



Agenda
Planning Commission Meeting
Wednesday, August 24, 2022
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Commission Members: Chair Maier, Vice-Chair Mealer and Members Eadie, Nicholson, Richardson, Smith and Townsend

Liaisons: Council Liaison: Mayor Alvarez
Council Liaison Alternate: Jones
Staff Liaison: Stevens

Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

July 27, 2022 Meeting Minutes

Public Hearing Explanation:

Unfinished Business - Public Hearing:

- I. CA2021 - 108 Badger Mountain South LUDR Amendments (to be continued)
- Mike Stevens, Planning Manager

New Business - Public Hearing:

- I. Public Hearing to Accept Comments on the 2023 Community Development Block Grant Community and Housing Needs

Communications:

Public Hearing : Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for the Planning Commission's consideration must be submitted to the Planning Manager by 4:00 p.m. the day of the meeting for distribution.

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with the Planning Commission, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, the Planning Commission will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for the Planning Commission's consideration must be submitted to the Planning Manager by 4:00 p.m. the day of the meeting for distribution.

Adjournment

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PLANNING COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 8/24/2022

Agenda Category: Approval of Minutes

Prepared By:

Subject:

July 27, 2022 Meeting Minutes

Request:

Recommended Motion:

Summary:

Attachments:

1. 2022.07.27 Planning Commission Meeting Minutes - DRAFT



**MINUTES
PLANNING COMMISSION MEETING
WEDNESDAY, July 27, 2022
VIA ZOOM MEETINGS AND IN PERSON
City Hall – 625 Swift Boulevard – Council Chamber
6:00 p.m.**

Call to Order:

Chairperson Maier called the meeting to order at 6:00 p.m. and welcomed attendees.

Attendance:

Present: Chairperson Maier, Commissioners Eadie, Townsend, Nicholson, and Richardson. Also present: Mayor Alvarez, Planning Manager Stevens, and Staff Assistant Kirkpatrick.

Absent: Vice-Chair Mealer, and commissioner Smith were excused.

Approval of Agenda:

Chairperson Maier presented the meeting agenda for approval and asked for a motion to approve.

COMMISSIONER RICHARDSON MOVED AND COMMISSIONER EADIE SECONDED THE MOTION TO APPROVE THE JULY 27, 2022 MEETING AGENDA. MOTION CARRIED 5-0.

Approval of Minutes:

Chairperson Maier presented the minutes from the May 25, 2022 meeting for approval.

COMMISSIONER RICHARDSON MOTIONED AND COMMISSIONER TOWNSEND SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 25, 2022. THE MOTION PASSED 5-0.

Public Comments:

Chairperson Maier noted that nobody signed up for, or was in attendance, to provide any public comments.

New Business – Public Hearing:

No New Business Items were on the agenda.

Unfinished Business – Public Hearing

1. CA2021-108, Badger Mountain South Land Use Development Regulations (LUDR) Amendments – Continued from May 25, 2022

Chairperson Maier recognized Mike Stevens who went over items to be covered during this meeting, which include Section 13, and also the glossary. Chairperson Maier asked about Section 15, The Appendices, and asked to cover those as well tonight. Mike recognized Nicole Stickney who was representing AHBL to start the presentation. Ms. Stickney gave an overview of changes made to Section 13 having to do with fencing and went over the glossary. Noting that edits still needed to be done for the glossary and that much more detail will be added. Commissioners presented questions to Ms. Stickney, and she provided feedback to proposed changes.

Chairperson Maier reopened the Public Hearing at 6:41 p.m.

Commissioner Townsend wondered if they would be going over all of the revisions and would like to do it at a Planning Workshop to go over the whole document before bringing back to Planning Commission Meeting for approval. Chairperson Maier indicated that they should also go over public comments to go over responses.

AT 6:43 p.m. COMMISSIONER NICHOLSON MOVED AND COMMISSIONER TOWNSEND SECONDED THE MOTION TO CONTINUE THE PUBLIC HEARING ON CA2021-108 TO THE NEXT REGULAR SCHEDULED PLANNING COMMISSION MEETING ON AUGUST 24, 2022. MOTION PASSED 5-0.

Communications:

Planning Manager Mike Stevens gave notice that 2 candidates have been chosen to fill the planner and senior planner positions and is super hopeful to have them starting soon.

Commissioner Nicholson thanked the Planning Commission and the city for the amendment that was previously added that gives notification to the Badger Mountain South community of upcoming changes. She announced that there was sign put up announcing upcoming land use changes that was super helpful.

Adjournment:

Chairperson Maier adjourned the meeting at 6:45 p.m.

PREPARED BY:

Carly Kirkpatrick, Administrative Assistant II

REVIEWED BY:

Mike Stevens, Planning Manager

APPROVED BY:

Francesca Maier, Chairperson

DRAFT



PLANNING COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 8/24/2022

Agenda Category: New Business - Public Hearing

Prepared By: Toni Lehman, CDBG / HOME Administrator

Subject:

Public Hearing to Accept Comments on the 2023 Community Development Block Grant Community and Housing Needs

Request:

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 6 - Enhance Neighborhood & Community Safety

Recommended Motion:

Summary:

The City of Richland anticipates receiving approximately \$297,000 in Community Development Block Grant funds (CDBG) and \$753,000 in HOME Investment Partnership Program (HOME) funds. The purpose of the Public Hearing is to provide an opportunity for citizens to express views and comments on community development and housing needs benefiting low-and moderate-income persons.

Attachments: