



MINUTES

RICHLAND CITY COUNCIL SPECIAL MEETING

Monday, August 1, 2022

**Richland City Hall ~ Council Chambers
625 Swift Boulevard**

City Council Special Meeting - 6:00 p.m.

Mayor Pro Tem Christensen called the City Council special meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Pro Tem Christensen welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Pro Tem Christensen and Councilmembers Jones, Lukson (remotely via Zoom) Richardson and VanDyke were present. Mayor Alvarez and Councilmember Kent were absent.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER RICHARDSON SECONDED THE MOTION TO EXCUSE MAYOR ALVAREZ AND COUNCILMEMBER KENT. MOTION CARRIED 5-0.

Also present were City Manager Amundson, Deputy City Manager Schiessl, City Attorney Kintzley, Fire Chief Huntington, Development Services Director Jensen, Public Works Director Rogalsky, Energy Services Director Whitney, Finance Director Allen, Human Resources Director Paulsen, Police Commander Neher and City Clerk Rogers.

Pledge of Allegiance

Mayor Pro Tem Christensen led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER RICHARDSON MOVED AND COUNCILMEMBER VANDYKE SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 5-0.

Presentations

1. Health Center Week Proclamation

Mayor Pro Tem Christensen read a proclamation declaring August 7-13, 2022 as *Health Center Week* in the City of Richland.

2. Habitat for Humanity

Jet Richardson, Habitat for Humanity Executive Director, provided a summary of Habitat for Humanity's guiding principles, programs and services offered, applicant qualifying criteria, benefits of home ownership, and unmet housing needs in the City of Richland.

Mr. Richardson then called on Council to consider establishing a working committee, comprised of community members and city staff contributors, to focus on the housing priorities listed in the Washington Growth Management Act (GMA) and submit housing recommendations to City Council. Following his presentation, Mr. Richardson responded to a series of questions from councilmembers.

3. Mirror Ministries

Tricia MacFarlan, Mirror Ministries Executive Director, provided background to the origin of the ministry, and then went on to highlight local education awareness, intervention, restoration and aftercare programs available for minor sex trafficking victims. In addition to the PowerPoint Presentation included in the agenda packet, Ms. MacFarlan shared flyers and promoted www.mirror-ministries.org to learn more about Mirror Ministries' programs, services and volunteer opportunities.

Ms. MacFarlan engaged in a question and answer session with Council throughout the presentation.

4. New Hires & Retirements

A video featuring July's new hires and retirements was played for the audience. The City acknowledged Steve Olson's retirement after serving twenty-five (25) years. Over the course of his tenure with the City, Mr. Olson worked in both Energy Services and Public Works.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

5. Proposed Amendment to the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund, Ordinance No. 2022-26

Mayor Pro Tem Christensen opened and closed the public hearing at 6:56 p.m. No testimony was offered.

Public Comments

None.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

COUNCILMEMBER RICHARDSON MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THOSE IN FAVOR: MAYOR PRO TEM CHRISTENSEN AND COUNCILMEMBERS JONES, LUKSON, RICHARDSON AND VANDYKE. THOSE OPPOSED: NONE. MOTION CARRIED 5-0.

Minutes

6. Approval of the July 19, 2022 City Council Regular Meeting Minutes and the July 26, 2022 City Council Workshop Meeting Minutes

Ordinances - First Reading

7. Ordinance No. 2022-19, Amending Richland Municipal Code Title 23: Zoning Regulations related to Emergency Shelters and Transitional Housing
8. Ordinance No. 2022-28, Amending Chapters 9.05 and 9.07 of the Richland Municipal Code related to Domestic Violence and Non-Domestic Violence Court Orders

Ordinances - Second Reading & Passage

9. Ordinance No. 2022-25, Amending Richland Municipal Code Section 18.12.081 related to Metered Fire Hydrant Deposits and Refunds

Resolutions – Adoption

10. Resolution No. 2022-99, Adopting the West Village Park Long-Range Plan
11. Resolution No. 2022-100, Authorizing a Perpetual Parking Easement from the United States of America
12. Resolution No. 2022-101, Authorizing Award of Bid to Pipe of Washington, Inc. for the North Richland UV Improvements Project
13. Resolution No. 2022-102, Authorizing Award of Bid to Premier Excavation, Inc for the Center Parkway Extension North Project

Items - Approval

14. Appointment to the Arts Commission: David Boothroyd and Terri Rice

Items of Business

15. Ordinance No. 2022-26, Amending the 2022 Budget in the General Fund, Industrial Development Fund, Streets Capital Construction Fund, Wastewater Utility Fund and Equipment Replacement Fund (second First Reading)

Finance Director Allen explained that Ordinance No. 2022-26 is being given a second first reading because substantive changes were made to the ordinance after first reading on July 19, 2022. The substantive changes include removing a request to appropriate an additional \$300,000 to the Streets Capital Construction Fund for the Center Parkway project, and appropriating an additional \$500,000 in unappropriated fund balance to the Wastewater Utility Fund. If approved, Ordinance No. 2022-26 will add \$3,732,910 in appropriations to the 2022 Budget. Of this amount, \$675,000 is from new revenue sources and \$3,057,910 is from fund balance.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2022-26, AMENDING THE 2022 BUDGET IN THE GENERAL FUND, INDUSTRIAL DEVELOPMENT FUND, STREETS CAPITAL CONSTRUCTION FUND, WASTEWATER UTILITY FUND AND EQUIPMENT REPLACEMENT FUND, FOR (A SECOND) FIRST READING, BY TITLE ONLY. THOSE IN FAVOR: MAYOR PRO TEM CHRISTENSEN AND COUNCILMEMBERS JONES, LUKSON, RICHARDSON AND VANDYKE. THOSE OPPOSED: NONE. MOTION CARRIED 5-0.

Reports and Comments

City Manager

City Manager Amundson reminded the City Council that the annual National Night Out (NNO) and City Fair event is August 2, 2022 at Howard Amon Park from 5:30 - 7:30 p.m. Ben Franklin Transit will provide shuttle service to and from the Federal Building parking lot on Jadwin Avenue to Lee Boulevard.

City Manager Amundson also briefed the councilmembers on the tentative agenda items on the August 16, 2022 regular meeting agenda.

City Council

Councilmember Lukson expressed excitement for the upcoming combined NNO and City Fair events, and reminded citizens to vote in the August primary election if they haven't already done so.

Councilmember Richardson thanked fellow councilmembers for inviting local non-profit organizations to present on the nature and extent of their work in order to help bring awareness to the community.

Councilmember Jones had no comments.

Councilmember VanDyke congratulated Parks & Public Facilities Director Joe Schiessl on his recent promotion to Deputy City Manager.

Mayor Pro Tem Christensen thanked those who volunteer for various community organizations, programs and services, and encouraged citizens to attend the NNO/City Fair event on August 2, 2022.

Mayor

Mayor Alvarez was absent.

Adjournment

Mayor Pro Tem Christensen adjourned the meeting at 7:07 p.m.

APPROVED:



Michael Alvarez, Mayor

ATTEST:



Jennifer Rogers, City Clerk

DATE APPROVED: August 16, 2022

DATE PUBLISHED: August 17, 2022