



Agenda
Library Board Meeting
Tuesday, September 13, 2022
Richland Public Library
955 Northgate Drive

Board Members: Chair Booth, Vice-Chair Lightner and Members Buxton, Hernandez and Maier

Council Liaison: Kent

Staff Liaison: Library Manager Nulph

Regular Meeting - 5:30 p.m.

Call to Order/Attendance:

Introduction of Guests:

Approval of Agenda: (Approved by Motion)

Public Comments: Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

Approval of Minutes: (Approved by Motion)

1. Approval of the August 9, 2022 Richland Public Library Meeting Minutes and the August 30, 2022 Richland Public Library Special Meeting Minutes

Report of the Library Manager:

2. September 2022 Library Manager's Report
- Christopher Nulph, Library Manager
3. September 2022 Library Statistics
- Christopher Nulph, Library Manager

Approval of Bills: (Approved by Motion)

4. September 2022 Claims for Payment
- Christopher Nulph, Library Manager

Unfinished Business:

5. Reciprocal Borrowing Discussion
- Christopher Nulph, Library Manager

New Business:

Agenda Items for Upcoming Board Meeting:

Adjournment

The next Library Board Meeting is Tuesday, October 11, 2022

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/13/2022

Agenda Category: Approval of Minutes

Prepared By: Christopher Nulph, Library Manager

Subject:

Approval of the August 9, 2022 Richland Public Library Meeting Minutes and the August 30, 2022 Richland Public Library Special Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the 08-09-2022 Library Board Meeting Minutes and the 08-30-2022 Library Board Special Meeting Minutes.

Summary:

The draft of the 08-09-2022 Library Board Meeting Minutes and the draft of the 08-30-2022 Library Board Special Meeting Minutes are included for consideration.

Attachments:

1. 2022.08.09 Library Board Meeting Minutes
2. 2022.08.30 Library Board Special Meeting Minutes



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
August 9, 2022, 5:30 – 6:30 PM

Richland Public Library Regular Board Meeting – 5:30 p.m.

Chair Booth called the meeting to order at approximately 5:33 p.m.

Attendance

Chair Booth, Board Members Hernandez, and Maier were present. Also present were Library Manager Nulph and Administrative Assistant Barada.

Vice-Chair Lightner, Board Member Buxton, and Council Liaison Kent were absent.

Approval of Agenda

Board Member Hernandez moved and Board Member Maier seconded the motion to approve the agenda as is. The motion carried 3-0.

Approval of Minutes

Chair Booth asked for a motion to approve the minutes of the July 12, 2022 meeting. Board Member Maier moved and Board Member Hernandez seconded the motion to approve the minutes of July 12, 2022 as is. The motion carried 3-0.

Report of the Library Manager

The library will be closed October 14 for a staff in-service day. Consultants will be onsite to go over the strategic plan with staff.

RPL has rebranded library collections. The Experience Library includes hotspots, ukulele, and board games. Tumbleweed Tourist includes museum passes.

RPL and MCL partnered for three big events in July at John Dam Plaza.

Public Comments

Richland Resident Joe Guyette was present, he did not make any comments.

Approval of Bills

Board Member Hernandez moved and Board Member Maier seconded the motion to approve the certification of claims for payment for August 2022 in the amount of \$128,356.60. The motion carried 3- 0.

Unfinished Business

1. Library Manger Nulph discussed changes to the Meeting Room Policy. Board Member Maier moved and Board Member Hernandez seconded the motion to approve the Meeting Room Policy. The motion carried 3-0.
2. Library Manger Nulph discussed the Strategic Plan. Board Member Maier moved and Board Member Hernandez seconded the motion to approve the Strategic Plan. The motion carried 3-0.

New Business

1. Library Manager Nulph lead the discussion on reciprocal borrowing with Mid-Columbia Library.

Agenda Items for Upcoming Board Meeting

1. Reciprocal Borrowing

Adjournment

Chair Booth adjourned the meeting at 6:26 P.M.

APPROVED:

ATTEST:

Emily Booth, Library Board Chair

Kylie Barada, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:



MINUTES

Richland Public Library Board Special Meeting
Library Board– 955 Northgate Drive
August 30, 2022, 5:30 – 6:30 PM

Richland Public Library Special Board Meeting – 5:30 p.m.

Chair Booth called the special meeting to order at approximately 5:31 p.m.

Attendance

Chair Booth, Vice-Chair Lightner, Board Members Buxton, and Maier were present. Also present were Library Manager Nulph and Administrative Assistant Barada.

Board Member Hernandez and Council Liaison Kent were absent.

Approval of Agenda

Board Member Buxton moved and Vice-Chair Lightner seconded the motion to approve the agenda as is. The motion carried 4-0.

New Business

1. RPL would like to bring in the exhibit *Sorting Out Race*, starting September 2 and be on display until November 27. Board Member Buxton Moved and Chair Booth seconded the motion to approve to move forward with this agreement. The motion carried 4-0.

Adjournment

Chair Booth adjourned the meeting at 5:45 P.M.

APPROVED:

ATTEST:

Emily Booth, Library Board Chair

Kylie Barada, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/13/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:
September 2022 Library Manager's Report

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Library Manager Nulph's September 2022 report is included for discussion.

Attachments:
I. 2022.09.13 Library Manager's Report



LIBRARY MANAGER'S REPORT

Richland Public Library Board

September 13, 2022

State of Library Services

The strategic plan has been ratified by City Council at the September 6 meeting. There will be a staff implementation session on October 14 hosted by our consultants. From there, we will be creating work plans for 2023.

With Lisa Adams retiring from City service, we have converted the position into a third supervisor position. Our reporting structure will now include three distinct areas of library operation. Theresa will manage Technical Services, Michael will manage User Experience, and the current vacancy will manage Community Engagement. Community Engagement will primarily focus on programs, outreach, and partnerships. This will more clearly define responsibilities and duties within the library. It will also allow us to be more deliberate about our recruitment by having more targeted position titles.

Our Summer Reading Program has concluded for 2022. A full recap can be found under the statistical analysis. It was an excellent summer and we saw many of our numbers rebound towards what they were in 2019. A strong outreach effort extended into August with National Night Out, the Richland Farmer's Market, Badger South HOA, and WSU Tri Cities.

We are moving towards a final contract for our café space. We will update the Board once that is finalized.

The Sorting Out Race exhibit underwent a fast installation after the vote last week. It is now fully open to the public. We are working with Marketing to get this promoted through our external channels.

Friends of the Library Update

There are no updates from the Friends and no monthly meeting. The Friends will reconvene in September for their next meeting. We are working towards a formal space use agreement with the Friends. The agreement will outline the relationship between the Friends and Library and will detail how the space they occupy can be used.

Library Foundation

The Library Foundation will reconvene in September to review the Strategic Plan and talk about future projects.

Staffing Updates

Nelibeth Tobon was hired as a Library Page on August 15. Lisa's retirement from the library occurred on September 2 and was well attended by many across the City. Lisa's position is currently posted as a Community Engagement Supervisor position and will remain open through September 13.

Library Statistics

Our recorded Summer Reading Program participants for 2022 is 1,827 across all age categories. This is the number of registered readers participating in reading challenges to earn prizes. In 2019, this number was 1,552. June through August, we recorded 238 community engagement activities with 10,007 patrons participating in those activities. This metric was recorded differently in 2019, so it is difficult to make a direct comparison. In 2019, 13,808 patrons were recorded as participating in activities. However, the 2019 statistic included many instances of non-programming meeting room use. We have since removed non-programming meeting room use from this statistical category. As a result, these numbers are likely similar. Our June through August gate count in 2019 was 41,485. In 2022, our gate count for the same duration was 46,238. Overall, we are meeting or exceeding our community engagement numbers from the last pre-pandemic Summer Reading Program.

Our physical circulation continues to record two-year highs. At 64,647, this beats last month's high by about 4,000. In comparing circulation to August 2019, we are getting quite close to that baseline. In 2019, we did not record renewals as part of circulation statistics. Therefore, a straight item to item checkout comparison is 48,914 in 2019 to 44,477 in 2022.

With digital statistics, you generally see the opposite trend with highest use during the pandemic months. Libby use at 10,617 is a balance between pre-pandemic numbers of 8,000-9,000 and pandemic numbers of around 11,000, typically. Hoopla usage of 2,919 is the highest recorded value of any month dating back to 2019. April of 2020 was the next highest Hoopla value at 2,843. Kanopy and Mango use remains steady.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/13/2022

Agenda Category: Report of the Library Manager

Prepared By: Christopher Nulph, Library Manager

Subject:
September 2022 Library Statistics

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Staff will discuss the attached statistics regarding library services.

Attachments:
I. 2022.09.13 Library Statistics

RICHLAND PUBLIC LIBRARY



August 2022 Statistics Report for the September Board Meeting

SUMMARY

We held many different Summer Reading Program activities in August, including Sketch Bingo at John Dam Plaza on Saturday, August 6; a Summer Reading Program Art/Origami Lab on Monday, August 15; a Middle School Tie-Dye Tote Bags program on Tuesday, August 16; and a High School Tie-Dye Tote Bags program and a Finger Knitting program on Thursday, August 18.

Our High School Book to Movie Club watched *The Hobbit: The Battle of the Five Armies* on Thursday, August 11, and our Viewer Discretion Is Advised Cinema club watched two Sci-Fi movies, *Logan's Run* and *Barbarella*, on Saturday, August 13. For Marvel Monday, we showed *Ant Man & The Wasp* to patrons of all ages on Monday, August 15.

Other programs at the library this month included Singing Strings Ukulele Club teen/adult jam sessions on two Tuesdays, August 2 and 16; a pop-up Mini STEAMkids session on Friday, August 5; STEAMKids sessions on Tuesday, August 9, and Saturday, August 13; an LGBTQ+ Crafting Social on Monday, August 15; eighteen therapy dog reading sessions; and Tuesday evening, Wednesday morning, and Friday morning story times.

We also hosted a "Learn to Declutter and Downsize" presentation in the library on Wednesday, August 3, as well as a Civil Air Patrol "Adventures in Aviation" program on Thursday, August 4.

The Summer Reading Program wrapped up on Monday, August 22. We are now handing out completion and raffle prizes.

AUGUST STATISTICS

- Overall Circulation with Renewals: 78,898 items
- Digital Items Checked Out: 14,251
- Physical Items Checked Out: 44,477
- Physical Items Renewed: 20,170
- Holds Filled: 4,123 items
- Hoopla Circulation: 2,919 items
- Kanopy Circulation: 14,892 minutes
- Overdrive Circulation: 10,617 items
- Mango: 113 sessions
- New Library Card Accounts: 342



SUMMER READING PROGRAM

“Read Beyond the Beaten Path”

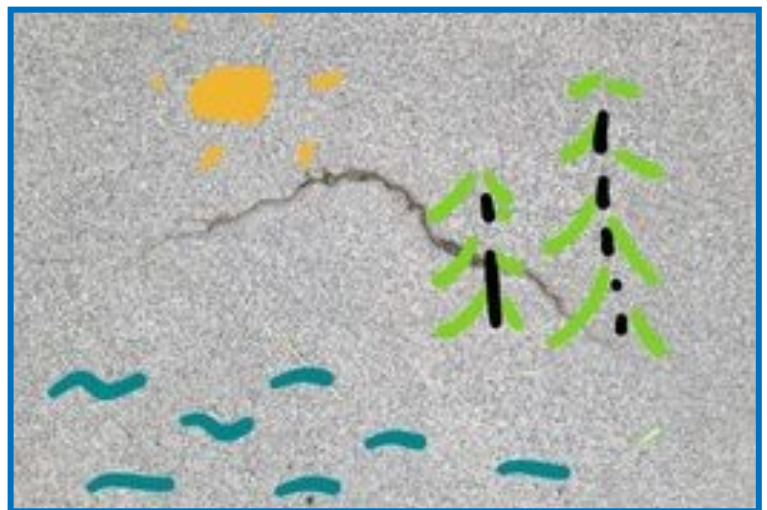
Our “Read Beyond the Beaten Path” Summer Reading Program wrapped up on Monday, August 22. This year, we had separate programs for babies, children (prereaders through fifth graders), middle and high schoolers, and adults. Children’s Services Librarian Kelly, Teen Services Librarian Michelle, and Adult Services Librarian Gavin designed activities, challenges, and badges/rewards for each of the programs.

We had 996 patrons sign up for the children’s program for prereaders through fifth graders. That is up 53% from the 651 who signed up in 2021.

We are continuing to hand out prizes to patrons who entered drawings after logging their reading time and completing different activities for raffle entries on Beanstack. Prizes for the children’s program included Adventures Underground gift cards, Amethyst Creamery gift cards, Rollarena skate passes, bicycles, and books. Teen prizes included an art bundle, Crumbl Cookies gift cards, a Dick’s Sporting Goods gift card and water bottle, a Fairchild Cinemas gift card, Frost Me Sweet cupcakes, a Hops & Drops gift card, and a Nintendo Switch. Prizes for the adult program included Adventures Underground gift cards, Amazon gift cards, Frost Me Sweet cupcakes, a Hops & Drops gift card, a REACH Museum family membership, and an Uptown Antiques prize basket.

What Do You See?

We posted more photo prompts in August encouraging patrons to create drawings inspired by the book *What Do You See?* by Barney Saltzberg and Jamie Lee Curtis. Here are some of their wonderful creations!



CHILDREN'S PROGRAMS

Story Times at the Library

Children's Services Librarian Kelly and Librarian Joyce held Tuesday evening story times at 6:30 p.m. on August 9, 16, 23, and 30, as well as Wednesday morning active toddler story times at 10 a.m. on August 3, 10, 17, 24, and 31. Kelly also held Friday morning story times for preschoolers at 10 a.m. on August 5, 12, 19, and 26.

Each story time was attended by up to 67 patrons.

Kelly often gives out take-and-make kits to children at these events. For the August 12 story time, Kelly gave out a "Look at Things Close Up" handout that encouraged children to search for items outdoors using a magnifying glass. Other kits this month involved a thank-you letter writing kit, an ocean-themed kit, a gratitude/kindness kit, and a barn animals kit.

Pop-Up Mini STEAMkids

We held a pop-up mini STEAMkids program on Friday, August 5. This was a popular event, with 55 patrons attending.

STEAMkids

We also held drop-in STEAMkids sessions at 1 p.m. on Tuesday, August 9, and at 10 a.m. on Saturday, August 13. Special guests for the August 9 event included LIGO, the REACH Museum, the Hanford High Engineering Club, and potter Pat Fleming. We had 99 patrons attend that day, and 76 attend on August 13.

Finger Knitting

We held a second Finger Knitting program from 1 to 2 p.m. on Thursday, August 18, in the Children's Area. Patrons could learn how to knit using only their fingers and yarn. Twenty-six patrons attended this program.



CHILDREN'S PROGRAMS (CONTINUED)

Pop-Up Play Day: Nature Sketching at Goethals Park

As part of the Richland Parks and Recreation Department's Pop-Up Play Day on Thursday, August 25, we held a Nature Sketching program at Goethals Park from 9 to 11 a.m. Thirty-one patrons attended.

Summer Reading Program Art/Origami Lab

We held a Summer Reading Program Art Lab in the library STEAMspace from 1 to 3 p.m. on Monday, August 15. Our calendar invitation said, "We will have stations with art projects and directions for simple origami models. You can finish your Group Art Project or What Do You See? activity entry. You can work on a Story Walk entry or a Tiny Illustrated Poem. You can draw a picture on a tag and leave it with us to add to Sweater Weather 2022 this fall. Or you can make a simple origami model and add it to a picture you draw. Geared toward ages 5 and up but younger kids are welcome with adult help." This was a popular program, with 43 patrons attending.

Ben Franklin Transit's Youth Ride Free Passes

The Richland Public Library is now listed as a distribution center for Ben Franklin Transit's Youth Ride Free program. We are excited to announce that the passes no longer have an expiration date. Each pass offers free rides for children and teens ages 18 and younger on all Ben Franklin Transit services, including buses, CONNECT, and Dial-A-Ride. The passes are an excellent resource for kids who need more mobility options.

TEEN PROGRAMS

High School Book to Movie Club

This summer, our High School Book to Movie Club for teens age 13-18 read *The Hobbit* by J. R. R. Tolkien and then watched the movies. The group enjoyed seeing *The Battle of the Five Armies* (2014), the third movie in the series, at 6 p.m. on Thursday, August 11.

Middle School Tie-Dye Tote Bags

Teen Services Librarian Michelle and other library staff held a Middle School Tie-Dye Tote Bags program from 1 to 2:30 p.m. on Tuesday, August 16. Our calendar invitation said, "Middle schoolers come join us in the STEAMspace as we tie-dye canvas tote bags for you to take home! This program is specifically for our middle-school aged patrons, including those entering fifth grade in August." Fifty middle schoolers enjoyed creating tie-dyed tote bags during this program.

High School Tie-Dye Tote Bags

Michelle also held a High School Tie-Dye Tote Bags program from 1 to 2:30 p.m. on Thursday, August 18. This program was for our high-school aged patrons, including those entering ninth grade in August. Twenty-one high schoolers enjoyed creating tie-dyed tote bags.

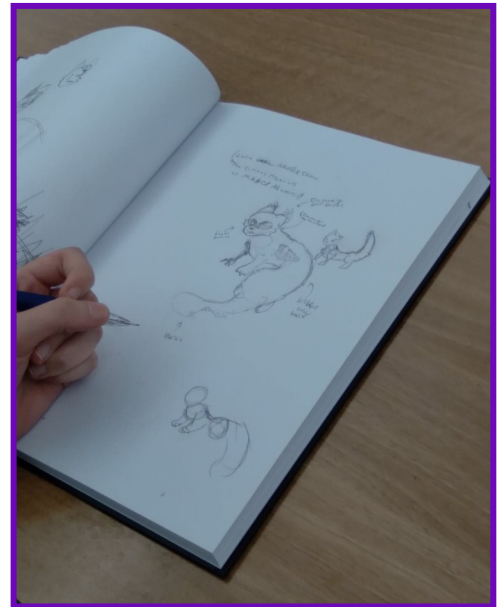
Civil Air Patrol "Adventures in Aviation" Program

The Civil Air Patrol Youth Cadets held a special multi-part Adventures in Aviation program at the library this summer for patrons age 11 through 18. Their third and final session was held from 6:30 to 8 p.m. on Thursday, August 4. The topic of this program was "Wind Tunnel Demonstration and Building an Aircraft Wing."

ADULT PROGRAMS

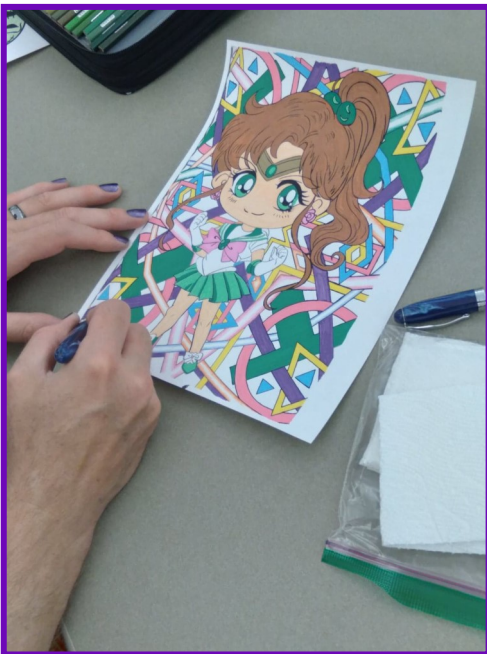
Viewer Discretion Is Advised Cinema Club

This month, we invited patrons age 18+ to join Viewer Discretion Is Advised Cinema for Sci-Fi movies starting at noon on Saturday, August 13. We showed *Logan's Run* (1976) and *Barbarella* (1968). Our showing of *Zardoz* (1974) was postponed due to technical difficulties.



LGBTQIA+ Craft Social

We held another LGBTQIA+ Craft Social for patrons age 13 and older on Monday, August 15. Our calendar invitation this month said, "Do you like to create mail art, mixed media, painting, drawing, cross stitch, knitting/crocheting, or something completely different? Bring your projects and get your craft on." Thirty-eight patrons attended this month. Here are some photos of the artwork they created.



ALL-AGES PROGRAMS

National Night Out and City Fair

Tuesday, August 2, was National Night Out and City Fair. Library staff led STEAM activities and had an outreach booth at this yearly event. Patrons were invited to join their neighbors at the Fingernail Stage in Howard Amon Park from 5:30 to 7:30 p.m. for an evening of fun, food, and entertainment.

This year's program included activities and demonstrations let by different city departments, hands-only CPR training by Richland Fire & Emergency Services, big and small emergency rigs on display, food vendors, and much more. Kids could also complete a City Pass to win prizes including gift cards and bicycles.

Library staff interacted with more than 600 patrons during the event.

Learn to Declutter and Downsize

We hosted a "Learn to Declutter and Downsize" presentation at the library from 6 to 7:30 p.m. on Wednesday, August 3. Jackie and Karen of Changing Places, LLC, focused on tips to declutter one's home. This program was sponsored by Kadlec Community Health in partnership with the Kadlec Neurological Resource Center and Changing Places, LLC.

Singing Strings Ukulele Club

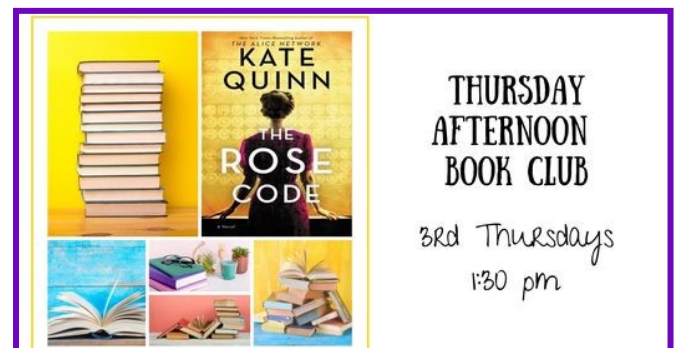
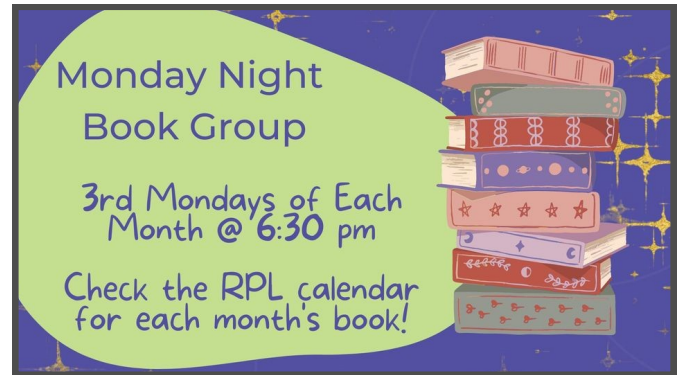
The Singing Strings Ukulele Club held teen/adult jam sessions in the library at 6:30 p.m. on Tuesday, August 2, and Tuesday, August 16. Johanna co-leads this group.

Sketch Bingo at John Dam Plaza

We held Sketch Bingo from 10 a.m. to noon on Saturday, August 6. Our calendar invitation said, "Meet at John Dam Plaza to pick up a bingo sheet of things to find -- and sketch! All ages and abilities are welcome. Bring your own art supplies or borrow some of ours!"

Local Book Clubs

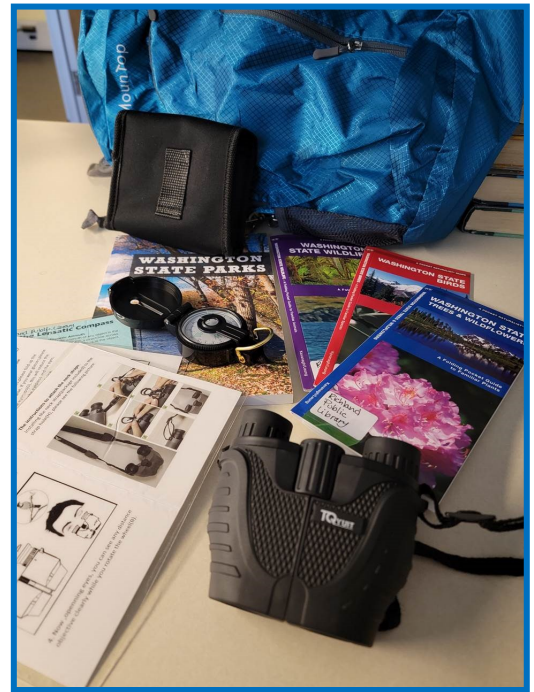
We host a Monday Night Book Group on the third Monday of each month, and a Thursday Afternoon Book Club on the third Thursday from September through May. The Monday Night Book Group met at 6:30 p.m. on Monday, August 15, to discuss *The Four Winds* by Kristin Hannah.



ALL-AGES PROGRAMS (CONTINUED)

Check Out Washington Backpacks

We now have two Check Out Washington Backpacks that patrons can check out for one week at a time. Each backpack contains a Check Out Washington Discover Pass; binoculars; a compass; a book about Washington State Parks; a map; folding pocket guides to familiar species of Washington state birds, trees and wildflowers, and wildlife; and three laminated pages of instructions. The Discover Pass allows free day visits to Washington state parks and to lands owned by the Washington Department of Fish and Wildlife and the Department of Natural Resources.



Marvel Monday

This month, for Marvel Monday, we showed *Ant-Man and the Wasp* (2018) from 6:30 to 8:30 p.m. on Monday, August 15, in the Doris Roberts Gallery. Snacks and beverages will be provided by the Friends of the Richland Public Library, and movie licensing is courtesy of Windermere Group One.

“Read the Rainbow” Book Club

Richland Public Library and Mid-Columbia Libraries have teamed up to host a “Read the Rainbow” Book Club for LGBTQIA+ patrons and allies. The book club started in June and will meet each month at alternating library branches in the Tri-Cities.

This month, the group met at the main Kennewick branch of Mid-Columbia Libraries at 6:30 p.m. on Tuesday, August 23. The theme this month was “Bring Your Own Book.”



COMMUNITY OUTREACH

Richland Farmer's Market Outreach

We had an outreach booth at the Richland Farmer's Market on Friday, August 5. Library staff talked with 263 people, made new library cards on the spot, and reactivated cards for patrons. They also handed out information about library materials, programs, and services.

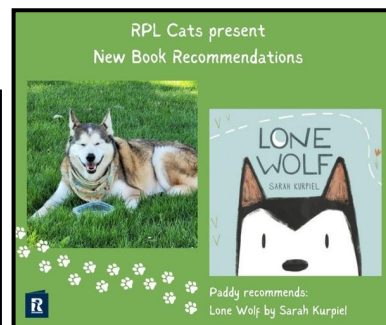
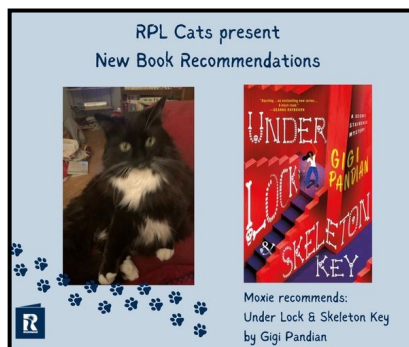
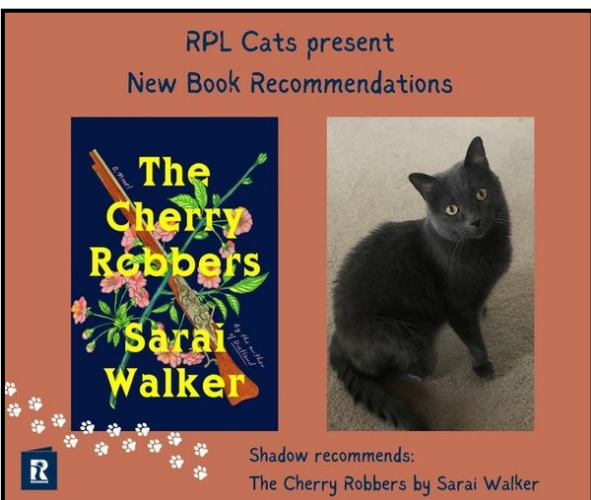


OTHER

International Cat Day

International Cat Day was celebrated on August 8. To celebrate, we posted photos of staff cats with their humans' favorite books of 2022.

Patrons had fun learning about many new books that are available at the library.



OTHER (CONTINUED)

International Dog Day

In honor of International Dog Day, which was observed on August 26, we posted photos on social media of many of our beloved therapy reading dogs, including Apollo, Damien, Gus, Jemma, Lucy, Phoenix, Rowbey, Ruby, and Scooby.

Therapy dogs typically visit the library several times per week. Patrons of all ages enjoy visiting with them, and children can practice reading to them.

During the month of August, we logged 18 separate therapy dog visits with up to 55 patrons each. Young patrons can collect special therapy dog reading cards with photos of the different therapy dogs who come to visit.



LIBRARY DISPLAYS

National Book Lovers' Day Display

National Book Lovers' Day was celebrated on Tuesday, August 9. In recognition, Library Assistant Mary created a tabletop "Staff Picks" display featuring a selection of favorite books recommended by library staff. Books included *Hooray for Amanda and Her Alligator!* by Mo Willems, *A Discovery of Witches* by Deborah Harkness, *The Love of My Life* by Rosie Walsh, *The Bear and the Nightingale* by Katherine Arden, *Soar* by Joan Bauer, and more. We kept the display stocked with new books throughout the month of August.

"National Immunization Awareness Month" Display

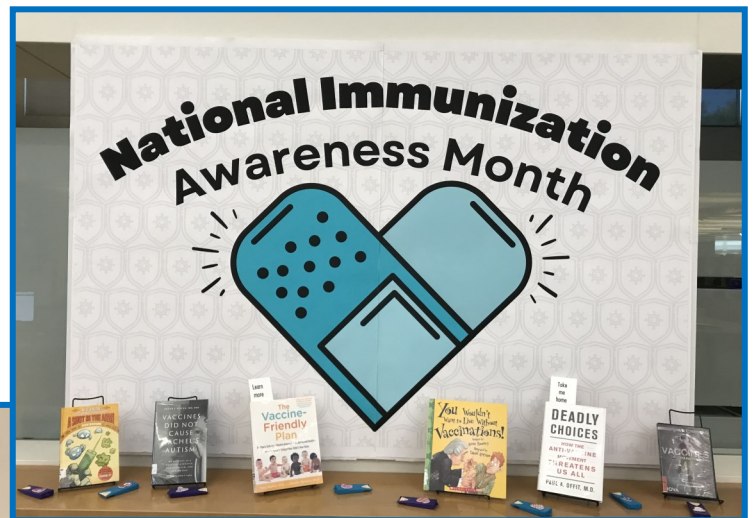
Mary also created a bulletin board display for National Immunization Awareness Month. The display featured a selection of books about the history and importance of immunizations, ranging from the polio vaccine to the Covid-19 vaccines. These books included *You Wouldn't Want to Live Without Vaccinations* by Anne Rooney, *Deadly Choices: How the Anti-Vaccine Movement Threatens Us All* by Paul A. Offit, *A Shot in the Arm!* by Don Brown, *Vaccines Did Not Cause Rachel's Autism* by Peter J. Hotez, and more.

Tie-Dye Tote Bags Bulletin Board Display

Mary also created a colorful bulletin board display to publicize Teen Services Librarian Michelle's middle school and high school Tie-Dye Tote Bag programs in August.

Summer Reading Program Displays

We also kept our Summer Reading Program displays up in August to encourage patrons to sign up and participate. These displays included two tabletop "Read Beyond the Beaten Path" displays created by Mary, as well as a National Parks bulletin board display created by Library Assistant Linda.



LIBRARY DISPLAYS (CONTINUED)

“What Is Your Favorite Anime?” Display

Adult Services Librarian Gavin created a “What Is Your Favorite Anime?” bulletin board display that encouraged patrons of all ages to put check marks under photos of their favorite anime series. Selections included *Pokemon: The Series*, *Cowboy Bebop*, *Yuri on Ice*, *Lupin the Third*, and 20 more titles. The display also asked patrons to write down their favorite anime titles that weren’t included in the display.



Tumbleweed Music Festival Display

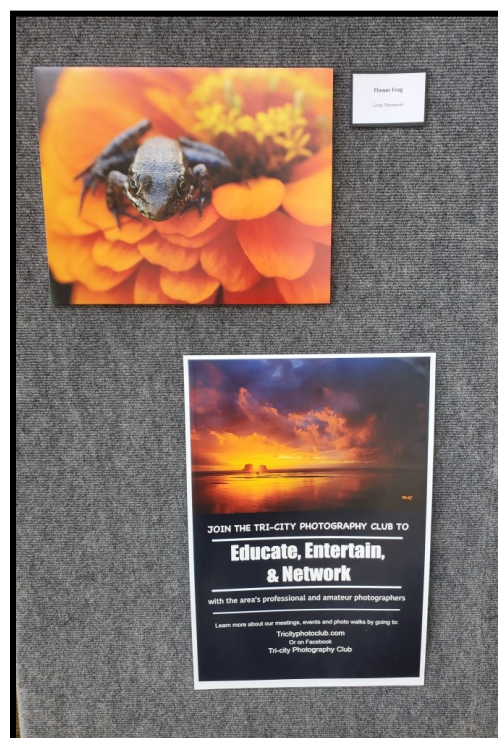
During the month of August, our lobby display case featured Tumbleweed Music Festival memorabilia and information about this year’s festival.

The Tumbleweed Music Festival is held every year over Labor Day weekend. This is the first year that the Three Rivers Folklife Society has held the festival in person at Howard Amon Park since the pandemic began. The 2022 festival featured free daytime concerts and music workshops from many local, regional, national, and international performers. Paid events included an evening concert on Saturday, September 3, and an evening contra dance on Sunday, September 4.



Tri-City Photography Club Lobby Display

We also featured a display of photographs from the Tri-City Photography Club in the library’s lobby during August.



STAFF RETIREMENT

Congratulations to Parks and Recreation Coordinator Lisa on her retirement after 44 years of hard work and dedication at the Richland Public Library!

Lisa played a huge role in shaping the library's many programs and services over the years. She coordinated programs and special events, conducted outreach activities, represented the library at community events, was very involved with strategic planning, provided amazing customer service, and did much more. We are going to miss her!

Here is a small sample of the patron feedback received on a post about her retirement.

Patron Feedback for Lisa

"Lisa is amazing!!! Congratulations on retirement and know that you connected thousands to a love of reading over your career!"

"LISA IS A GEM! Thank you thank you thank you so much for what you have contributed over the years to our community!"

"Thank you Lisa (and Kelly) for your support and encouragement to our local arts community."

"Thank you so much for all of your effort and wisdom in helping TAG over the years! Enjoy a well-deserved retirement!"

"Thanks for making the library a welcoming place! Enjoy retirement!"

"Congratulations on your retirement. Hard to imagine going to RPL without you being there."

"I didn't know Lisa by name but always recognize that friendly face, thank you for being so welcoming and helpful."

"Thank you for all your support of local authors and events! You were always such a joy to work with. Wishing you laughter and joy in your retirement!"

"Congratulations, Lisa! This is well deserved! Your dedication to Richland and RPL is truly admired!"

"Thank you for helping make the RPL such a welcoming and warm place. I'll miss your personal and knowledgeable ways and smiles! Best wishes for all that is next."

"Thank you Lisa! Jemma will miss your treats, and we'll both miss your smile! Congrats on your retirement! You will be missed!"

"Thanks for all you've done to build partnerships and take care of library patrons. I'll miss you."

CITY OF RICHLAND September 2022

MILESTONES IN SERVICE

RETIREMENTS
Lisa Adams - 40 Years

ANNIVERSARIES

15 Years Jeffrey Muai Ron Schneider	25 Years Clint Whitney	5 Years Darryl Mayfield Robert Moritz Chenea Pontin Blake Schoenberg Frank Urich
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10 Years
Farrin Baker

 *Congratulations!*

AFTER **44** Years of Hard Work & Dedication

Our very own
Lisa Adams is
Retiring!

 **RICHLAND PUBLIC LIBRARY**

SOCIAL MEDIA HIGHLIGHTS

Patron Feedback

One of the summer reading activities this year was to write a thank-you note. Children's Services Librarian Kelly received a thank-you note from a young patron that said, "I want to thank the library for giving me books, summer reading program, steam kids, chess lessons, finger knitting, [and] brag tags."

Interactive Graphics

We have continued to create interactive graphics featuring materials that patrons can check out from the library.

On August 3, we posted an interactive graphic by Library Assistant Martha featuring children's books about portraits and portrait artists. The graphic tied in to a summer reading activity.

This graphic may be viewed at the following link.

<https://view.genial.ly/62def97ed01f37001756123b/interactive-content-portraits>

Our Social Media Links

The library's Facebook page may be viewed at this link.

<https://www.facebook.com/RPLibrary/>

Our Twitter feed may be viewed at this link.

<https://twitter.com/RichlandLib>



The OverDrive App is being discontinued.

Making the switch to Libby is easy!

- 1 Download the free Libby app.
- 2 Find your library and sign in.
- 3 Your loans, holds, and wish list items will be on your Shelf.

Richland Public Library
August 17 at 10:00 AM · 🌐

Are you fans of the Food Group series by Jory John and Pete Oswald? These books are so cute and they can help you teach kids how to manage big emotions! You can now access the whole collection 24/7 on Hoopla Digital! Download them onto your tablet and get ready to read them over, and over, and over, and over..... 😊

<https://www.hoopladigital.com/collection/15678>

Prefer physical copies? We have them (and other books by Jory John!) in our physical collection as well: [https://... See more](#)

Richland Public Library
August 12 at 10:00 AM · 🌐

Summer is a great time for a hot romance! This August, Hoopla has your back with a collection of Bonus Borrow romances! None of the books in this list count against your monthly borrows!

Browse the Head Over Heels collection here:
<https://www.hoopladigital.com/collection/16428>

Children's Books About Portraits & Portrait Artists!

RICHLAND PUBLIC LIBRARY

NEW FOR SEPTEMBER!

A Conversation With NASA Astronaut Kayla Barron

NASA Astronaut Kayla Barron, who grew up in the Tri-Cities and graduated from Richland High School, will be giving a presentation at the library at 7 p.m. on Thursday, September 15. Kayla is a nuclear engineer, submarine warfare officer, and astronaut who served as a member of the NASA SpaceX Crew 3 mission to the International Space Station. The mission launched on November 10, 2021, and returned to Earth on May 6, 2022, after 177 days in space.

Our calendar says, “Come listen to her stories of this time in orbit and ask questions. This Tri-Cities Community Lecture is hosted by Jim Kelly, Richland Public Library, CBC, and the Pasco Air Museum. [The] event will occur in the Richland Public Library Gallery with overflow audience Zoom sessions in the conference rooms and STEAMspace if needed. Come early to ensure a seat.”



“Sorting Out Race” Lobby Exhibit

From September through November, the library will be hosting a traveling “Sorting Out Race” exhibit by Leia Lawrence and the Kauffman Museum of Bethel College in Kansas. The exhibit “arose out of a desire to divert artifacts with racial content from thrift stores to an exhibit that would generate a healthy community conversation about racial stereotypes past and present in order to heighten awareness of our continuing struggles with race.” It considers racial imagery and stereotypes in thrift store items such as antique advertising cards, collectible salt-and-pepper shakers, vintage children’s books, and mugs with sports team mascots.

More information about the traveling exhibit is available at the following website.

kauffmanmuseum.org/exhibitions/travelingexhibits/sortingoutrace/

High School Book to Movie Club: *The Martian*

Our High School Book to Movie Club for high schoolers ages 13-18 will be reading *The Martian* by Andy Weir in September. The group will watch the movie adaptation, *The Martian* (2015), at 6 p.m. on Thursday, September 8.

Marvel Monday: *Captain Marvel*

We will be showing *Captain Marvel* (2019) from 6:30 to 8:30 p.m. on Monday, September 26, in the Doris Roberts Gallery. Snacks and beverages will be provided by the Friends of the Richland Public Library, and movie licensing is courtesy of Windermere Group One.

Read the Rainbow LGBTQIA+ and Allies Book Club

The Read the Rainbow LGBTQIA+ and Allies Book Club meets monthly and rotates around library branches in the Tri-Cities. This month, the club will meet at the Richland Public Library from 6:30 to 8:30 p.m. on Tuesday, September 27, and will be reading *I Know Why the Caged Bird Sings* by Maya Angelou.

NEW FOR SEPTEMBER! (CONTINUED)

Magpie Mysteries Series Premier with Northwest Public Broadcasting

We will be hosting the Magpie Mysteries series premier from 6:30 to 8 p.m. on Wednesday, September 28. Our calendar invitation says, “Mystery fans, boy have we got a treat for you! Come watch an advance screening of the first episode of the PBS series *Magpie Murders*, based on Anthony Horowitz's bestselling novel. We are partnering with the wonderful folks from Northwest Public Broadcasting to bring you this chance to watch the show before it airs on TV! The show, light refreshments, and small giveaways are courtesy of Northwest Public Broadcasting!”

Story Time at Jeanette Taylor Skate Park

We will be holding a special story time at Jeanette Taylor Skate Park at 10 a.m. on Thursday, September 29.

Beanstack Challenge: NASA’s Artemis Project

Our Facebook post says, “Do you love reading challenges? Then stay tuned because we have another challenge coming up! Sign in to richland.beanstack.org and register for the September challenge NASA's Artemis Project: To the Moon, Mars, and Beyond! Track your reading and you could help your library win some cool prizes! Hundreds of libraries across the nation will be reading and learning alongside us for a chance to win circulation backpacks of STEM-related resources from the Space Science Institute. The Space Science Institute will award circulation backpacks with STEM-related resources to top performing libraries. Happy reading!”

The challenge will run from September 1 through 30, and patrons can sign up at richland.beanstack.org.

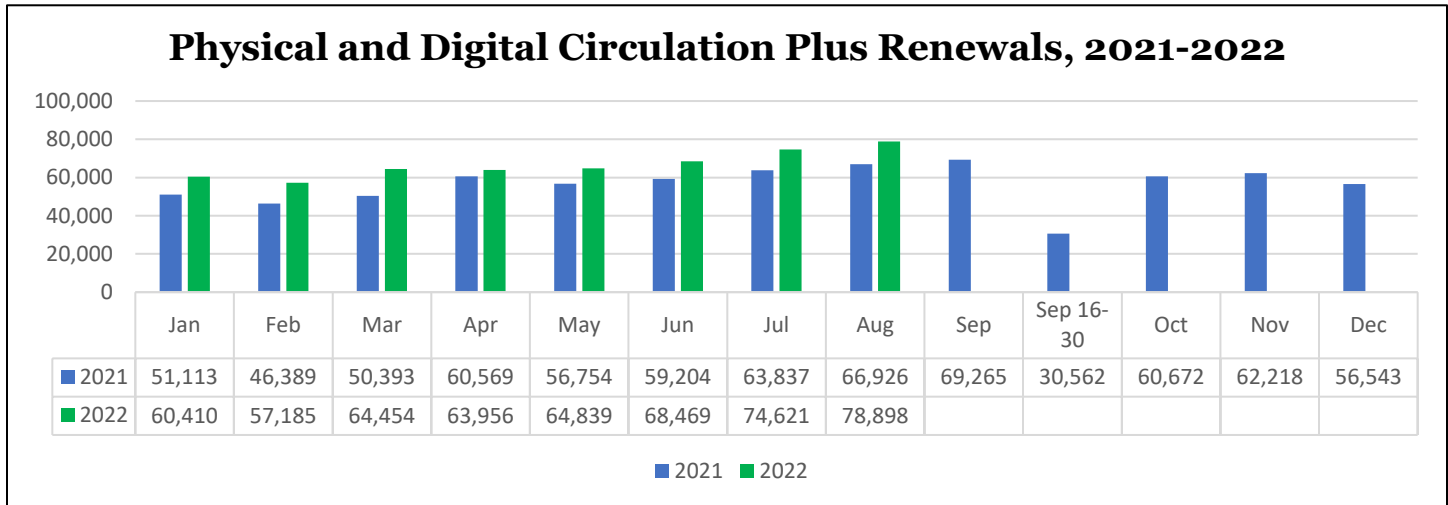
Recurring Programs at the Library

Here are some of the recurring programs that we will be holding or hosting in September. Please check our calendar to confirm times and dates.

- Story times at 6 p.m. on Tuesday evenings, active toddler story times at 10 a.m. on Wednesday mornings, and preschool story times at 10 a.m. on Friday mornings
- Therapy dog reading sessions, including “Read to Rowbey”
- STEAMkids from 10 a.m. to noon on two Saturdays, September 3 and 24
- Singing Strings Ukulele Club teen/adult jam sessions at 6:30 p.m. on two Tuesdays, September 6 and 20
- Quilting in the Library at 10 a.m. on Thursday, September 8
- Preschool STEAMplay at 10 a.m. on two Thursdays, September 8 and 15
- Storywriters (a writing group) at 1:15 p.m. on Monday, September 12
- Thursday Afternoon Book Club at 1:30 p.m. on Thursday, September 15
- LGBTQIA+ Craft Social at 6:30 p.m. on Monday, September 19
- Monday Night Book Group at 6:30 p.m. on Monday, September 19
- By the Book Knitters at 6 p.m. on Tuesday, September 20

STATISTICS

TOTAL CIRCULATION



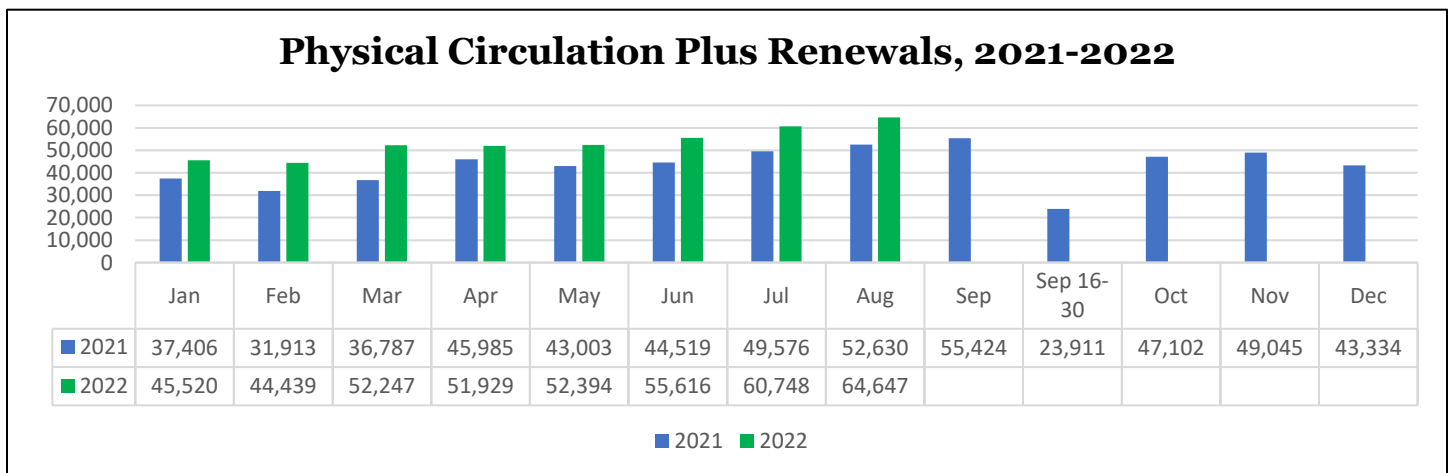
During August, our total physical plus digital circulation was 58,728 items, not including renewals. Of those, 44,477 (75.7%) were physical items and 14,251 (24.3%) were digital items obtained through Hoopla, Kanopy, Mango, and OverDrive. Kanopy plays and Mango sessions are counted in this, but physical item renewals are not.

This physical plus digital circulation, not including renewals, was up 5.1% compared to the 55,887 items checked out in July 2022. Digital circulation was also up 2.7% compared to the 13,873 items checked out in July. We filled 4,123 requests for holds, and had 33 scheduled curbside deliveries for 21 patrons.

Our patrons also renewed 20,170 physical items in August. Including these physical item renewals, our overall circulation was 78,898. That overall circulation was up 5.7% compared to the 74,621 items circulated in July 2022, and was up 17.9% compared to the 66,926 items circulated in August 2021.

Please note that the January through September 2021 statistics in this graph are mid-month to mid-month statistics (December 16 through January 15, for example). We switched to full months in October.

PHYSICAL CIRCULATION

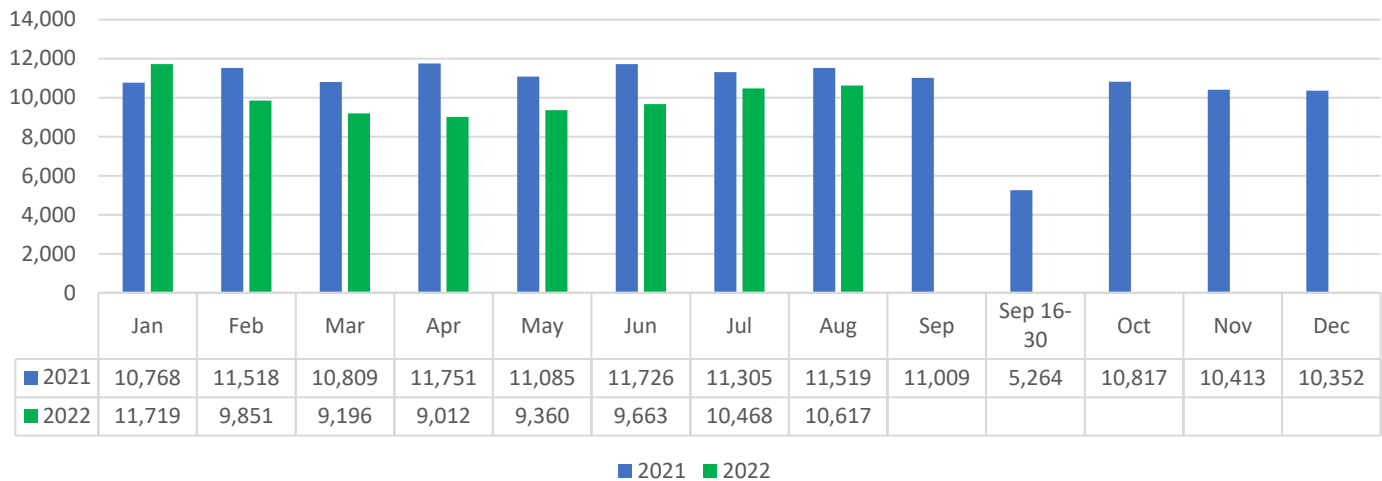


Our patrons checked out 44,477 physical items in August and renewed 20,170 physical items, for a total of 64,647 items. That is up 6.4% compared to the 60,748 physical items checked out and renewed in July 2022, and is up 22.8% compared to the 52,630 items checked out and renewed in August 2021. The top ten categories that circulated this month were Children's Chapter Book Fiction (5,568 items), Children's Storybooks (5,405 items), Adult Nonfiction (4,303 items), Children's Nonfiction (3,334 items), Adult Movies (3,003 items), Children's Graphic Novels (2,951 items), Adult Fiction 2nd Floor (2,559 items), Children's Favorites on the Story Circle (2,115 items), Children's Movies (1,884 items), and Adult New Books (1,722 items). The January through September 2021 statistics in this graph are mid-month to mid-month.

DIGITAL CIRCULATION

OverDrive

OverDrive Circulation, 2021-2022

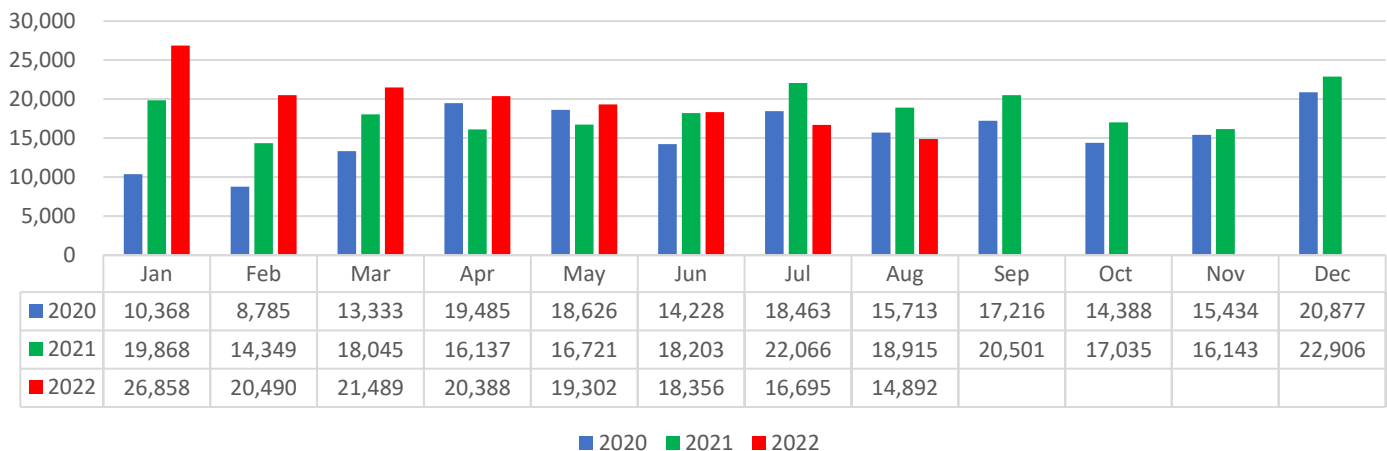


The 10,617 checkouts through OverDrive in August are up a modest 1.4% compared to the 10,468 checkouts in July 2022, but they are down 7.8% compared to the 11,519 checkouts in August 2021. This platform continues to be popular with patrons of all ages for their reading enjoyment and needs.

This month's checkouts included 5,760 e-books (which were 54.3% of the OverDrive items checked out), 4,389 audiobooks (41.3%), and 468 e-magazines (4.4%). The January through September 2021 statistics in this graph are mid-month to mid-month.

Kanopy

Kanopy Usage in Minutes, 2020-2022

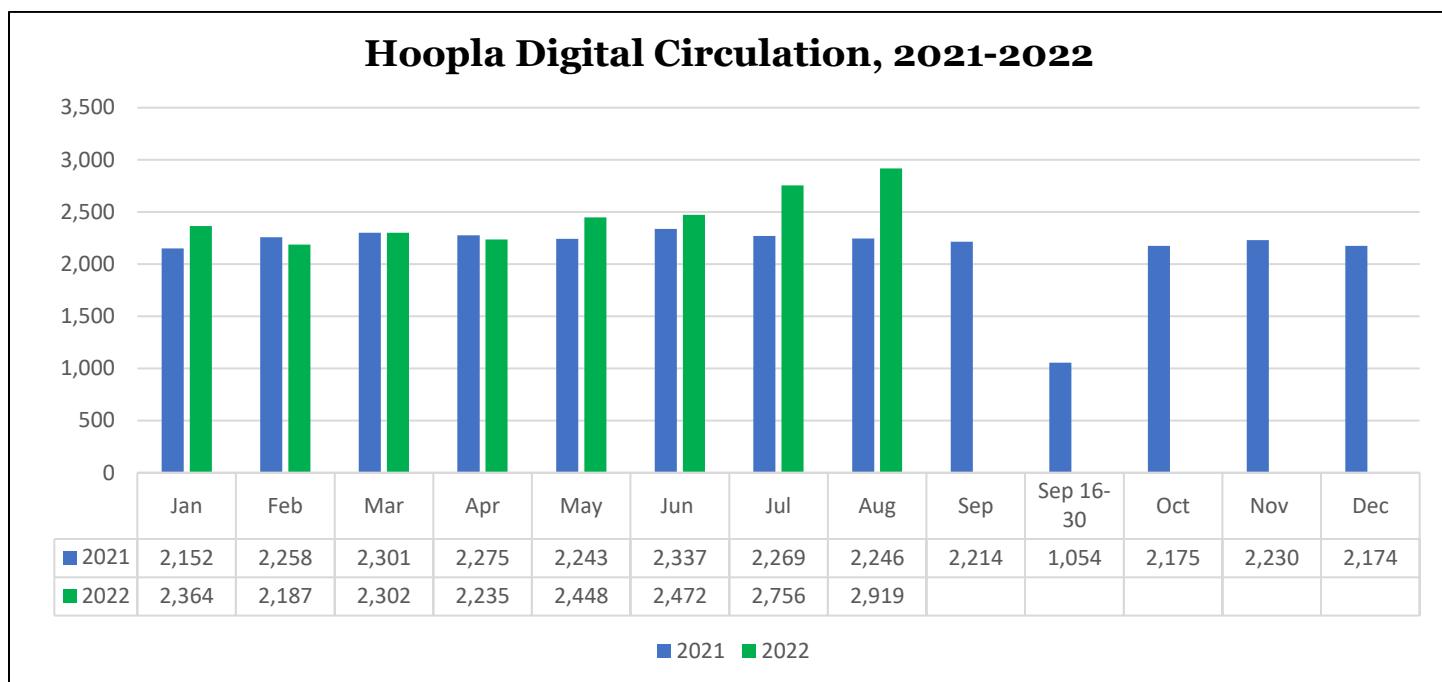


Our patrons viewed 14,892 minutes of Kanopy content in 602 plays during the month of August. This is down 10.8% compared to the 16,695 minutes viewed in July 2022, and is also down 21.3% compared to the 18,915 minutes viewed in August 2021. Cardholders in the United States and Canada viewed content, while additional cardholders in Israel looked at titles available on Kanopy but didn't watch any content.

The top ten suppliers of content viewed this month were Australian Children's Television Foundation, IFC Films, Kino Lorber, Nelvana International, A&E, Weston Woods, MGM, The Criterion Collection, Vooks, and PBS. Content was viewed on televisions (53.5%), mobile devices (25.9%), desktops (11.5%), tablets (8.6%), and "media" (0.5%). Although Kanopy is still very popular with our patrons for their streaming educational and entertainment needs, it had a lower usage this month like most of our other databases.

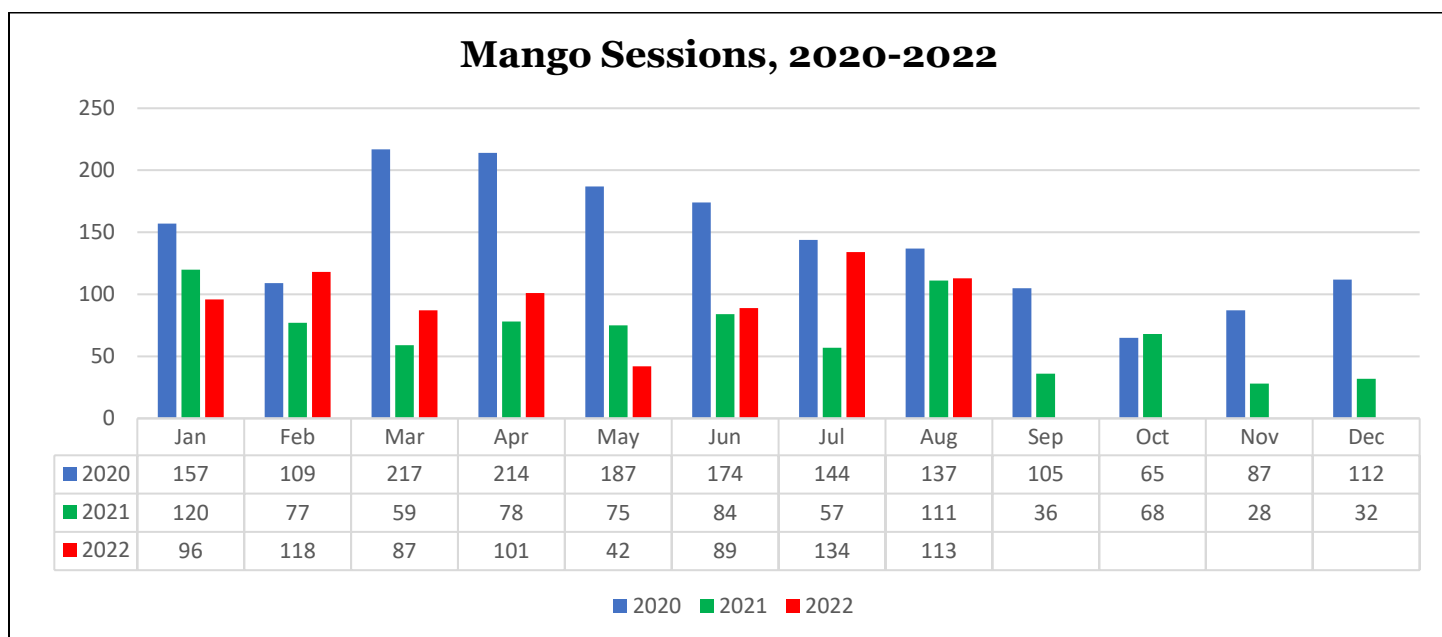
DIGITAL CIRCULATION (CONTINUED)

Hoopla



The 2,919 circulations in Hoopla during the month of August are up 5.9% compared to the 2,756 circulations in July 2022, and are also up 29.9% compared to the 2,246 circulations in August 2021. Patrons checked out 1,560 audiobooks (which were 53.4% of the Hoopla items checked out), 829 e-books and e-comics (28.4%), 400 movies and television shows (13.7%), 125 music items (4.3%), and 5 BingePasses (0.2%) in August. The January through September 2021 statistics in this graph are mid-month to mid-month. Patrons are enjoying the ability to stream the items they are wanting, without having to wait for them to become available like a physical item or titles on other platforms.

Mango

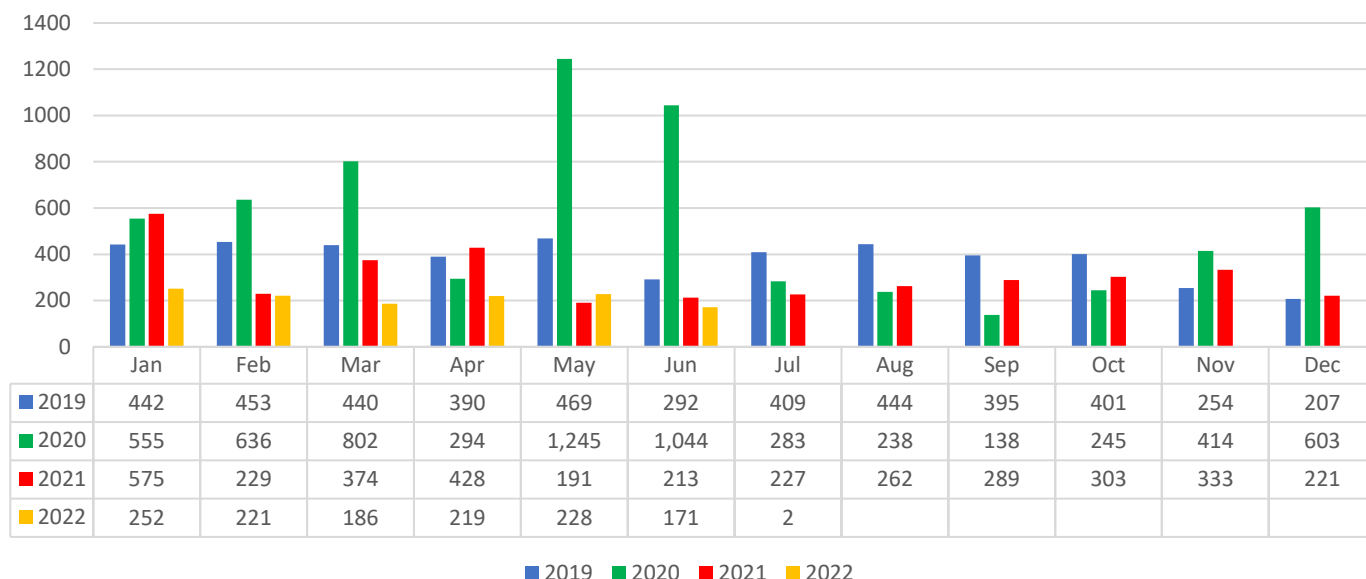


Patrons had 113 total sessions in Mango for the month of August. This usage is down 15.7% compared to the 134 sessions in July 2022, but is up a modest 1.8% compared to the 111 sessions in August 2021. The top ten languages studied this month were French; Chinese, Mandarin; Spanish, Latin American; Korean; Japanese; German; Russian; Chaldean Aramaic; Ukrainian; and Arabic, Egyptian.

OTHER DIGITAL SERVICES

Morningstar

Morningstar Searches, 2019-2022

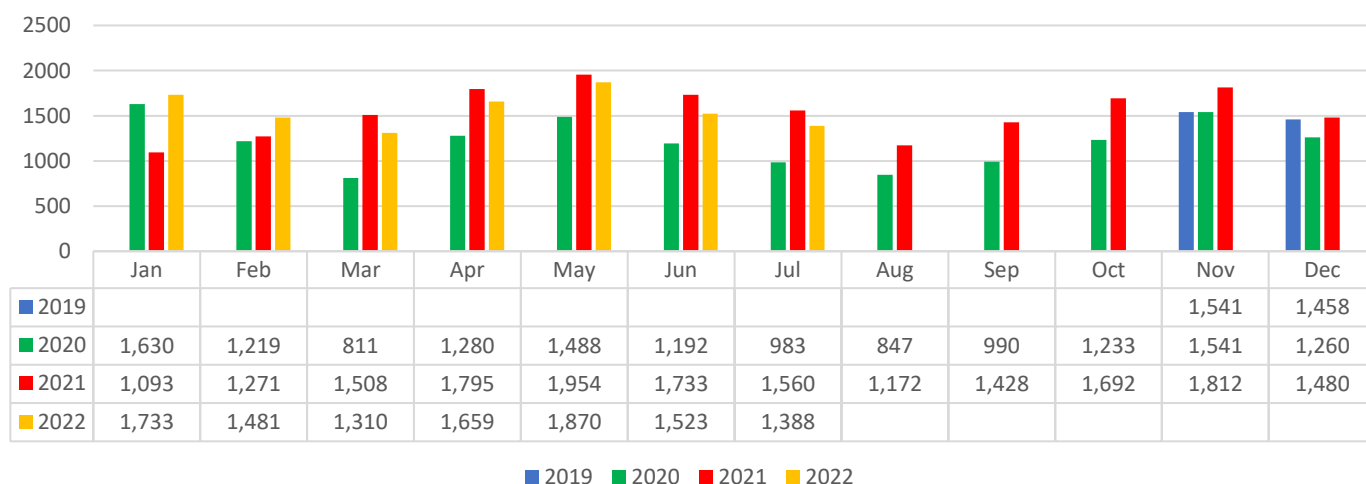


Morningstar was used by our patrons for just two searches in July. This shows a significant decrease of 98.8% compared to the 171 searches in June 2022, and is also down 99.1% compared to the 227 searches in July 2021. The reason for such a significant drop is unknown. Patron usage of Value Line, our other investment information platform, was also down, but not to this degree.

Usage statistics are not yet available from Morningstar for August, so we will include them in next month's board report.

Value Line

Value Line Page Views, 2019-2022



The 1,388 Value Line page views in July represent a decrease of 8.9% compared to the 1,523 page views in June 2022, and are also down 11% compared to the 1,560 page views in July 2021. This decrease could be attributed to some issues that the platform had for a couple of weeks; those issues were finally resolved in August.

Usage statistics are not yet available from Value Line for August, so we will include them in next month's board report.

OTHER DIGITAL SERVICES (CONTINUED)

NewsBank

The 1,326 NewsBank page views in August are up 23.4% compared to the 1,075 page views in July 2022, and are also up 986.9% over the 122 page views that occurred in August 2021. NewsBank continues to be a popular resource for our patrons' informational needs. With access to newspapers from all over the country, our patrons can obtain local news about almost any location of interest.

OTHER STATISTICS

Gate Counts

Our total gate count for August was 16,177.

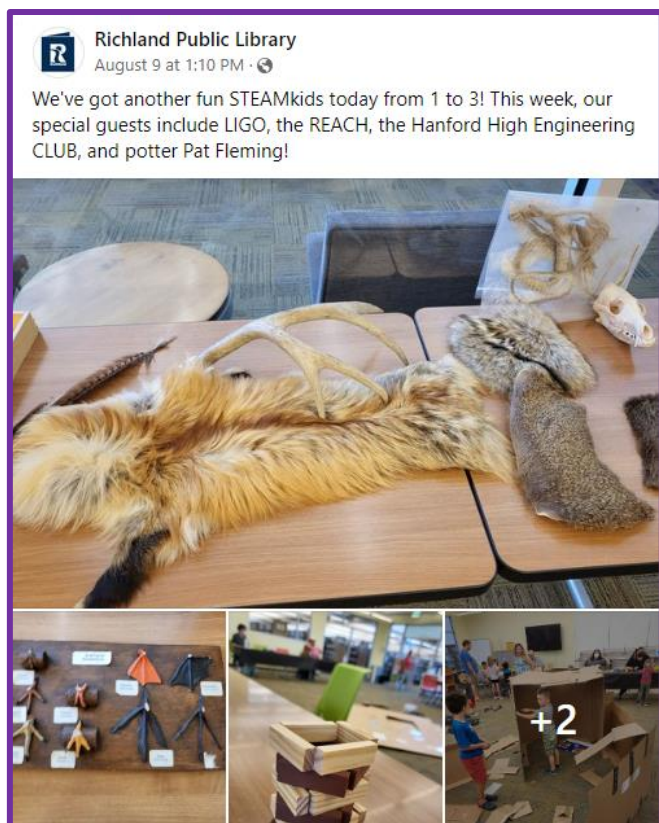
Interlibrary Loans

In August, we received a total of 31 interlibrary loan requests from other libraries. We sent 16 items to libraries during the month in response to their interlibrary loan requests.

We also sent 35 interlibrary loan requests to other libraries in August for 32 books and three audiovisual (A/V) items requested by our patrons. We received 19 books and one A/V item from other libraries in response to requests. We had 22 unique patrons request items this month, including one patron who requested four items.

New Library Card Accounts

We created 342 new library card accounts in August. They included 286 resident cards, 44 nonresident cards, and 12 limited access cards.



Bookshelf graphic designed by Freepik
(Freepik.com).





LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/13/2022

Agenda Category: Approval of Bills

Prepared By: Christopher Nulph, Library Manager

Subject:

September 2022 Claims for Payment

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the August 1, 2022 through August 31, 2022 claims for payment.

Summary:

This is a review and approval of the August 1, 2022 through August 31, 2022 claims for payment.

Attachments:

1. August 2022 Library Voucher Listing
2. August 2022 Payroll
3. 2022.09.13 Claims for Payment

Library Voucher Listing

Begin Date: 8/1/2022

End Date: 8/31/2022

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8188700/3583	OCLC INC		1000230902	8/3/2022	303230	CATALOGING METADATA ILL JULY 2022	\$1,208.47
	K8188700/3583	ONSOLVE, LLC		15243102	8/10/2022	303427	ONE CALL NOW RENEWAL	\$60.00
SOFTWARE-LICENSING & UPGRADES TOTAL:								\$1,268.47
SOFTWARE-LICENSING & UPGRADES - YTD INFORMATION								
BUDGET: \$65,530.00			YTD ACTUAL: \$69,390.86			YTD % USED: 105.89%		
INFORMATION TECHNOLOGY TOTAL:								\$1,268.47
	K8721000/4201	VERIZON WIRELESS		9885099197	8/5/2022	303364	JULY WCC WIRELESS	\$35.35
	K8721000/4201	VERIZON WIRELESS		9911512769	8/5/2022	303364	Verizon Cellular June 20-July 19, 2022	\$89.56
	K8721000/4201	FRONTIER		07/22 2061882614	8/17/2022	303627	TELEPHONE CHARGES FOR 07/19/22-08/18/2022	\$139.21
	K8721000/4201	VERIZON WIRELESS		9913844345	8/31/2022	304087	Verizon NASPO August 2022 Wireless	\$89.56
TELEPHONE & COMM SVCS TOTAL:								\$353.68
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$11,424.00			YTD ACTUAL: \$11,590.36			YTD % USED: 101.46%		
	K8721000/4301	HAFFNER, MICHELLE		22-138 HAFFNER	8/10/2022	303409	22-138 HAFFNER ALA 2022 CONFERENCE	\$161.25
	K8721000/4301	CITY OF RICHLAND		22-138 HAFFNER	8/10/2022	303383	TRAVEL ADVANCE 22-138	\$474.00
TRAVEL EXPENSES TOTAL:								\$635.25
TRAVEL EXPENSES - YTD INFORMATION								
BUDGET: \$14,392.00			YTD ACTUAL: \$4,533.01			YTD % USED: 31.50%		

Library Voucher Listing

Begin Date: 8/1/2022

End Date: 8/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4504	XEROX CORP		016830078	8/19/2022	303828	7HB-469027 AUGUST 2022 BASE CHARGE	\$10.87
	K8721000/4504	XEROX CORP		016830090	8/19/2022	303828	3UA296344 JULY 2022 BASE CHARGE	\$318.74
	K8721000/4504	XEROX CORP		016830089	8/19/2022	303828	3UA295258 JULY 2022 BASE CHARGE	\$297.27
	K8721000/4504	XEROX CORP		016830088	8/19/2022	303828	3UA295169 JULY 2022 BASE CHARGE	\$84.72
COPIER/FAX LEASE RENTAL MAINT TOTAL:								\$711.60
COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION								
BUDGET: \$11,060.00			YTD ACTUAL: \$6,917.88		YTD % USED: 62.55%			
	K8721000/4902	MOON SECURITY SERVIC		1149838	8/19/2022	303799	ALARMNET, BASIC COMMERICAL FIRE MONITORING	\$109.73
DUES & SUBSCRIPTIONS TOTAL:								\$109.73
DUES & SUBSCRIPTIONS - YTD INFORMATION								
BUDGET: \$1,855.00			YTD ACTUAL: \$1,580.70		YTD % USED: 85.21%			
	K8721000/5301	WA STATE DEPARTMENT		DOR 07/2022	8/26/2022	9186	COMBINED EXCISE TAX - JULY 2022	\$24.60
STATE TAXES TOTAL:								\$24.60
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$166.71		YTD % USED: 16.34%			
	K8721000/4207	BANK OF AMERICA		073122	8/2/2022	9170	Library Merchant Service Fees	\$126.18
MERCHANT SVC FEES TOTAL:								\$126.18
MERCHANT SVC FEES - YTD INFORMATION								
BUDGET: \$450.00			YTD ACTUAL: \$745.97		YTD % USED: 165.77%			

Library Voucher Listing

Begin Date: 8/1/2022

End Date: 8/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4117	STRATEGIC GOVERNMENT		2022-105107	8/5/2022	303357	SGR TRAINING 7-13-22 & 7 -14-22	\$164.78
EXPERT SERVICES TOTAL:								\$164.78
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$1,550.00			YTD ACTUAL: \$673.44			YTD % USED: 43.45%		
LIBRARY ADMINISTRATION TOTAL:								\$2,125.82
	K8722100/3401	MORNINGSTAR INC		11791475 2023	8/17/2022	303651	MORINGSTAR INVEST RESEARCH RENWAL 9/13/22-9/13/23	\$5,379.00
	K8722100/3401	THE GALE GROUP		78099241	8/3/2022	303179	GALE DATABASE RENEWAL	\$884.64
	K8722100/3401	PROQUEST LLC		70744254	8/3/2022	303238	WSL BUNDLE RENEWAL	\$1,517.07
	K8722100/3401	MIDWEST TAPE		502469287	8/19/2022	303795	HOOPLA JULY 2022	\$5,549.55
LIBRARY RESOURCES TOTAL:								\$13,330.26
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$367,277.00			YTD ACTUAL: \$253,938.47			YTD % USED: 69.14%		
	K8722100/4107	SPORTSENGINE INC		24048	8/10/2022	303424	BACKGROUND CHECKS: LIBRARY	\$222.00
OTHER PROFESSIONAL SERVICES TOTAL:								\$222.00
OTHER PROFESSIONAL SERVICES - YTD INFORMATION								
BUDGET: \$860.00			YTD ACTUAL: \$735.49			YTD % USED: 85.52%		
	K8722100/4117	ON SCENE MEDICAL SER		2216	8/3/2022	303231	PRE-EMP PHYS/DOT/CDL PHYS/HEP B VACC/DOT DRUG SCRE	\$85.00

Library Voucher Listing

Begin Date: 8/1/2022

End Date: 8/31/2022

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/4117	STRATEGIC GOVERNMENT		2022-105107	8/5/2022	303357	SGR TRAINING 7-13-22 & 7 -14-22	\$164.78
EXPERT SERVICES TOTAL:								\$249.78
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$41,550.00			YTD ACTUAL: \$40,843.44			YTD % USED: 98.30%		
LIBRARY PUBLIC SERVICE TOTAL:								\$13,802.04
LIBRARY NON-FACILITIES TOTAL:								\$17,196.33

Library Voucher Listing

Begin Date: 8/1/2022

End Date: 8/31/2022

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		07/2022 JULY	8/19/2022	303759	CITY UTILITY BILLS/JULY 2022	\$5,189.69
UTILITIES TOTAL:								\$5,189.69
UTILITIES - YTD INFORMATION								
BUDGET: \$53,736.00			YTD ACTUAL: \$27,749.21			YTD % USED: 51.64%		
LIBRARY FACILITIES TOTAL:								\$5,189.69

CITY OF RICHLAND

LIBRARY EXPENDITURE

August 2022

Month/Year

PAY PERIODS From July 18, 2022 through August 14, 2022

GROSS SALARIES \$ **94,430.78**

		Gross Wages	Total
WEEK OF:	<u>08/04/22</u>	<u>46,034.94</u>	<u>46,034.94</u>
WEEK OF:	<u>08/18/22</u>	<u>48,395.84</u>	<u>48,395.84</u>
WEEK OF:	<u></u>	<u></u>	<u>-</u>
	TOTAL	<u>94,430.78</u>	<u>94,430.78</u>



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

SEPTEMBER 2022

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ \$111,627.11 this 13th day of September, 2022.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
August 01, 2022 thru August 31, 2022	\$17,196.33
Transfer Advice (Salaries)	
Salaries for the weeks of: July 18, 2022 thru August 14, 2022	\$94,430.78
MONTHLY EXPENSES	\$111,627.11

Comments: August 2022 Library Voucher Listing
City of Richland Library Expenditure August 2022

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/13/2022

Agenda Category: Unfinished Business

Prepared By: Christopher Nulph, Library Manager

Subject:
Reciprocal Borrowing Discussion

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Richland Public Library and Mid-Columbia Libraries will look at a joint project to assess the feasibility of future reciprocal borrowing. This is a general discussion to learn what the Board would wish to see from this project. Are there specific opportunities, challenges, or metrics that the Board would like to see as part of this project?

Attachments: