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196516   |      | 0    |          | \$2266.38 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196517   |      | 0    |          | \$1177.50 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196518   |      | 0    |          | \$1777.07 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196519   |      | 0    |          | \$4139.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196520   |      | 0    |          | \$1806.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196521   |      | 0    |          | \$3197.30 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196522   |      | 0    |          | \$2252.49 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196523   |      | 0    |          | \$2814.54 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196524   |      | 0    |          | \$3521.28 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196525   |      | 0    |          | \$1624.91 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196526   |      | 0    |          | \$3018.18 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196527   |      | 0    |          | \$2030.87 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196528   |      | 0    |          | \$1400.51 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196529   |      | 0    |          | \$2867.25 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196530   |      | 0    |          | \$1156.70 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196531   |      | 0    |          | \$1804.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196532   |      | 0    |          | \$3181.67 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196533   |      | 0    |          | \$1907.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196534   |      | 0    |          | \$2821.03 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196535   |      | 0    |          | \$3145.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196536   |      | 0    |          | \$1933.68 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196537   |      | 0    |          | \$2532.08 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196538   |      | 0    |          | \$913.26  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196539   |      | 0    |          | \$2712.04 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196540   |      | 0    |          | \$1752.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196541   |      | 0    |          | \$2274.17 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196542   |      | 0    |          | \$3420.40 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196543   |      | 0    |          | \$2542.24 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196544   |      | 0    |          | \$1710.00 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196545   |      | 0    |          | \$2105.06 | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196546   |      | 0    |          | \$2241.44 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196547   |      | 0    |          | \$3357.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196548   |      | 0    |          | \$4102.93 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196549   |      | 0    |          | \$2220.51 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196550   |      | 0    |          | \$1867.55 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196551   |      | 0    |          | \$4432.07 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196552   |      | 0    |          | \$1424.66 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196553   |      | 0    |          | \$2566.58 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196554   |      | 0    |          | \$3275.29 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196555   |      | 0    |          | \$1030.10 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196556   |      | 0    |          | \$1110.02 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196557   |      | 0    |          | \$2149.39 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196558   |      | 0    |          | \$2213.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196559   |      | 0    |          | \$1674.12 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196560   |      | 0    |          | \$928.61  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196561   |      | 0    |          | \$2045.26 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196562   |      | 0    |          | \$1783.78 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196563   |      | 0    |          | \$1868.41 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196564   |      | 0    |          | \$2736.27 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196565   |      | 0    |          | \$1769.75 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196566   |      | 0    |          | \$1889.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196567   |      | 0    |          | \$1100.84 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196568   |      | 0    |          | \$1721.63 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196569   |      | 0    |          | \$960.51  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196570   |      | 0    |          | \$817.02  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196571   |      | 0    |          | \$222.12  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196572   |      | 0    |          | \$614.84  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196573   |      | 0    |          | \$772.22  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196574   |      | 0    |          | \$251.41  | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME | DD AMT    | VOID AMT |
|----------------------|------------|----------|------|------|----------|-----------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196575   |      | 0    |          | \$87.59   | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196576   |      | 0    |          | \$1732.85 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196577   |      | 0    |          | \$673.39  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196578   |      | 0    |          | \$1054.15 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196579   |      | 0    |          | \$1609.90 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196580   |      | 0    |          | \$559.54  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196581   |      | 0    |          | \$2527.64 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196582   |      | 0    |          | \$1180.60 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196583   |      | 0    |          | \$728.00  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196584   |      | 0    |          | \$1703.68 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196585   |      | 0    |          | \$1002.99 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196586   |      | 0    |          | \$144.67  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196587   |      | 0    |          | \$1782.11 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196588   |      | 0    |          | \$942.32  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196589   |      | 0    |          | \$747.57  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196590   |      | 0    |          | \$1467.45 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196591   |      | 0    |          | \$549.81  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196592   |      | 0    |          | \$189.88  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196593   |      | 0    |          | \$692.23  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196594   |      | 0    |          | \$1536.70 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196595   |      | 0    |          | \$982.41  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196596   |      | 0    |          | \$609.70  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196597   |      | 0    |          | \$502.04  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196598   |      | 0    |          | \$123.38  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196599   |      | 0    |          | \$7175.00 | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196600   |      | 0    |          | \$44.00   | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196601   |      | 0    |          | \$289.43  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196602   |      | 0    |          | \$197.77  | 0        |
| PAYROLL - 2022-07-21 | 7/21/2022  | 196603   |      | 0    |          | \$47.50   | 0        |

## Payroll Direct Deposits / Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME    | DD AMT         | VOID AMT |
|----------------------|------------|----------|------|------|-------------|----------------|----------|
| PAYROLL - 2022-07-21 | 7/21/2022  | 196604   |      | 0    |             | \$6551.94      | 0        |
| PAYROLL - 2022-07-21 | TOTALS:    |          |      |      |             | \$1,341,546.89 | 0        |
|                      |            |          |      |      | Grand Total | \$2,601,723.65 | 0        |

## Pension Checks 7/1/2022 - 7/31/2022

| CHECK TYPE           | CHECK DATE | CHECKNBR | VOID | EMP# | EMP NAME    | DD AMT      |
|----------------------|------------|----------|------|------|-------------|-------------|
| PENSION - 2022-07-29 | 7/29/2022  | 6216     | N    | 0    |             | \$815.99    |
| PENSION - 2022-07-29 | 7/29/2022  | 6217     | N    | 0    |             | \$880.35    |
| PENSION - 2022-07-29 | 7/29/2022  | 6218     | N    | 0    |             | \$624.62    |
| PENSION - 2022-07-29 | 7/29/2022  | 6219     | N    | 0    |             | \$1067.86   |
| PENSION - 2022-07-29 | 7/29/2022  | 6220     | N    | 0    |             | \$590.64    |
| PENSION - 2022-07-29 | 7/29/2022  | 6221     | N    | 0    |             | \$1557.67   |
| PENSION - 2022-07-29 | 7/29/2022  | 6222     | N    | 0    |             | \$748.26    |
| PENSION - 2022-07-29 | 7/29/2022  | 6223     | N    | 0    |             | \$897.57    |
| PENSION - 2022-07-29 | 7/29/2022  | 6224     | N    | 0    |             | \$789.35    |
| PENSION - 2022-07-29 | 7/29/2022  | 6225     | N    | 0    |             | \$1214.88   |
| PENSION - 2022-07-29 | 7/29/2022  | 6226     | N    | 0    |             | \$973.77    |
| PENSION - 2022-07-29 | 7/29/2022  | 6227     | N    | 0    |             | \$3024.00   |
| PENSION - 2022-07-29 | 7/29/2022  | 6228     | N    | 0    |             | \$1452.91   |
| PENSION - 2022-07-29 | 7/29/2022  | 6229     | N    | 0    |             | \$1065.14   |
| PENSION - 2022-07-29 | 7/29/2022  | 6230     | N    | 0    |             | \$1130.76   |
| PENSION - 2022-07-29 | 7/29/2022  | 6231     | N    | 0    |             | \$379.31    |
| PENSION - 2022-07-29 | 7/29/2022  | 6232     | N    | 0    |             | \$511.00    |
| PENSION - 2022-07-29 | 7/29/2022  | 6233     | N    | 0    |             | \$483.58    |
| PENSION - 2022-07-29 | 7/29/2022  | 6234     | N    | 0    |             | \$115.31    |
| PENSION - 2022-07-29 | 7/29/2022  | 6235     | N    | 0    |             | \$1025.67   |
| PENSION - 2022-07-29 | 7/29/2022  | 6236     | N    | 0    |             | \$1176.07   |
| PENSION - 2022-07-29 | 7/29/2022  | 6237     | N    | 0    |             | \$1038.75   |
| PENSION - 2022-07-29 | 7/29/2022  | 6238     | N    | 0    |             | \$1967.85   |
| PENSION - 2022-07-29 | 7/29/2022  | 6239     | N    | 0    |             | \$509.51    |
| PENSION - 2022-07-29 | 7/29/2022  | 6240     | N    | 0    |             | \$791.41    |
| PENSION - 2022-07-29 | TOTALS:    |          |      |      |             | \$24,832.23 |
|                      |            |          |      |      | Grand Total | \$24,832.23 |



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 8/16/2022

Agenda Category: Items of Business

Core Focus Area 3 - Increase Economic Vitality

**Subject:**

Resolution No. 2022-106, Authorizing Distribution of Commercial Facade Improvement Program Funds to Tri-County Partners Habitat for Humanity

Department/Office  
Development Services

Ordinance/Resolution Number:  
2022-106

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 2022-106, authorizing the City Manager to sign and execute a funding agreement with Tri-County Partners Habitat for Humanity in the amount of \$1,548.70 for reimbursable facade improvements at 309 Wellsian Way.

**Summary:**

The City manages a Commercial Façade Improvement Program authorized by RMC 5.04.388. The program's purpose is to encourage and enhance economic development and reduce blight in the city. The Commercial Façade Improvement Program is a matching funds program intended to improve commercial areas to support economic growth.

Tri-County Partners Habitat for Humanity applied for Commercial Facade Improvement Program (CFIP) funds to offset the cost of new signage at its store located at 309 Wellsian Way. In addition to a new streetside sign, the project includes new vinyl lettering on front doors and windows as well as a new insert in the sign on the rear of the building.

According to the CFIP program guidelines, signage is only eligible for funding if it is also part of a larger facade improvement. This signage proposal creates an improved appearance and curb appeal, and as such, the Economic Development Committee (EDC) supported funding the streetside sign in the amount of \$1,548.70 as it is a permanent fixture that is an eligible expense under program guidelines.

Project renderings are included as part of the application packet.

Staff recommends adoption of Resolution No. 2022-106.

Fiscal Impact: Approximately \$67,517 will remain available for award after approval of Resolution Nos. 2022-105 and 2022-106.

**Attachments:**

1. Resolution No. 2022-106
2. Commercial Façade Improvement Program Application (Habitat)



**RESOLUTION NO. 2022-106**

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,  
AUTHORIZING THE DISTRIBUTION OF FUNDS FROM THE  
COMMERCIAL FAÇADE IMPROVEMENT PROGRAM TO TRI-  
COUNTY PARTNERS HABITAT FOR HUMANITY.**

**WHEREAS**, the improvement of the exterior of buildings in the City of Richland enhances the overall appearance and economic character of the City; and

**WHEREAS**, Ordinance No. 15-08, as amended, established the Commercial Façade Improvement Program (CFIP) intended to encourage economic development and the reduction of blight within the City; and

**WHEREAS**, the Economic Development Committee (EDC) reviews and recommends to the Richland City Council projects for funding from the CFIP; and

**WHEREAS**, at its July 25, 2022 meeting, the EDC provided a positive recommendation to allocate \$1,548.70 to Tri-County Partners Habitat for Humanity toward a façade improvement project at 309 Wellsian Way for costs that are determined eligible under RMC 5.04.388 and as further described in the CFIP Application.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Commercial Façade Improvement Program funding agreement with Habitat for Humanity for improvements at 309 Wellsian Way in the amount of \$1,548.70.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**ADOPTED** by the City Council of the City of Richland, Washington, at a regular meeting on the 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael Alvarez, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Heather Kintzley, City Attorney



# Commercial Façade Improvement Program

Application

|                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                             |                                                                |                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------|------------------------|
| <b>Applicant Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                                   | Larry Perez                                 | <b>Applicant Title</b>                                         | Store Manager          |
| <b>Applicant Phone</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  | 509-943-1330                                | <b>Applicant Email</b>                                         | lperez@habitat-tcp.org |
| <b>Applicant Mailing Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                        | 313 Wellsian Way, Richland, WA 99352        |                                                                |                        |
| <b>Applicant Relationship to Business</b>                                                                                                                                                                                                                                                                                                                                                                                                               | Employee                                    |                                                                |                        |
| <b>Business Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                                    | Tri-County Partners Habitat for             | <b>Business Phone</b>                                          | 5099435555             |
| <b>Age of Building</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  | 31                                          | <b>UBI Number</b>                                              | 601-466-392            |
| <b>Project Physical Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | 309 Wellsian Way, Richland, WA 99352        |                                                                |                        |
| <b>Project Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ \$10,559.12                              | <b>Amount Requested</b>                                        | \$ \$5,279.56          |
| Amount of funding requested may not exceed 50% of project cost, and the maximum grant reimbursement is \$20,000.00 per enclosed unit (see graphic within guidelines and procedures document).                                                                                                                                                                                                                                                           |                                             |                                                                |                        |
| <b>Is the property owner different than the business owner?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No (If yes, complete section in yellow below)                                                                                                                                                                                                                                                                                |                                             |                                                                |                        |
| <b>Owner Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | E13G Properties LLC                         | <b>Property Manager</b>                                        | Jim Tucker             |
| <b>Owner Phone</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      | 509-948-4838                                | <b>Owner Email</b>                                             | mpattillo2@gmail.com   |
| <b>Owner Mailing Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                            | 98817 E Canyon View Dr., Kennewick WA 99338 |                                                                |                        |
| <b>Have you obtained permission to complete this project from the property owner?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No                                                                                                                                                                                                                                                                                                     |                                             |                                                                |                        |
| <b>1) Have you used this program before?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No (If yes, complete section 1a)                                                                                                                                                                                                                                                                                                                |                                             |                                                                |                        |
| <b>1a) For what purpose or project did you use this program in the past? Please indicate the year utilized, and the funding amount you received. Attach one photo of the completed project to this application.</b>                                                                                                                                                                                                                                     |                                             |                                                                |                        |
| N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                             |                                                                |                        |
| <b>2) Provide a brief description of the proposed improvements and note how you believe they will enhance the area surrounding your business. Attach a photo, rendering, or sketch of the proposed improvement to this application. Attach additional pages as necessary.</b>                                                                                                                                                                           |                                             |                                                                |                        |
| Proposed improvements to 309 Wellsian Way in Richland include the installation of a new road sign for our business and new signage for the front and back of the building. These improvements will enhance the area through increased visibility of the shopping area our business is located in and will bring more clarity about the location of our store and donation center in relation to neighboring businesses. Continued on additional page... |                                             |                                                                |                        |
| <b>3) Will the project require any permits?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No (If yes, complete section 3a)                                                                                                                                                                                                                                                                                                             |                                             |                                                                |                        |
| <b>3a) Please indicate which permits you may need to obtain.</b>                                                                                                                                                                                                                                                                                                                                                                                        |                                             |                                                                |                        |
| <input type="checkbox"/> City of Richland Building Permits                                                                                                                                                                                                                                                                                                                                                                                              |                                             | <input type="checkbox"/> City of Richland Right-of-Way Permits |                        |
| <input type="checkbox"/> City of Richland Sewer/Water Permits                                                                                                                                                                                                                                                                                                                                                                                           |                                             | <input type="checkbox"/> Washington State Liquor Licensing     |                        |
| <b>4) Have you consulted with Richland Development Services?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No                                                                                                                                                                                                                                                                                                                          |                                             |                                                                |                        |
| <b>4a) If yes, which building division official did you speak with? If no, please email <a href="mailto:building@ci.richland.wa.us">building@ci.richland.wa.us</a> to set a consultation appointment.</b>                                                                                                                                                                                                                                               |                                             |                                                                |                        |
| N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                             |                                                                |                        |

**City of Richland Commercial Façade Improvement Program – Tri-County Partners Habitat for Humanity Application**

**Project Description Continued:**

Proposed improvements will brighten up the surrounding shopping area by removing the current signage which is outdated and deteriorating.



**5) Can the project be completed within 12 months? Please explain.**

Yes,

| Revenue (Attach additional pages as necessary)                 |                |
|----------------------------------------------------------------|----------------|
| Source                                                         | Amount         |
| Habitat Store Sales                                            | \$ \$10,559.12 |
|                                                                | \$             |
|                                                                | \$             |
|                                                                | \$             |
|                                                                | \$             |
|                                                                | \$             |
| <b>Total</b>                                                   | \$ \$10,559.12 |
| Expenses (Attach additional pages as necessary)                |                |
| Source                                                         | Amount         |
| Outside Road Sign/120x48/wood frame/stained/proto letters (100 | \$ \$5,699.00  |
| Front window graphics/133.3x51.5/installed                     | \$ \$611.00    |
| Cabinet face/lexan/installed                                   | \$ \$1,145.00  |
| Front Window perf/ shop, donate, volunteer/ installed          | \$ \$750.00    |
| Rear of building (wall) 330x57/installed                       | \$ \$1,509.00  |
| Sales Tax                                                      | \$ \$845.12    |
| <b>Total</b>                                                   | \$ \$10,559.12 |

You may use additional pages if necessary to complete the application. Please attach any additional information about the project or your organization that you believe is relevant to this application.

| Application Requirements                                                          |
|-----------------------------------------------------------------------------------|
| Please check the box beside each item to note that you have met that requirement. |

| ✓                                   | Requirements for Submittal                                                                              |
|-------------------------------------|---------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | The business applicant has a current Richland Business License                                          |
| <input checked="" type="checkbox"/> | The applicant has available funds to complete the project before requesting reimbursement from the City |
| <input checked="" type="checkbox"/> | The project complies with Richland Municipal Code and all applicable building and life safety codes     |
| <input checked="" type="checkbox"/> | The project improvements are clearly visible to the general public                                      |
| <input checked="" type="checkbox"/> | The reimbursement request is no more than 50% of total project cost                                     |
| <input checked="" type="checkbox"/> | The project requests reimbursement of no more than \$20,000 per enclosed unit in this application       |
| <input checked="" type="checkbox"/> | The project is well designed, and the applicant provided a sketch or rendering of the proposal          |
| <input checked="" type="checkbox"/> | The project is permanent and long lasting                                                               |
| <input checked="" type="checkbox"/> | The applicant provided <b>two (2)</b> estimates for the project                                         |



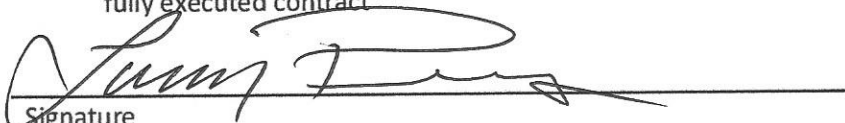
### Application Review Criteria

In order to encourage applicants to incorporate multiple improvements into a given project, it is recommended that all projects submitted attempt to **fulfill some or all of the criteria listed below**. It is not required that a project fulfill each criterion, but projects that fulfill multiple criteria will be looked upon more favorably. The Economic Development Committee reserves the right to reject or table applications for further review if they do not meet the criteria described.

| ✓                                   | CRITERIA CONSIDERED                                                                                                                                           |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Physical                            |                                                                                                                                                               |
| <input checked="" type="checkbox"/> | The project enhances the building and surrounding neighborhood                                                                                                |
| <input type="checkbox"/>            | The project enhances existing historical or architectural features                                                                                            |
| <input checked="" type="checkbox"/> | The project is designed in consistency with the surrounding area                                                                                              |
| <input type="checkbox"/>            | The project enhances the immediate common area shared by two or more businesses                                                                               |
| <input checked="" type="checkbox"/> | The project is decorative and/or artfully designed in compatibility with its surrounding area                                                                 |
| <input checked="" type="checkbox"/> | The project improvements replace existing aging or decaying exterior appurtenances                                                                            |
| Programmatic Goals                  |                                                                                                                                                               |
| <input checked="" type="checkbox"/> | <b>The project clusters two or more on-site improvements</b>                                                                                                  |
| <input checked="" type="checkbox"/> | It is the first application awarded at the project site                                                                                                       |
| <input type="checkbox"/>            | The improvements are in an area identified as a priority funding area                                                                                         |
| <input checked="" type="checkbox"/> | The project narrative describes the project's positive economic impact on the business                                                                        |
| Relationship Building               |                                                                                                                                                               |
| <input type="checkbox"/>            | The project encourages favorable aesthetics in a shopping strip or center with adjacent retail/commercial vacancies                                           |
| <input type="checkbox"/>            | The project is performed in tandem with another demonstrated economic development effort in the immediate area, or is made by two or more adjacent businesses |

By signing below, you are affirming that you:

- Have read the **Commercial Facade Improvement Program Guidelines and Procedures** document
- Are aware of the limitations of this program
- Certify that requested funds will only be used for purposes as described in this application and/or as approved by the City of Richland
- You understand that use of funds is subject to audit by the State of Washington
- Will submit, if approved for award, a detailed project schedule and updated budget within 30 days of receipt of a fully executed contract

  
 Signature  
 Your Name Here  
**LARRY PEREZ**  
 Printed Name

07/08/2022

Date

## Application Submittal

### Applications completed digitally:

- Applications that were completed digitally may be saved and sent via email to [info@richlandbusiness.com](mailto:info@richlandbusiness.com)
- Save your application with a different file name than the original
- Attach any accompanying documentation as a separate attachment, saved as a PDF or JPG

### Applications completed handwritten:

- Applications that are handwritten may be sent via email, dropped off, or mailed
- If sent via email, please legibly scan your document as a PDF
- If dropped off, bring to 625 Swift Blvd. in Richland: Attn: Mandy Wallner
- If mailed, mail to:

Richland BEDO  
Attn: Mandy Wallner, Economic Development  
625 Swift Boulevard, MS-18  
Richland, WA 99352



Signs By Sue

1215 A SO 10TH  
PASCO, WA 99301  
509-545-6929

# Estimate

| Date     | Estimate # |
|----------|------------|
| 6/2/2022 | 4822       |

Name / Address

Tri-County Habitat For Humanity  
Melinda Davis

Project

| Description                                                                              | Qty | Cost         | Total       |
|------------------------------------------------------------------------------------------|-----|--------------|-------------|
| Front window graphics/ 133.3x51.5/ installed                                             | 1   | 611.00       | 611.00T     |
| Cabinet face/ lexan / Installed                                                          | 1   | 1,145.00     | 1,145.00T   |
| Front Window perf/ shop,donate/ volunteer/ installed                                     | 3   | 250.00       | 750.00T     |
| Inside graphics over door way/ shop. donate/ Volunteer / installed                       | 1   | 804.00       | 804.00T     |
| Rear of building (wall) 330x57/ installed                                                | 1   | 1,509.00     | 1,509.00T   |
| Out side road sign/ 120x48 / wood frame/ stained/ proto letters ( 100 count) / installed | 1   | 5,699.00     | 5,699.00T   |
| Sales Tax                                                                                |     | 8.70%        | 915.07      |
|                                                                                          |     | <b>Total</b> | \$11,433.07 |

Customer Signature \_\_\_\_\_

Mustang Signs  
10379 W Clearwater Ave, Ste 110, Kennewick, WA, 99336  
info@mustangsigns.com  
(509) 735-4607  
EIN #: 90-0863746



License #: MUSTASG853J2  
www.mustangsigns.com

## Quote 15828

### Store Signage

#### SALES REP INFO

Erin Voyles  
Project Manager  
erinv@mustangsigns.com  
509-201-3182

#### QUOTE DATE

06/16/2022

#### QUOTE EXPIRY DATE

09/14/2022

#### TERMS

Payable on Receipt

#### ORDERED BY

Habitat for Humanity  
Habitat for Humanity  
309 Wellsian Way  
Richland, WA, 99352

#### INSTALL ADDRESS

Habitat for Humanity  
309 Wellsian Way  
Richland, WA, 99352

#### CONTACT INFO

Larry Perez  
Store@habitat-tcp.org

| # | ITEM                                                                                                                                                                                                                       | QTY | UOM  | U.PRICE  | TOTAL (EXCL. TAX) | TAXABLE |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|----------|-------------------|---------|
| 1 | <b>Window Perforation - Front Windows</b><br>Height: 57 Inches<br>Width: 36 Inches<br>Window Perf- 54" Solvex 50/50<br>Graphic Design / Layout<br>Vinyl Install (1 Man)                                                    | 3   | Each | \$225.60 | \$676.80          | Y       |
| 2 | <b>Spot Vinyl Across 4 Window Panels</b><br>Height: 51.5 Inches<br>Width: 133 Inches<br>Arlon 3420 (gloss) Laminate<br>Arlon 4600 GLX (gloss)-Removable Adhesive Vinyl<br>Graphic Design / Layout<br>Vinyl Install (1 Man) | 1   | Each | \$689.16 | \$689.16          | Y       |
| 3 | <b>Vinyl Above Doorways</b><br>Donate.<br>Volunteer.<br>Height: 24 Inches<br>Width: 244.8 Inches<br>High Performance Cut Vinyl<br>Graphic Design / Layout<br>Vinyl Install (1 Man)                                         | 1   | Each | \$618.23 | \$618.23          | Y       |
| 4 | <b>Vinyl Above Doorways</b><br>Shop.<br>Height: 28.5 Inches<br>Width: 90 Inches                                                                                                                                            | 1   | Each | \$278.12 | \$278.12          | Y       |



| # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | QTY | UOM  | U.PRICE    | TOTAL (EXCL. TAX) | TAXABLE |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|------------|-------------------|---------|
|   | High Performance Cut Vinyl<br>Graphic Design / Layout<br>Vinyl Install (1 Man)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |      |            |                   |         |
| 5 | <b>Backlit Panel</b><br><br><ul style="list-style-type: none"> <li>Manufacture &amp; Install a 3/16" White Transparent Panel with Graphics, designed to let light pass through</li> <li>Dispose of existing sign panel</li> <li><i>Electrical repairs are not included. If authorized repairs will be billed separately on a 'Time &amp; Material' basis.</i></li> </ul><br>Height: 45 Inches<br>Width: 143 Inches<br>Translucent 3M 3630 -Cut Vinyl<br>Polycarb - White .150 (52" wide)<br>Graphic Design / Layout<br>Bucket Truck + Journeyman<br><br><b>Survey Needed for Backlit Panel VO and Cut Size</b><br><br>Bucket Truck + Journeyman | 1   | Each | \$1,722.07 | \$1,722.07        | Y       |
| 6 | <b>Option A - Dimensional Letters - Donation Center</b><br><br><ul style="list-style-type: none"> <li>Acrylic Letters and logo - 1/8" depth</li> <li>Adhered to side of Donation Center</li> </ul><br>Height: 48 Inches<br>Width: 276 Inches<br>Graphic Design / Layout<br>Bucket Truck + Journeyman<br><br><i>Material: Acrylic</i><br><i>Depth: 1/8</i><br><i>Mounting Method: Tape</i>                                                                                                                                                                                                                                                       | 1   | Each | \$2,270.52 | \$2,270.52        | Y       |
| 7 | <b>Option B - Vinyl Letters - Donation Center</b><br>Height: 48 Inches<br>Width: 276 Inches<br>Arlon 3420 (gloss) Laminate<br>Arlon 8200X Gloss - High Tack Vinyl<br>Graphic Design / Layout<br>Vinyl Install (2 Man)                                                                                                                                                                                                                                                                                                                                                                                                                           | 1   | Each | \$1,760.39 | \$1,760.39        | Y       |

This handcrafted quote is based on specific information you've given us and is valid for 30 days.  
When you approve this quote, you are agreeing to pay 100% of the quoted price. We require a 50% deposit to begin work on your project. Once we receive your deposit, we'll schedule your project and email you an estimation completion date. The remaining balance is due upon completion of your order.  
Need to make changes?  
No problem - but please realize changes to quantity or specifications will affect your price. We will provide you with an updated quote based on the changes.

|                   |            |
|-------------------|------------|
| Setup:            | \$25.00    |
| Shipping:         | \$0        |
| Subtotal:         | \$8,040.29 |
| Sales Tax (8.7%): | \$699.51   |
| Total:            | \$8,739.80 |

Downpayment (50.0 %)

\$4,369.90

SIGNATURE:

DATE:

Mustang Signs  
10379 W Clearwater Ave, Ste 110, Kennewick, WA, 99336  
info@mustangsigns.com  
(509) 735-4607  
EIN #: 90-0863746



License #: MUSTASG853J2  
www.mustangsigns.com

## Quote 15985

### Entrance Sign - Double Sided

SALES REP INFO  
Erin Voyles  
Project Manager  
eriniv@mustangsigns.com  
509-201-3182

QUOTE DATE  
06/29/2022  
QUOTE EXPIRY DATE  
09/27/2022  
TERMS  
Payable on Receipt

ORDERED BY  
Habitat for Humanity  
Habitat for Humanity  
309 Wellsian Way  
Richland, WA, 99352

INSTALL ADDRESS  
Habitat for Humanity  
309 Wellsian Way  
Richland, WA, 99352

CONTACT INFO  
Larry Perez  
Store@habitat-tcp.org

| # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | QTY | UOM  | U.PRICE      | TOTAL (EXCL. TAX) | TAXABLE |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|--------------|-------------------|---------|
| 1 | <b>E-Panel Sign with Zip Track for Letters - Double Sided</b><br>Installed onto 2 sided custom built frame - shaped with triangles<br>Height: 36 Inches<br>Width: 72 Inches<br>Single Sided<br>Zip Track 10' Bottom<br>Aluminum Composite - 3mm 4'x8'<br>Arlon 4500 GLX (gloss)-Permanent Adhesive Vinyl<br>Arlon 3420 (gloss) Laminate<br>Zip Track 10' Mutual<br>Wood Post - 8ft x 4" x 4"<br>Zip Track 10' Top<br>Sign Install (2 Man)<br><br><b>Custom Built Frame</b><br><br><b>Zip track letter set</b><br>4" tall | 1   | Each | \$13,920.138 | \$13,920.14       | Y       |

This handcrafted quote is based on specific information you've given us and is valid for 30 days.  
When you approve this quote, you are agreeing to pay 100% of the quoted price. We require a 50% deposit to begin work on your project. Once we receive your deposit, we'll schedule your project and email you an estimation completion date. The remaining balance is due upon completion of your order.  
Need to make changes?  
No problem - but please realize changes to quantity or specifications will affect your price. We will provide you with an updated quote based on the changes.

|                   |             |
|-------------------|-------------|
| Setup:            | \$0         |
| Design Fee:       | \$0         |
| Subtotal:         | \$13,920.14 |
| Sales Tax (8.6%): | \$1,197.13  |
| Total:            | \$15,117.27 |

Downpayment (50.0 %)

\$7,558.635

SIGNATURE:

DATE:







309

| Shop.                                                                                                                | Donate.                                                                                                      | Volunteer.                                                                                             |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Furniture</li><li>• Cabinets</li><li>• Appliances</li><li>• Lights</li></ul> | <ul style="list-style-type: none"><li>• Sinks</li><li>• Flooring</li><li>• Toilets</li><li>• Tools</li></ul> | <ul style="list-style-type: none"><li>• Building Materials</li><li>• Doors</li><li>• Windows</li></ul> |

The image shows the entrance to a building with a large sign above the door and a window display to the right. The sign above the door lists the store's name and the organization it partners with. The window display is divided into three columns, each with a heading and a list of items available for purchase, donation, or volunteer work. The building has a light-colored exterior wall and a dark-colored door. A small tree is visible to the right of the building.





**Donation Center**



**Habitat**  
for Humanity  
Tri-Cities



133.3"

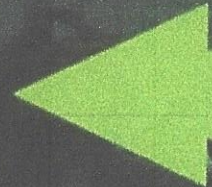
313

Tri-County Partners



Habitat  
for Humanity

51.5"



Shop. Donate. Volunteer.

WHITEFIELD.CO.ORG

MAINTENANCE  
←